



CITY of BRISBANE

Zoning Administrator Meeting Agenda

Thursday, December 15, 2022 at 1:00 PM • Virtual Meeting

This virtual meeting is compliant with the Ralph M. Brown act as amended by California Assembly Bill No. 361 effective September 16, 2021 providing for a public health emergency exception to the standard teleconference rules required by the Brown Act. The purpose of this is to provide a safe environment for the public, staff, and Zoning Administrator, while allowing for public participation. The public may address the Zoning Administrator using exclusively remote public comment options which are detailed below.

The Zoning Administrator may take action on any item listed in the agenda.

The Zoning Administrator Meeting will be an exclusively virtual meeting. Members of the public may view the meeting by logging into the Zoom webinar listed below. The agenda materials may be viewed online at www.brisbaneca.org/meetings

Join Zoom Webinar: www.brisbaneca.org/webinar-za

Meeting ID: 891 6601 1409

Passcode: 005726

TO ADDRESS THE ZONING ADMINISTRATOR:

Members of the public are encouraged to submit written comments before the meeting to the project planner. For planner contact information, see posted public notices at:

<https://www.brisbaneca.org/cd/page/public-notice>

Members of the public who join the live Zoom webinar may address the Zoning Administrator in the meeting when called upon by the Zoning Administrator. Please use the “Chat” box in Zoom to alert staff that you want to address the Zoning Administrator. Any interested person is invited to attend and give testimony.

Members of the public may email or text comments **prior to the start of the particular agenda item** to the below email and text line:

Email: jrobbins@brisbaneca.org

Text: 415-519-1437

A call-in number is also available for those watching the meeting on Zoom for oral communications and public hearing items:

Phone Number: +1 (669) 900-9128

Meeting ID: 891 6601 1409

After entering the meeting ID and pressing #, simply press # a second time to enter the meeting waiting room. No participant code is required. Please wait to call until the Zoning Administrator and/or staff announces that the phone line is open. When you are let into the meeting, press *6 on your phone to un-mute yourself before addressing the Zoning Administrator. To avoid feedback, please turn off the volume of the meeting broadcast on your TV or computer. You will still be able to hear the Zoning Administrator through your phone.

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact the Community Development Department at (415) 508-2120 in advance of the meeting. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

John A. Swiecki, AICP, Zoning Administrator

CALL TO ORDER

ORAL COMMUNICATIONS (Limited to a total of 15 minutes)

PUBLIC HEARING

- A. 120 Tulare Street; Setback Exception Modification 2022-SE-1; R-1 Residential District;** to allow a detached 32 square foot accessory structure, measuring approximately 12 feet in height above grade, to be located approximately three feet, five inches from the side lot line; and finding that this project is categorically exempt from environment review under CEQA Guidelines Section 15303, New Construction or Conversion of Small Structures; Justin Ammerlaan, applicant and owner.

ADJOURNMENT

APPEALS PROCESS

Anyone may appeal the action of the Zoning Administrator/Community Development Director to the Planning Commission not later than seven (7) calendar days after the Zoning Administrator's/Community Development Director's action. An application form and fee is required to make a formal appeal. For additional information, please contact the Community Development Department at 415-508-2120.

If you challenge the application in court, you may be limited to raising only those issues you or someone else raised at the public hearing, described in this notice, or in written correspondence delivered to the Community Development Department at, or prior to, the public hearing.

INTERNET & OTHER ACCESS

Agendas for meetings of the Zoning Administrator are posted on the Internet at: www.brisbaneca.org/meetings. For a digital copy, please contact the Community Development Department.

NOTICE OF DISCLOSURE

Written information or comments that may include a person's name, address, email address, etc. submitted to the City, Zoning Administrator, and/or City staff are public records under the California Public Records Act, are subject to disclosure and may appear on the City's website.