

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: April 18, 2023

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

6:31 PM

Roll Call

Present: Ann Koepke, AJ Ganim, Brian Stucky.

Items for Consideration:

B&G 1. Approval of April 4, 2023 Buildings & Grounds Committee Minutes

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

:40

B&G 2. Community Center Gas Well Repairs - Consideration of a motion recommending to Council approval of a purchase requisition to Duck Creek Energy in the amount of \$11,450.00 for the repairs to the gas well located at the Community Center. *Account #C490240 3102 Project #LI230002*

Service Director Weidig said the gas well is inspected and monitored monthly by Duck Creek Energy, Inc. A gas leak was discovered and the Fire Department and Building Engineering Department investigated, along with Duck Creek, and a leak was found on the well head. It was shut off. The gas produced by the well has slowed over the past several years so it was recommended that during the repair the well would be swabbed to restore some of the output to the Community Center.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 3. Asbestos Removal Blossom Hill Building 5 & Building 7 - Consideration of a motion recommending to Council approval of a purchase requisition to SafeAir Contractors, Inc. in the aggregate amount of \$37,030.00 for the removal of asbestos-containing material at 4410

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Oakes Road, Blossom Building 5, and 4450 Oakes Road, Blossom Hill, Building 7. *Accounts: \$35,855.00 charged to account #C490161 3102 Project #BI230010, \$1,175.00 charged to account #110161 2603*

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

2:55

B&G 4. Aquatic Vacuum - Consideration of a motion recommending to Council approval of a purchase requisition to EMSCO/O.P. Aquatics in the amount of \$9,000.55 for a Maytronics Dolphin Wave 200XL Automatic Aquatic Vacuum for use at the (4) pools at the Community Center and Human Services Center. *Account #C240710 3300*

Councilmember Stucky asked if Recreation Director Engle has seen the unit in person. Recreation Director Engle said no she has seen video of the equipment, Joseph Radloff, Aquatic Facilities Coordinator has seen the unit in operation.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

3:58

Other Matters deemed appropriate – Council President Redinger said the Earth Day event is coming up and thanked Service Director Weidig and the staff for all of the work putting together the event.

Motion to Adjourn

6:35 PM

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

FINANCE COMMITTEE

Call to Order

Chairperson Dominic Caruso

Members: Daryl Kingston, Beth Savage.

6:36 PM

Roll Call

Present: Dominic Caruso, Daryl Kingston, Beth Savage.

Items for Consideration:

4:38

FIN 1. Approval of April 4, 2023 Finance Committee Minutes

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Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage.

4:52

FIN 2. Support West Creek Conservancy - Consideration of a motion recommending to Council approval of a Resolution supporting West Creek Conservancy's Clean Ohio Greenspace FY24 Grant application for the Watershed Divide Conservation Initiative by the City of Brecksville.

Mayor Hruby said the West Creek Conservancy intends to file a FY 2024 Clean Ohio Greenspace grant application to Cuyahoga County and the Ohio Public Works Commission. The proposed project includes the acquisition of PPN 604-10-002, which is comprised of 46.64 acres and is directly southwest of the Ohio Turnpike. This land has numerous anticipated environmental constraints, including wetlands and streams, and there is no direct access to this parcel from roadways in the City of Brecksville. Access can only be attained from the City of Broadview Heights.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

7:12

Councilmember Caruso asked Assistant Finance Director Monica Johnson to provide an update on the ERP System, Assistant Finance Director Johnson said the Finance & Purchasing Departments are very pleased with the project management team from Tyler Technologies. The department has bi-weekly meetings and the consultants have been very responsive and providing guidance on best practices. The Finance Department is still scheduled to go live with the ERP system in July 2023. Consultants were on site the week of March 20th and will return the second week in May. End user training will be scheduled in June. Training continues for the Finance and Purchasing modules. Work continues on importing past (5) years of data. Importing of capital assets and vendors is also being done. Asst. Finance Director Johnson said they are working on building the project ledger, revenue and transaction codes. Forms are being created, similar to the forms currently used. HR and payroll vouchers and checks are also being created. HR and payroll is expected to go live in October 2023.

10:36

Service Director Weidig said the Service Department employees have been working in teams to learn the work order, vehicle maintenance and every piece of city equipment is listed in the system. The fuel system is being integrated to allow for better maintenance tracking of vehicles. Service Director Weidig said the Building Engineering Department has entered all of the buildings and equipment into the system. Rooftop units, chillers, motors, all mechanical systems. Materials that are used can be tracked. Service Director Weidig said the work requests are also a part of the system. Requests for work can come from staff and residents. The work requests would then be routed to the department that would

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respond; horticulture, roads, building engineering, etc. housekeeping may receive requests for any building. The Recreation Department is working on inputting assets in the fields, swimming pools, equipment and playgrounds. Service Director Weidig said CBO Packard has been in charge of the GIS System for the City. The new system will allow the input of all addresses which can assist in locating areas in need of service.

14:40 Service Director Weidig said part of the program has a “My Civic” App. The app will allow people to access the app and report concerns directly through the app.

Councilmember Caruso thanked Assistant Finance Director Johnson and Service Director Weidig for the updates. The project appears to be on schedule and on budget. The employees are working two positions, one with the current system and one working to implement and learn the new ERP.

17:27

Motion to Adjourn

6:48 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

6:48 PM

Roll Call

Present: Beth Savage, AJ Ganim, Ann Koepke.

Items for Consideration:

LEG 1. Approval of April 4, 2023 Legislation Committee Minutes

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage

18:12

LEG 2. Declaring the Ralph DeSantis Field at Stadium Drive - Consideration of a motion recommending to Council approval of a Resolution commending the achievements of Ralph DeSantis and declaring the Stadium Drive Historical Football Field the "Ralph DeSantis Field".

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Mayor Hruby said he will speak during Council. Mr. DeSantis coached and taught in Brecksville for 30 years. Mr. DeSantis was one of the winningest 8th grade coaches.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

LEG 3. Declaring the Joe Vadini Stadium Drive Athletic Fields - Consideration of a motion recommending to Council approval of a Resolution commending the achievements of Joe Vadini and declaring the Stadium Drive Athletic Field Complex the "Joe Vadini Stadium Drive Athletic Fields".

Mayor Hruby said the Stadium Drive field was known as the "Athletic Field" from 1944 through the opening of the new fields at the high school.

Coach Vadini was the Head Football Coach and Guidance Counselor and was coach when the Brecksville Bees won the State Football Championship.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

24:00

LEG 4. Declaring the Michael Harwood Fields at Blossom Hill - Consideration of a motion recommending to Council approval of a Resolution Commending the achievements of Michael Harwood and declaring Blossom Hill Playing Fields E & F the "Mike Harwood Fields".

Mayor Hruby said Mike Harwood was very involved in sports in the City and as a leader on City Council and in the City of Brecksville. Mike grew up in Brecksville and was a star athlete in high school and went on the study at Bowling Green. Mike Harwood gave much to the city and the youth of the community.

26:48

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage

Other Matters deemed appropriate

Motion to Adjourn

6:58 PM

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Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson AJ Ganim

Members: Daryl Kingston, Brian Stucky

6:58 PM

Roll Call

Present: AJ Ganim, Members Kingston, Stucky

Items for Consideration:

SAF 1. Approval of April 4, 2023 Safety Service Committee Minutes

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

27:24

SAF 2. Warning Siren Repair - Consideration of a motion recommending to Council approval of a purchase requisition to Vasu Communications, Inc. in the amount of \$5,443.25 for the repair to the warning siren located at Miller Road & Brecksville Road. *Account #110171 2601*

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

27:55

SAF 3. Ammunition Purchase - Consideration of a motion recommending to Council approval of an Ordinance authorizing the State Contract Purchases from Vance's Law Enforcement and Kiesler Police Supply in the aggregate amount of \$32,094.69 for the annual purchase of training and duty ammunition. *Account #110210 2209*

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

Other Matters deemed appropriate

29:04

Motion to Adjourn

7:00 PM

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Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson Daryl Kingston

Members: Dominic Caruso, Beth Savage

7:00 PM

Roll Call

Present: Daryl Kingston, Caruso, Savage.

Items for Consideration:

S&S 1. Approval of April 4, 2023 Streets & Sidewalks Committee Minutes

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

29:45

S&S 2. Asphalt Supply - Consideration of a motion recommending to Council approval of an Ordinance awarding to the Lowest and Best Bidder, Kokosing Materials, for the City of Brecksville contract for the Supplying Asphalt Materials.

Purchasing Director Riser said the Asphalt Purchasing Consortium has been active for approximately 30 years. Kokosing Materials and Allied Corporation bid on the supply of asphalt materials for the City of Brecksville. There is an increase in the cost, which was expected.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

31:38

S&S 3. Concrete & Asphalt Testing - Consideration of a motion recommending to Council approval of an increase to Purchase Order #P230393 to Geo-Sci, Inc. in the amount of \$7,500.00 for Concrete & Asphalt Testing for the 2023 Road Program. *Account #C205410 3501*

Service Director Weidig said the increase is requested due to the amount of road work being done in the city this year.

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Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

Motion to Adjourn

7:05 PM

Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage.

UTILITIES COMMITTEE

32:48

Call to Order

Chairperson: Brian Stucky
Members: Dominic Caruso, Ann Koepke.
7:05 PM

Roll Call

Present: Brian Stucky, Caruso, Koepke.

Items for Consideration:

UTL 1. Approval of April 4, 2023 Utilities Committee Minutes

Motion made by Stucky, Seconded by Caruso.
Voting Yea: Caruso, Koepke, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

7:06 PM

Motion made by Stucky, Seconded by Caruso.
Voting Yea: Caruso, Koepke, Stucky.

COMMITTEE OF THE WHOLE

33:31

Call to Order

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.
7:06 PM

Roll Call

Present: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

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Items for Consideration:

CoW 1. Approval of April 4, 2023 Committee Minutes

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

CoW 2. Recognition - Recognizing the Brecksville-Broadview Heights Students - Basketball, Gymnastics, Robotics, Speech and Debate, Swimming, Wrestling teams.

CoW 3. Executive Session - Convene an executive session to discuss matters pertaining to the appointment of public officials.

7:07 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Adjourn executive session and reconvene the regular meeting.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

35:12

Other Matters deemed appropriate

Motion to Adjourn

7:44 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim, Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor