



CITY of BRISBANE

City Council Meeting Agenda

Thursday, December 15, 2022 at 7:30 PM • Virtual Meeting

This meeting is compliant with the Ralph M. Brown act as amended by California Assembly Bill No. 361 effective September 16, 2021 providing for a public health emergency exception to the standard teleconference rules required by the Brown Act. The purpose of this is to provide a safe environment for the public, staff and Councilmembers, while allowing for public participation. The public may address the Council using exclusively remote public comment options. The Council may take action on any item listed in the agenda.

PUBLIC MEETING VIDEOS

Members of the public may view the City Council Meeting by logging into the Zoom Webinar listed below. City Council Meetings can also be viewed live and/or on-demand via the City's YouTube Channel, www.youtube.com/brisbaneca, or on Comcast Channel 27. Archived videos can be replayed on the City's website, <http://brisbaneca.org/meetings>.

TO ADDRESS THE COUNCIL

The City Council Meeting will be an exclusively virtual meeting. The agenda materials may be viewed online at www.brisbaneca.org at least 24 hours prior to a Special Meeting, and at least 72 hours prior to a Regular Meeting.

Remote Public Comments:

Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Aside from commenting while in the Zoom webinar the following email and text line will be also monitored during the meeting and public comments received will be noted for the record during Oral Communications 1 and 2 or during an Item.

Email: ipadilla@brisbaneca.org

Text: 628-219-2922

Join Zoom Webinar: zoom.us (please use the latest version: zoom.us/download)
brisbaneca.org/cc-zoom

Webinar ID: 991 9362 8666

Passcode: 123456

Call In Number: 1 (669) 900 9128

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

WRITINGS THAT ARE RECEIVED AFTER THE AGENDA HAS BEEN POSTED

Any writings that are received after the agenda has been posted but before 2 p.m. of the day of the meeting will be available for public inspection at the front lobby in City Hall and on the internet (www.brisbaneca.org/meetings). Any writings that are received after the agenda has been posted but after 2 p.m. of the day of the meeting will be available on the internet at the start of the meeting (www.brisbaneca.org/meetings), at which time the materials will be distributed to the Council.

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF AGENDA

ORAL COMMUNICATIONS NO. 1

CONSENT CALENDAR

- A. Approve Minutes of City Council Meeting of October 20, 2022
- B. Approve Minutes of City Council Closed Session Meeting of October 20, 2022
- C. Approve Minutes of City Council Closed Session Meeting of October 25, 2022
- D. Approve Minutes of City Council Closed Session Meeting of October 26, 2022
- E. Approve Minutes of City Council Closed Session Meeting of November 3, 2022
- F. Approve Minutes of City Council Meeting of November 3, 2022
- G. Approve Minutes of City Council Closed Session Special Meeting of November 9, 2022
- H. Approve Minutes of City Council Closed Session Meeting of November 17, 2022
- I. Approve Minutes of City Council Special Meeting of November 17, 2022
- J. Approve Minutes of City Council Meeting of November 17, 2022
- K. Approve Minutes of City Council Closed Session Meeting of December 1, 2022
- L. Approve Minutes of City Council Special Meeting of December 1, 2022
- M. Approve Minutes of City Council Closed Session Special Meeting of December 8, 2022
- N. Accept Investment Report as of October 2022
- O. Approve Co-sponsorship application for the annual Mothers of Brisbane Shop event on 2/9-2/11/22
- P. Adopt Ordinance to Administer and Implement the Business License Tax Imposed on Hotels and Other Places Designed for Occupancy by Transients, Waiving Second Reading

(Note: This Ordinance is exempt from review under the California Environmental Quality Act because it is not a “project”. Section 15378 (b)(5) of the CEQA Guidelines)

- Q. Adopt Resolutions approving the Memoranda of Understanding between the City and the following groups: Mid-management/Professional and the Brisbane Police Officers Association, each for the term of July 1, 2022 to June 30, 2026
- R. Adoption of a Resolution Declaring the Continued Need to Conduct City Council, Commission and Committee Meetings Remotely Due to Health and Safety Concerns for the Public

NEW BUSINESS

- S. Recognize Assistant City Manager Stuart Schillinger for His Over Two Decades of Service to the City of Brisbane
- T. Consider adoption of Resolution adopting the County of San Mateo's Certification of Votes and declaring results to fill 2 four-year term Council Seats at the General Municipal Election held on November 8, 2022
- U. Administration of Oath of Office of Newly Elected Councilmembers
- V. Election of New Mayor and Mayor Pro Tem
- W. Administration of Oath of Office of Newly Elected Mayor and Mayor Pro Tem
- X. Recognize Outgoing Mayor Coleen Mackin for Her Service

(A Brief Break Will Be Held After Item W)
- Y. Consider Adoption of Resolution authorizing the Mayor to sign the Fourth Amendment to the City Manager's Employment Agreement increasing the Manager's salary by 3% in January 2023 and extending the term of the Agreement to December 31, 2023

(If approved by the Council, the City Manager's salary would be \$11,371 bi-weekly)
- Z. Consider Adoption of Resolution to Amend the Master Pay Schedule
- AA. Review Projected Water and Sewer Rate Increases and Direct Staff to begin the 218 Process to increase Rates

(The following rate increases are being proposed: Fixed water charge increase from \$22.67 to \$33.52 for 5/8th inch meter and 9% increase each year until 2026/27. Water rate will increase 9% a year until 2026/27. Wastewater rate increase of approximately 25% rate increase each year until 2026/27)

STAFF REPORTS

BB. City Manager's Report on Upcoming Activities

MAYOR/COUNCIL MATTERS

CC. Countywide Assignments and Subcommittee Reports

DD. City Council Meeting Schedule

EE. Written Communications

ORAL COMMUNICATIONS NO. 2

ADJOURNMENT