



PARKS AND RECREATION COMMITTEE

Thursday, May 09, 2024 at 5:00 PM

City Hall 8319 Co. Rd. 11 Breezy Point, MN 56472

(218) 562-4441 | Office Hours 8:00 a.m. - 4:00 p.m. | cityadmin@cityofbreezypointmn.us

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL/AMENDMENT OF THE AGENDA

5. OPEN FORUM

6. PRESENTATIONS

A. Disc Golf Course Naming Contest Winner

7. APPROVAL OF MINUTES

A. April 11, 2024 Regular Parks & Recreation Committee Meeting Minutes

8. NEW BUSINESS

A. Parks & Recreation Committee Workshop Discussion

B. Community Garden Ad Hoc Committee

9. OLD BUSINESS

A. Community Garden Project Costs

B. Parks Master Plan Final Approval

C. Disc Golf Course Rules

D. Disc Golf Course Event Permit

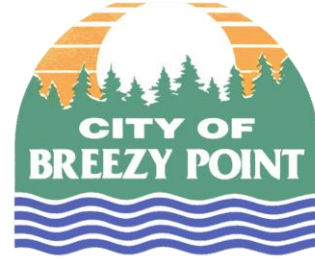
E. Sledding Hill & Snowshoeing Trail

10. STAFF REPORTS

11. COMMITTEE MEMBER REPORTS

12. ADJOURN

TO: Parks & Recreation Committee
FROM: Daniel Eick, Assistant City Administrator
RE: Disc Golf Course Naming Contest
DATE: May 6, 2024



Summary

During their Thursday, April 11, Regular Committee Meeting the City of Breezy Point Parks and Recreation Committee selected a winner in their Disc Golf Course Naming Contest. The selected submission is attached below alongside the Invitation letter sent to the parent/guardian of the applicant.

Additionally, staff has attached an appreciation letter, intended for committee review, to be sent to all contest applicants thanking them for their participation.

The City of Breezy Point Parks and Recreation committee is asking for input from local kids to help us in naming our two Disc Golf Courses.

Please complete this form if you want to participate.

Disc Golf Course Name Ideas	
1	Monarch Trail Disc Golf
2	Agate Pass Disc Golf



***There are small prizes available for the winning name idea(s) chosen by the committee. Please provide contact information here if you want to be eligible for a prize, otherwise leave it blank if you prefer to stay anonymous.

Child Name	Maxine Dullum	
Parent/Guardian Name(s)	Ted Dullum	
Parent/Guardian Contact Information	Phone #: 218-839-1755	Email: tdullum22@gmail.com

Completed forms can be dropped off at City of Breezy Point City Hall (8319 County Road 11, Breezy Point, MN 56472) or emailed to deick@cityofbreezypointmn.us

Forms must be turned in by Friday, March 1, 2024.



City of **Breezy Point**
Minnesota





8319 County Rd. 11
Breezy Point, MN 56472

218-562-4441
www.breezypointmn.gov

Dear Maxine/Ted Dullum,

The City of Breezy Point is pleased to announce you have been selected as a winner in the City’s Disc Golf Course Naming Contest. The City’s Parks and Recreation Committee discussed numerous submissions during their Committee Meeting held on Thursday, April 11, 2024. During those conversations, the Committee motioned for the City’s legacy course to be renamed to “Monarch Trail” and for the City’s recently opened course to be renamed to “Agate Pass.”

As such, City staff wish to inform you we are in possession of two \$20 gift cards to Play it Again Sports designated to serve as prizes for the winner(s) of the contest. Additionally, the Parks and Recreation Committee would like to invite you, and anyone you wish to include, to their next Committee Meeting scheduled for Thursday, May 9, at 5:00 PM to receive your prize. The meeting will be held in City Hall at 8319 County Road 11, Breezy Point, MN 56472.

Thank you again for your submission. If you have any questions or concerns, please reach out to Daniel Eick, Assistant City Administrator, at the contact information provided below. We look forward to seeing you during the City’s upcoming Committee meeting.

Thank you for your time,

Daniel Eick



Daniel Eick
Assistant City Administrator
Phone: 218-562-4441
Ext: 258
Email: deick@cityofbreezypointmn.us
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To whom it may concern,

The City of Breezy Point Parks and Recreation Committee wanted to thank you and your child for your submission to the City's Disc Golf Course Naming Contest. Though your submission was not selected as a finalist please know the Committee considered and greatly appreciated all the options given to them. We hope you will consider participating again in the future should the opportunity arise.

Thank you again for your submission. If you have any questions or concerns, please reach out to Daniel Eick, Assistant City Administrator, at the contact information provided below.

Thank you for your time,

Daniel Eick



Daniel Eick
Assistant City Administrator
Phone: 218-562-4441
Ext: 258
Email: deick@cityofbreezypointmn.us
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Breezy Point, MN 56472
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Breezy Point Parks & Recreation Committee
Thursday, April 11, 2024 – 5:00 p.m.
Meeting Minutes

The regular meeting of the Breezy Point Parks and Recreation Committee was called to order by Chair Megan Zierden at 5:00 PM. In addition to Chair, members present included Gail Arne, Bill Toft, Deanne Trottier, Jim McKellar, and Diane Williams. Staff present included Assistant City Administrator Daniel Eick, Public Works Supervisor Joe Zierden, and City Administrator David Chanski.

Assistant City Administrator Eick took Roll.

All present stood for the pledge of allegiance.

Approval/Amendment of the Agenda

Committee Member Toft requested Ms. Wallin be given the chance to speak to the Committee regarding her concerns on the Disc Golf Course. Chair Zierden noted she was happy to hear from residents during open forum and explained she would not place a time restraint on today's speakers.

Committee Member Arne requested the Committee consider the question of portable restrooms on the Disc Golf Course when appropriate.

MOTION ARNE/TROTTIER TO APPROVE THE AGENDA AS PROPOSED, MOTION CARRIED 6-0

Election of Committee Officers for the 2024 Calendar Year

Administrator Chanski explained the Committee did not elect officers during their last meeting as not all members were present. As such, the Committee would need to elect a Chair and Vice Chair at this meeting to serve for the remainder of 2024.

Committee Member Zierden nominated Committee Member Arne to serve as Committee chair. In response, Committee Member Arne Accepted.

Committee Member Toft nominated Committee Member Zierden to serve. In response, Committee Member Zierden declined noting personal commitments would not allow her to serve for another year.

Committee Member Trottier seconded the nomination of Committee Member Arne.

MOTION ZIERDEN/TROTTIER TO APPOINT COMMITTEE MEMBER GAIL ARNE AS CHAIR OF THE PARKS AND RECREATION COMMITTEE FOR THE 2024 CALENDAR YEAR, MOTION CARRIED 4-2 WITH COMMITTEE MEMBERS TOFT AND MCKELLAR OPPOSING.

Chair Arne nominated Committee Member Deanne Trottier to serve as Vice Chair. Committee Member Trottier declined.

Committee Member Toft nominated Committee Member Jim McKellar to serve as Vice Chair. Committee Member McKellar declined the nomination and nominated Committee Member Toft to serve as Vice Chair.

In response, Committee Member Zierden inquired if a Vice Chair was necessary for the functioning of the Committee. Administrator Chanski clarified, while the appointment is helpful, should they choose not to appoint a Vice Chair the Committee will need to appoint a presiding officer during any meeting the Chair is not present.

Committee Member Toft claimed he would be willing to serve as Vice Chair if the decision would move the meeting forward. Committee Member Zierden and Chair Arne noted, after clarification from Administrator Chanski, that such a motion lacked a second.

MOTION ZIERDEN/MCKELLAR TO NOT APPOINT A VICE CHAIR AND ELECT A PRESIDING OFFICER AT ANY METING THE CHAIR IS ABSENT IF THERE IS A NEED, MOTION CARRIED 6-0

Open Forum

Ms. Jeena Vermillion, address 32168 East Street, spoke regarding her support of the proposed Community Garden and presented information on the benefits of such a structure. These benefits included various health improvements mental and physical, an increase of healthy food consumption, and a decrease in "nature deprivation" among children. Additionally, she argued gardening provides increased food security, social connection, and an outlet for creativity which is priceless. She noted that while she has lived in Breezy Point for seven years it does not feel like a community to her and claimed she would be happy to participate.

Ms. Darcy Pender, address 8890 Breezy Point Drive, also spoke regarding the Community Garden noting there is no space in the condominium she lives in to maintain a garden. Furthermore, she noted she doesn't understand why it hasn't been built as everyone supports it and it should be a simple issue to resolve for the Committee.

Chair Arne asked how much the garden Ms. Pender currently has at Pine River costs. She explained the cost was nominal at \$10 for a 15 by 15 plot while the raised plots were \$15 each. She also noted the Pine River Garden has regular workdays where people care for the plots, and it has grown substantially. Finally, Ms. Pender explained she was aware of bonds and grants the City could apply for to assist in funding the Garden should the Committee choose to pursue its construction.

Ms. Valarie Wallin, address 31894 Blue Ridge Drive, spoke regarding the City's Disc Golf Course rules claiming they need to consider "known concerns" surrounding the course.

Chair Arne took the opportunity to explain to Ms. Wallin that the Committee has already heard her concerns surrounding the Disc Golf Course as she has spoken during open forum several times. Additionally, she explained someone has come before the Committee at every single meeting and claimed the Committee doesn't need to "hear all of that again."

In response, Committee Member Toft noted he would like to hear from Ms. Wallin explaining he would have requested she be part of the agenda otherwise. In response Chair Arne noted Ms. Wallin's comments needed to be limited to the permit, which they could not be, as Ms. Wallin cannot know what is on the permit as the Committee had not discussed the matter.

Ms. Wallin disagreed with Chair Arne's analysis noting the City's stance in the past has been to allow people to speak in Open Forum regarding any topic of relevance to Parks and Recreation. Administrator Chanski agreed noting the Committee had already allowed residents to speak on the Community Garden, an issue also on the agenda, which would set a standard allowing Ms. Wallin to continue with her comments.

Ms. Wallin continued explaining, while she was not trying to be oppositional, she lives on the Disc Golf Course and the Parks and Recreation Committee had not heard her experience. In response Chair Arne noted she had heard her speak at previous meetings "quiet extensively." Ms. Wallin explained the Committee had not heard from her since the City approved the Disc Golf Course, against her wishes, and corrected for the initial lack of public comment and participation. Furthermore, she claimed it was irrelevant as the City chose to move forward with the expansion on its land, which was not her decision, and claimed there are known concerns that need to be addressed as a part of their work plan moving forward.

Ms. Wallin requested the Committee consider making rules that protect all users of the Recreation Area, not just Disc Golf players, as it is a multi-purpose area. Additionally, she noted any rules the Committee creates need to be designed so local law enforcement can properly enforce them which has proven difficult. More specifically, Ms. Wallin's concerns include smoking and vaping, alcohol consumption, noise, and multi-use facility safety.

On the topic of safety, Ms. Wallin noted her concerns regarding weapons on the course as she has a case out of Saint Cloud with a Disc Golfer who played the City's Disc Golf Course. On March 2, 2024, according to UDisc, the individual was convicted of leaving a loaded weapon lying on the ground near a tee box. The individual in question's name was reported as Alex Schneider, online handle MVPShotCaller, and claimed the cases number is 73 CR-23-6106, State of Minnesota v. Alex Kimman Schneider. Ms. Wallin then read the case report into the record for the Committee.

Finally, Ms. Wallin asked the Committee to genuinely consider such concerns in their conversations and consider the rules and play rates of other similar municipalities across the state.

Committee Member McKellar explained he had questions regarding the noise at the course and asked what Ms. Wallin's remedy might be. Ms. Wallin claimed she did not have a solution to that aside from allowing the foliage to grow back in as the topography of the course allows noise to easily travel. McKellar agreed noting the Parks and Recreation Committee intended to allow for that to happen but explained it would take some time.

Additionally, Committee Member McKellar noted while memberships and passes like what other Cities employ would be helpful, the City lacks the ability to enforce those regulations at current staffing levels. Ms. Wallin explained her assumption is that most other City's have an attendant regulating those matters.

Committee Member Toft noted, while the Committee may not have the ability to resolve these issues, the course was installed at their recommendation. As such, he is not surprised problems are occurring as no one is willing to take responsibility for the course. In response, Committee Member McKellar noted you can hear rude conduct in any public space and the City should not attempt to police every instance of such behavior.

Committee Member Trottier claimed a use pass may work as the MN Department of Natural Resources (DNR) handles state ski paths in a similar manner. Ms. Wallin agreed such a system could be practical and viable within the City.

Committee Member Arne noted regular Disc Golf players utilize UDisc which tracks play and location, and most do not carry weapons with them. In response, Ms. Wallin noted the individual in question is a regular player and, while his behavior may be anomalous, it is of concern. Additionally, she noted if the City does intend to utilize UDisc to track player counts and information it could open the City to potential litigation.

Committee Member Williams requested Ms. Wallin clarify why exactly she believes people having to pay to use the Disc Golf Course would stop them from carrying weapons. Ms. Wallin explained that was not her intention instead noting she just wanted to bring the matter to the Committee's attention. Instead, she reiterated her suggestion the Committee design their rules so local law enforcement can uphold them properly.

Finally, Committee Member Williams asked Administrator Chanski if the City has any regulations regarding weapons on City property currently. Administrator Chanski explained while chapter 131 of the City Code of Ordinances does mention firearms the language allows individuals to carry so long as they have a state issued carry permit.

Approval of Minutes

MOTION WILLIAMS/TOFT TO APPROVE MINUTES FROM THE THURSDAY, JANUARY 11, 2024, PARKS AND RECREATION COMMITTEE MEETING AS PROPOSED, MOTION CARRIED 6-0

Paul Bunyan Scenic Byway Presentation Update

Chair Arne explained the Paul Bunyan Scenic Byway attended the Monday, April 1, Regular City Council Meeting and requested the Committee contact the Scenic Byway to update the City's information. Committee Member Trottier volunteered to contact the Scenic Byway and work with them to provide feedback.

City Council Direction on Disc Golf Course

Administrator Chanski explained the directives attached to the agenda had several items staff thought the Committee might like to provide direction on. As such, he asked the

Committee if they would like to be involved in the implementation process or if they would prefer staff implement the directives at their own discretion.

Committee Member Williams requested the City Administrator clarify which items required input from the Committee. Administrator Chanski clarified while the first 12 items on the list were nonnegotiable directives, the Committee could be involved in the design of specific items such as signs. Additionally, items such as the hours of play and/or further changes to City Ordinances would require input from the Committee.

Committee Member toft noted he would prefer the portable restroom meant to be placed at hole 10 instead be placed at hole 13. Public Works Supervisor Joe Zierden explained the location was selected for ease of access noting he would be willing to explore alternate locations if the Committee so desires.

Moving on, the Committee reviewed the relevant list of directives resulting in the following actions:

- MOTION ZIERDEN/MCKELLAR TO PLACE SILENCERS ON ALL DISC GOLF TARGETS THROUGHOUT BOTH COURSES, MOTION CARRIED 6-0.
- The Committee as a body agreed to place the residential area signs as directed by City Council along property lines and have staff execute without further comment.
- Public Works Supervisor Zierden will investigate placing the portable restroom on the west side of the course.
- Staff will perform additional research on the applicability of bans, fines, or tickets for the Recreation Area on individuals who violate course and/or park rules.
- Hours of operation for the Recreation Area will be the same as hours of operation for the Disc Golf Courses.
- The Breezy Point Police Department should continue to patrol and enforce park rules at the Recreation Area as time allows.

Committee Member Trottier requested clarification on the location and maintenance of the courses trash cans. Public Works Supervisor Zierden clarified trash cans on the course are maintained by staff but noted more could be placed if the committee so desired.

Committee Member Zierden inquired into the costs associated with placing a trash receptacle at every other hole. Public Works Supervisor Zierden explained the City would need 18 trash cans which would cost roughly \$2,000.

MOTION ZIERDEN/MCKELLAR TO PURCHASE 18 TRASH CANS TO REPLACE AND EXPAND THE NUMBER OF TRASH CANS CURRENTLY ON COURSE, MOTION CARRIED 6-0.

Chair Arne claimed she would like an update on the status of the renumbering of the course's holes and the construction of a path between the two separate courses. Public Works Supervisor Zierden explained, while it would be time consuming, it should be simple as the Public Works Department has pre planned most of the changes. City Administrator Chanski recommended these changes be delayed until 2025.

Finally, Chair Arne recommended the rest of the items the Committee have yet to discuss be brought to a workshop later.

Disc Golf Course Event Permit

City Administrator Chanski and ACA Eick walked the Committee through discussion on the history and current form of the event permit and took comments on the changes they would like to see. Changes the committee agreed to implement included:

- Shortening the permit down to a two-page document. Preferably into a one-page document if possible.
- Removal of the site plan documentation requirement that was to be submitted alongside the application.
- Altering the permit to separate reservation of the two Courses and restricting the ability of applicants to reserve only one course per day at a time.
- Clarify and condense elements of section A to allow for applicants to better specify reservation dates, times, and locations.
- Limit the ability of vendors operating on the course to perform operations only in the designated recreation area parking lot.
- Removal or restructuring of miscellaneous sections throughout the permit including sections B, C, E, F, and G.
- Directed staff to explore the possibility of banning weapons on all City property, updating the permit to reflect this, and updating the City's Code of Ordinances.
- Begin posting reservation notices for public amenities owned by the City to the City's website.

MOTION ARNE/TOFT TO SEND A RECCOMENDATION TO COUNCIL TO PASS AN ORDINANCE BANNING WEAPONS ON ALL CITY PARKS AND PROPERTIES PENDING REVIEW BY THE CITY'S ATTORNEY, MOTION CARRIED 6-0.

MOTION ARNE/WILLIAMS TO PUBLISH TOURNAMENT RESERVATION INFORMATION ON THE CITY'S WEBSITE CALENDAR PENDING COUNCIL APPROVAL, MOTION CARRIED 5-1 WITH COMMITTEE MEMBER ZIERDEN OPPOSING.

Finally, the Committee directed staff to implement the above listed changes, send to all members as a courtesy, and forward the amended permit to City Council at their next Regular Meeting with direction to not return the document to the Parks and Recreation Committee again.

Parks and Recreation Master Plan

ACA Eick walked the Committee through the updated City of Breezy Point Parks and Recreation Master Plan and requested comments on the final version. Committee discussion resulted in several changes to the plan including:

- Removal of the Community Center site plans previously included in the Master plan at the recommendation of City Administrator Chanski due to lack of relevance.
- Removal of all references to Ex-Officio members and council liaisons from the plan and update the membership page to remove Committee Member Toft's name. The

rest of the Committee did not consent to this change despite the fact Committee Member Toft noted he was “vehemently against it.”

- Specifically, Committee Member Toft requested his name be removed from the Parks and Recreation Master Plan as he is “so against this community center that he doesn’t want anyone thinking he has anything positive to say about it [or to think that he tried] to push this through.”
- Chair Arne contested this notion claiming he “can’t just be a ghost” as he has had input into other areas of the master plan and inquired why he was on the Committee at all if that was the case. Committee Member Toft agreed noting he had similar thoughts, especially given that Chair Arne had been appointed to her position, but intended to move forward from this topic.
- Scheduling of an Open House for Thursday, April 25th, from 5:00 PM to 6:00 PM to discuss with and take comments on the Master Plan from the public.

MOTION TROTTIER/MCKELLAR TO APPROVE THE MASTER PLAN WITH THE EXCEPTION OF UPDATING THE COMMITTEE LIST AND REMOVAL OF PAGES 54 – 58 AND TO SCHEDULE AN OPEN HOUSE FOR THE PUBLIC TO REVIEW THE PARKS AND RECREATION MASTER PLAN ON THURSDAY, APRIL 25, FROM 5:00 PM TO 6:00 PM, MOTION CARRIED 5-1 WITH COMMITTEE MEMBER TOFT OPPOSING.

Disc Golf Course Naming Contest

The Committee discussed the submitted options collected by staff and agreed the submissions made by Maxine Dullum, Monarch Trail (legacy course) and Agate Pass (new course), were the winners. Additionally, the Committee requested staff invite the winner to the next Parks and Recreation Meeting scheduled for Thursday, May 9, to receive their prize and congratulate them on their victory.

MOTION MCKELLAR/ARNE TO RENAME THE CITY’S DISC GOLF COURSES TO MONARCH TRAIL AND AGATE PASS RESPECTIVELY AND SEND TO CITY COUNCIL FOR FINAL APPROVAL, MOTION CARRIED 5-1 WITH COMMITTEE MEMBER TOFT OPPOSING.

Recreation Area Sledding Hill and Snowshoe Trail

MOTION MCKELLAR/ARNE TO TABLE THIS ITEM TO THE NEXT PARKS AND RECREATION COMMITTEE MEETING SCHEDULED FOR THURSDAY, MAY 9, AT 5:00 PM, MOTION CARRIED 5-0.

Community Garden Update

Ms. Sandy Logelin, address 31694 Ranchette Drive, presented an update to the Committee regarding her presentation to the City Council on the Community Garden. She requested that whenever the Committee is ready to address the Community Garden, they make it a priority to designate a location for the garden prior to crafting a recommendation to Council.

Committee Member Williams requested City Administrator Chanski briefly present a background of the history of the Community Garden to the Committee. Upon hearing that history Committee Member Zierden noted she would like to see some additional feasibility

information on the Garden as they finalize the Master Plan. Committee Member Arne noted her desire to specify a location for the Garden ahead of any other decision.

City Administrator Chanski claimed if the Committee desired to move forward with developing the Community Garden as outlined in their draft Master Plan staff would appreciate a motion as such. Committee Member McKellar agreed noting his belief the Committee had considered the issue long enough to move forward.

Committee Member Williams requested further information on what exactly occurs if a person abandons a plot or fails to maintain their plot. Specifically, she noted her concern the City may have to take on the responsibility of maintaining the Garden which would incur additional costs. Ms. Logelin assured her those costs would be negligible as they are in the surrounding municipalities Community Gardens.

Committee Member McKellar requested clarification on where the Garden's water and electricity services would come from. Chair Arne responded explaining preliminary planning had already been completed by Public Works Supervisor Zierden. Committee Member McKellar noted so long as Public Works Supervisor Zierden had looked at the items, and believed them to be feasible, he was willing to make a motion to accept.

MOTION MCKELLAR/ZIERDEN TO DIRECT STAFF TO FINALIZE ALL EXPLORATORY RESEARCH ON THE COMMUNITY GARDEN AND BRING BACK INFORMATION TO THE MAY PARKS AND RECREATION COMMITTEE MEETING WITH THE INTENTION OF APPROVING A RECOMMENDATION AND SENDING TO CITY COUNCIL FOR FINAL APPROVAL IN JUNE, MOTION CARRIED 5-0.

Committee Member Williams requested clarification on whether the City had to place the Garden on a currently owned lot or if the City could purchase a surrounding lot. City Administrator Chanski clarified the City had engaged the surrounding property owners, but none had shown interest in selling their lots. Committee Members Zierden and McKellar noted that analysis was consistent with their memory. Chair Arne noted this was something the Committee could explore in the future if there was need.

Staff Reports

ACA Eick briefly mentioned the first edition of the Breezy Brief: Bulletin was scheduled to be mailed by the end of the week. City Administrator Chanski noted this mailer was different from the monthly e-newsletter as it is designed as a quarterly mailer.

City Administrator Chanski explained the new directional signs requested by the Committee for the Recreation Area had been approved by the County for installation along County Road 11 and are currently on order.

Committee Reports

Committee Member McKellar explained he, as a member of the Lions Club, had met with the Governor of the district regarding grant funds to install a playground either in the

City's Recreation Area or somewhere close by. The only caveat being the Lions Club would require recognition for their support of the new play area.

Adjourn

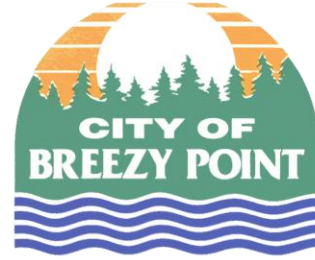
MOTION ARNE/MCKELLAR TO ADJOURN, MOTION CARRIED 5-0.

Meeting adjourned at 8:21 p.m.

Submitted by Daniel Eick, Assistant City Administrator

DRAFT

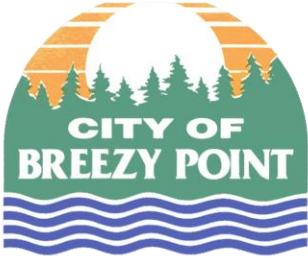
TO: Parks & Recreation Committee
FROM: Daniel Eick, Assistant City Administrator
RE: Parks and Recreation Workshop Schedule
DATE: May 6, 2024



Background

During their Thursday, April 11, regular meeting the City of Breezy Point Parks and Recreation Committee briefly discussed scheduling dates, times, and topics for consideration at future Parks and Recreation Workshops. If the Committee wishes to schedule workshops in addition to their regular meetings staff request the matter be discussed further to set appropriate expectations.

TO: Parks & Recreation Committee
FROM: Daniel Eick, Assistant City Administrator
RE: Community Garden Ad Hoc Committee
DATE: April 25, 2024



Summary

Committee Member Williams has requested the Committee discuss the creation of an Ad Hoc Community Garden Committee to advise the City Council in place of the Parks and Recreation Committee. Duties of this Ad Hoc Committee may include:

- Managing and reviewing development of the proposed Community Garden directly with the City Council.
- Creating and outlining responsibilities of organizations, interested parties, and individuals involved in operating the Community Garden.
- Conducting regular public meetings to discuss, develop, and enhance the Community Garden post construction.

Additionally, Committee Member Williams has requested the Committee consider a recommendation to Council to fund the Community Garden separately from the Parks and Recreation departments budget.

TO: Park and Recreation Committee
 FROM: Joe Zierden, Public Works Supervisor
 RE: Community Garden Estimate
 DATE: May 9, 2024



Background:

The attached estimate would cover the proposed community garden measuring 75' x 250'.

- 650' lineal feet of chain link fence, 6' feet high, 1 - 8' foot gate, 2 - 3' gates
- 36 - 10' x 20' plots
- 14 - 5'x10' raised gardens constructed green treat 4x4 measuring 2.5' tall
- 10-12 inches topsoil per plot
- Water availability, bored to existing well, 6 to 12 hose stands
- Mulch covering all areas that are not plots
- Benches, wheelbarrows, 60 plot markers, 1 large rules sign, 1 compost bin, 1 yard waste bin

Construction would take approximately 1 week of uninterrupted work, although it would most likely phased over a longer time period of a month. Total cost would be approximately **\$50,835.10**. The city does have a large stockpile of mulch that could significantly reduce the cost, but availability is not guaranteed.

	Budget	Estimated Quantities
Topsoil	5691.39	244 yards @ 24.50 yard
Fencing	16975	650', 6' high, 1 - 8 foot gates, 2 - 3' gates
Mulch	8000	400 yards @ 20.00 yard
Raised Bed	6453	13 - 5x10 green treat 4x4, 2.5 feet high
Water Supply	5295	353' @ \$15 per foot bored line to city hall
Compost Bin	1000	
Yard Waste	1000	
4 Benches	1700	
2	300	
Wheelbarrows		
Plot Markers	1000	60 plot markers
Rules Sign	1000	
Contingency	2,420.71	5%
Total	50835.1	

TO: Parks and Recreation Committee
FROM: Daniel Eick, Assistant City Administrator
RE: Parks and Recreation Master Plan
DATE: May 6, 2024



Summary

During their Thursday, April 11, Regular Meeting the Parks and Recreation Committee reviewed and approved a basic work schedule to finalize their Master Plan. As a part of that schedule, staff were directed to hold an Open House on Thursday, April 25, to collect public comment on the Master Plan. Seeing as no public comments were received during that Open House staff believe it appropriate to send the document to the City Council for final review and approval.

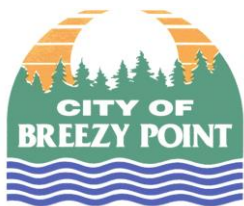
Committee Action

Staff recommend the Committee approve the attached final version of the City of Breezy Point Parks and Recreation Master Plan and send the document to the City Council for final approval.



City of Breezy Point

***PARKS AND RECREATION
MASTER PLAN***



May 6, 2024

**City of Breezy Point
Parks and Recreation Committee
2024**

Adopted Thursday, May 9, 2024

**City of Breezy Point
City Council
2024**

Adopted Monday, June 3, 2024

*City of Breezy Point
8319 County Road 11
Breezy Point, Minnesota 56472
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Table of Contents

Section 1: Plan Elements

Mission Statement of the Parks and Recreation Committee	5
Objectives of the Parks, Trails, and Open Space Master Plan	5
History and Development of the Parks, Trails, and Open Space Master Plan	5
Timeline of Regular Events	6

Section 2: Operational Goals

Maintenance Priorities	7
Communications Priorities	7

Section 3: Parks and Recreation Spaces

City Parkland

• Park 1: Breezy Point Drive Park	8
• Park 2: City Hall Park	8
• Park 3: City Beach	9
• Park 4: Boat Launch	10
• Park 5: Channel Park Fishing Dock	11
• Park 6: Breezy Point Disc Golf Course & Recreation Area	11

City Trails

• Trail 1: Four Seasons Trail	12
• Trail 2: City Hall Trail	13

Section 4: Future Planning

• City Trail System Expansions	14
• City Natural Play Area	14
• City Natural Dog Park	14

- Breezy Point Community Garden 14
- City Community Center 15

Section 5: Appendices

- A: Map of Current Parks and Recreational Spaces 16
- B: Criteria and Committee Assessment of City Parkland 17
- C: Draft Community Garden Guidelines and Planning 19
- D: Community Center Feasibility Study 27

Section 1: Plan Elements

Mission Statement of the Parks and Recreation Committee

The City of Breezy Point Parks and Recreation Committee seeks to acquire and preserve natural environmental areas with green spaces and provide recreational opportunities that positively impact the health of our citizens, the broader City economy, and quality of life.

The Objective of the Parks, Trails, and Open Space Master Plan

The City of Breezy Point Parks and Recreation Committee seeks to ensure existing park and recreational opportunities serve the residents of Breezy Point today and into the future. As such, this plan will create a framework to achieve this goal and ensure the community secures sufficient and appropriate land to:

- Create Open spaces and trails that meet the needs of all members of the community.
- Maintain and implement the City's Parks and Recreation Capital Improvement Plan (CIP).
- Develop high quality parkland and community locations with a focus on welcoming amenities.
- Communicate and promote the use of parkland to enhance its use as a community building tool.
- Identify missing links between Parks, Trails, and destinations within the City to expand the system.

This document refines and implements general direction established throughout the City of Breezy Point Comprehensive Plan to guide park and recreation development. As the City grows, the Committee should strive to make budgetary recommendations that responsibly reflect this growth. Members believe these goals will allow future Committees and residents to continue:

“Increasing the amount of land devoted to parks and public open space, whether for recreation or environmental protection, extending and improving the trail corridor system, and improving public access to the lakes.” (City of Breezy Point: Parks, Trails, and Open Space Master Plan, 2011)

The City of Breezy Point Parks and Recreation Committee believes that citizens of Breezy Point desire a community which protects and preserves its natural asset features, recreation, and water quality. The development of parks, trails, and open space can serve as an investment in the future well-being of individuals and groups when handled responsibly. As such, the committee will strive to contribute to the attractiveness and viability of the City while recommending the City use its monetary resources in a responsible and cohesive manner for the long term.

This Master Plan is a living document which the Committee intends to review every 5 years to evaluate and refine demographic, recreational, or financial trends that evolve over time. The Parks and Recreation Committee can alter this plan at any time to reflect changes in the City's Comprehensive Plan accordingly.

History and Development of the Parks, Trails, and Open Space Master Plan

In 2011 the City of Breezy Point Parks and Recreation Committee drafted the City's original Parks, Trails, and Open Space Master Plan utilizing information gathered throughout the 2010 Comprehensive Planning process. This process included:

- A review of planned future land use development in long term planning.
- A review of the 2010 community survey and presentation of relevant data.
- A review of all currently owned parkland, trails, and open spaces within the City.
- A review of the standing parkland dedication formulas and their associated financial costs.
- A review of all goals, strategies, and policies associated with parkland development.

Core considerations of the original plan were developed throughout several Citizen Brainstorming Sessions. From these sessions the Parks and Recreation Committee learned people chose to live in Breezy Point primarily for its location, natural features, and quiet community. Following from this the Committee tasked itself with sustaining these features by:

- Expanding the City’s Park and Trail systems where necessary and possible to create an interconnected accessible recreation network throughout the City. Previous expansions have focused upon the acquisition of tax forfeit properties throughout the City.
- Preserving the City’s feel of clean lakes, trees, wildlife, and general green space or nature as a draw for tourism in recreational activities pursuant with the City’s Comprehensive Plan. Previous land use planning and development has focused on this broad goal.
- Improving said spaces with green and/or nature focused amenities, such as trails and paths, while maintaining open water access through the City beach. Previous improvements have focused on maintaining access opportunities for community members regardless of age or location.
- Allowing for the unique character of Breezy Point to thrive by further developing the City’s recreational facilities and opportunities. Previously discussed improvements included a community center, community garden, public swimming pool, fitness center, and trail system expansions.

Timeline of Regular Events

A timeline of events relevant to the Parks and Recreation Committee is included below. While not all items on this list require committee action some may be of general interest to members.

<i>Event</i>	<i>Date</i>
<i>Property Acquisition</i>	January
<i>Committee Tax Forfeiture Lot Review</i>	April – May
<i>Budget Calendar Approval</i>	June
<i>Parks and Recreation Budget Approval</i>	June – July
<i>City Council Budget Workshops</i>	July – August
<i>Preliminary Budget Approval</i>	September
<i>Final Budget Approval</i>	December

Section 2: Operational Goals

The below section of the City of Breezy Point Parks, Trails, and Open Space Master Plan is dedicated to outlining the operational goals of City Staff as directed by the Parks and Recreation Committee. City staff will utilize this section to guide priorities in maintenance and communications of day-to-day operations. Additionally, the Parks and Recreation Committee will work to enforce all City ordinances to maintain the lands natural environment and character where applicable.

It should be noted, however, while the Committee is empowered to make operational requests of City Staff final approval of any initiative listed here is dependent upon a formal vote of the City of Breezy Point City Council.

Maintenance Priorities

A key priority for ongoing facility maintenance of any kind consists of the creation, maintenance, and perpetual review of a Capital Improvement Plan (CIP). Historically, the Parks and Recreation Committee has maintained a Parks and Recreation CIP at the approval of the City Council. CIP's generally have a five-to-ten-year revitalization cycle.

The Parks and Recreation Committee recommends the following general objectives for the ongoing maintenance of City Parklands and Trails as they relate to the Parks and Recreation CIP:

- Maintain and rehabilitate existing facilities in accordance with the planned use established by the City of Breezy Point Parks and Recreation Committee and City Council.
- Manage all procedures with the intent to preserve or enhance the City's natural environment.
- Assure residents of the best possible recreational experience, while bearing budgets and resources in mind, by:
 - Attending and upkeeping the orderliness, cleanliness, and safety of recreational facilities.
 - Rehabilitating and landscaping recreational facilities based upon changing conditions.
 - Replacing worn or obsolete equipment and facilities as needed.

Communications Priorities

The Parks and Recreation Committee recommends the following objectives be prioritized in the City's marketing and public relations efforts:

- Enhance and support the development of the City's recreational facilities by working with the community to prioritize desired improvements.
- Foster a sense of ownership and community for recreational facilities by working with local organizations to develop and donate critical materials to City Parks.
- Encourage the use of said recreational facilities by residents and visitors and develop a formal dedication and/or community involvement recognition process.
- Ensure the City's general communications platforms such as signage, the City website, and social media platforms are up to date and communicating relevant information.

Section 3: Parks and Recreation Spaces

The below section of the City of Breezy Point Parks and Recreation Master Plan provides a description, inventory, and future plan for parks and trails currently owned by the City. Proposed improvements and use recommendations were developed by the City of Breezy Point Parks and Recreation Committee throughout several Workshops held in 2023.

From those workshops, the Parks and Recreation Committee noted a desire to prioritize interconnectivity among City parks, trails, and the wider recreational network. As such City staff, where applicable, will work to identify properties that could potentially enhance interconnectivity between trails, parks, or open spaces within the Committee's jurisdiction.

Finally, a park assessment was completed by members of the Parks and Recreation Committee in the 2011 Master Plan. The criteria for those assessments, and their impact on current recommendations, are identified in Appendix B.

For further information on the criteria for those assessments, their development, or a history of planned recommendations please refer to the City of Breezy Point Comprehensive Plan available on the City's website at <https://www.breezypointmn.gov/planning-zoning/page/comprehensive-plan>.

City Parkland

Park 1: Breezy Point Drive Park



Property Assessment:

The Breezy Point Drive Park is a small play area located in the southeast section of the City between Breezy Point Drive and Breezy Point Blvd. The park currently includes a jungle gym, swing set, slide, porch swing, bouncy ride, and two picnic tables. The grounds are covered in sand with a grass rim with little to no tree coverage. This park is a walkable location with limited parking only available on the adjacent streets.

Proposed Improvements:

- Maintain property in good condition.
- Add garbage can to location if necessary.
- Add 1 to 2 additional pieces of simple play equipment.
- Add additional tree or foliage coverage to improve available shade.
- Update signage to better reflect City naming conventions and property usage.

Park 2: City Hall Park



Property Assessment:

City Hall Park is located adjacent to City Hall on the main campus located at 8319 County Road 11. The park currently includes a well-equipped playground, basketball court, one-third mile walking path, a flower

garden, two pavilions with picnic tables, several benches, and a ball field. Restroom facilities are provided adjacent to City Hall where two parking lots are available.

The playground is covered with an engineered wood fiber surface and most of the turf is irrigated with ample tree coverage available. The City owns approximately 15 acres of land surrounding the park which could provide sufficient room for planned expansions.

Proposed Improvements:

As noted in this plan, the City of Breezy Point City Park serves as a central location as well as a municipal campus for City services. As such, several improvements are under consideration for the greater campus area. These improvements include:

- Install a bike rack next to City Hall.
- Maintain and add additional harmony park instruments.
- Update signage to better reflect City naming conventions and property usage.
- Construct a community garden. Further information on this project can be found in the Future Planning section and Appendices of this document.
- The creation or installation of an Ice Rink, and an associated Warming House, next to City Hall. This Ice Rink could take the form of a more permanent installation, where space allows, but could also be an outdoor seasonally flooded rink.
- Expansion of the current trail pathway surrounding City Hall grounds to lengthen travel time and improve the overall experience. Should the City Council choose to move forward with the construction of a new City Hall, Staff should keep the design and location in mind during planning.
- Explore the possibility of expanding the Park's current outdoor restrooms next to City Hall to be open year-round and host additional stalls. Furthermore, staff should explore the possibility of modernizing and streamlining the design should the need arise in the future.
- Finally, the City should consider installing pickleball courts at the current City Park campus. Should this item be selected for construction or planning, staff should consider neighboring municipalities projects to aid in design.

Park 3: City Beach



Property Assessment:

The City Beach is a roughly 7,000 square foot space consisting mostly of sand and loose rock along Pelican Lake. The Beach is located on Sand Beach Drive and contains roughly 215 feet of lake frontage. Public benches and a portable toilet are provided on site. Buoys are utilized in the water to designate the safe swimming area as no on duty lifeguard is provided by the City. Tree coverage is limited, and parking is provided solely on the adjacent street.

Proposed Improvements:

The Parks and Recreation Committee mentioned several improvements they would like to see planned for the City's public beach. These improvements include but are not limited to:

- Update signage to better reflect City naming conventions and property usage.
- Explore the possibility of installing better access ramps, improving access staircases, or adjusting the beach approach to make entering the water easier.
- Redesigning or planning an update to the beaches design to ensure ADA compliance and disability access. While such compliance has been a noted desire for all City parks, the committee specifically mentioned the Beach as a primary target for improvement.
- Explore the possibility of purchasing properties, specifically waterfront properties, adjacent to the beach to expand the parks footprint. Additional beachfront may improve user experience and encourage better public maintenance of the property.

Finally, the Committee voiced a desire to explore substantial improvements or repairs to the beach's current shoreline riprap. While the current riprap has served its purpose, the committee noted improvements could be made to the systems function and aesthetic.

Park 4: Boat Launch



Property Assessment:

The Boat Launch is a small area located by the intersection of North Lakeview Drive and North Drive containing roughly 66 feet of frontage along Pelican Lake. This facility provides the only City owned boat access to the lake and consists of a slanted boat launch with a dock along the side.

Parking is limited to one side of the roadway leading up to the launch area. Overflow parking is provided in a half-acre parking area located at Breezy Point City Hall Park adjacent to the ball field.

Proposed Improvements:

- Consider the addition of a portable toilet to the facility.
- Maintain and preserve the current boat launch and associated dock.
- Update signage to better reflect City naming conventions and property usage.

Park 5: Channel Park Fishing Dock

**Image credit: Google Maps (Pam Johnson) -
<https://www.google.com/maps/contrib/105959868023254451036/photos/@46.587675,-94.2104109,17z/data=!4m3!8m2!3m1!1e1?entry=ttu>*

Property Assessment:

The Channel Park Fishing Dock is a small area located at 8982 Breezy Point Drive containing roughly 515 feet of frontage along the Waldenheim Channel. The facility consists of the dock itself, two available benches, and a trash can for public use. Parking is available on street along the shoulder of Breezy Point Drive directly south of the dock.

Proposed Improvements:

- Maintain and preserve current dock area and park.
- Consider the addition of picnic table and/or seating area.
- Continue to spray for aquatic weeds as needed in front of dock.
- Update signage to better reflect City naming conventions and property usage.

Park 6: Breezy Point Disc Golf Course & Recreation Area

Property Assessment:

The Breezy Point Disc Golf Course & Recreation Area is a multi-use outdoor facility located between White Overlook Drive and Green Scene Drive. It contains the legacy Monarch Trail Disc Golf Course as well as the recently completed Agate Pass Disc Golf Course. The area supports a variety of year-round activities including snowshoeing, sledding, running/walking, and biking. Useable pathways are cleared and marked, and ample tree coverage is available as the area is heavily wooded.

Ten small garbage cans are spread throughout the facility placed at individual Disc Golf tee boxes with portable toilet's available during summer months. Off street parking spaces are available in a lot located at 7803 White Overlook Drive.

Proposed Improvements:

The City of Breezy Point Recreation Area is a largely unimproved multi-use outdoor facility that can support a variety of year-round activities. As such, the Parks and Recreation Committee identified several improvements for future consideration. These improvements include but are not limited to:

- Adding additional garbage cans throughout the recreation area as necessary.
- Consider dedicating an area adjacent to parking lot as a sledding hill and developing a signed and/or marked snowshoe trail.
- Improving signage, pathways, and reordering holes to improve walkability and flow throughout the courses. Another possibility is combining the two separate courses into one, or better connecting them, for future use.
- Consider the installation of peripheral structures such as playgrounds kiosks, shelters/pavilions, restrooms, or other support structures designed to enhance playability. Staff should keep in mind the multi-use nature of the facility in planning and organize additional structures accordingly.
- City staff should work to finalize rules and regulations for both Disc Golf Courses when able. Additionally, staff should work to develop or improve on site signage and clarify key information regarding area use and programming on social media and the City website.

Further information regarding specific improvements to the City's Recreation Area, implementation time frames, or associated costs can be found in the relevant section of the City of Breezy Point CIP.

City Trails**Trail 1: Four Seasons Trail**

**Image credit: Paul Bunyan Scenic Byway Association - <https://paulbunyan scenicbyway.org/photo-tour/breezy-point-four-seasons-trail>*

Property Assessment:

The Four Seasons Trail is a roughly two-mile multi-use grass surfaced trail designed to support a variety of all-season activities including walking, biking, cross-country skiing, and snowshoeing. No motorized vehicles are permitted on the trail and off-street parking is available in a lot east of Ranchette Drive off Winter Trail.

Proposed Improvements:

- Improve trailhead signage to clearly designate walkable paths and areas.
- Consider expanding trail network or enhancing access options where applicable.
- Consider improving parking lot off Winter Trail with gravel or non-permeable surface.
- Begin grooming trail during winter months to improve skiing and snowshoeing experiences.
- Maintain trail and all associated equipment to optimal state to preserve atmosphere and useability.

Trail 2: City Hall Trail



Property Assessment:

The City Hall Trail is a one-third mile trail surrounding the Breezy Point City Park grounds next to City Hall. The trail is hard surfaced and provides excellent opportunity for roller blading, bicycle riding, walking, or jogging throughout the year. Additionally, the trail serves as an amenity that greatly benefits both the City Park and City Hall itself.

The trail, though not compliant with the American with Disabilities Act (ADA) was created with handicapped or limited mobility usage in mind. Parking for the trail is available next to City Hall at 8319 County Road 11, Breezy Point, MN 56472.

Proposed Improvements:

- Consider connecting the trail to the Public Safety Building.
- Consider improving trail to be truly ADA complaint and fully accessible.
- Maintain the trail and all associated amenities such as flower plantings and benches.

Section 4: Future Planning

The below section of the City of Breezy Point Parks and Recreation Master Plan is dedicated to establishing basic long-range planning. Further information regarding project specifics, build timing, build locations, or associated costs are included in the Parks and Recreation section of the City of Breezy Point Capital Improvement Plan (CIP).

The below projects, presented in no particular order, were considered by the Parks and Recreation Committee during a public workshop held on Thursday, November 30, 2023. Inclusion of the below projects

is not a guarantee of the City's intent to pursue construction. The below section should be interpreted as an exploration of the possibilities and desires of the current Parks and Recreation Committee.

City Trail System Expansions

The City should consider expanding the current trail system to reflect future growth and interconnect City landmarks to create safe pedestrian travel corridors. Such landmarks could include neighborhoods, travel corridors, roadways, or high traffic buildings such as Eagle View Elementary, Breezy Point City Hall, or a future central shopping district.

City Natural Play Area

The City should explore the possibility of designing and constructing an outdoor natural play area focused on creative childhood play. The committee noted the area should include natural color palettes, natural theming, and safety equipment consistent with young ages. City staff should take a similar play area recently constructed by the Eagle View Elementary School into account when planning for a future design.

City Natural Dog Park

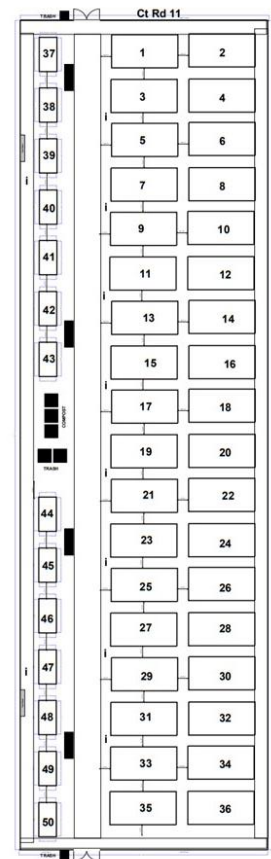
The City should explore to the possibility of securing a location where a fenced in dog park could be installed. The area would need to be large enough to accommodate several large domestic breed dogs running the length and socializing with other animals. Additionally, the location would need to be accessible enough for City staff to easily maintain throughout all seasons. Given the City's current available land, such a parcel may need to be purchased by the City to support this function.

Breezy Point Community Garden

The Breezy Point Community Garden would be designed as a welcoming outdoor facility focused on helping members of the community create a sustainable lifestyle through organic gardening. Draft guideline and planning information can be found attached to this document in appendix D. Previous designs have included the following:

- A fenced in outdoor facility including an irrigation system, a composting and mulching area, and 50 gardening plots. Several of these plots are planned to be disability accessible.
- Signage outlining rules, regulations, and permissible gardening methods. Designs submitted to the Parks and Recreation committee and City Council have focused on organic farming methods.
- As space is limited, gardening plots must be reserved for use between January 1st to April 1st of the calendar year. Reservations can be requested at City Hall and will be approved by the Parks and Recreation Committee on a yearly basis.

The Community Garden would only be open and accessible during the regular growing season. Plots would be reserved and ready for planting no later than June 5th and must be emptied and cleaned ahead of the winter season by October 17th of the calendar year.



City Community Center

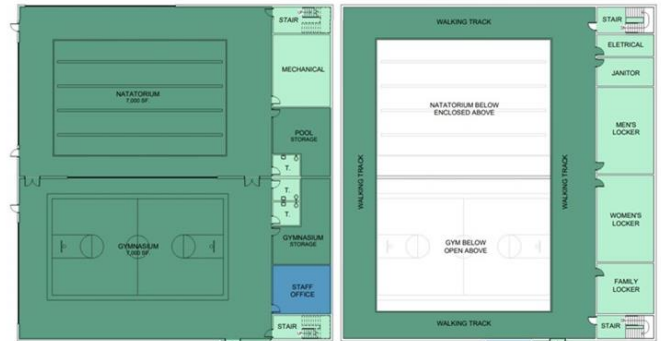
The City of Breezy Point Community Center is a proposed multi-use indoor recreation facility that has been a conceptual focus of the Committee for several years. In its current design, the facility would likely be constructed as a core amenity in City Park adjacent to City Hall. This position would best support staff ability to offer critical services and programs.

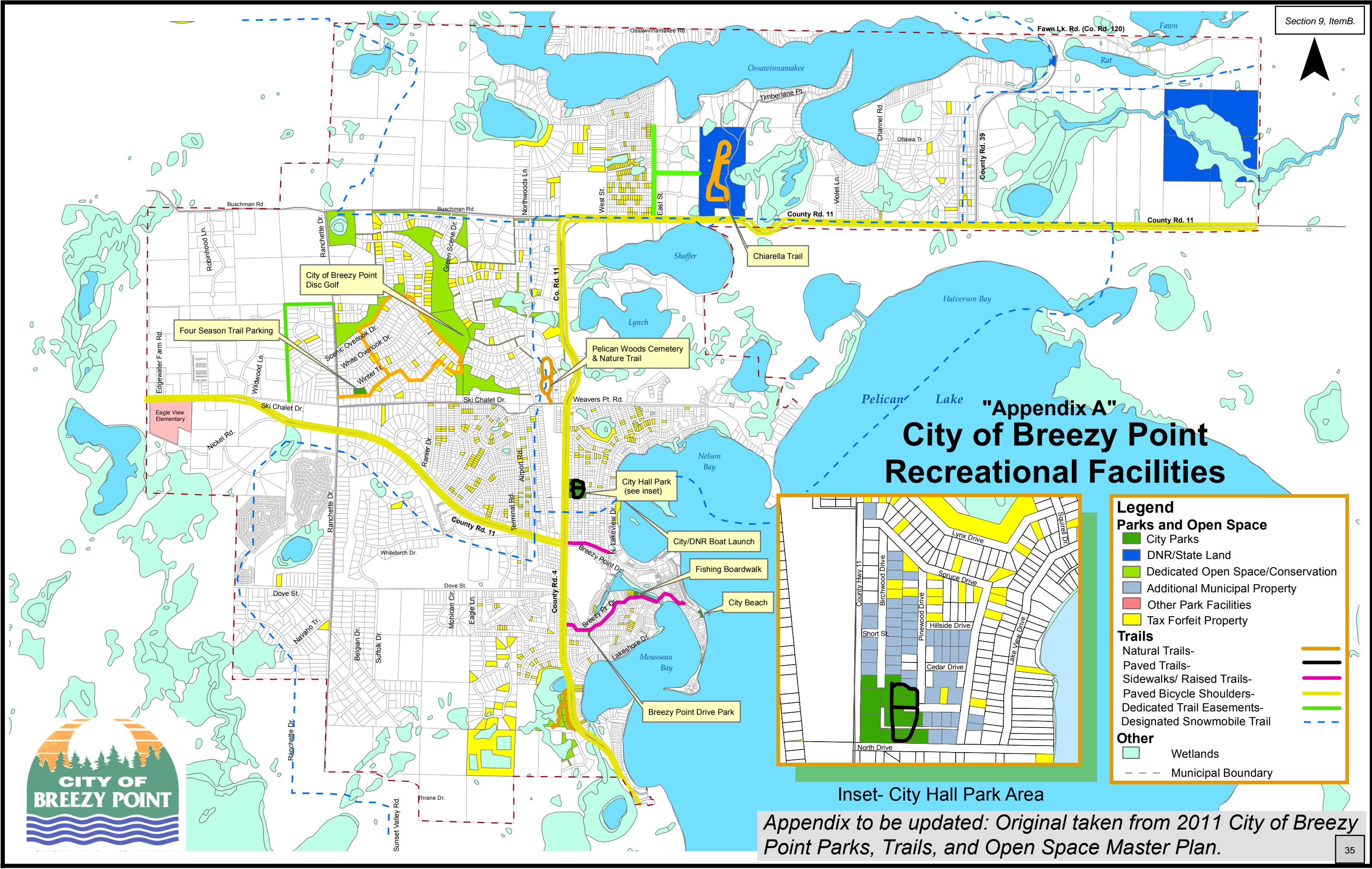
While the Community Center's conceptual design has gone through several renditions since its inception, facility amenities have generally included:

- Large congregation or meeting facilities including meeting rooms of various sizes, a kitchen or commercial food preparation area, and a library should the current library at City Hall prove insufficient in size.
- Fitness and recreation areas including an open gym, a weight room, an accessible indoor walking track, and available equipment to operate extensive activities. Current conceptual designs include a regulation basketball court that can be subdivided for other sports with adjacent locker rooms.
- An aquatic center, or natatorium, to include a full-size swimming pool with multiple lap lanes, a specific child play limited depth area, and general swimming equipment capable of supporting a variety of water based activities.

The community center conceptual design provided on this page was drafted by Widseth, at the request of the City Council, when they discussed the construction of a new City Hall in 2023. Additionally, the Community Center was mentioned as a potential developmental goal in the 2011 Parks, Trails, and Open Space Master Plan as well as the 2020 City of Breezy Point Comprehensive Plan. A copy of the 2021 Community Center Feasibility Study drafted by Widseth is attached to this document in appendix D.

City of Breezy Point Community Center *Conceptual Design*





"Appendix A" City of Breezy Point Recreational Facilities

Legend

Parks and Open Space

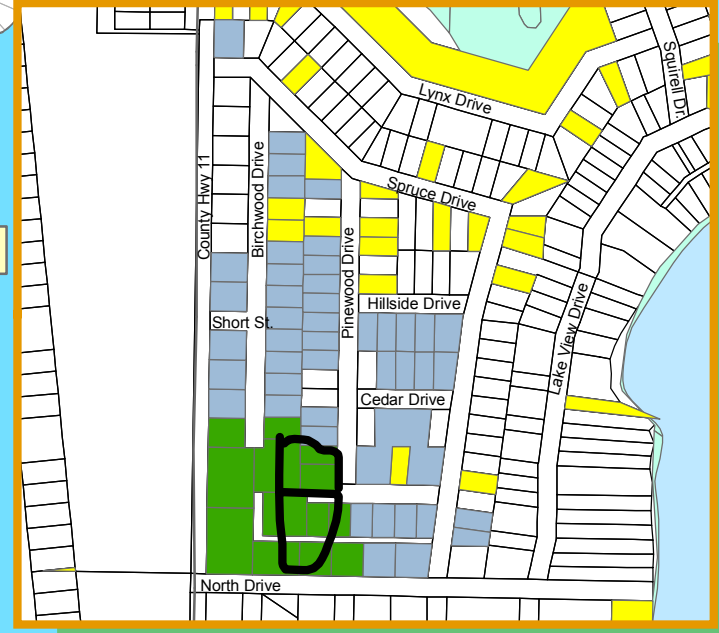
- City Parks
- DNR/State Land
- Dedicated Open Space/Conservation
- Additional Municipal Property
- Other Park Facilities
- Tax Forfeit Property

Trails

- Natural Trails-
- Paved Trails-
- Sidewalks/ Raised Trails-
- Paved Bicycle Shoulders-
- Dedicated Trail Easements-
- Designated Snowmobile Trail

Other

- Wetlands
- Municipal Boundary



Inset- City Hall Park Area

Appendix to be updated: Original taken from 2011 City of Breezy Point Parks, Trails, and Open Space Master Plan.



Original taken from 2011 City of Breezy Point Parks, Trails, and Open Space Master Plan

Turf Conditions

- NA - Not Applicable
- 0 - No Problems
- 1 - Turf is in good condition with some bare areas
- 2 - Turf has a few problems that need some work (aeration and over-seeding)
- 3 - Turf is in poor condition and needs renovation
- 4 - Turf is in very poor condition and should be completely redone

Irrigation Systems

- NA - Not Applicable
- 0 - No Problems
- 1 - System is in good condition with minor adjustment problems
- 2 - System is in fair condition, needs frequent work
- 3 - System doesn't do the job and needs to be expanded (poor coverage)
- 4 - System is in very poor condition or no system at all

Plantings & Trees

- 0 - No Problems
- 1 - Plantings/trees are in good condition with few minor problems
- 2 - Some bare areas that need additional plant materials
- 3 - Several areas have problems that need work
- 4 - Plantings/trees in very poor condition & should be completely renovated
- 5 - Condition of trees present dangerous safety situation

Drainage Systems

- 0 - No problems
- 2 - Some saturation/standing water- minor improvements are needed
- 4 - Very poor drainage – system needs renovation
- 6 - Dangerous system / conditions exist

Accessibility

- 0 - Entire park is accessible to handicapped
- 2 - Portion of the park is accessible to handicapped
- 4 - None of the park is accessible to the handicapped

Parking

- NA - Not applicable
- 0 - No Problems
- 1 - Good Condition – Needs regular routine maintenance
- 2 – Surface in Fair Condition – Spot Repairs are necessary
- 3 - Surface in Poor Condition – Several Areas need major repairs
- 4 - Very Poor Condition – Parking Area Needs Complete Renovation
- 5 - Dangerous Conditions Exist

Parking Availability

- NA - Not Applicable
- 0 - No Problems
- 2 - Not enough parking mainly during peak-use periods or only occasionally
- 4 - Not enough parking most of the time

Sidewalks/Paths/Trails

- NA - Not Applicable
- 0 - No Problems
- 2 - Sidewalks/Paths/Trails are in fair condition and require minor repairs
- 4 - Sidewalks/Paths/Trails are in poor condition and require extensive repair or renovation
- 6 - Dangerous Conditions Exist

Courts, Basketball or Tennis

- NA -Not Applicable
- 0 - No Problems
- 1 - Good Condition – Need minor routine maintenance, patching, or striping
- 2 - Fair Condition – Need minor repairs
- 3 - Poor Condition – Needs major repairs but still can be used
- 4 - Very Poor Condition – Potholes, Cracks, Need extensive repair / resurfacing

Equipment

- NA - Not Applicable
- 0 - No problems
- 1 - Equipment is old but can still be used
- 2 - Equipment requires regular routine maintenance
- 3 - Equipment is in poor condition and requires major repair or renovation
- 4 - Equipment is in very poor condition and should be replaced
- 5 - Dangerous condition exist

Park Name	Turf	Irr.	Plantings & Trees	Drain. System	Access.	Parking	Parking Avail.	Walking Paths	Basket ball Court	Play Equip.	Tennis
Breezy Point Drive	2, 3, 3, 2,sand	N/A	4,3,1,1 few	0	2	N/A	0	N/A	N/A	0	N/A
City Hall	0,1,1,0 wood/ grass	0,1,0,0, yes	0,1,0,0, crab/ flowers	0	2,0,0,0	0	0	0	1,0,1,0 yes	0,0,2,0 yes	N/A
Eagle View	2	0,N/A(2), no	N/A	6	0	0	0,0,0, yes	N/A(3) no	0	0	N/A
City Beach	N/A(3), sand	N/A(3), no	N/A(3), no	N/A(2) 0	2,2,2	0,0,0, limited	2,2,2, limited	N/A(3) no	N/A(3) no	N/A(3) no	N/A(3) no
Boat Launch	N/A(4) gravel	N/A(3),0 no	N/A(3),0 no	0,N/A, 0,N/A	0,N/A, 0,0	0,0,0, N/A, across road	0,0,2,0	N/A(4) no	N/A(4) no	N/A(4) no	N/A(4) no

BREEZY POINT
COMMUNITY GARDEN

MISSION STATEMENT

Our mission is to provide a welcoming outdoor community garden where citizens of all abilities build friendships, promote health and well being, as well as create a more sustainable lifestyle through participating in organic gardening.

BREEZY POINT COMMUNITY GARDEN GUIDELINES

Plots are assigned yearly, on a first come, first serve basis. Plots are officially reserved when payment and application are received at City Hall. Plot reservations will be taken January 1 - April 1.

Gardner may reserve the same plot for the following year if request is made prior to January 1st of the next year's registration period. Second plots remain open until April 1st. After that date, any plots not reserved will be available as second plots.

Raised garden beds are reserved on a yearly basis for handicapped gardeners. Should raised beds not be reserved by someone with raised bed needs by April 1, they will be open for reservation to general gardeners for that year.

Planting must be underway by June 5th. Any plots not commenced by that date will be forfeited and available for rent by another gardener. Reservation fee will be forfeited.

- **ALL GARDENERS ARE REQUIRED TO ATTEND THE GARDEN OPENING MEETING. YOU WILL BE NOTIFIED OF THE DATE OF THIS MEETING.**

PLOT RULES

The Breezy Point Community Garden will be open from May 1 - October 15th between the hours of 6:00 am to 9:00 pm.

I AGREE TO USING ORGANIC GARDENING METHODS ONLY. No use of commercial fertilizers, pesticides, herbicides, or fungicides are allowed unless labeled organic.

I agree to keep all plants within the limits of my garden plot.

I agree I will not grow any plants that are considered illegal by the State of Minnesota.

I agree to plant tall plants and vines in places where they will not shade or interfere with neighboring plots.

I agree to remove as much soil as possible from weeds and plants before composting or disposing.

OPENING AND CLOSING OF COMMUNITY GARDEN

I agree that my reserved plot must begin planting by June 5th or I forfeit my reservation and reservation fee. Forfeited plots will be available for rental by waitlisted gardeners.

I agree that all vegetation will be removed by October 17. All plant material must be composted or disposed of per compost rules.

I agree that all support systems (trellis, cages, etc) will be removed by October 17.

I agree that operation of any power equipment is forbidden by anyone other than City of Breezy Point employees.

MAINTENANCE OF GARDEN and PLOTS. Plots must be maintained on a regular basis.

I agree to keep my plot, and adjoining pathways and fence lines, free of weeds, rocks, pests, and diseases.

I agree to remove all trash, litter, and other other materials that are not composted, and will be disposed of offsite.

I agree that I will supply my own gardening hand tools. Tools supplied on racks are for use on a first come, first serve basis. All tools must be cleaned and returned to the tool rack after use.

I agree that gardens may be flagged for lack of plot management. Lack of management consists of improper weeding, watering, and removal of diseased or dying vegetation. Complaints are to be made at the Breezy Point City Office and will handled as follows:

- a. List complaint on form on Garden Clipboard located in the office. Identify Plot number and reason for complaint.
- b. A committee member will evaluate the situation, and if necessary notify the gardener by email or text, to remedy the issue within one week. A second notification will be sent the following week. If issue(s) are not resolved at that time, I understand that I forfeit the plot and fee for the year and will be unable to reserve a plot the following year. The plot will be cleared, and tarped for the remainder of the growing season.

WATERING

I agree that a water system will be supplied by the City. Individual sprinklers will not be allowed.

I agree that I will remain present for all watering of your plot. I agree to reasonable use of water and

I agree that hoses provided are to be returned to the appropriate hose rack after use. (Please report any instances of overwatering to City Hall)

I agree to report any leaks or other mechanical problems with watering systems. Report of issue should be made on the Community Garden Clipboard in the City office and will be addressed by the City.

COMPOSTING

I agree that I will compost only healthy plant material appropriate for composting, in the appropriate compost bins.

I agree that I will dispose of all weeds and diseased plant material in the provided bin and WILL NOT dispose in compost bins.

I agree I will remove and dispose of all garden pots and trash, offsite.

OTHER COMMUNITY GARDEN RULES

I agree to the following:

All children under the age of 18 are to be accompanied by an adult. Behavior and whereabouts of children will be monitored at all times.

I agree the music is to be enjoyed by headphones only, as to not to disturb other gardeners.

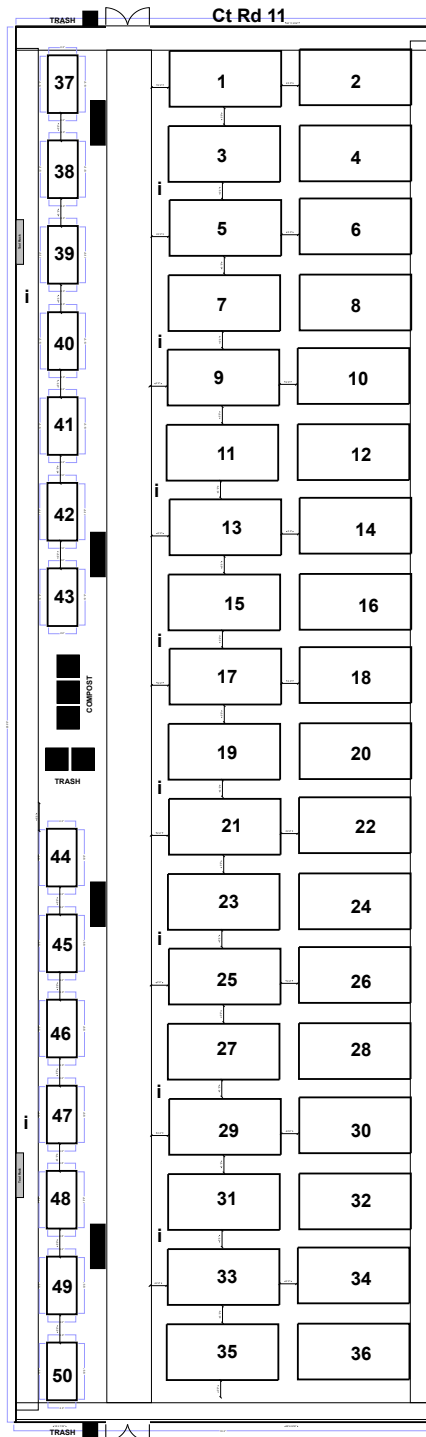
I agree that my safety, and the safety of others I bring to the garden, is my sole responsibility and the City of Breezy Point is not responsible or liable for any

The following is prohibited: Alcohol/illegal drugs, and/or under the influence of either.

- Firearms Pets Smoking
- Use of Fireworks Fires

I understand the Breezy Point Park and Recreation Board reserves the right to make changes to these policies at any time to provide a safer environment for the gardeners or make improvements to the garden.

I agree that by reserving a plot and remittance of the yearly fee, I have read and accept the terms and conditions of the Breezy Point Community Garden Guidelines.



COMMUNITY GARDEN BUDGET CONSIDERATIONS

1. FENCING

Approximately 660 linear feet of 8 - 10 ft high fencing (to prevent Animal intrusion)

Two 8' wide gates - one on each end of garden. Two gates are Necessary for accessibility and safety, given the length Dimension of the space.

2. IRRIGATION

Irrigation to be supplied via hose spigots placed approximately Every 25 feet on each side, the length of the garden

12 - 50 ft hoses with sprayers. 12 hose stands.

3. MULCH

4 inches of mulch applied over cardboard for pathways (initial application). 2 inches of mulch applied yearly after first year.

4 inches of mulch to be applied to all pathways.

4. SOIL

Till existing area. Add 10" of compost and black soil for initial build. Add additional compost as needed on yearly basis.

5 Compost and Diseased Plants and Weeds Receptacles

3 Trash cans

Two 6' - 8' Tool racks.

Two wheelbarrows

60 Metal corner stakes with plot number markers

Four benches

1 GARDEN RULES sign

Raised Beds - material to create 14 wood raised beds for physically challenged/handicapped gardeners. Raised bed to measure 5' x 10', at 2.6' - 3' high

MAINTENANCE - Compost and trash removal two times a week. Increase to 3 times a week during harvest season.

Consider fundraising and donation possibilities for tools, etc. Reach out to local businesses, hold fundraising events, Breezy Point Women's Club, etc.

Breezy Point Community Garden Application, Guidelines, and Agreement Form

APPLICATION

DATE _____

1. Gardener(s) _____
2. Address _____
3. Phone _____ Cell _____
4. Email _____

What is your preferred method of communication with the Garden Group?

_____ Email _____ Phone _____ *All garden committee communications will be sent via email.
(Required)

Please check here _____ if you DO NOT give permission for us to share email with the group.

SINGLE PLOT (\$30.00) _____ **PLOT #** _____ **RAISED BED** (\$30.00) _____ **RB #** _____

I AM INTERESTED IN RENTING A SECOND PLOT _____ **PLOT #** _____

(Second Plots are rented on a yearly basis. Second plots may be available only after wait list has been exhausted as primary plots)

PHOTO PERMISSION: Gardeners, garden leaders, and the media will take photos of the garden. I understand that I give permission for garden photos to be published.

AGREEMENT

By signing below, I agree that I have read and understand the Breezy Point Community Garden Guidelines and will abide by all of the garden rules. I understand that neither the Community Garden Committee, nor the City of Breezy Point are responsible for my actions. I therefore agree to hold harmless the Garden Committee and/or the City of Breezy Point for any liability, damage, loss or claim that occurs in connection with use of the Community Garden by me or my guests. I understand that failure to abide by these rules will result in forfeiture of my gardening privileges.

Gardener(s) Signature

Date

APPROVED: _____
(To Be Determined)

Date

Applications to be submitted January 1 - April 1 of each calendar year.



City of Breezy Point

Community Center Feasibility Study

10/22/2021

Explore the Feasibility Study

1. Introduction
2. Executive Summary
3. Acknowledgements
4. Project Approach
5. Regional Facility Tours
6. Community Outreach
7. Engagement
8. Survey
9. Conceptual Design
10. Next Steps

fea·si·bil·i·ty stud·y

noun

“an assessment of the practicality of a proposed plan or method.”

- Data collection and analysis
- Research and project understanding
- Engagement with persons having interest
- Considerations into design, location, features, operations and costs
- Questions, lots of questions



Widseth's Team

Feasibility Study: Questions

Answer specific questions

- ✓ Where would such a facility be located?
- ✓ Who would use such a facility and what type of activities would they engage in?
- ✓ What does a community center mean to residents and visitors of the City of Breezy Point?
- ✓ When is the right time to make the steps forward in planning and building a community building?

While developing new questions:

- What would it cost to build a community center and how will the City pay for it?
- How much does it cost to maintain a community center?
- Will the City need to hire additional employees to care for and staff the building?
- Do we really want to compete with other local community centers?

1. Executive Summary

Through the recent comprehensive plan, the City of Breezy point identified the strong desire within the community to support a community center. The City engaged the services of Widseth to conduct a feasibility study on the concept of a community center. The main goal of a feasibility study is to define what the community would choose to support. The definition of a community center is a wide concept, means many different things to people. With the forming of the community center task force, we set out on a journey to discover what a community center could be defined as to those in Breezy Point.

The first steps of the study was to understand what local communities were providing for their centers. We participated in three facility tours, took lots of photos and asked the hard questions. We learned what works really well for other and what they might chose to change if they had the change. Learning from other's successes and unforeseens is a helpful tool we now have.

At the heart of any community center are the people, the community. Much of the leg work that went into the feasibility study was engaging with the community members in a wide array of ways. We have learned over the last two years how important in person connections are. Through three community events, the task force engaged with the community and shared the message about the potential for a new facility. Online resources were shared through many methods to engage with the widest range of people who choose to live, play and retire in Breezy Point.

Throughout the entire feasibility study process, we hear a loud and clear message. The community center is willing and excited to support a community center. People are looking forward to the opportunity to have a place to gather, work on personal fitness and enrich the community. The following documentation supports the task force's findings.

Acknowledgements

- Elected Officials: City Council
 - Gary Bakken
 - Rebecca Ball
 - Tom Lillehei*
- City Administration
 - Patrick Wussow, City Administrator Clerk
 - Deb Runksmeier, Deputy Clerk/ Office Manager
- Community Center Task Force

■ Julie Gowen	■ Linda Gronholz
■ Brady Mensing	■ Mariah Jlove
■ Diane Williams	■ Nicole Jones
■ Jennifer Miller	■ Shannon Katterhagen
■ Jenny Sorensen	■ Steve Jensen
■ Jerry Schroden	■ Suz Weatherby
■ Joell Tvedt	■ Valerie Fiksdal
■ Kayla Beitz	



Annual Monarch Butterfly Release
July 17, 2021

2. Introduction: Project Approach

1. Task force development and working sessions to understand the big picture vision for the community center, share inspirational images of like facilities and outline the full feasibility study process.
2. Regional Facility Tours:
 - a) Visit up to three similar, but different, facilities to see how they approach recreation and community.
 - b) Engage with leaders of each facility to learn from their successes and hear what they would change if they were to do things again.
 - c) What works from a membership, operations and maintenance side of things.
3. Community Engagement:
 - a) Develop online survey, distribute, and analyze the returned data.
 - b) Host open house events to engage in person with community member and display creative ideas of what a community center in Breezy Point could entail.
 - c) Distribute a consistent message in various methods to inform the community about this initiative.
4. Conceptual building plans and renderings.
 - a) Visual exterior renderings of a conceptual building.
 - b) Site rendering of conceptual building location and connection to city.
 - c) Preliminary budget estimate for total project costs.

Project Schedule

May 2021

- City Council meeting
- Task force meeting #1

June 2021

- Development and distribution of survey
- Golf cart rodeo
- Community center tours

July 2021

- Butterfly release
- Task force meeting #2

August 2021

- National night to unite

September 2021

- Task force meeting #3

October 2021

- Task force meeting #4
- Radio community focus
- Newspaper coverage



3. Regional Facility Tours

Touring a facility is a great way to get introduced to what other cities have decided to incorporate into their community centers and allows us to ask great questions about what works well and possibly, what doesn't. The

Breezy Point Community Center Task Force selected three unique facilities in the region to tour.



Crosslake Community Center



NorthPark Recreation Center



Maslowski Wellness & Research Center

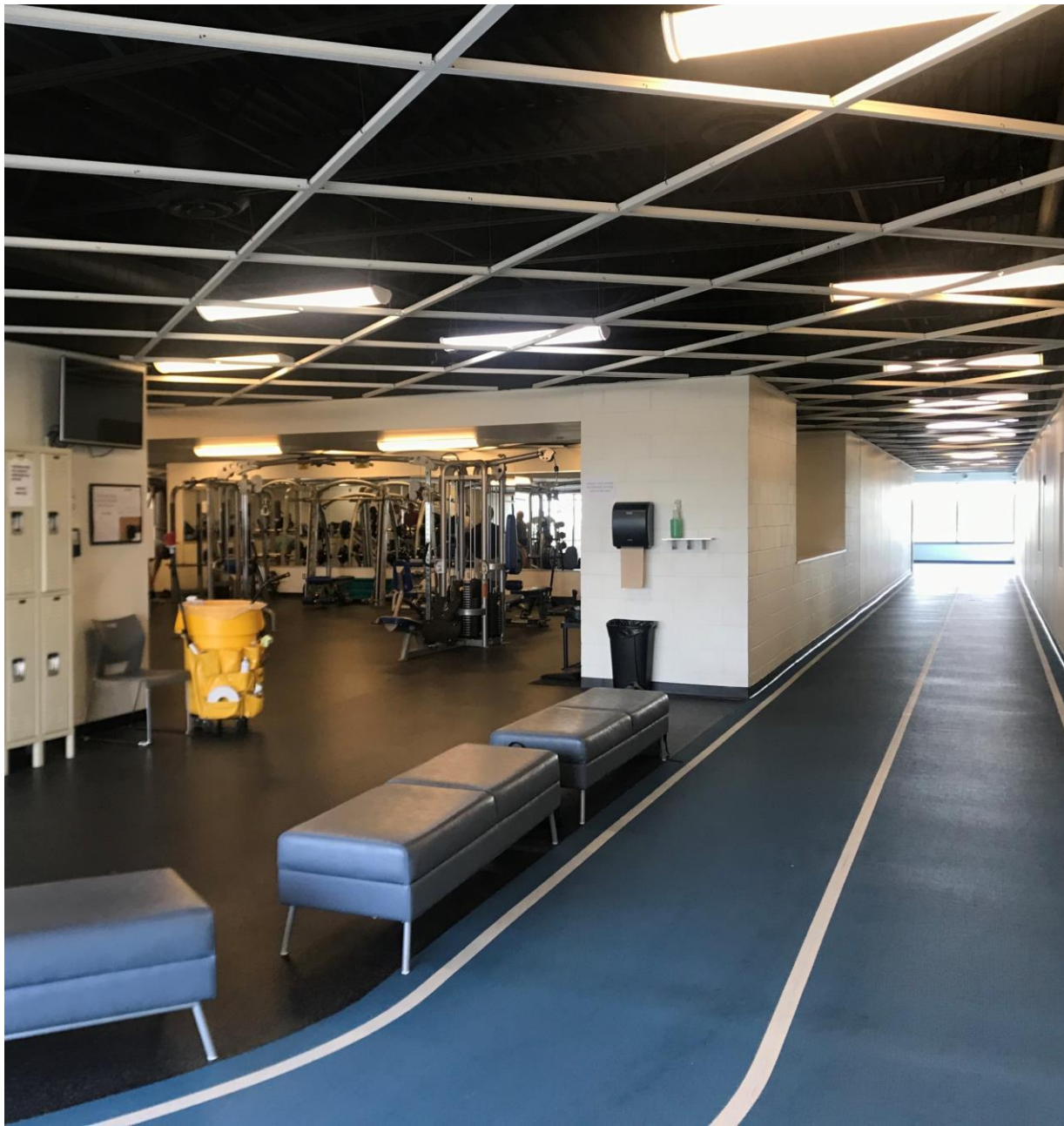


Maslowski Wellness & Research Center

Section 9, Item B.

Wadena, MN June 29, 2021

- In Wadena, 'The Mas' has something for everyone. The center contains a six lane lap swimming pool, zero-entry recreation pool, 90' water slide with various other water features. A sauna/steam room, whirlpool, warm water therapy pool, two racquetball courts, state-of-the-art fitness facility with walking track, and a multipurpose gym that contains court standards for 3 volleyball courts, 3 basketball courts, tennis and pickle ball courts. The center also has meeting rooms to host gatherings up to 400 people. Check out their great website for additional information : <https://wadenawellness.com/index.html>



Crosslake Community Center

Crosslake, MN July 7, 2021

- Next up was the Crosslake Community Center with its impressive outdoor complex. Located in the building is a full court gym, book room, weight and aerobics fitness rooms. At the center of the building, a kitchen supports activities in the gymnasium or a multipurpose room, which can be subdivided into two smaller spaces. An artwork-filled corridor connects to the new building addition, which houses an impressive community library and grants outdoor access to beautiful gardens and walking paths. The exterior site provides space for a covered picnic shelter, playground, baseball diamonds, winter sliding hill and ice skating rinks.





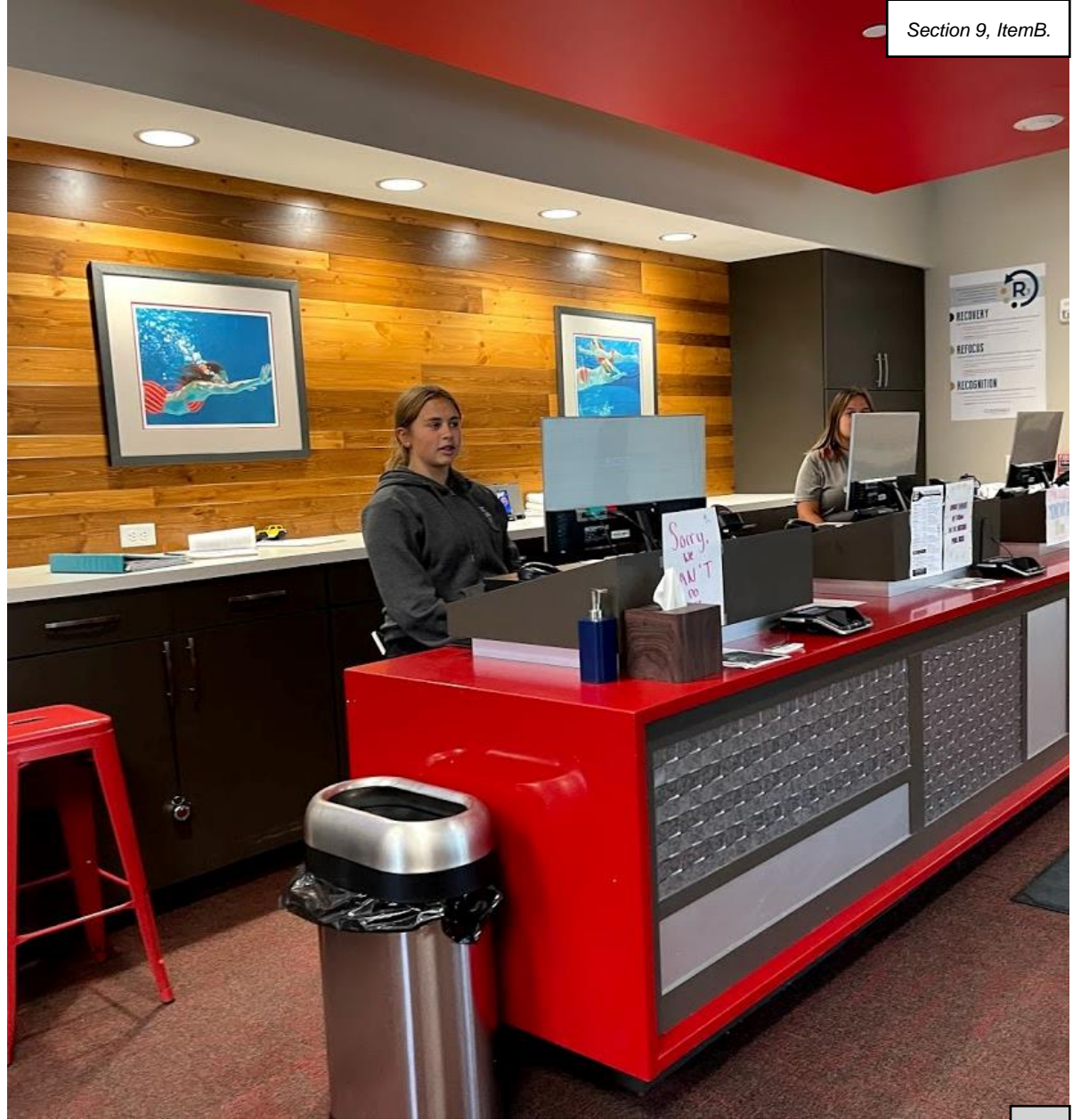


NorthPark Recreation Center

Section 9, Item B.

Nisswa, MN July 7, 2021

- Lastly, we visited NorthPark Recreation Center at Grand View Lodge. Even though this facility is located at the resort, family memberships are available to those in the area. This was the newest of all of the facilities we toured and had a wonderful vacation-friendly spin to its design. Fitness spaces included a multipurpose room for small classes and access to online resources, as well as a full weight and cardio room overlooking the indoor pool. There are two pools located here, both mirror images of one another. One being located outside, adjacent to a large hot tub and one on the interior, which as a bonus, has a waterslide.



Section 9, Item B.

Facility Tours Summary

Over the course of the three tours, our group had many takeaways and even started to hear some common themes. Unanimously, all of the facilities lacked proper **storage** for the various activities which occur within each building. We learned of multiple approaches to **memberships and fees**, as well as which amenities are crowd favorites (more **pickle ball** please!). Our tour guides were also open with us about the steep **operating costs** of aquatic facilities and the operating costs of indoor and outdoor spaces. The information gathered on these tours will greatly impact the Task Force's decisions while planning the Breezy Point Community Center.

4. Community Outreach

Knowing the unique and diverse group of people that call Breezy Point home (or home away from home), the task force made a goal to develop a multipronged community outreach initiative.



- Community Task Force
- Online survey
- QR Code
- Banner displays around Breezy Point
- Golf Cart Rodeo
- Annual Butterfly Release
- National Night to Unite
- BreezyPointCommunityCenter.com
- WJY Community Focus
- Pine and Lakes Echo Journal

*Annual Monarch Butterfly Release
July 17, 2021*

Golf Cart Rodeo

Section 9, Item B.

June 19, 2021



- At this event Police Chief Brian Sandel gave a presentation on Golf Cart Safety. At the end of the presentation Tom gave a wonderful explanation of the process we are going through with the feasibility study for the Community Center. We set up boards to inspire conversations on use and amenities at the community center over by the ball fields and invited attendees to put notes on post-its and discuss their thoughts with Task Force Members in attendance. We had a wonderful turn out by the Task Force, great conversations, and some unexpected suggestions were made by community members that attended.

Annual Monarch Butterfly Release

July 17, 2021

- The annual release of butterflies at Pelican Woods Cemetery was a beautiful place to share the planning efforts of the Breezy Point Community Center Task Force. There were residents and visitors of all ages that participated in Saturday's event. Many people were delighted to hear about the planning of a potential community center and were excited to share their thoughts via the presentation boards and the now LIVE online [survey](#). We continued to hear the strong desire for Pickleball courts and heard a few new requests, such as a dog park, for example. Overall people are so excited to see what the future holds for Breezy Point.



Section 9, Item B.



Night to Unite

Section 9, Item B.

August 3, 2021

- Night to Unite is a yearly event sponsored by the Breezy Point Police Department that is designed to celebrate and strengthen neighborhood and community partnerships. It is also sponsored by the Minnesota Crime Prevention Association and AAA.



4: Engagement : Consistent messaging

Distributing a consistent message, through various methods, was a large goal of the task force.



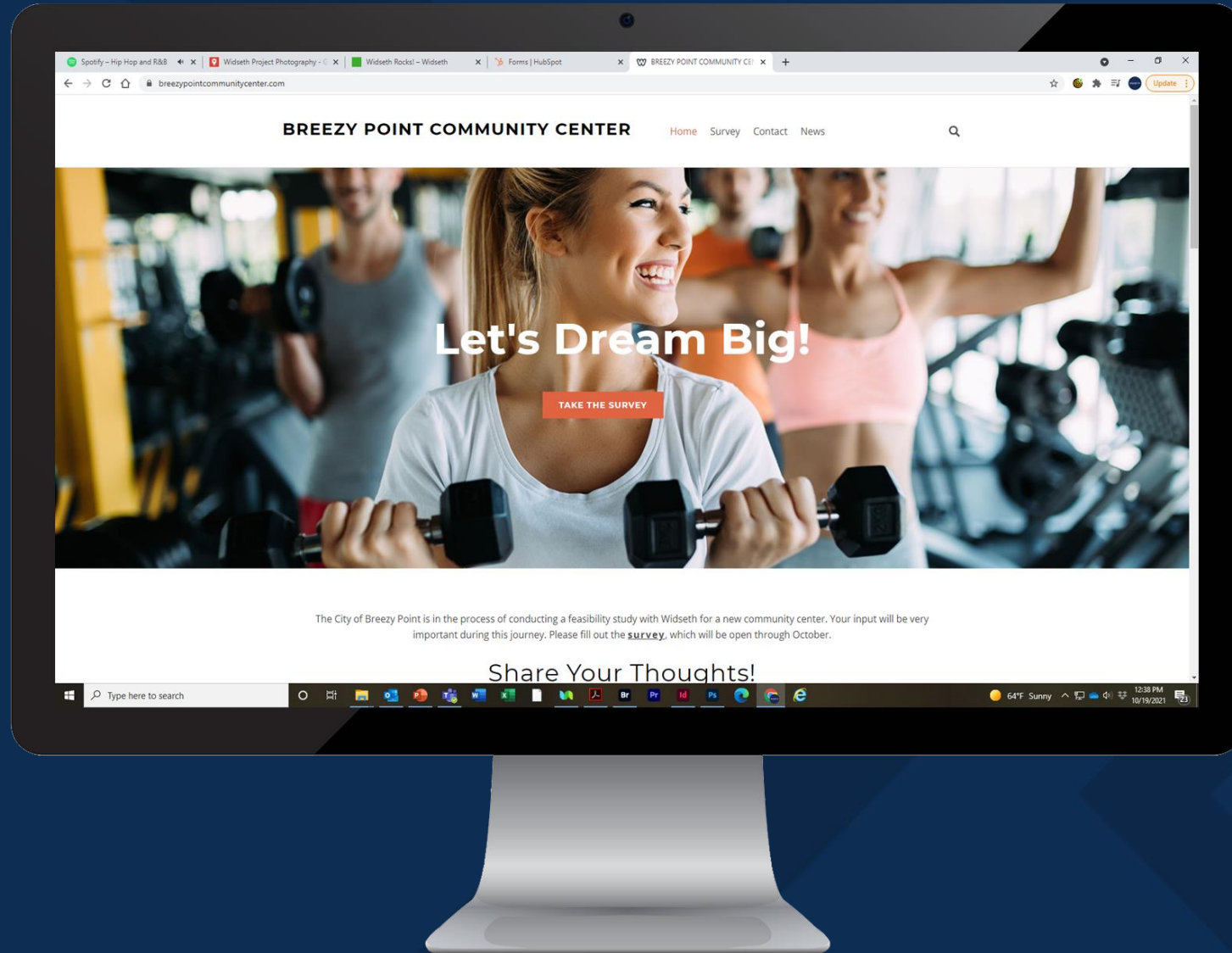
QR link to website



Rendering of banner design

www.breezypointcommunitycenter.com

Section 9, Item B.



Online Survey



518

Submissions



79%

Support



83%

Residents



40-49 yrs

Age of most respondents



95

Days survey
has been open



2

Adults in family
using Center
(most popular response)



0

Kids in family
using Center
(most popular response)



\$0-20

Willing to spend on
membership

Online Survey

Section 9, Item B.

Access

 Vehicle (418)

Location

 Near Breezy Point City Hall & Park (218)

Amenities

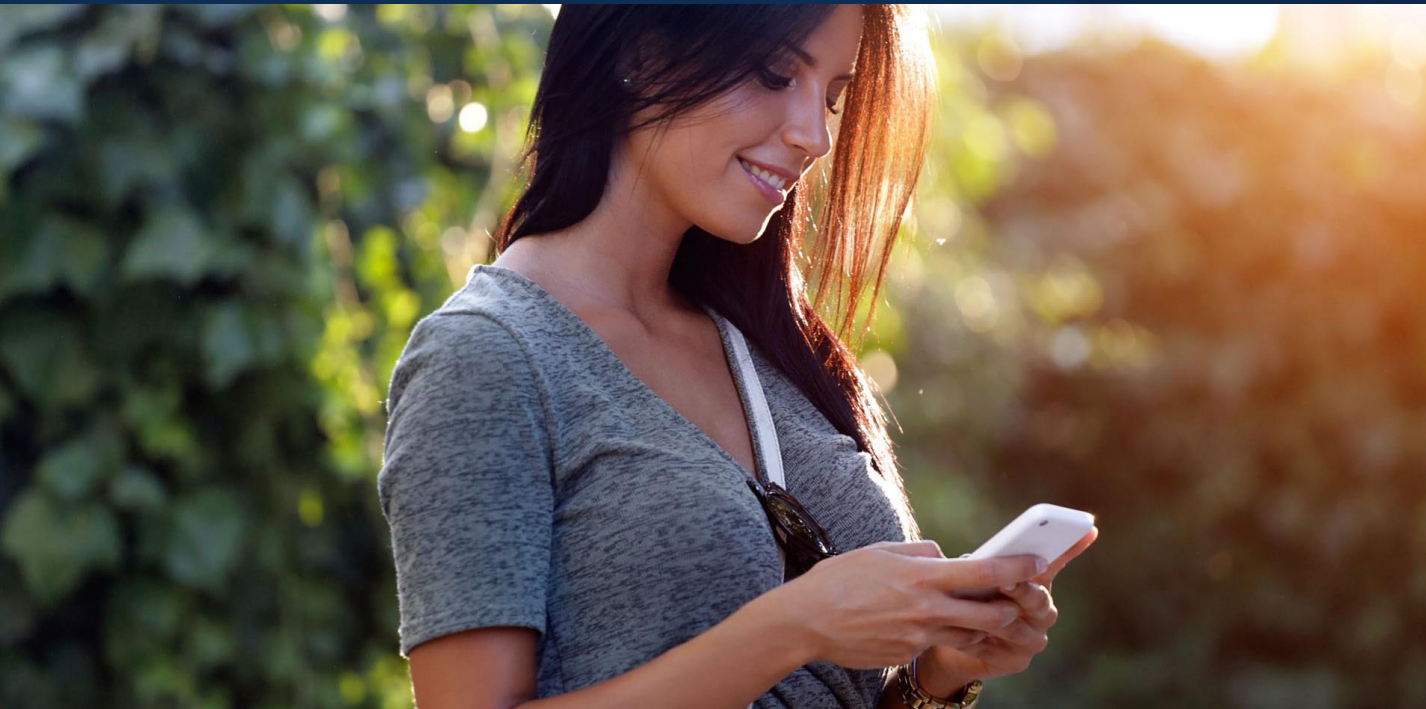
 Gym (391)

 Pool (382)

 Walking Track (368)

 Weight Room (321)

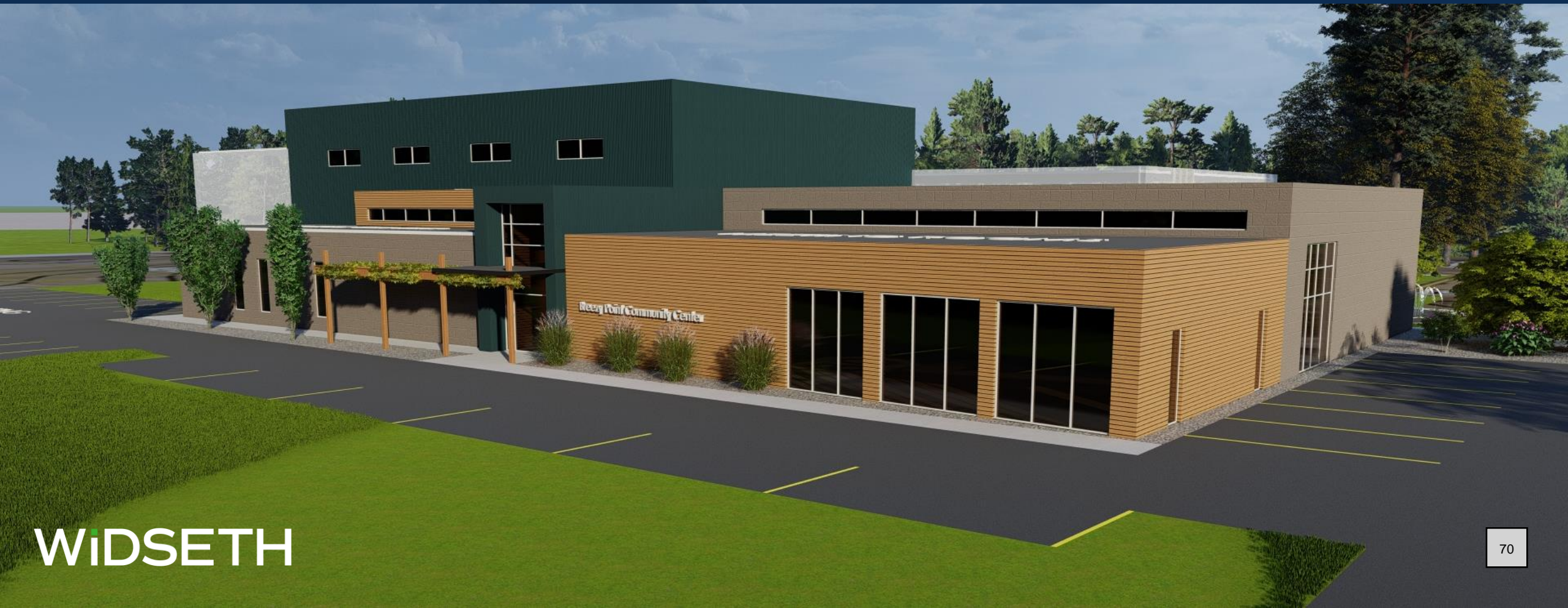
 Multipurpose Room (255)



7. Conceptual Design: Building & Site

Section 9, Item B.

A critical component of a feasibility study is to develop a conceptual building design. This allows for amenities to be illustrated graphically, square footages to be assigned and programming discussions to happen. This helps facilitate the development of an accurate site location and building construction estimate.



Building Concept Floor Plan

27,000 sf.

Community

- Multipurpose Community Rooms
- Children's Indoor Play Space
- Library Commons
- Kitchen

Athletics

- Fitness Center
- Gymnasium
- Walking Track
- Locker Rooms
- Future Pickleball

Aquatics

- Swimming Lanes
- Future Splash Pad
- Zero Entry Play



Conceptual Exterior Rendering

Section 9, Item B.

The use of natural daylight, energy efficient design and durable building materials are illustrated in the conceptual exterior rendering. A building can be built with future growth and additions in mind. This image shows the potential for a pickleball court addition in the future.



Conceptual Site Plan

One conceptual site plan that has been discussed is located off County Road 11, between Breezy Point City Hall and Public Safety buildings. Illustrated in the below rendering, a building of this size fits nicely on the property.



- Walkable location to many neighborhoods.
- Utilize existing accesses off County 11 for City Hall and Public Safety buildings.
- Direct connection to existing playground and park.
- Future splash pad opportunity.
- High visibility.
- City owned property.
- Room for future growth and expansion.

Budget Estimate

Main Facility

- 17,500 Square Feet
- \$250-\$275 per Square Foot
- Estimate of \$4.5- \$5 Million

Aquatics/ Pool

- 7,000 Square Feet
- \$350-\$400 per Square Foot
- Estimate of \$2.5 - \$3 Million

Pickleball Gym

- 2,500 Square Feet
- \$200 per Square Foot
- Estimate of \$.5 Million

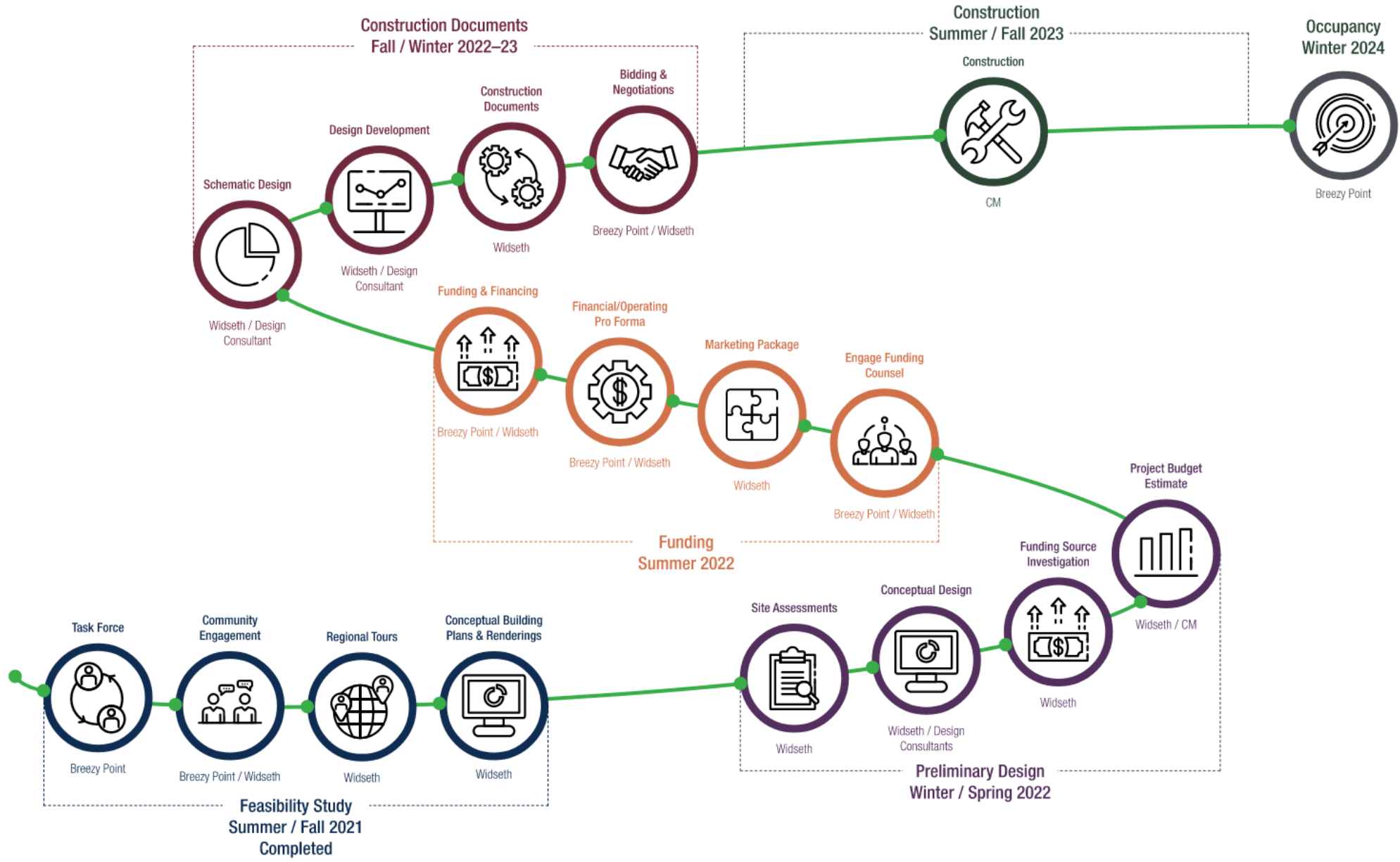
Total Building Estimate

- 27,000 Square Feet
- Estimate of \$7.5- \$8.5 Million



10: Next Steps: Where do we go from here?

Section 9, Item B.



TO: Parks & Recreation Committee
FROM: Daniel Eick, Assistant City Administrator
RE: Disc Golf Rules, Regulations, & Seasonal Hours
DATE: May 7, 2024



Summary

Committee Member Toft has requested the Parks and Recreation Committee discuss the below items during their Thursday, May 9, Regular Meeting:

- The drafting of a specific set of enforceable rules and regulations for use on the City’s Disc Golf Courses.
- The creation and/or standardization of punishments for violations of the above-mentioned rules.
- Limiting the use/occurrence of Disc Golf play on the Courses to be a seasonal, rather than year-round, activity.

Additionally, Chair Arne requested the Committee review and discuss the attached Proposed Disc Golf Courtesies and Prohibited Activities.

Disc Golf Course Courtesies (as proposed by Committee Member Gail Arne)

- Hours 8am-9pm Memorial to Labor Day, all other dates 8am-8pm
- Dates and hours of Disc Golf League-Sundays ____:00
- Hikers yield to Disc Golf players
- Be respectful and courteous, this is a residential area
- Keep voices down, no amplified sound, no obscenities
- Stay on the fairways, do not go into private property
- Dogs must be on a leash at all times, no more than 6' long
- Dog waste must be picked up and disposed of into the woods or in a bag
- No glass containers allowed in the recreation area.
- Camping is not allowed.
- No fires or fireworks
- Donations are appreciated via QR CODE, \$5-10 daily use, \$25 Monthly, \$? Disc Golf Leagues
- Use bathrooms provided

Activities Prohibited by City Ordinance or State Statute (as proposed by Committee Member Gail Arne)

- Smoking, vaping, e-cigs of any kind
- Alcohol or THC beverages
- Weapons are not allowed on any park property or in any park facility except as allowed by Minnesota State Statutes
- No removing or damaging trees, plants or city property (signs, trash cans, restrooms)
- No motorized vehicles
- All garbage and recyclables must be placed in trash cans or carried out

TO: Parks & Recreation Committee
FROM: Daniel Eick, Assistant City Administrator
RE: Disc Golf Course Event Permit
DATE: May 7, 2024



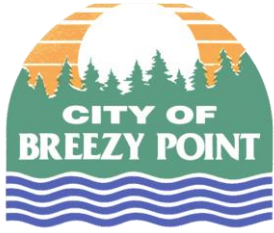
Summary

During their Regular Meeting held on Monday, May 6, the City Council approved the attached Disc Golf Course Event Permit recommended to them by the Parks and Recreation Committee.

Chair Arne has requested the Committee discuss making additional changes to the Event Permit.

Committee Action

Staff recommend the Committee discuss additional changes to the Disc Golf Course Event Permit and send a recommendation to implement those changes to the City Council.



Permit number: _____
 Issued Date: _____
 Receipt number: _____

DISC GOLF COURSE EVENT PERMIT

Payment of associated permitting fees in the amount of \$100 per course per day are due upon submission of this application alongside a \$300 refundable damage deposit pending site inspection. Use requested via this application is limited to two consecutive days and reserves a single course area for sole use by the applying organization or individual. Events must be held between the hours of 8:00 AM and 8:00 PM CST.

Course events are limited to one per month on any days between May 15th and September 30th of the calendar year. Events are required to obtain a permit if the number of participants exceeds 40 persons. The maximum allowable number of participants for any individual event is 90 persons.

The City of Breezy Point reserves the right to deny or approve any and all applications based solely upon the discretion of the City Council. The City Council is the final approval entity within the City and all permits must be submitted no less than 2 weeks in advance of the Regular Council Meeting at which it will be considered.

A.	Name of Business/Organization					
	Name of Event					
	Event Dates and Time	Day 1		Day 2		Time
	Location of Event Day 1	<input type="checkbox"/>	Monarch Trail (Legacy Course)	<input type="checkbox"/>	Agate Pass (New Course)	
	Location of Event Day 2	<input type="checkbox"/>	Monarch Trail (Legacy Course)	<input type="checkbox"/>	Agate Pass (New Course)	
	Estimated Number of Attendees					
	Description of Event					

B.	Event Organizer/Primary Contact				
	Business Address				
	City		State		Zip
	Phone				
	Email				

C.	PARKING	
	Do you have a parking plan?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If yes, please provide details.	

FOOD, BEVERAGES, & SALE OF ITEMS BY VENDORS			
D.	Will the event have vendors?		If yes, how many?
	<i>Applicants are responsible for obtaining necessary permits, temporary or otherwise, from associated state, county, or city authorizing entity when serving food and/or non-alcoholic beverages. Additionally, applicants are responsible for ensuring each vendor limits their scope of operation to the approved lot.</i>		

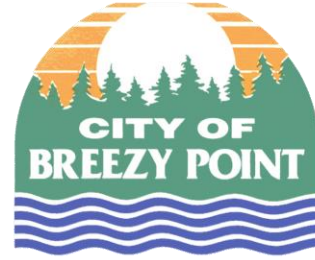
EVENT CLEANUP, SANITATION, & RECYCLING	
E.	The Applicant acknowledges all trash or waste generated during the event must be properly stored and/or disposed of by the applying organization. On site disposal of certain waste is available through the appropriate City owned and operated trash receptacles.
	<i>The City of Breezy Point and City Council reserve the right to require an applicant provide additional waste disposal services at their expense should the need arise. If that need arises the applicant will be required to provide the location and details of additional services on the site plan.</i>

LIABILITY INSURANCE			
F.	Name of insurance company:		
	Contact Name:		Phone Number:
	<i>Documentation certifying proof of insurance must be provided with this application.</i>		

Please contact the City of Breezy Point at 218-562-4441 or email deputyclerk@cityofbreezypointmn.us if you have any questions or need assistance in completing this Application.

APPLICATION CERTIFICATIONS & WAIVER	
The City of Breezy Point does not permit the use of alcohol, tobacco, or cannabis products on public property.	
I hereby certify no Alcohol will be permitted at this event.	Initial Here:
I hereby certify no use of Cannabis will be permitted at this event.	Initial Here:
I hereby certify no smoking of tobacco will be permitted at this event.	Initial Here:
I hereby certify and acknowledge violation of this permits conditions will result in the forfeiture of my damage deposit to the City of Breezy Point and a ban from use of both City owned Disc Golf Courses for a period no less than one calendar year.	Initial Here:
I hereby certify that I have read this application and that all information contained herein is true and correct to the best of my knowledge, information, and belief. I agree to comply with all state, Crow Wing County and City of Breezy Point Ordinances and statutes and will abide by the general instructions stated in this application, along with the special conditions issued by the City of Breezy Point, in connection with the approval of the Permit contemplated herein. That I, and the organization on whose behalf I make this application if any, represent, stipulate, contract and agree that we will jointly, and severally defend, indemnify, save and hold the City of Breezy Point harmless from any and all claims, lawsuits, judgments, and liability of death, personal injury, bodily injury, or property damage arising directly or indirectly from the exercise of this Special Permit and performance of the Special Permit by Applicant, the organization represented by Applicant, its employees, subcontractors, or assigns, including acknowledges that he/she, together with any organization represented by Applicant, shall be solely responsible by complying with the terms of the Permit. I further understand that failure to comply with any of the provisions specified herein may result in immediate cancellation of this event by State, Crow Wing County or City of Breezy Point officials.	
_____ Signature of Applicant or Authorized Officer/Agent of Applicant	_____ Date

TO: Parks & Recreation Committee
FROM: Daniel Eick, Assistant City Administrator
RE: Sledding Hill & Snowshoe Trail Discussion
DATE: April 4, 2024



Background

During their November Regular Meeting the City of Breezy Point Parks and Recreation Committee initially discussed marking a sledding hill and snowshoe trail at the City’s Disc Golf Courses and requested Staff provide additional information. As a result, the City’s Public Works Supervisor, Joe Zierden, provided a short memo to the Committee outlining the associated labor and costs. That memo is attached below.

Furthermore, the Committee instructed staff to schedule an item for the Thursday, February 8, 2024, Parks and Recreation Meeting to further discuss options. Seeing as the Thursday, February 8, meeting was cancelled staff advanced the item to the Thursday, April 11, meeting agenda.

Committee Action

Staff recommend the Parks and Recreation Committee further discuss the marking of a sledding hill and snow shoeing trail at the City’s Disc Golf Courses.

TO: PARK AND RECREATION COMMITTEE
FROM: PUBLIC WORKS SUPERVISOR JOE ZIERDEN
MEETING OF: NOVEMBER 30th 2023
SUBJECT: STAFF REPORT

DISC GOLF COURSE TRAFFIC DIRECTION OPTIONS

BACKGROUND: Different options to direct traffic to the new disc golf course parking lot, with distances and associated costs. The process and costs to get signs in Crow Wing County ROW is addressed by an email from CWC sign engineer Ann Dosh. The existing signs directing traffic to old course are 12"x18", 24"x24" signs are approximately 33% more in cost.

- **OPTION #1**
 - County Road 11, Buschmann Road, Green Scene Drive, Blueridge Drive, White Overlook (8,761 feet)
 - 2 signs on County Road 11 = **\$875**
 - 4 small signs on city roads = **\$192.56 (12"x18") – \$257.72 (24"x24")**
 - Total Cost = **\$1,067.56 - \$1,132.72**
- **OPTION #2**
 - Ranchette Drive, Scenic Overlook Drive, Shady Trail, White Overlook (5,698 feet)
 - 2 signs on County Road 11 = **\$875**
 - 4 small signs on city roads = **\$192.56 (12"x18") – \$257.72 (24"x24")**
 - Total Cost = **\$1,067.56 - \$1,132.72**
- **OPTION #3**
 - Ranchette Drive, Winter Trail, Shady Trail, White Overlook (5,601 feet)
 - 2 signs on County Road 11 = **\$875**
 - 4 small signs on city roads = **\$192.56 (12"x18") – \$257.72 (24"x24")**
 - Total Cost = **\$1,067.56 - \$1,132.72**
- **OPTION #4**
 - Ranchette Drive, Winter Trail, Hillside Pass, White Overlook (4968 feet)
 - 2 signs on County Road 11 = **\$875**
 - 5 small signs on city roads = **\$240.70 (12"x18") – \$322.15 (24"x24")**
 - Total Cost = **\$1,115.70 – \$1,197.15**
- **OPTION #5**
 - Ranchette Drive, Rainier Drive, Shady Trail, White Overlook (5,653 feet)

- 2 signs on County Road 11 = **\$875**
- 5 small signs on city roads = **\$240.70 (12"x18") – \$322.15 (24"x24")**
- Total Cost = **\$1,115.70 - \$1,197.15**

SLEDDING HILL AND SNOWSHOE PATH

BACKGROUND: A route to hole #2 hill for sledding and a separate circular path for snowshoeing can be established for the cost of marking tape (<\$20). A temporary sign can be constructed and custom reflective sign similar street signs could be ordered if desired (\$200 - \$500).