

Office of the Civil Service Commission

Minutes

Civil Service Commission Meeting
May 13, 2024

MEMBERS PRESENT: Robert Stiefvater, Scott McCreery, Amanda Barcon

MEMBERS ABSENT: None

OTHERS PRESENT: Mayor Kingston, Fire Chief Nick Zamiska

CALL TO ORDER at 5:05pm.

NEW BUSINESS:

Approval of March 13, 2023 Minutes. Motion by A. Barcon. Seconded by S. McCreery. Motion approved.

Discussion to promote Fire personnel, specifically the position of Fire Chief with the departure of current Fire Chief Nick Zamiska. There are three Fire Lieutenants that were eligible to be promoted. An Oral Assessment was conducted by Ryan-Ramsey HR Solutions LLC on April 25th. All three Fire Chief Candidates completed the Oral Assessment. Results from tests were reviewed and all three candidates were approved to move on to the interview process by Mayor Kingston. Motion to certify the list as stands with 3 candidates by R. Stiefvater. Seconded by S. McCreery. Motion Approved.

Discussion to promote the position of Fire Lieutenant. It was decided to conduct a written exam. Motion to use Ryan-Ramsey HR Solutions LLC to administer the written exam to promote a Fire Fighter to position of Lieutenant. Motion by A. Barcon. Seconded by R. Stiefvater. Motion approved.

ADJOURNMENT at 5:17 pm. Motion by R. Stiefvater. Seconded by A. Barcon. Motion Approved.

Minutes approved by:



Robert Stiefvater, Chairperson

Minutes prepared by:

Valerie DiCamillo, Recording Secretary

