

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: September 03, 2024

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BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Mark Jantzen

Members Beth Savage, Brian Stucky

Roll Call

6:30 PM

Present: Ganim, Koepke, Stucky.

Items for Consideration:

B&G 1. Buildings & Grounds August 20, 2024 Committee Meeting Minutes

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

:43

B&G 2. Pool Repairs - Recommend to Council approval of an increase to a Blanket Purchase Order #20245407 in the amount of \$4,000.00, from \$21,000.00 to \$25,000.00, for Community Center pool repairs. *Account #2400720 - 26010*

Recreation Director Engle said additional repairs that are needed for the underwater lights, replacement probes for the chemical controllers for the CO2 and chlorine systems.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

01:26

B&G 3. Pool & Spa UV System - Recommend to Council approval of an increase to blanket purchase order #20245711 in the amount of \$1,500.00, from \$6,000.00 to \$7,500.00, for spa and activity pool UV system maintenance. *Account #2400720 - 26010*

Recreation Director Engle said there was additional maintenance needed for the Spa and Activity Pool UV Systems.

This request will focus on the AP pool and then for the spa so that they're operational for the rest of the year and then next year the department will do the outdoor pools UV system so it's a replacement for the bulbs and clean the system and it's just mainly routine maintenance.

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Motion made by Jantzen, Seconded by Stucky.
Voting Yea: Jantzen, Savage, Stucky.

Motion to Adjourn

6:33 PM

Motion made by Jantzen, Seconded by Stucky.
Voting Yea: Jantzen, Savage, Stucky.

FINANCE COMMITTEE

Call to Order

Chairperson: Beth Savage

Members: Dan Bender, Ann Koepke

6:33 PM

Roll Call

Present: Bender, Koepke, Savage.

Items for Consideration:

FIN 1. Finance August 20, 2024 Committee Meeting Minutes

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke
Voting Abstaining: Savage.

FIN 2. Grant - Recommend to Council approval of a Resolution authorizing an application through the 2025 Cuyahoga County Supplemental Grant Program for the Kids Quarters Revitalization Project Phase 2.

Purchasing Director Bartkiewicz said the City is seeking to apply for \$50,000 through the Cuyahoga County Community Development supplemental Grant. A public hearing was held and we would like to submit for our project to the Kids Quarters project. As stated in the name supplemental grant the county encourages these funds to be applied to existing or forthcoming projects to supplement the project.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 3. Uniforms - Recommend to Council approval of an increase to PO#20245011 in the amount of \$1,750.00, from \$5,350.00 to \$7,100.00, for aquatics staff uniforms. Account #2400720 – 22080.

4:29

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Recreation Director Engle said the additional funds are required due to the additional staff this past summer.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

- FIN 4. Aquatics Training** - Recommend to Council approval of an increase to blanket purchase order #20245708 in the amount of \$1,500.00, from \$8,400.00 to \$9,900.00, for aquatics training and certification. Account #2400720 - 27020

Recreation Director Engle said there were extra expenses this year with providing babysitter training classes and we had a higher number of lifeguards to recertify this year due to a Red Cross 2024 update.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

- FIN 5. Professional Bills** - Recommend to Council approval of monthly professional bills.

Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$16,761.04; Kulchystsky Architects, LLC in the amount of \$828.75; William Logan in the amount of \$4,000.00, Mansour, Gavin LPA in the amount of \$3,325.00, Donald G. Bohning & Associates in the amount of \$18,549.75, and Sixmo in the amount of \$3,200.00. Total of all invoices \$46,664.54.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

07:28

Motion to Adjourn

6:38 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

LEGISLATION COMMITTEE

07:43

Call to Order

Chairperson: Dan Bender

Members: AJ Ganim, Mark Jantzen

Roll Call

6:38 PM

Present: Bender, Ganim, Jantzen.

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Items for Consideration:

LEG 1. Legislation August 20, 2024 Committee Meeting Minutes

08:03

Motion made by Bender, Seconded by Jantzen.
Voting Yea: Bender, Ganim, Jantzen.

LEG 2. RES. 5595 Appointment Amendment - a Resolution amending Section 1. of Resolution No. 5577 to amend the appointment effective date.

08:19

Mayor Kingston said the next two pieces of legislation will correct the appointment dates of Officer Psepoloschi an Firefighter Boyko.

Motion made by Bender, Seconded by Jantzen.
Voting Yea: Bender, Ganim, Jantzen.

LEG 3. RES. 5596 Appointment Amendment - a Resolution amending Section 1. of Resolution 5592 to amend the appointment effective date.

Motion made by Bender, Seconded by Jantzen.
Voting Yea: Bender, Ganim, Jantzen.

09:44

Motion to Adjourn

6:40 PM

Motion made by Bender, Seconded by Jantzen.
Voting Yea: Bender, Ganim, Jantzen.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson: Ann Koepke

Members: Mark Jantzen, Beth Savage

Roll Call

6:40 PM

Present: Jantzen, Koepke, Savage.

Items for Consideration:

09:52

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SAF 1. Safety Service August 20, 2024 Committee Meeting Minutes

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke.

Abstain: Savage.

SAF 2. Snow Plow Blade Systems - Recommend to Council approval of a Purchase Requisition in the amount of \$19,683.30 for the purchase of seven (7) BlockBuster snow plow blade systems. *Account #1100430 – 22010*

Service Director Kickel said the City uses a sole vendor product called "Block Buster from Winter Equipment. This product has proven to outlast other blade systems. Let years order was not fulfilled due to the company closing.

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

11:15

SAF 3. Window Cleaning - Recommend to Council approval of an increase to blanket vendor purchase order #20246103 in the amount of \$3,686.00, from \$7,800.00 to \$11,486.00, for window cleaning. *Account #1100165 – 21030*

This increase includes the second window cleaning for the year.

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

12:22

SAF 4. Traffic Signal Repairs - Recommend to Council approval of blanket vendor purchase order #20246402 in the amount of \$5,000.00, from \$20,000.00 to \$25,000.00, for traffic signal repairs. *Account #1100230 – 26010*.

Service Director Kickel said there have been several additional calls for traffic signal repairs.

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

14:06

SAF 5. City Gas Wells - Recommend to Council approval of blanket vendor purchase order #20246403 in the amount of \$900.00, from \$2,000.00 to \$2,900.00, for the service of city gas wells. *Account #1100171 – 21030*

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Service Director Kickel said the increase will allow for any additional service calls needed in 2024.

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

SAF 6. Clean Fill - Recommend to Council approval of blanket vendor purchase order #20246910 in the amount of \$3,000.00 for the purchase of clean fill materials. Account #1100410-22010

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

SAF 7. Concrete - Recommend to Council approval of blanket vendor purchase order #20246911 in the amount of \$3,000.00, from \$20,000.00 to \$23,000.00, for the purchase of concrete materials and supplies for the Road Program. *Account #1100410 – 22010*

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

16:54

Motion to Adjourn

6:47 PM

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

STREETS & SIDEWALKS COMMITTEE

16:56

Call to Order

Chairperson: Brian Stucky

Members: Dan Bender, AJ Ganim

Roll Call

6:47 PM

Present: Koepke, Jantzen, Savage.

Items for Consideration:

S&S 1. Streets & Sidewalks August 20, 2024 Committee Meeting Minutes

17:02

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Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Ganim, Stucky

S&S 2. ORD. 5732 Brecksville Road (S.R. 21) Resurfacing CUY SR 021-02.93 ODOT LPA Agreement an Ordinance authorizing the Mayor to enter into an LPA Federal Local-Let Project Agreement for the CUY SR 021-02.93 Brecksville Road Repaving Project Phase 2

17:20

Engineer Wise said this is the standard ODOT areement for the next section of the State Rt 21 Pavement Project from SR 82 to Sprague Road

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Ganim, Stucky.

Motion to Adjourn

6:49 PM

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Ganim, Stucky.

18:53

UTILITIES COMMITTEE

Call to Order

Chairperson: AJ Ganim

Members: Ann Koepke, Brian Stucky

Roll Call

Present: Ganim, Koepke, Stucky.

Items for Consideration:

UTL 1. Utilities August 20, 2024 Committee Meeting Minutes

Motion made by Ganim, Seconded by Koepke.
Voting Yea: Ganim, Koepke, Stucky.

UTL 2. DOPWIC Funding Application - Recommend to Council approval of a Resolution authorizing an application for funding from District One Public Works Integrating Committee for the Highland Drive and Sentinel Drive Culvert Replacement Project.

19:27

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Engineer Wise said it has been narrowed down to submit for Highland Culvert and Sentinel Culvert. The City has recently received funds through this program.

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky.

- UTL 3. RES. 5599 Highland Park Residential Subdivision – Subdivision & Escrow Agreement**
- Recommend to Council approval of the Subdivision and Escrow Agreement for the proposed Highland Park Residential Subdivision.

20:56

Engineer Wise said the developer is waiting to begin with the approval of the Planning Commission recommendation and Council's approval of the subdivision and escrow agreement.

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky.

Motion to Adjourn

6:52 PM

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky.

COMMITTEE OF THE WHOLE

Call to Order

Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

6:52 PM

Roll Call

Present: Council President D. Caruso, Councilmembers: D. Bender; A. Ganim; M. Jantzen; A. Koepke; Vice President B.Savage; B. Stucky. Mayor Kingston, Law Director D. Matty, City Engineer Wise, Assistant Law Director L. Sabol, Finance Director L. Starosta, Fire Chief M. Bender, Police Chief S. Korinek, Service Director J. Kickel; Recreation Director R. Engle; Human Services Director S. Paciorek, Purchasing Director M. Bartkiewicz; IT Technician P. Packard, Clerk T. Tabor.

Items for Consideration:

CoW 1. August 20, 2024 Committee Meeting Minutes

22:30

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Motion made by Caruso, Seconded by Stucky.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Stucky

Voting Abstaining: Savage

CoW 2. Executive Session - Convene an executive session to discuss matters related to imminent litigation.

23:21

Present: Law Director Matty, Asst. Law Director Sabol, Mayor Kingston, Engineer Wise, Human Resources Director Alempijevic, Caruso, Bender, Ganim, Jantzen, Koepke, Savage, Stucky.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Adjourn executive session and reconvene the regular meeting.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Motion to Adjourn

7:55 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Mayor and Safety Director: Daryl Kingston

City Council Members: Dominic Caruso; President , Beth Savage,*Vice President*;

Dan Bender; AJ Ganim, Mark Jantzen, Ann Koepke, Brian Stucky.

Clerk: Tammy Tabor