

**MINUTES OF A MEETING OF THE  
COUNCIL OF THE CITY OF BRECKSVILLE**

**HELD** \_\_\_\_\_ December 17, 2024

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1:11:30

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

Present: President D. Caruso, Council Vice President B. Savage, Councilmembers: D. Bender; AJ Ganim, A. Koepke; B. Stucky. Mayor Kingston, Law Director D. Matty, Asst. Law Director L. Sabol, City Engineer Wise, Assistant Law Director L. Sabol, Finance Director L. Starosta, Fire Chief M. Bender, Police Chief Korinek, Service Director J. Kickel, Human Services Director Dr. Paciorek, CBO Scott Packard, Purchasing Director M. Bartkiewicz, IT Technician P. Packard., Clerk T. Tabor.  
Absent: M. Jantzen. None.

**Approval of Minutes**

1:12:10

**1. Approval of December 3, 2024 Council Minutes**

Motion for suspension made by Ganim, Seconded by Koepke.  
Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky.  
Nays: None.  
Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**New Business**

1:12:35

**2. RES. 5630** - a Resolution authorizing the Mayor to renew the Memorandum of Understanding with the with the Cuyahoga Soil and Water Conservation District and the Northeast Ohio Regional Sewer District for the provision of technical assistance in implementing the City of Brecksville's soil and water conservation measures for the year 2025.

Motion for suspension made by Ganim, Seconded by Koepke.  
Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky  
Nays: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion by Stucky, seconded by Bender, to pass Resolution 5630.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky  
Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

1:13:41

**3. RES. 5631** - a Resolution amending Resolution No. 5485 to increase the monthly cost for the lease of a 2024 Tahoe LT.

Motion for suspension made by Ganim, Seconded by Koepke.  
Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky  
Nays: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion by Stucky, seconded by Bender, to pass Resolution 5631.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky  
Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**



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1:14:33

4. **RES. 5632** - a Resolution accepting the CivicPlus Statement of Work for the conversion Management Select to provide better access and connection to city council documents.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Nays: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion by Stucky, seconded by Bender, to pass Resolution 5632.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

1:15:28

5. **ORD. 5761** - an Ordinance amending Ordinance 5666 making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2024, making necessary appropriation and revenue adjustments..

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Nays: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion by Stucky, seconded by Bender, to pass Ordinance 5761

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

1:16:22

6. **ORD. 5762** - an Ordinance amending Ordinance 5711 as it relates to employee compensation.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Nays: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion by Stucky, seconded by Bender, to pass Ordinance 5762

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

1:17:07

7. **ORD. 5763** - an Ordinance authorizing the Mayor to enter into a Collective Bargaining Agreement and Memorandum of Agreement with the Brecksville Professional Firefighters IAFF Local 5500 representing the Brecksville Fire Department Firefighters.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Nays: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion by Stucky, seconded by Bender, to pass Ordinance 5763

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky



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Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

1:18:08

8. **ORD. 5764** - an Ordinance authorizing the Council to accept USA Firmware's Cognovit Promissory Note in payment and complete satisfaction of the incentive granted in the Economic Incentive and Relocation Agreement dated May 19, 2020.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Nays: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion by Stucky, seconded by Bender, to pass Ordinance 5761

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

1:19:09

**Report of Council Representatives: Board of Zoning Appeals, Planning Commission, Recreation Commission, Human Services Advisory Board.**

**Board of Zoning Appeals:** Council Member Stucky reported the Board of Zoning Appeals has no items for Council consideration. The next meeting of the Board of Zoning Appeals will be January 13th at 7:30 PM.

**Planning Commission:** Council President Caruso reported the Planning Commission has no items for Council consideration. The next meeting of the Planning Commission will be January 9 at 7:00 PM.

**Recreation Commission:** Council Member Ganim had no report. The next meeting of the Recreation Commission will be January 27th at 7:30 PM.

**Human Services Advisory Board:** Council Member Koepke reported The Human Services Advisory Board The next meeting will take place, December 14th, at 3:00 at the Human Services Building.

1:20:15

**Report of Council Committees: Safety-Service, Streets & Sidewalks, Utilities, Buildings & Grounds, Legislation, Finance.**

**Safety-Service,** Council Member Koepke reported the committee met earlier today and has one item for Council consideration.

**Shredding Events** - Recommend to Council approval of an increase to Purchase Order # 24000925 in the amount of \$300.00 for a total of \$7,597.00 for community shredding events. Account # 1100622-22010.

Motion by Koepke, seconded by Ganim.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Streets & Sidewalks,** Councilmember Stucky said the committee met earlier tonight has no items for Council's consideration.

**Utilities,** Councilmember Ganim said the committee met earlier tonight has no items for Council's consideration.



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**Buildings & Grounds**, Councilmember Jantzen reported the committee met earlier today and has no items for Council's consideration.

**Legislation**, Councilmember Bender reported the Committee met earlier this evening and has one item for Council consideration.

**Civic Plus** - Approve of an increase to purchase order #24001486 in the amount of \$500 to Civic Plus for CivicPlus Agenda and Meeting Management Select. *Account #1100150 21030*

Motion by Bender, seconded by Bender.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Finance**. Councilmember Savage reported the Committee met earlier this evening and has six items for Council consideration.

**RecTrac & WebTrac** - Approve a Purchase Requisition to Vermont Systems in the amount of \$7,958.47 for the 2025 Annual Maintenance Agreement for RecTrac & WebTrac. Account # 2400710-26120 in the amount of \$5,025.13. Account # 1100330-26120 in the amount of \$2,933.34.

Motion by Savage, seconded by Ganim.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

1:23:03

**Recreation and Human Services Program Fees** - Approval of Recreation and Human Services Program Fees.

Motion by Savage, seconded by Bender.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**CDW Government** - Recommend to Council approval of a purchase requisition to CDW Government in the amount of \$6,087.64 for the purchase of (5) iPads, keyboard, cables and charges. Account # 1100510-25010.

Motion by Savage, seconded by Bender.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

1:23:50

**IP Phone System** -Recommend to Council approval of a Purchase Requisition to Black Box Network Services in the amount of \$7,468.00 for the term of 11/30/2024 - 11-29-2025. Account # 1100135-26120.

Motion by Savage, seconded by Bender.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky

Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

1:24:23

**IT Equipment** - Recommend to Council approval of a Blanket Vendor Purchase Requisition in the amount of \$85,000.00 for various IT Equipment including UPS Replacement units, access point replacement units, work stations, laptops, VoIP Gateways and Storage & Recovery systems. Account # #1100135-25060.



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Motion by Savage, seconded by Bender.  
Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky  
Abstain: None.  
**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

1:25:05

**Bulletin Pricing** - Recommend to Council accepting the quote of HKM Direct Market Communications for printing of the City's Bulletin publication.

Motion by Savage, seconded by Bender.  
Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky  
Abstain: None.  
**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

1:25:30

**Report of the Directors**

**Report of the Department Directors:**

**Director of Law**, David Matty: No Report

**Engineer**, Gerry Wise: Engineer Wise said the City applied for funding for the Highland Drive and Sentinel Drive culvert projects. The City did not receive any grant funding for those projects. The culvert projects were included in the capital budget and will be completed and funded by the City of Brecksville. Engineer Wise wished everyone a happy holiday.

**Director of Finance**, Laura Starosta: No Report

**Chief Building Official**, Scott Packard: No Report

**Director of Human Services**, Dr. Paciorek said the Yuletide Hunger distribution took place last week. 109 families and 116 children adopted from Brecksville, Broadview Heights, Seven Hills and Independence. Laura Kalinowski will be retiring at the end of the year, please wish her well.

**Director of Service**, Joe Kickel: No Report

**Director of Purchasing**, Monica Bartkiewicz: No Report

**Chief of Police Department**, Stan Korinek:

**Chief of Fire Department**: Mark Bender: No Report

**Director of Recreation**. Rachele Engle: No Report

**Report of the Mayor: Mayor Kingston wished everyone a Merry Christmas and Happy New Year.**

**Comments:** Council Member Stucky said the Kiwanis Club had 300 houses that took children on sleigh rides with Santa.

Council Member Koepke thanked Clerk Tabor for her work with City Council.

Council President Caruso wished everyone a Merry Christmas and thanked all of the Department Directors and their staff for the work they do throughout the year for the City.

1:29:50

**Adjourn**

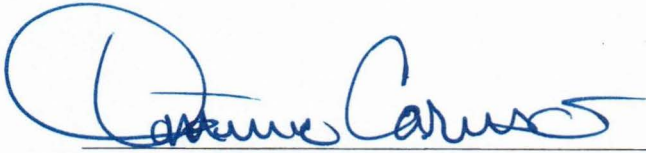
Motion to Adjourn by Savage, seconded by Bender.  
Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky  
Abstain: None.  
**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

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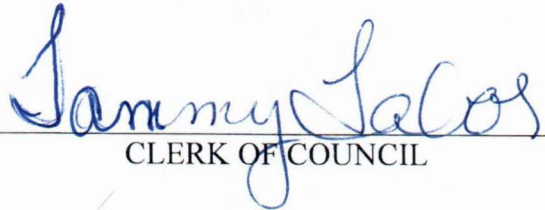
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PRESIDENT OF COUNCIL



CLERK OF COUNCIL

**Mayor and Safety Director:** Daryl Kingston

**City Council Members:** Dominic Caruso; *President*; Beth Savage, *Vice President*; Dan Bender, AJ Ganim, Mark Jantzen, Ann Koepke, Brian Stucky.

**Clerk:** Tammy Tabor