



CITY COUNCIL REGULAR MEETING

Monday, April 07, 2025 at 6:30 PM

Public Safety Building | 8361 Co. Rd. 11 Breezy Point, MN 56472

(218) 562-4441 | Office Hours 8:00 a.m. - 4:00 p.m. | cityadmin@cityofbreezypointmn.us

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONSENT AGENDA

[A.](#) Minutes City Council March 3 and March 19, 2025

[B.](#) Claims Totaling \$573,493.95 E-checks 3838e-3863e and Checks 140090-140158

[C.](#) Approve to Sell 2015 and 2017 PD Explorers

[D.](#) Notice of Special Elections April 15 and April 29

[E.](#) Resolution to Approve Community Garden Donation

[F.](#) Resolution to Approve Donation of Garden Tools

5. OPEN FORUM

6. PARKS AND RECREATION COMMITTEE UPDATE - Gail Arne

7. SEWER EXTENSION AIRPORT ROAD TO TERMINAL ROAD - Authorize preparation of plans and specification. Authorize ad for bids.

[A.](#) Sewer Extension

8. POLICE DEPARTMENT - Surveillance and Security Approve award of Bid to Midwest Security & Fire.

CITY HALL - Surveillance and security Approve award of Bid to Midwest Security & Fire.

[A.](#) Security System Quotes

9. RECOMMENDATION PARCEL 10161007 PURCHASE FOR PARKS

[A.](#) Parcel 10161007

10. BOBCAT TOOLCAT REPLACEMENT for Public Works

[A.](#) Toolcat

11. DUST COATING APPLICATION 2025

[A.](#) Dust Coating

12. JOHN DEERE MOTOR GRADER WARRANTY Public Works

[A.](#) Motor Grader Extended Warranty

13. HEARTLAND ANIMAL RESCUE TEAM CONTRACT - Chief Sandell

[A.](#) HART Contract

14. ADMINISTRATOR SEARCH UPDATE - Set date week of 04/28/2025 Special Meeting. Select Round one candidates. Set date week of 5/12/2025 Interview Candidates.

[A.](#) MGT Administrator Hiring Timeline

15. CITY HALL - HY TEC PAY APPLICATION #6

[A.](#) Invoice HyTec Pay Application #6

16. SUSPEND REGULAR SESSION

17. MOVE TO CLOSED SESSION

BUSCHMANN ROAD - Easement Acquisition

18. REOPEN MEETING

19. AUTHORIZE PAYMENT TO Buschmann Road Property Owners with signed agreements.

20. CONSIDER RESOLUTION EMINENT DOMAIN

[A.](#) Resolution - Buschmann Road Project Easements

21. CITY UPDATES

[A.](#) Department Information

22. ADJOURN

Breezy Point City Council

March 3, 2025 - 6:30 pm

Regular Meeting Minutes

Call to Order

The meeting was called to order.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Interim Administrator Jerry Bohnsack conducted a roll call with the Mayor Roggenkamp and council members Rebecca Ball, Steve Jensen, Michael Moroni and Brad Scott in attendance. Staff Present included Interim Administrator Jerry Bohnsack, Police Chief Brian Sandell, Deputy Clerk Deb Runksmeier, and Public Works Supervisor Joe Zierden.

Consent Agenda

The consent agenda included minutes from Regular Council Meeting February 3, 2025 and Special Council Meeting February 11, 2025, claims totaling \$681,068.90, Resolution 03-2025 electronic fund transfers, Resolution 04-2025 community garden donation from the airport, Resolution 05-2025 with amendment to the 2025 fee schedule for Police Services, resignation of part-time police officer Luke Hamilton, purchase of ballistic helmets for the police department at \$8,850.56, and the 2025 tort liability waiver.

Council member Ball moved to approve the consent agenda as read. Council member Moroni seconded. The motion carried unanimously.

Open Forum

There were no speakers for the open forum.

Pequot Lakes School District Referendum

Superintendent Kurt Stumpf presented information on the upcoming school district referendum on April 8, 2025. He highlighted recent achievements of students and programs in the district. The referendum has two questions: a \$55 million bond (reduced from \$76.5 million in February) and a \$600,000 capital projects levy.

Stumpf explained how the bond amount was reduced by removing an auditorium, scaling back athletic facility improvements, and maximizing existing classroom space. The tax impact would be about \$16/month for the average \$400,000 home if both questions pass.

He noted Pequot Lakes ranks 318th out of 328 Minnesota districts in per-student funding at \$10,900 compared to the state average of \$14,500. The capital levy would add about \$350 per student in funding.

Council member Jensen asked about the funding formula. Stumpf explained it involves categorical funding streams that the district cannot access due to location, size, demographics or historical factors.

Paul Bunyan Scenic Byway

Lynn Scharenbroich presented an update on the Paul Bunyan Scenic Byway videography project. She explained that two jurisdictions can be featured each year, with videos taking about 6 months to produce. The cost is \$1,200 per finished minute, with videos typically 5-6 minutes long.

Breezy Point Alliance Disc Golf Course

Bill Toft, president of the Breezy Point Alliance, presented concerns about behavior issues at the disc golf course expansion area.

Council member Scott made a motion to immediately close holes 7-15 of the disc golf course expansion, seconded by Council member Jensen. After discussion, the motion failed in a roll call vote 2-3, Ball, Moroni, and Roggenkamp Opposed.

Mayor Roggenkamp stated the issue would continue to be examined, thanking Toft for bringing solutions to consider.

Rezoning Request Urban Reserve to Wood Residential for Sarah Lovejoy at 7036 Nickel Road

Sarah Lovejoy requested rezoning her 10-acre lot from urban reserve to wooded residential to allow splitting it into two 5-acre parcels. The Planning Commission had recommended approval.

Council member Scott moved to accept the Planning Commission's recommendation to rezone the property at 7036 Nickel Road from urban reserve to woodland residential. Council member Moroni seconded. The motion carried unanimously.

City Administrator Candidates

Mayor Roggenkamp announced three candidates would be interviewed on March 19 for the city administrator position:

- Richard Baker - Economic Development Director at Thief River Falls
- Jenny Max - City Administrator for Nisswa
- Fred Ventresco - Seasoned public administrator currently between jobs

The mayor noted two of the original top three candidates had withdrawn. Council member Scott expressed disappointment at being unable to attend the interviews due to scheduling.

Mayor and City Council Reports

Council member Moroni reported on his first road committee meeting, noting discussions on potential road improvements and the need to address the assessment policy for road resurfacing.

Mayor Roggenkamp mentioned an upcoming finance committee meeting to discuss projects like Bushman Road.

Council member Jensen highlighted March as Minnesota Food Share Month, with city hall and local businesses serving as donation drop-off points.

Staff Reports

City Hall - Hy Tec Pay Application #5

A motion was made by Council member Moroni and seconded by Council member Ball to approve the Hy-Tec pay application #5 for \$231,812.16 for work completed on the city hall project. The motion carried 4-1, Scott Opposed

Suspend Regular Session

Move to Closed Session at 7:33 pm

Buschmann Road Reconstruction Project Parcels

The council moved into closed session to discuss acquisition and temporary easements for the Bushman Road reconstruction project.

Reopen Meeting at 8:05 pm

Paul Sandy with Widseth explained the Buschmann Road Project fee amendment to include turn lanes, hill, and curb and gutter.

A motion was made by Council member Ball and seconded by Council member Moroni to approve the Buschmann Road Project Amendment Fee for \$75,739. The motion carried 4-1, Scott Opposed

Adjourn

Motion to adjourn was made by council member Moroni and seconded by council member Jensen

Meeting ended at 8:25 p.m.

Breezy Point City Council March 19, 2025 - 9:00 am Special Meeting Minutes Administrator Interviews

Call to Order

The meeting called to order at 9:00 AM.

Mayor Roggenkamp and council members Rebecca Ball, Steve Jensen, and Michael Moroni were in attendance. Brad Scott was absent. Interim Administrator Jerry Bohnsack and MGT Consultant Michael Brethorst were also present.

City Administrator Interviews

Fred Ventresco Interviewed at 9:15 AM.

Richard Baker Interviewed at 10:30 AM.

The meeting was reconvened at 11:55 AM for Deliberation of Administrator Interviews.

Fred Ventresco

Public Works Employee Jory Carlson spoke on behalf of the staff after meeting with each candidate. The staff provided feedback on Fred Ventresco's interview. They noted that he was more experienced and polished, answering questions as expected due to his interview experience. The staff viewed him as a "turnkey" candidate who could be easily integrated into the role due to his knowledge of city operations. However, they mentioned that he was less personable and might be more challenging to communicate with on a one-on-one basis, especially for daily office interactions.

Richard Baker

The staff reported that Richard Baker was more approachable and personable. They found him willing to step in and do whatever was needed. Although less experienced, the staff believed he might be better suited to learning the city's specific needs and was more adaptable. They noted that his interview responses were more direct and to the point.

Overall, the staff indicated a slight preference for Richard if they had to choose between the two candidates. However, they also expressed openness to reopening the search for potentially better-suited candidates.

City Council Deliberations with Staff Input

Council members shared their thoughts on both candidates. Council member Jensen agreed with the staff's assessment, noting Fred's greater skill set and background in infrastructure and finance. However, they expressed concerns about Fred's communication skills. Regarding Richard, Council member Jensen did not think he interviewed well and felt his answers were too narrow in scope. They did not see Richard as a suitable city administrator candidate.

Council member Ball echoed similar sentiments, stating that Fred had a better interview process and skill set but might lack in communication. They felt comfortable with Fred but would not oppose reopening the search for additional candidates.

Council member Ball liked aspects of both candidates but found Fred's interview boring. They acknowledged Fred's superior qualifications but were concerned about his ability to connect personally. Regarding Richard, Council member Ball thought he would need significant time to get up to speed and would be better suited as an assistant rather than an administrator.

The Mayor expressed concerns about both candidates. For Fred, the Mayor worried about potential longevity issues given his history of moving between states. While acknowledging Fred's qualifications, the Mayor was not fully convinced. Regarding Richard, the Mayor liked his personality but felt he lacked the necessary skills for the position, particularly in handling large-scale projects.

The council discussed the possibility of reopening the search for more candidates. They acknowledged the potential drawbacks, including a delay in the timeline and the possibility of a similar candidate pool. However, they agreed that making the right decision was crucial, even if it meant extending the process.

Mike with MGT consulting firm provided input on the situation, noting that the candidate pool might not change significantly if they reopened the search. He also mentioned that they offer a one-year certification for the selected candidate.

After deliberation, the council decided to table the selection of a city administrator and to continue the search process.

Motion: Council member Ball Second: Council member Moroni to table selecting a city administrator for the city of Breezy Point at this time. Motion Carried 4-0

Motion: Moroni Second: Jensen to have staff work with Mike at MGT firm to allocate funds for marketing and create an aggressive timetable to seek further candidates for an interview process. Motion Carried 4-0

The council also confirmed with Mr. Bohnsack, the interim administrator, that he was willing to continue in his role until the process was completed.

Adjourn

Motion to adjourn at 12:18 pm. Motion: Moroni Second: Jensen, Carried 4-0

Claims Totaling: \$573,493.95

Echecks: 3838e - 3863e

Checks: 140090 - 140158

Section 4, ItemB.

CITY OF BREEZY POINT

04/01/25 11:24 AM

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*Check Detail Register©

Batch: 022825FSA,030625PAY,PRL-031325,022425USBANK,030125BANKFEES,022825WEXFUEL,031925PAY,PRL-032725,PRL-033125,PRL-032725A,022825CCPROCESSFEES,PRL-031325-1

Table with columns: Check #, Check Date, Vendor Name, Amount, Invoice, Comment. Rows include various checks from 10100 Primary to 3847 e, listing vendors like COMPENSATION CONSULTANTS LTD, INTERNAL REVENUE SERVICE, MN DEPT OF REVENUE, MINNESOTA STATE RETIREMENT SYS, PUBLIC EMP. RETIREMENT ASSOC, AFLAC, BLUE CROSS & BLUE SHIELD OF MN, and HEALTHPARTNERS.

CITY OF BREEZY POINT

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Batch: 022825FSA,030625PAY,PRL-031325,022425USBANK,030125BANKFEES,022825WEXFUEL,031925PAY,PRL-032725,PRL-033125,PRL-032725A,022825CCPROCESSFEES,PRL-031325-1

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 100-21706		Hospitalization/Medical Ins	\$222.60	APRIL 2025	DENTAL INS PREMIUMS - APRIL 2025
		Total	\$1,484.05		
3848 e	03/01/25	PINE RIVER STATE BANK			
E 100-41300-200		General Operating (Suppli	\$5.00	MARCH 2025	Bank Fees - MARCH 2025
		Total	\$5.00		
3849 e	03/06/25	WEX Bank			
E 100-42100-212		Motor Fuels	\$1,795.34	FEB 2025	PD FUEL - FEB 2025
E 100-42100-212		Motor Fuels	(\$22.74)	FEB 2025	PD FUEL REBATE - FEB 2025
E 100-43000-212		Motor Fuels	\$223.90	FEB 2025	PW FUEL - FEB 2025
E 100-43000-212		Motor Fuels	(\$2.91)	FEB 2025	PW FUEL REBATE - FEB 2025
E 600-43250-212		Motor Fuels	\$75.99	FEB 2025	SEWER FUEL - FEB 2025
E 600-43250-212		Motor Fuels	(\$0.79)	FEB 2025	SEWER FUEL REBATE - FEB 2025
		Total	\$2,068.79		
3850 e	03/11/25	US BANK			
E 100-45100-590		Capital Outlay	\$574.68	0988240	PARKS COMM GARDEN IRRIGATION PARTS & HOSE
E 100-42100-417		Uniforms	\$91.61	1184458	PD EAR PHONE KIT
E 100-42100-300		Professional Svcs (GENE	\$32.00	1304793	PD PARAMEDIC RECERTIFICATION
E 600-43250-200		General Operating (Suppli	\$73.29	14814282	SEWER 12V BATTER
E 100-43000-220		Repair/Maint Supply (GEN	\$301.26	16683:01	PW FUEL FILTERS
E 100-43000-220		Repair/Maint Supply (GEN	\$97.70	2157847	PW SALT/SAND SPREADER PARTS
E 100-43000-220		Repair/Maint Supply (GEN	\$245.65	228624	PW REPAIR TRUCK
E 600-43250-417		Uniforms	\$102.97	294401	SEWER BOOTS REIMBURSEMENT B. SCHULTZ
E 600-43250-417		Uniforms	\$64.99	298199	SEWER CLOTHING REIMBURSEMENT B. SCHULTZ
E 100-43000-220		Repair/Maint Supply (GEN	\$53.93	308155	PW PLOW MARKER
E 100-43000-417		Uniforms	\$59.99	308155	PW CLOTHING REIMBURSEMENT J. CARLSON
E 600-43250-417		Uniforms	\$23.23	689568	SEWER CLOTHING REIMBURSEMENT B. SCHULTZ
E 100-42100-208		Training and Education	(\$375.00)	696708	PD REFUND BCA TRAINING
E 100-42100-220		Repair/Maint Supply (GEN	\$36.77	7465056	PD CAR WASH BRUSH & HANDLE
E 100-42100-200		General Operating (Suppli	\$88.54	7899420	PD TIE-DOWN STRAPS
E 100-42100-208		Training and Education	(\$310.88)	863943	PD REFUND TRAINING LODGING K. RUSTAD
E 100-42100-208		Training and Education	(\$494.35)	863950	PD REFUND TRAINING LODGING K. RUSTAD
E 100-42100-417		Uniforms	\$65.00	9386	PD STREAMLIGHT PRESSURE SWITCH
E 100-42100-208		Training and Education	\$494.35	957932	PD TRAINING LODGING K. RUSTAD
E 100-42100-208		Training and Education	\$494.35	957940	PD TRAINING LODGING K. RUSTAD
E 100-42100-208		Training and Education	\$310.88	957957	PD TRAINING LODGING K. RUSTAD
E 100-42100-208		Training and Education	\$310.88	957965	PD TRAINING LODGING K. RUSTAD
E 100-42100-208		Training and Education	(\$310.88)	961128	PD REFUND TRAINING LODGING K. RUSTAD
E 100-42100-208		Training and Education	(\$494.35)	961136	PD REFUND TRAINING LODGING K. RUSTAD
		Total	\$1,536.61		
3851 e	03/27/25	INTERNAL REVENUE SERVICE			
G 100-21701		Federal Withholding	\$5,382.24	2025 PR 7	Federal
G 100-21703		FICA Tax Withholding	\$745.45	2025 PR 7	Medicare
G 100-21703		FICA Tax Withholding	\$1,641.35	2025 PR 7	Social Security
G 100-21703		FICA Tax Withholding	\$1,641.35	2025 PR 7	Social Security Benefit

CITY OF BREEZY POINT

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 100-21703		FICA Tax Withholding	\$745.45	2025 PR 7	Medicare Benefit
		Total	\$10,155.84		
3852 e	03/27/25	MINNESOTA STATE RETIREMENT SYS			
G 100-21705		Other Retirement	\$952.30	MNDPCP 2025	MNDPCP - PR 7
		Total	\$952.30		
3853 e	03/27/25	MN DEPT OF REVENUE			
G 100-21702		State Withholding	\$2,567.71	2025 PR 7	State Tax - MN
		Total	\$2,567.71		
3854 e	03/27/25	MINNESOTA STATE RETIREMENT SYS			
G 100-21710		Other Deductions	\$2,584.72	HCSP 2025	HCSP - PR 7
		Total	\$2,584.72		
3855 e	03/27/25	RELIANCE STANDARD LIFE INS			
E 100-41300-130		Life Insurance	\$16.28	APR 2025	LIFE INSURANCE PREMIUMS - APR 2025
E 100-41910-130		Life Insurance	\$0.53	APR 2025	LIFE INSURANCE PREMIUMS - APR 2025
E 100-42100-130		Life Insurance	\$84.00	APR 2025	LIFE INSURANCE PREMIUMS - APR 2025
E 100-43000-130		Life Insurance	\$24.14	APR 2025	LIFE INSURANCE PREMIUMS - APR 2025
E 100-45100-130		Life Insurance	\$4.73	APR 2025	LIFE INSURANCE PREMIUMS - APR 2025
E 600-43250-130		Life Insurance	\$27.82	APR 2025	LIFE INSURANCE PREMIUMS - APR 2025
		Total	\$157.50		
3856 e	03/27/25	MEDICA			
E 100-41300-131		Paid Health/Dental	\$1,462.87	APRIL 2025	HEALTH INS PREMIUMS - APRIL 2025
E 100-41910-131		Paid Health/Dental	(\$1,526.50)	APRIL 2025	HEALTH INS PREMIUMS - APRIL 2025
E 100-42100-131		Paid Health/Dental	\$9,915.32	APRIL 2025	HEALTH INS PREMIUMS - APRIL 2025
E 100-43000-131		Paid Health/Dental	\$2,253.05	APRIL 2025	HEALTH INS PREMIUMS - APRIL 2025
E 100-45100-131		Paid Health/Dental	\$291.90	APRIL 2025	HEALTH INS PREMIUMS - APRIL 2025
E 600-43250-131		Paid Health/Dental	\$854.62	APRIL 2025	HEALTH INS PREMIUMS - APRIL 2025
G 100-21706		Hospitalization/Medical Ins	\$1,187.33	APRIL 2025	HEALTH INS PREMIUMS - APRIL 2025
		Total	\$14,438.59		
3857 e	03/27/25	PUBLIC EMP. RETIREMENT ASSOC			
G 100-21704		PERA	\$1,775.77	2025 PR 7	PERA Deduct
G 100-21704		PERA	\$3,323.37	2025 PR 7	Police PERA Deduct
G 100-21704		PERA	\$2,048.96	2025 PR 7	PERA Benefit
G 100-21704		PERA	\$4,985.05	2025 PR 7	PERA police Benefit
		Total	\$12,133.15		
3858 e	03/31/25	INTERNAL REVENUE SERVICE			
G 100-21701		Federal Withholding	\$61.00	2025 PR M3	Federal
G 100-21703		FICA Tax Withholding	\$25.53	2025 PR M3	Medicare
G 100-21703		FICA Tax Withholding	\$109.12	2025 PR M3	Social Security
G 100-21703		FICA Tax Withholding	\$109.12	2025 PR M3	Social Security Benefit
G 100-21703		FICA Tax Withholding	\$25.53	2025 PR M3	Medicare Benefit
		Total	\$330.30		
3859 e	03/31/25	MN DEPT OF REVENUE			
G 100-21702		State Withholding	\$40.00	2025 PR M3	State Tax - MN

CITY OF BREEZY POINT

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$40.00		
3860 e	03/31/25	PUBLIC EMP. RETIREMENT ASSOC			
G 100-21704		PERA	\$30.00	2025 PR M3	Council PERA Deduct
G 100-21704		PERA	\$30.00	2025 PR M3	PERA Council Benefit
Total			\$60.00		
3861 e	03/27/25	COMPENSATION CONSULTANTS LTD			
G 100-21710		Other Deductions	\$1,525.40	2025 PR 7	HSA - PR 7
Total			\$1,525.40		
3862 e	03/10/25	REVTRAK			
E 600-43250-386		CreditCard Proc Fees	\$233.48	FEB 2025	CC Processing Fees - FEB 2025
Total			\$233.48		
3863 e	04/01/25	HEALTHPARTNERS			
G 100-21706		Hospitalization/Medical Ins	\$0.02	APRIL 25	DENTAL INS PREMIUMS - APRIL 2025
Total			\$0.02		
140090	03/06/25	A-1 STORAGE INC			
E 100-41300-200		General Operating (Suppli	\$240.00	15010	CH PORTABLE STORAGE RENTAL 1/5/25 - 3/5/25
Total			\$240.00		
140091	03/06/25	AMERICAN STEEL SUPPLY INC			
E 100-43000-220		Repair/Maint Supply (GEN	\$54.98	124282	PW VIBRATOR BRACKET
Total			\$54.98		
140092	03/06/25	American Welding & Gas Inc.			
E 100-43000-220		Repair/Maint Supply (GEN	\$76.95	10579394	PW HANDLES
Total			\$76.95		
140093	03/06/25	AURORA AUTOMOTIVE LLC			
E 600-43250-220		Repair/Maint Supply (GEN	\$68.52	54789	SEWER TIRE REPAIR
Total			\$68.52		
140094	03/06/25	AUTO VALUE PEQUOT LAKES			
E 100-43000-220		Repair/Maint Supply (GEN	\$52.99	6620615	PW OIL
E 100-43000-212		Motor Fuels	\$146.30	66260293	PW OIL & FUEL CONSTR
E 100-43000-220		Repair/Maint Supply (GEN	\$199.63	66260614	PW OIL, FUEL, AIR FILTER
Total			\$398.92		
140095	03/06/25	BEST OIL COMPANY			
E 100-43000-212		Motor Fuels	\$792.96	9471	PW DIESEL FUEL
Total			\$792.96		
140096	03/06/25	BREEZY POINT HARDWARE			
E 100-41300-200		General Operating (Suppli	\$11.98	35539	CH CLEANERS
E 100-43000-220		Repair/Maint Supply (GEN	\$4.99	35546	PW WIRE CONN
E 100-43000-220		Repair/Maint Supply (GEN	\$11.36	35623	PW FASTENERS
E 100-43000-220		Repair/Maint Supply (GEN	\$19.99	35635	PW DRILL BIT
E 100-43000-220		Repair/Maint Supply (GEN	\$1.89	35636	PW FASTENERS

CITY OF BREEZY POINT

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-43000-220		Repair/Maint Supply (GEN	\$8.72	35638	PW FASTENERS
E 100-43000-240		Small Tools/Minor Equipm	\$399.00	35653	PW IMPACT DRILL
E 600-43250-220		Repair/Maint Supply (GEN	\$4.98	35685	SEWER PIPE THREAD COMPOUND
E 100-43000-220		Repair/Maint Supply (GEN	\$6.96	35690	PW FASTENERS
E 100-43000-220		Repair/Maint Supply (GEN	\$60.20	35692	PW FASTENERS, COUPLERS, ADAPTERS
E 100-43000-220		Repair/Maint Supply (GEN	\$18.48	35693	PW VALVE & THREAD SEAL TAPE
E 100-43000-220		Repair/Maint Supply (GEN	\$15.79	35695	PW HARDWARE
E 100-43000-220		Repair/Maint Supply (GEN	\$13.98	35696	PW COUPLER & SPONGE
E 100-43000-220		Repair/Maint Supply (GEN	\$11.98	35702	PW AIR PLUG & COUPLER
E 100-43000-220		Repair/Maint Supply (GEN	\$11.98	35703	PW COUPLING
Total			\$602.28		
140097	03/06/25	BUILDERS FIRST SOURCE			
E 100-45100-590		Capital Outlay	\$23.03	99487246	PARKS COMMUNITY GARDEN SCREWS & POST
Total			\$23.03		
140098	03/06/25	COLUMN SOFTWARE PBC			
E 100-41910-351		Legal Notices Publishing	\$53.13	6AA024C4-0	PH NOTICE EUV3gxfqFTgb6R1q1xxn
Total			\$53.13		
140099	03/06/25	COMPENSATION CONSULTANTS LTD			
E 100-41900-313		Benefits Administration	\$50.00	3335	FSA / HSA BENEFIT ADMINISTRATION - MARCH 2025
Total			\$50.00		
140100	03/06/25	CROW WING CO TREASURER			
E 100-41910-302		E911 / Permit Exp	\$25.00	7962	E911 ADDRESSING - FEB 2025
Total			\$25.00		
140101	03/06/25	Crow Wing Power			
E 600-43250-381		Combined Utilities	\$1,397.77	1438703JAN	SEWER PLANT ELECTRIC 1/8/25 - 2/8/25
E 600-43250-381		Combined Utilities	\$31.68	1439301JAN	#4 POND TSF PUMP ELECTRIC 1/8/25 - 2/8/25
E 600-43250-381		Combined Utilities	\$55.04	1460301JAN	LIFT PUMP 2 ELECTRIC 1/8/25 - 2/8/25
E 600-43250-381		Combined Utilities	\$154.98	1501301JAN	LIFT PUMP 4 ELECTRIC 1/8/25 - 2/8/25
E 100-41900-381		Combined Utilities	\$420.04	1516802JAN	CH ELECTRIC 1/8/25 - 2/8/25
E 100-43000-381		Combined Utilities	\$420.04	1516802JAN	PW MAINT BLDG ELECTRIC 1/8/25 - 2/8/25
E 600-43250-381		Combined Utilities	\$69.41	1518101JAN	LIFT PUMP 5 ELECTRIC 1/8/25 - 2/8/25
E 600-43250-381		Combined Utilities	\$57.13	1528301JAN	LIFT PUMP 3 ELECTRIC 1/8/25 - 2/8/25
E 600-43250-381		Combined Utilities	\$281.62	1532601JAN	LIFT PUMP 1 ELECTRIC 1/8/25 - 2/8/25
E 270-49010-381		Combined Utilities	\$47.60	33476401JA	CEMETERY WELL ELECTRIC 1/8/25 - 2/8/25
E 600-43250-381		Combined Utilities	\$86.76	33770501JA	LIFT PUMP 6 ELECTRIC 1/8/25 - 2/8/25
E 600-43250-381		Combined Utilities	\$55.04	33929201JA	LIFT PUMP 7 ELECTRIC 1/8/25 - 2/8/25
E 100-42100-381		Combined Utilities	\$702.10	34120201JA	PSB ELECTRIC 1/7/25 - 2/8/25
E 600-43250-381		Combined Utilities	\$39.93	34265401JA	#8 LIFT STATION ELECTRIC 1/8/25 - 2/8/25
E 270-49010-381		Combined Utilities	\$31.92	34454801JA	CEMETERY NORTH ELECTRIC 1/8/25 - 2/8/25
E 100-43000-381		Combined Utilities	\$100.00	34569801JA	8319 N SPRUCE DR ELECTRIC 1/8/25 - 2/8/25
E 600-43250-381		Combined Utilities	\$38.18	34613101JA	LIFT PUMP 9 ELECTRIC 1/7/25 - 2/8/25
E 100-43000-381		Combined Utilities	\$10.00	35276301JA	FISHING PIER ELECTRIC 1/8/25 - 2/8/25
E 100-41900-381		Combined Utilities	\$174.00	36058101JA	CH ADD'T ELECTRIC 1/8/25 - 2/8/25

CITY OF BREEZY POINT

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Batch: 022825FSA,030625PAY,PRL-031325,022425USBANK,030125BANKFEES,022825WEXFUEL,031925PAY,PRL-032725,PRL-033125,PRL-032725A,022825CCPROCESSFEES,PRL-031325-1

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$4,173.24	
140102	03/06/25	CULLIGAN			
E 100-42100-381		Combined Utilities	\$25.50	FEB 2025	PD WATER - FEB 2025
			Total	\$25.50	
140103	03/06/25	GARAGE DOOR STORE - Nisswa			
E 100-42100-401		Maint Buildings	\$90.00	414437698	PSB LINEAR TRANSM
			Total	\$90.00	
140104	03/06/25	HEARTLAND ANIMAL RESCUE TEAM			
E 100-41900-306		Animal Control	\$333.87	2/2025	ANIMAL IMPOUND FEES - FEB 2025
			Total	\$333.87	
140105	03/06/25	CARYN HOLLINGSWORTH			
E 100-42100-200		General Operating (Suppli	\$21.49	022725	PD KLEENEX REIMBURSEMENT
			Total	\$21.49	
140106	03/06/25	HYTEC CONSTRUCTION			
E 401-41300-590		Capital Outlay	\$231,812.16	14956	CH REMODEL & ADD'T PAY APP #5 THRU 2/28/25
			Total	\$231,812.16	
140107	03/06/25	LAKES AREA WILDLIFE CONTROL			
E 100-41900-306		Animal Control	\$583.50	14894	ANIMAL CONTROL - FEB 2025
			Total	\$583.50	
140108	03/06/25	LAW ENFORCEMENT LABOR SERVICES			
G 100-21710		Other Deductions	\$292.00	MARCH 2025 PD UNION DUES - MARCH 2025	
			Total	\$292.00	
140109	03/06/25	LITTLE FALLS MACHINE INC.			
E 100-43000-220		Repair/Maint Supply (GEN	\$142.56	373280	PW PARTS
			Total	\$142.56	
140110	03/06/25	MARCO TECHNOLOGIES LLC			
E 100-42100-400		Equipment	\$136.39	549788438	PD COPIER LEASE 2/17/25 - 3/17/25
E 100-41900-400		Equipment	\$214.25	550124556	CH COPIER LEASE 2/22/25 - 3/22/25
E 600-43250-200		General Operating (Suppli	\$53.56	550124556	CH COPIER LEASE 2/22/25 - 3/22/25
			Total	\$404.20	
140111	03/06/25	MENARDS- BAXTER			
E 100-43000-220		Repair/Maint Supply (GEN	\$79.90	38785	PW OIL
E 100-43000-200		General Operating (Suppli	\$11.56	38785	PW WATER
E 100-43000-212		Motor Fuels	\$53.94	39323	PW FUEL
E 600-43250-200		General Operating (Suppli	\$77.80	39323	SEWER CLEANERS
E 100-43000-220		Repair/Maint Supply (GEN	\$244.35	39774	PW AIR HOSE REEL, HOSE REEL
E 100-43000-220		Repair/Maint Supply (GEN	(\$119.98)	39966	PW RETURN AIR HOSE REEL
E 100-43000-220		Repair/Maint Supply (GEN	\$254.69	39973	PW GALV STRAPS, RISERS, ADAPTERS, CLEANERS
E 100-45100-590		Capital Outlay	\$86.04	39973	PARKS POSTS
			Total	\$688.30	

CITY OF BREEZY POINT

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Batch: 022825FSA,030625PAY,PRL-031325,022425USBANK,030125BANKFEES,022825WEXFUEL,031925PAY,PRL-032725,PRL-033125,PRL-032725A,022825CCPROCESSFEES,PRL-031325-1

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
140112	03/06/25	MGT IMPACT SOLUTIONS LLC			
E 100-41100-300		Professional Svcs (GENE	\$9,549.00	GHR200774	CITY ADMINISTRATOR SEARCH
		Total	\$9,549.00		
140113	03/06/25	MIDWEST MACHINERY CO			
E 600-43250-220		Repair/Maint Supply (GEN	\$115.85	10373227	SEWER OIL & FUEL FILTERS, FILTER ELEMENTS
		Total	\$115.85		
140114	03/06/25	NCPERS Group Life Ins			
G 100-21710		Other Deductions	\$80.00	APRIL 2025	PERA ADD'TL LIFE INS PREMIUMS - APRIL 2025
		Total	\$80.00		
140115	03/06/25	ON SYSTEMS INC			
E 100-41900-308		Software / IT Support	\$719.62	11658	IT SUPPORT - MARCH 2025
E 100-41910-308		Software / IT Support	\$287.85	11658	IT SUPPORT - MARCH 2025
E 100-42100-308		Software / IT Support	\$2,014.92	11658	IT SUPPORT - MARCH 2025
E 100-43000-308		Software / IT Support	\$215.89	11658	IT SUPPORT - MARCH 2025
E 600-43250-308		Software / IT Support	\$359.81	11658	IT SUPPORT - MARCH 2025
		Total	\$3,598.09		
140116	03/06/25	PELICAN SQUARE INC			
E 100-41300-200		General Operating (Suppli	\$13.07	1018295	PW WATER
E 100-43000-212		Motor Fuels	\$41.58	1027557	PW FUEL
		Total	\$54.65		
140117	03/06/25	PEQUOT LAKES FIRE DISTRICT			
E 100-41900-310		Fire Service (Pequot)	\$71,470.24	25-106	FIRE CONTRACT - 1ST QTR 2025
E 100-41900-310		Fire Service (Pequot)	\$3,789.70	25-106	FIRE CONTRACT - 1ST QTR 2025
		Total	\$75,259.94		
140118	03/06/25	PEQUOT LAKES SANITATION			
E 100-42100-401		Maint Buildings	\$25.10		MARCH 2025 PD GARBAGE SERVICE - MARCH 2025
E 100-41900-324		Recycling	\$40.00		MARCH 2025 RECYCLING - MARCH 2025
E 100-41900-381		Combined Utilities	\$62.66		MARCH 2025 CH GARBAGE SERVICE - MARCH 2025
E 100-43000-381		Combined Utilities	\$41.77		MARCH 2025 PW GARBAGE SERVICE - MARCH 2025
		Total	\$169.53		
140119	03/06/25	POMPS TIRE SERVICE			
E 600-43250-220		Repair/Maint Supply (GEN	\$1,023.84	2280007570	SEWER 2016 FORD EXP TIRES
		Total	\$1,023.84		
140120	03/06/25	POWER LODGE			
E 100-42100-220		Repair/Maint Supply (GEN	\$332.79	52508	2024 POLARIS RANGER REWIRE SIREN
		Total	\$332.79		
140121	03/06/25	QUADIENT FINANCE USA, INC.			
G 100-15500		Prepaid Items	\$300.00	FEB 2025	POSTAGE PURCHASE 2/3/25
		Total	\$300.00		
140122	03/06/25	RUSTAD, KIEL			

CITY OF BREEZY POINT

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Batch: 022825FSA,030625PAY,PRL-031325,022425USBANK,030125BANKFEES,022825WEXFUEL,031925PAY,PRL-032725,PRL-033125,PRL-032725A,022825CCPROCESSFEES,PRL-031325-1

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-42100-208		Training and Education	\$184.99	022525	TRAINING MEAL REIMBURSEMENT - 2/25/25
		Total	\$184.99		
140123	03/06/25	SADUSKY RENOVATIONS			
E 100-41910-309		Building Inspector	\$2,285.82	FEB 2025	BLDG INSPECTION SERVICES - FEB 2025
		Total	\$2,285.82		
140124	03/06/25	TDS TELECOM			
E 100-41900-308		Software / IT Support	\$29.80	MAR 2025	INTERNET SERVICE - 3/13/25 - 4/12/25
E 100-41910-308		Software / IT Support	\$11.92	MAR 2025	INTERNET SERVICE - 3/13/25 - 4/12/25
E 100-42100-308		Software / IT Support	\$83.44	MAR 2025	INTERNET SERVICE - 3/13/25 - 4/12/25
E 100-43000-308		Software / IT Support	\$8.94	MAR 2025	INTERNET SERVICE - 3/13/25 - 4/12/25
E 600-43250-308		Software / IT Support	\$14.90	MAR 2025	INTERNET SERVICE - 3/13/25 - 4/12/25
		Total	\$149.00		
140125	03/06/25	THE OFFICE SHOP			
E 100-41300-200		General Operating (Suppli	\$310.54	1152106-0	CH RECEIPT BOOKS
E 100-42100-200		General Operating (Suppli	\$190.07	1152113-0	PD NOTEBOOKS, STAMP, ENVELOPES
E 100-41300-200		General Operating (Suppli	\$4.99	1152281-0	CH OFFICE SUPPLIES
E 100-41300-200		General Operating (Suppli	\$14.49	1152281-1	CH ORGANIZER
		Total	\$520.09		
140126	03/06/25	THELEN HEATING AND ROOFING			
E 100-42100-401		Maint Buildings	\$12,775.00	39801	PSB FURNACE INSTALL
		Total	\$12,775.00		
140127	03/06/25	VERIZON WIRELESS			
E 100-43000-321		Telephone	\$100.42	6105676328	CELL PHONES - 2/11/25 - 3/10/25
E 600-43250-321		Telephone	\$100.42	6105676328	CELL PHONES - 2/11/25 - 3/10/25
		Total	\$200.84		
140128	03/06/25	Vestis			
E 100-41900-401		Maint Buildings	\$157.09	2530376505	CH MATS
E 100-42100-401		Maint Buildings	\$121.17	2530376506	PSB MATS
		Total	\$278.26		
140129	03/06/25	VICTORY AUTOMOTIVE SERVICE LLC			
E 100-42100-220		Repair/Maint Supply (GEN	\$98.80	1402214	PD 2020 FORD EXP OIL CHANGE
E 100-42100-220		Repair/Maint Supply (GEN	\$648.22	1402224	PD 2020 FORD EXP REPAIR
		Total	\$747.02		
140130	03/06/25	VIKING ELECTRIC SUPPLY INC			
E 100-43000-401		Maint Buildings	\$347.76	S008886453.	PW FLOURESCENT BULBS & BALLIST
		Total	\$347.76		
140131	03/06/25	WIDSETH SMITH NOLTING & ASSOC			
E 600-43250-303		Engineering Fees	\$700.00	236030	BP HARDWARE SANITARY & CITY SEWER EXPANSION ENG THRU 1/10/25
E 401-41900-300		Professional Srvs (GENE	\$17,891.25	236031	STREETS CIP THRU 1/10/25
		Total	\$18,591.25		
140132	03/06/25	WSB			

CITY OF BREEZY POINT

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Batch: 022825FSA,030625PAY,PRL-031325,022425USBANK,030125BANKFEES,022825WEXFUEL,031925PAY,PRL-032725,PRL-033125,PRL-032725A,022825CCPROCESSFEES,PRL-031325-1

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 401-41900-300		Professional Svcs (GENE	\$24,411.15	R-022038-00	BUSCHMANN RD & RANCHETTE ENG SERVICES - JAN 2025
		Total	\$24,411.15		
140133	03/06/25	ZIEGLER FINANCIAL CORPORATION			
E 100-43000-220		Repair/Maint Supply (GEN	\$18.00	IN001805697	PW FILTER
E 100-43000-220		Repair/Maint Supply (GEN	\$162.60	IN001808636	PW FILTER & OIL
E 100-43000-220		Repair/Maint Supply (GEN	\$122.76	IN001814427	PW ELEMENTS
E 100-43000-220		Repair/Maint Supply (GEN	\$100.72	IN001814928	PW ELEMENTS
		Total	\$404.08		
140134	03/19/25	AT&T MOBILITY			
E 100-42100-321		Telephone	\$960.85	FEB 2025	PD CELL PHONES 1/26/25 - 2/25/25
		Total	\$960.85		
140135	03/19/25	AW RESEARCH LABORATORIES INC			
E 600-43250-326		MPCA Permit/Lab Testing	\$58.00	68657	SEWER TESTING
		Total	\$58.00		
140136	03/19/25	AXON ENTERPRISE, INC.			
E 100-42100-300		Professional Svcs (GENE	\$2,740.28	INUS312381	PD TASER BUNDLE & PSO VIRTUAL 2025
		Total	\$2,740.28		
140137	03/19/25	BREEZY POINT HARDWARE			
E 100-43000-220		Repair/Maint Supply (GEN	\$9.99	35717	PW BOLTS
E 100-43000-220		Repair/Maint Supply (GEN	\$14.35	35723	PW FASTENERS
E 100-41900-401		Maint Buildings	\$21.99	35740	CH ROPE
E 600-43250-212		Motor Fuels	\$22.61	35749	SEWER FUEL
E 100-43000-220		Repair/Maint Supply (GEN	\$11.99	35751	PW FILE CHAINSAW
E 100-45100-590		Capital Outlay	\$16.99	35772	PARKS COMM GARDEN SCREWS
E 100-45100-590		Capital Outlay	\$14.85	35773	PARKS COMM GARDEN GALVANIZED TUBE
E 100-41900-401		Maint Buildings	\$29.99	35780	CH CLOCK THERM
E 100-45100-590		Capital Outlay	\$7.45	35781	PARKS COMM GARDEN COUPLER
E 100-45100-590		Capital Outlay	\$23.94	35787	PARKS COMM GARDEN ADAPTER
E 100-41900-401		Maint Buildings	\$6.99	35812	CH MULTI-PURPOSE OIL
		Total	\$181.14		
140138	03/19/25	CHARTER COMMUNICATIONS - PA			
E 100-41100-100		Compensation (GENERAL	\$0.42	15648120103	INTERNET SERVICE 3/8/25 - 4/7/25
E 100-41300-200		General Operating (Suppli	\$1.40	15648120103	INTERNET SERVICE 3/8/25 - 4/7/25
E 100-41900-381		Combined Utilities	\$54.03	15648120103	INTERNET SERVICE 3/8/25 - 4/7/25
E 100-41910-200		General Operating (Suppli	\$0.42	15648120103	INTERNET SERVICE 3/8/25 - 4/7/25
E 100-42100-308		Software / IT Support	\$55.99	15648120103	INTERNET SERVICE 3/8/25 - 4/7/25
E 100-43000-200		General Operating (Suppli	\$0.70	15648120103	INTERNET SERVICE 3/8/25 - 4/7/25
E 600-43250-200		General Operating (Suppli	\$27.02	15648120103	INTERNET SERVICE 3/8/25 - 4/7/25
E 100-42100-381		Combined Utilities	\$30.88	17560430103	PD CABLE TV 3/2/25 - 4/1/25
		Total	\$170.86		
140139	03/19/25	CROW WING CO SANITARY LANDFILL			
E 100-43000-200		General Operating (Suppli	\$89.00	209288	PW REFUSE

CITY OF BREEZY POINT

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Batch: 022825FSA,030625PAY,PRL-031325,022425USBANK,030125BANKFEES,022825WEXFUEL,031925PAY,PRL-032725,PRL-033125,PRL-032725A,022825CCPROCESSFEES,PRL-031325-1

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$89.00		
140140	03/19/25	CTC			
E 100-41300-321		Telephone	\$208.96	21541919	CH PHONE SERVICE 3/12/25 - 4/11/25
E 100-42100-321		Telephone	\$490.94	21541919	PD PHONE SERVICE 3/12/25 - 4/11/25
E 100-43000-321		Telephone	\$28.49	21541919	PHONE SERVICE 3/12/25 - 4/11/25
Total			\$728.39		
140141	03/19/25	DTM FLEET SERVICE			
E 100-42100-590		Capital Outlay	\$5,112.20	2371	PD 2024 CHEV TAHOE EQUIPMENT
Total			\$5,112.20		
140142	03/19/25	FYLES SATELLITES INC.			
E 100-41300-200		General Operating (Suppli	\$330.00	13037	CH PORTABLE TOILET RENTAL 1/9/25 - 3/6/25
Total			\$330.00		
140143	03/19/25	HOISINGTON KOEGLER GROUP INC			
E 401-41300-590		Capital Outlay	\$1,620.00	024-032-5	ZONING ORDINANCE UPDATE - NOV 2024
Total			\$1,620.00		
140144	03/19/25	HOLDEN ELECTRIC CO, INC.			
E 401-41300-590		Capital Outlay	\$639.38	79009	CH ADD'T CIRCUIT TO NEW REZNOR UNIT HEATER
Total			\$639.38		
140145	03/19/25	M&R SIGN CO., INC.			
E 100-43000-226		Sign Materials	\$103.11	227078	PW SIGN MATERIALS
Total			\$103.11		
140146	03/19/25	MENARDS- BAXTER			
E 100-45100-590		Capital Outlay	\$60.92	40251	PARKS COMM GARDEN WATER SUPPLIES
E 100-45100-590		Capital Outlay	\$34.46	40715	PARKS COMM GARDEN WATER SUPPLIES
Total			\$95.38		
140147	03/19/25	Old Dominion Brush Company			
E 100-43000-220		Repair/Maint Supply (GEN	\$2,011.11	9368870	PW POLY WAFERS
Total			\$2,011.11		
140148	03/19/25	PAPER STORM			
E 100-42100-300		Professional Srvs (GENE	\$67.60	28783	PD DOCUMENT DESTRUCTION - MARCH 2025
Total			\$67.60		
140149	03/19/25	PELICAN SQUARE INC			
E 100-41300-200		General Operating (Suppli	\$13.74	1011393	CH WATER & ICE
Total			\$13.74		
140150	03/19/25	QUALITY FLOW SYSTEMS, INC.			
E 600-43250-220		Repair/Maint Supply (GEN	\$1,498.50	48568	SEWER LIFT 4 REPAIR
Total			\$1,498.50		
140151	03/19/25	RATWIK ROSZAK & MALONEY PA			
E 100-41610-304		Legal/Prosecution Fees	\$587.00	78854	LEGAL SERVICES - FEB 2025

CITY OF BREEZY POINT

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Batch: 022825FSA,030625PAY,PRL-031325,022425USBANK,030125BANKFEES,022825WEXFUEL,031925PAY,PRL-032725,PRL-033125,PRL-032725A,022825CCPROCESSFEES,PRL-031325-1

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$587.00		
140152	03/19/25	RUST, JANETTE			
E 100-41300-331		Travel Expenses / Mileage	\$12.25		1ST QTR 202 MILEAGE REIMBURSEMENT - 1ST QTR 2025
E 600-43250-331		Travel Expenses / Mileage	\$12.25		1ST QTR 202 MILEAGE REIMBURSEMENT - 1ST QTR 2025
Total			\$24.50		
140153	03/19/25	SPARROW CLEANING SERVICE			
E 100-42100-401		Maint Buildings	\$360.00	3781	PSB OFFICE CLEANING - FEB 2025
E 100-41900-401		Maint Buildings	\$280.00	3782	CH OFFICE CLEANING - FEB 2025
Total			\$640.00		
140154	03/19/25	THE OFFICE SHOP			
E 100-41910-200		General Operating (Suppli	\$32.19	1152725-0	PZ PAPER
Total			\$32.19		
140155	03/19/25	VICTORY AUTOMOTIVE SERVICE LLC			
E 100-42100-220		Repair/Maint Supply (GEN	\$98.80	1402307	PD 2020 FORD EXP OIL CHANGE & TIRE ROTATE
E 100-42100-220		Repair/Maint Supply (GEN	\$76.97	1402307	PD 2017 FORD EXP OIL CHANGE & TIRE ROTATE
Total			\$175.77		
140156	03/19/25	WIDSETH SMITH NOLTING & ASSOC			
E 401-41900-300		Professional Svcs (GENE	\$4,600.40	236651	CH REMODEL & ADD ENG SERVICES THRU 2/14/25
Total			\$4,600.40		
140157	03/19/25	WSB			
E 401-41900-300		Professional Svcs (GENE	\$75,419.64	R-022038-00	BUSCHMANN RD & RANCHETTE DR ENG SERVICES - FEB 2025
Total			\$75,419.64		
140158	03/19/25	XCEL ENERGY			
E 100-41900-381		Combined Utilities	\$2,529.26	917043893	CH NATURAL GAS 1/30/25 - 3/3/25
E 100-43000-381		Combined Utilities	\$560.00	917043893	PW NATURAL GAS 1/30/25 - 3/3/25
E 100-42100-381		Combined Utilities	\$752.14	917088382	PSB NATURAL GAS 1/30/25 - 3/3/25
Total			\$3,841.40		
10100			\$573,493.95		

Fund Summary

10100 Primary	
100 GENERAL FUND	\$209,102.08
270 CEMETERY Special Revenue Fund	\$79.52
401 Revolving Capital Fund	\$356,393.98
600 SEWER OPERATING FUND	\$7,918.37
	\$573,493.95

TO: Mayor and City Council
FROM: Jerry Bohnsack, Interim City Administrator
RE: Police Department Squads
DATE: April 7, 2025



The Police Department currently has a 2015 Explorer and a 2017 Explorer that are going out of service. The Police have no further use for these vehicles.

Staff has looked at retaining one of the vehicles for use by other departments. Staff is confident that the current vehicle inventory is sufficient and that the 2015 and 2017 Explorers are no longer needed. Staff recommends declaring the two vehicles excess property and authorize their sale.

From: Brian Sandell <brian@cityofbreezypointmn.us>
Sent: Tuesday, March 25, 2025 3:36 PM
To: Jerry Bohnsack <jbohnsack@cityofbreezypointmn.us>; publicworks <publicworks@cityofbreezypointmn.us>
Subject: Squads

2015 Explorer – 99,241 miles. Possible coolant leak and no backup camera.

2017 Explorer – 137,000 miles. Check engine light, possible fuel filler. Worse for wear.

Coming end of the year. 2018 Explorer 118,00 miles currently. This is a spare squad currently and will get little use. Best overall condition.

Brian

NOTICE OF PRIMARY ELECTION

To the Electors of Senate District 6 of the City of Breezy Point in the County of Crow Wing, State of Minnesota:

NOTICE IS HEREBY GIVEN: That a Primary Election will be held in the above-named precinct at:


Breezy Point Public Safety Building 8361 County Road 11
(Location of Polling Place)

on Tuesday, the fifteenth (15th) day of April 2025, at which the polls will be open from the hour of 7:00 A.M. to the hour of 8:00 P.M., for the purpose of electing candidates for the following offices:

STATE OFFICES

State Senator District 6

Dated April 1, 2025

Debra K. Runko, DEPUTY CLERK
Senate District 6 in the City of Breezy Point
Crow Wing County, Minnesota

NOTICE OF GENERAL ELECTION

To the Electors of Senate District 6 of the City of Breezy Point in the County of Crow Wing, State of Minnesota:

NOTICE IS HEREBY GIVEN: That a General Election will be held in the above-named precinct at:

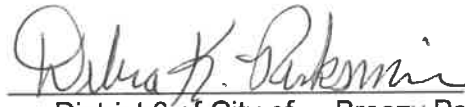
Breezy Point Public Safety Building 8361 County Road 11
(Location of Polling Place)

on Tuesday, the twenty-ninth (29th) day of April 2025, at which the polls will be open from the hour of 7:00 A.M. to the hour of 8:00 P.M., for the purpose of electing candidates for the following offices:

STATE OFFICES

State Senator District 6

Dated April 1, 2025

 DEPUTY CLERK
District 6 of City of Breezy Point
Crow Wing County, Minnesota

CITY OF BREEZY POINT
RESOLUTION __-2025

A RESOLUTION ACCEPTING THE DONATION OF \$200 TO THE BREEZY POINT
COMMUNITY GARDEN BY THE CROSSLAKE AREA GARDEN CLUB

WHEREAS, the Crosslake Area Garden Club has donated \$200 to the Breezy Point
Community Garden.

NOW THEREFORE BE IT RESOLVED by the Breezy Point City Council that they accept
the donation of \$200 for the Breezy Point Community Garden by the Crosslake Area
Garden Club.

Rebecca Ball: _____

Brad Scott: _____

Steve Jensen: _____

Todd Roggenkamp: _____

Michael Moroni: _____

Adopted this 7th Day of April 2025

Mayor Todd A. Roggenkamp

Attest:

Jerry Bohnsack, Interim City Administrator

CITY OF BREEZY POINT
RESOLUTION __-2025

A RESOLUTION ACCEPTING THE DONATION OF GARDEN TOOLS AND HOSES TO THE
BREEZY POINT COMMUNITY GARDEN BY BREEZY POINT HARDWARE

WHEREAS, the Breezy Point Hardware has donated \$473.30 worth of Garden Tools and hoses to the Breezy Point Community Garden.

NOW THEREFORE BE IT RESOLVED by the Breezy Point City Council that they accept the donation of Garden Tools and Hoses for the Breezy Point Community Garden by Breezy Point Hardware.

Rebecca Ball: _____

Brad Scott: _____

Steve Jensen: _____

Todd Roggenkamp: _____

Michael Moroni: _____

Adopted this 7th Day of April 2025

Mayor Todd A. Roggenkamp

Attest:

Jerry Bohnsack, Interim City Administrator

From: Jerry Bohnsack
Sent: Tuesday, March 4, 2025 1:56 PM
To: Todd Roggenkamp <troggenkamp@cityofbreezypointmn.us>; Rebecca Ball <rball@cityofbreezypointmn.us>; Brad Scott <bscott@cityofbreezypointmn.us>; Michael Moroni <mmoroni@cityofbreezypointmn.us>; Steve Jensen <sjensen@cityofbreezypointmn.us>
Cc: Joe Zierden <jzierden@cityofbreezypointmn.us>
Subject: Sanitary sewer / proposed Ace Hardware

Engineers and staff have looked at 4 alternatives to provide sanitary sewer to the proposed Ace Hardware. The proposed site is adjacent to Co. Rd. 11 Between Terminal Road & Red Pine. Existing locations for sanitary sewer are: Intersection Airport Rd & Co. Rd. 11---Intersection Robin Ln & Co. Rd 11

The first alternative that was explored was extension of Sewer line starting at Airport along Co Rd 11 to Red Pine, Also lines in Terminal Rd & Red Pine. Estimated cost \$1,460,000.

Second alternative - extension of sewer line from Airport to Terminal Rd along Co Rd. 11. This line would stop at Terminal Rd, and would be available to service future line extensions on Terminal Rd and Red Pine. Estimated cost \$250,000.

Third alternative, small grinder pump, lift station & force main under Co. Rd. 11 to sewer manhole at Robin Lane. This alternative would only serve the proposed Ace Hardware, No ability to serve future areas. Estimated cost \$128,000.

Fourth alternative On-site septic for Ace Hardware. Estimated cost \$20,000.

Staff has met with Mike Weibolt to review options, Staff and Mr. Weibolt agree that alternative 2 would be the best alternative , for proposed development & future development of the Terminal – Red Pine area (small unbuildable lots).

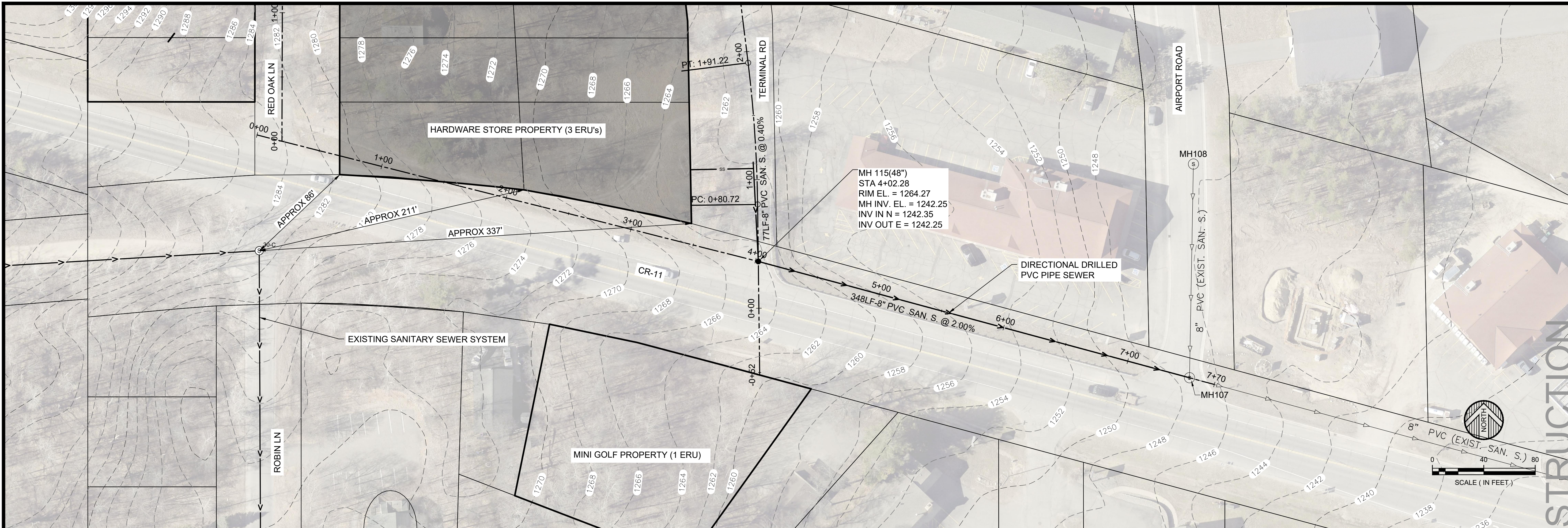
Mr. Weibolt has tentative agreed to contribute 10% of the cost of the initial extension (Airport to Terminal).

Prior to meeting with Mr. Weibolt again, staff would appreciate your feedback.

Thank you for your thoughts and guidance.

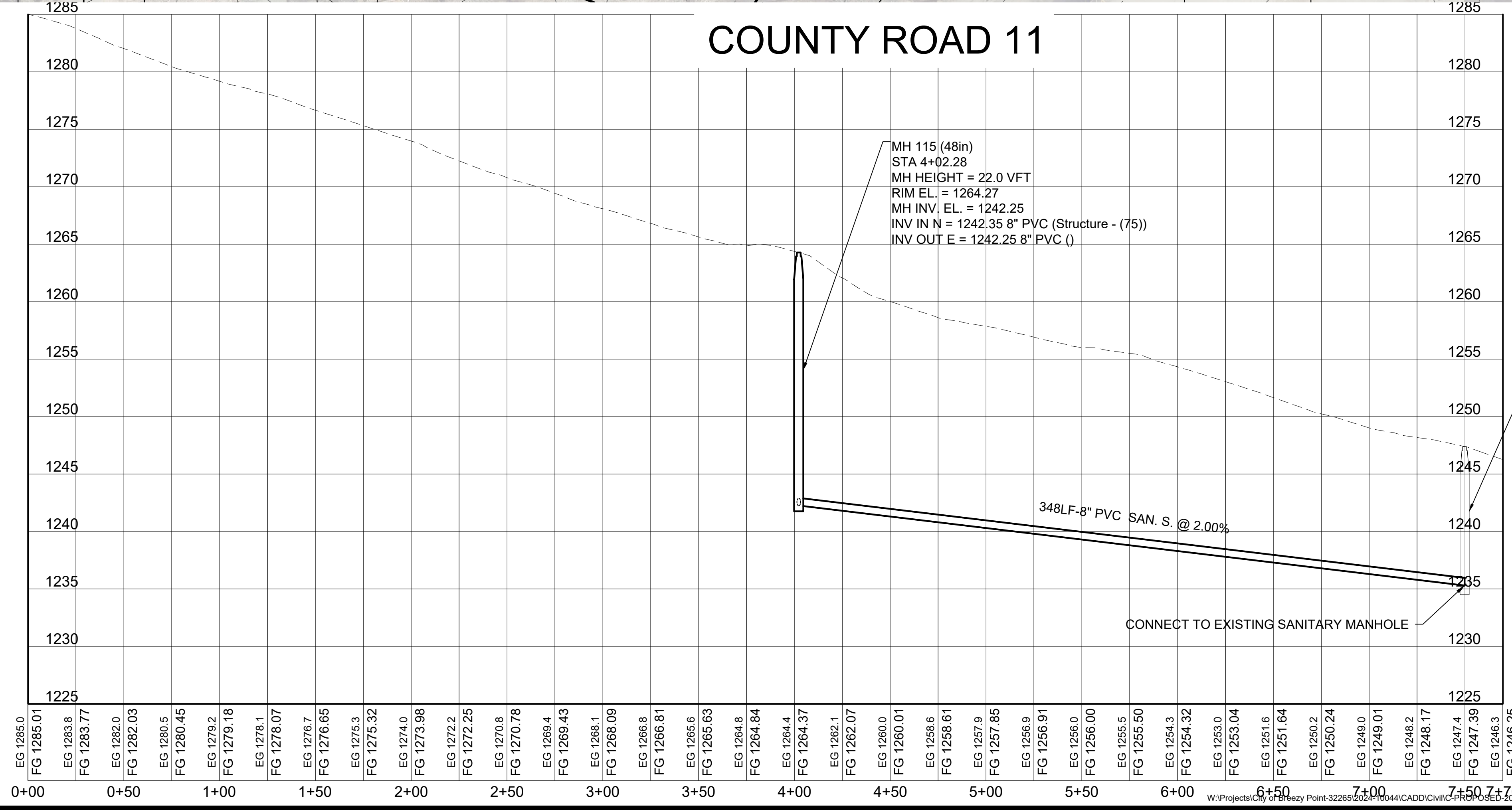
Jerry





ELEVATION

COUNTY ROAD 11



PRELIMINARY - NOT FOR CONSTRUCTION

BREEZY POINT HARDWARE STORY SANITARY EXTENSION
CITY OF BREEZY POINT
BREEZY POINT, MINNESOTA
COUNTY ROAD 11

DATE	REVISION DESCRIPTION
JANUARY 2024	AS SHOWN
	AMM
	JED

PRELIMINARY COST ESTIMATE
Breezy Point, MN
1/2/2025

BREEZY POINT HARDWARE STORE SANITARY SEWER EXTENSION (AIRPORT ROAD TO TERMINAL ROAD) (Approximately 348 LF)

ITEM NO.	SPEC NO.	ITEM DESCRIPTION	UNIT	CR-11	UNIT PRICE	AMOUNT
				APPROXIMATELY 348 LF CONTRACT QUANTITY		
1	2021.501	MOBILIZATION	LUMP SUM	1	\$15,000.00	\$15,000.00
2	2104.502	SALVAGE SIGN TYPE C	EACH	2	\$50.00	\$100.00
3	2104.502	SALVAGE SIGN TYPE SPECIAL	EACH	1	\$1,000.00	\$1,000.00
4	2104.503	REMOVE CURB AND GUTTER	LIN FT	60	\$3.50	\$210.00
5	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	6	\$10.00	\$60.00
6	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	230	\$4.00	\$920.00
7	2104.503	REMOVE GUARDRAIL-PLATE BEAM	LIN FT	130	\$8.00	\$1,040.00
8	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	378	\$10.00	\$3,777.78
9	2105.607	EXCAVATION SPECIAL - DRILL PIT	EACH	2	\$20,000.00	\$40,000.00
10	2106.607	SALVAGE AND REINSTALL AGGREGATE MATERIAL	CU YD	84	\$30.00	\$2,518.52
11	2211.507	AGGREGATE BASE CLASS 5 (CV)	CU YD	31	\$50.00	\$1,574.07
12	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	53	\$110.00	\$5,784.17
13	2360.509	TYPE SP 12.5 NON-WEARING COURSE MIX (2,C)	TON	63	\$110.00	\$6,978.89
14	2502.602	4" PVC CLEANOUT ASSEMBLY	EACH	1	\$1,250.00	\$1,250.00
15	2503.503	8" PVC PIPE SEWER	LIN FT	77	\$80.00	\$6,160.00
16	2503.602	8"X4" PVC WYE	EACH	1	\$500.00	\$500.00
17	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	\$5,000.00	\$5,000.00
18	2503.603	8" PVC PIPE SEWER - DIRECTIONAL DRILLED	LIN FT	348	\$130.00	\$45,240.00
19	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	1	\$5,500.00	\$5,500.00
20	2531.503	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	60	\$40.00	\$2,400.00
21	2554.503	TRAFFIC BARRIER DESIGN B8338	LIN FT	130	\$40.00	\$5,200.00
22	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00	\$10,000.00
23	2564.602	INSTALL SIGN TYPE C	EACH	2	\$100.00	\$200.00
24	2564.602	INSTALL SIGN TYPE SPECIAL	EACH	1	\$1,000.00	\$1,000.00
25	2573.502	STORM DRAIN INLET PROTECTION	EACH	2	\$200.00	\$400.00
26	2573.503	SILT FENCE, TYPE MS	LIN FT	200	\$4.00	\$800.00
27	2575.507	SCREENED TOPSOIL BORROW	CU YD	20	\$40.00	\$800.00
28	2575.505	SEEDING	ACRE	0.05	\$500.00	\$25.00
29	2575.508	SEED MIXTURE 25-151	POUND	20	\$7.00	\$140.00
30	2574.508	FERTILIZER TYPE 3 (10-10-20) (SEEDING)	POUND	15	\$2.50	\$38.00
31	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	195	\$3.00	\$585.00
32	2621.481	MANHOLE EXCESS DEPTH	LIN FT	14.02	\$400.00	\$5,608.00

ESTIMATED CONSTRUCTION COST:	\$169,808.93	\$169,809.43
CONTINGENCIES (15%):	\$25,471.92	\$25,472.00
DESIGN:	\$19,528.94	\$19,529.00
CONSTRUCTION SERVICES:	\$23,433.93	\$23,434.00
TOTAL PROJECT COST:	\$238,243.72	\$238,243.72



TO: Mayor and City Council
 FROM: Jerry Bohnsack, Interim City Administrator
 RE: Surveillance & Security Quotes
 DATE: April 7, 2025

Surveillance and Security Quotes
 Police Department & City Hall

	<i>On Systems</i>	<i>Midwest Security</i>
Police Department	36,739	37,600
City Hall	<u>14,265</u>	<u>11,700</u>
	\$51,004	\$49,300

The surveillance and security quotes for the Police Department Access control, surveillance, and alarm, necessary to conform to CJIS mandates. (Budget Item)

City Hall Access Control provided by HyTec Contract utilizing Midwest Security Surveillance was projected as a monthly lease (which is not preferred). Quotes were obtained for a surveillance system matching the system to be installed at the Police Department.

Quotes for total installations are very close. It would be beneficial that the systems at both buildings be the same. Since Midwest Security is installing the Access Control in the City Hall, it is recommended that Midwest Security install the surveillance and security at the Public Safety Building and at City Hall.

TO: Park and Recreation Committee
FROM: Joe Zierden, Public Works Supervisor
RE: Lot 10161007
DATE: 3/13/2025



Background:

Lot 10161007 is tax forfeit and up for auction, the included map shows other city parcels in green and lot 10161007 in blue outline.

Discussion:

Does the Park and Recreation committee want to recommend to the City Council to acquire this lot prior to it going for auction?



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Lot 10161007

Date: 3/10/2025 Time: 10:38 AM

TO: Mayor and City Council
FROM: Joe Zierden, Public Works Supervisor
RE: Bobcat Toolcat Replacement
DATE: 4/7/2025



Background:

The 2018 Toolcat has approximately 1,250 hours and is used in multiple aspects of Public Works operations. Recent repair costs resulted in an alteration in equipment CIP to replace the Toolcat more frequently (every 5 years) to keep repair costs under warranty, yield higher trade values and lower costs of operation. In 2024, \$36,413.58 was budgeted for the replacement.

Requested Action:

A motion to trade the 2018 Toolcat to Bobcat of Brainerd for a new Toolcat for the cost of \$38,294.00 would be appreciated.



Product Quotation
 Quotation Number: **MB1042723**
 Quote Sent Date: **Mar 04, 2025**
 Expiration Date: **Apr 03, 2025**

Your Bobcat Contact
Mason Brekke
 Phone:
 Email: mason.brekke@doosan.com

Your Customer Contact

Deliver to
CITY OF BREEZY POINT
 8319 COUNTY ROAD 11
 BREEZY POINT, MN, 56472-3114

Bobcat Dealer
Bobcat of Brainerd, Brainerd, MN
 11570 MN-371 BUS A
 BRAINERD, MN, 56401

Bill to
NEW GOVERNMENT CUSTOMER
2391333
 250 E Beaton Dr
 West Fargo, ND, 58078-2656

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW56	M1225	1	64,464.00	64,464.00
Standard Equipment: Adjustable Vinyl Seats All-Wheel Steer Automatically Activated Glow Plugs Auxiliary Hydraulics Variable Flow with dual direction detent Beverage Holders Bob-Tach Boom Float Cargo Box Support Cruise Control Speed Management Enclosed Cab with HVAC Dual Port USB charger Lower Engine Guard Limited Slip Transaxle Engine and Hydraulic Monitor with Shutdown Front LED Work Lights Full-time Four-Wheel Drive			Horsepower Management Roll Over Protective Structure (ROPS) . Meets Requirements of SAE-J1040 & ISO 3471 Falling Object Protective Structure (FOPS) . Meets Requirements of SAE-J1043 & ISO3449, Level I Dome Light Hydraulic Dump Box Instrumentation: Standard 5" Display with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, and security lockouts. Joystick, Manually Controlled with Lift Arm Float Lift Arm Support Parking Brake, automatic Power Steering with Tilt Steering Wheel Radiator Screen Rear Receiver Hitch Seat Belts, Shoulder Harness Spark Arrestor Muffler Suspension, 4-wheel independent Tires: 27 x 10.5-15 (8 ply), Lug Tread Toolcat Interlock Control System (TICS) Two-Speed Transmission Machine Warranty: 12 Months, unlimited hours Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty	
Deluxe Road Package <i>Included:</i> Deluxe Road Package includes: Backup Alarm, Turn Signals, Flashers, Tail Lights, Brake Lights, Rear view mirror, Side Mirrors, Horn, Rear work lights, and headlights	M1225-P01-C01	1	2,600.00	2,600.00
Attachment Control	M1225-R08-C02	1	224.80	224.80

Engine Block Heater	M1225-A01-C02	1	128.00	128.00
Heavy Duty Battery	M1225-R07-C02	1	92.00	92.00
High Flow Package	M1225-R03-C02	1	1,736.00	1,736.00
Interior Trim	M1225-A01-C04	1	180.80	180.80
Power Bob-Tach	M1225-R14-C03	1	1,012.00	1,012.00
Radio Option	M1225-R15-C02	1	474.40	474.40
Rear View Camera	M1225-R20-C01	1	315.20	315.20
Traction Control	M1225-R16-C02	1	556.80	556.80
29 X 12.5 Turf Tires	M1225-R05-C05	1	860.00	860.00
60 MONTH 2000 EXTENDED WARRANTY		1	4,100	4,100
Total for Bobcat UW56				72,644.00
				Quote Total - USD
				72,644.00
				Dealer P.D.I.
				150.00
				Freight Charges
				1,400.00
				Trade Value
				(40,000)
				Quote Total - USD
				38,294.00

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #020223-CEC

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc. P. O. Box 74007382, Chicago, IL 60674-7382

Customer acceptance:	
Quotation Number:: MB1042723	Purchase Order: _____
 Authorized Signature:	
Print: _____	Sign: _____

Date: _____ Email: _____

Addresses

Delivery Address _____

Billing Address (if different from ship to): _____

Tax Exempt: Y / N

Exempt in the State of: _____

Tax Exempt ID:

Federal: _____

State: _____

Expiration Date: _____

TO: Mayor and City Council
FROM: Joe Zierden, Public Works Supervisor
RE: Dust Coating
DATE: April 7, 2025



Background:

Quotes from Corbin excavation (\$1.30 per gallon) and Envirotech (\$1.69 per gallon) were obtained to dust coat most gravel roads in 2025. Using an estimated volume of 23,000 gallons at \$1.30 per gallon equals a cost of \$29,900. \$35,000.00 was budgeted for dust coating in 2025. Attached is the spreadsheet showing estimated volumes/cost and the quotes.

Requested Action:

A motion to approve Corbin Excavation to apply dust coating for an estimated cost of \$30,000 would be appreciated.

Road	Length	Square Yards	Gallons	Unit Cost	Cost Per Road	Total Cost	Total Gallons
		0	0	1.3		0	29020.68
Golden Butternut	1700	3400	918	1.3	1193.4		22710.942
Dellwood in gravel spots		0	0	1.3	0		
		0	0	1.3	0		
Rainer	3400	6800	1836	1.3	2386.8		
Whiteoverlook	3519	7038	1900.26	1.3	2470.338		
Blue Ridge	3665	7330	1979.1	1.3	2572.83		
Logging Lane	1260	2520	680.4	1.3	884.52		
Shady Trail	4330	8660	2338.2	1.3	3039.66		
Trades Pass	490	980	264.6	1.3	343.98		
Channel Rd	3573	7146	1929.42	1.3	2508.246		
Cedar St	2610	5220	1409.4	1.3	1832.22		
Maya Circle	560	1120	302.4	1.3	393.12		
Orchid	1300	2600	702	1.3	912.6		
Pine Circle	639	1278	345.06	1.3	448.578		
1st circle	612	1224	330.48	1.3	429.624		
Southview Dr	1120	2240	604.8	1.3	786.24		
Center Dr	1752	3504	946.08	1.3	1229.904		
Blackbird	682	1364	368.28	1.3	478.764		
Delaware	1182	2364	638.28	1.3	829.764		
Suffolk Drive to Whitebirch		0	0	1.3	0		
Violet Lane	2045	4090	1104.3	1.3	1435.59		
Spring Loop	1500	3000	810	1.3	1053		
Raccoon Lane from both ends to edge of properties	500	1000	270	1.3	351		
1 st Avenue	1250	2500	675	1.3	877.5		
2nd Avenue	1260	2520	680.4	1.3	884.52		
3 rd Avenue	1270	2540	685.8	1.3	891.54		
Rabbit	1121	2242	605.34	1.3	786.942		
	41340	82680	22323.6				

+

Corbin Excavating, Inc.
Stengers Dust Control
17631 300th St.
Sebeka, MN 56477
Office 218-639-8271
Corbinexcavating2004@outlook.com

Dust Control Season 2025

Greetings from all of us at Corbin Excavating, Inc.,

With spring right around the corner, we are making plans for the upcoming dust control application season.

Soon, budgets will be created and dust control for your constituents will be one of your many priorities. We would like to ask for the opportunity to furnish your city with a quote for your upcoming 2025 dust control program. Our price for this season will be \$1.30 per gallon.

We offer the lowest prices using the highest quality, best performing and most environmentally friendly chloride product available in the state of Minnesota. We stand behind our workmanship and strive for nothing less than complete satisfaction from our customers. Please consider and plan your application date(s), one in which you are confident that you will have your roads prepped and ready for dust control. Contact us as soon as possible to get on the schedule for your preferred application dates. We will do our best to apply product during your specified time frame. We realize dates will be dependent on the weather and conditions, so your date is somewhat tentative but becomes more permanent as the spray dates approach. It is important for your township to keep us updated on your road prep progress. If an original date needs to be rescheduled due to weather conditions or additional road prep, please understand we will do our best to fit you in an already booked schedule. This could mean a delay of several days.

*Please contact Janine in our office for all scheduling at 218-639-8271. **If you have any questions, contact Darrell at 218-639-1591 or Evan at 218-639-8211.** We can also be reached at:*
corbinexcavating2004@outlook.com

Let us know if you will need a quote for your upcoming budget planning. We will be happy to email or mail the information. If you have made any changes to your contact information, please inform us of this so that our communication with your township is more efficient.

To our past customers, thank you for choosing Corbin Excavating Inc. for your business and we look forward to serving you in 2025. To our future customers, we would appreciate the chance to serve you this season.

Sincerely,

Darrell Corbin
Darrell Corbin

Evan Corbin
Evan Corbin

Janine Corbin
Janine Corbin



PO Box 5512 • Denver, CO 80217

For Inquiries:
West Region • 509-936-7102
Rocky Mtn Region • 800-577-5346
Midwest Region • 800-881-5848
ETS East • 877-664-3401

Quotation

Section 11, ItemA.

Quotation Date: 3/7/25	Date Printed: 3/7/25	Expiration Date: 10/31/25
Quotation Number: S7052	Revision No: 1	Customer Number: 14156
Your Reference:		Our Reference: Rodney Havard

Delivery Address:
City of Breezy Point
Various Roads
8319 County Road 11
Breezy Point MN 56472

Document Address:
City of Breezy Point
8319 County Road 11
Breezy Point MN 56472

Product Application
Length in Feet:
Width in Feet:
Rate in Gallons:

Wanted Delivery Date:

Payment Terms:
30 Days Net
Label Note:
Dust Control Quote

Water Application
EnviroTech: **N**
Rate:
Gallons Required:

Del	Description	Qty	Unit	Price/Unit	Disc. %	Net Amount	Gross Amount
1	Calcium Chloride 38% - Applied	21,973	gal	1.68	0.00%	36,914.64	36,914.64
2	DuraBlend® CEP	21,973	gal	1.78	0.00%	39,111.94	39,111.94

Net Total: 76,026.58

Gross Total 76,026.58

Disclaimer: No warranty is conveyed concerning this product, be it expressed or implied. This includes but is not limited to a warranty of merchantability or fitness for a particular purpose. Product performance may vary depending on road conditions, traffic counts, weather and other related factors.

TO: Mayor and City Council
FROM: Joe Zierden, Public Works Supervisor
RE: Motor Grader Extended Warranty
DATE: 4/7/2025



Background:

The factory extended warranty on the 2021 672G John Deere motor grader expires on the end of April. Attached are three extended warranty options for 84 month (7 years) that range from engine only (**\$2,903.00 or \$414.71 per year**), powertrain (engine/drivetrain) (**\$5,616.00 or \$802.28 per year**) or powertrain/hydraulics (**\$11,884.00 or \$1,697.71 per year**). Any of the options could be paid monthly, yearly or in full upfront. The motor grader is the most expensive piece of equipment in Public Works and repair costs reflect this. The warranty could be paid from the Public Works operating budget under the repairs/maintenance line item.

Requested Action:

A motion to accept one of the extended warranty options or decline extending the warranty would be appreciated.



Quote Contract Summary

672G Motor Graders - 1DW672GPLMF710862

Machine Information

PIN - **1DW672GPLMF710862**
Serial Number

Amount of Use **905 Hours**

Machine Family **Motor Graders**

Model **672G**

Base Machine Code **8450T**

Delivery Date **30 Apr 2021**

Basic Warranty **30 Apr 2021 to 01 May 2022**

Customer

Name

CITY OF BREEZY POINT

Price

Coverage Option

Deductible

Terms

Duration

Powertrain And Hydraulics

0 USD

84 Months 4,000 Hours

30 Apr 2021 to 30 Apr 2028

Previous Contract Subtotal

-
USD

Dealership

Name **McCoy Construction Forestry**

Account **Grand Rapids, MN**
Number **- 175473**

Marketing Unit **17**

Total Customer Price:

USD 11,884.00

Confidential with No Personal Information

Contract

Contract Type **Additional**

Coverage **Extended**
Type **Warranty**

Application **Governmental**
Type

DM **25**

Quote Date **26 Mar 2025**

Prepared By **Leon LaRock**



Quote Contract Summary

672G Motor Graders - 1DW672GPLMF710862

Machine Information

PIN - **1DW672GPLMF710862**
Serial Number

Amount of Use **905 Hours**

Machine Family **Motor Graders**

Model **672G**

Base Machine Code **8450T**

Delivery Date **30 Apr 2021**

Basic Warranty **30 Apr 2021**
to **01 May 2022**

Customer

Name

CITY OF BREEZY POINT

Price

Coverage Option

Deductible

Terms

Duration

Powertrain

0 USD

84 Months
4,000 Hours

30 Apr 2021
to
30 Apr 2028

Total Overlap

- USD

Total Customer Price:

USD 5,616.00

Dealership

Name **McCoy Construction**
Forestry

Account **Grand Rapids, MN**
Number **- 175473**

Marketing Unit **17**

Confidential with No Personal Information

Contract

Contract Type **Additional**

Coverage **Extended**
Type **Warranty**

Application **Governmental**
Type

DM **25**

Quote Date **26 Mar 2025**

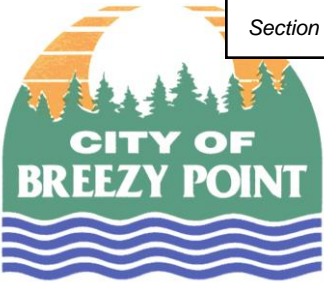
Prepared By **Leon LaRock**



Quote Contract Summary

672G Motor Graders - 1DW672GPLMF710862

Machine Information		Customer			
PIN - Serial Number	1DW672GPLMF710862	Name	CITY OF BREEZY POINT		
Amount of Use	905 Hours	Price			
Machine Family	Motor Graders	Coverage Option	Deductible	Terms	Duration
Model	672G	Engine Only	0 USD	84 Months 4,000 Hours	30 Apr 2021 to 30 Apr 2028
Base Machine Code	8450T	Total Overlap	- USD		
Delivery Date	30 Apr 2021				
Basic Warranty	30 Apr 2021 to 01 May 2022				
Dealership		Total Customer Price: USD 2,903.00			
Name	McCoy Construction Forestry	<i>Confidential with No Personal Information</i>			
Account Number	Grand Rapids, MN - 175473				
Marketing Unit	17				
Contract					
Contract Type	Additional				
Coverage Type	Extended Warranty				
Application Type	Governmental				
DM	25				
Quote Date	26 Mar 2025				
Prepared By	Leon LaRock				



TO: Mayor and Council

FROM: Police Chief Brian Sandell

DATE: March 24, 2025

MEETING DATE: April 7, 2025

Agenda Item: Heartland Animal Rescue Team Contract

Background: HART has been providing animal boarding for the city. Included is a three-year contract covering January 1, 2026 through December 31, 2028. Increases to the contract are listed and the council will need to choose the current \$50.00 pickup fee or increase this fee.

Owners that pickup their animals are charged the pickup fee and all associated fees.

Requested Action: Approve the three-year contract and determine an appropriate pickup fee.



Heartland Animal Rescue Team
15494 Dellwood Drive
Brainerd, MN 56401
(218) 829 4141

RECEIVED
MAR 17 2025
CITY OF BREEZY POINT

March 11, 2025

RE: HART Impound Contract Rate Update

Dear City of Breezy Point,

Due to the ever-increasing cost of doing business HART will be increasing impound rates effective January 1, 2026.

HART has not increased these rates for several years and the cost of caring for impounded animals has drastically increased. These costs include insurance, food, utilities, wages and the list goes on.

Attached is the contract with updated rates. This contract needs to be signed and returned to HART by December 31, 2025 to maintain impound services with HART.

Currently you are charged:

- \$17.00 per day boarding fee per animal; maximum seven (7) days hold
- Administration fee of \$1.50 per capita. Based on 2020 census
- Quarantined animals (e.g.) aggressive, rabies observation, \$50.00 per day for a maximum of ten (10) day hold
- \$50.00 pickup fee. *This fee is not billed by HART, it is billed to the owner at time of pickup. If you want to increase this rate, please indicate this on the contract.*
- **If an animal is claimed by the owner, the city recovers the pickup fee and is not charged for boarding. All fees are paid by the owner before the animal is released.**

Sincerely,

Donna Wambeke

Donna Wambeke
HART Executive Director



**SERVICE CONTRACT FOR IMPOUND SERVICES
HEARTLAND ANIMAL RESCUE TEAM (HART)
Office: (218) 829 4141 Fax: (218) 829 6866
Effective January 1, 2026 to December 31, 2028**

This service agreement made by, **Heartland Animal Rescue Team** and the city of **Breezy Point, MN.**

Effective January 1, 2026 to December 31, 2028. This is a three (3) year contract Hereafter referred to as HART, and the city of Breezy Point, MN hereafter referred to as the Municipality, witness:

- 1. HART contractually agrees to provide the services listed below to the municipality and that those services will be carried out under the terms stated in this service agreement.**
 - The HART facility will serve as a holding facility for stray and impounded animals.
 - Municipality law enforcement/animal control will have 24-hour access to bring animals into the HART facility for impounding.
 - HART will hold animals brought in for a minimum of seven (7) days. If no owner claims an animal within that time, the animal becomes the legal property of HART. Municipality will pay impound boarding fees in addition to euthanasia fee if animal is deemed unadoptable.
 - HART will collect all Impound fees before any impounded animal is release to owner.
 - HART will invoice the municipality monthly for administrative fees and any impounding fees incurred that month.

- 2. The Municipality contractually agrees to the following terms:**
 - They will maintain a current contract with HART. This contract may be changed by either party with thirty (30) days written notice.
 - All animal control will be a function of the municipality law enforcement.
 - All public requests for animal control will be handled by municipality law enforcement.
 - The municipality will be responsible for any veterinary cost incurred during impound period.

- The municipality will pay HART according to the fee schedule set forth between HART and the municipality to include:
 - a. Impound boarding fees:
 - \$18.00 per day for each animal impounded; maximum of seven (7) days. *If owner claims animal, the pickup fees collected will be turned over to the municipality.*
 - b. An annual administrative fee of \$1.80 per capita. Based on the 2024 report of 2,811. This fee can be billed monthly, quarterly, or annually and covers administrative duties related to impound.
 - c. Veterinary charges as charged by the clinic
 - d. Euthanasia fees for unadoptable animal
 - e. Quarantined animals (e.g.) aggressive, rabies observation, will be charged for special care handling at the rate of \$75.00 per day impound for a minimum of ten (10) days.

Your current pickup fee is \$50.00. If you want to increase it, please indicate here. This fee is charged to the owner when they pick up their animal and is returned to the municipality monthly.

Change pickup fee to: _____

3. The undersigned have read and understand this contractual service agreement. They agree to the terms and conditions stated.

Municipality Representative / Title

Date

Donna Wamshole (Executive Director)

3-12-2025

HART Representative / Title

Date

Summary of General Provisions:

- Animal care will be in compliance to standards listed in the Minnesota Animal Welfare Statues.
- Sick or injured animals will be evaluated for medical needs and treated if required. HART will not be responsible for animal that arrive sick, injured or die as a result of arrival condition, while in impound.
- HART will invoice the municipality monthly.



**Breezy Point, MN
City Administrator
Recruitment and Selection Timeline
Final Interview Only**

Date	Extended	Item
Week of 12/9/24		Consultant meets via video with client representatives to understand their
12/16/24 - 12/20/24		Consultant conducts internal and/or external stakeholder discussions.
Week of 12/23/24		Review consultant’s draft position announcement and schedule based on the stakeholder meetings and other feedback. Leadership approves position announcement for distribution on websites and social media. Recruitment begins.
Week of 12/30/24		Consultant submits draft recruitment brochure text to leadership team for review and approval (Recruitment brochure is sent mid-recruitment to potential candidates and GovHR database.)
12/30/2024	3/24/2025	Recruitment Begins - Posted 4 weeks
12/30/25 - 1/24/25	3/24/2025 - 4/18/2025	Consultant to provide weekly updates sent to leadership team for distribution.
1/31/2025	4/11/2025 - First review - 4/18/25 closes	First Review of Application April 11. (April 18th Ads close)
01/27/25 - 2/14/25	4/14/2025 -4/25/2025	Consultant conducts screening interviews, as well as additional due diligence. i.e. references checks, media searches. (Rolling Interviews)
Week of 2/17/25	Week of 04/28/2025	Consultants send electronic book of candidate materials to leadership team.
	Week of 4/28/2024	Special Council Meeting - to select Finalists candidates - MGT meets with Council to review candidates and select interviewees for Finalists Interviews, finalize structure of interviews and interviews questions.
Week of 3/17/25	Week of 5/12/2025	Special Council Meeting Interview - Finalists: Interviews (3-5) and candidate selection (in person)
TBD - 4/7/2025	Week of 5/12/2025	Appointment of Candidate / Contract
Mid April - Early May	Late May/ Early June	Candidate Begins Work



CITY ADMINISTRATOR/CLERK/TREASURER – CITY OF BREEZY POINT, MN

Breezy Point, MN (2,574), in its search for a City Administrator who will support the City Council in implementing strategic policies, and overseeing performance, coordination, and administration of city operations to enhance community services.

Breezy Point, located in Crow Wing County along Pelican Lake, is known for its natural beauty and relaxed lifestyle. The city features the historic Breezy Point Resort, recreational opportunities like Gooseberry Island, three golf courses, a hockey arena, and a new fishing pier. Its parks, trails, and vibrant school system foster an engaged and active community, making Breezy Point an ideal place to live, work, and visit.

Position Overview: The City Administrator is appointed and reports to the Mayor and four-member City Council and operates under Statutory rule. They serve as the chief administrative officer in charge of the City’s day-to-day operations and oversee budgets of approximately \$4.1 million. The City is in excellent financial condition. The city has approximately 18 full-time, 1 on-call police part-time and 1 seasonal employee. The ideal candidate will embody leadership qualities that align with Breezy Point’s vision for growth and sustainability while maintaining the city’s charm and appeal.

Candidate Requirements:

- Bachelor’s Degree in Public Administration, Finance, Business Management, or a related field. A Master’s Degree is preferred.
- Minimum of five (5) years of related experience in municipal governance, with at least three (3) years in a managerial or supervisory capacity.
- Strong financial management skills, including budget preparation, analysis, and financial reporting.
- Hands on experience in Planning and Public Works, and problem-solving skills.
- Breezy Point will consider a combination of education and experience that allows an individual to successfully perform the functions of the position.

Compensation and Benefits:

The salary range for the City Administrator/Clerk/Treasurer position is \$126,006 to \$164,444, commensurate with experience and qualifications. The City of Breezy Point offers an attractive benefits package, including retirement plans, health insurance, and professional development opportunities, among others.

HOW TO APPLY

Interested candidates should apply online by April 11, 2025, for first consideration, with resume, cover letter and contact information for five work-related references to www.GovHRjobs.com to the attention of Mike Brethorst, MGT Senior Consultant. For questions about the position, he can be contacted by Tel: 218-329-0700.

The City of Breezy Point is an equal opportunity employer.



11360 Business 371, PO Box 621
Brainerd, MN 56401

(218) 829-8529 (218) 829-5383 FAX

Invoice Number : 15007
 Invoice Date : 03/27/2025
 Customer Number : BREE01
 Job Number : 24134
 Due Date : 04/27/2025

Sold To:

City of Breezy Point
8319 Co Rd 11

Breezy Point, MN 56472

Job:

Breezy Point City Hall
8319 Co Rd 11
Breezy Point, MN 56472

ALL INVOICES ARE DUE PER THE CONTRACT OR NET 30 DAYS. FINANCE CHARGES OF 18.0%/YR WILL BE ASSESSED ON ALL LATE INVOICE

Date	Description	Amount
03/27/2025	Pay Application #6	263,224.98
	GROSS BILLINGS :	263,224.98
	NET BILLINGS :	263,224.98

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF ???

PAGES

Section 15, Item A.

TO OWNER City of Breezy Point
8319 County Road 11
Breezy Point, MN 56472

PROJECT: Renovation of City Hall
Breezy Point, MN

APPLICATION NO: SIX

Distribution to:

<input type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: March 31, 2025

FROM CONTRACTOR:
Hy-Tec Construction of Brainerd, Inc
PO Box 621, 11360 Business 371
Brainerd, MN 56401

VIA ARCHITECT: Widseth
7804 Industrial Park Rd S.
Baxter, MN 56425

PROJECT NO:

CONTRACT FOR: General Construction Work

CONTRACT DATE: August 28, 2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>2,946,721.06</u>
2. Net change by Change Orders	\$	<u> </u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>2,946,721.06</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>1,123,994.47</u>
5. RETAINAGE:		
a. % of Completed Work (Column D + E on G703)	\$	<u>0.00</u>
b. % of Stored Material (Column F on G703)	\$	<u> </u>
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>0.00</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>1,123,994.47</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>860,769.49</u>
8. CURRENT PAYMENT DUE	\$	<u>263,224.98</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>1,822,726.59</u>

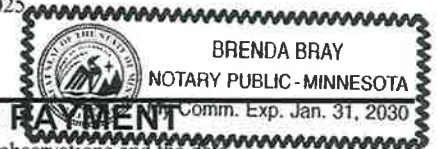
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hy-Tec Construction of Brainerd, Inc

By: Aaron Kravins Date: March 27, 2025

State of Minnesota County of Crow Wing
Subscribed and sworn to before me this 27th day of March, 2025
Notary Public: Brenda Bray
My Commission expires: 01/31/2030



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ \$263,224.98

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Widseth

By: Lindsey Kerina Date: 4/1/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF X PAGES

Section 15, Item A.

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: **SIX**

APPLICATION DATE: **03/25/2025**

PERIOD TO: **03/31/2025**

ARCHITECT'S PROJECT NO: **Breezy City Hall**

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
	General Requirements	\$50,719.47	\$21,302.17	\$3,043.18	\$0.00	\$24,345.35	48.00%	\$26,374.12	\$0.00
	Sitework	\$313,153.19	\$43,841.45	\$0.00	\$0.00	\$43,841.45	14.00%	\$269,311.74	\$0.00
	Utilities	\$199,054.60	\$59,716.38	\$0.00	\$0.00	\$59,716.38	30.00%	\$139,338.22	\$0.00
	Concrete	\$99,208.15	\$99,208.15	\$0.00	\$0.00	\$99,208.15	100.00%	\$0.00	\$0.00
	Masonry	\$119,862.05	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$119,862.05	\$0.00
	Metals	\$9,799.48	\$9,799.48	\$0.00	\$0.00	\$9,799.48	100.00%	\$0.00	\$0.00
	Carpentry & Cabinets	\$326,636.61	\$254,776.56	(\$0.00)	\$0.00	\$254,776.56	78.00%	\$71,860.05	\$0.00
	Thermal & Moisture	\$219,185.35	\$98,633.41	\$72,331.16	\$0.00	\$170,964.57	78.00%	\$48,220.78	\$0.00
	Openings - Doors/Frames/Hardware	\$215,309.66	\$32,296.45	\$21,530.97	\$0.00	\$53,827.42	25.00%	\$161,482.25	\$0.00
	Finishes	\$269,018.43	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$269,018.43	\$0.00
	Specialties	\$79,611.55	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$79,611.55	\$0.00
	Furniture	\$128,692.06	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$128,692.06	\$0.00
	Fire Suppression	\$208,253.29	\$24,990.39	\$58,310.93	\$0.00	\$83,301.32	40.00%	\$124,951.97	\$0.00
	Plumbing	\$85,709.87	\$53,140.12	(\$0.00)	\$0.00	\$53,140.12	62.00%	\$32,569.75	\$0.00
	HVAC	\$161,192.70	\$24,178.91	\$40,298.17	\$0.00	\$64,477.08	40.00%	\$96,715.62	\$0.00
	Electrical	\$396,817.19	\$138,886.02	\$51,586.23	\$0.00	\$190,472.25	48.00%	\$206,344.94	\$0.00
	Communication & Life Safety	\$64,497.41	\$0.00	\$16,124.35	\$0.00	\$16,124.35	25.00%	\$48,373.06	\$0.00
PAGE TOTALS		\$2,946,721.06	\$860,769.49	\$263,224.98	\$0.00	\$1,123,994.47	38.14%	\$1,822,726.59	\$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

DATE: 03/10/2025

The undersigned hereby acknowledges receipt of the sum of \$2,206.56

CHECK ONLY ONE OR LINE 1 WILL APPLY.

1. As partial payment for labor, skill and material furnished or to be furnished as of 02/19/2025

2. As payment for all labor, skill and material furnished or to be furnished (except the sum of \$ _____ retainage or holdback

3. As full and final payment for all labor, skill and material furnished or to be furnished

To the following described real property:(legal description, street address or project name and invoices)

Customer: City of Breezy Point
Project Name/No.: Breezy Point City Hall - 24134
Address: 8319 Co Rd 11, Breezy Point, MN56472

For value received the undersigned waives all rights acquired by the undersigned to record a mechanic's lien against said real property for labor, skill, or material furnished to said real property (only for the amount paid if line 1 is checked, and except for retainage show if line 2 is checked). The undersigned AFFIRMS that all material furnished by the undersigned has been paid for, AND ALL SUBCONTRACTORS/VENDORS retained by the undersigned have been PAID IN FULL, EXCEPT:

By: API Supply Inc.
Address: 624 Arthur Street NE
Address: Minneapolis MN 55413
Signature: [Handwritten Signature]
Title: President
Date: 3.14.2025

Note: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

PLEASE MAIL/EMAIL THE COMPLETED LIEN WAIVER TO:

Hy-Tec Construction of Brainerd, Inc.
P.O. Box 621
Brainerd, MN 56401
www.hytecconstruction.com 218-829-5383 -Fax Office@hytecconstruction.com

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

24874

DATE: 02/19/2025

The undersigned hereby acknowledges receipt of the sum of \$25,885.00

CHECK ONLY ONE OR LINE 1 WILL APPLY.

1. As partial payment for labor, skill and material furnished or to be furnished as of 01/31/2025

2. As payment for all labor, skill and material furnished or to be furnished (except the sum of \$ retainage or holdback

3. As full and final payment for all labor, skill and material furnished or to be furnished

To the following described real property:(legal description, street address or project name and invoices)

Customer: City of Breezy Point
Project Name/No.: Breezy Point City Hall - 24134
Address: 8319 Co Rd 11, Breezy Point, MN56472

For value received the undersigned waives all rights acquired by the undersigned to record a mechanic's lien against said real property for labor, skill, or material furnished to said real property (only for the amount paid if line 1 is checked, and except for retainage show if line 2 is checked). The undersigned AFFIRMS that all material furnished by the undersigned has been paid for, AND ALL SUBCONTRACTORS/VENDORS retained by the undersigned have been PAID IN FULL, EXCEPT:

By: Jim's Electric Co., Inc.
Address: 8296 Industrial Park Rd
Address: Baxter MN 56425-8084

Signature: [Handwritten Signature]
Title: [Handwritten Title]
Date: [Handwritten Date]

Note: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

PLEASE MAIL/EMAIL THE COMPLETED LIEN WAIVER TO:

Hy-Tec Construction of Brainerd, Inc.
P.O. Box 621
Brainerd, MN 56401
www.hytecconstruction.com 218-829-5383 -Fax Office@hytecconstruction.com

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

24875

DATE: 02/19/2025

The undersigned hereby acknowledges receipt of the sum of \$3,400.00

CHECK ONLY ONE OR LINE 1 WILL APPLY.

1. As partial payment for labor, skill and material furnished or to be furnished as of 01/21/2025

2. As payment for all labor, skill and material furnished or to be furnished (except the sum of \$ retainage or holdback

3. As full and final payment for all labor, skill and material furnished or to be furnished

To the following described real property:(legal description, street address or project name and invoices)

Customer: City of Breezy Point
Project Name/No.: Breezy Point City Hall - 24134
Address: 8319 Co Rd 11, Breezy Point,MN56472

For value received the undersigned waives all rights acquired by the undersigned to record a mechanic's lien against said real property for labor, skill, or material furnished to said real property (only for the amount paid if line 1 is checked, and except for retainage show if line 2 is checked). The undersigned AFFIRMS that all material furnished by the undersigned has been paid for, AND ALL SUBCONTRACTORS/VENDORS retained by the undersigned have been PAID IN FULL, EXCEPT:

By: LUNDBERG PLUMBING & HTG
Address: 1075 2nd St. NW
Address: AITKIN, MN 56431
Signature: Kimberly A Jones
Title: office manager
Date: 2/24/25

Note: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

PLEASE MAIL/EMAIL THE COMPLETED LIEN WAIVER TO:

Hy-Tec Construction of Brainerd, Inc.
P.O. Box 621
Brainerd, MN 56401
www.hytecconstruction.com 218-829-5383 -Fax Office@hytecconstruction.com

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

24865

DATE: 02/19/2025

The undersigned hereby acknowledges receipt of the sum of __\$8,125.00

CHECK ONLY ONE OR LINE 1 WILL APPLY.

1. As partial payment for labor, skill and material furnished or to be furnished as of 01/31/2025

2. As payment for all labor, skill and material furnished or to be furnished (except the sum of \$ _____ retainage or holdback

3. As full and final payment for all labor, skill and material furnished or to be furnished

To the following described real property:(legal description, street address or project name and invoices)

Customer: City of Breezy Point
Project Name/No.: Breezy Point City Hall - 24134
Address: 8319 Co Rd 11, Breezy Point, MN56472

For value received the undersigned waives all rights acquired by the undersigned to record a mechanic's lien against said real property for labor, skill, or material furnished to said real property (only for the amount paid if line 1 is checked, and except for retainage show if line 2 is checked). The undersigned AFFIRMS that all material furnished by the undersigned has been paid for, AND ALL SUBCONTRACTORS/VENDORS retained by the undersigned have been PAID IN FULL, EXCEPT:

By: Breth-Zenzen Fire Protection LLC
Address: 8053 Sterling Drive Ste. 101
Address: St. Joseph MN 56374
Signature: [Handwritten Signature]
Title: VP
Date: 2/24/25

Note: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

PLEASE MAIL/EMAIL THE COMPLETED LIEN WAIVER TO:

Hy-Tec Construction of Brainerd, Inc.
P.O. Box 621
Brainerd, MN 56401
www.hytecconstruction.com 218-829-5383 -Fax Office@hytecconstruction.com

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

25120

DATE: 03/19/2025

The undersigned hereby acknowledges receipt of the sum of \$75,445.00

CHECK ONLY ONE OR LINE 1 WILL APPLY.

1. As partial payment for labor, skill and material furnished or to be furnished as of 01/17/2025

2. As payment for all labor, skill and material furnished or to be furnished (except the sum of \$ _____ retainage or holdback

3. As full and final payment for all labor, skill and material furnished or to be furnished

To the following described real property:(legal description, street address or project name and invoices)

Customer: City of Breezy Point
Project Name/No.: Breezy Point City Hall - 24134
Address: 8319 Co Rd 11, Breezy Point, MN56472

For value received the undersigned waives all rights acquired by the undersigned to record a mechanic's lien against said real property for labor, skill, or material furnished to said real property (only for the amount paid if line 1 is checked, and except for retainage show if line 2 is checked). The undersigned AFFIRMS that all material furnished by the undersigned has been paid for, AND ALL SUBCONTRACTORS/VENDORS retained by the undersigned have been PAID IN FULL, EXCEPT:

By: Allstar Construction
Address: 5145 Industrial St #103
Address: Maple Plain MN 55359
Signature: [Signature]
Title: Chairman
Date: MARCH 21, 2025

Note: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

PLEASE MAIL/EMAIL THE COMPLETED LIEN WAIVER TO:

Hy-Tec Construction of Brainerd, Inc.
P.O. Box 621
Brainerd, MN 56401
www.hytecconstruction.com 218-829-5383 -Fax Office@hytecconstruction.com

**CITY HALL REMODEL & EXPANSION PROJECT
AS OF March 31, 2025**

Vendor	Description	Invoice	Date Paid	Amount
Hy-Tech Construction	General Construction Progress Billing	Pay App 1	14-Nov-2024	\$ 138,219.54
Hy-Tech Construction	General Construction Progress Billing	Pay App 2	26-Dec-2024	\$ 232,981.28
Hy-Tech Construction	General Construction Progress Billing	Pay App 3	8-Jan-2025	\$ 93,690.76
Hy-Tech Construction	General Construction Progress Billing	Pay App 4	5-Feb-2025	\$ 164,065.75
Duet Resource Group	Furniture downpayment	13573	5-Feb-2025	\$ 89,560.80
Hy-Tech Construction	General Construction Progress Billing	Pay App 5	5-Mar-2025	\$ 231,812.16
Expended from 401 Capital Fund:				\$ 950,330.29

Scheduled to be paid in April:

Hy-Tech Construction	General Construction Progress Billing	Pay App 6	16-Apr-2025	\$ 263,224.98
Total thru April:				\$ 1,213,555.27

CITY OF BREEZY POINT
RESOLUTION ____-2025

A RESOLUTION AUTHORIZING EMINENT DOMAIN
TO ACQUIRE EASEMENTS FOR THE
BUSCHMANN ROAD AND RANCHETTE DRIVE RECONSTRUCTION PROJECT

WHEREAS, the City is undertaking improvements to Buschmann Road and Ranchette Drive that require acquisition of permanent roadway easements and temporary construction easements; and

WHEREAS, the City, through its engineering consultant, WSB, LLC, acquired the majority of the needed easements through negotiations with the respective property owners; and

WHEREAS, there remains several easements that need to be acquired and it appears that informal negotiations may not be successful; and

WHEREAS, the City is authorized under Minnesota Statutes chapter 117 to acquire property for public use through the eminent domain process.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Breezy Point as follows:

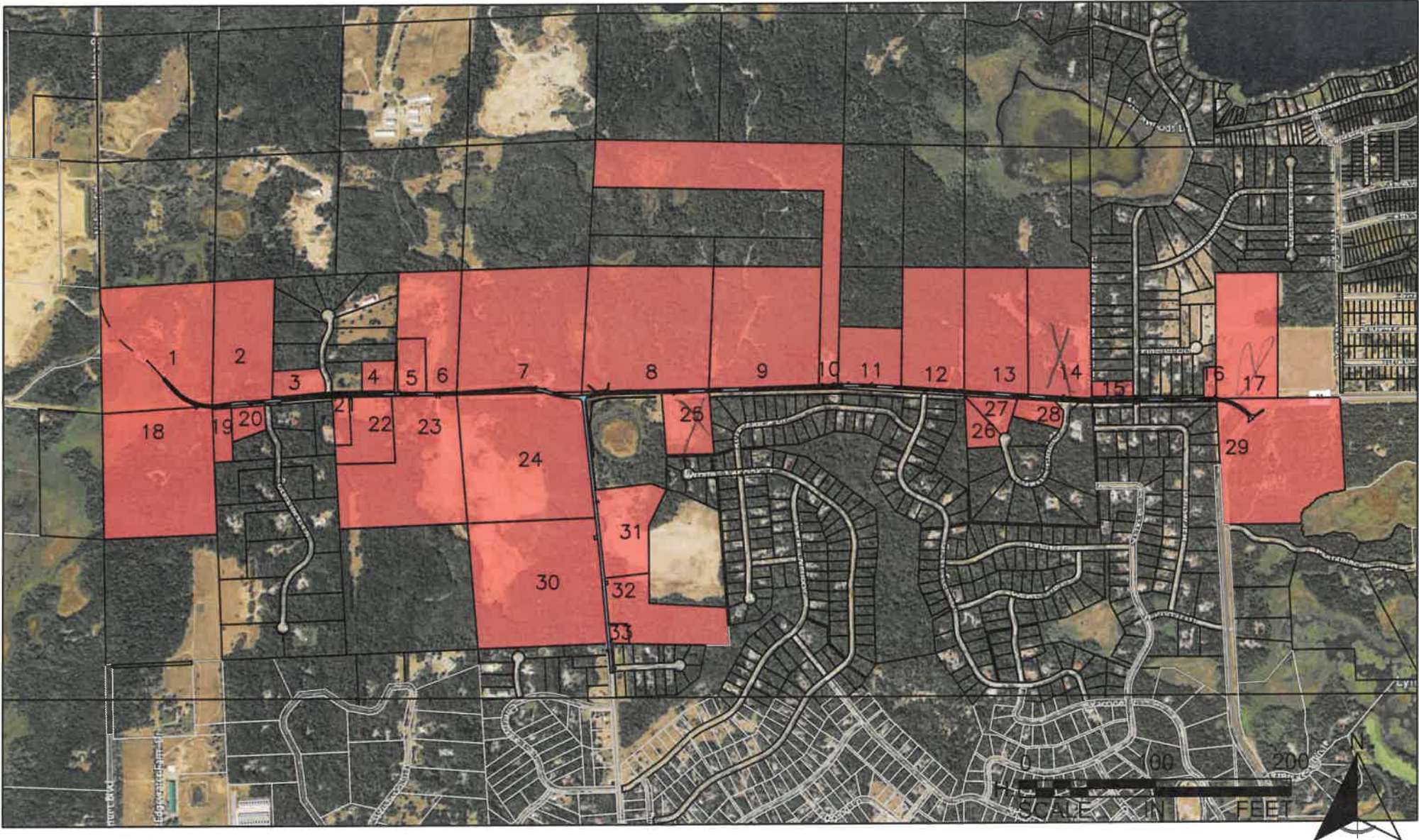
If acquisition of the requisite easements by informal negotiation is unsuccessful, the City Attorney is authorized to initiate eminent domain proceedings pursuant to the “quick take” provisions of Minnesota Statutes section 117.042 on behalf of the City in accordance with the requirements of state law.

Adopted this ____ day of _____, 2025.

Mayor Todd A. Roggenkamp

Attest:

Jerry Bohnsack, Interim City Administrator



Buschmann Rd
ROW Layout
City of Breezy Point

Brainerd/Baxter
7804 Industrial Park Road
Baxter MN 56425

218.829.5117
Baxter@Widseth.com
Widseth.com

MEMO

Date: April 4, 2025
To: Jerry Bohnsack and Breezy Point City Council
From: WIDSETH
Subject: WIDSETH Updates - CIP and Shoreview Lane

Jerry Bohnsack and City of Breezy Point,

Upon request from City staff, the full draft CIP will be presented at the April 17th Streets Committee meeting. Widseth continues to progress through the CIP workplan and is receiving good feedback from staff and the Streets Committee that is pertinent to future City investments in its street and utility infrastructure.

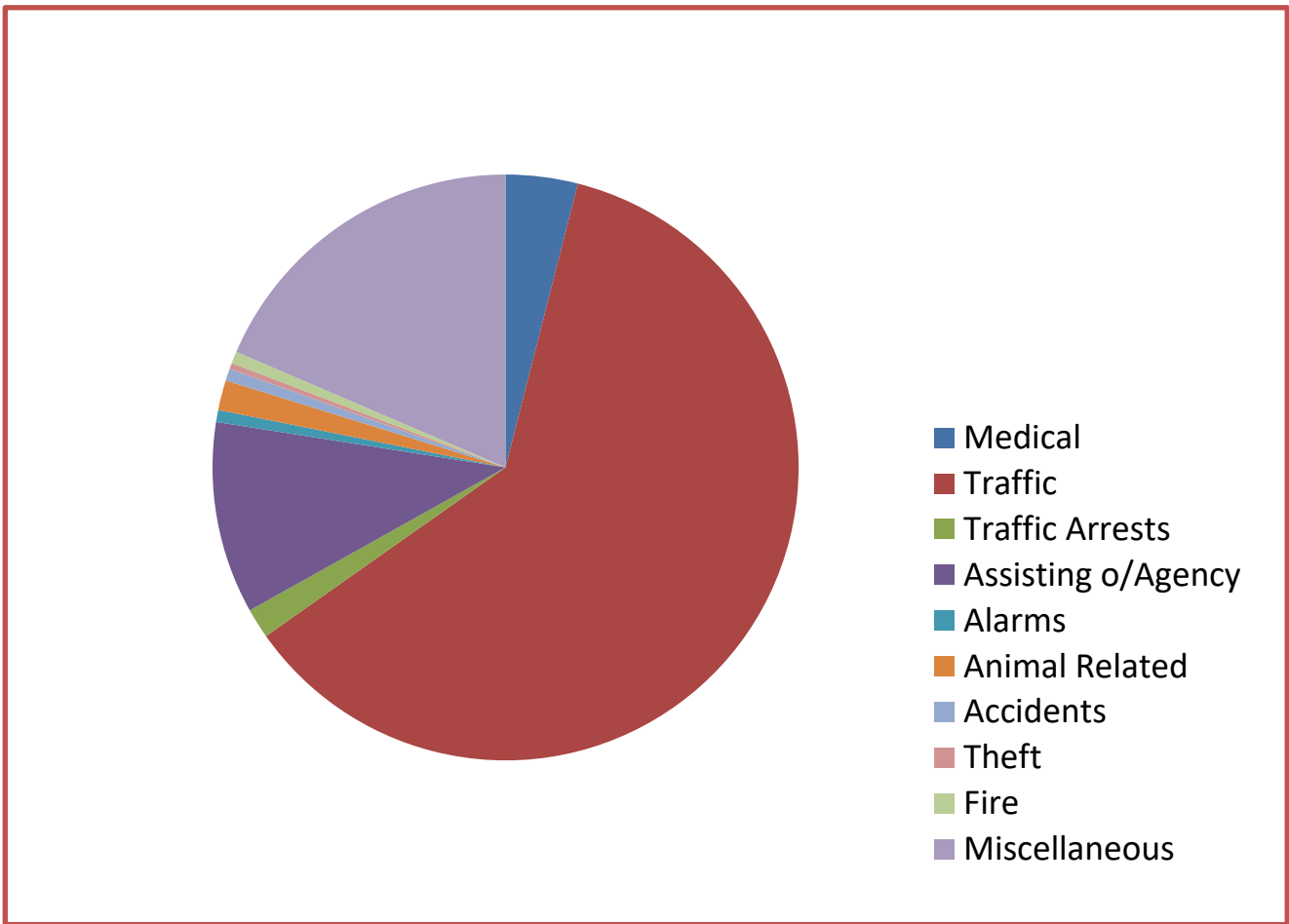
We have contacted Gladen Construction, the contractor for the Shoreview Lane Ice Damage Repair project, regarding timeline for completing the project. Gladen informed us that as soon as bituminous plants are in operation for the year, they will be on site to finish up the project. This is assumed to be early May.

Thank you,
Nick Peterson, EIT

Breezy Point Police Department Offense Summary

Section 21, Item A.

March 1-31, 2025		2024
Medical	12	14
Traffic	185	101
Traffic Arrests	5	4
Assisting o/Agency	32	28
Alarms	2	2
Animal Related	5	4
Accidents	2	5
Theft	1	0
Fire	2	2
Miscellaneous	56	49
Total	302	209



Miscellaneous: (2) 911 hangup, (5) Driving Complaints, (3) Fraud, (2) Harassing Communication, (4) Information, (6) Motorist Assist, (5) Public Assist, (2) Scam/Con, (2) Suicidal Person, (6) Suspicious Person/Vehicle, (2) Trespass, (2) Welfare Check, Misc.

City of Breezy Point

Cash, Cash Equivalents & Investments

As of February 28, 2025

Section 21, Item A.

	Cash	Money Market Funds	Certificates of Deposit	Gov't Bonds	Maturing	Estimated Yield	Prior 30-day Yield	
Pine River Checking	\$ 2,006,911.97							
Pine River Property Disposal	\$ 1,232.02							
Financial Northeastern Securities		\$ 1,199,460.09				4.24%	4.26%	↓ Monthly
PMA 4M Fund		\$ 1,802,120.76				4.31%	4.37%	↓ Monthly
Multi-Bank Securities (MBS)		\$ 418,204.20				3.41%	3.44%	↓ Monthly
Multi-Bank Securities (MBS)			\$ -		11/6/2024	1.95%	1.95%	Matured
Multi-Bank Securities (MBS)			\$ -		12/31/2024	1.76%	1.76%	Matured
Multi-Bank Securities (MBS)			\$ 998,820.00		3/13/2025			
Multi-Bank Securities (MBS)			\$ 128,195.12		5/28/2026	0.73%	0.73%	
Northland Securities		\$ 1,124,091.77				3.52%	3.54%	↓ Monthly
Northland Securities			\$ 237,909.70		12/11/2025	0.51%	0.51%	
Northland Securities			\$ 219,667.50		2/18/2026	1.79%	1.79%	
Northland Securities			\$ 234,347.40		2/23/2027	2.03%	2.04%	↓ Monthly
Wells Fargo		\$ 520,037.10				3.96%	4.13%	↓ Monthly
Wells Fargo			\$ 244,522.25		3/31/2025	2.20%	2.21%	Matured
Wells Fargo				\$ 237,466.25	2/25/2026	0.93%	0.83%	↑ Monthly
Wells Fargo			\$ 207,029.46		9/25/2026	0.68%	0.68%	
Wells Fargo			\$ 234,014.20		2/17/2027	1.93%	1.93%	

TOTALS \$ 2,008,143.99 \$ 5,063,913.92 \$ 2,504,505.63 \$ 237,466.25

TOTAL ALL FUNDS \$ 9,814,029.79

City of Breezy Point

Fund Balances*

As of February 28, 2025

Section 21, Item A.

General Fund	\$ 1,084,014.76
EDA Fund	\$ 2,675.72
TIF District	\$ (640.72)
Cemetery Fund	\$ 203,164.68
Debt Service Fund	\$ 312,538.57
Capital Fund	\$ 3,668,931.08
Sewer Operating Fund	\$ 453,938.84
Sewer Capital Fund	\$ 3,992,266.55
Escrow Reserve Fund	\$ 1,514.17
	<hr/>
	\$ 9,718,403.65

* Differences in fund balances compared to Cash, Cash Equivalents & Investments chart are due to issued checks that are outstanding and deposits in transit.

City of Breezy Point
 Estimated 12/31/25 Fund Balances
 As of March 26, 2025

General Fund Balance	841,602	
Capital Fund Balance	3,324,519	\$4,166,121
Add: 2025 Budgeted Revenues		3,805,212
Less: 2025 Budgeted Expenditures		
City Council	(18,817)	
Administration	(400,881)	
City Attorney	(27,361)	
Other General Government	(584,585)	
Planning & Zoning	(226,836)	approx \$125,000 is for wages
Public Safety	(1,114,314)	
Public Works	(680,920)	
Parks & Recreation (Operating)	(104,357)	
Capital Fund (Capital Imp Plan & Roads)	(380,000)	(3,538,071)
Less: City Hall Expansion & Remodel Project	(2,950,000)	
Add: Paid-to-date on City Hall Project	860,769	(2,089,231)
Less: Buschmann Road Reconstruction Project		(4,000,000)
Total Ending		(\$1,655,969)

s & benefits of P&Z position