



PARKS AND RECREATION COMMITTEE

Thursday, December 12, 2024 at 5:00 PM

City Hall 8319 Co. Rd. 11 Breezy Point, MN 56472

(218) 562-4441 | Office Hours 8:00 a.m. - 4:00 p.m. | cityadmin@cityofbreezypointmn.us

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL/AMENDMENT OF THE AGENDA

5. OPEN FORUM

6. APPROVAL OF MINUTES

A. September 12, 2024 Parks and Recreation Committee Minutes

B. November 14, 2024 Parks and Recreation Committee Minutes

7. NEW BUSINESS

A. Pickleball Presentation

B. Disc Golf Bathroom

8. OLD BUSINESS

A. Pickleball Discussion

B. Parks Signage

C. Community Garden Update

9. STAFF REPORTS

10. COMMITTEE MEMBER REPORTS

11. ADJOURN

**Breezy Point Parks & Recreation Committee
Thursday, September 12, 2024 – 5:00 p.m.
Meeting Minutes**

The regular meeting of the Breezy Point Parks and Recreation Committee met at the Basketball courts at 5:00 PM.

The committee returned to the Council chambers and was called to order by Chair Gail Arne at 5:21 PM. In addition to Chair, members present included Kimberly Slipy, Bill Toft, Diane Williams, and Megan Zierden. Jim McKellar and Deanne Trottier were absent. Staff present included Public Works Supervisor Joe Zierden, Ex Officio Joe Garcia, and Finance Specialist Janette Rust.

Chair Arne took Roll.

All present stood for the pledge of allegiance.

Approval/Amendment of the Agenda

MOTION ZIERDEN/TOFT TO APPROVE OPEN FORUM FOR LATER IN MEETING IF PUBLIC ARRIVES, MOTION CARRIED 5-0

MOTION ZIERDEN/TOFT TO APPROVE THE AGENDA AMENDED WITH ADDITION OF 9.B. VISION AND PRIORITIES OF ENHANCEMENT AT CITY HALL PARK, MOTION CARRIED 5-0

Approval of Minutes

MOTION WILLIAMS/SLIPY TO APPROVE AUGUST 8, 2024 MEETING MINUTES WITH CORRECTION OF OPEN FORUM DETAILS, MOTION CARRIED 4-1, ZIERDEN OPPOSED

Open Forum - No one spoke

Community Garden Application

Reviewed information in the packet of the Application and Guidelines.

MOTION ZIERDEN/WILLIAMS TO APPROVE UPDATED COMMUNITY GARDEN APPLICATION AND SEND TO COUNCIL, MOTION CARRIED 5-0

Small Pavilion Relocation

Discussed options of where to move to the small pavilion. Megan Zierden spoke about option of moving the pavilion to Eagle View elementary school with who would get use of it.

MOTION WILLIAMS/TOFT TO APPROVE MOVING SMALL PAVILION AT THE EAST CORNER OF THE BASKETBALL COURT, MOTION CARRIED 5-0

Discussion Master Plan and Parks Vision

Master Plan vision with priorities of outdoor restroom, trail, and pickleball. Want to expand recreation area at City Hall Park. Discussed grant options and other funding for parks use. Envisioning for City Hall Park add to next meeting agenda.

Two lots may be donated to city near community garden. Discussed signage around disc golf courses.

Staff Reports

Joe Zierden update progress on Community Garden.

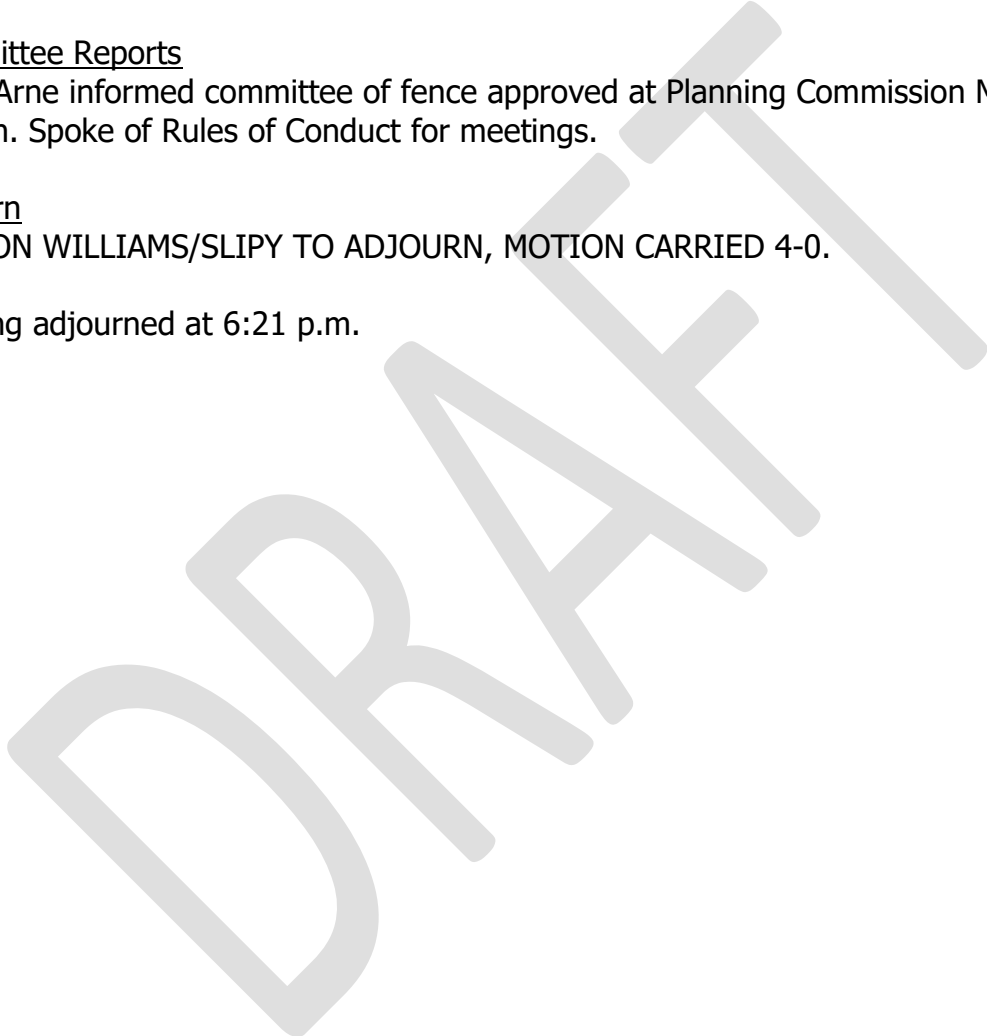
Committee Reports

Chair Arne informed committee of fence approved at Planning Commission Meeting for garden. Spoke of Rules of Conduct for meetings.

Adjourn

MOTION WILLIAMS/SLIPY TO ADJOURN, MOTION CARRIED 4-0.

Meeting adjourned at 6:21 p.m.



**Breezy Point Parks & Recreation Committee
Thursday, November 14, 2024 – 5:00 p.m.
Meeting Minutes**

The regular meeting of the Breezy Point Parks and Recreation Committee was called to order by Chair Gail Arne at 5:00 PM. In addition to Chair, members present included Kimberly Slipy, Bill Toft, Deanne Trottier and Diane Williams. Megan Zierden arrived at 5:30 and Jim McKellar was absent. Staff present included Public Works Supervisor Joe Zierden and Deputy Clerk Deb Runksmeier.

Public Works Supervisor Joe Zierden took Roll.

All present stood for the pledge of allegiance.

Approval/Amendment of the Agenda

MOTION WILLIAMS/TROTTIER TO APPROVE AGENDA AS PRESENTED, MOTION CARRIED 5-0

Open Forum -No one spoke

Park Project Priorities

Committee discussed project that want the parks committee to pursue. Identified priorities of Trails, Pickleball, and Ice Rink as listed in the Parks and Recreation Master Plan. Staff to work on details to proceed with committee’s future projects.

Park Signs Inventory

Reviewed study of signage at city parks. Compared signage to parks in near by communities.

Community Garden Logo

Chair Arne presented a logo created by the Community Garden Club. Discussed locations of signs to display the logo at the garden site. Diane Williams feels the current city logo needs to be part of the garden identification as it is funded by the city. Staff to research signage for the garden. A sign stating future home of community garden is not needed.

Advertisement of Community Garden

Discussed Advertising the Community Garden in the Pequot Lakes Community Education Spring Catalog.

MOTION TROTTIER/ZIERDEN TO APPROVE ADVERTISING COMMUNITY GARDEN IN COMMUNITY EDUCATION SPRING FLYER FOR \$295, MOTION CARRIED 6-0

Staff Reports

Public Works Supervisor Joe Zierden gave updates of work performed by the public works department. Community Garden will need one more truckload of dirt for raised beds.

Small pavilion has not been moved to the new location by the basketball court yet. Disc Golf Kiosk was moved from the old to new parking lot. Baskets at disc golf course of requests to me removed were taken down for the season.

Meeting adjourned at 6:01 p.m.

DRAFT

TO: Park and Recreation Committee
FROM: Joe Zierden, Public Works Supervisor
RE: Bathroom Seasonal Removal
DATE: 12/12/2024



Background

The two portable bathrooms were removed 2 weeks ago from both parking lots on Green Scene Drive and White Overlook Drive. The portable bathrooms at the boat launch and swimming beach closed in late October.

Discussion:

Would providing winter bathroom service at the parking lots on Green Scene Drive or White Overlook Drive be desired? Cost is approximately \$150 a month per bathroom.

Requested Action:

Direction on portable bathroom availability during winter would be appreciated.

TO: Park and Recreation Committee
FROM: Joe Zierden, Public Works Supervisor
RE: Pickle Ball Court Location Options
DATE: 12/04/2024



Background:

A topographic map with movable symbol that represents 4 pickle ball courts will be available to visualize placement options.

Discussion:

Some items to consider in placement:

- Access to parking
- Access to bathrooms
- Site conditions- level vs uneven
- Ability to expand in future
- Noise generated in relation to location

Requested Action:

A general consensus on approximate location would be appreciated to generate estimates on construction costs due to different topographies.

TO: Park and Recreation Committee
FROM: Joe Zierden, Public Works Supervisor
RE: Park Sign Survey
DATE: 11/14/2024

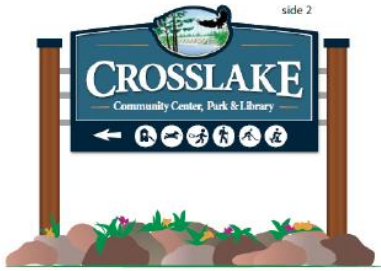
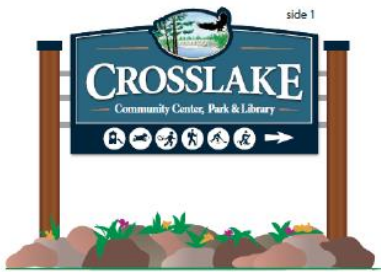


Background:

The City of Crosslake and City of Nisswa staff provided the photos of their facilities signage, while Neil Carlson Assistant Public Works Supervisor provided photos of Pine River, Lakeshore, Jenkins, Pequot Lakes and Mission township. The photos demonstrate the variety found in local park and recreation signage. With the upcoming completion of the community garden, city hall, disc golf courses and aging existing signage in Breezy Point it is an opportunity to assess the signage and identify if changes/additions will be required in the future.

City of Crosslake:

Images below.



PINE RIVER OVERLOOK PARK

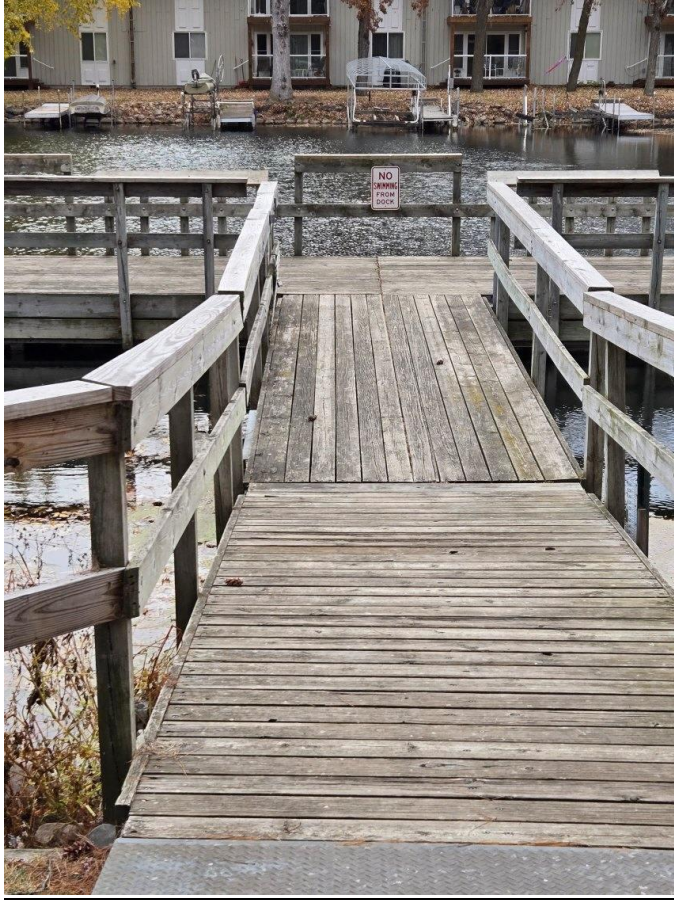
PARK RULES

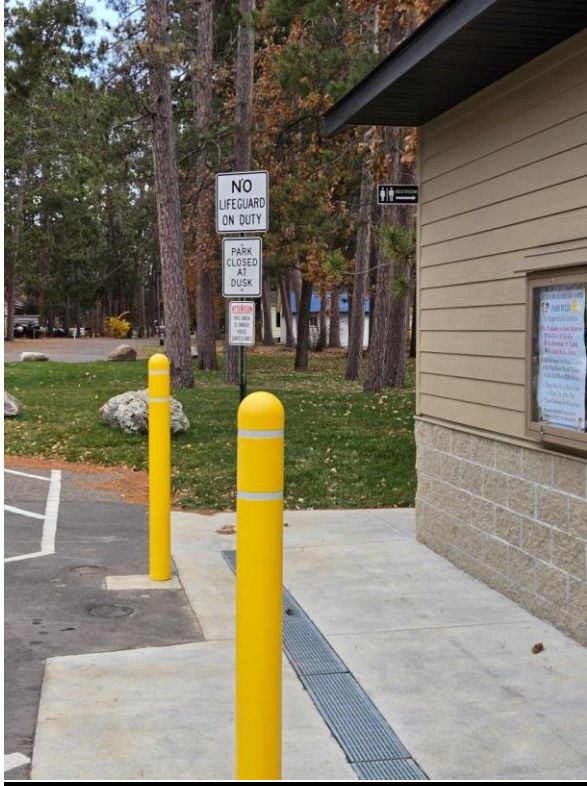
- Open Hours 7:00 am to 10:00 pm
- No person shall disturb, destroy, damage, or remove any property within the park including, but not limited to, vegetation, wildlife, geological formations, signs or facilities.
- All pets shall be attended and effectively restrained and controlled by a leash.
- Areas listed as "restricted" are prohibited from entering.
- No ATV's or Snowmobiles.
- No Hunting or Trapping.
- No littering
- No alcohol or drugs
- No glass containers
- Fires are prohibited.



City of Pine River:









City of Nisswa:


PARK RULES

 <p>Stay on designated trails; use park amenities as intended</p>	 <p>Pets must be on a leash; clean up after your pet</p>
 <p>Parks is closed from 10:00pm to 7:00am; noise ordinance enforced</p>	 <p>Place all garbage in a trash receptacle; dumping waste is prohibited</p>
 <p>Fires are prohibited unless in designated areas</p>	 <p>Overnight parking or camping is prohibited</p>
 <p>No motorized bicycles, vehicles, snowmobiles, ATVs/UTVs, or golf carts</p>	 <p>Horses and horseback riding is prohibited</p>
 <p>Hunting and trapping are prohibited</p>	 <p>Glass containers are prohibited; consuming alcohol is prohibited</p>
 <p>Be courteous to others and the environment; do not damage or remove property</p>	 <p>Events must secure a permit prior to use; no posting or soliciting</p>

For additional information on City of Nisswa parks, visit our website at www.cityofnisswa.gov or call 218.983.4444. Scan the QR Code to be directed to the website.









City of Pequot Lakes:











City of Jenkins:





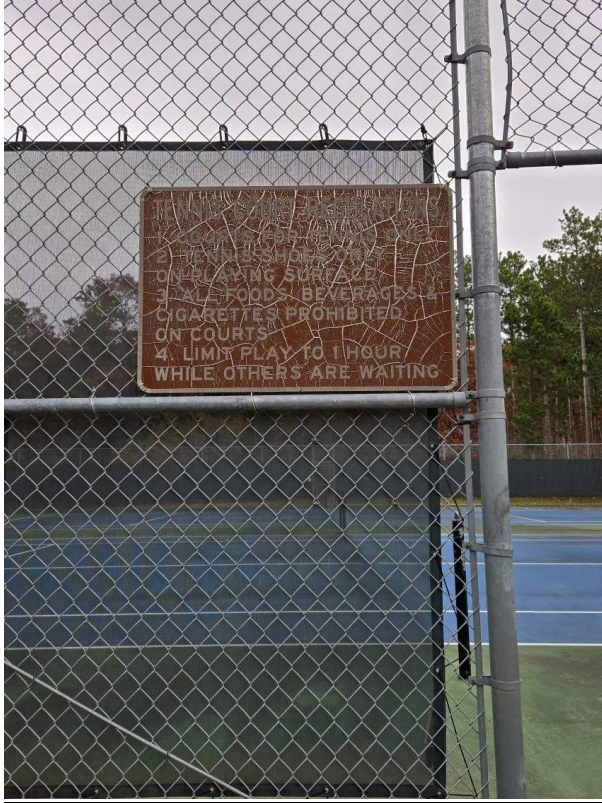
Mission Township:













City of Lakeshore:







City of Breezy Point:

















- 50 No Trespassing signs on disc courses
- 7 Quiet Zone signs on disc courses
- 34 Directional signs on disc courses

Discussion:

General discussion on what the Park and Recreation Committee would like to see in future signage and general direction for future meetings.

	Budget	Actual	Estimated Quantities
Topsoil	\$5,691.39	\$8,412.50	244 yards @ 26 yard (actual 323@26)
Fencing	\$16,975.00	\$24,430.00	650', 6' high, 1 - 8 foot gates, 2 - 3' gates (Actual 8 foot high and bigger gates)
Mulch	\$8,000.00		400 yards @ 20.00 yard (Donated A.O.S. Tree Service)
Raised Bed	\$6,453.00	\$5,035.27	
Water Supply	\$5,295.00	\$1,211.00	353' @ \$15 per foot bored line to city hall
Compost Bin	\$1,000.00		
Yard Waste	\$1,000.00		
4 Benches	\$1,700.00		donated (Pete Nistler)
2 Wheelbarrows	\$300.00		
Plot Markers	\$1,000.00		60 plot markers
Rules Sign	\$1,000.00		
Contingency	\$2,420.71	\$742.00	(Hardware Cloth around perimeter) 5%
Labor	\$0.00		Public Works
Total	\$50,835.10	\$39,830.77	
Donations		\$3,000.00	PLCC and Boost Grant
Total Minus Donations		\$36,830.77	