

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: March 21, 2023

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

6:34 PM

Roll Call

Present: AJ Ganim, Ann Koepke, Brian Stucky

Items for Consideration:

B&G 1. Approval of Buildings & Grounds March 7, 2023 Committee Minutes

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

:31

B&G 2. Community Center Partial Gas Line Replacement Project - Consideration of a motion recommending to Council approval of a Purchase Requisition to Northeastern Refrigeration in the amount of \$17,400.00 for the Partial Gas Line Replacement Project at the Brecksville Community Center. A contingency amount of \$1,000.00 is also requested for unforeseen issues during the project. The aggregate amount for this request is \$18,400.00. *Account #C490240 3202 Project #BI230001.*

Service Director Weidig said Council previously approved engineering for the gas line replacement project. Northeast Refrigeration was the lowest bidder. The plans show most of the work will be done on the exterior of the building to lessen interior damage to the building.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

1:54

B&G 3. Community Center Concrete - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$10,000.00 for concrete replacement of sidewalk and curb areas at the Brecksville Community Center to be completed by the Service Department. Supplies and materials for this work totals

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\$8,280.00, and a contingency amount of \$1,720.00 is requested for unforeseen issues. *Account #C240710 3202 Project # B1230007*

Service Director Weidig said the work for this project will be done by Service Department employees. This project is in addition to the concrete replacement project begun last year at the Community Center. The areas needing repair include the walkway next to the pool, clean out areas, near the handicapped entrance and some areas of the curb.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

3:48

B&G 4. Bocce Court Replacement Project - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$7,000.00 for the Bocce Court Replacement project to be completed by the Service Department. Supplies and materials for this work totals \$5,751.23, and a contingency amount of \$1,248.77 is requested for unforeseen issues. *Account #C240710 3102 Project #LI230001*

Service Director Weidig said the Service Department employees will be providing the labor for this project. The Bocce Ball Court is in need of repair. If the future work at kids quarters requires moving the court, the lumber may be reused.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

6:39 PM

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

FINANCE COMMITTEE

5:28

Call to Order

Chairperson Dominic Caruso

Members: Daryl Kingston, Beth Savage.

6:39 PM

Roll Call

Present: Caruso, Kingston, Savage.

Items for Consideration:

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FIN 1. Approval of Finance March 7, 2023 Committee Minutes

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

FIN 2. Grant - Recommending to Council approval of a Resolution authorizing the Mayor to apply to the Ohio Arts Council for grant funding to support art programs and project at the Brecksville Human Services Center for participants of all ages.

Planning & Development Director Bartkiewicz said the request to apply for this grant is in response to the request to expand and enhance art programs and projects. The programming is offered to people of all ages and help revitalize the Brecksville Center for the Arts.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

7:26

FIN 3. Fireworks Displays - Recommending to Council authorizing the Mayor to enter into a 3-year agreement with American Fireworks Company for fireworks displays at the Brecksville Home Days and Christmas Tree Lighting events in 2023, 2024 and 2025 at the fixed annual aggregate amount of \$36,000.00. This price includes a 20-minute show on the final Sunday evening at Home Days, and a 15-minute high intensity show following the Christmas Tree Lighting event. Both displays utilize the enhanced computer-firing method that enables the display to synchronize with the music provided by the City.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

Motion to Adjourn

6:42 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

LEGISLATION COMMITTEE

8:55

Call to Order

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

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6:42 PM

Roll Call

Present: Ganim, Koepke, Savage.

Items for Consideration:

LEG 1. Approval of Legislation March 7, 2023 Committee Minutes

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

Other Matters deemed appropriate

The Charter Review Commission will meet on March 22, 2022 to discuss the final item the Commission will be presenting for consideration by the electorate on the November ballot.

Motion to Adjourn

6:43 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

SAFETY-SERVICE COMMITTEE

9:42

Call to Order

Chairperson AJ Ganim

Members Kingston, Stucky

6:43 PM

Roll Call

Present: Ganim, Kingston, Stucky.

Items for Consideration:

SAF 1. Approval of Safety Service March 7, 2023 Committee Minutes

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

10:05

SAF 2. Grant - Recommending to Council approval of a Resolution authorizing the Fire Chief to apply for the Firehouse Subs Public Safety Foundation Grant to purchase a monitor/defibrillator for the Brecksville Fire Department.

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Fire Chief Zamiska said he has been working with Planning & Development Director Bartkiewicz to apply for this grant. Fire Chief Zamiska said heart monitors cost approximately \$30,000.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

11:16

SAF 3. Trees - Recommending to Council approval of a Blanket Vendor Purchase Requisition in the amount of \$9,975.00 for the purchase of (60) trees for Spring planting; (31) New, (7) Replacement and (22) that will be part of the Healthy Urban Tree Canopy grant. *\$5,640.00 to be charged to Account #252530 2201 \$4,335.00 to be charged to Account #110171 2205*

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

12:04

SAF 4. Overhead Sign Support Replacement Project. -Recommending to Council approval of a Purchase Requisition to Signal Service Company in the amount of \$38,750.00 for the Overhead Sign Support Replacement Project. *Account #C480171 3504 Project #TS220003*

Service Director Weidig said the Engineering has been done and quotes have been obtained for this project. The contractors are able to begin on May 1st. TMS will provide inspections for this project.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

13:14

SAF 5. Replacement Ladders - Recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$4,141.91 for the replacement of unsafe ladders in various departments. *Accounts to charge are: #110161 2501 in the amount of \$174.00; #110610 2501 in the amount of \$2,390.43; #110165 2501 in the amount of \$823.88; #110622 2501 in the amount of \$289.99; #110171 2501 in the amount of \$119.99; #240710 2501 in the amount of \$223.63; #110330 2501 in the amount of \$119.99.*

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

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13:43

SAF 6. Recycle Center Lift Hoppers - Approving a Purchase Requisition to Apex Bulk Handlers in the amount of \$4,010.90 for (1) one Apex 5-Cubic Yard Heavy Duty Lift Truck Hopper for the Recycle Center. Reimbursement funding for this purchase will be received from the City's grant award through the Cuyahoga County Solid Waste District Recycling Awareness grant program. *Account #251622 2201*

Service Director Weidig said Purchasing Director Riser applies for this grant each year. The recycle hopper, will replace a (20) year hopper currently being used. The grant also allows the City to host (2) Document Shredding Days. The grant also covers the cost of the sign on Community Drive. All of the costs will be reimbursed 100% by the Cuyahoga County Solid Waste District Recycling Awareness grant program.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

6:48 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

STREETS & SIDEWALKS COMMITTEE

14:53

Call to Order

6:48 PM

Roll Call

Present: Caruso, Kingston, Savage.

Items for Consideration:

S&S 1. Approval of Streets & Sidewalks March 7, 2023 Committee Minutes

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

15:23

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S&S 2. Grant -Recommending to Council approval of a Resolution authorizing the Mayor to apply for FY 2024 congressionally directed spending appropriations for widening Chippewa Road from the bridge over Chippewa Creek to the Brecksville- Northfield Bridge.

Planning & Development Director Bartkiewicz said this request is for \$1,000,000.00 with a proposed local match of \$300,000.00 for Phase 1 of the Chippewa Road Widening and Multi-use Pathway Project. Phase 1 of the project included engineering and design only and congressionally directed spending must be spent in the FY 2024, the city is looking to use the plans that would result in documents that can be used for future funding of the project.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

17:09

S&S 3. Riverview Road Slope Repair/ Culvert 1 & 2 Projects – Recommending approval of an Ordinance authorizing the services with QCI to provide Construction Administration and professional inspections for the Riverview Road Slope Repair Project and Riverview Road Culvert Replacement Project.

Engineer Wise said the City has a considerable amount of projects that require inspections to be performed. The next (2) Riverview Road projects, Slope Slippage Repair and Culverts C1 and C2 are expected to begin shortly.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

Motion to Adjourn

6:53 PM

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

UTILITIES COMMITTEE

19:31

Call to Order

Chairperson: Brian Stucky

Members: Caruso, Koepke.

6:53 PM

Roll Call

Present: Caruso, Koepke, Stucky.

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UTL 1. Approval of Utilities March 7, 2023 Committee Minutes

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

20:07

Chippewa Road and Calvin Drive Sanitary and Storm Sewer Replacement Project. Engineer Wise said the contractor is moving into the 2nd zone, working on installing lateral connections. The work is in between the AT&T and Dominion utility lines, so work is progressing slower than usual.

Glenwood Trail – Engineer Wise said the sewer lines will be installed approximately 20 feet underground, at an area of Glenwood that has taken a little more time. Engineer Wise expects the utilities in the ground within the month and begin preparing for paving.

22:19

Riverview Road Culvert C1 & C2- Engineer Wise said this project is expected to Begin April 4th

Other Matters deemed appropriate

Motion to Adjourn

6:56 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

COMMITTEE OF THE WHOLE

22:53

Call to Order

6:56 PM

Roll Call

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Items for Consideration:

CoW 1. Approval of Committee March 7, 2023 Minutes

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky

22:34

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CoW 2. Executive Session - Convene an executive session to discuss matters related to pending litigation and real estate.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

8:00 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim, Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor