



PARKS & RECREATION COMMITTEE MEETING

Thursday, February 13, 2025 at 5:00 PM

Public Safety Building | 8361 Co. Rd. 11 Breezy Point, MN 56472

(218) 562-4441 | Office Hours 8:00 a.m. - 4:00 p.m. | cityadmin@cityofbreezypointmn.us

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

A. January 9, 2025 Parks and Recreation Committee Minutes

5. NEW BUSINESS

A. Pickleball

B. Walking Trail

6. OLD BUSINESS

A. City Logos

7. STAFF REPORTS

A. Parks Updates

B. Community Garden

8. COMMITTEE MEMBER REPORTS

9. ADJOURN

Parks & Recreation

January 9, 2025 – 6:30 P.M.

Meeting minutes

Oaths of Office

Deputy Clerk Runksmeier gave the Oath of Office to Jody Miller with term expiring December 31, 2026. Deanne Trotter and Megan Zierden for 3-year terms expiring 12/31/2027.

Call to Order

Chair Gail Arne announced the start of the Parks and Recreation Meeting on January 9, 2025, at 5:00 PM.

Roll Call

Public Works Supervisor Joe Zierden conducted roll call with all members Gail Arne, Jody Miller, Kimberly Slipy, Bill Toft, Deanne Trotter, Diane Williams, and Megan Zierden in attendance. Staff present included Public Works Supervisor Joe Zierden and Deputy City Clerk Deb Runksmeier.

Pledge of Allegiance

The committee stood for the Pledge of Allegiance.

Approval/Amendment of the Agenda

A motion was made to approve the agenda.

Motion to approve the agenda: Williams Seconded by: Trotter

The motion passed unanimously.

Approval of Minutes

December 12, 2024 Parks & Recreation Committee Meeting Minutes

A motion was made to approve the minutes from December 12, 2024.

Motion to approve the minutes from December 12, 2024: Zierden Seconded by: Williams

The motion passed unanimously.

Election of Chair and Vice Chair

Nominations were made for the positions of Chair. Gail Arne was nominated for Chair. Megan Zierden was Also Nominated for Chair. Committee agreed one would hold Vice Chair.

Motion to nominate Arne for Chair: Williams Seconded by: Slipy

The motion passed 5-2, Toft and Zierden Opposed.

Motion to nominate Zierden for Chair: Toft Seconded by: Williams

Gail was elected as Chair.

Megan was subsequently appointed as Vice Chair.

Open Forum

There were no speakers for the open forum.

Staff Reports

Public Works Supervisor Joe Zierden provided updates on ongoing projects:

- Pickleball Courts:
- Creating a spreadsheet with estimates for 2, 4, 6, 8, and 10 courts
- Basing numbers on 4 court construction and prorating them
- Including concrete, pavement options, fencing, and asphalt trail
- Obtaining quotes from various contractors
- Considering surveying due to the area being zoned as a residential neighborhood
- Planning to present more detailed information at the next meeting
- Location for Pickleball Courts:
- Approximately 800 feet from the community garden
- Discussing potential expansion and future parking needs
- Noting that some nearby properties are privately owned
- Community Garden Signs:
- Considering blending the community garden logo with the city logo
- Planning to meet with a CLC representative to discuss design options
- Exploring the idea of creating simple, modular signs that can be easily updated
- Bathroom for White Overlook Parking Lot in service 01 09 2025
- Sliding Hill and Snowshoe Trail:
- Signs have been ordered but not yet arrived
- Planning to mark the route with ribbons tied to trees in the short term
- Considering color-coded posts or tree markers for long-term use

Committee Member Reports

Community Garden Update:

- 18 plots have been rented so far
- High demand for 32-inch raised beds
- Website updated with garden information
- Advertisement placed in the Pequot community ad
- Lake Country Journal planning a story for April
- Discussing potential media coverage with other local outlets

Rules of Conduct and Procedure

The committee discussed the annual review of the Rules of Conduct and Procedure. After deliberation, it was decided that signing the document was not necessary, as long as the committee voted to accept the rules.

A motion was made to accept the Rules of Conduct and Procedure.

Motion to accept the Rules of Conduct and Procedure: Williams Secoded by: Trottier

The motion passed unanimously. The committee agreed to review the rules annually at the first meeting of the year and provide them to any new committee members upon joining.

Adjourn

The meeting was adjourned at 5:20 P.M.

DRAFT

TO: Park and Recreation Committee
FROM: Joe Zierden, Public Works Supervisor
RE: Pickleball Discussion
DATE: 2/13/2025



Background

Estimates for 4 pickleball courts (asphalt and concrete) was generated from two sources (Outdoor Specialties and Lees Sport) and for 1300 feet of trail to the courts. These estimates were used to extrapolate costs for 2, 6, 8 and 10 courts. Costs ranged from approximately \$90,000 to \$362,000

Discussion:

Additional considerations:

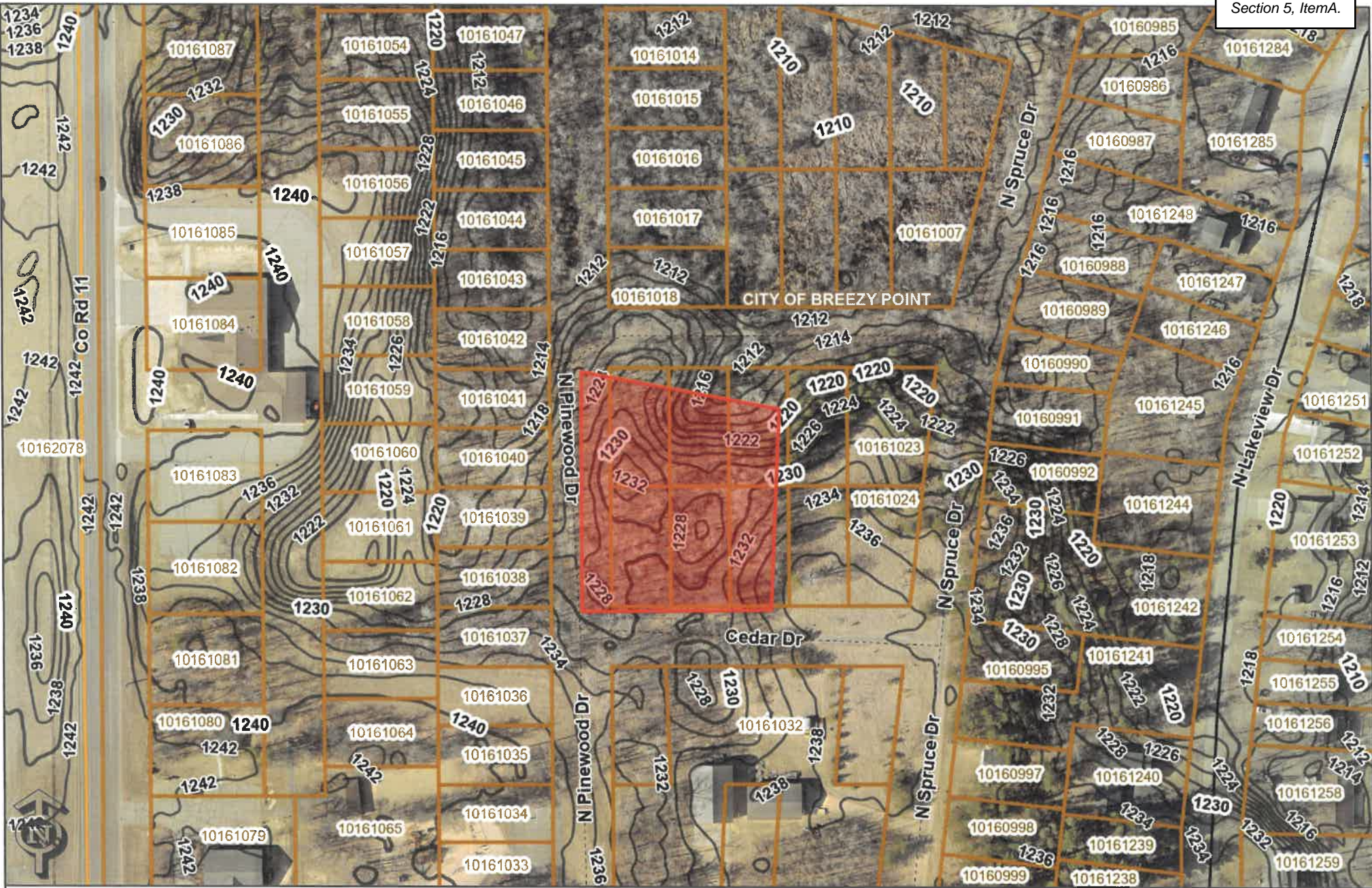
- The general area discussed for pickle ball courts contains platted roads and city owned residential lots. Investigation into the process required to abandon the road and change the zoning of lots should be considered as part of the process.
- What are some unforeseen amenities and facilities would pickleball courts require.
 - Parking
 - Bathrooms
 - other

Some possible funding options:

- Gather proposals for grant applications
- Fund through Park project budget in stages
- Fund through Park project budget by saving annually
- Seek fundraiser/donation

Requested Action:

A general consensus on what direction to look into would be appreciated.



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

1.17 acres 51,119 sq/ft

Date: 2/6/2025 Time: 12:49 PM

	2 Courts	4 Courts	6 Courts	8 Courts	10 Courts	Notes
Concrete	35500	71000	106500	142000	177500	
Pavement	25000	50000	75000	100000	125000	
Fencing	13500	27000	40500	54000	67500	
Trail	42000	42000	42000	42000	42000	1300' x 8' x \$4.00 sqft
Paint/Nets	10700	21400	32100	42800	53500	
Surveying	4000	4000	4000	4000	4000	
Contingencies	3500	7000	10500	14000	17500	
Total Pavement	98700	151400	204100	256800	309500	
Total Concrete	109200	172400	235600	298800	362000	

Outdoor Specialties

Section 5, Item A.

	2 Courts	4 Courts	6 Courts	8 Courts	10 Courts	Notes
Concrete	35500	71000	106500	142000	177500	
Pavement	22000	44000	66000	88000	110000	
Fencing	13100	26200	39300	52400	65500	8 feet high
Trail	42000	42000	42000	42000	42000	1300' x 8' x \$4.00 sqft
Paint/Nets	4850	9700	14550	19400	24250	
Surveying	4000	4000	4000	4000	4000	
Contingenc	3500	7000	10500	14000	17500	
Total Pave	89450	132900	176350	219800	263250	
Total Conc	102950	159900	216850	273800	330750	

OUTDOOR SPECIALTIES, LLC
 PO Box 145
 Pine River, MN 56474 US
 218-820-9834
 outdoorsportssystemsgmail.com

Estimate



ADDRESS
 Dick Burns
 Brainerd Parks
 Brainerd, MN 56401

SHIP TO
 Dick Burns
 Brainerd Parks
 Brainerd, MN 56401

ESTIMATE #	DATE
1132	11/27/2024

DATE		DESCRIPTION	QTY	RATE	AMOUNT
		OPTION 2 4 COURTS			0.00
	Mobilization	Gas, mileage, per diem	90	4.00	360.00
	Demolition & Excavation	Site Prep	1	2,000.00	2,000.00
	Cement	Optional... 140x70 4in cement base with vapor barrier and fiber bar 2ft on center.	0	71,000.00	0.00
	Asphalt Paving	Optional... Asphalt Court 140X70= for 2nd Option	0	44,000.00	0.00
	Sports Surfacing	Three Layer Two Tone Plexi Court System w/Regulation Pickleball Striping	4	6,800.00	27,200.00
	Sports Surfacing	Douglas Premier Poles and Net Set Installed w/ Cement Footing	4	2,900.00	11,600.00
	Sports Surfacing	SAA 8ft Tall Galvanized Fencing 120X64X102X64 w/20ft walk way 4ft Walk Gates	1	26,200.00	26,200.00
					0.00
		TOTAL			\$67,360.00

Accepted By

Accepted Date

City of Fifty Lakes Pickle Ball Court Costs 2023

Anderson Brothers prep and asphalt Scott Mudgett 218-820-9935	\$18,813
Oberg Fencing John Brabbit 218-534-3118	\$7,887
Lee's Sports Surfacing (painting and nets) Nat Lee 612-597-0544	<u>\$12,900</u>
Total:	\$39,600

Site prep was performed by volunteers and maintenance department as well as landscaping after installation.

BID



Elite Fence & Deck

15532 Dellwood Dr.
Brainerd, MN 56401

Bid Number:

Customer				
Name	City of Breezy Point			
Address	Pickle Ball Court			
City	_____	State	MN	Zip _____
Date	12/20/2024			

Quantity	Description	Unit Price	Total	Taxed
1	Furnish and install 640 L/F of 7 ft high commercial chain link fence to include eight 4 ft gates and bottom rail.	\$26750.00	\$26750.00	<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
	Specs			<input type="checkbox"/>
	Term posts = 3" LG40 with a 5 ft driven set			<input type="checkbox"/>
	Line posts = 2.5" LG40 with a 5 ft driven set			<input type="checkbox"/>
	Top and bottom rail = 1 5/8" LG40			<input type="checkbox"/>
	Fabric = 7 ft 9ga			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
	Bid is valid for 30 days			<input type="checkbox"/>
Sub Total			\$26750.00	
State Sales Tax				
Shipping/Handling				
Final Total			\$26750.00	

Thank you for your business

Joe Zierden

From: Scott Mudgett <smudgett@andersonbrothers.com>
Sent: Tuesday, December 31, 2024 7:03 AM
To: Joe Zierden
Subject: RE: Message from "RNP002673E638A7"

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Joe
I would say you will be covered with using \$4.00 per sq ft. That would not include any clear and grub.

-----Original Message-----
From: Joe Zierden <jzierden@cityofbreezypointmn.us>
Sent: Monday, December 30, 2024 8:48 AM
To: Scott Mudgett <smudgett@andersonbrothers.com>
Subject: RE: Message from "RNP002673E638A7"

Good Morning Scott,

What is a good general cost by sq/ft for asphalt walking trails? I am using \$4 per square foot, figuring about 1,400 linear feet by 8 foot wide. That's about \$45,000 or am I off base.

Respectfully,

Joe

-----Original Message-----
From: Scott Mudgett <smudgett@andersonbrothers.com>
Sent: Thursday, December 19, 2024 9:18 AM
To: Joe Zierden <jzierden@cityofbreezypointmn.us>
Subject: FW: Message from "RNP002673E638A7"

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

-----Original Message-----
From: fax@andersonbrothers.com <fax@andersonbrothers.com>
Sent: Thursday, December 19, 2024 7:27 AM
To: Scott Mudgett <smudgett@andersonbrothers.com>
Subject: Message from "RNP002673E638A7"

This E-mail was sent from "RNP002673E638A7" (MP C2504ex).

Scan Date: 12.19.2024 07:27:03 (-0600)
Queries to: fax@andersonbrothers.com

TO: Park and Recreation Committee
FROM: Joe Zierden, Public Works Supervisor
RE: Park Logo discussion
DATE: 2/13/2025



Background

Some example modified city logos were gathered to blend the existing logo with park location site names.

Discussion:

Discuss the different logo options or desired modifications.

Requested Action:

Direction on how to proceed.









TO: Park and Recreation Committee
FROM: Joe Zierden, Public Works Supervisor
RE: Staff Report
DATE: 2/13/2025



Background

- Snowshoe route signed and flagged
- Did not designate a sledding hill as multiple hills are being used for sledding

TO: Park and Recreation Committee
FROM: Joe Zierden, Public Works Supervisor
RE: Community Garden Update
DATE: 2/13/2025



Background

Items that remain to be acquired and work to be completed

- Compost bin
- Spickets, hoses and spray nozzles
- Yard waste bin
- Plot markers
- Rules sign
- Connect irrigation system
- Install benches
- Arbor installation

Approximately \$2,500 remain from the \$40,000 budgeted amount. If that amount is insufficient to complete the project, additional funds could be sourced from the Park and Recreation 2025 project budget or operation budget.

- 18 - 10' x 18' plots reserved
- 2 - 4' x 8' x 17" plots reserved
- 13 - 4' x 8' x 32" plots reserved