

MINUTES OF THE MEETING OF THE  
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING**

HELD: June 07, 2022

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**Virtual Meeting Notice**

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

**BUILDINGS & GROUNDS COMMITTEE**

**Call to Order**

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

6:01 PM

**Roll Call**

Ganim, Koepke, Stucky

**B&G 1. Buildings & Grounds Approval of Minutes 5-17-2022**

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

**B&G 2. Community Center Patio Replacement** - Consideration of a motion recommending to Council approval of a motion authorizing a blanket vendor purchase order in the amount of \$10,000.00 for the Community Center Meeting Room Patio - Concrete Replacement Project. *Account #C490240 3202 Project #BI220004.*

Service Director Weidig provided information on previous projects regarding the patio area. Building Official Packard provided information on the current condition of the concrete and bricks that include the patio and sidewalk.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

**B&G 3. Gas Detection System Testing** - Consideration of a motion recommending to Council approval of a purchase requisition in the amount of \$3,637.52 to JS Controls, LLC for Annual Testing and Calibration of the City's Gas Detection Systems.

Service Director Weidig said the City has (4) buildings that need to have systems tested this year.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

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**Motion to Adjourn**

**6:06 PM**

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

**FINANCE COMMITTEE**

**Call to Order**

Chairperson Dominic Caruso.

Members: Daryl Kingston, Beth Savage.

6:06 PM

**Roll Call**

Caruso, Kingston, Savage.

**FIN 1. Finance Committee Approval of Minutes 5-17-2022**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 2. Investment Management** - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to enter into an agreement with Meeder Investment Management, Inc. for a (3) year contract for investment advice.

Finance Director Starosta said Meeder Investments has provided Investment management for the past several years. Finance Director Starosta said the increase in cost is due to the size of the portfolio and recommends renewal with Meeder investment.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 3. Applied Medical Technologies** - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to execute a Restated and Amended Economic and Job Preservation agreement with Applied Medical Technology, Inc.

Mayor Hruby said Applied Medical Technologies (AMT) is expecting to add 70,000 – 90,000 square feet to the existing space in Brecksville. This is the third economic incentive agreement the City has made with AMT. Mayor Hruby said Jobs Ohio and Team NEO are working with

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the City regarding the funding or incentives the State will provide to AMT. Mayor Hruby said he will not sign the Ordinance until the discussions are finished by the State. The Ordinance will be effective 30 days after approval by Council, with or without Mayor Hruby's signature.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 4. Amend 145.13 Exempted Employees to add Field House Coordinator** - Consideration of a motion recommending to Council approval of an Ordinance amending Section 145.13 of the Administrative Code and the Exempted Employees of the City of Brecksville.

Finance Director Starosta said there are two pieces of legislation related to the creation of a position for the Field House Coordinator.

Recreation Director Engle gave a description of the job. The Fieldhouse Coordinator will be responsible for the administrative functions and the scheduling of the Blossom Hill Fieldhouse to plan and coordinate utilization and scheduling of the Blossom Hill Fieldhouse coordinate equipment, and setup. The position will provide excellent customer service to all the Brecksville patrons and guests in all the areas including, but not limited to, the front desk registration, activity questions, cleanliness, safety, program, and staff supervision, facility rentals, and the overall general operations of the Fieldhouse. This job is going to vary in hours. This is going to be a flex-hour job. It's going to be you know based upon the activities that are going on in that building and when they're going on. So it could be any time of the day and any day of the week.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 5. Amend Ord. No. 5500 to add Field House Coordinator** - Consideration of a motion recommending to Council approval of an Ordinance amending Ordinance 5500 as it relates to employee compensation.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 6. Chippewa Road Calvin Dr. Sewer Project Notes** - Consideration of a motion recommending to Council approval of an Ordinance providing for the issuance and sale of not to exceed \$5,200,000 of notes for the purpose of paying, in anticipation of the levy and collection of special assessments, the property owners' portion and the City portion of the costs of constructing an 8" sanitary sewer and 6" sanitary sewer laterals, together with all necessary appurtenances to extend sanitary sewer along Chippewa Road (S.R. 82).

Finance Director Starosta read the Fiscal Officer's Certificate.

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Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 7. Appropriations** - Consideration of a motion recommending to Council approval of an Ordinance to amend Ordinance No. 5457, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2022, making necessary appropriation an revenue adjustments.

Finance Director Starosta said the main changes are reflecting an increase to the refund of income tax payments and increased training for the Police Department.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 8. Dell Computers** - Consideration of a motion recommending to Council approval of an increase to P.O. #CT225509 to Dell Marketing LP in the amount of \$1,706.90 for (10) replacement computers at the Community Center and Human Services. *The additional \$1,706.90 to be charged to Recreation account #240710 2506*

Purchasing Director Riser said the increase is related to the increase that occurred from the time the quote was provided and the order was placed.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 9. Professional Bills** - Consideration of a motion recommending to Council approval of professional bills as follows: Matty, Henrikson and & Greve in the amount of \$16,534.83; Lisa Sabol in the amount of \$5,362.50, Roger Wadsworth in the amount of \$700.00; Kulchystsky Architects, LLC in the amount of \$3,075.00, J Neusser, LLC in the amount of \$2,000.00; and Donald G. Bohning & Associates in the amount of \$18,222.25 and Sixmo in the amount of \$1,038.75; Huntington National Bank in the amount of \$500.00 Total of all invoices \$47,433.33.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**Motion to Adjourn**

**6:20 PM**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

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**LEGISLATION COMMITTEE**

**Call to Order**

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

6:21 PM

**Roll Call**

Ganim, Koepke, Savage

**LEG 1. Legislation Committee Approval of Minutes 5-17-2022**

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

**LEG 2. Planning & Zoning Coordinator-** Consideration of a motion recommending to Council approval of a Resolution appointing Monica Bartkiewicz as the Director of Planning and Community Development.

Mayor Hruby said it is his recommendation to appoint Monica Bartkiewicz to the position of Director of Planning and Community Development. Mayor Hruby said there were 40 applicants.

The applications were first screened and many did not meet the requirements of the position. Five applicants were interviewed on the phone and the final (2) candidates were brought in for in-person interviews.

Council President Redinger said she was involved with the interview process when Ms. Bartkiewicz was interviewed for appointment to the Planning Commission. Council President Redinger felt that Ms. Bartkiewicz would be a great addition to the City Administration and is qualified for the position.

Councilmember Savage said she was pleased to be involved and feels Ms. Bartkiewicz is the best candidate for the position.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

**Other Matters deemed appropriate**

Councilmember Savage said it has been brought to her attention that prior to former Assistant Law Director DiGeronimo had been working with Building Official Packard on updates to the code regarding person trailers and repeat offenders.

Anna Mari Ciresi, Old Quarry resident, was present. Ms. Ciresi said she asked that a neighbor remove a trailer from the driveway as she believed it was not permitted to be stored in a

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residential driveway. Ms. Ciresi said she was advised by CBO. Packard the type of trailer was considered a person use trailer, not commercial or recreational and was not governed under the code.

CBO Packard said there are (2) items related to the topics presented. The first consideration relates to repetitive violators and the second pertains to trailers. The existing ordinance describes professional and recreational trailers. Former Asst. Law Director DiGeronimo advised personal trailers were not discussed or enforced in the code. In Ms. Ciresi's case the neighbor allowed the inspector to look inside and there were bags of mulch inside, no insignia or markings are on the trailer.

CBO Packard said the current procedure for issuing a citation is a (30 day notice is given to correct the violation. An inspection is made, if corrections are not made, a final notice is issued with information regarding the appeal process, for 10 day compliance. If there is no compliance and the issue is not corrected, the issue is sent to the prosecutor's office.

Councilmember Koepke said thirty days may be too long to allow the corrections to be made.

Repeat violations within a certain time period will result in penalties instead of an additional notice of violation and time to comply.

Councilmember Koepke said permits could be issued to park recreational equipment, short term, in driveways.

Law Director Matty said his review of Asst. Law Director DiGeronimo's review was to better define types of trailers and also areas what the penalties would be concerning what degree of misdemeanor it would be.

Law Director Matty asked how many violations has the City had in the past year on this topic. CBO Packard said the (computer) system does not this type of information. There are repetitive violators. CBO Packard said there is a boat that is moved between properties during the summer. There are 15-20 recreational vehicles that come out in the spring and 15-20 again in the fall.

Law Director Matty said he would work with CBO Packard on revisions Council would like. Law Director Matty said the definitions could include all trailers as accessory uses. Law Director Matty said if the length of the notice to fix an issue would like to be changed, please advise the length of time, 7, 10 or whatever number of days is recommended. Law Director Matty also said he would recommend if the violations occur in the spring and fall, the repeat violations should include less than (1) year. Law Director Matty said the City takes a compassionate approach to the residents, but if the violations continue, that should not happen. Residents may wish to clean, maintain, winterize, etc. for a short period of time, but there are storage areas for recreational vehicles.

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Councilmember Koepke said permits could be issued to park recreational equipment, short term, in driveways. Law Director Matty advised against issuing permits, but would do so if Council requested.

**Re-zoning Applications** - CBO Packard said there are (2) items before the Planning Commission for rezoning. One will be recommended to Council this evening and, if recommended for approval, one at the next meeting. They are both re-zoning issues and will need to have (3) readings by Council before being submitted to the Board of Elections by the August deadline.

**Board of Education Property Sales** - Mayor Hruby said Purchasing Director Riser has been working toward the sale of property on behalf of the Brecksville-Broadview Heights School District. Purchasing Director Riser said the notice to bid is scheduled for June 16<sup>th</sup>. The required (5) week notification period will expire and all bids must be submitted on or before July 22<sup>nd</sup>. The City will receive the confidential bids and refer them to the School District. The timeline is in accordance with the District's transfer of the property. The sale may be contingent on re-zoning of the property.

**Motion to Adjourn**

**7:01 PM**

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

**SAFETY-SERVICE COMMITTEE**

**Call to Order**

Chairperson AJ Ganim

Members Kingston, Stucky

7:01 PM

**Roll Call**

Ganim, Kingston, Stucky

**SAF 1. Safety Service Approval of Minutes 5-17-2022**

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

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- SAF 2. Authorizing the Transfer of Ownership of Police Dog** - Consideration of a motion recommending to Council approval of a Resolution authorizing the transfer of ownership of "Peto" the City's retired police dog, to his handler, Sgt. Michael Bauman, for the sum of one dollar (\$1.00) pursuant to the provisions contained in Section 9.62 of the Ohio Revised Code.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 3. Shared Crash Investigation Services** - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to enter into a SWAG MOU Addendum A3 to amend the Memorandum of Understanding for shared crash investigation services known as the South West Accident Group (SWAG).

Police Chief Korinek said the Brecksville Police Department has an opportunity to join a regional crash investigation team. It is called the South West Accident Group or SWAG. The unit currently consists of nine (9) cities that have entered into an MOU to assist each other. The nine (9) cities are Parma Heights, Parma, Brookpark, Brooklyn, Seven Hills, Berea, Olmsted Township, Middleburg Heights and Broadview Heights. The unit responded to 14 call-outs in 2021. Typically, the unit is called out on a serious injury accident or accident involving a fatality. Police Chief Korinek said the amount of call-outs and cities participating, the Unit's Commander, Captain Tonya Czach from Parma Heights PD, said our officers would be potentially called out 2 or 3 times a year. The unit already has some advanced investigative equipment and no up-front cost is required to join the unit. The only potential cost could be if a piece of equipment is purchased for the unit and not by an individual city. There may be some cost sharing associated with that purchase.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 4. First Responder Grant** - Consideration of a motion recommending to Council approval of a Resolution authorizing the submittal of a grant through the Ohio Department of Public Safety for the American Rescue Plan Act First Responder Wellness, Recruitment, Retention and Resiliency Grant.

**Fire Chief Zamiska said** there is an opportunity through the American Rescue Plan Act, through the Ohio Department of Public Safety to apply for a wellness grant for police and firefighters. The Fire and Police Departments are looking to do several projects with this on the wellness end of it. One item is mental health, wellness visits for our police and firefighters. Part two of the project is early detection screening for firefighters. A lot of documentations have been out there showing linkage between exposure in the workplace on fires and early detection being important and then part three of the project is some physical fitness to go

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along with the wellness program. Fire Chief Zamiska said there is no cost share to the city. Between the police officers and the firefighters and we looking to apply for \$92,250 and again, there's no cost share with this.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

**SAF 5 . Commendation-** Consideration of a motion recommending to Council approval of a Resolution authorizing a resolution commending K9 Officer Peto on his retirement.

Mayor Hruby said Peto has been a valuable member of the Police Department. Peto has given 10 years to the City. Mayor Hruby said Peto has been a great job detecting illegal drugs, following offenders and searching for lost children or adults. Peto has been a wonderful asset by doing demonstrations and providing comfort and security when needed.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

**Other Matters deemed appropriate**

Mayor Hruby said after the mass shooting at a Texas school has renewed questions regarding the response of safety forces. Mayor Hruby said the Brecksville Police Department provided an increased police presence at the schools for the last few days of classes. Mayor Hruby said Chief Zamiska was interviewed by Fox 8 regarding the procedures and training of the Fire Department First responders. Chief Zamiska said, in connection with Metro Health Medical the Fire Department Personnel are training with Police to attend to victims as the Police enter active crime scenes. The video of the interview was played for Councilmembers. And the audience. Mayor Hruby thanked Chief Zamiska and Chief Korinek for their dedication to this training. Chief Zamiska said the Police Department and Fire Department will be training at the new school prior to opening.

**Motion to Adjourn**

**7:17 PM**

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

**STREETS & SIDEWALKS COMMITTEE**

**Call to Order**

Chairperson Daryl Kingston

Members: Caruso, Savage

7:18 PM

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**Roll Call**

Caruso, Kingston, Savage.

**S&S 1. Streets & Sidewalks Approval of Minutes 5-17-2022**

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**S&S 2. Appraisal Reports for Oakes Road** - Consideration of a motion recommending to Council approval of a Resolution accepting the proposal of Charles P. Braman & Co, Inc. for appraisal reports.

Engineer Wise said appraisals are required even when property is donated for public purposes. These reports will be for (4) properties related to the sidewalks on the South side of Oakes Road from the Blossom Hill Driveway headed west.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**S&S 3. Authorize Contract for Right of Entry-Sherwin-Williams** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to enter into a contract for right of entry with the Sherwin-Williams Company.

**Law Director Matty** said this right of entry is needed for the Miller Road project. Law Director Matty previously mentioned, Sherwin Williams has been gracious enough to donate their property to this project. However, the right of entry is needed to keep the project on a timeline and they have supplied us one.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**S&S 4. Sodium Chloride Bid Acceptance** - Consideration of a motion recommending to Council approval of an Ordinance accepting the bids of Cargill, Inc. for supplying Sodium Chloride for the term of November 1, 2022-October 31, 2023 for use by the City of Brecksville Service Department.

Purchasing Director Riser said the Salt Consortium was challenged last year with a change to Compass Minerals, Cargill was very aggressive with their bid at \$ 52.21 per ton, an increase of \$6.24 over last year's cost. The consortium voted unanimously to go with Cargill. Cargill has additional staff to communicate with trucking companies and salt customers. Additional trucking companies have also been added for delivery of the salt.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

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**S&S 5. Auth Contract for Sale and Purchase of Real Property Contract** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to enter into a contract for sale and purchase of Real Property and a contract for right of entry with Grand Bay Plaza Limited Partnership for the purchase of certain described property.

Law Director Matty said the City has reached agreement with Grand Bay both on the right of entry and for the contract of the purchase of property that's needed for the Miller Road project, the cost for the purchase is \$28806

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**S&S 6. Auth Contract for Right of Entry** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to enter into a contract for Right of Entry with Fogg-Brecksville Development Co. for the purchase of certain described property.

Law Director Matty said this is simply a right of entry. It's similar to Sherwin Williams. Fogg-Brecksville Development indicated a desire to also donate the property to the city. There are a couple of conditions that need to be met first for that to happen and the City Engineer and Mr. Matty hope to have that accomplished by the end of June.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**S&S 7. Authorize Engineer for Design Services on Miller Road** - Consideration of a motion recommending to Council authorizing Donald G. Bohning & Associates for design services on the Miller Road Pavement and Watermain Replacement Project..

Engineer Wise said design services for Miller Road from Southpointe to Brecksville Road.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**Motion to Adjourn**

**7:29 PM**

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**UTILITIES COMMITTEE**

**Call to Order**

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Chairperson: Brian Stucky

Members: Caruso, Koepke.

7:30 PM

**Roll Call**

Caruso, Koepke, Stucky.

**UTL 1. Utility Committee Approval of Minutes 5-17-2022**

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**UTL 2. Chippewa Calvin Sanitary Sewer Project** - Consideration of a motion recommending to Council approval of an Ordinance accepting the bid of Fabrizi Trucking & Paving Co., Inc. for the Chippewa Rd. & Calvin Dr. Sanitary Sewer Project.

Engineer Wise said bids were opened on May 26<sup>th</sup> and the bid tabulation was provided for Council's review. Fabrizi Trucking and Paving is the apparent low bidder at \$4,938,304.20. Engineer Wise said Fabrizi is a reputable company and has completed multiple projects in the City, and is capable of completing this project. Engineer Wise has no objection with Council accepting this bid.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**UTL 3. Sherwood Trail Outfall Improvement Project** - Consideration of a motion recommending to Council authorizing Donald G. Bohning & Associates to provide the required construction related services for the Sherwood Trial Outfall Improvement Project.

Engineer Wise said approval is requested authorizing Donald G. Bohning and Associates to provide construction services. This includes project assessment, construction staking, construction management, review & approval of pay-apps and completion of the paperwork to close the project for a fee of \$4,500.00.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**UTL 4. Chippewa Calvin Sanitary Sewer Project Construction Management** - Consideration of a motion recommending to Council authorizing Donald G. Bohning & Associates to provide construction management services for the Chippewa Road & Calvin Drive Sanitary Sewer Improvement Project.

Engineer Wise said approval is requested to authorize Donald G. Bohning & Associates to provide construction related services for the Chippewa Calvin Sanitary Sewer Improvement

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Project. This includes project assessment, construction staking, construction management, review & approval of pay-apps and completion of the paperwork to close the project for a fee of \$120,000.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**Motion to Adjourn**

**7:35 PM**

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**COMMITTEE OF THE WHOLE**

**Call to Order**

**Roll Call**

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**Items for Consideration:**

**CoW 1. Committee Minutes Approval 5-17-2022**

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky

**Other Matters deemed appropriate**

Recreation Director Engle provided an update regarding the inclusion of non-resident members at the Community Center. Recreation Director Engle provided clarification regarding the number of non-resident members. The resolution allows 500 members, not 500 memberships. A family of (4) would be one family membership, with (4) members. There has been no impact on overcrowding at the Community Center or Parking Lot since the inclusion of non-resident members.

**Motion to Adjourn**

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky

**Mayor and Safety Director: Jerry N. Hruby,**

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**City Council Members:** Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim, Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

**Clerk:** Tammy Tabor