

MINUTES OF THE MEETING OF THE  
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING**

HELD: May 02, 2023

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**Virtual Meeting Notice**

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

**BUILDINGS & GROUNDS COMMITTEE**

**Call to Order**

**Chairperson: Ann Koepke**

**Members: AJ Ganim, Brian Stucky**

**Roll Call**

Present: AJ Ganim, Ann Koepke, Brian Stucky.

**Items for Consideration:**

**B&G 1. Approval of Buildings & Grounds April 18, 2023 Committee Minutes**

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

**B&G 2. Natatorium Column Reinforcement Project at the Brecksville Community Center -**

Consideration of a motion recommending to Council approval of an Ordinance accepting the Lowest and Best Bid of WR Restoration, in the amount of \$19,500.00 for the Natatorium Column Reinforcement Project at the Brecksville Community Center. *Account #C490240 3202 Project #BI220007*

The bid tabulation is attached for this project. WR Restoration was considerably lower than the other vendor. The Engineer reviewed the bids and advised that WR Restoration is qualified and right in line with what is expected.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

**B&G 3. Natatorium Column Reinforcement Project Inspection Services-** Consideration of a motion recommending to Council approval of a Resolution accepting the Proposal of Intertek

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PSI for Special Inspection Services in the amount not to exceed \$5,000.00 for inspections on the Natatorium Column Reinforcement Project at the Brecksville Community Center. *Account #C490240 3202 Project #BI220007*

The proposal from PSI, for inspections, is also attached. The request is for \$5,000.00 to cover the inspection costs. The work will be completed when the pool is closed after September 5, 2023.

- B&G 4. City Hall Baseball Fields A, B & C** - Consideration of a motion recommending to Council approval of a blanket vendor purchase requisition in the aggregate amount of \$70,070.00 for improvements to City Hall Baseball Fields A, B & C. *Account #C240710 3300*

Service Director Weidig said this project is the beginning of several major improvements to the City Hall Baseball Field. The proposed project would start with the replacement of the 235 foot by 8 foot walking area first. The existing fence along the 1st and 3rd baseline would be removed. The backstop is still in good shape. The fence will be replaced as it affects the new walkway. The walkway along the 3rd baseline will be replaced, as well as both sets of stairs and railings leading to the fields, and both dugout pads and areas behind the scoring booth.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

- B&G 5. Bid Authorization**- Consideration of a motion recommending to Council authorizing the Purchasing Director to advertise for bids for the purchase and installation of a Safety Cover for the Outdoor Pool at the Brecksville Aquatic Center.

Recreation Director Engle said the benefits of a safety cover for the outdoor pool extends the lifespan of the outdoor pool floor, reduces the risk of serious injury during the months the pool is winterized and reduces the time needed to reopen the pool in the spring.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

**Other Matters deemed appropriate**

**Motion to Adjourn**

6:12 PM

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

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**FINANCE COMMITTEE**

**Call to Order**

**Chairperson Dominic Caruso**

**Members: Daryl Kingston, Beth Savage**

6:12 PM

**Roll Call**

Present: Caruso, Kingston, Savage.

**Items for Consideration:**

**FIN 1. Approval of Finance April 18, 2023 Committee Minutes**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 2. Workers Compensation Pool Rating** - Consideration of a motion recommending to Council approval of a Resolution authorizing participation in the Ohio Association of Public Treasurers Workers Compensation Group Rating Program and an agreement with Sedgwick Claims Management Services, Inc. as part of such program.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 3. BTBA President & Liason** - Consideration of a motion, recommending to Council approval of a Resolution authorizing the Mayor to enter into an Independent Contractor Agreement with Margaret English for work as the BTBA Brecksville Travel Baseball Association President and Liaison to the City of Brecksville Recreation Department for the year 2023.

Mayor Hruby

Schedules Brecksville youth travel baseball and softball practices and games and coordinates with recreation administration on field scheduling and facility usage

Responsible for team and individual player registrations and holding regular board meetings throughout the year as needed

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Keeps recreation staff informed of BTBA policies, field requests, and yearly meetings.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage

- FIN 4. Youth Baseball & Softball League Director** - Consideration of a motion recommending to Council, approval of a Resolution authorizing the Mayor to enter into an Independent Contractor Agreement with Tom English for work as the Youth Baseball and Softball League Director for the City of Brecksville Recreation Department, for the year 2023.

Brecksville Youth Baseball & Softball League Supervisor

Point person for volunteer coaches, parents, and umpires on site during the season, League Supervisor for Player Pitch Leagues (Ages 8-18), League Supervisor for Machine Pitch and Tee Ball Leagues (Ages 4-8), Field Supervisor on game days

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage

- FIN 5. Youth Soccer Director** - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to enter into an Independent Contractor Agreement with Geoffrey Thacker for work as the Community Youth Soccer Director, for the year 2023.

Community Youth Soccer Director

Schedules and coordinates Brecksville Youth Soccer Academy for in-house ages 4-8

Coordinates and manages Youth Soccer Academy for Ages 9-18

Coordinates Brecksville youth travel soccer practices and games and communicates with recreation administration on field scheduling and facility usage

Responsible for team and individual player registrations and reporting on regular board meetings throughout the year as needed

Keeps recreation staff informed of BSA policies, field requests, and yearly meetings

Will only be doing the Spring session for 2023

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage

- FIN 6. Building Department Equipment** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Sole Source Product Purchase from iProjectSolutions LLC in the aggregate amount of \$15,175.00 for two (2) 49" Desktop Commander Touchscreen Workstations. *Account #C110510 3300*

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Motion made by Caruso, Seconded by Savage.  
Voting Yea: Caruso, Kingston, Savage.

- FIN 7. Animal Control** - Consideration of a motion recommending to Council approval of an increase to blanket purchase order #BL234001 for "Treatment of Animals" in the amount of \$4,000.00. *Account #110250 2103.*

Increase to the Treatment of Animals Blanket Purchase Order (#BL234001). The Animal Warden Special Services account (110250-2103) has sufficient funds to perform the transfer. There has been an unprecedented increase in the number of reports/complaints of sick skunks exhibiting abnormal behavior in the city this year. The city uses a third party vendor to respond to and remove sick skunks. Due to the increased number of these incidents the initial amount placed in the Blanket Purchase Order is close to being expended. The increase in the Blanket Purchase Order should be enough to have the third party vendor, Critter Control, provide skunk removal services through the end of the year.

Motion made by Caruso, Seconded by Savage.  
Voting Yea: Caruso, Kingston, Savage.

- FIN 8. Appropriations** - Consideration of a motion recommending to Council approval of an Ordinance to amend Ordinance No. 5570, making appropriations for current expenditures of the City of Brecksville during the fiscal year ending December 31, 2023, making necessary appropriation and revenue adjustments.

The Building Department has made some staffing changes requiring the need to amend the available budget. In total, the net increase to 110510 is \$7,856.

□ On various projects a member of the Building Department staff is utilized as a construction observer. When performing this work they are charged to the Engineering Department (110181). Additionally, we have one seasonal construction observer on staff with the possibility of an increase to staffing levels. I am requesting an increase of \$51,952 to wages and benefits to accommodate staffing.

□ The Police and Fire Departments have been awarded an ARPA First Responders grant of \$106,930 from the Ohio Emergency Management Agency. To provide for the collection and expenditure of grant funds related to the Police Department, I am requesting an increase to estimated resources (\$34,334.40) and appropriations (\$38,558.40) in the General Fund.

Motion made by Caruso, Seconded by Savage.  
Voting Yea: Caruso, Kingston, Savage.

- FIN 9. Monthly Bills for Professional Services**

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Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$19,616.03; Kulchystsky Architects, LLC in the amount of \$4,862.50; William Logan in the amount of \$4,000.00 and Donald G. Bohning & Associates in the amount of \$24,912.67 and Sixmo in the amount of \$325.00; Total of all invoices \$53,716.20.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage

**Other Matters deemed appropriate**

**Motion to Adjourn**

6:24 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage

**LEGISLATION COMMITTEE**

**Call to Order**

**Chairperson: Beth Savage**

**Members: AJ Ganim, Ann Koepke**

6:24 PM

**Roll Call**

Present: Ganim, Koepke, Savage.

**Items for Consideration:**

**LEG 1. Approval of April 18, 2023 Legislation Committee Minutes**

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

**LEG 2. Telecommunication Discussion**

cable television negotiate with companies, now with State jurisdiction. Review royalty income and complaints. Generally handled by service department.

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Keep telecommunication commission, evolve or desolve. Create another Board or commission, need

The longest portion of the meeting was Councilmember update. Use the talent on another Board or commission.

JNH repeal legislation and

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage

**Other Matters deemed appropriate**

**Motion to Adjourn**

6:34 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage

**SAFETY-SERVICE COMMITTEE**

**Call to Order**

**Chairperson: AJ Ganim**

**Members: Daryl Kingston, Brian Stucky**

6:35 PM

**Roll Call**

Present: Ganim, Kingston, Stucky

**Items for Consideration:**

**SAF 1. Approval of April 18, 2023 Safety Service Committee Minutes**

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky

**SAF 2. Police Officer Training** - Consideration of a motion recommending to Council approval of a purchase requisition in the amount of \$5,220.00 for Continued Professional Training mandated by the State of Ohio for Police Officers. The training will be provided by North Coast Polytechnic Institute. *Account #110210-2701.*

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Motion made by Ganim, Seconded by Stucky.  
Voting Yea: Ganim, Kingston, Stucky

- SAF 3. Grant** -Consideration of a motion recommending to Council approval of a Resolution authorizing the City of Brecksville Police Chief or his designee to complete an application through the Ohio Law Enforcement Bulletproof Vest Program for funding the purchase of body armor vests.

Motion made by Ganim, Seconded by Stucky.  
Voting Yea: Ganim, Kingston, Stucky.

- SAF 4. Grant** - Consideration of a motion recommending to Council approval of a Resolution authorizing the City of Brecksville Police Chief or designee to complete an application through the U.S. Department of Justice Community Oriented Policing Services (COPS) Hiring Program for funding a school resource officer for the Cuyahoga Valley Career Center.

Motion made by Ganim, Seconded by Stucky.  
Voting Yea: Ganim, Kingston, Stucky.

- SAF 5. Utility Trailer** - Consideration of a motion recommending to Council approval of a purchase requisition to Leonard Truck & Trailer in the amount of \$5,137.00 for a 2023 PJ Utility Trailer for use by the Service Department Athletic Field Maintenance crew. *Account \$C110173 3300.*

Motion made by Ganim, Seconded by Stucky.  
Voting Yea: Ganim, Kingston, Stucky.

- SAF 6. Traffic Signal Pole & Base Painting Project** - Consideration of a motion recommending to Council approval of an Ordinance accepting the bid of Delta Industrial Paining for the Traffic Signal Pole & Base Painting Project.

Service Director Weidig

Motion made by Ganim, Seconded by Stucky.  
Voting Yea: Ganim, Kingston, Stucky.

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**Other Matters deemed appropriate**

**Motion to Adjourn**

6:41 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky

**STREETS & SIDEWALKS COMMITTEE**

**Call to Order**

**Chairperson: Daryl Kingston**

**Members: Dominic Caruso, Beth Savage**

6:41 PM

**Roll Call**

Present: Caruso, Kingston, Savage.

**Items for Consideration:**

**S&S 1. Approval of April 18, 2023 Streets & Sidewalks Committee Minutes**

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage

**S&S 2. Grant** - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to apply to the Northeast Ohio Areawide Coordinating Agency (NOACA) for funding through the Congestion Mitigation & Air Quality (CMAQ) Program to design, engineer, and construct a multi-use trail or sidewalks and a transit waiting environment on Brecksville Road (SR 21) from Valley Parkway to Miller Road.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage

**S&S 3. Miller Road Interchange Project** - Consideration of a motion recommending to Council approval of an Ordinance authorizing a contingency amount for change orders for the Miller Road Interchange Project.

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Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**S&S 4. Miller Road Watermain and Pavement Replacement** (Southpointe Pkwy to Brecksville Rd)- Update

**S&S 5. Riverview Road Slippage** – South of Fitzwater - Update

Complete

**S&S 6. Mill Road Corridor Study** - Update

Report reviewed, discussion if projects will be advanced.

**Other Matters deemed appropriate**

**Motion to Adjourn**

6:50 PM

**UTILITIES COMMITTEE**

**Call to Order**

**Chairperson: Brian Stucky**

**Members: Dominic Caruso, Ann Koepke**

6:50 PM

**Roll Call**

Present: Caruso, Koepke, Stucky.

**Items for Consideration:**

**UTL 1. Approval of April 18, 2023 Utilities Committee Minutes**

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky

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**UTL 2. Culvert & Drainage Repairs & Replacements** - Consideration of a motion recommending to Council approval of a blanket vendor purchase requisition in the aggregate amount of \$13,450.93 for various Culvert & Drainage Repairs and Replacements. *Account #110630 2613*

Motion made by Stucky, Seconded by Caruso.  
Voting Yea: Caruso, Koepke, Stucky

**UTL 3. Riverview Road Culverts C1 & C2 - Update -**

**UTL 4. Glenwood Drive Reconstruction - Update**

**Other Matters deemed appropriate**

**Motion to Adjourn**

**COMMITTEE OF THE WHOLE**

**Call to Order**

**Roll Call**

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**Items for Consideration:**

**CoW 1. Approval of April 18, 2023 Committee Minutes**

**CoW 2. Executive Session** - Convene an executive session to discuss matters related to pending litigation and matters of personnel..

Convene an executive session to discuss matters related to pending litigation and matters related tot eh employment of public employees.

**Other Matters deemed appropriate**

**Motion to Adjourn**

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Adjourn executive session and reconvene regular meeting at .

Adjourn regular meeting at

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky

**Mayor and Safety Director:** Jerry N. Hruby,

**City Council Members:** Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim,  
Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

**Clerk:** Tammy Tabor

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PRESIDENT OF COUNCIL

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CLERK OF COUNCIL