

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: November 19, 2024

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BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Mark Jantzen

Members Beth Savage, Brian Stucky

7:01 PM

Roll Call

Present: Jantzen, Savage, Stucky.

Items for Consideration:

B&G 1. Buildings & Grounds Committee November 5, 2024 Meeting Minutes

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

B&G 2. Human Services Building Roof Repair - Recommend to Council approval of a purchase requisition in the amount of \$8,610.00 for West Side Roofing for repairs to the Human Services Building roof. Account #1100330-26030.

Service Director Kickel said the roof needs to be repaired before winter when additional damage may occur.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

Motion to Adjourn

7:03 PM

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

FINANCE COMMITTEE

Call to Order

Chairperson: Beth Savage

Members: Dan Bender, Ann Koepke

7:03 PM

Roll Call

Present: Bender, Koepke, Savage.

Items for Consideration:

FIN 1. Finance Committee November 5, 2024 Meeting Minutes

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Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

- FIN 2. Audit** - Recommend to Council approval of a Resolution authorizing an agreement with the Auditor of State for the 2024 calendar year audit in the amount not to exceed \$32,882.00.

Finance Director Starosta said the City has utilized the State of Ohio Auditor for the yearly audits. The Auditor does not expect to exceed \$32,882.00 and has budgeted time for a single audit for federal grant awards if necessary. They only bill for the time they work on Brecksville's audit.

Council Member Bender asked if the City is familiar with the names listed in the engagement letter. Finance Director Starosta said Lindsey Young presented the 2023 Post Audit report to Council. Other Representatives noted, William Ward is upper level management and not generally on site. Finance Director Starosta said the names are familiar as is the scope of the audit.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

1:45

- FIN 3.** Council Member Savage said the Recreation and Human Services Membership and Program Rates recommended by the Recreation Commission will be considered after the budget meeting and presented in December.

Other Matters deemed appropriate

2:50

Council Member Savage said the Finance Committee will hold the Budget meeting on November 20th at 5:00 PM at City Hall.

Heritage Home Program - Council Member Savage said she reviewed the information provided by Jazmine Prezenkowski regarding the Heritage Home Program. Council Member Savage said the City has received some unsolicited requests from residents regarding this program. Council Member Savage said the cost was reasonable. Council member Stucky said the information provided showed many inquiries and one or two signed loans. Council Member Stucky said he would like more information regarding the outcomes of the inquiries. Council Member Savage said the technical assistance is requested and not necessarily engaging the loans, possible using their funds or other financing options. Council Member Stucky said he would like to hear from someone in another City who utilized the services and what their experience was. Council Member Stucky said if people are using the technical assistance and not moving forward with improvements, property values are not increasing.

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Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage

Motion to Adjourn

7:17 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

12:53

LEGISLATION COMMITTEE

Call to Order

Chairperson: Dan Bender

Members: AJ Ganim, Mark Jantzen

7:17 PM

Roll Call

Present: Bender, Ganim, Jantzen.

Items for Consideration:

LEG 1. Legislation Committee November 5, 2024 Meeting Minutes

Motion made by Bender, Seconded by Ganim.

Voting Yea: Bender, Ganim, Jantzen.

Motion to Adjourn

7:18 PM

Motion made by Bender, Seconded by Jantzen.

Voting Yea: Bender, Ganim, Jantzen.

13:58

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson: Ann Koepke

Members: Mark Jantzen, Beth Savage

7:18 PM

Roll Call

Present: Jantzen, Koepke, Savage.

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Items for Consideration:

13:05

SAF 1. Safety Services Committee November 5, 2024 Meeting Minutes

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

14:20

SAF 2. Fire Truck Refurbishment - Recommend to Council approval of a Resolution accepting the lowest and best bid and from Sutphen Corporation in the amount of \$339,500.00 for the Brecksville Fire Department Aerial Ladder Truck Refurbishment Project. Account #C4500260-33000 Project ID EQ240022

Fire Chief Bender said a request for quotes was issued and the Sutphen Corporation provided a quote for \$339,500.00 to refurbish the ladder truck. The cost to replace the ladder truck is approximately \$2 million dollars with an expectation to complete in 2 years. To refurbish the existing truck would extend the life of the ladder truck by 10 years and be completed in approximately 6 months. Council Member Stucky asked if the ladder truck would reach, if needed, the new buildings at Valor Acres. Fire Chief Bender said the truck reaches 100 feet, depending on where the truck is parked determines how far from a building it can be. Council Member Bender asked if it will remain yellow. Fire Chief Bender said it will be red. Mayor Kingston asked Chief Bender to explain Mutual Aid when our truck is being refurbished. Fire Chief Bender said other communities will be notified and will assist as the City of Brecksville offers assistance to other communities when needed. Dispatch will need to be aware of the City to notify when assistance is needed. Council Member Koepke asked when the truck be out for service. Fire Chief Bender said he expects the vehicle refurbishment to begin in late winter or early spring.

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

17:49

SAF 3. MetroHealth Agreement - Recommend to Council approval of an Ordinance authorizing an agreement with MetroHealth System to govern the interaction and cooperation between MetroHealth and the Brecksville Police.

Police Chief Korinek said MetroHealth employs its own Police Force. Ohio Revised Code requires any of the medical facilities outside of the main campus to enter an agreement with the community in which the facility is located. The agreement requires the Chief of Polcie to grant authority to that (MetroHealth) Police Department.

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Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

19:15

SAF 4. Employee Garment Rentals - Recommend to Council approval of an increase to PO# 20246050 in the amount of \$1,500, for a new total of \$9,200.00, for service and housekeeping garment rentals. Account # 1100165-14040, \$100.00. Account #1100610-14040, \$1,400 .

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

Motion to Adjourn

7:24 PM

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

STREETS & SIDEWALKS COMMITTEE

20:05

Call to Order

Chairperson: Brian Stucky

Members: Dan Bender, AJ Ganim

7:24 PM

Roll Call

Present: Stucky, Bender, Ganim.

Items for Consideration:

S&S 1. Streets & Sidewalks November 5, 2024 Committee Meeting Minutes

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Ganim, Stucky.

20:33

S&S 2. SR 21 Resurfacing Project - Recommend to Council approval of an increase to PO #24000790 in the amount of \$14,710.00, for a new total of \$160,123.00, to Greenmen-Pedersen Inc. for construction administration and inspection services for the Brecksville Road Resurfacing Project. Account # C4800171-35010 Project ID E-RD230012.

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Engineer Wise said the project is continuing and GPI has submitted an invoice in accordance with the construction management agreement.

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

Other Matters deemed appropriate

Engineer Wise said the base and intermediate levels of the road are being installed for the Highland Drive subdivision. If the weather remains calm, the road should be completed this week.

Motion to Adjourn

7:27 PM

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

UTILITIES COMMITTEE

22:57

Call to Order

Chairperson: AJ Ganim

Members: Ann Koepke, Brian Stucky

7:28 PM

Roll Call

Present: Ganim, Koepke, Stucky.

Items for Consideration:

UTL 1. Utilities Committee November 5, 2024 Meeting Minutes

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky.

Motion to Adjourn

7:28 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

23:40

COMMITTEE OF THE WHOLE

MINUTES OF THE MEETING OF THE
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Call to Order

Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

7:28 PM

Roll Call

Present: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Items for Consideration:

CoW 1. Committee of the Whole November 5, 2024 Meeting Minutes

Motion made by Caruso, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Motion to Adjourn

7:29 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Guests in attendance: Danetra Wendland, Meghan Schuster, Isabel Olecki, Caitlin Mihalek, Neena Cale, Johanna Fuentes, Michael Reed, Julie Reed.

Mayor and Safety Director: Daryl Kingston

City Council Members: Dominic Caruso; President , Beth Savage,*Vice President*;

Dan Bender; AJ Ganim, Mark Jantzen, Ann Koepke, Brian Stucky.

Clerk: Tammy Tabor