



# CITY of BRISBANE

## City Council Special Meeting Agenda

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Thursday, December 9, 2021 at 7:30 PM • Virtual Meeting

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This meeting is compliant with the Ralph M. Brown act as amended by California Assembly Bill No. 361 effective September 16, 2021 providing for a public health emergency exception to the standard teleconference rules required by the Brown Act. The purpose of this is to provide a safe environment for the public, staff and Councilmembers, while allowing for public participation. The public may address the Council using exclusively remote public comment options. The Council may take action on any item listed in the agenda.

### **PUBLIC MEETING VIDEOS**

Members of the public may view the City Council Meeting by logging into the Zoom Webinar listed below. City Council Meetings can also be viewed live and/or on-demand via the City's YouTube Channel, [www.youtube.com/brisbaneca](http://www.youtube.com/brisbaneca), or on Comcast Channel 27. Archived videos can be replayed on the City's website, <http://brisbaneca.org/meetings>.

### **TO ADDRESS THE COUNCIL**

The City Council Meeting will be an exclusively virtual meeting. The City Council agenda materials may be viewed online at [www.brisbaneca.org](http://www.brisbaneca.org) at least 24 hours prior to a Special Meeting, and at least 72 hours prior to a Regular Meeting.

### **Remote Public Comments:**

Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Aside from commenting while in the Zoom webinar the following email and text line will be also monitored during the meeting and public comments received will be noted for the record during Oral Communications 1 and 2 or during an Item.

**Email:** [ipadilla@brisbaneca.org](mailto:ipadilla@brisbaneca.org)

**Text:** 628-219-2922

**Join Zoom Webinar:** [zoom.us](https://zoom.us) (please use the latest version: [zoom.us/download](https://zoom.us/download))  
[brisbaneca.org/cc-zoom](http://brisbaneca.org/cc-zoom)

Webinar ID: 991 9362 8666

Passcode: 123456

Call In Number: 1 (669) 900 9128

### **SPECIAL ASSISTANCE**

*If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

### **WRITINGS THAT ARE RECEIVED AFTER THE AGENDA HAS BEEN POSTED**

Any writings that are received after the agenda has been posted but before 2 p.m. of the day of the meeting will be available for public inspection at the front lobby in City Hall and on the internet ([www.brisbaneca.org/meetings](http://www.brisbaneca.org/meetings)). Any writings that are received after the agenda has been posted but after 2 p.m. of the day of the meeting will be available on the internet at the start of the meeting ([www.brisbaneca.org/meetings](http://www.brisbaneca.org/meetings)), at which time the materials will be distributed to the Council.

**1. 7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**3. ADOPTION OF AGENDA**

**4. ORAL COMMUNICATIONS NO. 1**

**5. CONSENT CALENDAR**

- A. Approve Minutes of City Council Closed Session Meeting of November 18, 2021
- B. Approve Minutes of City Council Workshop of November 18, 2021
- C. Accept Investment Report as of October 2021
- D. Approve Resolution Nos. 2021-75 and 2021-76 Establishing the Classifications of Accounting Systems Analyst and Geographic Information Systems (GIS) Manager and Amending the Master Pay Schedule
- E. Approve Sanitary Sewer Easement Agreement and Resolution No. 2021-77, Conveying an Easement to Priouz Daftarian and Tara Daftarian
- F. Approve the Easement Deed and Resolution No. 2021-78, Conveying an Easement to the Pacific Gas and Electric Company for Public Utility Purposes
- G. Approve the Mothers of Brisbane Clothing Sale as a co-sponsored event
- H. Approve Contract for Public EV Charging Stations (Project No. 921N)

(Staff is recommending to award the design and construction contract for Public EV Charging Stations to PCS Energy in the amount of \$318,672 and authorize the Mayor to sign the agreement and approve a supplemental appropriation of \$18,172 from the General Fund)

- I. Approve Letter of Support for Solution to Property Tax in lieu of Vehicle License Fee Shortfall

**6. NEW BUSINESS**

- J. Consider Approval of Resolution 2021-79 Approving the Purchase and Sale Agreement for the Bank of America Site Located at 70 Old County Road

(It is being recommended to direct the City Manager to complete all legal documents needed to purchase the property at 70 Old County Road for a purchase price of \$4,250,000)

- K. Election of New Mayor and Mayor Pro Tem
- L. Administration of Oath of Office of Newly Elected Mayor and Mayor Pro Tem
- M. Recognize Outgoing Mayor Karen Cunningham for Her Service

**7. STAFF REPORTS**

- N. City Manager's Report on upcoming activities

**8. MAYOR/COUNCIL MATTERS**

- O. Countywide Assignments and Subcommittee Reports
- P. City Council Meeting Schedule
- Q. Written Communications

**9. ORAL COMMUNICATIONS NO. 2**

**10. ADJOURNMENT**