

MINUTES OF THE MEETING OF THE  
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING**  
**REVISED**

HELD: December 05, 2023

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**Virtual Meeting Notice**

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

**BUILDINGS & GROUNDS COMMITTEE**

**Call to Order**

**Chairperson Ann Koepke**

**Members AJ Ganim, Brian Stucky**

**6:30 PM**

**Roll Call**

**Present: AJ Ganim, Ann Koepke, Brian Stucky**

**Items for Consideration:**

**B&G 1. Approval of Buildings & Grounds November 21, 2023 Committee Minutes**

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

**Motion to Adjourn**

**6:31 PM**

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

**FINANCE COMMITTEE**

**Call to Order**

**Chairperson: Dominic Caruso**

**Members: Daryl Kingston, Beth Savage**

**6:31 PM**

**Roll Call**

**Present: Caruso, Kingston, Savage.**

**Items for Consideration:**

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:47

**FIN 1. Approval of Finance November 21, 2023 Committee Minutes**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 2. Approval of November 20, Finance Committee Minutes.**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

1:54

**FIN 3. Appropriations** -Approval of an Ordinance making appropriations and other expenditures for the City of Brecksville.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

2:25

**FIN 4. Uniform Allowance** -Approval of an Ordinance amending Section 145.09 of the Administrative Code to update the uniform and clothing allowance.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

4:06

**FIN 5. Payroll Ordinance** - Approval of an Ordinance amending Ordinance 5659 as it relates to employee compensation.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

4:53

**FIN 6. Transfers** - Approval of a Resolution making necessary transfers between certain funds for the fiscal year ending December 31, 202.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

5:26

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**FIN 7. Income Tax Allocation** - Approval of a Resolution authorizing the allocation of Income tax revenues.

6:14

**FIN 8. Grant** - Approval of a Resolution authorizing the Mayor to apply for FY 2025-2026 State Capital Budget Funding to the office of State Senator Jerry Cirino for funding.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 9. Grant** -Approval of a Resolution authorizing the Mayor to apply for FY 2025-2026 State Capital Budget Funding to the office of State Representative Phil Robinson for funding.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

7:58

**FIN 11. Overtime** Approval of an Ordinance amending Section 145.08 of the Administrative Code to include professional pay for fire.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 12. Basketball Contractor Increase PO#** approval of an increase to blanket vendor purchase Order #23000023 in the amount of \$2,400.00 for Basketball Independent Contractors.  
Account to be charged 2400743-21020

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

11:14

**FIN 13. Monthly Bills for Professional Services**

Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$8,711.33; Kulchystsky Architects, LLC in the amount of \$573.75; William Logan in the amount of \$4,000.00 and Donald G. Bohning & Associates in the amount of \$22,289.00 and Sixmo in the amount of \$850.00; MAS Financial Advisory Services LLC in the amount of \$12,000, Total of all invoices \$48,424.98.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**Other Matters deemed appropriate**

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**Motion to Adjourn**

6:41 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**LEGISLATION COMMITTEE**

**12:20**

**Call to Order**

**Chairperson: Beth Savage**

**Members: AJ Ganim, Ann Koepke**

**6:42 PM**

**Roll Call**

**Present: Beth Savage, AJ Ganim, Ann Koepke.**

**Items for Consideration:**

**LEG 1. Approval of November 21, 2023 Legislation Committee Minutes**

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

**Motion to Adjourn**

6:42 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

**SAFETY-SERVICE COMMITTEE**

**13:07**

**Call to Order**

**Chairperson: AJ Ganim**

**Members: Daryl Kingston, Brian Stucky**

**6:43 PM**

**Roll Call**

**Present: Ganim, Kingston, Stucky.**

**Items for Consideration:**

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**SAF 1. Approval of Safety Service November 21, 2023 Committee Minutes**

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Kingston, Stucky.

**13:33**

**SAF 2. Temporary General Labor Agreements** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to enter into agreements with Safe Staffing and Minutemen Staffing Services as supplementary sources for temporary general labor staffing for the Brecksville Service Department.

Motion made by Stucky, Seconded by Ganim.

Voting Yea: Ganim, Kingston, Stucky.

**16:09**

**SAF 3. Collective Agree Patrolmen** - Consideration of a motion recommending to Council approval of an Ordinance authorizing a Revised Collective Bargaining Agreement with the Ohio Patrolmen's Benevolent Association representing the Brecksville Police Department Patrolmen for a period beginning January 1, 2024 and ending December 31, 2025

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

**SAF 4. Collective Agree Sergeants 2024** - an Ordinance authorizing the Mayor to enter into a Collective Bargaining Agreement with the Ohio Patrolmen's Benevolent Association representing the Brecksville Police Department Sergeants.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

**Other Matters deemed appropriate**

**Motion to Adjourn**

6:50 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

**STREETS & SIDEWALKS COMMITTEE**

**21:00**

**Call to Order**

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**Chairperson: Daryl Kingston**

**Members: Dominic Caruso, Beth Savage.**

**6:50 PM**

**Roll Call**

**Present: Caruso, Kingston, Savage.**

**Items for Consideration:**

**S&S 1. Approval of November 07, 2023 Streets & Sidewalks Committee Minutes**

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Koepke.

**21:34**

**S&S 2. 2024 County Road Preventative Maintenance Reimbursement Program** - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to complete the application process through the Cuyahoga County Department of Public Works 2024 County Road Preventative Maintenance Program.

Service Director Kickel said this is an annual program that the city submits an application for. The county will reimburse the city for maintenance operations and materials related there to. The City typically apply for materials towards paving which is considered a maintenance operation. Brecksville will be applying for funding towards Riverview Road and the City will be applying for about 60% of the cost which will be the materials. This will be a section near the national park maintenance area.

**22:55**

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Koepke.

**Other Matters deemed appropriate**

**Riverview Road Slope Repair** - Engineer Wise said he received a report back from GeoTech regarding the Riverview Road Slope Slippage. Engineer Wise said he will work with the Finance Department to determine the timing of the bid award with our Finance Director to find out if we can get the authorization for Engineering at the next Council meeting in December or the City may wait until the second meeting in January.

**Weise Road, Greenhaven Flood Control** – NEORSD has reserved the Community Center on December 14<sup>th</sup>. An open house will be held between 11:00 AM and 1:00 PM and another opportunity at 5:00 PM -7:00 PM for the public to view plans and ask questions regarding the upcoming project.

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24:39

**Miller Road Pavement Improvement Project** – The contractor for the Miller Road Pavement Improvement Project anticipates the ramps to be open before Christmas. There will be substantial work that has to be done next year but the Miller Road part will be open.

26:03

**Motion to Adjourn**

6:55 PM

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Koepke.

**UTILITIES COMMITTEE**

**Call to Order**

**Chairperson:** Brian Stucky

**Members:** Dominic Caruso, Ann Koepke

6:55 PM

**Roll Call**

**Present:** Caruso, Koepke, Stucky.

**Items for Consideration:**

**UTL 1. Approval of November 21, 2023 Utility Committee Minutes**

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

26:28

**UTL 2. NEORSD Cost Share Agreement-** - Consideration of a motion recommending to Council approval of a Resolution authorizing a cost sharing agreement with NEORSD for the Chippewa Road & Calvin Dr. Sanitary Sewer Project.

Engineer Wise said Northeast Ohio Regional Sewer District has a Cost-Sharing Plan agreement that requires approval by the City to receive \$300,000.00 in reimbursement for the Chippewa Road Calvin Dr. Sanitary Sewer Project. This was discussed and included as part of the plan to reduce the assessment to the property owners.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

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**UTL 3. Miller Road Change Order #2** - Consideration of a motion recommending to Council approval of a motion authorizing a deduct change order in the amount of \$403.37 for the Miller Road Pavement Improvement Project.

**27:30**

Engineer Wise said the request of additional work in the amount of \$49,610.88 for items related to the watermain portion of the Miller Road project. The changes relate to the following four items:

- Dual (abandoned) gas line conflicts within Brecksville Road
- Additional 8" Fire line at 6850 Miller Road
- Plugging an abandoned 2" service connection at 6896 Miller Road
- Replacing a 3" soft copper line for 6850 Miller Road

Due to the ability to offset this additional cost with unused project money, Engineer Wise is proposing adding a deduct to this change order as follows:

- Deducting 715 CY from Item P10 Roadway Undercuts in the amount of \$50,014.25.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**Other Matters deemed appropriate**

**Highland Drive Storm Sewer Project (10207-10270 Highland Drive) – Update**

Engineer Wise said no action is being requested at this time. This is an update to share the Highland Drive Storm Sewer bid results. We are coordinating with the Finance Director to determine if this project will be awarded at the December 19<sup>th</sup> or January 16<sup>th</sup> meeting.

The Bid Tab Purchasing Director Riser put together for the project was provided. As you can see the City received 11 bids ranging from \$153,828.00 to \$262,295.90. The low bidder, Rising Son Company, Inc. is out of the Ashland area and new to the Brecksville and Cuyahoga County area. I have reviewed and contacted references involving 5 of their recent projects and spoken with the owner. Based on such, I currently don't perceive an issue with recommending them for award at a future meeting.

**Motion to Adjourn**

7:01 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**COMMITTEE OF THE WHOLE**

**Call to Order**

**7:01 PM**



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**Roll Call**

**Present:** Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**Items for Consideration:**

**CoW 1. Approval of November 21, 2023 Committee Minutes**

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**CoW 2. Salary Continuation** - Consideration of a motion recommending to Council authorizing salary continuation for a Service Department employee injured while working.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**CoW 3. Commendation** - Commending Cliffette Thacker on her retirement from the City of Brecksville.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**CoW 4. Executive Session** - Convene an executive session to discuss matters pertaining to the appointment and retirement of public officials.

7:04 PM

Motion to convene executive session made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

7:27 PM

Motion to adjourn executive session and reconvene regular meeting made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**Other Matters deemed appropriate**

**Motion to Adjourn**

7:28 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

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**Mayor and Safety Director:** Jerry N. Hruby,

**City Council Members:** Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim,  
Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

**Clerk:** Tammy Tabor