

**MINUTES OF A MEETING OF THE
COUNCIL OF THE CITY OF BRECKSVILLE**

HELD _____ December 03, 2024 _____

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Call to Order

Pledge of Allegiance

Roll Call

Present: President D. Caruso, Council Vice President B. Savage, Councilmembers: D. Bender; AJ Ganim, M. Jantzen; A. Koepke; B. Stucky. Mayor Kingston, Law Director D. Matty, Asst. Law Director L. Sabol, City Engineer Wise, Assistant Law Director L. Sabol, Finance Director L. Starosta, Fire Chief M. Bender, Police Chief Korinek, Service Director J. Kickel, CBO Scott Packard, Purchasing Director M. Bartkiewicz, IT Technician P. Packard., Clerk T. Tabor.
Absent: None.

Approval of Minutes

1:59:22

1. Approval of November 19, 2024 Council Minutes

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Old Business

2. ORD. 5755 - an Ordinance amending Section 136.07 of the Administrative Code titled "Registration Fee; Use of Funds; Rules." to set Brecksville Community Center Membership Rates for the year 2025.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Motion by Stucky, seconded by Bender, to pass Ordinance 5755.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:00:48

New Business

3. ORD. 5756 - an Ordinance authorizing the Mayor to enter into a Professional Services Agreement with the Cleveland Restoration Society to provide eligible Brecksville homeowners with the ability to participate in the Heritage Home Program.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Motion by Stucky, seconded by Bender, to pass Ordinance 5756.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

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2:01:49

4. **ORD. 5757**- an Ordinance to amend Ordinance No. 5666, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2024, making necessary appropriation and revenue adjustments.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Motion by Stucky, seconded by Bender, to pass Ordinance 5757.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:02:47

5. **ORD. 5758** - an Ordinance making appropriations for current expenditures and other expenditures of the City of Brecksville.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Motion by Stucky, seconded by Bender, to pass Ordinance 5758.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:03:40

6. **ORD. 5759** - an Ordinance accepting the proposal of ECS Midwest for Construction Materials Testing and Special Inspections for the Service Garage Building Alterations.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Motion by Stucky, seconded by Bender, to pass Ordinance 5759.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:04:35

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7. **ORD. 5760** - an Ordinance authorizing the purchase of playground equipment from various vendors through the Sourcewell Purchasing Cooperative.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Motion by Stucky, seconded by Bender, to pass Ordinance 5760.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:05:25

8. **RES. 5620** - a Resolution making necessary transfers between certain funds for the fiscal year ending December 31, 2025.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Motion by Stucky, seconded by Bender, to pass Resolution 5620.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:06:43

9. **RES. 5621** - a Resolution authorizing the Mayor to execute A Consumer Driven Health Products Agreement with Medical Mutual of Ohio for the Flexible Spending Account.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Motion by Stucky, seconded by Bender, to pass Resolution 5621.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:07:35

10. **RES. 5622** - a Resolution authorizing the Mayor to enter into a renewal of site lease agreement with Vasu Communications, Inc.

Motion for suspension made by Ganim, Seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Motion by Stucky, seconded by Bender, to pass Resolution 5622.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

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2:08:28

11. **RES. 5623** - a Resolution accepting a Right-of-Entry and Easement Agreement for the proposed storm sewer improvements on the Marathon property.
Motion for suspension made by Ganim, Seconded by Koepke.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.
Motion by Stucky, seconded by Bender, to pass Resolution 5623.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
Abstain: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:09:17

12. **RES. 5624** - a Resolution accepting the proposal of C.P. Braman & Co., Inc. for Value Analysis and Appraisal Reports.
Motion for suspension made by Ganim, Seconded by Koepke.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.
Motion by Stucky, seconded by Bender, to pass Resolution 5624.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
Abstain: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:10:10

13. **RES 5625** - a Resolution accepting the proposal of CTL Engineering, Inc. for Geotechnical Investigation Services for the Sentinel Drive Culvert Replacement Project. Motion for suspension made by Ganim, Seconded by Koepke.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.
Motion by Stucky, seconded by Bender, to pass Resolution 5625.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
Abstain: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:11:04

14. **RES. 5626** - a Resolution retroactively authorizing a Lease Schedule with Canon Solutions America, Inc. as an Omnia partners purchasing organization authorized vendor for managed print services under the Master Sales & Services Agreement.
Motion for suspension made by Ganim, Seconded by Koepke.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

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Motion by Stucky, seconded by Bender, to pass Resolution 5626.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
Abstain: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:12:12

15. **RES. 5627** - a Resolution accepting the proposal of Euthenics, Inc. for the engineering and surveying services for the design of the Oakes Road Sidewalk Project.
Motion for suspension made by Ganim, Seconded by Koepke.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.
Motion by Stucky, seconded by Bender, to pass Resolution 5627.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
Abstain: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:13:07

16. **RES. 5628** - a Resolution authorizing the Mayor to renew Agreement No. 24-5665-01 with Safe Staffing of Ohio as a supplementary source for temporary general labor staffing for the Brecksville Service Department for the year 2025.
Motion for suspension made by Ganim, Seconded by Koepke.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.
Motion by Stucky, seconded by Bender, to pass Resolution 5628.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
Abstain: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:14:15

17. **RES. 5629** - a Resolution authorizing the Fire Chief to complete the grant process for the FY 2024 Assistance to Firefighters Grant.
Motion for suspension made by Ganim, Seconded by Koepke.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.
Motion by Stucky, seconded by Bender, to pass Resolution 5629.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Nays: None.
Abstain: None.
MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Report of Council Representatives: Board of Zoning Appeals, Planning Commission, Recreation Commission, Human Services Advisory Board.

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2:15:15

Board of Zoning Appeals: Council Member Stucky reported the Board of Zoning Appeals has no items for Council consideration.

Planning Commission: Council President Caruso reported the Planning Commission has no items for Council consideration. The next meeting of the Planning Commission will be January 9 at 7:00 PM.

Recreation Commission: Council Member Ganim had no report.

2:15:53

Human Services Advisory Board: Council Member Koepke reported The Human Services Advisory Board meeting did not take place in November. The next meeting will take place, December 10th, at 3:00 at the Human Services Building.

Report of Council Committees: Safety-Service, Streets & Sidewalks, Utilities, Buildings & Grounds, Legislation, Finance.

Safety-Service, Council Member Koepke reported the committee met earlier today and has two items for Council consideration.

Purchase Gas and Diesel Fuel - Approval of year 2 pricing for various grades of gasoline and diesel fuel for the term of 1/1/2025 to 12/31/2025 for the City of Brecksville through a Joint Municipal Purchasing Consortium.

Motion for approval by Koepke, seconded by Ganim.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:16:50

Blossom Field House Trash Removal - Approval of an increase to blanket purchase order #20245103 in the amount of \$763.80, from \$2,500.00 to \$3,263.80 for Blossom Field House trash disposal. *Account # 2400710-21030*

Motion for approval by Koepke, seconded by Ganim.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Streets & Sidewalks, Councilmember Stucky said the committee met earlier tonight has no items for Council's consideration.

2:17:37

Utilities, Councilmember Ganim said the committee met earlier tonight has one item for Council's consideration.

Sentinel Drive Culvert Replacement - Approval of a motion authorizing Donald G. Bohning & Associates, Inc. to provide engineering & surveying services in the amount of \$33,500.00 as it relates to the Sentinel Drive Culvert Replacement Project. *Account # C4800171-35050 Project ID SW240002*

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~~Motion for approval by Ganim, seconded by Stucky~~

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Buildings & Grounds, Councilmember Jantzen reported the committee met earlier today and has one item for Council's consideration.

2:18:19

Kids Quarters Bid Authorization - Authorize the public bidding process for construction of the Kids Quarters Project.

Motion for approval by Jantzen, seconded by Stucky.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Finance. Councilmember Savage reported the Committee met earlier this evening and has seven items for Council consideration.

2:19:10

Electric Charges - Approval of an increase to blanket purchase order #2024000024 in the amount of \$33,000.00, for electric utility bills. Account # 2400710-29020, \$25,000 increase. Account # 1100330-29020, \$6,000 increase. Account # 1100172-29020, \$2,000 increase.

Motion for approval by Savage, seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Natural Gas Charges - Approval of an increase to blanket vendor purchase order#2024000023 in the amount of \$1,500.00, from \$241,337.00 to \$242,837.00 for natural gas bills. Account # 1100330-29020.

Motion for approval by Savage, seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Water & Sewer Charges -Approval of an increase to blanket vendor purchase order #2024000072 for Water & Sewer Charges in the amount of \$12,000.00. Account # 2400710-29030, \$6,000 increase. Account # 1100330-29030, \$6,000 increase.

Motion for approval by Savage, seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:21:24

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2025 Blanket Purchase Orders - Approval of the 2025 blanket purchase orders.

Motion for approval by Savage, seconded by Stucky.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:21:49

Purchase Order Increase Canon Financial - Approval of an increase to purchase order #24000066 in the amount of \$18,200.00, from \$17,112.00 to 35,312.00, for copier leases and overages from Canon Financial Services, Inc. *Account # 1100135 - 22010*

Motion for approval by Savage, seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:22:20

Human Services - Approval of an increase to blanket purchase order # 20243005 in the amount of \$3,000.00 for special events at Human Services. *Account # 1100330 24100*

Motion for approval by Savage, seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

2:22:47

Professional Bills - Approval of a motion authorizing payment of monthly professional bills.

Motion for approval by Savage, seconded by Koepke.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.

Report of the Department Directors:

Director of Law, David Matty: No Report

Engineer, Gerry Wise: No Report

Director of Finance, Laura Starosta: No Report

Chief Building Official, Martin Kelly: No Report

Director of Human Services, Dr. Paciorek said the Yuletide Hunger program begins next week and many volunteers including the varsity football team members will be helping out.

Director of Service, Joe Kickel: No Report

Director of Purchasing, Monica Bartkiewicz: No Report

Chief of Police Department, Stan Korinek: Chief Korinek said the City will be hosting Shop with a First Responder and will include the Brecksville Police and Brecksville Fire Departments. The event will begin at the Community Center on December 7th and travel to Target for shopping and return to the Community Center to wrap gifts and have lunch.

Chief of Fire Department: Mark Bender: No Report

Director of Recreation. Rachele Engle: No Report

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2:26:48

Report of the Mayor

Mayor Kingston said the annual Parade, Tree Lighting and Fireworks show was held on Sunday, December 1st. The fireworks display was set off early due to the cold temperatures. The first movie night at the Community Center on December 14th has been sold out. The City is working on an additional showing to accommodate the families on a waiting list. Every year the Brecksville Kiwanis Club brings Santa Claus back to town with their free Santa's Delivery Service" for Brecksville residents. Kiwanis Santa Delivery will be on Sunday, December 15th. Santa's calling will be on December 17 and 18 from 6-8 PM. Your child will be able to talk to Santa directly. There is no fee but parents must complete an information sheet at the Community Center. Breakfast with Santa has returned at the Community Center and will be on Monday, December 23rd at 9 AM and 11 AM. Contact the Community Center for more information. A gingerbread House Decorating Contest will be on December 21st and 22nd. For more information contact the Community Center.

On December 23rd at 3:00 PM the city will honor Council Member Stucky with a tree and plaque for his many years of volunteer service to the City. Weather permitting the event will be at the Blossom Hill facility, as Brian's family members will be in town for the holidays.

Adjournment

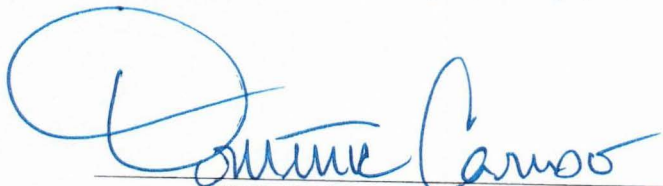
8:34 PM

Motion to adjourn by Caruso, Seconded by Savage.

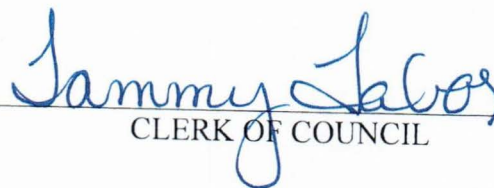
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Nays: None.

MOTION CARRIED: 7- Ayes, 0-Nays, 0-Abstain.



PRESIDENT OF COUNCIL



CLERK OF COUNCIL

Mayor and Safety Director: Daryl Kingston

City Council Members: Dominic Caruso; *President*; Beth Savage, *Vice President*; Dan Bender, AJ Ganim, Mark Jantzen, Ann Koepke, Brian Stucky.

Clerk: Tammy Tabor