



**MINUTES OF PUBLIC MEETING
BRECKSVILLE CHARTER REVIEW COMMISSION
BRECKSVILLE CITY HALL
April 25, 2023**

The Charter Review Commission was **CALLED TO ORDER** by Chairperson Skaljac at 7:30pm.

Following the **PLEDGE OF ALLEGIANCE**, Commission Members answered to **ROLL CALL** as follows:

Present: Bartos, Bender, Berlin, Gawlik, Lesh, Mansfield, Schirch, Skaljac, Vida-Clough
Others: Council Representative Beth Savage

APPROVAL OF APRIL 4, 2023 CHARTER REVIEW COMMISSION MEETING MINUTES

Chairperson Skaljac asked for comments regarding the minutes of the April 4, 2023 meeting. Hearing none, Chairman Skaljac moved to approve the minutes, seconded by Gawlik.

ROLL CALL:

Ayes: Bartos, Bender, Berlin, Gawlik, Mansfield, Schirch, Skaljac, Vida-Clough

Abstain: Lesh

Nays: None

MOTION CARRIED

DRAFT LETTER TO COUNCIL REGARDING HUMAN RESOURCES

Chairperson Skaljac asked if everyone had a copy and reviewed the draft letter created for City Council, and asked if anyone had any edits, comments, or suggestions for alterations. Hearing no comments for edits Chairperson Skaljac stated they will submit it to City Council.

REVIEW OF BOOKLET TO RESIDENTS

Chairperson Skaljac said the plan is to have the booklet sent to residents in the beginning of September. He said everything in the book was already discussed, and a letter to residents on the front page needs to be added. He said the letter on the front is from the Mayor, the letter on the back is from the Commission.

Chairperson Skaljac said we are still waiting for the exact verbiage from the Board of Elections for how each item will be presented on the ballot. As of this meeting, City Council had not yet had their final reading of the legislation.

Chairperson Skaljac asked if there are any edits to the booklet.



The first edit was to the first page, the word “Review” went to the second column, it was asked to be corrected.

Lesh suggested editing Article XI; Section 6 to include in the top sentence “Director of Purchasing” as well. Gawlik said she believes it is correct as written because they are adding the Director of Public Service, the Purchasing Director is already assigned. Lesh said the others were already changed so she was confused as to the way this one read compared to others. Chairperson Skaljac said the question is whether or not to include the Service Director in this role, and in the lower section explains that currently it only includes the Director of Purchasing. He said he believes it is fine, however, will run it by Law Director Matty.

Berlin said he was expecting the final Charter language be presented, as it would be in the Charter. He was informed they will only see the ballot language in the booklet. Lesh said if the voter does not read the booklet, the way this is written, the voter would not then know about the Purchasing Directors role. Chairperson Skaljac said it is the same thing in the expenditures amendment. It does not currently read that it is \$3,000.00.

Berlin said his understanding was when the Commission hammered out what they wanted the Charter to say, the ballot language would read shall this be changed to this, and the voter could read what is was and what they were suggesting it be changed to. Chairperson Skaljac said that is why they are putting together the booklet and they have the explanation to go with each proposed amendment. He said the part at the top in quotes is not what the Commission puts out there, that is what is asked of the voter. Berlin asked if someone in the community wants to know exactly what the Charter language is going to say, how is that going to be addressed and where will they find that information. He was informed it is in the legislation that is before City Council. Berlin said they have nothing to residents about how to find it.

Lesh said that in the booklet, by leaving out the Director of Purchasing, and people vote for it, they think they will be voting to change it to just the Service Director. Mansfield said she understands, but the Purchasing Director is already there, they are asking to add the Service Director. Chairperson Skaljac said they are not amending any current language other than to add.

Bartos asked the size of the booklet. It will be half page. It was suggested to add to the back of the booklet the legislation information, and where to find the Charter and legislation to read in its entirety. Chairperson Skaljac said the purpose of the booklet is to get the cliff notes to the residents. Bartos agreed you do not want too much information on the page, the words would be too small. A QR code was suggested as well. The links and QR code will go on each page directing user to legislation.

It was suggested to add Holub to the back of the booklet. All agreed.

Vida- Clough asked if the booklets were going to all registered voters, and what the cut-off date is for that. It was confirmed the booklets will go to all registered voters at time of mailing. Chairperson Skaljac said we will use the list from the Board of Elections.



Councilperson Savage stated she exchanged voicemails with Council President Redinger who had shared a few typos and corrections on the booklet. They will be sent to Kristen for updating.

It was asked if an e-mail of the booklet will go to residents who are signed up to receive e-mails from the City. Chairperson Skaljac said a hard copy will be sent to all registered voters and it will be on the website, however, they could have the Mayor include a link to it in his monthly e-mail. Vice-Chairperson Bender asked about social media and if it could be posted there. It was suggested to post a link and to notify people that the booklet was sent out.

CHAIRPERSONS COMMENTS

Chairperson Skaljac said until the Commission receives the information back from the Board of Elections there is really nothing more they need to meet on. He said they will hold one final meeting to approve the booklet. He thanked everyone for their time and dedication and for giving back to their city. Overall Brecksville is a well-run and a model city.

PUBLIC DISCUSSION AND COMMENTS:

Hearing no other requests for PUBLIC DISCUSSION & COMMENT, motion by Skaljac, seconded by Bender to close the meeting at 7:55 p.m.

ROLL CALL:

Ayes: Bartos, Bender, Berlin, Gawlik, Lesh, Mansfield, Schirch, Skaljac, Vida-Clough

Nays: None

MOTION CARRIED

Meeting recorded by Kristen Kouri