



# CITY of BRISBANE

## Planning Commission Meeting Agenda

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Thursday, January 26, 2023 at 7:30 PM • Hybrid Regular Meeting  
• Brisbane City Hall 50 Park Place, Brisbane CA

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This hybrid meeting is compliant with the Ralph M. Brown act as amended by California Assembly Bill No. 361 effective September 16, 2021 providing for a public health emergency exception to the standard teleconference rules required by the Brown Act. The purpose of this is to provide a safe environment for the public, staff, and Planning Commissioners, while allowing for public participation. Accordingly, the public may attend Planning Commission meetings in person or observe Planning Commission meetings and/or address the Commission using remote public comment options detailed below. Please be advised that Planning Commissioners may continue to participate in the meeting remotely.

The agenda materials may be viewed online at [www.brisbaneca.org/meetings](http://www.brisbaneca.org/meetings) at least 24 hours prior to Special Meetings, and at least 72 hours prior to a Regular Meetings

*The Commission may take action on any item listed in the agenda.*

### HOW TO VIEW THE MEETING

Members of the public have the following options for viewing the meeting:

- In person at the Community Meeting Room, Brisbane City Hall, 50 Park Place, Brisbane. To maintain public health and safety, please do not attend in person if you are experiencing symptoms associated with COVID-19 or respiratory illness.
- Join the Zoom webinar (please use the latest version: [zoom.us/download](https://zoom.us/download))  
[www.brisbaneca.org/pc-zoom](http://www.brisbaneca.org/pc-zoom)  
**Webinar ID:** 970 0458 3387  
**Passcode:** 215153
- Local Comcast Channel 27.
- The City's YouTube channel at <https://youtube.com/BrisbaneCA>

### TO ADDRESS THE COMMISSION

#### In Person

Location: 50 Park Place, Brisbane, CA 94005, Community Meeting Room

Masks are no longer required but are highly recommended in accordance with California Department of Health Guidelines. To maintain public health and safety, please do not attend in person if you are experiencing symptoms associated with COVID-19 or respiratory illness.

Members of the public attending the meeting in person at City Hall may fill out a "Notice of Request to Address Brisbane Planning Commission" located in the Community Meeting Room Lobby and submit it to staff prior to or during the agenda item(s) they wish to address. When

recognized by the Chair person, please come up to the microphone. If an item you're concerned about does not appear on the agenda, you may address the Commission under "Oral Communications."

### **Remote Participation**

Members of the public may observe/participate in the meeting by logging into the Zoom webinar listed below. Planning Commission Meetings may also be viewed live and/or on-demand via the City's YouTube channel at [www.youtube.com/Brisbaneca](http://www.youtube.com/Brisbaneca), or on Comcast Channel 27. Archived videos may be replayed on the City's website, [www.brisbaneca.org/meetings](http://www.brisbaneca.org/meetings). Please be advised that if there are technological difficulties, the meeting will nevertheless continue.

Members of the public who join the live Zoom webinar may address the Commission in the meeting when called upon by the Chairperson. Please use the "raise hand" feature in Zoom to alert staff that you want to address the Commission.

**Zoom Webinar:** (please use the latest version: [zoom.us/download](https://zoom.us/download))

[www.brisbaneca.org/pc-zoom](http://www.brisbaneca.org/pc-zoom)

**Webinar ID:** 970 0458 3387

**Passcode:** 215153

Members of the public watching the meeting on YouTube or Channel 27 may email or text comments **prior to the start of the particular agenda item** to the below email and text line:

**Email:** [jswiecki@brisbaneca.org](mailto:jswiecki@brisbaneca.org)

**Text:** 415-713-9266

A call-in number is also available for those watching the meeting on YouTube or Channel 27 for oral communications and public hearing items:

**Phone Number:** +1 (669) 900-9128

**Webinar ID:** 970 0458 3387.

After entering the meeting ID and pressing #, simply press # a second time to enter the meeting waiting room. No participant code is required. Please wait to call until the Chairperson and/or staff announces that the phone line is open. When you are let into the meeting, press \*6 on your phone to unmute yourself before addressing the Commission. To avoid feedback, please turn off the volume of the meeting broadcast on your TV or computer. You will still be able to hear the Commissioners through your phone.

### **WRITTEN COMMUNICATIONS**

Members of the public are encouraged to submit written comments before the meeting to the project planner. See posted public notices at <https://www.brisbaneca.org/cd/page/public-notices> for planner contact information. For items that are not public hearings, refer to the staff report for planner contact information.

All written communications are provided to the Planning Commission. Any written communication that is received after the agenda has been posted but before 4 p.m. of the day

of the meeting will be available for public inspection at the front lobby in City Hall and online at [www.brisbaneca.org/meetings](http://www.brisbaneca.org/meetings). Any writings that are received after the agenda has been posted but after 4 p.m. of the day of the meeting will be available on the internet at the start of the meeting ([www.brisbaneca.org/meetings](http://www.brisbaneca.org/meetings)), at which time the materials will be distributed to the Planning Commission.

### **SPECIAL ASSISTANCE**

If you need special assistance to participate in this meeting, please contact the Community Development Department at (415) 508-2120 in advance of the meeting. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**Commissioners: Funke, Gooding, Lau, Patel, and Sayasane**

### **CALL TO ORDER**

### **ROLL CALL**

### **ADOPTION OF AGENDA**

### **CONSENT CALENDAR**

*Please Note: Items listed here as Consent Calendar Items are considered routine and will be acted upon collectively by one motion adopting the Planning Department's recommendation unless a member of the public, the Commission, or its staff asks to remove an item to discuss it. Prior to the motion, the Chairperson will ask if anyone wishes to remove an item from the Consent Calendar.*

**ORAL COMMUNICATIONS** (Limited to a total of 15 minutes)

### **WRITTEN COMMUNICATIONS**

### **OLD BUSINESS**

None

### **NEW BUSINESS**

- A. PUBLIC HEARING: 213 Visitacion Avenue; 2022-DP-6/2022-UP-9;** NCRO-2; 36-month extension of design and use permits for a four-unit residential mixed-use building; and finding that this project is categorically exempt from environment review under CEQA Guidelines Sections 150301(l), 15303(b), and 15303(c); Arjun Dutt, applicant; Arcus Housing LLC, owner.
- B. PUBLIC HEARING: 2000 Sierra Point Parkway; Design Permit 2022-DP-7;** SP-CRO Sierra Point Commercial District; Design Permit to extend the existing rooftop screen to allow additional rooftop mechanical equipment; and finding that this project is categorically exempt from environment review under CEQA Guidelines Section 15301, Existing Facilities; Kevin Norman, applicant; HCP Life Science REIT, owner.

- C. PUBLIC HEARING: SP-CRO Sierra Point Commercial District; Zoning Text Amendment 2022-RZ-4;** Zoning text amendment to Title 17, Chapter 17.18 of the Brisbane Municipal Code (BMC) to update existing research and development use provisions and performance standards; and finding that this project is exempt from environment review under CEQA Guidelines Section 15183(a); City of Brisbane, applicant.

*Note: This item was continued from the Planning Commission meeting of January 12, 2023.*

#### **ITEMS INITIATED BY STAFF**

#### **ITEMS INITIATED BY THE COMMISSION**

#### **ADJOURNMENT**

- D. Adjournment to the regular meeting of February 9, 2023

#### **APPEALS PROCESS**

*Anyone may appeal the action of the Planning Commission to the City Council. Except where specified otherwise, appeals shall be filed with the City Clerk not later than 15 calendar days following the Planning Commission's decision. Exceptions to the 15 day filing period include the following: appeals shall be filed with the City Clerk within 6 calendar days of the Planning Commission's action for use permits and variances and 10 calendar days for tentative maps and advertising sign applications. An application form and fee is required to make a formal appeal. For additional information, please contact the City Clerk at 415-508-2110.*

#### **INTERNET & OTHER ACCESS**

*Agendas and adopted minutes for meetings of the Planning Commission are posted on the Internet at: [www.brisbaneca.org/meetings](http://www.brisbaneca.org/meetings). Meetings are broadcast live on Comcast Channel 27 and by streaming video on the City's YouTube channel ([www.youtube.com/user/BrisbaneCA](http://www.youtube.com/user/BrisbaneCA)). Meeting video archives are available on the City's YouTube channel. Rebroadcasts on Channel 27 are during weeks following the meetings, on Fridays at 5 pm and Sundays at 1 pm. For a DVD copy, please contact the Community Development Department.*

#### **NOTICE OF DISCLOSURE**

*Written information or comments that may include a person's name, address, email address, etc. submitted to the City, Planning Commission, and/or City staff are public records under the California Public Records Act, are subject to disclosure and may appear on the City's website.*