



# PARKS AND RECREATION COMMITTEE

Thursday, April 11, 2024 at 5:00 PM

City Hall 8319 Co. Rd. 11 Breezy Point, MN 56472

(218) 562-4441 | Office Hours 8:00 a.m. - 4:00 p.m. | [cityadmin@cityofbreezypointmn.us](mailto:cityadmin@cityofbreezypointmn.us)

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## AGENDA

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL/AMENDMENT OF THE AGENDA**

**5. ELECTION OF OFFICERS**

A. Election of Chair & Vice Chair

**6. OPEN FORUM**

**7. APPROVAL OF MINUTES**

A. January 11, 2024 Parks & Recreation Committee Meeting Minutes

**8. NEW BUSINESS**

A. Paul Bunyan Scenic Byway

**9. OLD BUSINESS**

A. City Council Disc Golf Course Directives Workplan

B. Disc Golf Course Event Permit

C. Parks Master Plan Final Draft

D. Disc Golf Course Naming Contest

E. Sledding Hill & Snowshoeing Trail Discussion

F. Community Garden

**10. STAFF REPORTS**

**11. COMMITTEE MEMBER REPORTS**

**12. ADJOURN**

**Breezy Point Parks & Recreation Committee**  
**Thursday, January 11, 2023 – 5:00 p.m.**  
**Meeting Minutes**

The regular meeting of the Breezy Point Parks and Recreation Committee was called to order by Chair Megan Zierden at 5:02 PM. In addition to Chair, members present included Gail Arne, Sandra Logelin, Bill Toft, Deanne Trottier, and Diane Williams. Staff present included Assistant City Administrator Daniel Eick, Public Works Supervisor Joe Zierden, and City Administrator David Chanski.

Assistant City Administrator Eick took Roll.

All present stood for the pledge of allegiance.

Approval/Amendment of the Agenda

MOTION WILLIAMS/LOGELLIN TO APPROVE THE AGENDA AS PROPOSED, MOTION CARRIED 6-0

Open Forum – No comment was provided.

Parks and Recreation Meeting Minutes

Committee Member Arne requested staff revise the December 2023 meeting minutes to include additional discussion on the proposed snow shoeing trail and sledding hill. Additionally, she requested it be noted in the minutes staff were directed by the Parks and Recreation Committee to bring the item forward for discussion during their February 2024 Regular Meeting.

MOTION ARNE/WILLIAMS TO APPROVE THE THURSDAY, DECEMBER 14, 2023, MEETING MINUTES WITH THE ABOVE STATED CORRECTIONS, MOTION CARRIED 6-0

Appointment of Committee Chair and Vice Chair

City Administrator Chanski, at the request of Chair Zierden, explained the Chair and Vice Chair selection process as required by City Ordinance.

Committee Member Williams nominated Megan Zierden for Chair while Committee Member Arne nominated Sandra Logelin for Chair. Discussion ensued with Committee Member Arne explaining while Chair Zierden has done a good job there has been substantial conflict with scheduling which a new Chair would alleviate. Chair Zierden noted her disagreement with the assertion as she has only missed a single regularly scheduled meeting due to one of her children sustaining an injury.

Committee Member Toft noted his intention to abstain from the vote as opposed to choosing between either candidate.

Committee Member Arne additionally clarified there was a perceived conflict of interest involved with her husband, Joseph Zierden, serving as the City's Public Works Supervisor.

MOTION TROTTIER/WILLIAMS TO PROCEED WITH A VOTE FOR EACH CANDIDATE INDIVIDUALLY.

- MOTION TO APPOINT MEGAN ZIERDEN FOR CHAIR FAILED 2-0 WITH COMMITTEE MEMBER'S TROTTIER AND WILLIAMS ASSENTING.
- MOTION TO APPOINT SANDRA LOGELIN FOR CHAIR FAILED 2-0 WITH COMMITTEE MEMBER'S ARNE AND TOFT ASSENTING.

COMMITTEE MEMBER LOGELIN AND CHAIR ZIERDEN ABSTAINED FROM BOTH VOTES.

Seeing as the motion resulted in a 2-0 outcome for both candidates City Administrator Chanski advised the committee could attempt to appoint a Vice Chair to run the meeting or agree to have Megan Zierden Chair the meeting and postpone appointments to the February 2024 Regular Meeting.

Committee Member Logelin reiterated there is discussion within the community that Chair Zierden has a perceived conflict of interest related to her appointment. Additionally, she claimed a similar conflict of interest exists between Mayor Angel Zierden and her husband, Teddy Zierden, as he is an appointed member of the City's Planning and Zoning Commission.

Additionally, Committee Member Arne noted their appointments were made out of necessity, not planning, as no other candidates were willing to apply. As such, her desire is to switch the Chair and Vice Chair positions year over year to maintain continuity and avoid confusion if the candidates are willing.

Committee Member Williams requested City Administrator Chanski clarify the definition of a conflict of interest. He explained while there may be a perceived conflict of interest from the public there is no bona fide conflict of interest here as no one in the proposed situation stands to financially benefit from any outcome.

MOTION TOFT/TROTTIER TO TABLE ELECTION OF CHAIR AND VICE CHAIR TO THE FEBRUARY 2024 REGULAR MEETING AND ALLOW CHAIR ZIERDEN TO CONTINUE TO SERVE AS CHAIR FOR THE DURATION OF THE MEETING, MOTION CARRIED 6-0

City Council Direction on Disc Golf Course

City Administrator Chanski walked the Committee through discussions held by the City Council during their Tuesday, January 2, 2024, Regular Council Meeting. He noted while Staff were still developing a work plan for individual items, the Parks and Recreation Committee would be asked to discuss the specific nuances of certain items as directed by Council. As such, staff will create an action plan to present to the Committee during their February 2024 Regular Meeting.

Furthermore, he explained the items listed in the Council's adopted plan would be staff's primary focus moving forward and noted staff has very little Parks and Recreation bandwidth beyond these directives.

Committee Member Williams requested clarification on what of these items, if any, would require a City Ordinance or policy change. City Administrator Chanski explained items such as park hours or rule violation punishments could, and most likely would, require changes to the City's Code of Ordinances to specifically identify those items.

Committee Member Toft requested clarification on whether the Committee could make suggestions regarding the list. Specifically, Committee Member Toft noted the recommendation to place a portable bathroom at hole 10 may cause issue as six homes surround that hole. Instead, he recommended placing the portable bathroom closer to hole 13 as there are no homes currently surrounding that location. City Administrator Chanski explained while the Committee was welcome to make such suggestions and deliver them to staff, he would prefer they wait until staff can finish creating an action plan.

Committee Member Arne noted her desire to hold a separate Workshop or Open House related to the items on the list if possible.

Committee Member Williams requested clarification on what the Committee was empowered to alter, as per the City Council's direction, and where the "paths" mentioned in the plan are placed. City Administrator Chanski explained the "paths" as described are City roads and, as such, any signage alterations would be on those streets.

In response to a question from Committee Member Arne, City Administrator Chanski clarified Disc Golf Tournaments would not be permitted at the Disc Golf Courses at this time as per the City Council's Direction.

Finally, Committee Member Arne requested clarification on how these items might impact the Parks and Recreation budget. City Administrator Chanski explained he and Public Works Supervisor Joe Zierden were discussing the matter and would report back as soon as was feasible.

#### Master Plan Final Draft

Assistant City Administrator Eick walked through the revised Parks and Recreation Master Plan with the Committee and requested their input on the document. Areas of discussion included:

- Altering the names of all City Parks and Trails for greater consistency and to better match City communications.
- Condensing the Future Planning Section of the plan to avoid repetition and shifting items from the Future Planning Section up to the Parks Section where able.
- Updating extensive miscellaneous grammar, format, and design items throughout the document.
- Adjusting bullet points and verbiage throughout the document to better represent the Committee's desired approach to park management and planning.
- Adding a note to Appendix A to state its origins in the 2011 Master Plan and clarify the Committee's intentions to update the map in the future.
- Removing Appendix B from the document, or altering it in some way, to increase its relevancy. After discussion the Committee agreed to leave the appendix as is.



Disc Golf Course Naming Project

Chair Zierden introduced a draft form for the Disc Golf Course naming contest, ran through its content with the Committee, and noted she has been working with the local school districts to develop the document to qualify for Community Backpack.

Additionally, Chair Zierden requested feedback from the committee regarding several contest details including form delivery location, contest dates, age limitations, anonymity, and availability. The committee noted their desire to approve the document and suggested a few minor linguistic updates.

Once discussion ended, Assistant City Administrator Eick explained while the contest was still under development the Committee would eventually need to clarify what the prizes for selection would be. Chair Zierden noted Committee Member Arne has been working with Play It Again to provide a donation to the City to serve as a prize.

Finally, the Committee asked several questions regarding timing and publication of the document. Assistant City Administrator Eick recommended if the Committee desired to have the results of the contest back by their Thursday, March 14, Regular Meeting the document should be finalized and published by Thursday, February 1, to allow a month for potential responses.

Disc Golf Course Directional Signage

Public Works Supervisor Zierden briefly explained the purpose of the signage proofs before the Committee and took comments. City Administrator Chanski noted he and the Public Works Department had held preliminary conversations regarding signs throughout the broader park system and the timing of that development. The Committee agreed that while the sign was well put together, they would prefer to remove the language currently on the sign and replace it with an arrow or some other directional symbol.

Committee Member Logelin noted there was no mention of skiing as an activity on the provided signage. In response, Committee Member's Arne and Trottier explained skiing at the Disc Golf Courses would be difficult and the Committee agreed to remove language regarding skiing from the relevant section of the Parks and Recreation Master Plan.

Committee Member Toft requested the Committee reconsider the directional signage's highway placement. He proposed an alternate route along Rainier Drive with six less residential homes claiming it would benefit the community as less homes would be disturbed, the route is shorter, and traffic would be more direct. Public Works Supervisor Zierden noted, based upon the Committee's prior discussion, the route along Winter Trail had been selected to reduce signage requirements and conjoin several alternate routes to additional park amenities.

Finally, Committee Member Logelin clarified this decision need not be permanent as the Committee could choose to alter, add, or remove signage should it prove insufficient.

MOTION TOFT/LOGELIN TO SHIFT THE DISC GOLF COURSE SIGNAGE TO FOLLOW A ROUTE EXTENDING FROM RAINIER DRIVE AND APPROVE THE SIGNAGE PRESENTED TO THE COMMITTEE WITH THE DISCUSSED ALTERATIONS, MOTION CARRIED 4-2 WITH COMMITTEE MEMBERS ARNE AND WILLIAMS OPPOSED

### Staff Reports

City Administrator Chanski updated the Committee on several actions taken during the Tuesday, January 2, City Council Meeting. Those items included:

- Notification that the City Council removed liaisons from all City Committees. Instead, individual Council Members will attend meetings on an as needed basis or as they choose.
- Notification that two upcoming workshops will be held throughout January 2024. The first scheduled for Tuesday, January 16, at 5:00 PM will receive the formal report on the Organizational Assessment conducted last fall. The second scheduled for Tuesday, January 23, will host a workshop/Open House on the City Hall Design Proposal. Additionally, he noted both packets were forthcoming.

### Committee Member Reports

Committee Member Williams noted her disappointment that Councilman Moroni would no longer serve as the Committee's liaison as she believed the position served a substantial benefit to the Committee. As such, she requested comment from the Committee on whether they should send a recommendation to Council to reconsider. Assistant City Administrator Eick explained the Committee could motion to request the Council to reconsider if they so choose.

Chair Zierden noted any individual could privately choose to make such recommendations to Council but explained she would like more time to consider the question before bringing a vote to the Committee as a whole.

Committee Member Toft noted he understood the Council decision and explained he was alright with seeing how things develop and revisiting the matter later if there is need.

Committee Member Arne noted she could understand both sides of the argument as the time demands could be great but there was utility in the appointment.

Committee Member Logelin recommended the Committee continue to function as directed, without a liaison, and to address the matter at a future date if it becomes problematic. She also noted the Council has made their decision and the Committee was now obligated to at least try the new process.

Committee Member Williams asked if the vote was unanimous among the Council. Assistant City Administrator Eick clarified he believed the vote was unanimous but was unsure without checking the record. Committee Member Williams then asked if it would be appropriate to add an item to the next Parks and Recreation agenda to discuss the matter

further. In response Committee Member Trottier claimed it may be simpler for the Committee to be more proactive and invite Council Members to attend on an as needed basis. Committee Member Toft agreed with this sentiment but recommended if the Committee were to do that, they should place the item early on the agenda to better respect Members time.

Committee Member Williams requested direction from staff on whether liaisons, as they have operated in the City of Breezy Point, were typical. Assistant City Administrator Eick clarified that, while they were not typical in his experience, City processes are generally unique across municipalities.

Committee Member Williams then asked if they dismissed all liaisons or if it was just City focused appointments. City Administrator Chanski clarified that, at least for the City Council, the only secondary appointment obligations are the Joint Powers Board and Heartland Cable Commission. As such, the only liaisons removed were for City operated and managed boards and commissions. He also specified that additional appointments may be made in the future dependent upon Council approval on an as needed basis.

Adjourn

MOTION ARNE/LOGELIN TO ADJOURN, MOTION CARRIED 6-0.

Meeting adjourned at 7:34 p.m.

Submitted by Daniel Eick, Assistant City Administrator

TO: Parks & Recreation Committee  
FROM: Daniel Eick, Assistant City Administrator  
RE: Paul Bunyan Scenic Byway Information  
DATE: April 5, 2024

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**Summary**

Committee Member Arne has requested the Committee discuss information provided by the Paul Bunyan Scenic Byway as a follow up to Lynn Scharenbroich’s presentation to the City Council.

**4/1/2024**

## 1. Scenic Byways program

### **Minnesota's Scenic Byways** (excerpted from Scenic America 2024, [www.scenic.org](http://www.scenic.org))

Minnesota established the Minnesota Scenic Byways Commission in 1992 as a collaboration between the Department of Transportation, Department of Natural Resources, the Minnesota Historical Society, and the Department of Tourism. The main goal of the program's enactment was to increase economic growth via tourism in communities through which byways run.

- Minnesota is home to 22 scenic byways, including two All-American Roads, six national scenic byways, and 16 state scenic byways.
- Visitors directly spent \$15.3 billion in 2019, supporting over 270,000 jobs and paying \$5.8 billion in wages.
- National parks generated \$86.6 million in total economic output in gateway communities in 2019, supporting 875 jobs and \$26.6 million in labor income.
- A University of Minnesota study found that the Paul Bunyan National Scenic Byway annually generates nearly \$22 million in visitor spending.

## 2. Paul Bunyan Scenic Byway

**Designated as a state scenic byway in 1998 (celebrating 25 years!)**

**Designated as a national scenic byway in 2005**

**Covers 54 miles, all on county roads (Crow Wing and Cass)**

**Route is managed by the Paul Bunyan Scenic Byway Association 501c3**

**Passes through 6 cities, 8 townships and 2 counties**

**Vision: Strengthen the quality of life and visitor experience along the Byway's route by promoting and enhancing the area's resources and amenities that support economic vitality.**

**Mission: Promote, preserve and enhance the recreational, historic, cultural, scenic, natural and archeological resources along the 54-mile Paul Bunyan Scenic Byway.**

### **Goals**

- **Build awareness of Paul Bunyan Scenic Byway in clever and compelling ways through: community/regional projects and events; interesting stories from the area's past**
- **Develop area amenities which are free to the public**
- **Encourage Byway unity through cooperation and collaboration among the Scenic Byway's jurisdictions, preserving and enhancing the Byway's resources**

## 3. Highlights of City of Breezy Point

**Your best stories: then and now (Breezy Point podcast on the Byway website: <https://paulbunyan scenicbyway.org/content/podcast-series-paul-bunyan-scenic-byway>)**

**Sites in Breezy Point**

**Safe Routes to School—partnered project currently underway in 2024**

## 4. Paul Bunyan Scenic Byway - Looking ahead

**Video project opportunity: Jurisdiction stories/Byway cities and townships**

**Three Byways Day Trips 2024**

## 5. Thank you

**[www.paulbunyan scenicbyway.org](http://www.paulbunyan scenicbyway.org) | Contact: Lynn Scharenbroich 218-821-0021**





# PAUL BUNYAN SCENIC BYWAY

54 miles of stunning scenery, recreational opportunities, historical and cultural sites in the heart of the Lake Country

The Paul Bunyan Scenic Byway is both a state and nationally designated byway.

Visit the Byway website at [www.paulbunyan scenicbyway.org](http://www.paulbunyan scenicbyway.org).

## Some Byway sites in the Breezy Point area

### ◆ Lowell Wildlife Management Area

Located at Nickel Rd. and County Rd. 11  
Rice Lake - 85 acre natural wildlife lake

The PBSBA has one interpretive panel kiosk and one stand-alone panel here:

- Wild rice and its uses told in the truth and lore style (kiosk)
- Value of shallow lakes to the ecosystem (stand-alone panel)

### ◆ DNR Fire Tower

Located on the north side of County Rd. 11  
Tower is on the List of Historic Lookouts

The PBSBA has an interpretive panel kiosk here:

- Story of the tower and its purpose told in the truth and lore style

### ◆ Pelican Woods Cemetery and Nature Trails

Located on Ski Chalet Drive, 1 block west of County Rd. 11

Trails take walkers past birding sites and beautiful gardens. An All Veteran's Memorial was installed in June, 2013. It was designed by local artist, Jeff Kreitz.

### ◆ Breezy Point City Hall and Park

Located on County Rd. 11 north of the CR 4 intersection

The PBSBA has an interpretive panel here:

- Story of the Breezy Point's name told in the truth and lore style





## **Be a Breezy Point Video Star**

**You already know the story**

**You already know the place**

**You already know the cast**



**All interested townships and cities along the Paul Bunyan Scenic Byway route are invited to be part of the final video production. Tell your own great story about your role in Breezy Point now or then. Or, become the ‘voice and face’ as a narrator or teller of the tales of others.**

**Contact 218-821-0021 or [info@paulbunyan scenicbyway.org](mailto:info@paulbunyan scenicbyway.org)**

**Support What You Enjoy!**  
**Support what your residents and visitors enjoy.**  
**Support the Paul Bunyan Scenic Byway.**

The Paul Bunyan Scenic Byway route: 6 cities, 8 townships and two counties.  
 Mileage provided in 2011 by Crow Wing County Highway Department

<b>Jurisdiction</b>	<b>Miles {Shared}</b>
<b>Barclay Township – Cass County</b>	<b>3.0* {1.5}</b>
<b>Gail Lake Township – Crow Wing County</b>	<b>3.05* {1.525}</b>
<b>Ideal Township – Crow Wing County</b>	<b>9.35* {1.95}</b>
<b>Jenkins Township – Crow Wing County</b>	<b>9.08* {2.655}</b>
<b>Mission Township – Crow Wing County</b>	<b>1.6</b>
<b>Pelican Township – Crow Wing County</b>	<b>4.0</b>
<b>Timothy Township – Crow Wing County</b>	<b>7.05* {1.95}</b>
<b>Wilson Township – Cass County</b>	<b>3.0* {1.595}</b>
<b>Breezy Point – Crow Wing County</b>	<b>4.16</b>
<b>Crosslake – Crow Wing County</b>	<b>9.37</b>
<b>Jenkins – Crow Wing County</b>	<b>3.17* {1.595}</b>
<b>Manhattan Beach - Crow Wing County</b>	<b>2.62</b>
<b>Pequot Lakes – Crow Wing County</b>	<b>4.5* {.565}</b>
<b>Pine River – Cass County</b>	<b>.620</b>

\*shared mileage (half assigned to each jurisdiction sharing a border along the byway)





2024  
**BYWAY  
BRAGGIN'  
RIGHTS**  
Game sheet



Game Rules: Fill in the answers. Cross your fingers. Turn in your sheet. Winner will receive a free deck of the Byway playing cards.

My name is \_\_\_\_\_, I'm so sure of every answer, I'm practically a winner already!!  
(Please include your mailing address and first & last name.)

1. The Paul Bunyan Scenic Byway passes through 14 jurisdictions. Name 2 towns \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and 2 townships \_\_\_\_\_, \_\_\_\_\_.
2. Three interpretive panels are located along County Road 11. What public building is also located next to one of them? \_\_\_\_\_
3. Pick two : The Paul Bunyan Scenic Byway is a (nationally, state, locally) designated route.
4. True or *Not*: The Paul Bunyan Scenic Byway Association owns property along the route.
5. The Paul Bunyan Scenic Byway gives out a \$1000 scholarship each year to a graduating senior from one of the three high schools located in Byway jurisdictions. Name two of the three schools.  
\_\_\_\_\_
6. True or *Not*: The Byway Association and the US Army Corps of Engineers have a cooperative agreement that has been in place for two decades, or as some say, before Paul Bunyan was born.
7. True or *Not*: There are over 4 miles of the Paul Bunyan Scenic Byway's 54 route miles in the City of Breezy Point.
8. True or *Not*: The Paul Bunyan Scenic Byway Association receives more donations than any other non-profit organization in Crow Wing County.
9. To be designated as a National Scenic Byway, a road or highway must significantly meet at least one of these scenic byway intrinsic qualities: scenic, historic, recreational, cultural, archeological, or natural qualities. Circle the one that applies to the Paul Bunyan Scenic Byway's designation.

Support  
what you  
enjoy!



# Paul Bunyan Scenic Byway Association

PO Box 401, Pequot Lakes, MN 56472 • www.paulbunyan scenicbyway.org  
A 501c3 non-profit organization • MN Tax #5618638

## Membership Dues / Donation

Please complete this Membership/Donation form.  
Make check payable payable to: Paul Bunyan Scenic Byway Assoc. (PBSBA)  
Send to PBSBA, PO Box 401, Pequot Lakes, MN 56472

Name (Business/Individual/Organization) \_\_\_\_\_

Mailing address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact person: \_\_\_\_\_

Website: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Unless you request to not be included, we publish your business/organization/name on our website paulbunyan scenicbyway.org in recognition of your support.

Make your tax deductible check payable to: Paul Bunyan Scenic Byway Association (PBSBA) and mail it with this form to: Paul Bunyan Scenic Byway (PBSBA), PO Box 401, Pequot Lakes, MN 56472

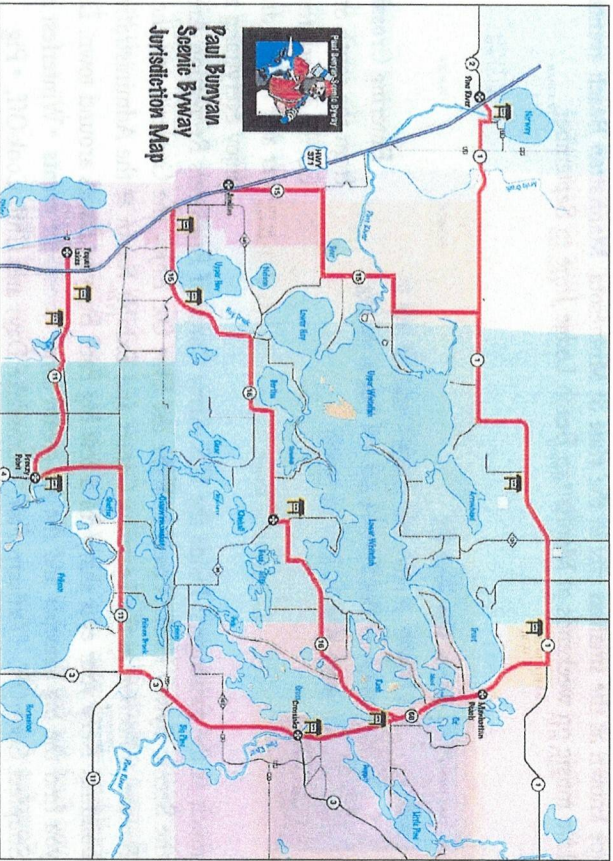
### 2024 Participation

- \_\_\_\_\_ Business (\$200)
- \_\_\_\_\_ Non-profit group (\$75)
- \_\_\_\_\_ Individual (\$75)
- \_\_\_\_\_ Jurisdiction (Write in your support amount. Circle: one-time or recurring)
- \_\_\_\_\_ Donor (Write in your donation. Any amount is appreciated!)



in the car. Keep heading east on CSAH 11. Did you know you're traveling on original 'Breezy Point Resort Road'? Curious? Stop at historic Breezy Point Resort at the whole story. Jog north on CSAH 11 to the Breezy Point city offices. Find how the Red Splendor crabapple tree became the official city tree. **Breezy Point**

- Special Olympics Polar Plunge,
- Butterfly Release at Pelican Woods Cemetery & Nature Trail,
- Airport Days.



### Paul Bunyan Scenic Byway Assoc.

P.O. Box 401  
Pequot Lakes, MN 56472

[www.paulbunyan scenicbyway.org](http://www.paulbunyan scenicbyway.org)  
[info@paulbunyan scenicbyway.org](mailto:info@paulbunyan scenicbyway.org)



*Paul Bunyan Scenic Byway Assoc. is a  
501c3 non-profit organization.*

## Paul Bunyan Scenic Byway Association Presents

### Paul & Babe's Stompin' Grounds

**Everybody loves a great story!**

Six cities, eight townships and two counties brimming with old and new stories make up the Scenic Byway route. Poke around, listen in and maybe become part of a few new local stories yourself.



**Pine River** hosts lots of history like the still unsolved murder of its founder, George Barclay. Wander around the restored historic train depot, red caboose & horse drawn fire engine. Then swing into the adjacent Pine River Info Center to learn a little more about these and most everything else too, from the story of who carved Paul Bunyan's baby boots to where you can find tasty wild rice to the history of the first telephone in Pine River. **Pine River events** • Farmers Market, • Duck Races, • Summerfest, • Heritage Days, • Bluegrass Festival, • Parade of Lights

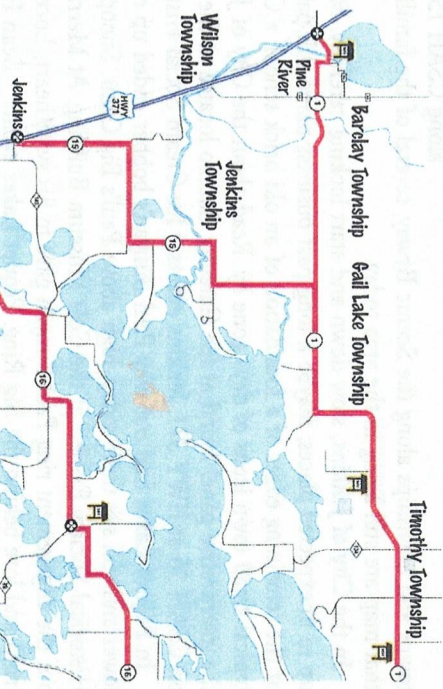
**East of Pine River** on CSAH 1 are three townships in a row.

**Barclay Township** sports a set of big Paul Bunyan footprints near its Township Hall. The Barclay name has a long history in the area, the best-known being George Barclay, first mayor of Pine River. Barclay Township Hall is an historic structure, first used as a one-room schoolhouse. The playground and surrounding yard is now an official highway rest stop, maintained by the township.

**Gail Lake Township**, with its population only around a hundred people, is the smallest township on the Paul Bunyan Scenic Byway. Within its boundaries is Jail

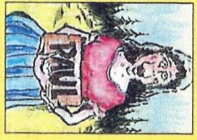
Lake, often a source of confusion between the township name and the lake name. Might there be the beginnings of a tall tale there? Why not be the one to pen the story!

Home of the inspiration of one of the newest tall tale characters, Timothy





**Timothy Township** uses its original one-room schoolhouse, complete with or biffy, as its current township hall. It's one of the frequently photographed along the Scenic Byway. Psst, Timothy wasn't the first choice for the township. Ask around, maybe you'll learn the true story. Still curious? Go see the City Township History Panel on the interpretive kiosk at the Fire Station located on CSAH 1 west of the town hall. **Timothy Township events** • Christmas in July at Faith Lutheran Church, • Memorial Day Service at Swanburg Cemetery.



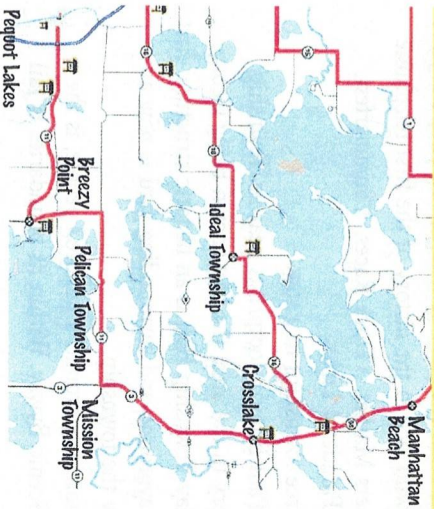
**Paul Bunyan's Sweetheart**

Lucette was sweet on Paul from the moment she gazed into his eyes. Which was no easy task—story is, Paul stood about three-trees tall!

Folks in Jenkins and nearby **Wilson Township** know their history. Catch a glimpse of the Wilson Township newsletter,

or just start talking to people. Maybe you'll discover why the township is really only half a township and how they came to own the seats from an old Pine River theater. **Wilson Township events** • Summer Pig Roast

West of Ideal Township on CSAH 16, **Jenkins Township** is home to the Veterans Memorial Walking Trail. A 1913 plat map hangs on the wall of the Jenkins Township Hall, located along CSAH 15. Like many of the



towns and townships along the Scenic Byway, several of the families represented on that map are still living in the area today.

In the **City of Jenkins**, slow down and start looking carefully. Bits of history show up in unexpected places; maybe a long past business name still painted onto a building or the remaining edges of a foundation of an old brick school, a Grange Hall or other typical small town icons of days gone by. Read about the City of Jenkins history on the interpretive panel found at the Gateway Gazebo located at the A-Pine Restaurant on CSAH 16 at HWY 371. **Jenkins events** • Ice Cream Social History Project

In **Pequot Lakes** find out why Paul Bunyan's bobber ended up on top of the water tower and still sits there today, high above Paul's Big Chair. Snoop around in the Historical Society Exhibit at the Cole Museum Building. At Merritt Jewelers, check out the engagement ring Paul Bunyan gave to his sweetheart, Lucette, and find out the truth and lore behind the Big Ring. **Pequot Lakes events** • Bean Hole Days, • Chokecherry Festival, • Cherry Car Show, • Stars & Stripes Days

Along CSAH 16 is **Ideal Township**, busy with recreation year 'round. Wrapped around the Whitefish Chain, this township grew so much that it needed to add a second volunteer fire station along CSAH 1 on the north side of the township in 2006. In 2002 they celebrated their 100th anniversary and honored the Knebel family that bestowed the name 'Ideal' on the township all those years ago. Find out more at the Ideal Town Hall. **Ideal Township events** • Ideal Beef Feed, an historic Ideal Fire Department Fundraiser, • Farmers Market

Crosslake stretches north along CSAH 66 to the City of **Manhattan Beach**, it was once known as the smallest city in the state of Minnesota. **Manhattan Beach events** • Live music on weekends at Manhattan Beach Lodge June to September.



**Babe, the Blue Ox**

A retriever at heart, Babe couldn't resist the urge to search for Paul Bunyan's lost golf balls in the lake named after the burly ox himself.

Entering **Crosslake** from the south on CSAH 3, park the car and let the driver enjoy everything as

much as the passengers! Inside the U.S. Army Corps of Engineers Recreation Area, the Scenic Byway kiosk is next to Babe the Blue Ox. Enjoy the Gardens, and the Bunyan collection in the Learning Center and Exhibit Room at the Administrative building. Keep your eyes sharp for a few big Paul Bunyan things around town. Did you find the big hammer and the ice cream cone? **Crosslake events** • Winterfest and Soupfest Cook-Off, • Artisans Fair, • Crosslake Days and Chili Cook-Off, • Pig Roast, • Car Show, • Antique and Classic Wood Boat Rendezvous, • Crosslake Art Show, • St. Patrick's Day Parade, • Candlelight & Cider Tour at Historic Log Village

**Mission Township** kisses the Scenic Byway at the corner of CSAH 11 & 3. This area is surrounded by Memorial Forests - 120 acres of it! **Mission Township events** at Mission Park • Summer tennis program is award-winning "2017 U.S. Tennis Association Northern Section's member organization of the year", • Park Parade in July, • Crow Wing County Senior Citizens Picnic, • Fire Fair - Mission Fire Fighters Fundraiser, • Fall Festival

Further east on CSAH 11 across from Shaffer Lake, glimpse the osprey nest that spanned the creation of the popular Birds of the Byway brochure. CSAH 11 touches **Pelican Township** on the south side near the Halvorson Bay/Stewart's Bay public access to Pelican Lake. Soak your feet and enjoy the view. Family members for whom Stewart's Bay is named still live in the area. Pelican Township can crow a little over their township hall and garage, all paid for, cash on the barrel head!





**Paul Bunyan Scenic Byway**, dedicated to RECREATION! Wide-shouldered, paved county roads offer a 54-mile scenic route to drive, bike, hike, walk trails, paddle waters, visit parks, gardens, playgrounds, wildlife management areas, and historical sites.

**Explore the Lore!**  
[PaulBunyanScenicByway.org](http://PaulBunyanScenicByway.org)

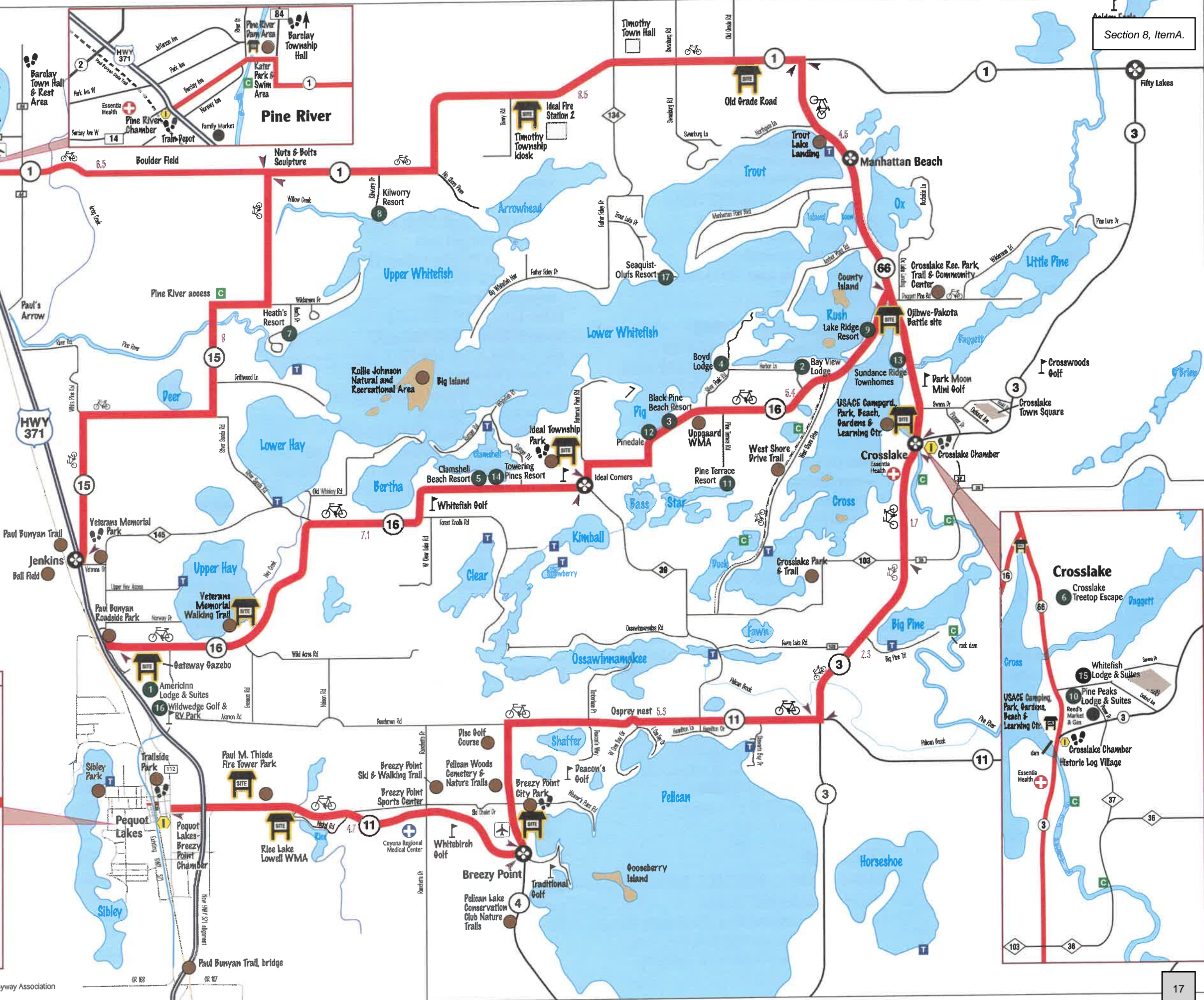


- Scenic Byway
- ▲ 4.7 ▼ Mileage marks
- Paul Bunyan Trail
- 8 ft. shoulder
- 6 ft. shoulder
- City/Town
- Chamber
- Interpretive Kiosk
- Paul's Footprints
- ⌈ Golf Course
- Lodging
- Parks, Trails, Beaches, Rivers
- Grocery
- + Cuyuna Regional Medical Breezy Point (218) 568-4926
- + Essentia Health Clinic Crosslake: (218) 692-1010  
Pequot Lakes: (218) 568-4416  
Pine River: (218) 587-4416
- ✈ Airport
- T Public Water Access (Trailer)
- C Public Water Access (Carry)

Scenic Byway route mileage	CSAH	Mileage
CSAH 1	15	15
CSAH 66	4.5	4.5
CSAH 3	4	4
CSAH 11	10	10
CSAH 16	12.5	12.5
CSAH 15	8	8



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 circulation 30,000



Section 8, Item A.



## **BREEZY POINT FOOD**

**Antlers Restaurant**, (218) 562-7162, [www.breezypointresort.com](http://www.breezypointresort.com)  
**Billys of Breezy Point**, (218) 562-4667, [www.billysatbreezy.com](http://www.billysatbreezy.com)  
**Commander Bar & Restaurant**, (218) 562-4198, [www.commanderbar.com](http://www.commanderbar.com)  
**Dockside Lounge**, (218) 562-7170, [www.breezypointresort.com](http://www.breezypointresort.com)  
**Marina II Restaurant**, (218) 562-7161, [www.breezypointresort.com](http://www.breezypointresort.com)  
**Palmer's Grille**, (218) 562-6262, [www.breezypointresort.com](http://www.breezypointresort.com)  
**Subway (Breezy Point)**, (218) 562-4040

## **BREEZY POINT ATTRACTIONS**

**Breezy Belle**, (218) 562-7164, [www.breezybelle.com](http://www.breezybelle.com)  
**Breezy Point Airport**, [www.breezypointairport.com](http://www.breezypointairport.com)  
**Breezy Point Disc Golf Course**, (218) 562-4441  
**Breezy Point Sports Center**, (218) 562-5678, [www.breezypointsports.com](http://www.breezypointsports.com)  
**Deacons Lodge**, (218) 562-6262, [www.breezypointresort.com](http://www.breezypointresort.com)  
**Traditional Golf Course at Breezy Point**, (218) 562-7166, [www.breezypointresort.com](http://www.breezypointresort.com)  
**Whitebirch Golf Course at Breezy Point**, (218) 562-7177, [www.breezypointresort.com](http://www.breezypointresort.com)

## **BREEZY POINT**

### **PARKS, TRAILS, BEACHES, RIVERS**

**Breezy Point City Park**  
**Breezy Point Walking and Ski Trails**  
**Pelican Woods Cemetery & Nature Trail**  
**Pelican Lake Conservation Club Nature Trail**

## **CROSSLAKE FOOD**

**Andy's Bar, Restaurant & Liquor**, (218) 692-3722, [www.andyscrosslake.com](http://www.andyscrosslake.com)  
**Crosslake Coffee**, (218) 692-3994  
**Crosslake Fifty Lakes American Legion**, (218) 692-2555  
**Crosswoods Grill**, (218) 692-4653, [www.crosslakegolf.com](http://www.crosslakegolf.com)  
**Dairy Queen (Crosslake)**, (218) 692-4443  
**Lake Country Crafts & Cones**, (218) 692-4411, [www.lakecountrycrafts.com](http://www.lakecountrycrafts.com)  
**Manhattan's**, (218) 692-3381, [www.mblodge.com](http://www.mblodge.com)  
**Maucieri's**, (218) 692-4800, [www.maucieris.com](http://www.maucieris.com)  
**Moonlite Bay**, (218) 692-3575, [www.moonlitebay.com](http://www.moonlitebay.com)

**Pine Peaks Restaurant**, (218) 692-4100, [www.pinepeakscrosslake.com](http://www.pinepeakscrosslake.com)  
**Rafferty's Pizza (Crosslake)**, (218) 692-5505, [www.raffertypizza.com](http://www.raffertypizza.com)  
**Reed's Market Deli**, (218) 692-2711 0  
**Riverside Inn**, (218) 692-3848, [www.riversidecrosslake.com](http://www.riversidecrosslake.com)  
**Subway (Crosslake)**, (218) 692-3039  
**The Bourbon Room**, (218) 692-3423, [www.bourbonroommn.com](http://www.bourbonroommn.com)  
**The Cedar Chest**, (218) 692-2657, [www.restaurantcrosslake.com](http://www.restaurantcrosslake.com)  
**The Wharf**, (218) 692-3454, [www.thewharfcrosslake.com](http://www.thewharfcrosslake.com)  
**Zorbaz on Cross Lake**, (218) 692-4567, [www.zorbaz.com](http://www.zorbaz.com)

## **CROSSLAKE ATTRACTIONS**

**14 Lakes Brewery**, (218) 692-4129  
**Crosswoods Golf Course**, (218) 692-4653, [www.crosslakegolf.com](http://www.crosslakegolf.com)  
**Crow Wing Kayaks**, (218) 692-1200, [www.crowwingkayaks.com](http://www.crowwingkayaks.com)  
**Dark Moon Mega Mini Golf & Whistling Wolf Mini Golf**, (218) 692-7888, [www.crosslakegolf.com](http://www.crosslakegolf.com)  
**Emily Greens Golf Course**, (218) 763-2169, [www.emilygreens.com](http://www.emilygreens.com)  
**Fairways at Howard's Barn**, (218) 763-2038  
**Golden Eagle Golf Course**, (218) 763-4653, [www.golfgoldeneagle.com](http://www.golfgoldeneagle.com)  
**Historic Log Village in Crosslake**, (218) 692-5400, [crosslakehistoricalsociety.org](http://crosslakehistoricalsociety.org)  
**Outdoor Recreation**, (218) 692-3752, [www.alsmarinecrosslake.com/rentals.html](http://www.alsmarinecrosslake.com/rentals.html)  
**Linda Ulland Memorial Gardens**, U.S. Army Corps of Engineers, Crosslake Recreation Area [www.paulbunyan scenicbyway.org | gardens blog](http://www.paulbunyan scenicbyway.org | gardens blog)  
**Railroad Models & Museum**, (218) 692-1900, [www.northerntrackersrrclub.com](http://www.northerntrackersrrclub.com)  
**Seaberg Motorsports**, (218) 692-2345, [www.seabergmotorsports.com](http://www.seabergmotorsports.com)  
**Your Boat Club**, (218) 692-3850, [www.yourboatclub.com](http://www.yourboatclub.com)

## **CROSSLAKE**

### **PARKS, TRAILS, BEACHES, RIVERS**

**City of Crosslake Park & Trail**  
**Crosslake Recreational Park, Community Center, Disc Golf Course, Walking Trail, Dog Park**  
**Trail on West Shore Drive**, Ideal Township, Crosslake

**Trout Lake Public Landing**  
**Pine River access at Rock Dam**  
**US Army Corps Engineers Dam & Recreational Park**

## **PEQUOT LAKES, JENKINS, IDEAL TOWNSHIP FOOD**

**A-Pine Family Restaurant**, (218) 568-8353, [www.apineplaza.com](http://www.apineplaza.com)  
**Barajas Mexican Bar & Grill**, (218) 568-9950  
**Bogey's Bar & Grill**, (218) 543-4900, [www.whitefishgolf.com](http://www.whitefishgolf.com)  
**Dairy Queen (Pequot Lakes)**, (218) 568-5440  
**Joe's Pizza**, (218) 568-4770, [www.pizzaatjoes.com](http://www.pizzaatjoes.com)  
**Lakes Latte**, (218) 568-4454  
**Lucky's Tavern**, (218) 568-4177  
**MN Traders**, (218) 568-1071, [www.mntradersco.com](http://www.mntradersco.com)  
**Norway Ridge Supper Club**, (218) 543-6136, [www.norwayridge.com](http://www.norwayridge.com)  
**Old Milwaukee Club**, (218) 543-4117  
**Pequot Lakes American Legion**, (218) 568-9881  
**Pequot Lakes Super Valu Deli**, (218) 568-5001  
**Pequot Pub & Grill**, (218) 568-9950  
**Preserve Pub**, (218) 568-8500, [www.grandviewlodge.com](http://www.grandviewlodge.com)  
**Sarah's Kitchen**, (218) 568-8373  
**Shiner's**, (218) 543-1073  
**Snarkey Loon Brewing Company**, (218) 568-1136  
**Tasty Pizza North**, (218) 568-4404  
**VFW Northern Post 3839**, (218) 568-8664

## **PEQUOT LAKES, JENKINS, IDEAL TOWNSHIP ATTRACTIONS**

**Cole Memorial & History Museum**, (218) 568-4808, [www.brainerdlakescountry.com/hsociety](http://www.brainerdlakescountry.com/hsociety)  
**Ideal Green Market Co-op**, (218) 543-6565, [www.idealgreenmarket.com](http://www.idealgreenmarket.com)  
**Sunset Cinema**, (218) 568-4341, [www.thesunsetcinema.com](http://www.thesunsetcinema.com)  
**The Preserve Golf Course**, (218) 568-4944, [www.grandviewlodge.com](http://www.grandviewlodge.com)  
**Whitefish Golf Club**, (218) 543-4900, [www.whitefishgolf.com](http://www.whitefishgolf.com)  
**Wildwedge Golf, Mini Golf & Maze**, (218) 568-6995, [www.wildwedge.com](http://www.wildwedge.com)

## **PEQUOT LAKES, JENKINS, IDEAL TOWNSHIP**

### **PARKS, TRAILS, BEACHES, RIVERS**

**Bobber Park**, Pequot Lakes  
**Ideal Community Center & Park**, Ideal Township  
**Jenkins Ball Field**, Jenkins  
**Paul Bunyan State Trail**, Jenkins  
**Paul Bunyan Trailside Park**, Jenkins & Pequot Lakes  
**Paul M Thiede Fire Tower Park**, Pequot Lakes  
**Pine River access**, Jenkins  
**Rice Lake/Lowell Wildlife Management Area**, [dnr.state.mn.us/wmas](http://dnr.state.mn.us/wmas)  
**Rollie Johnson Natural & Recreational Area at Big Island on Whitefish Lake**, Ideal Township  
**Sibley Lake Park**, Pequot Lakes  
**Trail on West Shore Drive**, Ideal Township, Crosslake  
**Trailside Park on Paul Bunyan State Trail**, Pequot Lakes  
**Uppgaard Wildlife Management Area**, Ideal Township  
**Veterans Memorial Park**, Jenkins  
**Veterans Memorial Walking Trail**, Ideal Township

## **PINE RIVER FOOD**

**Bites Grill & Bar**, (218) 587-2564, [www.bitesgrill.com](http://www.bitesgrill.com)  
**Cozy Cottage Café**, (218) 587-2588  
**Dairy Queen (Pine River)**, (218) 587-4762  
**Lifehouse Coffee**, (218) 587-3332  
**Pine River American Legion**, (218) 587-9151  
**Pine River Bakery**, (218) 587-2545

## **PINE RIVER ATTRACTIONS**

**Pine River Community Bowl & Pizzeria**, (218) 587-3100  
**Pine River Information Center**, (218) 587-4000  
**Pine River Train Depot**, [www.heritagegroupnorth.org](http://www.heritagegroupnorth.org)  
**Pine River Regional Airport**, (218) 587-2440  
**Summer Duck Races**, (Fridays) (218) 587-4000

## **PINE RIVER**

### **PARKS, TRAILS, BEACHES, RIVERS**

**Cut Lake Ski and Mountain Bike Trail**  
**Kater Park, Dam, Pine River Swimming Area**  
**Paul Bunyan State Trail**  
**Pine River access**  
**Pine River Kayak Routes**  
[www.crowwingkayaks.com](http://www.crowwingkayaks.com)

## **LODGING** More information at [www.whitefish.org](http://www.whitefish.org)

Section 8, Item A.

- 1 **AmericInn Lodge & Suites** (218) 568-8400, [www.AmericInn.com](http://www.AmericInn.com)
- 2 **Bay View Lodge** (218) 543-4182, [www.bayviewcrosslake.com](http://www.bayviewcrosslake.com),
- 3 **Black Pine Beach Resort** (218) 543-4714, [www.blackpinebeach.com](http://www.blackpinebeach.com)
- 4 **Boyd Lodge** (218) 543-4125, [www.boydlodge.com](http://www.boydlodge.com)
- 5 **Clamshell Beach Resort** (218) 543-4731, [www.clamshellbeach.com](http://www.clamshellbeach.com)
- 6 **Crosslake Treetop Escape** (320) 980-3528, [www.crosslaketreetop.com](http://www.crosslaketreetop.com)
- 7 **Heath's Resort** (218) 587-2286, [www.heathsresort.com](http://www.heathsresort.com)
- 8 **Kilworry Resort** (218) 543-4587
- 9 **Lake Ridge Resort** (805) 305-0857, [www.lakeridgeresort.com](http://www.lakeridgeresort.com)
- 10 **Pine Peaks Lodge & Suites** (218) 692-7829, [www.pinepeakscrosslake.com](http://www.pinepeakscrosslake.com)
- 11 **Pine Terrace Resort** (218) 543-4606, [www.pineterrace.com](http://www.pineterrace.com)
- 12 **Pinedale** (218) 543-4380, [www.pinedaleonwhitefish.com](http://www.pinedaleonwhitefish.com)
- 13 **Sundance Ridge Townhomes** (888) 230-7672, [www.sundanceridge.com](http://www.sundanceridge.com)
- 14 **Towering Pines Resort** (218) 543-4738, [www.toweringpines.com](http://www.toweringpines.com)
- 15 **Whitefish Lodge & Suites** (218) 692-2246, [www.whitefish-lodge.com](http://www.whitefish-lodge.com)
- 16 **Wildwedge RV Park** (218) 568-5000, [www.wildwedge.com](http://www.wildwedge.com)
- 17 **Seaquist-Olufs Resort** (218) 543-4533

Map funded in part by the Whitefish Area Lodging Association



Paul Bunyan Scenic Byway Association

[www.paulbunyan scenicbyway.org](http://www.paulbunyan scenicbyway.org)

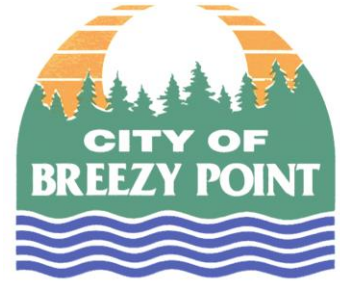
Contact a board member

[explore@paulbunyan scenicbyway.org](mailto:explore@paulbunyan scenicbyway.org)



TO: Parks & Recreation Committee  
FROM: David Chanski, City Administrator/Clerk  
RE: Disc Golf Course Directives Workplan  
DATE: April 11, 2024

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**Background**

In November 2023, the City received a petition from members of the Breezy Point Neighborhood Alliance to remove holes 9-12 of the disc golf course expansion. The City Council considered the petition during the January 2, 2024 City Council meeting, and ultimately voted to adopt a list of recommendations provided by Councilmember Moroni (recommendations are attached).

At the January 11 Parks & Recreation Committee meeting, City Administrator Chanski stated that staff would bring back a workplan of items that the Parks & Recreation Committee needs to address.

**Workplan**

Staff has identified 3 buckets that need input from the Parks & Recreation Committee:

- Verbiage, Number, and Location of Signage
- Policy Language
- Bathrooms

To address these three buckets in a timely manner, staff has drafted the following workplan:

- April 11 Meeting
  - o Event Permit & Rules of Play
  - o Operational Hours
- May 9 Meeting
  - o Event Permit & Rules of Play (if necessary)
  - o Signage
  - o Violation Penalties Discussion
- June 13 Meeting
  - o Signage (if necessary)
  - o Draft Violation Penalties Policy Language
  - o Bathrooms
- July 11 Meeting
  - o Violation Penalties Policy Language (if necessary)
  - o Bathrooms (if necessary)



- Move tee pad 6 further to the north by a minimum of 50', near the boulders/trees along of the fairway.
- Any target that is within 75' of a current developed property line, at the request of the current January 2024 property owner:
  - Target/basket to be removed October 10 - 20<sup>th</sup> (Target date October 15<sup>th</sup>)
  - Target/basket to be re-placed May 10 - 20<sup>th</sup> (Target date May 15<sup>th</sup>)
- Place basket silencers on baskets within 100' of a 2024 developed property line.
- Signs to be placed every 35' along the property line of any current developed property line along the entire disc golf course.
  - Future developed property:
    - At the time of certificate of occupancy is granted, the signs shall be placed.
  - "Private Property – no trespassing. Violators can be banned from course"
- Speed limit signs to be erected on any path that parks and rec uses as directional signage to the course.
- Temporary restrooms to be provided at the new parking lot; maintenance parking lot, which is by hole #1 as of today (hole #6/#13 after re-alignment on the 'Legacy' course'), and at basket 10 of the expansion course, utilizing a 20' easement to place/access it.
- Place signs encouraging being respectful and courteous in a residential neighborhood
  - At the start of each 18
  - At any tee pad within 125' of any developed property line; every other hole.
  - "Residential Quiet Zone – Please Be Respectful and Courteous"
- Have parks and rec continue to develop rules of play and use of the land.
  - They are considering re-signing all city parks, so this will be part of that consideration.
- Allow parks and rec to sign the course that violators of rules can be banned and/or fined.
- NO GLOW ROUNDS ALLOWED (twilight play)
- Hours of park to be posted:
  - 8 AM-9 PM – Memorial Day through Labor Day (more daylight during the summer hours)
  - 8 AM-8 PM – All other dates.
- Law enforcement to patrol the parking lot on a regular patrol schedule, and utilizing the city's UTV – community policing and education of parties on the course.

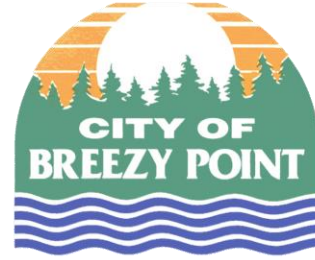
Some other items to consider and ask parks to continue to work on and have completed by end of 2025:

- Have the city finalize a hole sponsorship funding capability.
- Allow parks and rec to continue to work on the event permit for 2024.
- Finalize permit recommendations for council consideration
- Work on the trail from the new parking lot to the legacy course #14 (or #1)
- Re-number the legacy course. 14 becomes 1; 1 becomes 6 and so on.
- Close the legacy parking lot.
- Create a map of the entire complex/course.
- Work on a plan to replace the mat tee pads with cement tee pads that are found at the new course.
- Obtain trash cans that can be found at every other hole.
- Continue to encourage other uses including a pavilion/picnic, playground, or other ideas that parks may have.



TO: Parks & Recreation Committee  
FROM: Daniel Eick, Assistant City Administrator  
RE: Disc Golf Course Event Permit  
DATE: April 4, 2024

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**Background**

On Thursday, October 12, 2023, the City of Breezy Point Parks and Recreation Committee requested the City Council revive discussion on the tabled Disc Golf Course Event Permit and return the permit to the Committee for further consideration.

Then, during their Tuesday, January 2, Regular Meeting the City Council requested the Parks and Recreation Committee review the Event Permit, finalize their recommendations for course regulations, and discuss what punishments, if any, are necessary to apply for violations.

Attached to this document is the latest version of the Disc Golf Course Event Permit considered by Council and relevant historical information.

**Committee Action**

Staff recommend the City of Breezy Point Parks and Recreation Committee discuss the attached information.

TO: Mayor and City Council  
FROM: Daniel Eick, Assistant City Administrator  
RE: P&R Request - Disc Golf Course Event Permit  
DATE: October 30, 2023



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**Summary**

On Thursday, October 12, 2023, the City of Breezy Point Parks and Recreation Committee heard a presentation from Mr. Travis Moser regarding Disc Golf Tournaments and course use within the City of Breezy Point.

As a result of that discussion, the Parks and Recreation Committee motioned to request Councilman Moroni to speak with his fellow Councilmembers and revive discussion on the tabled Disc Golf Course Event Permit. Furthermore, they requested the City Council consider returning the permit to the Committee for additional review and empower the committee to handle additional items related to the maintenance and regulation of the courses.

A recording of that meeting can be found online on the City’s YouTube channel at the link below. Discussion of the item begins at 2:12:05 and ends at 2:19:25.

- [https://www.youtube.com/watch?v=T3\\_xVta5dBw](https://www.youtube.com/watch?v=T3_xVta5dBw)

The last memo regarding the Disc Golf Course Event Permit delivered to the City Council on Monday, October 2, 2023, is attached below.

**Council Action**

The Parks and Recreation Committee requests the City Council revive discussion on the Disc Golf Course Event Permit, return the permit to the Committee for additional review, and authorize the Committee to work on additional items related to the maintenance and regulation of the City’s Disc Golf Courses.

TO: David Chanski, City Administrator/Clerk  
FROM: Daniel Eick, Assistant City Administrator  
RE: Breezy Point Disc Golf Course Event Permit  
DATE: September 19, 2023



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**Summary**

On Thursday, September 14, 2023, the City of Breezy Point Parks and Recreation Committee reviewed the Breezy Point Disc Golf Course Event Permit as directed by the City Council. A copy of the revised Event Permit is included below for review with the Committee's additions highlighted.

A recording of that meeting can be found online on the City's YouTube channel at the link below. Discussion of the item begins at 17:35 and ends at 1:46:00.

- <https://www.youtube.com/watch?v=OliPFyKTHyA>

**Topics of Consideration**

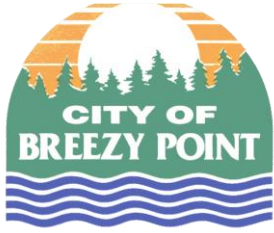
The Parks and Recreation Committee considered the following topics regarding the Disc Golf Course Event Permit:

- Enforcement Requirements.
- Public use permissibility during events.
- Costs associated with reservations and charges.
- Possible equipment expansions or course coverage.
- Tournaments, associated rules, and participation limits.

Additionally, the Parks and Recreation Committee elected to present their recommendation directly to the City Council on Monday, October 2, 2023. They also agreed to make such presentations a staple of Committee duties into the future. Should the City Council approve this change the Committee requested their presentation be made a standing item at the beginning of the City Council agenda.

**Council Action**

Staff is seeking Council approval on the Parks and Recreation Committee's changes to the attached Breezy Point Disc Golf Course Event Permit.



Permit number: \_\_\_\_\_  
 Issued Date: \_\_\_\_\_  
 Receipt number: \_\_\_\_\_

## DISC GOLF COURSE EVENT PERMIT

Please attach a detailed site plan that shows the location of the event and any additional information as requested in this application.

Payment of associated permitting fees in the amount of \$100 per course per day are due upon submission of this application alongside a \$300 refundable damage deposit pending site inspection. Use requested via this application is limited to two consecutive days and reserves the park area for sole use by the applying organization or individual. Events must be held between the hours of 8:00 AM and 8:00 PM CST.

Course events are limited to one per month on any days between May 15<sup>th</sup> and September 30<sup>th</sup> of the calendar year. Events are required to obtain a permit if the number of participants exceeds 40 persons. The maximum allowable number of participants for any individual event is 180 persons.

The City of Breezy Point reserves the right to deny or approve any and all applications based solely upon the discretion of the City Council. The City Council is the final approval entity within the City and all permits must be submitted no less than 2 weeks in advance of the Regular Council Meeting at which it will be considered.

<b>A.</b>	Name of Business/Organization				
	Name of Event				
	Set up for the Event will Begin on	Date		Time	
	Event Date and Time	Date		Time	
	Break-Down will be Complete	Date		Time	
	Location for the Event				
	Estimated Number of Attendees				
	Estimated Number of Vendors				
	Organization Producing the Event				

<b>B.</b>	Name of Applicant				
	Business Address				
	City		State		Zip
	Phone		Fax		
	Email				

<b>C.</b>	EVENT INFORMATION	
	Purpose of Event	

	Description of Event	
	Admission Prices/Donations	

<b>PARKING</b>		
<b>D.</b>	Will off-site parking be provided?	
	<i>If yes, please provide the location and show on the site plan.</i>	

<b>FOOD &amp; BEVERAGES</b>			
<b>E.</b>	Will food be served at the event?		
	Will food be sold or given away?		
	Will there be food vendors?		If yes, how many?
	Please show vendor location on the site plan.		
	<b><i>Applicants are responsible for obtaining necessary permits, temporary or otherwise, from associated state, county, or city authorizing entity when serving food and/or non-alcoholic beverages.</i></b>		
<b><i>Event organizer must certify that each vendor has the necessary approvals mentioned above.</i></b>			

<b>EVENT CLEANUP, SANITATION, &amp; RECYCLING</b>		
<b>F.</b>	The Applicant acknowledges all trash or waste generated during the event must be properly stored and/or disposed of by the applying organization. On site disposal of certain waste is available through the appropriate City owned and operated trash receptacles.	
	<b><i>The City of Breezy Point and City Council reserve the right to require an applicant provide additional waste disposal services at their expense should the need arise. If that need arises the applicant will be required to provide the location and details of additional services on the site plan.</i></b>	

<b>SALE OF ITEMS &amp; VENDORS</b>		
<b>G.</b>	Will items be sold during this event?	
	If yes, please provide names and contact information for vendors:	
	<b><i>If yes, please provide the location of each vendor and show on the site plan.</i></b>	
	<b><i>Verification of Minnesota State Sales Tax Number must be provided with this application for each vendor.</i></b>	

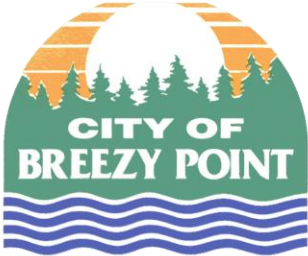
<b>LIABILITY INSURANCE</b>		
----------------------------	--	--

<b>H.</b>	Name of insurance company:			
	Contact Name:		Phone Number:	
	<b>Documentation certifying proof of insurance must be provided with this application.</b>			

Please contact the City of Breezy Point at 218-562-4441 or email [deputyclerk@cityofbreezypointmn.us](mailto:deputyclerk@cityofbreezypointmn.us) if you have any questions or need assistance in completing this Application.

APPLICATION CERTIFICATIONS & WAIVER	
The City of Breezy Point does not permit the use of alcohol, tobacco, or cannabis products on public property.	
I hereby certify no Alcohol will be permitted at this event.	Initial Here:
I hereby certify no use of Cannabis will be permitted at this event.	Initial Here:
I hereby certify no smoking of tobacco will be permitted at this event.	Initial Here:
I hereby certify and acknowledge violation of this permits conditions will result in the forfeiture of my damage deposit to the City of Breezy Point and a ban from use of both City owned Disc Golf Courses for a period no less than one calendar year.	Initial Here:
<p>I hereby certify that I have read this application and that all information contained herein is true and correct to the best of my knowledge, information, and belief. I agree to comply with all state, Crow Wing County and City of Breezy Point Ordinances and statutes and will abide by the general instructions stated in this application, along with the special conditions issued by the City of Breezy Point, in connection with the approval of the Permit contemplated herein. That I, and the organization on whose behalf I make this application if any, represent, stipulate, contract and agree that we will jointly, and severally defend, indemnify, save and hold the City of Breezy Point harmless from any and all claims, lawsuits, judgments, and liability of death, personal injury, bodily injury, or property damage arising directly or indirectly from the exercise of this Special Permit and performance of the Special Permit by Applicant, the organization represented by Applicant, its employees, subcontractors, or assigns, including acknowledges that he/she, together with any organization represented by Applicant, shall be solely responsible by complying with the terms of the Permit. I further understand that failure to comply with any of the provisions specified herein may result in immediate cancellation of this event by State, Crow Wing County or City of Breezy Point officials.</p>	
<hr/> Signature of Applicant or Authorized Officer/Agent of Applicant	<hr/> Date

TO: Parks and Recreation Committee  
FROM: Daniel Eick, Assistant City Administrator  
RE: Parks and Recreation Master Plan Final Draft  
DATE: April 4, 2024



**Summary**

During their Thursday, January 11, Regular Meeting the City of Breezy Point Parks and Recreation Committee reviewed the initial final draft of the Parks and Recreation Master Plan and directed Assistant City Administrator Eick to implement changes. Those changes have been implemented and are highlighted in the revised final draft below.

**Work Plan**

Should the committee approve the final draft in its current form, staff recommend the committee execute the below outlined work plan.

1. Approve the final draft of the City of Breezy Point Parks and Recreation Master Plan on Thursday, April 11, and schedule an Open House to receive public comment.
2. Staff recommend that Open House be scheduled for Thursday, April 25, from 5:00 PM – 7:00 PM.
3. Once comments are received and implemented, approval of the final plan will be scheduled for the Thursday, May 9, Regular Parks and Recreation Meeting.
4. Finally, assuming there are no further comments, final approval will be taken up by the City Council on Monday, June 3, during their Regular Council Meeting.

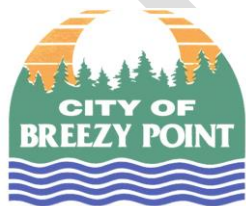
**Committee Action**

Staff recommend the Committee approve the revised Final Draft of the City of Breezy Point Parks and Recreation Master Plan and direct staff to schedule an Open House to receive public comment on the Plan for Thursday, April 25, from 5:00 PM – 7:00 PM.





City of Breezy Point  
***PARKS AND RECREATION  
MASTER PLAN***



**January 19, 2024**



**City of Breezy Point  
Parks and Recreation Committee  
2024**

*Megan Zierden, Chair  
Sandy Logelin, Vice Chair  
Josef Garcia, Ex Officio  
Bill Toft, Committee Member  
Deanne Trottier, Committee Member  
Diane Williams, Committee Member  
Gail Arne, Committee Member  
Jim McKellar, Committee Member*

**CITY STAFF**

*David Chanski, City Administrator/Clerk  
Daniel Eick, Assistant City Administrator  
Joseph Zierden, Public Works Supervisor  
Deb Runksmeier, Deputy City Clerk*

*City of Breezy Point  
8319 County Road 11  
Breezy Point, Minnesota 56472  
218-562-4441  
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DRAFT

## **Section 1: Plan Elements**

### **Mission Statement of the Parks and Recreation Committee**

The City of Breezy Point Parks and Recreation Committee seeks to acquire and preserve natural environmental areas with green spaces and provide recreational **opportunities** that positively impact the health of our citizens, the broader City economy, and quality of life.

### **The Objective of the Parks, Trails, and Open Space Master Plan**

The City of Breezy Point Parks and Recreation Committee seeks to ensure existing park and recreational opportunities serve the residents of Breezy Point today and into the future. As such, this plan will create a framework to achieve this goal and ensure the community secures sufficient and appropriate land to:

- Create Open spaces and trails that meet the needs of all members of the community.
- Maintain and implement the City's Parks and Recreation Capital Improvement Plan (CIP).
- **Develop high quality parkland and community locations with a focus on welcoming amenities.**
- Communicate and promote the use of parkland to enhance its use as a community building tool.
- Identify missing links between Parks, Trails, and destinations within the City to expand the system.

This document refines and implements general direction established throughout the City of Breezy Point Comprehensive Plan to guide park and recreation development. As the City grows, the Committee should strive to make budgetary recommendations that responsibly reflect this growth. Members believe these goals will allow future Committees and residents to continue:

“Increasing the amount of land devoted to parks and public open space, whether for recreation or environmental protection, extending and improving the trail corridor system, and improving public access to the lakes.” (City of Breezy Point: Parks, Trails, and Open Space Master Plan, 2011)

The City of Breezy Point Parks and Recreation Committee believes that citizens of Breezy Point desire a community which protects and preserves its natural asset features, recreation, and water quality. The development of parks, trails, and open space can serve as an investment in the future well-being of individuals and groups when handled responsibly. As such, the committee will strive to contribute to the attractiveness and viability of the City while recommending the City use its monetary resources in a responsible and cohesive manner for the long term.

This Master Plan is a living document which the Committee intends to review every 5 years to evaluate and refine demographic, recreational, or financial trends that evolve over time. The Parks and Recreation Committee can alter this plan at any time to reflect changes in the City's Comprehensive Plan accordingly.

### **History and Development of the Parks, Trails, and Open Space Master Plan**

In 2011 the City of Breezy Point Parks and Recreation Committee drafted the City's original Parks, Trails, and Open Space Master Plan utilizing information gathered throughout the 2010 Comprehensive Planning process. This process included:

- A review of planned future land use development in long term planning.
- A review of the 2010 community survey and presentation of relevant data.
- A review of all currently owned parkland, trails, and open spaces within the City.
- A review of the standing parkland dedication formulas and their associated financial costs.
- A review of all goals, strategies, and policies associated with parkland development.

Core considerations of the original plan were developed throughout several Citizen Brainstorming Sessions. From these sessions the Parks and Recreation Committee learned people chose to live in Breezy Point primarily for its location, natural features, and quiet community. Following from this the Committee tasked itself with sustaining these features by:

- Expanding the City’s Park and Trail systems where necessary and possible to create an interconnected accessible recreation network throughout the City. Previous expansions have focused upon the acquisition of tax forfeit properties throughout the City.
- Preserving the City’s feel of clean lakes, trees, wildlife, and general green space or nature as a draw for tourism in recreational activities pursuant with the City’s Comprehensive Plan. Previous land use planning and development has focused on this broad goal.
- Improving said spaces with green and/or nature focused amenities, such as trails and paths, while maintaining open water access through the City beach. Previous improvements have focused on maintaining access opportunities for community members regardless of age or location.
- Allowing for the unique character of Breezy Point to thrive by further developing the City’s recreational facilities and opportunities. Previously discussed improvements included a community center, community garden, public swimming pool, fitness center, and trail system expansions.

### Timeline of Regular Events

A timeline of events relevant to the Parks and Recreation Committee is included below. While not all items on this list require committee action some may be of general interest to members.

Event	Date
<i>Property Acquisition</i>	January
<i>Committee Tax Forfeiture Lot Review</i>	April – May
<i>Budget Calendar Approval</i>	June
<i>Parks and Recreation Budget Approval</i>	June – July
<i>City Council Budget Workshops</i>	July – August
<i>Preliminary Budget Approval</i>	September
<i>Final Budget Approval</i>	December

## Section 2: Operational Goals

The below section of the City of Breezy Point Parks, Trails, and Open Space Master Plan is dedicated to outlining the operational goals of City Staff as directed by the Parks and Recreation Committee. City staff will utilize this section to guide priorities in maintenance and communications of day-to-day operations. Additionally, the Parks and Recreation Committee will work to enforce all City ordinances to maintain the lands natural environment and character where applicable.

It should be noted, however, while the Committee is empowered to make operational requests of City Staff final approval of any initiative listed here is dependent upon a formal vote of the City of Breezy Point City Council.

## Maintenance Priorities

A key priority for ongoing facility maintenance of any kind consists of the creation, maintenance, and perpetual review of a Capital Improvement Plan (CIP). Historically, the Parks and Recreation Committee has maintained a Parks and Recreation CIP at the approval of the City Council. CIP's generally have a five-to-ten-year revitalization cycle.

The Parks and Recreation Committee recommends the following general objectives for the ongoing maintenance of City Parklands and Trails as they relate to the Parks and Recreation CIP:

- Maintain and rehabilitate existing facilities in accordance with the planned use established by the City of Breezy Point Parks and Recreation Committee and City Council.
- Manage all procedures with the intent to preserve or enhance the City's natural environment.
- Assure residents of the best possible recreational experience, while bearing budgets and resources in mind, by:
  - Attending and upkeeping the orderliness, cleanliness, and safety of recreational facilities.
  - Rehabilitating and landscaping recreational facilities based upon changing conditions.
  - Replacing worn or obsolete equipment and facilities as needed.

## Communications Priorities

The Parks and Recreation Committee recommends the following objectives be prioritized in the City's marketing and public relations efforts:

- Enhance and support the development of the City's recreational facilities by working with the community to prioritize desired improvements.
- Foster a sense of ownership and community for recreational facilities by working with local organizations to develop and donate critical materials to City Parks.
- Encourage the use of said recreational facilities by residents and visitors and develop a formal dedication and/or community involvement recognition process.
- Ensure the City's general communications platforms such as signage, the City website, and social media platforms are up to date and communicating relevant information.

## Section 3: Parks and Recreation Spaces

The below section of the City of Breezy Point Parks and Recreation Master Plan provides a description, inventory, and future plan for parks and trails currently owned by the City. Proposed improvements and use recommendations were developed by the City of Breezy Point Parks and Recreation Committee throughout several Workshops held in 2023.

From those workshops, the Parks and Recreation Committee noted a desire to prioritize interconnectivity among City parks, trails, and the wider recreational network. As such City staff, where applicable, will work to identify properties that could potentially enhance interconnectivity between trails, parks, or open spaces within the Committee's jurisdiction.



Finally, a park assessment was completed by members of the Parks and Recreation Committee in the 2011 Master Plan. The criteria for those assessments, and their impact on current recommendations, are identified in Appendix B.

For further information on the criteria for those assessments, their development, or a history of planned recommendations please refer to the City of Breezy Point Comprehensive Plan available on the City's website at <https://www.breezypointmn.gov/planning-zoning/page/comprehensive-plan>.

## City Parkland

### Park 1: Breezy Point Drive Park



#### **Property Assessment:**

The Breezy Point Drive Park is a small play area located in the southeast section of the City between Breezy Point Drive and Breezy Point Blvd. The park currently includes a jungle gym, swing set, slide, porch swing, bouncy ride, and two picnic tables. The grounds are covered in sand with a grass rim with little to no tree coverage. This park is a walkable location with limited parking only available on the adjacent streets.

#### **Proposed Improvements:**

- Maintain property in good condition.
- Add garbage can to location if necessary.
- Add 1 to 2 additional pieces of simple play equipment.
- Add additional tree or foliage coverage to improve available shade.
- Update signage to better reflect City naming conventions and property usage.

### Park 2: City Hall Park



#### **Property Assessment:**

City Hall Park is located adjacent to City Hall on the main campus located at 8319 County Road 11. The park currently includes a well-equipped playground, basketball court, one-third mile walking path, a flower

garden, two pavilions with picnic tables, several benches, and a ball field. Restroom facilities are provided adjacent to City Hall where two parking lots are available.

The playground is covered with an engineered wood fiber surface and most of the turf is irrigated with ample tree coverage available. The City owns approximately 15 acres of land surrounding the park which could provide sufficient room for planned expansions.

### ***Proposed Improvements:***

As noted in this plan, the City of Breezy Point City Park serves as a central location as well as a municipal campus for City services. As such, several improvements are under consideration for the greater campus area. These improvements include:

- Install a bike rack next to City Hall.
- Maintain and add additional harmony park instruments.
- Update signage to better reflect City naming conventions and property usage.
- Construct a community garden. Further information on this project can be found in the Future Planning section and Appendices of this document.
- The creation or installation of an Ice Rink, and an associated Warming House, next to City Hall. This Ice Rink could take the form of a more permanent installation, where space allows, but could also be an outdoor seasonally flooded rink.
- Expansion of the current trail pathway surrounding City Hall grounds to lengthen travel time and improve the overall experience. Should the City Council choose to move forward with the construction of a new City Hall, Staff should keep the design and location in mind during planning.
- Explore the possibility of expanding the Park's current outdoor restrooms next to City Hall to be open year-round and host additional stalls. Furthermore, staff should explore the possibility of modernizing and streamlining the design should the need arise in the future.
- Finally, the City should consider installing pickleball courts at the current City Park campus. Should this item be selected for construction or planning, staff should consider neighboring municipalities projects to aid in design.

### **Park 3: City Beach**



### ***Property Assessment:***



The City Beach is a roughly 7,000 square foot space consisting mostly of sand and loose rock along Pelican Lake. The Beach is located on Sand Beach Drive and contains roughly 215 feet of lake frontage. Public benches and a portable toilet are provided on site. Buoys are utilized in the water to designate the safe swimming area as no on duty lifeguard is provided by the City. Tree coverage is limited, and parking is provided solely on the adjacent street.

***Proposed Improvements:***

The Parks and Recreation Committee mentioned several improvements they would like to see planned for the City's public beach. These improvements include but are not limited to:

- Update signage to better reflect City naming conventions and property usage.
- Explore the possibility of installing better access ramps, improving access staircases, or adjusting the beach approach to make entering the water easier.
- Redesigning or planning an update to the beaches design to ensure ADA compliance and disability access. While such compliance has been a noted desire for all City parks, the committee specifically mentioned the Beach as a primary target for improvement.
- Explore the possibility of purchasing properties, specifically waterfront properties, adjacent to the beach to expand the parks footprint. Additional beachfront may improve user experience and encourage better public maintenance of the property.

Finally, the Committee voiced a desire to explore substantial improvements or repairs to the beach's current shoreline riprap. While the current riprap has served its purpose, the committee noted improvements could be made to the systems function and aesthetic.

**Park 4: Boat Launch**



***Property Assessment:***

The Boat Launch is a small area located by the intersection of North Lakeview Drive and North Drive containing roughly 66 feet of frontage along Pelican Lake. This facility provides the only City owned boat access to the lake and consists of a slanted boat launch with a dock along the side.

Parking is limited to one side of the roadway leading up to the launch area. Overflow parking is provided in a half-acre parking area located at Breezy Point City Hall Park adjacent to the ball field.

**Proposed Improvements:**

- Consider the addition of a portable toilet to the facility.
- Maintain and preserve the current boat launch and associated dock.
- Update signage to better reflect City naming conventions and property usage.

**Park 5: Channel Park Fishing Dock**

*\*Image credit: Google Maps (Pam Johnson) -  
<https://www.google.com/maps/contrib/105959868023254451036/photos/@46.587675,-94.2104109,17z/data=!4m3!8m2!3m1!1e1?entry=ttu>*

**Property Assessment:**

The Channel Park Fishing Dock is a small area located at 8982 Breezy Point Drive containing roughly 515 feet of frontage along the Waldenheim Channel. The facility consists of the dock itself, two available benches, and a trash can for public use. Parking is available on street along the shoulder of Breezy Point Drive directly south of the dock.

**Proposed Improvements:**

- Maintain and preserve current dock area and park.
- Consider the addition of picnic table and/or seating area.
- Continue to spray for aquatic weeds as needed in front of dock.
- Update signage to better reflect City naming conventions and property usage.

**Park 6: Breezy Point Disc Golf Course & Recreation Area**



**Property Assessment:**

The Breezy Point Disc Golf Course & Recreation Area is a multi-use outdoor facility located between White Overlook Drive and Green Scene Drive and contains Breezy Point Disc Golf Course 1 and 2. The area supports a variety of year-round activities including snowshoeing, sledding, running/walking, and biking. Useable pathways are cleared and marked, and ample tree coverage is available as the area is heavily wooded.

Ten small garbage cans are spread throughout the facility placed at individual Disc Golf tee boxes with portable toilet's available during summer months. Off street parking spaces are available in a lot located at 7803 White Overlook Drive.

**Proposed Improvements:**

The City of Breezy Point Recreation Area is a largely unimproved multi-use outdoor facility that can support a variety of year-round activities. As such, the Parks and Recreation Committee identified several improvements for future consideration. These improvements include but are not limited to:

- Adding additional garbage cans throughout the recreation area as necessary.
- Consider dedicating an area adjacent to parking lot as a sledding hill and developing a signed and/or marked snowshoe trail.
- Improving signage, pathways, and reordering holes to improve walkability and flow throughout the courses. Another possibility is combining the two separate courses into one, or better connecting them, for future use.
- Consider the installation of peripheral structures such as playgrounds kiosks, shelters/pavilions, restrooms, or other support structures designed to enhance playability. Staff should keep in mind the multi-use nature of the facility in planning and organize additional structures accordingly.
- City staff should work to finalize rules and regulations for both Disc Golf Courses when able. Additionally, staff should work to develop or improve on site signage and clarify key information regarding area use and programming on social media and the City website.

Further information regarding specific improvements to the City's Recreation Area, implementation time frames, or associated costs can be found in the relevant section of the City of Breezy Point CIP.

**City Trails****Trail 1: Four Seasons Trail**

*\*Image credit: Paul Bunyan Scenic Byway Association - <https://paulbunyan scenicbyway.org/photo-tour/breezy-point-four-seasons-trail>*

**Property Assessment:**

The Four Seasons Trail is a roughly two-mile multi-use grass surfaced trail designed to support a variety of all-season activities including walking, biking, cross-country skiing, and snowshoeing. No motorized vehicles are permitted on the trail and off-street parking is available in a lot east of Ranchette Drive off Winter Trail.

**Proposed Improvements:**

- Improve trailhead signage to clearly designate walkable paths and areas.
- Consider expanding trail network or enhancing access options where applicable.
- Consider improving parking lot off Winter Trail with gravel or non-permeable surface.
- Begin grooming trail during winter months to improve skiing and snowshoeing experiences.
- Maintain trail and all associated equipment to optimal state to preserve atmosphere and useability.

**Trail 2: City Hall Trail**



**Property Assessment:**

The City Hall Trail is a one-third mile trail surrounding the Breezy Point City Park grounds next to City Hall. The trail is hard surfaced and provides excellent opportunity for roller blading, bicycle riding, walking, or jogging throughout the year. Additionally, the trail serves as an amenity that greatly benefits both the City Park and City Hall itself.

The trail, though not compliant with the American with Disabilities Act (ADA) was created with handicapped or limited mobility usage in mind. Parking for the trail is available next to City Hall at 8319 County Road 11, Breezy Point, MN 56472.

**Proposed Improvements:**

- Consider connecting the trail to the Public Safety Building.
- Consider improving trail to be truly ADA complaint and fully accessible.
- Maintain the trail and all associated amenities such as flower plantings and benches.

## **Section 4: Future Planning**

The below section of the City of Breezy Point Parks and Recreation Master Plan is dedicated to establishing basic long-range planning. Further information regarding project specifics, build timing, build locations, or associated costs are included in the Parks and Recreation section of the City of Breezy Point Capital Improvement Plan (CIP).

The below projects, presented in no particular order, were considered by the Parks and Recreation Committee during a public workshop held on Thursday, November 30, 2023. Inclusion of the below projects

is not a guarantee of the City's intent to pursue construction. The below section should be interpreted as an exploration of the possibilities and desires of the current Parks and Recreation Committee.

### City Trail System Expansions

The City should consider expanding the current trail system to reflect future growth and interconnect City landmarks to create safe pedestrian travel corridors. Such landmarks could include neighborhoods, travel corridors, roadways, or high traffic buildings such as Eagle View Elementary, Breezy Point City Hall, or a future central shopping district.

### City Natural Play Area

The City should explore the possibility of designing and constructing an outdoor natural play area focused on creative childhood play. The committee noted the area should include natural color palettes, natural theming, and safety equipment consistent with young ages. City staff should take a similar play area recently constructed by the **Eagle View Elementary School** into account when planning for a future design.

### City Natural Dog Park

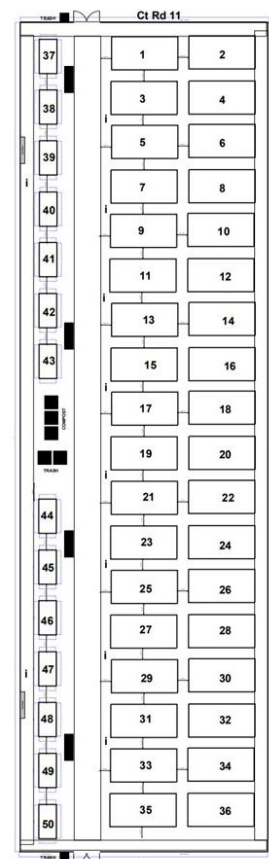
The City should explore to the possibility of securing a location where a fenced in dog park could be installed. The area would need to be large enough to accommodate several large domestic breed dogs running the length and socializing with other animals. Additionally, the location would need to be accessible enough for City staff to easily maintain throughout all seasons. Given the City's current available land, such a parcel may need to be purchased by the City to support this function.

### Breezy Point Community Garden

The Breezy Point Community Garden would be designed as a welcoming outdoor facility focused on helping members of the community create a sustainable lifestyle through organic gardening. Draft guideline and planning information can be found attached to this document in appendix D. Previous designs have included the following:

- A fenced in outdoor facility including an irrigation system, a composting and mulching area, and 50 gardening plots. Several of these plots are planned to be disability accessible.
- Signage outlining rules, regulations, and permissible gardening methods. Designs submitted to the Parks and Recreation committee and City Council have focused on organic farming methods.
- As space is limited, gardening plots must be reserved for use between January 1<sup>st</sup> to April 1<sup>st</sup> of the calendar year. Reservations can be requested at City Hall and will be approved by the Parks and Recreation Committee on a yearly basis.

The Community Garden would only be open and accessible during the regular growing season. Plots would be reserved and ready for planting no later than June 5<sup>th</sup> and must be emptied and cleaned ahead of the winter season by October 17<sup>th</sup> of the calendar year.



Conceptual Design



## City Community Center

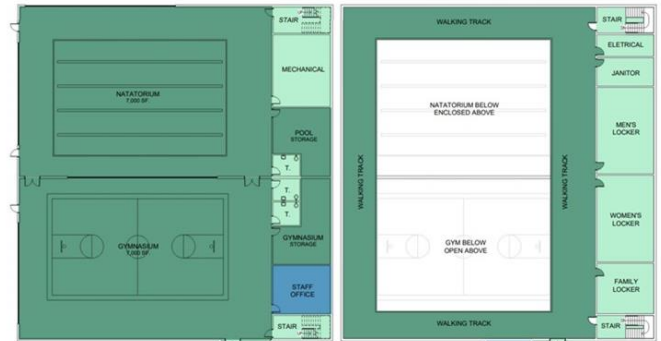
The City of Breezy Point Community Center is a proposed multi-use indoor recreation facility that has been a conceptual focus of the Committee for several years. In its current design, the facility would likely be constructed as a core amenity in City Park adjacent to City Hall. This position would best support staff ability to offer critical services and programs.

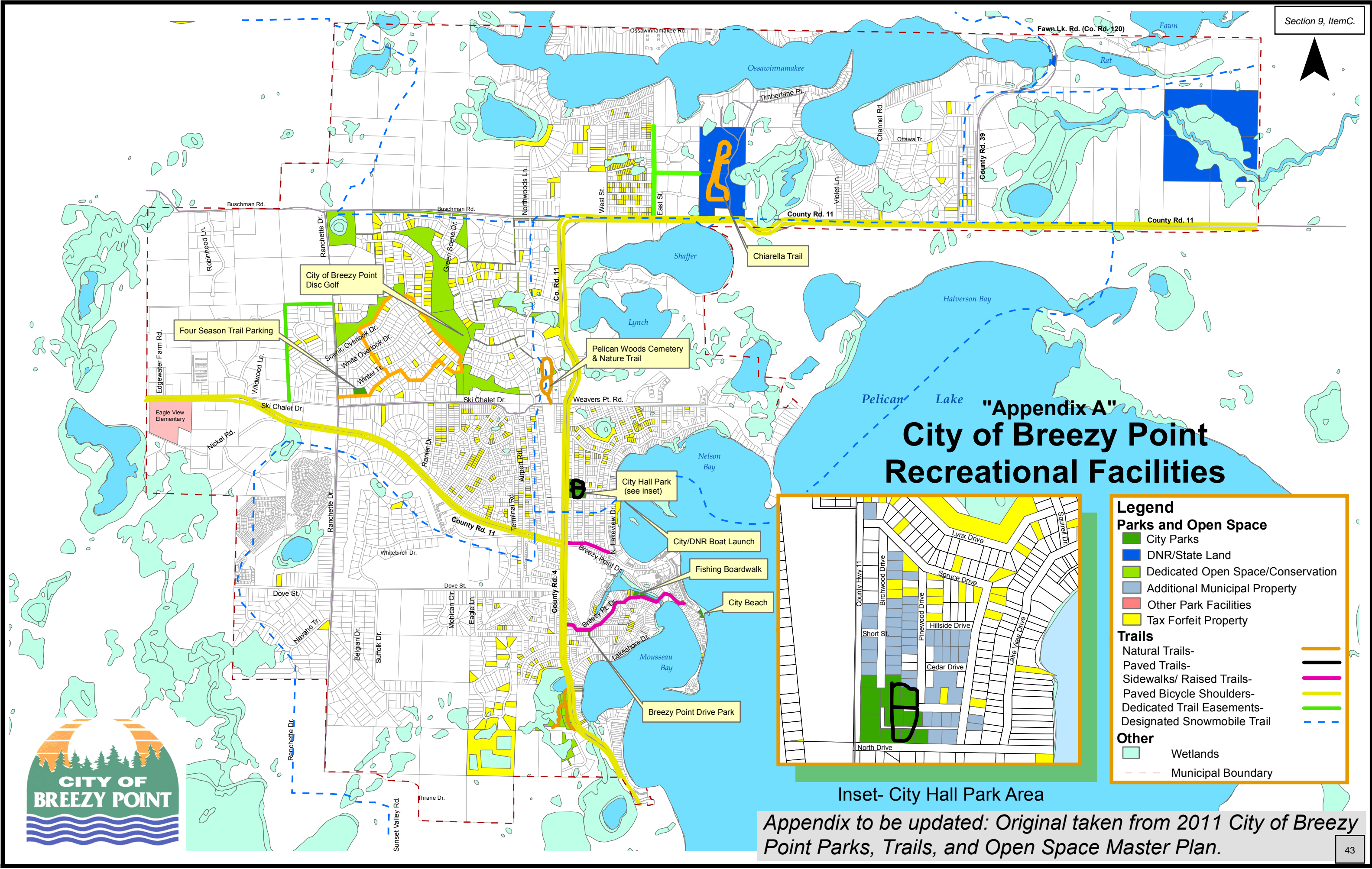
While the Community Center's conceptual design has gone through several renditions since its inception, facility amenities have generally included:

- Large congregation or meeting facilities including meeting rooms of various sizes, a kitchen or commercial food preparation area, and a library should the current library at City Hall prove insufficient in size.
- Fitness and recreation areas including an open gym, a weight room, an accessible indoor walking track, and available equipment to operate extensive activities. Current conceptual designs include a regulation basketball court that can be subdivided for other sports with adjacent locker rooms.
- An aquatic center, or natatorium, to include a full-size swimming pool with multiple lap lanes, a specific child play limited depth area, and general swimming equipment capable of supporting a variety of water based activities.

The current community center conceptual design, as outlined in appendix d, was drafted by Widseth at the request of Council during the schematic design of the proposed new City Hall. Additionally, the Community Center was mentioned as a potential developmental goal in the 2011 Parks, Trails, and Open Space Master Plan as well as the 2020 City of Breezy Point Comprehensive Plan. Finally, a copy of the 2021 Community Center Feasibility Study drafted by Widseth is attached to this document in appendix e.

## City of Breezy Point Community Center Conceptual Design





# "Appendix A" City of Breezy Point Recreational Facilities

**Legend**

**Parks and Open Space**

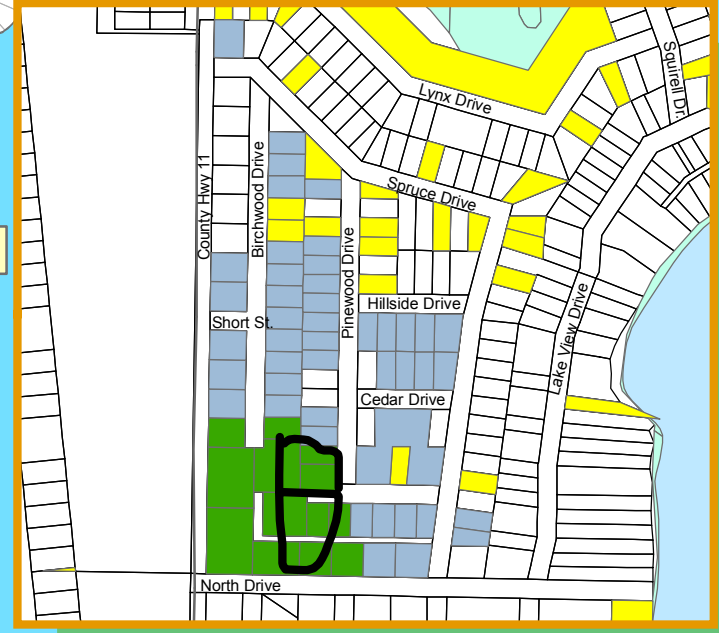
- City Parks
- DNR/State Land
- Dedicated Open Space/Conservation
- Additional Municipal Property
- Other Park Facilities
- Tax Forfeit Property

**Trails**

- Natural Trails-
- Paved Trails-
- Sidewalks/ Raised Trails-
- Paved Bicycle Shoulders-
- Dedicated Trail Easements-
- Designated Snowmobile Trail

**Other**

- Wetlands
- Municipal Boundary



Inset- City Hall Park Area

Appendix to be updated: Original taken from 2011 City of Breezy Point Parks, Trails, and Open Space Master Plan.

*Original taken from 2011 City of Breezy Point Parks, Trails, and Open Space Master Plan*

**Turf Conditions**

- NA - Not Applicable
- 0 - No Problems
- 1 - Turf is in good condition with some bare areas
- 2 - Turf has a few problems that need some work (aeration and over-seeding)
- 3 - Turf is in poor condition and needs renovation
- 4 - Turf is in very poor condition and should be completely redone

**Irrigation Systems**

- NA - Not Applicable
- 0 - No Problems
- 1 - System is in good condition with minor adjustment problems
- 2 - System is in fair condition, needs frequent work
- 3 - System doesn't do the job and needs to be expanded (poor coverage)
- 4 - System is in very poor condition or no system at all

**Plantings & Trees**

- 0 - No Problems
- 1 - Plantings/trees are in good condition with few minor problems
- 2 - Some bare areas that need additional plant materials
- 3 - Several areas have problems that need work
- 4 - Plantings/trees in very poor condition & should be completely renovated
- 5 - Condition of trees present dangerous safety situation

**Drainage Systems**

- 0 - No problems
- 2 - Some saturation/standing water- minor improvements are needed
- 4 - Very poor drainage – system needs renovation
- 6 - Dangerous system / conditions exist

**Accessibility**

- 0 - Entire park is accessible to handicapped
- 2 - Portion of the park is accessible to handicapped
- 4 - None of the park is accessible to the handicapped

**Parking**

- NA - Not applicable
- 0 - No Problems
- 1 - Good Condition – Needs regular routine maintenance
- 2 – Surface in Fair Condition – Spot Repairs are necessary
- 3 - Surface in Poor Condition – Several Areas need major repairs
- 4 - Very Poor Condition – Parking Area Needs Complete Renovation
- 5 - Dangerous Conditions Exist

**Parking Availability**

- NA - Not Applicable
- 0 - No Problems
- 2 - Not enough parking mainly during peak-use periods or only occasionally
- 4 - Not enough parking most of the time

**Sidewalks/Paths/Trails**

- NA - Not Applicable
- 0 - No Problems
- 2 - Sidewalks/Paths/Trails are in fair condition and require minor repairs
- 4 - Sidewalks/Paths/Trails are in poor condition and require extensive repair or renovation
- 6 - Dangerous Conditions Exist

**Courts, Basketball or Tennis**

- NA -Not Applicable
- 0 - No Problems
- 1 - Good Condition – Need minor routine maintenance, patching, or striping
- 2 - Fair Condition – Need minor repairs
- 3 - Poor Condition – Needs major repairs but still can be used
- 4 - Very Poor Condition – Potholes, Cracks, Need extensive repair / resurfacing

**Equipment**

- NA - Not Applicable
- 0 - No problems
- 1 - Equipment is old but can still be used
- 2 - Equipment requires regular routine maintenance
- 3 - Equipment is in poor condition and requires major repair or renovation
- 4 - Equipment is in very poor condition and should be replaced
- 5 - Dangerous condition exist

Park Name	Turf	Irr.	Plantings & Trees	Drain. System	Access.	Parking	Parking Avail.	Walking Paths	Basket ball Court	Play Equip.	Tennis
Breezy Point Drive	2, 3, 3, 2,sand	N/A	4,3,1,1 few	0	2	N/A	0	N/A	N/A	0	N/A
City Hall	0,1,1,0 wood/ grass	0,1,0,0, yes	0,1,0,0, crab/ flowers	0	2,0,0,0	0	0	0	1,0,1,0 yes	0,0,2,0 yes	N/A
Eagle View	2	0,N/A(2), no	N/A	6	0	0	0,0,0, yes	N/A(3) no	0	0	N/A
City Beach	N/A(3), sand	N/A(3), no	N/A(3), no	N/A(2) 0	2,2,2	0,0,0, limited	2,2,2, limited	N/A(3) no	N/A(3) no	N/A(3) no	N/A(3) no
Boat Launch	N/A(4) gravel	N/A(3),0 no	N/A(3),0 no	0,N/A, 0,N/A	0,N/A, 0,0	0,0,0, N/A, across road	0,0,2,0	N/A(4) no	N/A(4) no	N/A(4) no	N/A(4) no

# BREEZY POINT COMMUNITY GARDEN

## MISSION STATEMENT

Our mission is to provide a welcoming outdoor community garden where citizens of all abilities build friendships, promote health and well being, as well as create a more sustainable lifestyle through participating in organic gardening.



# BREEZY POINT COMMUNITY GARDEN GUIDELINES

Plots are assigned yearly, on a first come, first serve basis. Plots are officially reserved when payment and application are received at City Hall. Plot reservations will be taken January 1 - April 1.

Gardner may reserve the same plot for the following year if request is made prior to January 1st of the next year's registration period. Second plots remain open until April 1st. After that date, any plots not reserved will be available as second plots.

Raised garden beds are reserved on a yearly basis for handicapped gardeners. Should raised beds not be reserved by someone with raised bed needs by April 1, they will be open for reservation to general gardeners for that year.

Planting must be underway by June 5th. Any plots not commenced by that date will be forfeited and available for rent by another gardener. Reservation fee will be forfeited.

- **ALL GARDENERS ARE REQUIRED TO ATTEND THE GARDEN OPENING MEETING. YOU WILL BE NOTIFIED OF THE DATE OF THIS MEETING.**

## PLOT RULES

The Breezy Point Community Garden will be open from May 1 - October 15th between the hours of 6:00 am to 9:00 pm.

**I AGREE TO USING ORGANIC GARDENING METHODS ONLY.** No use of commercial fertilizers, pesticides, herbicides, or fungicides are allowed unless labeled organic.

I agree to keep all plants within the limits of my garden plot.

I agree I will not grow any plants that are considered illegal by the State of Minnesota.

I agree to plant tall plants and vines in places where they will not shade or interfere with neighboring plots.

I agree to remove as much soil as possible from weeds and plants before composting or disposing.

## OPENING AND CLOSING OF COMMUNITY GARDEN

I agree that my reserved plot must begin planting by June 5th or I forfeit my reservation and reservation fee. Forfeited plots will be available for rental by waitlisted gardeners.

I agree that all vegetation will be removed by October 17. All plant material must be composted or disposed of per compost rules.

I agree that all support systems (trellis, cages, etc) will be removed by October 17.

I agree that operation of any power equipment is forbidden by anyone other than City of Breezy Point employees.

**MAINTENANCE OF GARDEN and PLOTS.** Plots must be maintained on a regular basis.

I agree to keep my plot, and adjoining pathways and fence lines, free of weeds, rocks, pests, and diseases.

I agree to remove all trash, litter, and other other materials that are not composted, and will be disposed of offsite.

I agree that I will supply my own gardening hand tools. Tools supplied on racks are for use on a first come, first serve basis. All tools must be cleaned and returned to the tool rack after use.

I agree that gardens may be flagged for lack of plot management. Lack of management consists of improper weeding, watering, and removal of diseased or dying vegetation. Complaints are to be made at the Breezy Point City Office and will handled as follows:

- a. List complaint on form on Garden Clipboard located in the office. Identify Plot number and reason for complaint.
- b. A committee member will evaluate the situation, and if necessary notify the gardener by email or text, to remedy the issue within one week. A second notification will be sent the following week. If issue(s) are not resolved at that time, I understand that I forfeit the plot and fee for the year and will be unable to reserve a plot the following year. The plot will be cleared, and tarped for the remainder of the growing season.

**WATERING**

I agree that a water system will be supplied by the City. Individual sprinklers will not be allowed.

I agree that I will remain present for all watering of your plot. I agree to reasonable use of water and

I agree that hoses provided are to be returned to the appropriate hose rack after use. (Please report any instances of overwatering to City Hall)

I agree to report any leaks or other mechanical problems with watering systems. Report of issue should be made on the Community Garden Clipboard in the City office and will be addressed by the City.

**COMPOSTING**

I agree that I will compost only healthy plant material appropriate for composting, in the appropriate compost bins.

I agree that I will dispose of all weeds and diseased plant material in the provided bin and WILL NOT dispose in compost bins.

I agree I will remove and dispose of all garden pots and trash, offsite.

**OTHER COMMUNITY GARDEN RULES**

I agree to the following:

All children under the age of 18 are to be accompanied by an adult. Behavior and whereabouts of children will be monitored at all times.

I agree the music is to be enjoyed by headphones only, as to not to disturb other gardeners.

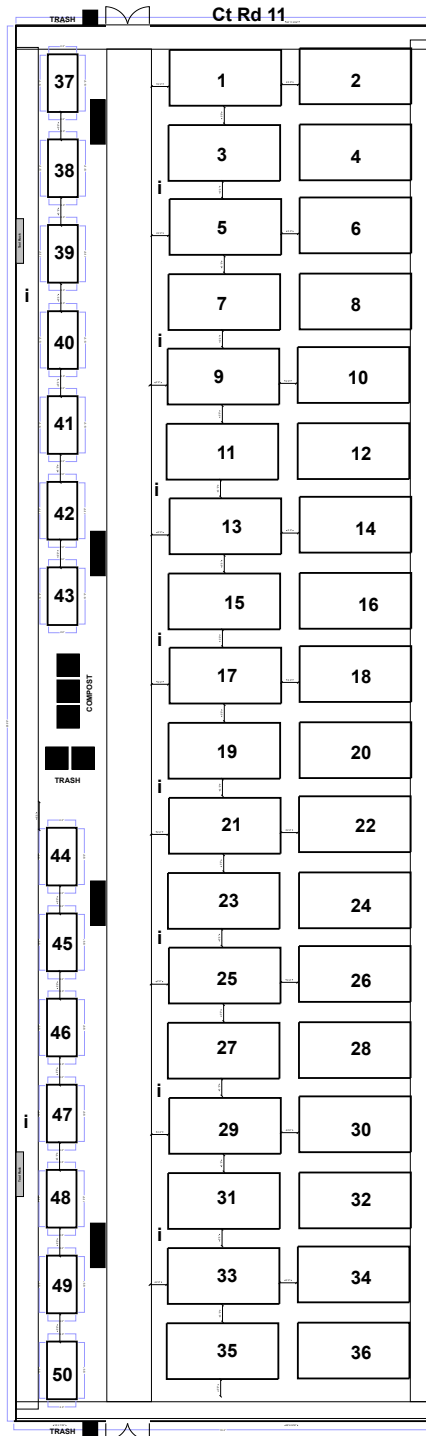
I agree that my safety, and the safety of others I bring to the garden, is my sole responsibility and the City of Breezy Point is not responsible or liable for any

The following is prohibited: Alcohol/illegal drugs, and/or under the influence of either.

- Firearms                  Pets                  Smoking
- Use of Fireworks                  Fires

I understand the Breezy Point Park and Recreation Board reserves the right to make changes to these policies at any time to provide a safer environment for the gardeners or make improvements to the garden.

I agree that by reserving a plot and remittance of the yearly fee, I have read and accept the terms and conditions of the Breezy Point Community Garden Guidelines.



# COMMUNITY GARDEN BUDGET CONSIDERATIONS

## 1. FENCING

Approximately 660 linear feet of 8 - 10 ft high fencing (to prevent Animal intrusion)

Two 8' wide gates - one on each end of garden. Two gates are Necessary for accessibility and safety, given the length Dimension of the space.

## 2. IRRIGATION

Irrigation to be supplied via hose spigots placed approximately Every 25 feet on each side, the length of the garden

12 - 50 ft hoses with sprayers. 12 hose stands.

## 3. MULCH

4 inches of mulch applied over cardboard for pathways (initial application). 2 inches of mulch applied yearly after first year.

4 inches of mulch to be applied to all pathways.

## 4. SOIL

Till existing area. Add 10" of compost and black soil for initial build. Add additional compost as needed on yearly basis.



5 Compost and Diseased Plants and Weeds Receptacles

3 Trash cans

Two 6' - 8' Tool racks.

Two wheelbarrows

60 Metal corner stakes with plot number markers

Four benches

1 GARDEN RULES sign

Raised Beds - material to create 14 wood raised beds for physically challenged/handicapped gardeners. Raised bed to measure 5' x 10', at 2.6' - 3' high

MAINTENANCE - Compost and trash removal two times a week. Increase to 3 times a week during harvest season.

Consider fundraising and donation possibilities for tools, etc. Reach out to local businesses, hold fundraising events, Breezy Point Women's Club, etc.

# Breezy Point Community Garden Application, Guidelines, and Agreement Form

## APPLICATION

DATE \_\_\_\_\_

1. Gardener(s) \_\_\_\_\_
2. Address \_\_\_\_\_
3. Phone \_\_\_\_\_ Cell \_\_\_\_\_
4. Email \_\_\_\_\_

What is your preferred method of communication with the Garden Group?

\_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_ \*All garden committee communications will be sent via email.  
(Required)

Please check here \_\_\_\_\_ if you DO NOT give permission for us to share email with the group.

**SINGLE PLOT** (\$30.00) \_\_\_\_\_ **PLOT #** \_\_\_\_\_ **RAISED BED** (\$30.00) \_\_\_\_\_ **RB #** \_\_\_\_\_

**I AM INTERESTED IN RENTING A SECOND PLOT** \_\_\_\_\_ **PLOT #** \_\_\_\_\_

(Second Plots are rented on a yearly basis. Second plots may be available only after wait list has been exhausted as primary plots)

**PHOTO PERMISSION:** Gardeners, garden leaders, and the media will take photos of the garden. I understand that I give permission for garden photos to be published.

## AGREEMENT

By signing below, I agree that I have read and understand the Breezy Point Community Garden Guidelines and will abide by all of the garden rules. I understand that neither the Community Garden Committee, nor the City of Breezy Point are responsible for my actions. I therefore agree to hold harmless the Garden Committee and/or the City of Breezy Point for any liability, damage, loss or claim that occurs in connection with use of the Community Garden by me or my guests. I understand that failure to abide by these rules will result in forfeiture of my gardening privileges.

\_\_\_\_\_  
Gardener(s) Signature

\_\_\_\_\_  
Date

APPROVED: \_\_\_\_\_  
(To Be Determined)

\_\_\_\_\_  
Date

Applications to be submitted January 1 - April 1 of each calendar year.



# BREEZY POINT CITY HALL



## LEGEND

- COMMUNITY
- SUPPORT SPACES
- COUNCIL CHAMBERS
- ADMINISTRATION
- COMMUNITY CENTER



10-17-23

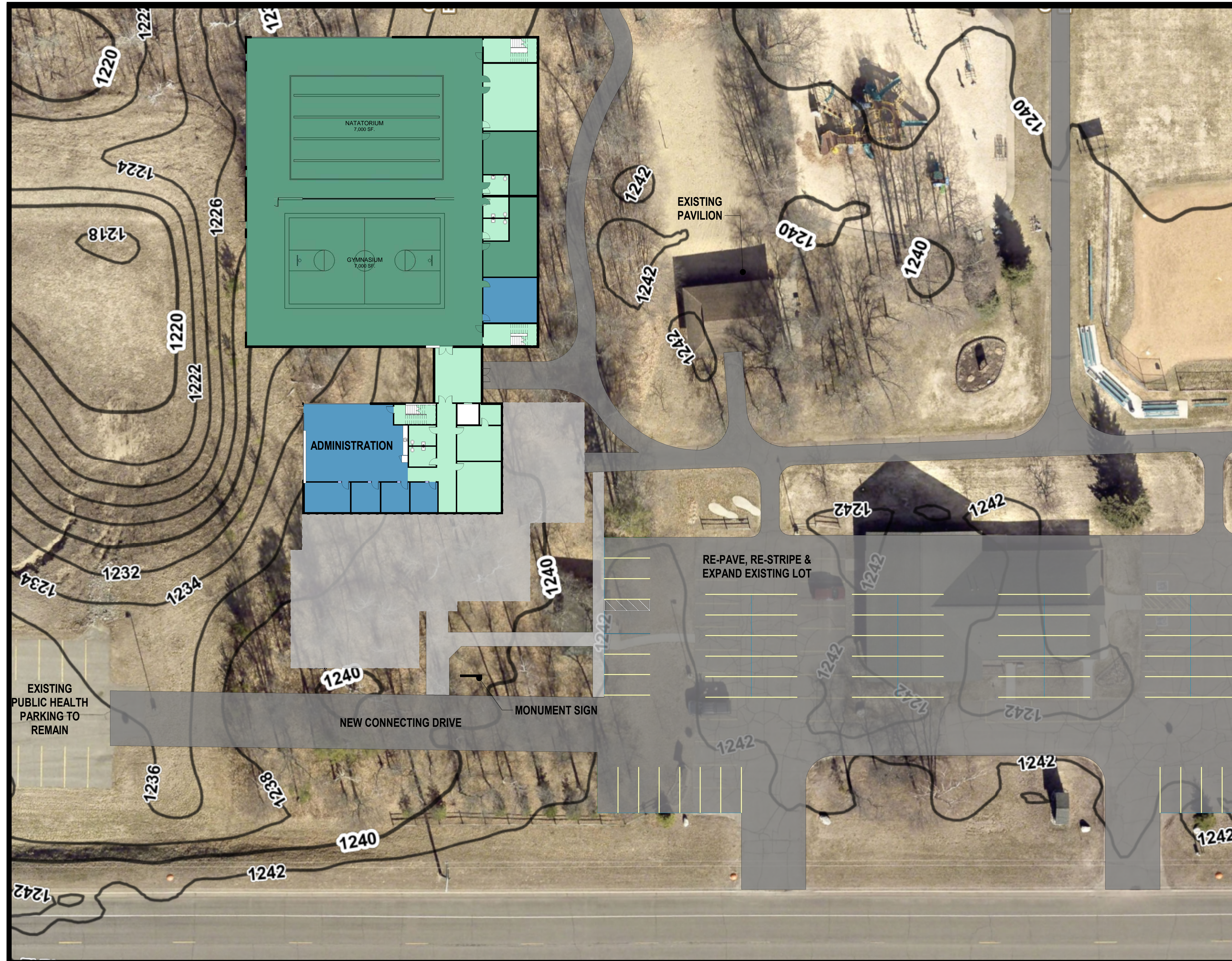


# BREEZY POINT CITY HALL



## LEGEND

- COMMUNITY
- SUPPORT SPACES
- COUNCIL CHAMBERS
- ADMINISTRATION
- COMMUNITY CENTER



10-17-23



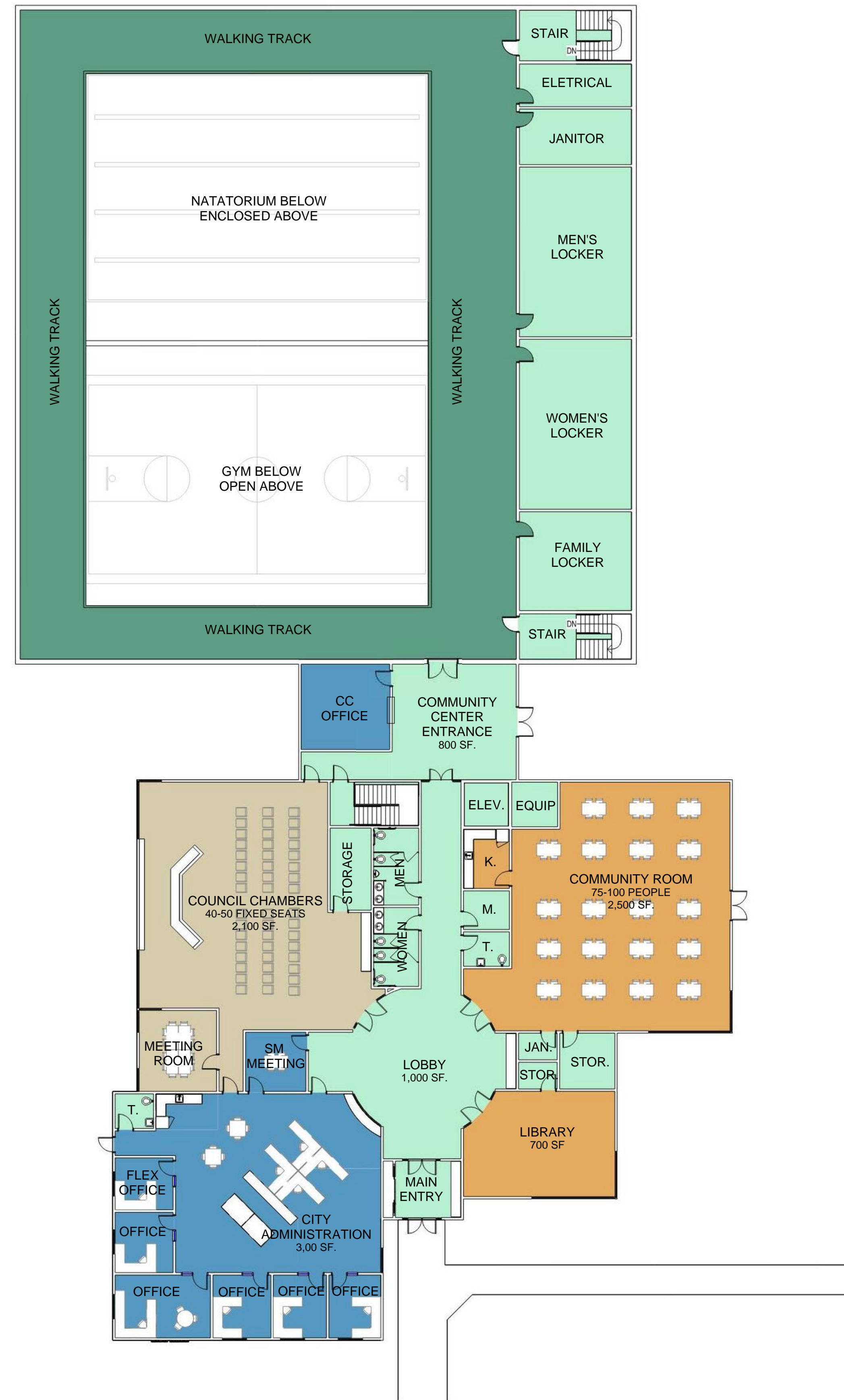
# BREEZY POINT CITY HALL AND COMMUNITY CENTER CONCEPT FLOOR PLANS



- LEGEND**
- COMMUNITY
  - SUPPORT SPACES
  - COUNCIL CHAMBERS
  - ADMINISTRATION
  - COMMUNITY CENTER

### BUILDING AREA

CITY HALL LOWER LEVEL- 4,000 SF  
 CITY HALL MAIN LEVEL -11,500 SF  
 COMMUNITY CENTER LL- 18,000 SF  
 COMMUNITY CENTER ML- 10,000 SF  
 BUILDING TOTAL SF- 43,500 SF



3 LOWER LEVEL CITY HALL & COMMUNITY CENTER CONCEPT PLAN – 22,000 SF  
 1/16" = 1'-0"

4 MAIN LEVEL CITY HALL & COMMUNITY CENTER CONCEPT PLAN - 21,500 SF  
 1/16" = 1'-0"

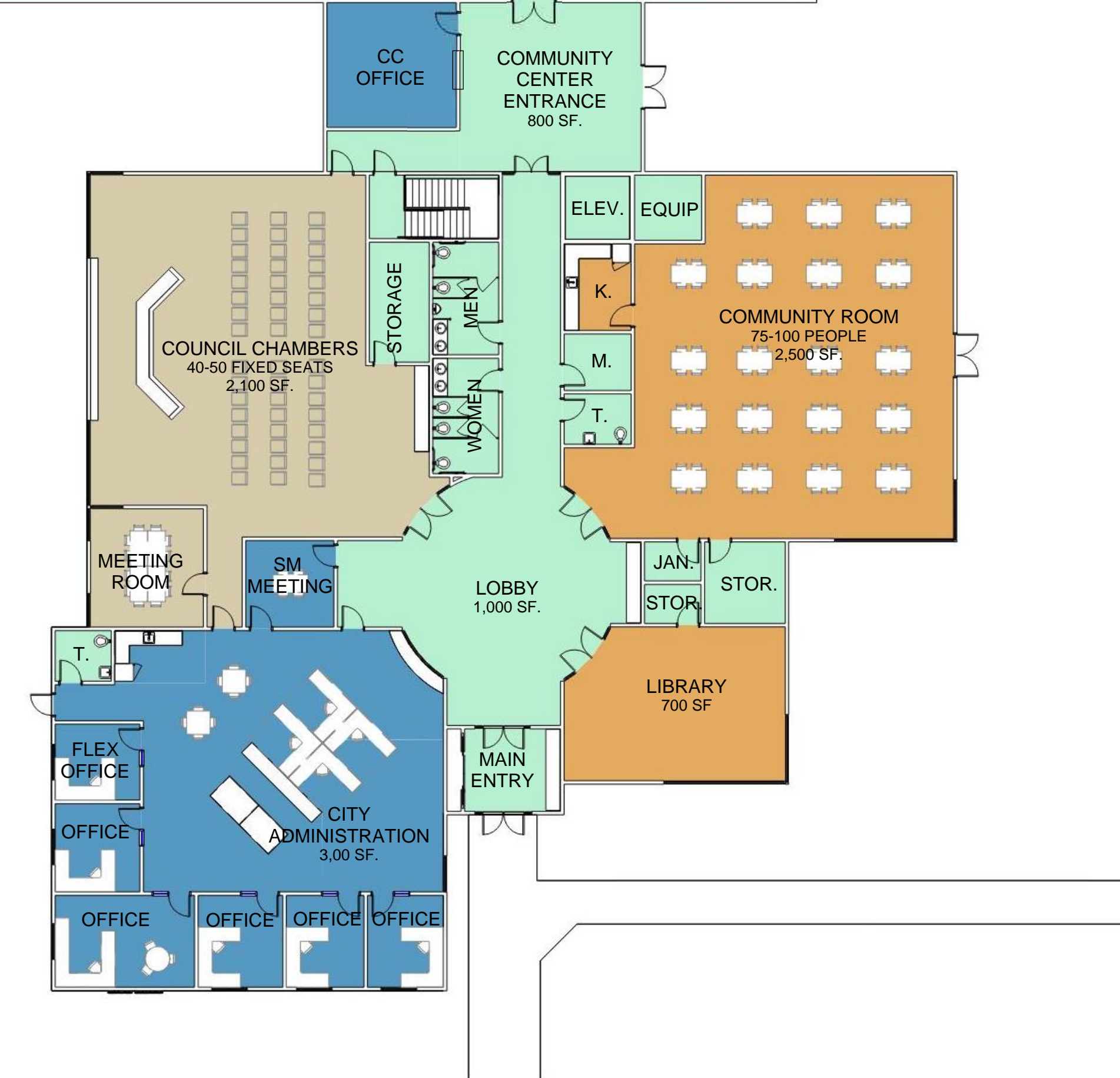
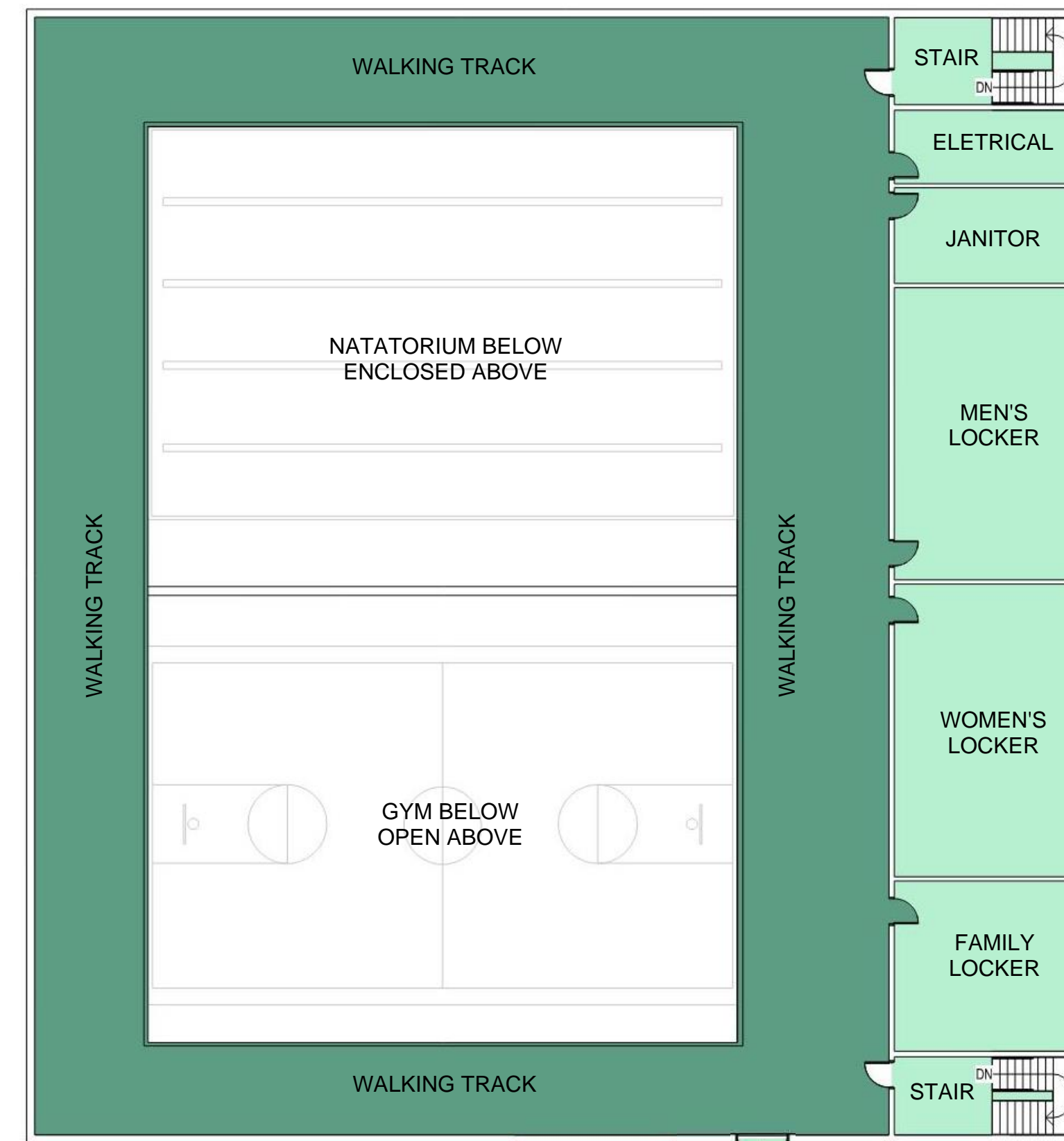
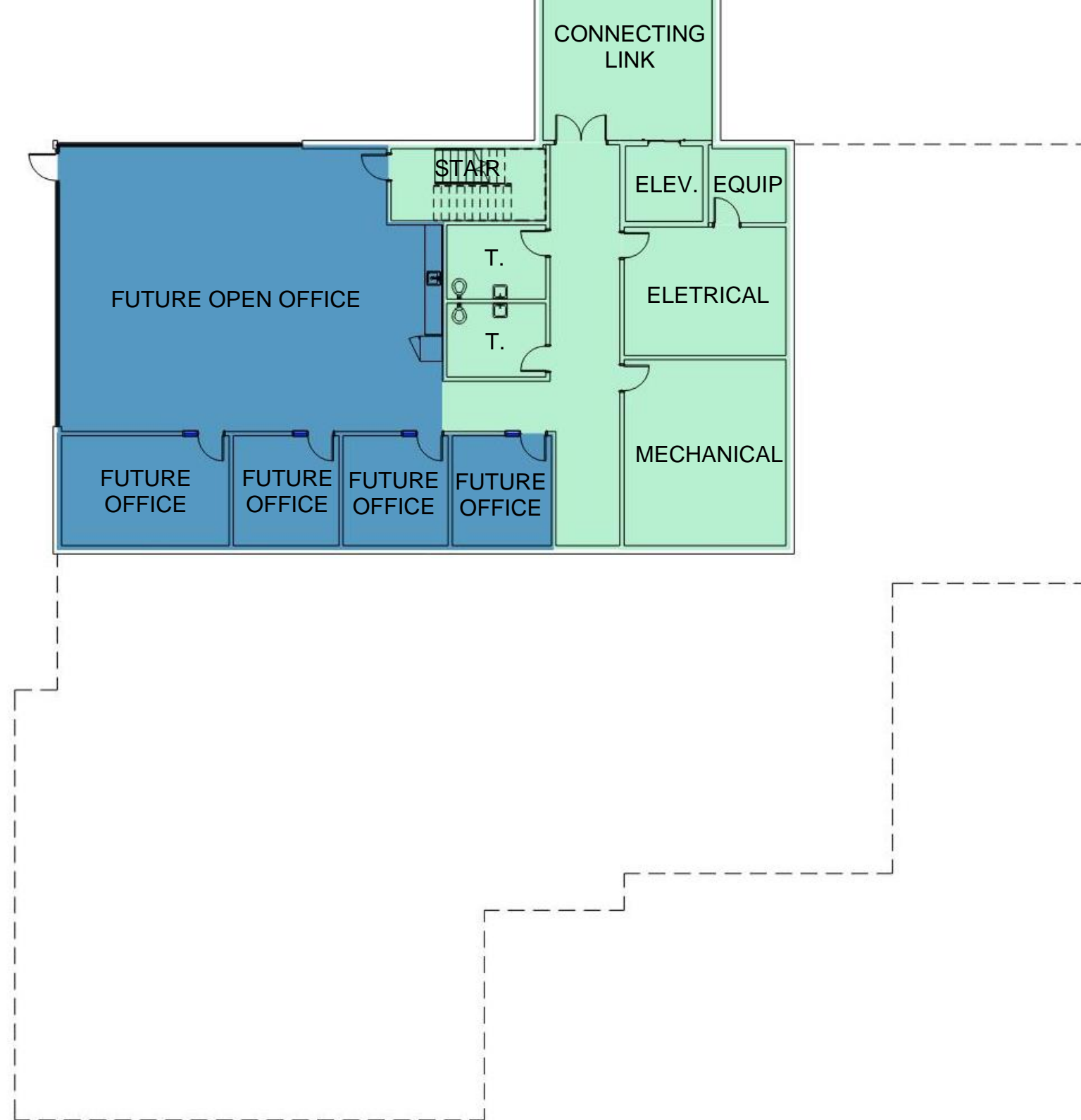
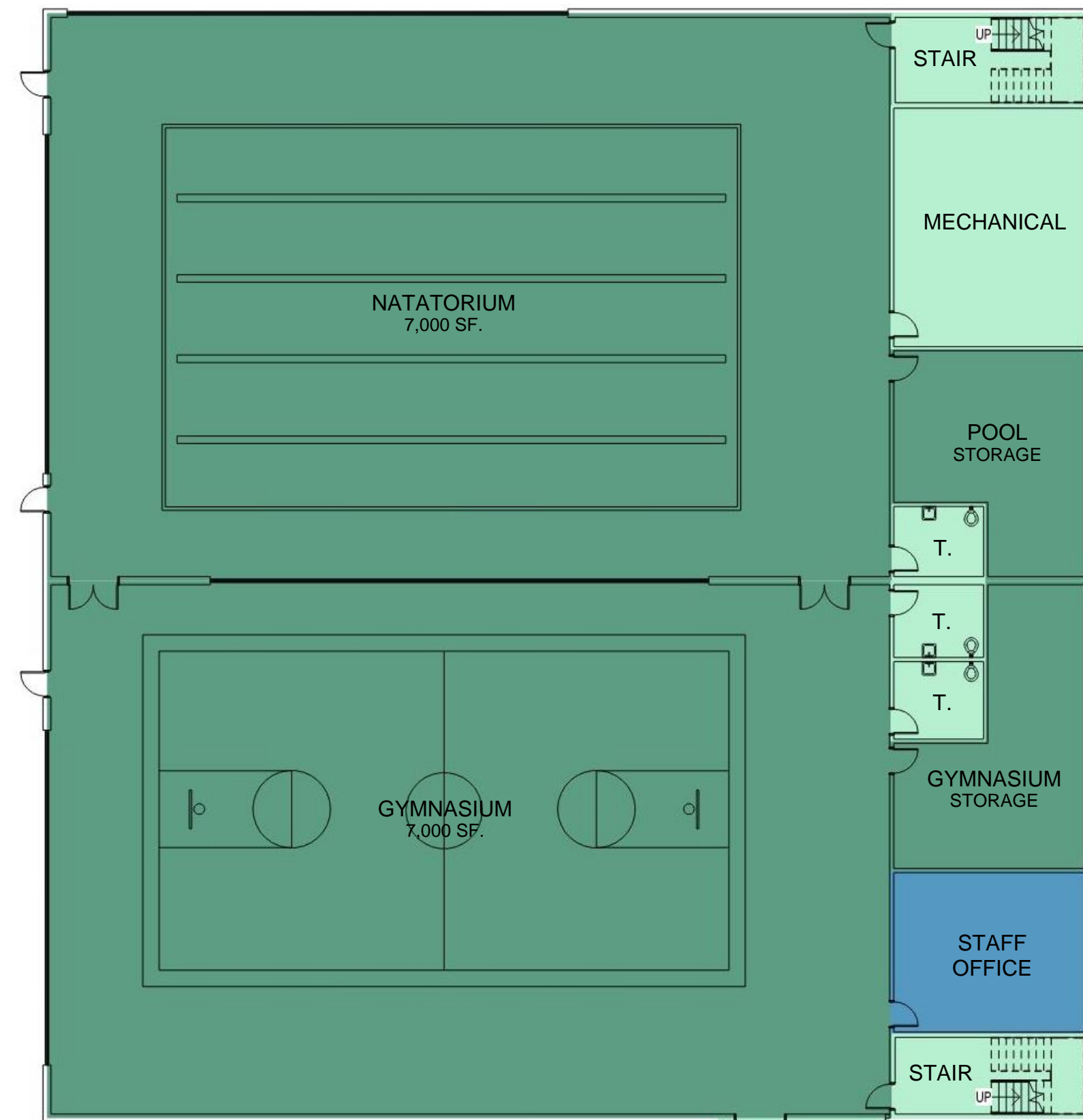
OCTOBER 17, 2023



# BREEZY POINT CITY HALL AND COMMUNITY CENTER CONCEPT FLOOR PLANS



- LEGEND**
- COMMUNITY
  - SUPPORT SPACES
  - COUNCIL CHAMBERS
  - ADMINISTRATION
  - COMMUNITY CENTER



### BUILDING AREA

CITY HALL LOWER LEVEL- 4,000 SF  
 CITY HALL MAIN LEVEL -11,500 SF  
 COMMUNITY CENTER LL- 18,000 SF  
 COMMUNITY CENTER ML- 10,000 SF

BUILDING TOTAL SF- 43,500 SF

### Community Center Concept

**Lower Level**  
 18,000 square feet  
 \$400 - \$425 per square foot  
 Estimate \$7.2M - \$7.6M

**Main Level**  
 10,000 square feet  
 \$325 - \$350 per square foot  
 Estimate \$3.25M - \$3.5M

**Community Center Concept Estimate Total: \$10.5M - \$11M**

3 LOWER LEVEL CITY HALL & COMMUNITY CENTER CONCEPT PLAN – 22,000 SF  
 1/16" = 1'-0"

4 MAIN LEVEL CITY HALL & COMMUNITY CENTER CONCEPT PLAN - 21,500 SF  
 1/16" = 1'-0"

OCTOBER 17, 2023



# BREEZY POINT CITY HALL BUDGET ESTIMATES

## City Hall Concept

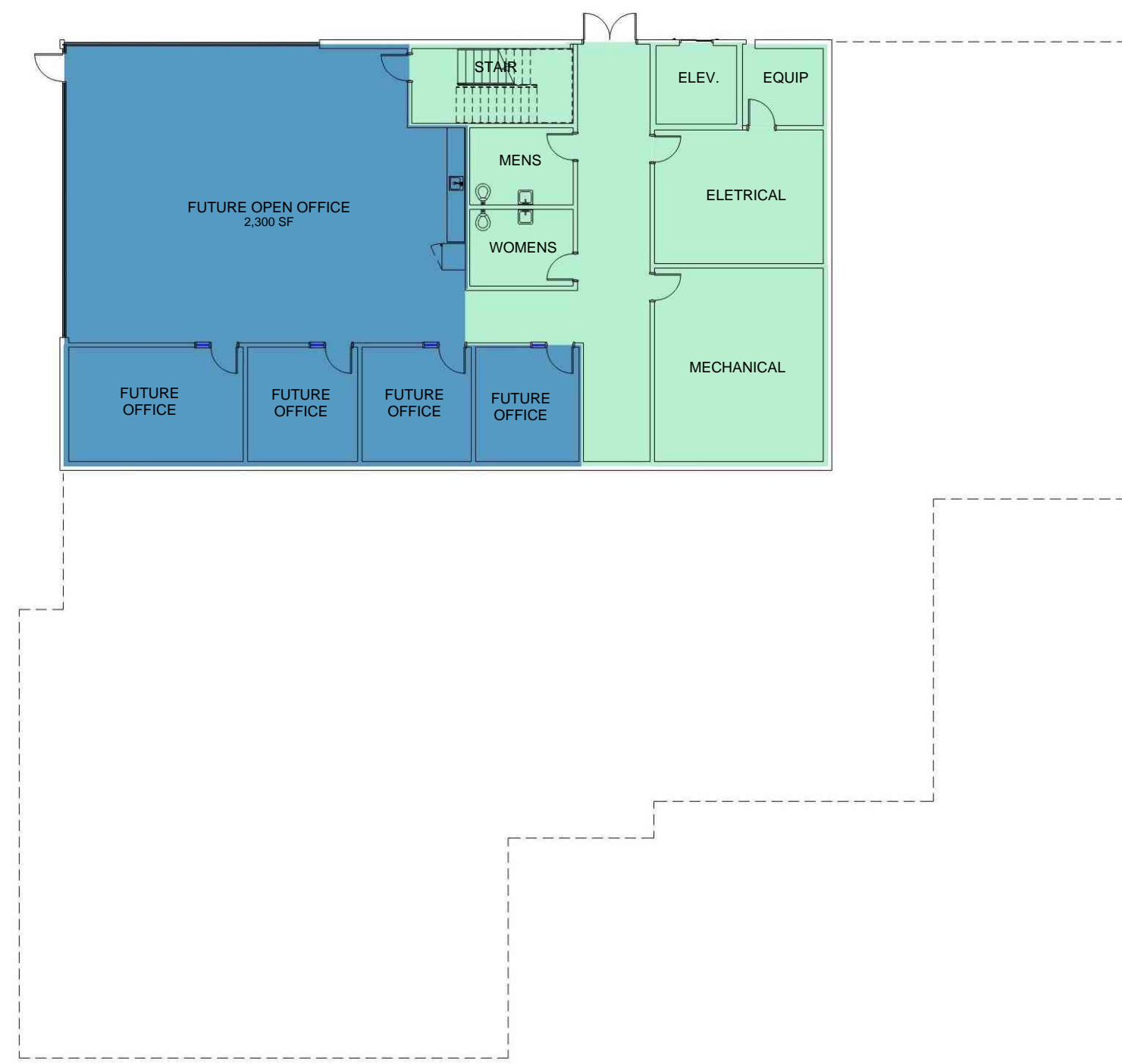
### Lower Level

4,000 square feet  
\$175 per square foot  
Estimate \$700,000

### Main Level

11,500 square feet  
\$275 - \$325 per square foot  
Estimate \$3M - \$3.7M

**City Hall Concept Estimate Total: \$3.7M - \$4.4M**



1 LOWER LEVEL CITY HALL CONCEPT PLAN – 4,000 SF  
1" = 10'0"



2 MAIN LEVEL CITY HALL CONCEPT PLAN – 11,500 SF  
1" = 10'0"



## Community Center Concept

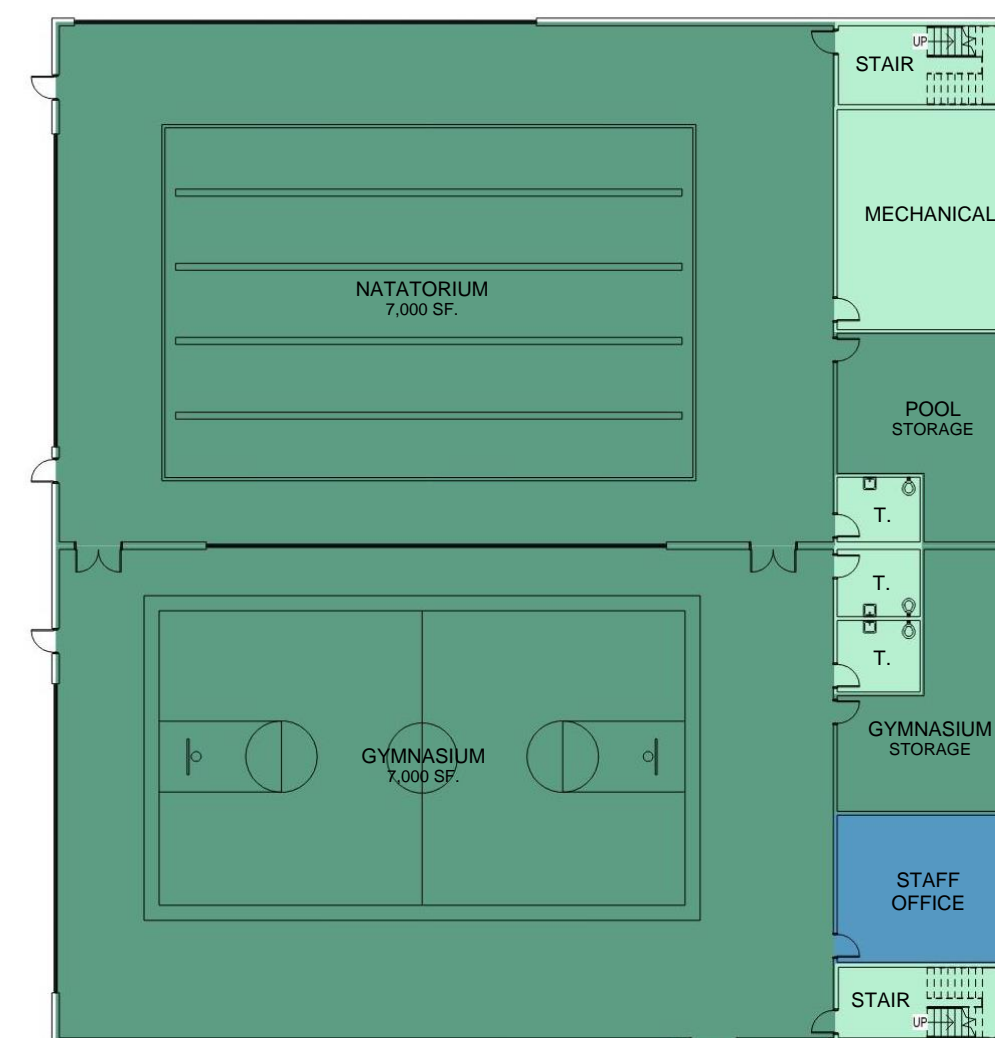
### Lower Level

18,000 square feet  
\$400 - \$425 per square foot  
Estimate \$7.2M - \$7.6M

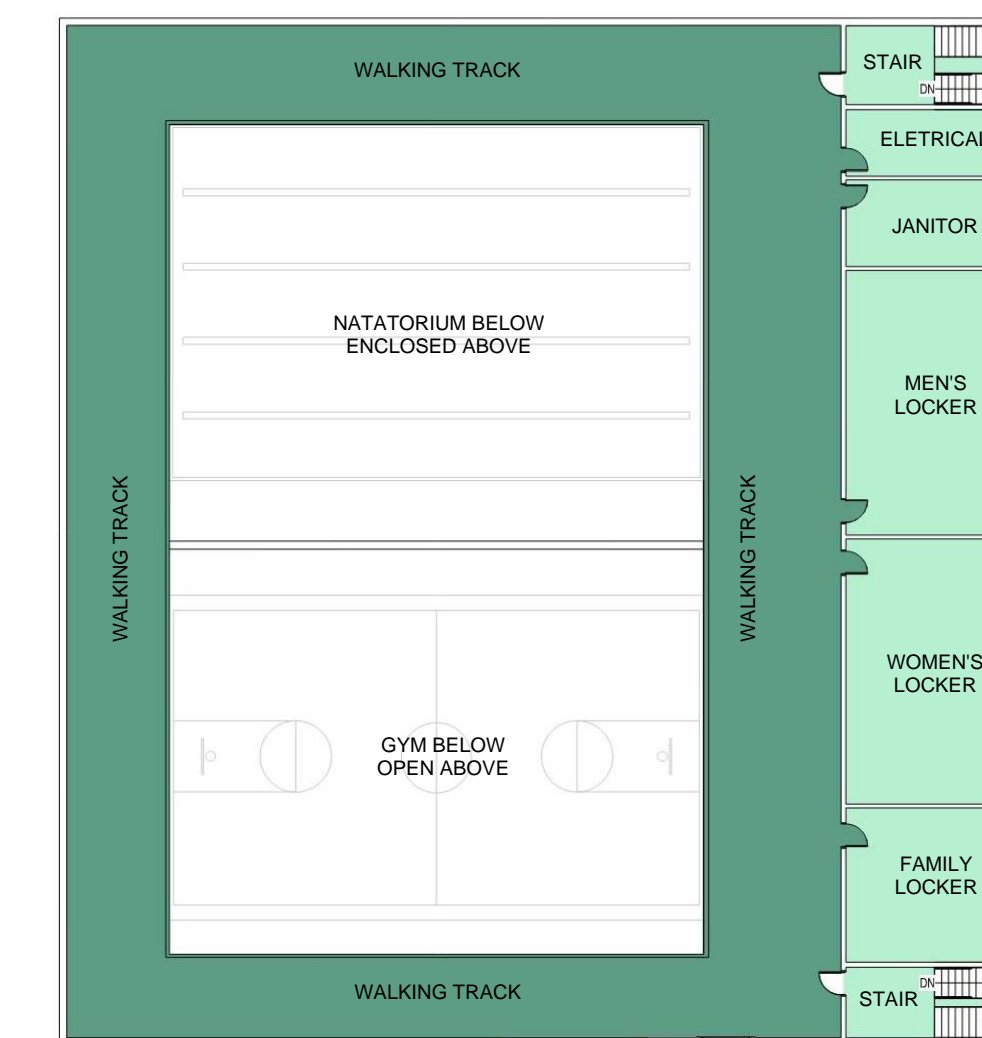
### Main Level

10,000 square feet  
\$325 - \$350 per square foot  
Estimate \$3.25M - \$3.5M

**Community Center Concept Estimate Total: \$10.5M - \$11M**



3 LOWER LEVEL CITY HALL & COMMUNITY CENTER CONCEPT PLAN – 22,000 SF  
1/16" = 1'-0"



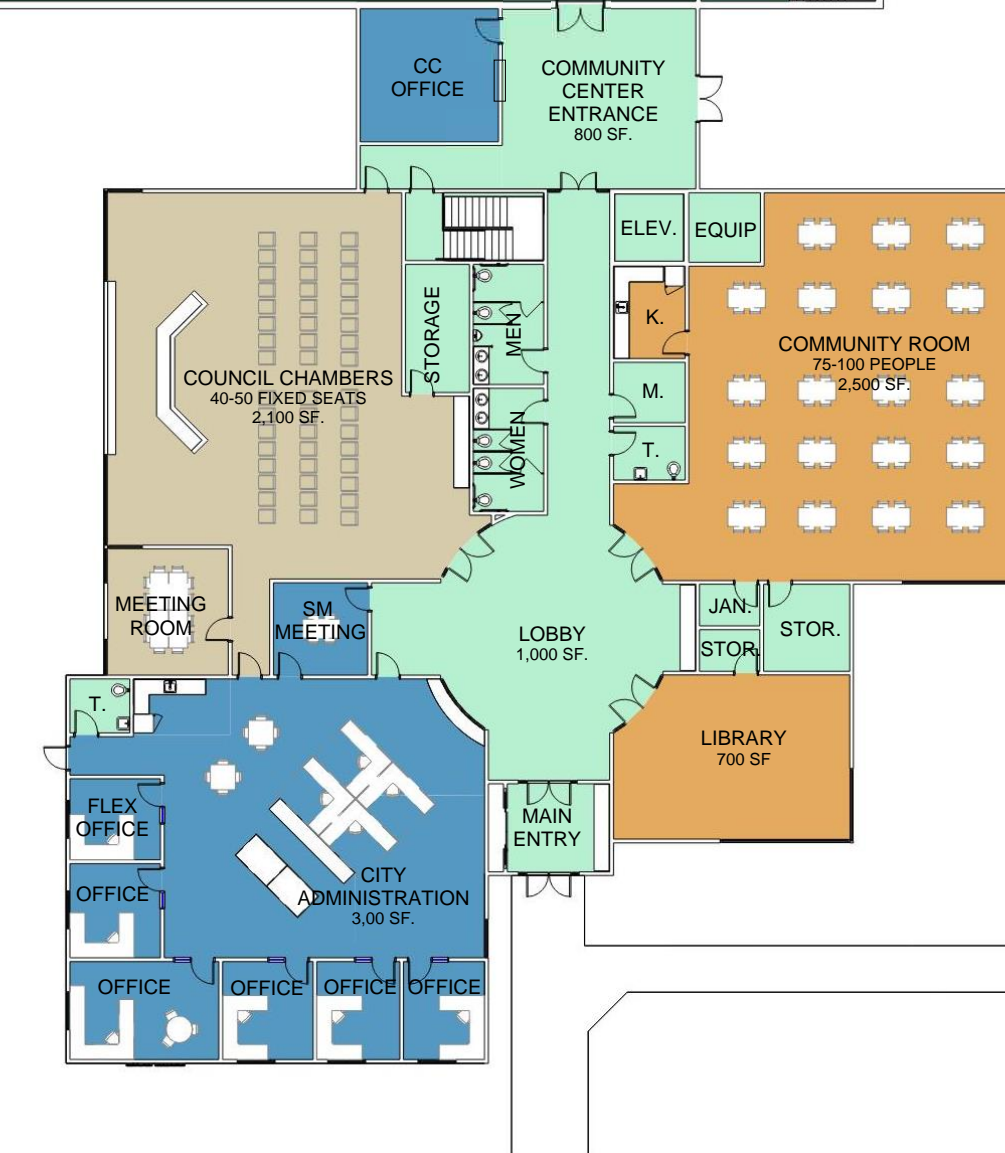
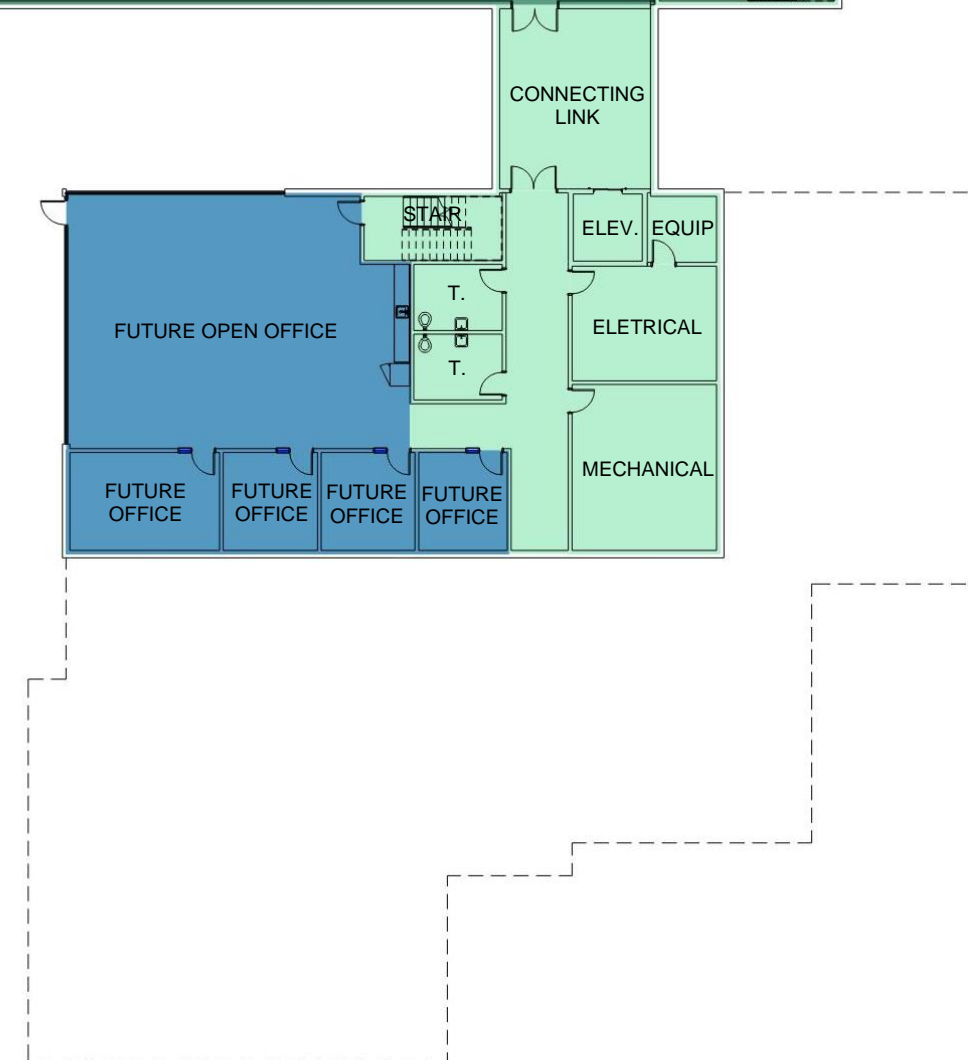
4 MAIN LEVEL CITY HALL & COMMUNITY CENTER CONCEPT PLAN - 21,500 SF  
1/16" = 1'-0"

## Building Totals

City Hall Concept Estimate Total: \$3.7M - \$4.4M

Community Center Concept Estimate Total: \$10.5M - \$11M

**Project Total: \$14.2M - \$15.4M**



OCTOBER 17, 2023





City of Breezy Point

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# Community Center Feasibility Study

10/22/2021



# Explore the Feasibility Study

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1. Introduction
2. Executive Summary
3. Acknowledgements
4. Project Approach
5. Regional Facility Tours
6. Community Outreach
7. Engagement
8. Survey
9. Conceptual Design
10. Next Steps



# fea·si·bil·i·ty stud·y

*noun*

“an assessment of the practicality of a proposed plan or method.”

- Data collection and analysis
- Research and project understanding
- Engagement with persons having interest
- Considerations into design, location, features, operations and costs
- Questions, lots of questions



Widseth's Team

# Feasibility Study: Questions

Answer specific questions

- ✓ Where would such a facility be located?
- ✓ Who would use such a facility and what type of activities would they engage in?
- ✓ What does a community center mean to residents and visitors of the City of Breezy Point?
- ✓ When is the right time to make the steps forward in planning and building a community building?

While developing new questions:

- What would it cost to build a community center and how will the City pay for it?
- How much does it cost to maintain a community center?
- Will the City need to hire additional employees to care for and staff the building?
- Do we really want to compete with other local community centers?



# 1. Executive Summary

Through the recent comprehensive plan, the City of Breezy Point identified the strong desire within the community to support a community center. The City engaged the services of Widseth to conduct a feasibility study on the concept of a community center. The main goal of a feasibility study is to define what the community would choose to support. The definition of a community center is a wide concept, means many different things to people. With the forming of the community center task force, we set out on a journey to discover what a community center could be defined as to those in Breezy Point.

The first steps of the study was to understand what local communities were providing for their centers. We participated in three facility tours, took lots of photos and asked the hard questions. We learned what works really well for other and what they might chose to change if they had the change. Learning from other's successes and unforeseens is a helpful tool we now have.

At the heart of any community center are the people, the community. Much of the leg work that went into the feasibility study was engaging with the community members in a wide array of ways. We have learned over the last two years how important in person connections are. Through three community events, the task force engaged with the community and shared the message about the potential for a new facility. Online resources were shared through many methods to engage with the widest range of people who choose to live, play and retire in Breezy Point.

Throughout the entire feasibility study process, we hear a loud and clear message. The community center is willing and excited to support a community center. People are looking forward to the opportunity to have a place to gather, work on personal fitness and enrich the community. The following documentation supports the task force's findings.



# Acknowledgements

- Elected Officials: City Council
  - Gary Bakken
  - Rebecca Ball
  - Tom Lillehei\*
- City Administration
  - Patrick Wussow, City Administrator Clerk
  - Deb Runksmeier, Deputy Clerk/ Office Manager
- Community Center Task Force
  - Julie Gowen
  - Linda Gronholz
  - Brady Mensing
  - Mariah Jlove
  - Diane Williams
  - Nicole Jones
  - Jennifer Miller
  - Shannon Katterhagen
  - Jenny Sorensen
  - Steve Jensen
  - Jerry Schrodin
  - Suz Weatherby
  - Joell Tvedt
  - Valerie Fiksdal
  - Kayla Beitz



Annual Monarch Butterfly Release  
July 17, 2021

\*Tom Lillehei was a task force member prior to joining City Council

# 2. Introduction: Project Approach

1. Task force development and working sessions to understand the big picture vision for the community center, share inspirational images of like facilities and outline the full feasibility study process.
2. Regional Facility Tours:
  - a) Visit up to three similar, but different, facilities to see how they approach recreation and community.
  - b) Engage with leaders of each facility to learn from their successes and hear what they would change if they were to do things again.
  - c) What works from a membership, operations and maintenance side of things.
3. Community Engagement:
  - a) Develop online survey, distribute, and analyze the returned data.
  - b) Host open house events to engage in person with community member and display creative ideas of what a community center in Breezy Point could entail.
  - c) Distribute a consistent message in various methods to inform the community about this initiative.
4. Conceptual building plans and renderings.
  - a) Visual exterior renderings of a conceptual building.
  - b) Site rendering of conceptual building location and connection to city.
  - c) Preliminary budget estimate for total project costs.



# Project Schedule

## May 2021

- City Council meeting
- Task force meeting #1

## June 2021

- Development and distribution of survey
- Golf cart rodeo
- Community center tours

## July 2021

- Butterfly release
- Task force meeting #2

## August 2021

- National night to unite

## September 2021

- Task force meeting #3

## October 2021

- Task force meeting #4
- Radio community focus
- Newspaper coverage





# 3. Regional Facility Tours

Touring a facility is a great way to get introduced to what other cities have decided to incorporate into their community centers and allows us to ask great questions about what works well and possibly, what doesn't. The

Breezy Point Community Center Task Force selected three unique facilities in the region to tour.



*Crosslake Community Center*



*NorthPark Recreation Center*



*Maslowski Wellness & Research Center*



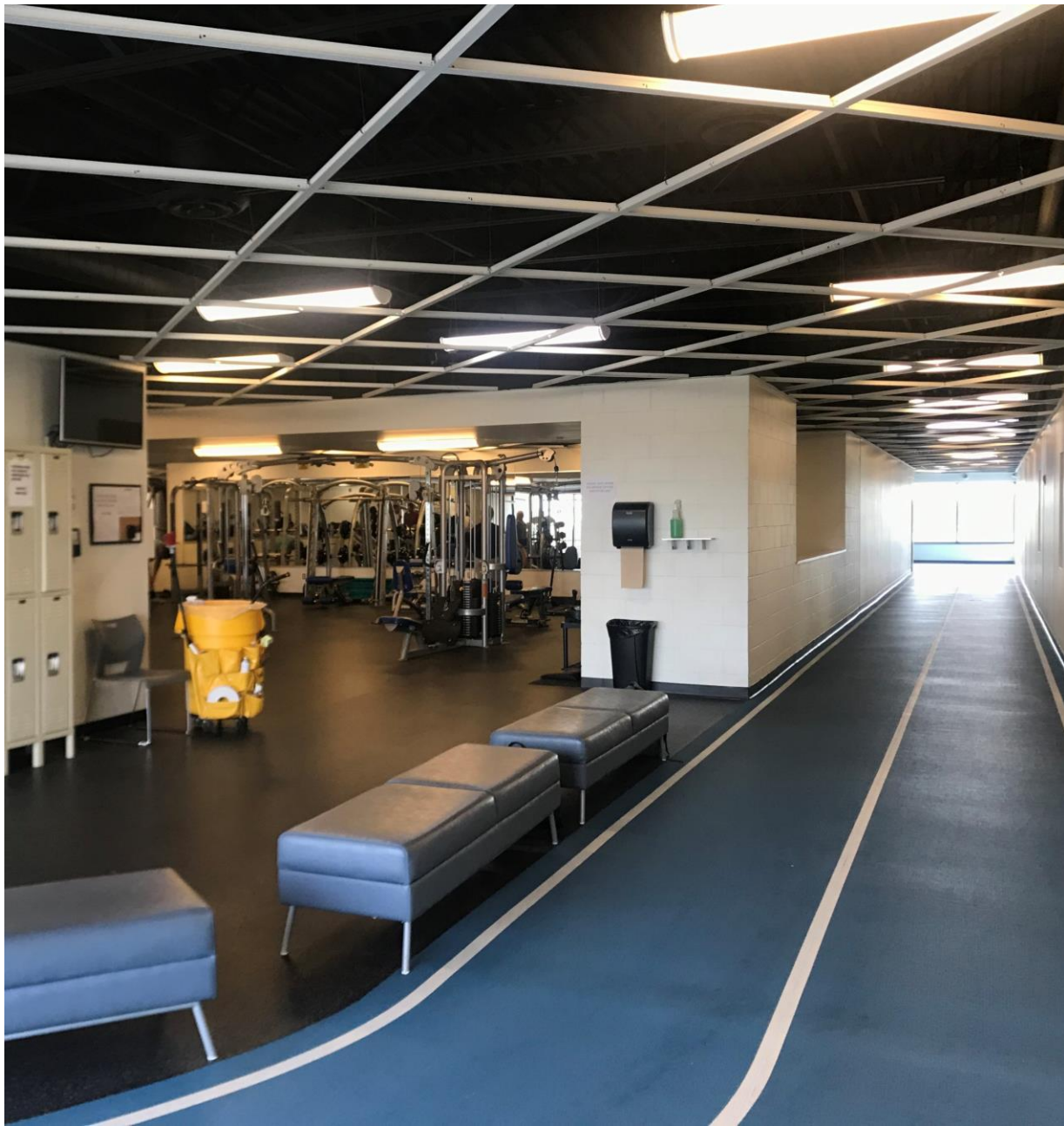


# Maslowski Wellness & Research Center

Section 9, Item C.

**Wadena, MN    June 29, 2021**

- In Wadena, 'The Mas' has something for everyone. The center contains a six lane lap swimming pool, zero-entry recreation pool, 90' water slide with various other water features. A sauna/steam room, whirlpool, warm water therapy pool, two racquetball courts, state-of-the-art fitness facility with walking track, and a multipurpose gym that contains court standards for 3 volleyball courts, 3 basketball courts, tennis and pickle ball courts. The center also has meeting rooms to host gatherings up to 400 people. Check out their great website for additional information : <https://wadenawellness.com/index.html>



Section 9, Item C.





# Crosslake Community Center

**Crosslake, MN    July 7, 2021**

- Next up was the Crosslake Community Center with its impressive outdoor complex. Located in the building is a full court gym, book room, weight and aerobics fitness rooms. At the center of the building, a kitchen supports activities in the gymnasium or a multipurpose room, which can be subdivided into two smaller spaces. An artwork-filled corridor connects to the new building addition, which houses an impressive community library and grants outdoor access to beautiful gardens and walking paths. The exterior site provides space for a covered picnic shelter, playground, baseball diamonds, winter sliding hill and ice skating rinks.











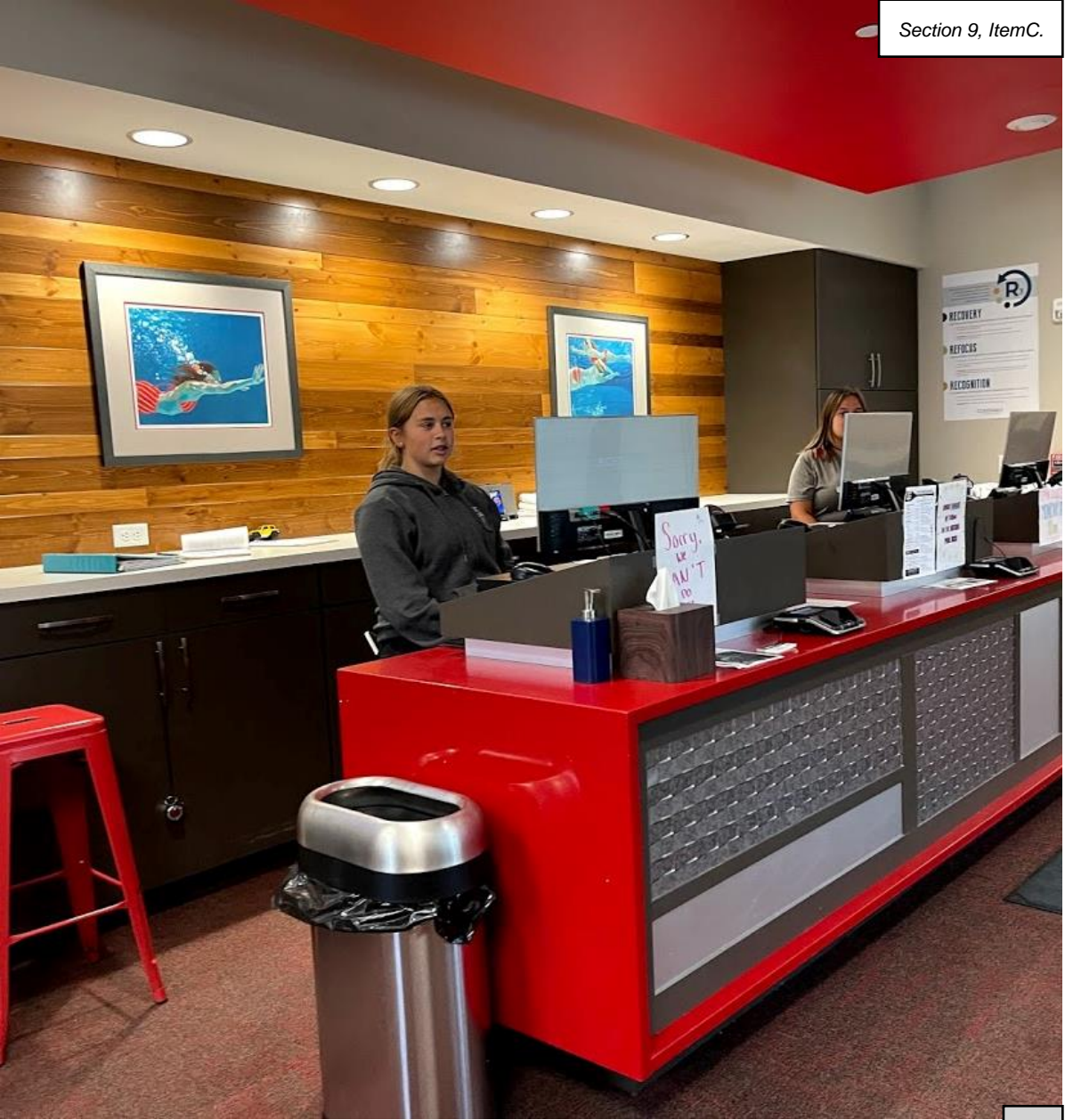
# NorthPark Recreation Center

Section 9, Item C.

**Nisswa, MN July 7, 2021**

- Lastly, we visited NorthPark Recreation Center at Grand View Lodge. Even though this facility is located at the resort, family memberships are available to those in the area. This was the newest of all of the facilities we toured and had a wonderful vacation-friendly spin to its design. Fitness spaces included a multipurpose room for small classes and access to online resources, as well as a full weight and cardio room overlooking the indoor pool. There are two pools located here, both mirror images of one another. One being located outside, adjacent to a large hot tub and one on the interior, which as a bonus, has a waterslide.





Section 9, Item C.



# Facility Tours Summary

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Over the course of the three tours, our group had many takeaways and even started to hear some common themes. Unanimously, all of the facilities lacked proper **storage** for the various activities which occur within each building. We learned of multiple approaches to **memberships and fees**, as well as which amenities are crowd favorites (more **pickle ball** please!). Our tour guides were also open with us about the steep **operating costs** of aquatic facilities and the operating costs of indoor and outdoor spaces. The information gathered on these tours will greatly impact the Task Force's decisions while planning the Breezy Point Community Center.



# 4. Community Outreach

Knowing the unique and diverse group of people that call Breezy Point home (or home away from home), the task force made a goal to develop a multipronged community outreach initiative.



- Community Task Force
- Online survey
- QR Code
- Banner displays around Breezy Point
- Golf Cart Rodeo
- Annual Butterfly Release
- National Night to Unite
- [BreezyPointCommunityCenter.com](http://BreezyPointCommunityCenter.com)
- WJY Community Focus
- Pine and Lakes Echo Journal

*Annual Monarch Butterfly Release  
July 17, 2021*



# Golf Cart Rodeo

Section 9, Item C.

June 19, 2021



- At this event Police Chief Brian Sandel gave a presentation on Golf Cart Safety. At the end of the presentation Tom gave a wonderful explanation of the process we are going through with the feasibility study for the Community Center. We set up boards to inspire conversations on use and amenities at the community center over by the ball fields and invited attendees to put notes on post-its and discuss their thoughts with Task Force Members in attendance. We had a wonderful turn out by the Task Force, great conversations, and some unexpected suggestions were made by community members that attended.



# Annual Monarch Butterfly Release

July 17, 2021

- The annual release of butterflies at Pelican Woods Cemetery was a beautiful place to share the planning efforts of the Breezy Point Community Center Task Force. There were residents and visitors of all ages that participated in Saturday's event. Many people were delighted to hear about the planning of a potential community center and were excited to share their thoughts via the presentation boards and the now LIVE online [survey](#). We continued to hear the strong desire for Pickleball courts and heard a few new requests, such as a dog park, for example. Overall people are so excited to see what the future holds for Breezy Point.



Section 9, Item C.





# Night to Unite

Section 9, Item C.

August 3, 2021

- Night to Unite is a yearly event sponsored by the Breezy Point Police Department that is designed to celebrate and strengthen neighborhood and community partnerships. It is also sponsored by the Minnesota Crime Prevention Association and AAA.





# 4: Engagement : Consistent messaging

Section 9, Item C.

Distributing a consistent message, through various methods, was a large goal of the task force.



QR link to website

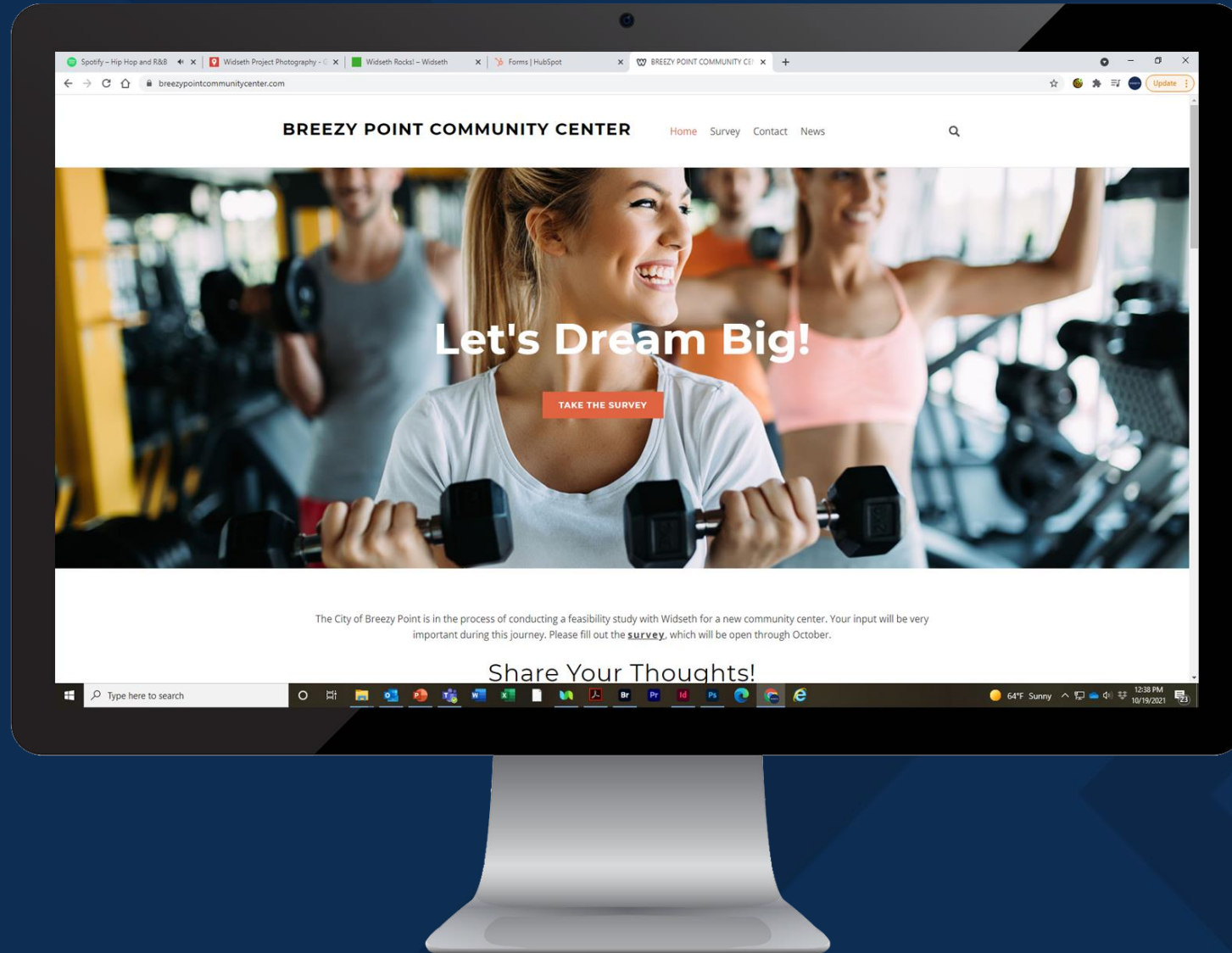


Rendering of banner design



# www.breezypointcommunitycenter.com

Section 9, Item C.



# Online Survey



**518**

Submissions



**79%**

Support



**83%**

Residents



**40-49 yrs**

Age of most respondents



**95**

Days survey  
has been open



**2**

Adults in family  
using Center  
(most popular response)



**0**

Kids in family  
using Center  
(most popular response)



**\$0-20**

Willing to spend on  
membership



# Online Survey

## Access

 Vehicle (418)

## Location

 Near Breezy Point City Hall & Park (218)

## Amenities

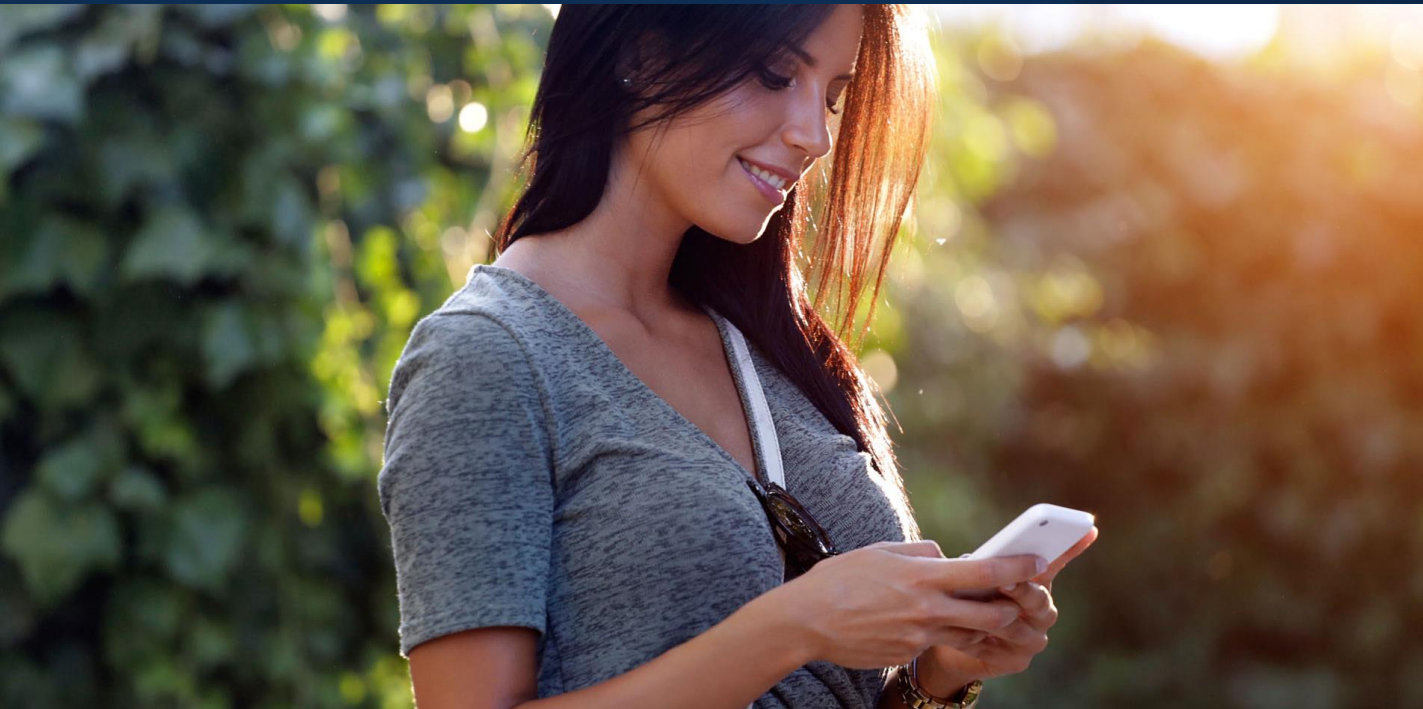
 Gym (391)

 Pool (382)

 Walking Track (368)

 Weight Room (321)

 Multipurpose Room (255)



# 7. Conceptual Design: Building & Site

Section 9, Item C.

A critical component of a feasibility study is to develop a conceptual building design. This allows for amenities to be illustrated graphically, square footages to be assigned and programming discussions to happen. This helps facilitate the development of an accurate site location and building construction estimate.





# Building Concept Floor Plan

27,000 sf.

## Community

- Multipurpose Community Rooms
- Children's Indoor Play Space
- Library Commons
- Kitchen

## Athletics

- Fitness Center
- Gymnasium
- Walking Track
- Locker Rooms
- Future Pickleball

## Aquatics

- Swimming Lanes
- Future Splash Pad
- Zero Entry Play



# Conceptual Exterior Rendering

Section 9, Item C.

The use of natural daylight, energy efficient design and durable building materials are illustrated in the conceptual exterior rendering. A building can be built with future growth and additions in mind. This image shows the potential for a pickleball court addition in the future.









# Budget Estimate

## Main Facility

- 17,500 Square Feet
- \$250-\$275 per Square Foot
- Estimate of \$4.5- \$5 Million

## Aquatics/ Pool

- 7,000 Square Feet
- \$350-\$400 per Square Foot
- Estimate of \$2.5 - \$3 Million

## Pickleball Gym

- 2,500 Square Feet
- \$200 per Square Foot
- Estimate of \$.5 Million

## Total Building Estimate

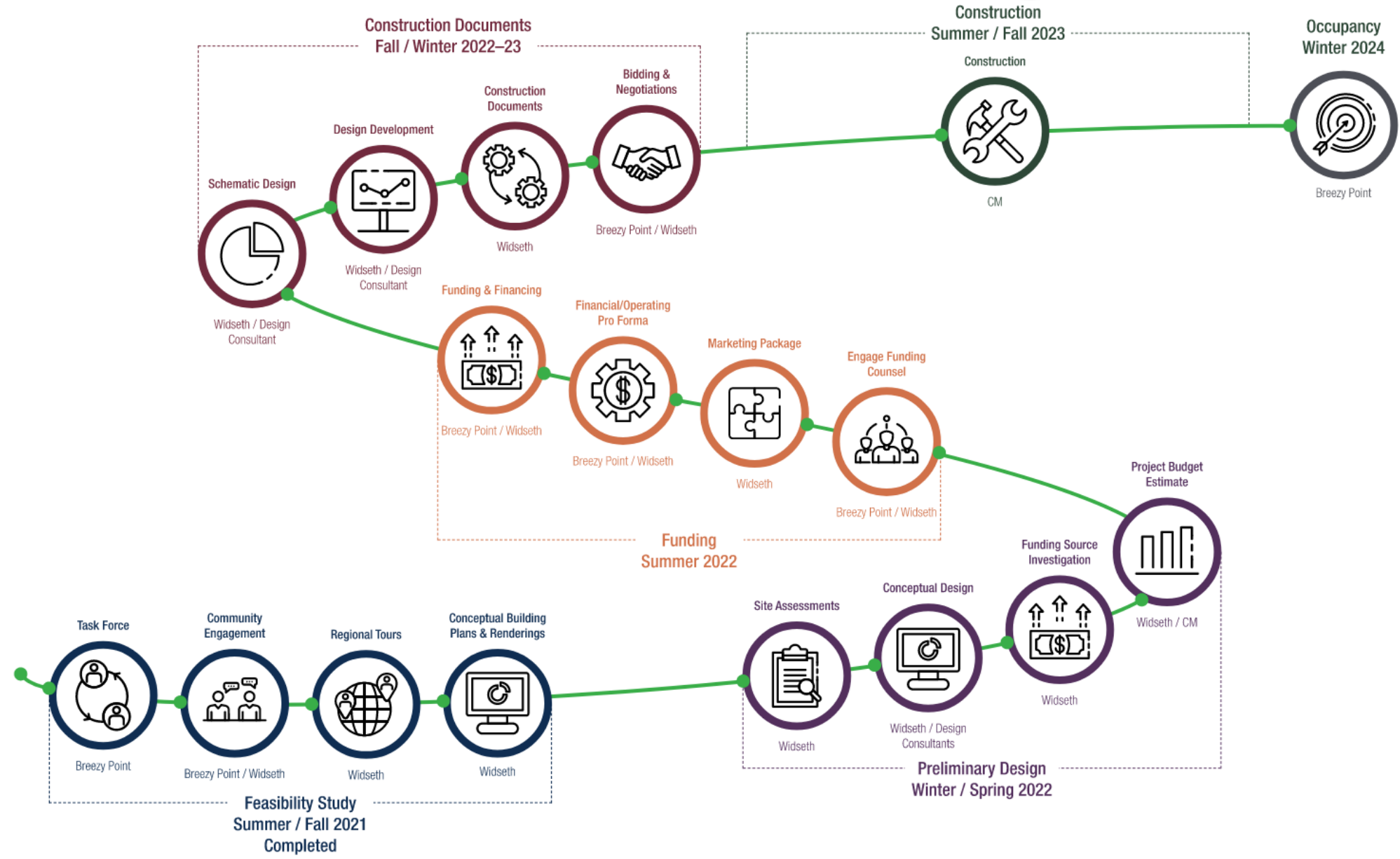
- 27,000 Square Feet
- Estimate of \$7.5- \$8.5 Million





# 10: Next Steps: Where do we go from here?

Section 9, Item C.



TO: Parks & Recreation Committee  
FROM: Daniel Eick, Assistant City Administrator  
RE: Disc Golf Course Naming Contest  
DATE: April 4, 2024



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**Background**

During their Thursday, January 11, Regular Committee Meeting the City of Breezy Point Parks and Recreation Committee directed staff to operate a disc golf course naming contest. Pursuant to this, staff published the relevant contest material, physically and digitally, and received submissions from local school age students at City Hall. Those submission are provided below for committee review.

**Staff Recommendation**

Staff recommend the Committee discuss desired additional steps, if necessary, for the naming contest or select winners from the currently available submissions.



**Daniel Eick**

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**From:** kirk loge <kirk.taunya@hotmail.com>  
**Sent:** Friday, February 23, 2024 1:07 PM  
**To:** Daniel Eick  
**Subject:** Disc golf contest

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

I am unable to print the form but thought of Breezy Point Flying Pelican Disc Golf Course. If that's too long then just Flying Pelican.

Thanks!  
Taunya Loge

Sent from my iPhone

# The City of Breezy Point Parks and Recreation committee is asking for input from local kids to help us in naming our two Disc Golf Courses.

Please complete this form if you want to participate.

Disc Golf Course Name Ideas	
<b>1</b>	Monarch Trail Disc Golf
<b>2</b>	Agate Pass Disc Golf



\*\*\*There are small prizes available for the winning name idea(s) chosen by the committee. Please provide contact information here if you want to be eligible for a prize, otherwise leave it blank if you prefer to stay anonymous.

Child Name	Maxine Dullum	
Parent/Guardian Name(s)	Ted Dullum	
Parent/Guardian Contact Information	Phone #: 218-839-1755	Email: tdullum22@gmail.com

Completed forms can be dropped off at City of Breezy Point City Hall (8319 County Road 11, Breezy Point, MN 56472) or emailed to [deick@cityofbreezypointmn.us](mailto:deick@cityofbreezypointmn.us)

Forms must be turned in by Friday, March 1, 2024.





# The City of Breezy Point Parks and Recreation committee is asking for input from local kids to help us in naming our two Disc Golf Courses.

Please complete this form if you want to participate.

Disc Golf Course Name Ideas	
1	Toss It Point
2	Fawcett Frolf



\*\*\*There are small prizes available for the winning name idea(s) chosen by the committee. Please provide contact information here if you want to be eligible for a prize, otherwise leave it blank if you prefer to stay anonymous.

Child Name	Kemper Stabenow	
Parent/Guardian Name(s)	Becky Alexander	
Parent/Guardian Contact Information	Phone #: 218-821-0711	Email: rebeccastabenow@gmail.com

Completed forms can be dropped off at City of Breezy Point City Hall (8319 County Road 11, Breezy Point, MN 56472) or emailed to [deick@cityofbreezypointmn.us](mailto:deick@cityofbreezypointmn.us)

Forms must be turned in by Friday, March 1, 2024.



# The City of Breezy Point Parks and Recreation committee is asking for input from local kids to help us in naming our two Disc Golf Courses.

Please complete this form if you want to participate.

Disc Golf Course Name Ideas	
1	Lightning (legacy course)
2	thunder (new course)



\*\*\*There are small prizes available for the winning name idea(s) chosen by the committee. Please provide contact information here if you want to be eligible for a prize, otherwise leave it blank if you prefer to stay anonymous.

Child Name	Sullivan Heroff	
Parent/Guardian Name(s)	Ben Heroff	
Parent/Guardian Contact Information	Phone #: 218 - 821-9939	Email: hero0038@hotmail.com

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Forms must be turned in by Friday, March 1, 2024.



City of  
**Breezy Point**  
Minnesota





The City of Breezy Point Parks and Recreation committee is asking for input from local kids to help us in naming our two Disc Golf Courses.

Please complete this form if you want to participate.

Disc Golf Course Name Ideas	
1	The Bunyan course (new course)
2	The Blue Ox course (legacy course)



\*\*\*There are small prizes available for the winning name idea(s) chosen by the committee. Please provide contact information here if you want to be eligible for a prize, otherwise leave it blank if you prefer to stay anonymous.

Child Name	Leonard Heroff	
Parent/Guardian Name(s)	Ben Heroff	
Parent/Guardian Contact Information	Phone #: 218-821-9939	Email: hro@38@hotmail.com

Completed forms can be dropped off at City of Breezy Point City Hall (8319 County Road 11, Breezy Point, MN 56472) or emailed to [deick@cityofbreezypointmn.us](mailto:deick@cityofbreezypointmn.us)

Forms must be turned in by Friday, March 1, 2024.



City of Breezy Point Minnesota



The City of Breezy Point Parks and Recreation committee is asking for input from local kids to help us in naming our two Disc Golf Courses.

Please complete this form if you want to participate.

Disc Golf Course Name Ideas	
1	Star; NEW course
2	MOON, old course



\*\*\*There are small prizes available for the winning name idea(s) chosen by the committee. Please provide contact information here if you want to be eligible for a prize, otherwise leave it blank if you prefer to stay anonymous.

Child Name	Clark Heroff	
Parent/Guardian Name(s)	Ben Heroff	
Parent/Guardian Contact Information	Phone #: 218-821-9939	Email: hero0038@hotmail.com

Completed forms can be dropped off at City of Breezy Point City Hall (8319 County Road 11, Breezy Point, MN 56472) or emailed to [deick@cityofbreezypointmn.us](mailto:deick@cityofbreezypointmn.us)

Forms must be turned in by Friday, March 1, 2024.



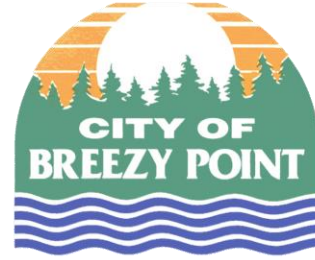
City of Breezy Point Minnesota





TO: Parks & Recreation Committee  
FROM: Daniel Eick, Assistant City Administrator  
RE: Sledding Hill & Snowshoe Trail Discussion  
DATE: April 4, 2024

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**Background**

During their November Regular Meeting the City of Breezy Point Parks and Recreation Committee initially discussed marking a sledding hill and snowshoe trail at the City’s Disc Golf Courses and requested Staff provide additional information. As a result, the City’s Public Works Supervisor, Joe Zierden, provided a short memo to the Committee outlining the associated labor and costs. That memo is attached below.

Furthermore, the Committee instructed staff to schedule an item for the Thursday, February 8, 2024, Parks and Recreation Meeting to further discuss options. Seeing as the Thursday, February 8, meeting was cancelled staff advanced the item to the Thursday, April 11, meeting agenda.

**Committee Action**

Staff recommend the Parks and Recreation Committee further discuss the marking of a sledding hill and snow shoeing trail at the City’s Disc Golf Courses.

**TO:** PARK AND RECREATION COMMITTEE  
**FROM:** PUBLIC WORKS SUPERVISOR JOE ZIERDEN  
**MEETING OF:** NOVEMBER 30<sup>th</sup> 2023  
**SUBJECT:** STAFF REPORT

**DISC GOLF COURSE TRAFFIC DIRECTION OPTIONS**

**BACKGROUND:** Different options to direct traffic to the new disc golf course parking lot, with distances and associated costs. The process and costs to get signs in Crow Wing County ROW is addressed by an email from CWC sign engineer Ann Dosh. The existing signs directing traffic to old course are 12"x18", 24"x24" signs are approximately 33% more in cost.

- **OPTION #1**
  - County Road 11, Buschmann Road, Green Scene Drive, Blueridge Drive, White Overlook (8,761 feet)
  - 2 signs on County Road 11 = **\$875**
  - 4 small signs on city roads = **\$192.56 (12"x18") – \$257.72 (24"x24")**
  - Total Cost = **\$1,067.56 - \$1,132.72**
- **OPTION #2**
  - Ranchette Drive, Scenic Overlook Drive, Shady Trail, White Overlook (5,698 feet)
  - 2 signs on County Road 11 = **\$875**
  - 4 small signs on city roads = **\$192.56 (12"x18") – \$257.72 (24"x24")**
  - Total Cost = **\$1,067.56 - \$1,132.72**
- **OPTION #3**
  - Ranchette Drive, Winter Trail, Shady Trail, White Overlook (5,601 feet)
  - 2 signs on County Road 11 = **\$875**
  - 4 small signs on city roads = **\$192.56 (12"x18") – \$257.72 (24"x24")**
  - Total Cost = **\$1,067.56 - \$1,132.72**
- **OPTION #4**
  - Ranchette Drive, Winter Trail, Hillside Pass, White Overlook (4968 feet)
  - 2 signs on County Road 11 = **\$875**
  - 5 small signs on city roads = **\$240.70 (12"x18") – \$322.15 (24"x24")**
  - Total Cost = **\$1,115.70 – \$1,197.15**
- **OPTION #5**
  - Ranchette Drive, Rainier Drive, Shady Trail, White Overlook (5,653 feet)



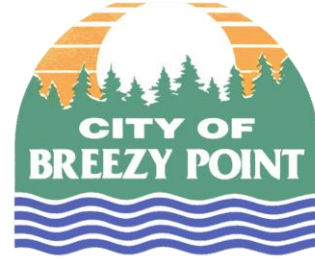
- 2 signs on County Road 11 = **\$875**
- 5 small signs on city roads = **\$240.70 (12"x18") – \$322.15 (24"x24")**
- Total Cost = **\$1,115.70 - \$1,197.15**

### **SLEDDING HILL AND SNOWSHOE PATH**

**BACKGROUND:** A route to hole #2 hill for sledding and a separate circular path for snowshoeing can be established for the cost of marking tape (<\$20). A temporary sign can be constructed and custom reflective sign similar street signs could be ordered if desired (\$200 - \$500).

TO: Parks & Recreation Committee  
FROM: Daniel Eick, Assistant City Administrator  
RE: Community Garden  
DATE: April 4, 2024

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**Summary**

Committee Member Arne has requested the Committee discuss the Community Garden as a follow up to Sandy Logelin’s presentation to the City Council.