



# CITY of BRISBANE

## City Council Special Meeting Agenda

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Thursday, December 14, 2023 at 7:30 PM • Hybrid Meeting 50 Park Place, Brisbane, CA

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*Amended and Posted 12.11.23*

The public may observe/participate in City Council meetings using remote public comment options or attending in person. City Council members shall attend in person unless remote participation is permitted by law. The City Council may take action on any item listed in the agenda.

### TO ADDRESS THE COUNCIL

#### IN PERSON

Location: 50 Park Place, Brisbane, CA 94005, Community Meeting Room

Councilmember Cunningham will participate by Teleconference at Unit 2/212 Beach Road Batehaven, NSW 2536, Australia

Masking is not required but according to the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectfully request that people not attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

To address the City Council on any item – whether on the posted agenda or not – please fill out a Request to Speak Form located in the Community Meeting Room Lobby and submit it to the City Clerk. Speakers are not required to submit their name or address.

#### REMOTE PARTICIPATION

Members of the public may participate in the City Council meeting by logging into the Zoom Webinar listed below. City Council meetings may also be viewed live and/or on-demand via the City's YouTube Channel, [youtube.com/brisbaneca](https://youtube.com/brisbaneca), or on Comcast Ch. 27. Archived videos may be replayed on the City's website, [brisbaneca.org/meetings](https://brisbaneca.org/meetings). Please be advised that if there are technological difficulties, the meeting will nevertheless continue if remote participation is available.

The agenda materials may be viewed online at [brisbaneca.org](https://brisbaneca.org) at least 72 hours prior to a Regular Meeting, and at least 24 hours prior to a Special Meeting.

#### Remote Public Comments:

Remote meeting participants may address the City Council. We also encourage you to submit public comments in writing in advance of a meeting. Aside from commenting personally while in the Zoom Webinar, the following email and text line will be also monitored during the meeting and public comments received will be noted for the record during Oral Communications 1 and 2 or during an agenda item.

**Email:** [ipadilla@brisbaneca.org](mailto:ipadilla@brisbaneca.org) or **Text:** (628) 219-2922

**Join Zoom Webinar:** [zoom.us](https://zoom.us) (please use the latest version: [zoom.us/download](https://zoom.us/download))

[brisbaneca.org/cc-zoom](https://brisbaneca.org/cc-zoom)

Webinar ID: 991 9362 8666

Call In Number: 1 (669) 900-9128

Note: Callers dial \*9 to "raise hand" and dial \*6 to mute/unmute.

## **SPECIAL ASSISTANCE**

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

## **WRITINGS THAT ARE RECEIVED AFTER THE AGENDA HAS BEEN POSTED**

Any writings that are received after the agenda has been posted but before 4pm of the day of the meeting will be available for public inspection at the front lobby in City Hall and on the internet ([brisbaneca.org/meetings](http://brisbaneca.org/meetings)). Any writings that are received after 4pm of the day of the meeting will be available on the internet at the start of the meeting ([brisbaneca.org/meetings](http://brisbaneca.org/meetings)), at which time the materials will be distributed to the Council.

## **7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

- A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

## **ADOPTION OF AGENDA**

## **AWARDS AND PRESENTATIONS**

- B. HIP Housing Calendar
- C. Volunteers of the Year and the Youth Volunteer of the Year Award

## **ORAL COMMUNICATIONS NO. 1**

## **CONSENT CALENDAR**

- D. Approve Minutes of City Council Special Meeting of November 29, 2023
- E. Approve Minutes of City Council Meeting of November 16, 2023
- F. Approve Minutes of City Council Special Meeting of November 16, 2023
- G. Approve Minutes of City Council Closed Session Meeting of November 16, 2023
- H. City’s Investment Report for October 2023
- I. Acceptance of Annual Report of Development Impact Fees for the Fiscal Year Ended June 30, 2023

## **NEW BUSINESS**

- J. Election of New Mayor and Mayor Pro Tem

K. Administration of Oath of Office of Newly Elected Mayor and Mayor Pro Tem

L. Recognize Outgoing Mayor Madison Davis for Her Service

(A Brief Break Will Be Held After Item L)

#### **STAFF REPORTS**

M. City Manager's Report on Upcoming Activities

#### **MAYOR/COUNCIL MATTERS**

N. Confirmation of City Manager Recruitment Subcommittee

O. Countywide Assignments and Subcommittee Reports

P. Written Communications

#### **ORAL COMMUNICATIONS NO. 2**

#### **ADJOURNMENT**