

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: April 04, 2023

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky.

6:30 PM

Roll Call

Present: AJ Ganim, Ann Koepke, Brian Stucky.

Items for Consideration:

B&G 1. Approval of Buildings & Grounds March 21, 2023 Committee Minutes

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

2:43

B&G 2. Police Station Generator Controls Project Air Handler - Consideration of a motion recommending to Council approval of a Resolution authorizing the OMNIA contract purchase from Trane U.S., Inc. in the amount of \$2,987.00 for the installation of control wiring and programming of air handling unit (AHU) #4 in the Police Station. *Account #C490210 3202 Project #BI220008*

Service Director Weidig said the next three items for consideration are part of the project to eliminate the odor of diesel from the generator located at the Police Station. Trane will modify the AHU-4 to close the dampers when the generator is running. When the generator shuts down, the damper will open. The Building Engineering Department will replace the filters according to the plan submitted by Karpinski Engineering. The final work will be commissioning by Karpinski, who designed the modifications to assure that it is operating as designed.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

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B&G 3. Police Station Generator Controls Project - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to Enter into Agreement with Karpinski Engineering in the amount of \$3,100.00 for the commissioning of the AHU#4 in the Brecksville Police Station.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

3:02

B&G 4. Police Station Generator Filters - Consideration of a motion recommending to Council approval of a Purchase Requisition to Ketchum Walton in the amount of \$2,815.00 for Carbon Filters for the Police Station Generator. *Account #C490210 3202 Project #BI220008.*

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

3:13

B&G 5. Window Replacement Project - Consideration of a motion recommending to Council approval of an Ordinance amending Ordinance 5485, accepting the Value Engineering Proposal submitted by Capitol Aluminum & Glass Corporation for additional storefronts in eight (8) openings for window replacements at 4450 Oakes Road.

Service Director Weidig said Phase 4 of the Window Replacement Project at 445 Oakes road will replace eighteen (18) windows on the south side of the building. Service Director Weidig said the asbestos abatement will be performed by SafeAir Contractors, Inc. The City received a grant from NOPEC in the amount of \$46,904.00 which will be applied to the cost of this project.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 6. Asbestos Removal Oakes Road Window Replacement Project - Consideration of a motion recommending to Council approval of a Purchase Purchase Requisition to SafeAir Contractors, Inc. in the aggregate amount of \$6,930.00 for the removal and disposal of asbestos-containing windows at 4450 Oakes Road, Blossom Hill, Building 7 for Phase 4 of the Window Replacement *Project. Account #C490161 3202 Project #BI230002*

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

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4:50

B&G 7. Community Center AHU Controls - Consideration of a motion recommending to Council approval of a Resolution authorizing the OMNIA contract purchase from Trane U.S., Inc. in the amount of \$21,737.00 for the Community Center AHU Controls Project. Account #C490240 3202 Project #BI230008

Service Director Weidig said the existing controls for the air handler unit at the Community Center Fieldhouse are due for replacement. The proposed project will be to install a new control system with cabinet and touchscreen display. This project will also replace a variety of sensors. Service Director Weidig said the existing controls at the Fieldhouse are no longer manufactured a failure of the equipment could result in a possible extended shut down of the system. The new controls will also allow Building Engineering to connect to other existing upgraded systems on the City Campus.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

6:13

B&G 8. Community Center Door Locks - Consideration of a motion recommending to Council approval of a purchase requisition to Cleveland Vicon in the aggregate amount of \$5,417.30 for the purchase of Replacement Locksets for various doors located throughout the Community Center. Account #240710 2603

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

6:45

B&G 9. City Hall & Fire Station Concrete - Consideration of a motion recommending to Council approval of a purchase requisition in the aggregate amount of \$15,390.00 for concrete replacement in areas surrounding City Hall and the Fire Station to be completed by the Service Department; \$2,270.00 to be charged to account #110171 2606, \$13,120.00 to be charged to account #C490166 3202 Project #BI230009

Service Director Weidig said the sidewalk surrounding City Hall and the Fire Station was inspected and some areas require repair. The Service Department employees will be providing the labor for this project.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

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7:24

B&G 10. City Hall Chiller Repair - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Equalis contract purchase from Gardiner in the amount of \$4,989.00 for the emergency repair of the City Hall Chiller that requires a replacement main interface panel and two temperature sensors. *Account #110166 2604*

Service Director Weidig said the City Hall Chiller is in need of emergency repairs. Service Director Weidig said the repairs include replacement of the main interface panel and two (2) temperature sensors. The City has a service contract with Gardiner for the chiller.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

Other Matters deemed appropriate

8:25

Councilmember Koepke said the City will hold an Earth Day Celebration on April 23rd at the Horticulture Building on Stadium Drive.

Motion to Adjourn

6:39 PM

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

FINANCE COMMITTEE

9:11

Call to Order

Chairperson Dominic Caruso

Members: Daryl Kingston, Beth Savage.

6:40 PM

Roll Call

Present: Caruso, Kingston, Savage.

Items for Consideration:

FIN 1. Approval of Finance March 21, 2023 Committee Minutes

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

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9:29

FIN 2. Appropriations - Consideration of a motion recommending to Council approval of a Ordinance amending Ordinance No. 5570, making appropriations for current expenses of the City of Brecksville during the Fiscal Year ending December 31, 2023, making necessary appropriation and revenue adjustments.

Finance Director Starosta said in the General Fund the Police Department is requesting an increase of \$5,000 for the removal and treatment of animals. The City is under agreement for services from the Cuyahoga County Board of Health. To meet the payment obligations under this agreement an increase of \$7,991 to special services is being requested. In the Recreation Expansion Fund (241) an increase to refunds/reimbursements of \$1,200 is being requested. These funds are utilized to reimburse/refund payments received from building permits or corporate memberships. In the Building and Improvements Fund (490) a n increase of \$8,902 is being requested to provide for the Brecksville Police Station Generator Controls project and provide budget for concrete repairs around City Hall an increase of \$13,120 is being requested.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

11:20

FIN 3. Chippewa Calvin Sanitary & Storm Sewer Project - Consideration of a motion recommending to Council approval of an Ordinance providing for the issuance and sale of not to exceed \$3,600,000 in anticipation of the issuance of bonds for the costs of constructing an 8” sanitary sewer and 6” sanitary sewer laterals, together with all necessary appurtenances to extend sanitary sewer along Chippewa Road (S.R. 82) from Riverview Road to Wiese Road and along Calvin Drive and extending to the termini point of Glen Valley Drive allowing for the removal of the Glen Valley pump station.

Finance Director Starosta said legislation has been prepared for consideration to issue a new note in an amount not to exceed \$3,600,000. This not to exceed amount represents the original BAN amount of \$5,200,000 less reimbursements received from outside funding sources through mid-March. As we move closer to the day of pricing the new notes, the final issue amount will be adjusted to represent funds needed at that time. The legislation does allow the City to issue the note for a period of up to one year. Because a final payment on this project will likely be later this year, we will consider options for rolling the note for a period of less than one year or an optional redemption clause.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

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11:51

FIN 4. Blossom Hill Field House Expenditures - Consideration of a motion recommending to Council approval of a purchase requisition to Brecksville-Broadview Height City School District in the aggregate amount of \$50,800.00 for the City's share of the operational costs for the new Blossom Hill Field House for the following services from September 2022 through December 31, 2023. Fire Alarm Testing \$1,000.00 Account #240710 2103, Fire Alarm Monitoring \$1,800.00 Account #240710 2103, Trash Disposal \$5,000.00 Account #240710 2103, Utilities – Gas \$18,000.00 Account #240710 2901, Utilities – Electric \$20,000.00 Account #240710 2902, Utilities – Water \$5,000.00 Account #240710 2903.

Recreation Director Engle said this request reflects the shared services for the Blossom Hill Field House for September 2022 through December 31, 2023.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

17:04

FIN 5. Monthly Bills for Professional Services

Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$20,440.81; William Logan in the amount of \$4,000.00; Donald G. Bohning & Associates in the amount of \$28,748.90 and Sixmo in the amount of \$1,100.00; Total of all invoices \$54,289.71

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

Motion to Adjourn

6:48 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

LEGISLATION COMMITTEE

18:13

Call to Order

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

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6:49 PM

Roll Call

Present: Ganim, Koepke, Savage.

Items for Consideration:

Amend the agenda to include consideration of a recommendation from the Charter Review Commission of Article XII Section 5 of the Brecksville Charter.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

LEG 1. Approval of Legislation Committee March 21, 2023 Minutes

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

19:13

LEG 2. Appoint PT Firefighter Paramedic Haffner - Consideration of a motion recommending to Council approval of a Resolution appointing Alexander J. Haffner as a part-time Firefighter/Paramedic in the City of Brecksville Fire Department.

Fire Chief Zamiska said he and Mayor Hruby interviewed Alexander Haffner and Carson Hengst. Both are recent academy graduates and are highly recommended. Alexander works for the Richfield Fire Department and Carson works for Columbia Station.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

LEG 3. Appoint PT Firefighter Paramedic Hengst - Consideration of a motion recommending to Council approval of a Resolution appointing Carson M. Hengst as a part-time Firefighter/Paramedic in the City of Brecksville Fire Department.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

21:02

Law Director Matty said the Charter Review Commission has completed the review of the Brecksville Charter. Law Director Matty recommends City Council read the legislation three (3) times prior to placing the items on the ballot in the event there are any questions from the public. Law Director Matty said the issues must be read and passed by Council without any

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amendments or changes. The items will be forwarded to the Board of Elections to be placed on the ballot. Residents will be notified of the issues prior to the November 2023 election.

22:21

LEG 4. Charter Article III Section 2. Qualifications - Consideration of a motion recommending to Council approval of an Ordinance providing for the submission to the electors of the City of Brecksville the question of amending Article III, Section 2. of the Charter entitles "Qualifications" to raise the residency requirement to four (4) years for the Mayor .

Motion made by Savage, Seconded by Koepke.
Voting Yea: Ganim, Koepke, Savage.

23:10

LEG 5. Charter Article V, Section 9. Recreation Commission - Consideration of a motion recommending to Council approval of an Ordinance providing for the submission to the electors of the City of Brecksville the question of amending Article V, Section 9. of the Charter entitled "Recreation Commission" to allow removal of any member of the Recreation Commission with the approval of five (5) members of City Council.

Councilmember Savage said this change will make the removal process equal among all commissions.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Ganim, Koepke, Savage.

24:04

LEG 6. Charter Article VI, Section 4. Limitation Upon Expenditures -Consideration of a motion recommending to Council approval of an Ordinance providing for the submission to the electors of the City of Brecksville the question of amending Article VI, Section 4. of the Charter entitled "Limitation Upon Expenditures Without Prior Council Approval" to raise the limitation amount without prior Council approval for expenditures or liability incurred.

Councilmember Koepke asked if Council could receive a report regarding the purchases.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Ganim, Koepke, Savage.

26:07

LEG 7. Charter Article VI, Section 6. Sale of Municipal Property - Consideration of a motion recommending to Council approval of an Ordinance providing for the submission to the electors of the City of Brecksville the question of amending Article VI, Section 6. of the Charter entitled "Sale of Municipal Property" to include the Service Director.

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Councilmember Savage said the change will include the Service Director to better align with common practice.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

26:56

LEG 8. Article VI, Section 8. Purchasing - Consideration of a motion recommending to Council approval of an Ordinance providing for the submission to the electors of the City of Brecksville the question of amending Article VI, Section 8. of the Charter entitled "Purchasing" to Clarify that the Director of Purchasing has responsibility for any purchasing contract.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

Other Matters deemed appropriate

27:53

LEG. 9. Article XII, Section 5. Gender Neutral Typo Corrections

Consideration of a motion recommending to Council approval of an Ordinance providing for the submission to the electors of the City of Brecksville the question of amending Article XII, Section 5. of the Charter entitled "Gender Neutral Designations" to change the title of the section and authorize the Clerk of Council with the majority approval of Council and the Law Director to change misspellings, errors in grammar, renumbering upon codification and gender neutral designation.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

Motion to Adjourn

6:59 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson AJ Ganim

Members Kingston, Stucky

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7:00 PM

Roll Call

Present: Ganim, Kingston, Stucky.

Items for Consideration:

SAF 1. Approval of Safety Service Committee Minutes

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

29:47

SAF 2. Accept Proposal for Rubbish Recycle, Leaves and Street Sweepings/Vactor Debris Disposal - Consideration of a motion recommending to Council approval of an Ordinance accepting the bids for the Disposal of Rubbish, Recycle, Leaves and Street Sweepings/Vactor Debris for a one-year period with the option to renew for a second and third year for the Service Department of the City of Brecksville.

Purchasing Director Riser said the bid opening for the Disposal of Rubbish, Recycle, Leaves and Street sweepings/Vactor Debris was held on March 10, 2023 . The received (4) bids for these services, and attached is a copy of the bid tabulation. We respectfully request the passage of legislation during the April 4, 2023 meeting of Brecksville City Council accepting the bids of the following lowest and best bidders for these services:

Disposal of Rubbish & Disposal of Street Sweepings/Vactor Debris: Rumpke of Northern Ohio

Disposal of Recycle: WM Recycle America

Disposal of Leaves: Buyansky Outdoor Supply

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

Other Matters deemed appropriate

CAPA will be hosting the National Drug Take Back program on April 22, 2023 at the Brecksville Horticulture Building on Stadium Drive.

Motion to Adjourn

7:05 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

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STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson Daryl Kingston

Members: Caruso, Savage

7:05 PM

Roll Call

Present: Caruso, Kingston, Savage

Items for Consideration:

S&S 1. Approval of Streets & Sidewalks March 21, 2023 Committee Minutes

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

35:00

S&S 2. Miller Road Pavement Improvement Project - Consideration of a motion recommending to Council approval of an Ordinance accepting the bid of Anthony Allega Cement Contractor for the Miller Road Pavement Improvement Project.

Engineer Wise said the bid opening was held and Anthony Allega Cement Contractor, Inc., was the low bidder, of (8) bids received at \$2,134,551.50 for the Miller Road Pavement Improvement Project. Anthony Allega Cement Contractor, Inc., is an ODOT Prequalified Contractor who is capable of completing the work. Based on the ODOT Prequalification's and their references supplied, we have no reason not to recommend that the City moves forward and accepts their bid.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

S&S 3. Miller Road Pavement Improvement Project - Consideration of a motion recommending to Council approval of a purchase requisition authorizing Donald G. Bohning and Associates to provide construction related services for the Miller Road Pavement Improvement Project including Construction Staking, Construction Management, Review & Approval of Pay-Apps, As-builts, and Complete Project Close paperwork for a fee of \$64,000.00.

Engineer Wise said similar to other construction projects, as the project moves into the construction phase, construction related services are needed as outlined in our contract with the City, Construction Management Services are 3% of the contract value. The work includes

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construction staking, construction management, review and approval of pay apps, as-built, and complete project close paperwork.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

36:57

Engineer Wise said the City has hired a construction inspector to oversee some of the projects. Engineer Wise said the City will save inspection costs by hiring an inspector.

Councilmember Kingston said the road program is underway with concrete crews already working around the City.

Motion to Adjourn

7:10 PM

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

UTILITIES COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Caruso, Koepke.

7:10 PM

Roll Call

Present: Caruso, Koepke, Stucky.

Items for Consideration:

UTL 1. Approval of Utilities Committee Meeting March 21, 2023 Minutes

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

Other Matters deemed appropriate

38:48

Engineer Wise said there are several projects ongoing in the city and provided the following updates.

Chippewa Road and Calvin Drive Sanitary & Storm Sewer Project: Engineer Wise said the contractor continues working on the project. The work is slower than anticipated. The project is nearing the second phase of this project.

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Glenwood Sewer Project: Engineer Wise said the road has been removed and the contractor is working to install the storm and sanitary lines.

40:22

Riverview Slippage: Engineer Wise said the contractor, Eclipse, has begun excavating for this project and expects the Geo-grid layers to be installed within the week, depending on weather. The project will then require reconstructing the guardrail and restoring the ground work.

Riverview Culvert: Engineer Wise said the contractor has been issued the notice to proceed and expects the contractor on site soon so the project is completed before summer.

Motion to Adjourn

7:12 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

COMMITTEE OF THE WHOLE

Call to Order

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

7:13 PM

Roll Call

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Items for Consideration:

CoW 1. Approval of Committee Meeting March 21, 2023 Minutes.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Other Matters deemed appropriate

42:58

Convene an executive session to discuss matters of real state and the appointment of a public official.

7:14 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Motion to Adjourn

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

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Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim,
Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor