

MINUTES OF THE MEETING OF THE  
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING**

HELD: July 16, 2024

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**Virtual Meeting Notice**

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

**COMMITTEE OF THE WHOLE**

**Roll Call**

**Roll Call**

Present: Bender; Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

**Items for Consideration:**

**CoW 1. July 2, 2024 Committee Meeting Minutes**

**July 2, 2024 Committee Meeting Minutes**

Motion made by Caruso, Seconded by Ganim.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke

Voting Abstaining: Savage, Stucky

**CoW 2. Salary Continuation** - Recommend approval of salary continuation for a Fire Department employee injured while working.

**Salary Continuation** - Recommend approval of salary continuation for a Fire Department employee injured while working.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky

**CoW 3. Executive Session:** Convene an executive session to prepare for and or conduct bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

**Executive Session:** Convene an executive session to prepare for and or conduct bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky

**Reconvene Committee of the Whole:**

Motion by Caruso, seconded by Savage to adjourn executive session and reconvene Committee of the Whole. Ayes: Bender; Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.  
Nays: None. Abstain: None.

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Motion carried 7-Ayes, 0-Nays, 0- Abstain.

**Motion to Adjourn**

**Motion to Adjourn**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky

**BUILDINGS & GROUNDS COMMITTEE**

**Call to Order**

**Chairperson Mark Jantzen**

**Members Beth Savage, Brian Stucky**

**Roll Call**

**Items for Consideration:**

**B&G 1. Buildings & Grounds June 18, 2024 Committee Meeting Minutes**

**Buildings & Grounds June 18, 2024 Committee Meeting Minutes**

Motion made by Jantzen, Seconded by Savage.

Voting Yea: Jantzen, Savage, Stucky.

**B&G 2. Res 5573 Vehicle Storage Building Automation System** - Recommend to Council approval of a Resolution authorizing the OMNIA Partners Purchase for the removal and replacement of the Building Automation System in the Service Department Vehicle Storage Building. *Account # C1100150-33000.*

**Res 5573 Vehicle Storage Building Automation System** - Recommend to Council approval of a Resolution authorizing the OMNIA Partners Purchase for the removal and replacement of the Building Automation System in the Service Department Vehicle Storage Building. *Account # C1100150-33000.*

Service Director Kickel informed Council this system would replace the HVAC system and exhaust system that is currently installed in the Vehicle Maintenance Building that is outdated and no longer works. The new system will tie in to the current HVAC and detection systems and allow the Service Department to access the system remotely. He said there is both safety concerns as well as financial concerns. The current system is very outdated so it does not make sense to put more money into it to repair the system, and currently when a detector goes off they cannot see where it is coming from. The new system will allow for this.

Motion made by Jantzen, Seconded by Savage.

Voting Yea: Jantzen, Savage, Stucky.

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**Other Matters deemed appropriate**

**Other Matters deemed appropriate:**

Recreation Director Engle provided Council an update on the Kids Quarters Project at the Community Center. She said July 9, 2024, they held their second public meeting that had a good turnout. She said a lot of children were in attendance voting on and making recommendations for what type of equipment they would like to see. Parents and children filled out comment sheets also. She said they are currently working on the pathway from the Community Center to Kids Quarters and they have finishing up the steps and ramp in front. Council agreed it looks very nice so far.

**Motion to Adjourn**

**Motion to Adjourn**

**7:09 PM**

Motion made by Jantzen, Seconded by Savage.  
Voting Yea: Jantzen, Savage, Stucky.

**FINANCE COMMITTEE**

**Call to Order**

**Chairperson: Beth Savage**

**Members: Dan Bender, Ann Koepke**

**Call to Order**

**Chairperson: Beth Savage**

**Members: Dan Bender, Ann Koepke**

**7:09 PM**

**Roll Call**

**Roll Call**

Present: Bender, Koepke, Savage.

**Items for Consideration:**

**FIN 1. Finance July 2, 2024 Committee Meeting Minutes**

**Finance July 2, 2024 Committee Meeting Minutes**

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke

Voting Abstaining: Savage

**FIN 2. Appropriations** - Recommend to Council approval of an Ordinance authorizing an amendment to Ordinance #5666 making appropriations for current expenses.

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**Appropriations** - Recommend to Council approval of an Ordinance authorizing an amendment to Ordinance #5666 making appropriations for current expenses.

Finance Director Starosta explained this recommendation is for changes to the general fund. The first is for the Service Department Building Automation System that was just discussed. She said they are requesting to move monies from operating expenses to the general fund so it is a net zero difference. The second purpose is for an increase to the budget for the City's website as requested by the Mayor. The agreement is not on this meeting's agenda, this is instead in preparation for the agreement. The General Municipal Improvements Fund in reference to the special assessment fund that includes the Chippewa – Calvin Project and the sale of a bond that was not originally budgeted for this year. The final purpose is to appropriate and increase funds for the Service Department new electrical service project.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage

**FIN 3. Special Counsel** -Recommend to Council authorizing a Resolution accepting the proposal of Daniels & Rhodes, LLC to provide legal services to the City of Brecksville.

**Special Counsel** -Recommend to Council authorizing a Resolution accepting the proposal of Daniels & Rhodes, LLC to provide legal services to the City of Brecksville.

Law Director Matty told Council Greg Daniels is no longer with Squire Patton Boggs, branching out on his own to Daniels & Rhodes, LLC. He said with Daniels experience as a TIF lawyer and the City seems pleased with his work so far with Valor Acres, it is his recommendation, as well as the Mayor's and Finance Director's, that the City stay with Greg and move forward with accepting the proposal of Daniels & Rhodes, LLC to provide legal services to the City. He said the rate is the same as before.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Koepke, Savage

Voting Abstaining: Bender

**FIN 4. HVAC Filters & Belts** - Recommend to Council approval of an increase to Purchase Order #20249002 for the purchases of HVAC filters and belts for use by the Service Department.

**HVAC Filters & Belts** - Recommend to Council approval of an increase to Purchase Order #20249002 for the purchases of HVAC filters and belts for use by the Service Department.

HVAC Filters & Belts: Service Director Kickel explained the increase request to Council. He said the cost of filters has increased as well as the amount of filters needed. He also explained the request for the Service budget line includes all Blossom buildings, Service buildings, City Hall and Old Town Hall.

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Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

**Motion to Adjourn**

**Motion to Adjourn**

**7:16 PM**

Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

**LEGISLATION COMMITTEE**

**Call to Order**

**Chairperson: Dan Bender**

**Members: AJ Ganim, Mark Jantzen**

**Call to Order**

**Chairperson: Dan Bender**

**Members: AJ Ganim, Mark Jantzen**

**7:16 PM**

**Roll Call**

**Roll Call**

Present: Bender, Ganim, Jantzen

**Items for Consideration:**

**LEG 1. Legislation July 2, 2024 Committee Meeting Minutes**

**Legislation July 2, 2024 Committee Meeting Minutes**

Motion made by Bender, Seconded by Ganim.  
Voting Yea: Bender, Ganim, Jantzen.

**LEG 2. Adopting Amended Part Three-Traffic Code** - Recommend to Council approval of an Ordinance accepting amendments to Part Three-Traffic Code of the Codified Ordinances of the City of Brecksville.

**Adopting Amended Part Three-Traffic Code** - Recommend to Council approval of an Ordinance accepting amendments to Part Three-Traffic Code of the Codified Ordinances of the City of Brecksville.

Councilmember Bender asked Assistant Law Director Sabol to discuss this and the General Offences amendments. Director Sabol explained that every year the City receives from the

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State of Ohio updates made to legislation and statutes. Muni Code, who the City has a contract with to upload the City Charter and legislation on-line, provides the City an annual update as well. Director Sabol said her job is to go through the update and compare them to City ordinances making sure everything is consistent with or mirror the City's laws with the State of Ohio. Councilmember Bender said the main change he saw in Chapter Three is bus drivers can now be a witness for writing citations to people who pass them when the stop sign is out. Director Sabol confirmed, they cannot issue a citation, however, they can call the Police and legally be the witness for the Police to issue a citation.

Motion made by Bender, Seconded by Jantzen.  
Voting Yea: Bender, Ganim, Jantzen.

**LEG 3. Part Five-General Offenses** - Recommend to Council approval of an Ordinance accepting amendments to Part Five-General Offenses Code of the Codified Ordinances.

**Part Five-General Offenses** - Recommend to Council approval of an Ordinance accepting amendments to Part Five-General Offenses Code of the Codified Ordinances.

Motion made by Bender, Seconded by Jantzen.

Voting Yea: Bender, Ganim, Jantzen.

**Motion to Adjourn**

**Motion to Adjourn**

**7:21 PM**

Seconded by Jantzen.

Voting Yea: Bender, Ganim, Jantzen.

**SAFETY-SERVICE COMMITTEE**

**Call to Order**

**Chairperson: Ann Koepke**

**Members: Mark Jantzen, Beth Savage**

**Call to Order**

**Chairperson: Ann Koepke**

**Members: Mark Jantzen, Beth Savage**

**7:21 PM**

**Roll Call**

**Roll Call**

**Items for Consideration:**

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**SAF 1. Safety Service July 2, 2024 Committee Meeting Minutes**

**Safety Service July 2, 2024 Committee Meeting Minutes**

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke.

Voting Abstaining: Savage.

**SAF 2. Fire Department Apparel-** Recommend to Council approval of a motion authorizing an increase in the amount of \$3,750.00 to Purchase Order #20242401 for the purchase of fire fighter protective clothing. *Account #20242401*

**Fire Department Apparel-** Recommend to Council approval of a motion authorizing an increase in the amount of \$3,750.00 to Purchase Order #20242401 for the purchase of fire fighter protective clothing. *Account #20242401*

Fire Chief Bender stated the cost of equipment and clothing has increased since budgeting last year and he is requesting the increase to cover that amount.

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

**SAF 3. Fire Department Equipment** - Recommend to Council approval of a motion authorizing a blanket vendor purchase requisition in the amount of \$20,851.24 for replacement I-Pads and mounting equipment for use by the Fire Department. *Account #C450260 3300*

**Fire Department Equipment** - Recommend to Council approval of a motion authorizing a blanket vendor purchase requisition in the amount of \$20,851.24 for replacement I-Pads and mounting equipment for use by the Fire Department. *Account #C450260 3300*

Fire Chief Bender said this purchase is to replace some of the outdated I-pads used for dispatching purposes, patient reports and inspections. He explained the I-pads are kept in the vehicles with special mounting brackets that are required to be purchased with the new I-pads. He also explained they need new I-pads to accommodate the new software system they will begin using next month.

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

**Other Matters deemed appropriate**

**Other Matters deemed appropriate**

Mayor Kingston provided Council an update on the goose incident on Hruby Lake from over the weekend. He said Operation Save the Goose was a success. On Sunday residents called Police and Fire

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and noticing a goose was tangled in a net and after a quick response from our Safety-Service forces and a row boat, the goose was cut free and is happy and healthy.

**Motion to Adjourn**

**Motion to Adjourn**

**7:25 PM**

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage

**STREETS & SIDEWALKS COMMITTEE**

**Call to Order**

**Chairperson: Brian Stucky**

**Members: Dan Bender, AJ Ganim**

**Call to Order**

**Chairperson: Brian Stucky**

**Members: Dan Bender, AJ Ganim**

**7:25 PM**

**Roll Call**

**Roll Call**

**Present: Bender, Ganim, Stucky**

**Items for Consideration:**

**S&S 1. Streets & Sidewalks July 2, 2024 Committee Meeting Minutes**

**Streets & Sidewalks July 2, 2024 Committee Meeting Minutes**

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

**S&S 2. Subdivision and Escrow Agreement Canvas - Recommend to Council approval of a Resolution authorizing a Subdivision Agreement and Escrow Agreement with DiGeronimo Development LLC for the Canvas at Valor Acres Phase II Subdivision.**

**Subdivision and Escrow Agreement Canvas - Recommend to Council approval of a Resolution authorizing a Subdivision Agreement and Escrow Agreement with DiGeronimo Development LLC for the Canvas at Valor Acres Phase II Subdivision.**



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City Engineer Wise said Phase II of the residential at Valor Acres is moving forward. He said before Council is a standard escrow subdivision agreement that is done in the City of Brecksville. He said he has reviewed this agreement as well as the Law Director.

Motion made by Stucky, Seconded by Ganim.  
Voting Yea: Ganim, Stucky  
Voting Abstaining: Bender

**Other Matters deemed appropriate**

**Other Matters deemed appropriate**

Engineer Wise provided Council an update on the Brecksville Road resurfacing and sidewalk project. He said the sidewalk is about 75% complete and are currently completing base repair on the street.

**Motion to Adjourn**

**Motion to Adjourn**

7:28 PM

**UTILITIES COMMITTEE**

**Call to Order**

**Chairperson: AJ Ganim**

**Members: Ann Koepke, Brian Stucky**

**Call to Order**

**Chairperson: AJ Ganim**

**Members: Ann Koepke, Brian Stucky**

7:29 PM

**Roll Call**

**Roll Call**

Present: Ganim, Koepke, Stucky

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke

Voting Abstaining: Stucky

**Items for Consideration:**

**Items for Consideration:**

**UTL 1. Utilities July 2, 2024 Committee Meeting Minutes**

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**Utilities July 2, 2024 Committee Meeting Minutes**

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke

Voting Abstaining: Stucky

**Other Matters deemed appropriate**

**Other Matters deemed appropriate**

Engineer Wise provided an update to Council regarding his meeting with Regional Sewer. The permit process use to be providing them how many sewers were cleaned, jetted, or maintenance provided. Now they request a form that is similar to the MS-4 permit. He said the easements are out for Riverview Project and the Highland Culvert Project. Letters were sent instructing residents to contact himself or the Law Director regarding easement agreements then those will be brought to Council.

**Motion to Adjourn**

**Motion to Adjourn**

**7:31 PM**

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky

**Mayor and Safety Director:** Daryl Kingston

**City Council Members:** Dominic Caruso; President , Beth Savage, *Vice President*;

Dan Bender; AJ Ganim, Mark Jantzen, Ann Koepke, Brian Stucky.

**Clerk:** Tammy Tabor

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PRESIDENT OF COUNCIL

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CLERK OF COUNCIL