

MINUTES OF THE MEETING OF THE  
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING**

HELD: May 17, 2022

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**Virtual Meeting Notice**

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

**BUILDINGS & GROUNDS COMMITTEE**

**Call to Order**

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

6:00 PM

**Roll Call**

AJ Ganim, Ann Koepke, Brian Stucky.

**Items for Consideration:**

**B&G 1. Buildings & Grounds Committee Approval of Minutes 5-3-2022**

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

**Other Matters deemed appropriate**

**Motion to Adjourn**

6:01 PM

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

**FINANCE COMMITTEE**

**Call to Order**

Chairperson Dominic Caruso.

Members: Daryl Kingston, Beth Savage.

6:01 PM

**Roll Call**

Caruso, Kingston, Savage.

**Items for Consideration:**

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**FIN 1. Approval of Finance Committee Minutes 5-3-2022.**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 2. Grant** - Consideration of a motion recommending to Council approval of a Resolution authorizing the issuance of a grant in the amount of \$3,900.00 to the Brecksville Historical Association, Inc. to fund utility expenses at the Squire Rich Museum.

Mayor Hruby said the City of Brecksville provides the headquarters for the Historical Association at Blossom Hill. Mayor Hruby said he does not recommend providing the additional funds for gravel to be used at the Squire Rich Museum. Councilmember Carouse said the Historical Association has a pretty healthy balance in their checking account but I think the city should continue to support what it has in the past.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 3. Insurance and Risk Mgt. Renewal Proposal-Wichert** - Consideration of a motion recommending to Council approval of a Resolution accepting the renewal of the City's Insurance Policies with Wichert Insurance for the period May 25, 2022 through May 25, 2023.

Purchasing Director Riser said the property and liability policies are broken out into two resolutions. The law enforcement liability and the public officials policies remained relatively flat. The 7.2% overall increase is mainly for property with the new field house which was expected and also the anticipated increase in the cyber liability. The quote for the cyber and crime combo coverage with Travelers Insurance was just a quote at the time it was submitted it for the agenda. Chagrin Valley Dispatch (CVD) was able to provide the multi-factor authentication required for the cyber policy. Purchasing Director Riser said many surrounding communities have had cyber attacks and the deductibles are doubling and tripling. Traditionally in cyber policies, deductibles were \$25,000 compared to the City of Brecksville's \$10,000 deductible because Wichert Insurance was able to negotiate that for us with Travelers for the past several years. The standard deductible for cyber coverage is \$50,000 and many are going as high as \$100,000. Wichert was able to get travelers to agree to a \$25,000 deductible for our policy. Purchasing Director Riser thanked Councilmember Ganim for bringing information our way about a local company that has protection for us to consider. Purchasing Director riser said she met with them today and spoke with the Mayor and provided a summary of that meeting and I am going to be sitting down with CVD to have them view a demo and it's just additional protections of the data that could be added at a small cost per system that it's put on that could possibly help bring these soaring premiums down because Travelers insurance is aware of it and they would offer a discount for people who are involved with it. Purchasing Director wanted to extend sincere appreciation to Wichert Insurance, in their fortieth year of exceptional service, guidance, and ongoing support

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to the city for all of our property and liability insurance needs, and in these days with the soaring prices and everything going on they have really been a good partner for the city.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 4. Law Enforcement Liability Insurance** - Consideration of a motion recommending to Council approval of a Resolution accepting the renewal of the City's Law Enforcement Liability Insurance with Custis Insurance Service, Inc. for the period May 25, 2022 through May 25, 2023.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 5. Authorize Accept Quit Claim Deed-VA Land LLC** - Consideration of a motion recommending to Council approval of a Resolution accepting a Quit Claim Deed from VA Land, LLC for property known as Parcel 8-WD and also known as PPN 604-09-016.

Law Director Matty said this is the only documentation the City will have from VA Land. It's a donation by the DiGeronimo Company which is VA Land. There will be no contract or no right of entry needed. The DiGeronimo Company has donated their parcel along Miller Road. It is a small parcel and this will confirm that donation and will also act as our record for the deed on file.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 6. Accept Quit Claim Deed-Brant E. Giere** - Consideration of a motion recommending to Council approval of a Resolution accepting a quit claim deed from Brant E. Giere for property known as Parcel 2-WL and also known as PPN 604-16-002.

Law Director Matty said the Giere property was filed of record. This is the deed that will exist until the city transfers all of these properties to the State of Ohio. So, the Geary property acquisition which Council authorized at the last meeting has been completed

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 7. Lease** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to execute a Lease Agreement on behalf of the City of Brecksville with South Suburban Montessori Association, Inc. for the lease of premises known as Building 6 located at 4448 Oakes Road in the Blossom Hill Property Complex consisting of approximately 5,882 square feet, including the use of access roads.

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Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 8. Computer Purchase** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the state contract purchase from Dell Marketing LP in the aggregate amount of \$15,138.00 for (10) replacement computers for Human Services and Recreation. \$7,846.61 to be charged to IT account #110135 2506 and \$7,291.39 to be charged to Recreation account #240710 2506.

Recreation Director Engle said the purchase will replace all public facing computers. The new computers will have touchscreens.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 9. Scheduling Software** - Consideration of a motion recommending to Council approval of a purchase requisition to When I Work, Inc. for the renewal of a one year subscription to an online scheduling software for the Aquatics Center. Account #240710 2501.

Recreation Director Engle said the scheduling software is used for seasonal employees.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 10. Brecksville Florist** - Liquor Permit Request to provide beer & wine in gift baskets.

Mayor Hruby said as Safety Director he has no objection to issuing a permit to Brecksville Florist. Police Chief Korinek said the Police Department has no objection to the issuance of a permit.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**Other Matters deemed appropriate**

Finance Director Starosta said the plan is to present legislation for the Chippewa Calvin Special Assessment Project at the next Council meeting. At that meeting, it's also planned and Engineer Wise will talk about this under Utilities that the contract for construction would also be presented for consideration. If those items are approved by Council, she would go to the market, price that note the next day and once that note's priced, sign the contract that the funds are available or in the collection process. Approximately \$1.5 million dollars will be increasing the estimated bond anticipation note to a total of 5.2 million. That's based on Engineer Wise's estimate for the project and what has yet to be encumbered to complete that project. The two things presented at the next meeting are the bond anticipation legislation and a budget amendment.

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**Motion to Adjourn**

6:21 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**LEGISLATION COMMITTEE**

**Call to Order**

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke.

6:22 PM

**Roll Call**

Ganim, Koepke, Savage.

**Items for Consideration:**

**LEG 1. Legislation Committee Approval of Minutes 5-3-2022**

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

**LEG 2. Condolences** - Consideration of a motion recommending to Council approval of a Resolution of and expressions of condolences over the passing of former City Council member William T. Guarnieri.

Mayor Hruby said Bill Guarnieri served on City Council in the 70's and served on most of the committees and he came as a resident to council. Mr. Guarnieri was an attorney at law and represented many clients in Brecksville, and had a fine reputation and we offer our condolences again to his family.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

**LEG 3. Condolences** - Consideration of a motion recommending to Council approval of a Resolution of and expressions of condolences over the passing of former Brecksville Mayor Kubicek.

Mayor Hruby said Mr. Kubicek was Mayor when it was the Village of Brecksville and then became the City of Brecksville,

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

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**LEG 4. Fireworks** - Consideration of a motion recommending to Council approval of an Ordinance amending Section 516.04 of the General Offenses Code titled "Possession, sale or discharge prohibited; exceptions." to prohibit the discharge, ignition or explosion of fireworks on certain days each year.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

**LEG 5. Community Center** - Consideration of a motion recommending to Council approval of an Ordinance authorizing non resident membership in the Brecksville Community Center.

Recreation Director Engle said the registrations are done in person, with the applicant bringing a driver's license and filling out the required information. Non-resident memberships will begin in June, with advertisement being done primarily on social media and City publications.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

**Other Matters deemed appropriate**

**Motion to Adjourn**

6:29 PM

**SAFETY-SERVICE COMMITTEE**

**Call to Order**

Chairperson AJ Ganim

Members Kingston, Stucky

6:30 PM

**Roll Call**

Ganim, Kingston, Stucky

**Items for Consideration:**

**SAF 1. Safety Service Approval of Minutes May 3, 2022**

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

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- SAF 2. Appointment** Consideration of a motion recommending to Council approval of a Resolution appointing Anthony Katzakis as a part-time Firefighter/Paramedic in the City of Brecksville Fire Department.

Fire Chief Zamiska said the part-time firefighter/paramedics were interviewed by Mayor Hruby and himself. Part-time employees fill in for staff when on vacation, sick or during emergency events. Mayor Hruby said as Safety Director, he recommends all three of the applicants presented today.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 3. Appointment** - Consideration of a motion recommending to Council approval of a Resolution appointing Zachary Lohr as a part-time Firefighter/Paramedic in the City of Brecksville Fire Department.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 4. Appointment** - Consideration of a motion recommending to Council approval of a Resolution appointing McKayla Szabo as a part-time Firefighter/Paramedic in the City of Brecksville Fire Department.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 5. Police Vehicle Repairs** - Consideration of a motion recommending to Council approval of a blanket vendor purchase requisition in the aggregate amount of \$4,238.68 for the body repairs and replacement graphics on Police vehicle #1816 due to damage caused during a chase incident on 5/8/2022. Account #110150 2125.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 6. Mower Repair** - Consideration of a motion recommending to Council approval of a purchase requisition to Akron Tractor & Equipment, Inc. in the amount of \$20,186.31 for the transmission rebuild on Flail Mower #B-83 in the Service Department. Account #110420 2601.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

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**Other Matters deemed appropriate**

**Motion to Adjourn**

6:38 PM

Motion made by Ganim, Seconded by Kingston.

Voting Yea: Ganim, Kingston, Stucky.

**STREETS & SIDEWALKS COMMITTEE**

**Call to Order**

Chairperson Daryl Kingston

Members: Caruso, Savage

6:38 PM

**Roll Call**

Caruso, Kingston, Savage.

**Items for Consideration:**

**S&S 1. Streets & Sidewalks Approval of Minutes 5-03-2022**

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

Voting Abstaining: Caruso.

**S&S 2. Sale and Purchase of Real Property and Right of Entry** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to enter into a Contract for Sale and Purchase of Real Property with PNC Bank National Association for the purchase of certain described property in the amount of six thousand nine hundred dollars (\$6,900.00).

Law Director Matty said two acquisitions have been negotiated. PNC Bank National Association for the purchase price of \$6,900, which is the state appraisal price. The second one is for 6850 Miller Road Holding Company which is Cross Country Mortgage for the purchase price of \$9,200.00. That is also the price for the cost of the state appraisal. Sherwin Williams property will be a donation. Fogg property is being negotiated and so is Grand Bay. Law Director Matty said at Council's next meeting, he hopes to have those before you to complete the transfers to the city. When this is all done, the City will have transfers from the city to the state of Ohio and that will complete the acquisition.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

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**S&S 3. Sale and Purchase of Real Property and Right of Entry** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to enter into a Contract for Sale and Purchase of Real Property with 6850 Miller Road Holding Company, LLC for the purchase of certain described property in the amount of \$9,200.00.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**Other Matters deemed appropriate**

Glenwood Trail Meeting: Engineer Wise said Mayor Hruby and himself will hold an informative meeting with the residents to go through the scope of work, traffic during construction, easements and right of entry agreements. It will be just a discussion with the residents, kind of informing on what's going on and then, moving the project forward.

**Motion to Adjourn**

6:45 PM

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**UTILITIES COMMITTEE**

**Call to Order**

Chairperson: Brian Stucky

Members: Caruso, Koepke.

6:45 PM

**Roll Call**

Caruso, Koepke, Stucky.

**Items for Consideration:**

**UTL 1. Approval of Utilities Committee Minutes May 3, 2022.**

Motion made by Stucky, Seconded by Koepke.

Voting Yea: Koepke, Stucky.

Voting Abstaining: Caruso.

**UTL 2. Ordinance Determining to Proceed-Chippewa** - Consideration of a motion recommending to Council approval of an Ordinance determining to proceed with the improvement in the City of Brecksville by improving certain lands in the city by constructing an 8" sanitary sewer and 6" sanitary sewer laterals, together with all necessary appurtenances for the Chippewa Road and Calvin Drive sanitary sewer project.

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Engineer Wise said there is a pre bid meeting on May 18<sup>th</sup>, it is a mandatory bid meeting where we'll discuss the project scope and entertain any contractor questions and at that time, we'll know the bidders that are eligible to bid our project. If a contractor is not at the meeting they are not eligible to bid. Engineer Wise said he had some preliminary conversations with contractors about materials and things like that. The bid opening is still scheduled for May 26<sup>th</sup> and pending any significant questions, we will we're hopeful to have it in front of City Council on the June 7th meeting.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**UTL 3. Sherwood Trail** - Consideration of a motion recommending to Council approval of an Ordinance accepting the bid of Eclipse Company, Inc. for the Sherwood Trail Storm Sewer Outfall Improvement Project.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**Other Matters deemed appropriate**

**Motion to Adjourn**

6:48 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**COMMITTEE OF THE WHOLE**

**Call to Order**

6:48 PM

**Roll Call**

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**Items for Consideration:**

**CoW 1. Committee Minutes Approval 5-3-2022**

Motion made by Redinger, Seconded by Savage.

Voting Yea: Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Voting Abstaining: Caruso.

**CoW 2. Proclamation** - Recognizing the Brecksville-Broadview Heights High School "Talking Bees" Speech and Debate Team.

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**CoW 3. Proclamation** - Recognizing the Brecksville Broadview Heights Gymnastics Team.

**CoW 4. Proclamation** - Recognizing the Brecksville-Broadview Heights Robotics Team.

**CoW 5. Proclamation** - Recognizing the Brecksville-Broadview Heights Wrestling Team.

**CoW 6. Convene an Executive Session** to discuss matters of real estate and personnel.

6:50 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**Roll Call:** Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky, Mayor Hruby, Law Director Matty, Purchasing Director Riser.

Motion to adjourn executive session and reconvene the regular meeting.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**Other Matters deemed appropriate**

**Motion to Adjourn**

7:50 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**Mayor and Safety Director:** Jerry N. Hruby,

**City Council Members:** Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim,  
Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

**Clerk:** Tammy Tabor