

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: July 05, 2022

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

Roll Call

Present: Ann Koepke, Brian Stucky

Absent: AJ Ganim

Items for Consideration:

B&G 1. Buildings & Grounds Approval of Minutes 6-21-2022

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Koepke, Stucky

Motion to Adjourn

6:32 PM

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Koepke, Stucky

FINANCE COMMITTEE

Call to Order

Chairperson Dominic Caruso

Members: Daryl Kingston, Beth Savage.

Roll Call

6:33 PM

Present: Caruso, Savage.

Absent: Kingston

Items for Consideration:

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FIN 1. Finance Committee Approval of Minutes 6-21-2022

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Savage.

FIN 2. Donation - a Resolution accepting the donation of miscellaneous furniture and equipment from the former Highland and Chippewa Schools that are no longer needed by the Brecksville-Broadview Heights City School District.

Purchasing Director Riser said the City had an opportunity to obtain some furniture and equipment that the BBHCSD no longer needed at the Highland and Chippewa Schools that are closing. Recreation Director Engle said the Recreation Department will obtain a conference table and chairs, entry way chairs and dry erase boards for use at the Blossom Hill Fieldhouse. All items are in very good condition. Purchasing Director Riser said other items will be also be obtained for use at other City buildings.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Savage

FIN 3. Appropriations - an Ordinance to amend Ordinance No. 5457, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2022, making necessary appropriation and revenue adjustments.

Assistant Finance Director Johnson said the appropriation request is includes an increase of \$2,200 for TMS engineers to verify the traffic signal operation and performance at the Blossom Hill property at the completion of the School Fieldhouse Project, \$5,000 is being requested for general engineering services from Donald to G Bohning and Associates for the School Fieldhouse Project at Blossom Hill Property. An additional request is for the private purpose trust fund 781. This fund holds and accounts for escrow deposits received from developers, when City Council approves escrow agreements with various developers. An additional request is for an increase to the appropriations of \$3,600, 000 that will allow for the release of escrow funds as requested for the VA residential portion project phase one.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Savage

FIN 4. Liquor Permit - Ohio Division of Liquor Control request for objections for Permit # C N 9892020 Zaragoza Ayala LLC., DBA Blue Habanero, 8934 Brecksville Road.

Councilmember Caruso asked if there were any objections to issuance of the liquor license to Blue Habanero. Mayor Hruba said this license will allow for Sunday Liquor sales, he has no objection. Police Chief Korinek said he has no objection to issuance of this license.

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Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Savage

- FIN 5. American Legal Publishing** - Approval of an Increase to P.O. #BL222101 to American Legal Publishing in the amount of \$2,000.00 for the services of codification and updating the Ordinances for the City. *Account #110125 2103*

Council Clerk Tabor said the budgeted amount was lowered to \$6,000 at the beginning of 2022 as 2021 showed a lower cost for codification services paid in 2020. The need is typically \$8000 per year and this request will provide for a total amount of \$8,000.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Savage

- FIN 6. PROFESSIONAL BILLS** - Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$15,767.33; Lisa Sabol in the amount of \$5,857.50, Roger Wadsworth in the amount of \$350.00; Squire Patton Boggs in the amount of \$1,750.00, Kulchystsky Architects, LLC in the amount of \$2,737.50, J Neusser, LLC in the amount of \$2,000.00; and Donald G. Bohning & Associates in the amount of \$16,528.00 and Sixmo in the amount of \$862.50. Total of all invoices \$45,852.83.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Savage

Other Matters deemed appropriate

Motion to Adjourn

6:40 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Savage

LEGISLATION COMMITTEE

Call to Order

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

Roll Call

6:40 PM

Present: Koepke, Savage

Absent: Ganim

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Items for Consideration:

LEG 1. Legislation Committee Approval of Minutes 6-21-2022

Motion made by Savage, Seconded by Koepke.

Voting Yea: Koepke, Savage

LEG 2. Chapter 1151.06 Accessory Use Amendments - Approval of an Ordinance amending Section 1151.06 of the Planning & Zoning Code to add non-commercial trailers, watercrafts and equipment and additional regulations.

Councilmember Savage said the accessory use amendment that Council has been discussing for the Planning and Zoning Code is presented for approval. The changes pertain to trailers and watercraft, the storage and parking of them and a regulation surrounding repeat offenses.

CBO Packard said the majority of the changes, after previous discussions and conversations with the law department, the former prosecutor had ruled non-residential trailers were not covered in the code. The measurements of the vehicles include an overall length of fourteen feet which essentially means a ten-foot trailer with a three foot 6 inch tongue. The size will allow a normal-sized trailer that will extend to allow for some of the newer lawn mowers as well. CBO Packard said they also added into the code changes for reoccurring offenses. In discussion, the committee talked about five-day time. For validated complaints notices will be sent. There is also a section added which gives the Law Director authority to proceed in the court to immediately abate the situation if the City needs to. Those type of penalties have been added to strengthen the code as far as enforcement. It is the City's hope that warnings would suffice. In Brecksville, there are few residents that move trailers and watercraft from here and there, etcetera.

Councilmember Koepke asked if these items could be stored in a backyard. CBO Packard said yes, it just needs to be in the back and not visible. Councilmember Koepke said a violation will get the two notices in a year and then after that you could you could get a fourth degree misdemeanor. Is that what you said, Mr. Matty? Mr. Matty said yes.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Koepke, Savage

LEG 3. Chapter 1311 Amendments Contractor Registration - an Ordinance authorizing an amendment to Chapter 1311 of the Building Code to update registering contractors.

CBO Packard said there is an insurance company that has issues with wording in our Ordinance about how we go about collecting on bonds. The biggest part on this one is that language in there now that says we do not have to give notification to the contractor. The cost to the contractor is higher without this language.

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The next change will allow contractors to begin registration in December for the following year. When the City required contractors to wait until January, the contractor actually becomes lapsed. So, the changes we added in here, again, housekeeping, something that we normally already do.

Councilmember Koepke said the only other thing she noticed was the changing of the word “deposit” to “fee”. CBO Packard said it has never been a deposit, it is a fee.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Koepke, Savage

Other Matters deemed appropriate

Motion to Adjourn

6:49 PM

Motion made by Savage, Seconded by Koepke.
Voting Yea: Koepke, Savage

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson Daryl Kingston

Members: Caruso, Savage

Roll Call

6:50 PM

Present: Caruso, Savage

Absent: Kingston

Items for Consideration:

S&S 1. Streets & Sidewalks Committee Approval of Minutes 6-21-2022

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Savage

S&S 2. Traffic Signal Verification - Approval of an increase to PO# P200001 to TMS Engineers, Inc. in the amount of \$1,545.00 for the Verification of the Traffic Signal Operations & Performance at the new elementary school on Oakes Road. *Account #C492710 3201 Project #BD160002.*

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Engineer Wise said additional funds allow for a third party inspector to run through the verification, signal testing, and then some office staff time to review the report and sign off on the signal. This is a third-party review because someone else designed the signal for this school and then, obviously, the school's team installed it. Engineer Wise said it will be the City's responsibility upon completion and the City would like verification of the signal's activation. Councilmember Koepke asked when the signal will begin working. Engineer Wise said he does not know. Service Director Weidig said the latest thing that they're working on right now is to get the power connected. The City has been assisting the contractor with First Energy. They have installed two, you'll see that they have the solar panels up above the new school flashing lights. Service Director Weidig said there's also speed monitors on there, they're not for traffic control. They simply show your speed as you're going through that school zone and make sure that you can see how fast you're going and then drive slow to keep children safe. For new traffic lights there is a 30-day procedure while it's functioning that it's all marked ahead of time. If there's a new signal, it requires a process prior to activation. Councilmember Koepke asked if there are school zone signs when vehicles are leaving Glenwood Drive. Service Director Weidig said he would need to review the plans before knowing where all of the signs will be placed.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Savage

Other Matters deemed appropriate

S&S 1. Miller Road Pavement Replacement CWD

Engineer Wise said the Brecksville water mains are owned by Cleveland Water Department (CWD). Engineer Wise said the Miller Road section of water main on Miller Road in front of the VA Property should be replaced when the road is replaced. The application, if submitted and approved for replacement, Cleveland Water Department will pay for the replacement of the water line. Engineer Wise said if not approved for payment by the CWD, his recommendation for replacement will remain since the roadway will be replaced in a major industrial area.

Motion to Adjourn

6:59 PM

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Savage

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UTILITIES COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Caruso, Koepke.

Roll Call

Present: Caruso, Koepke, Stucky.

Items for Consideration:

UTL 1. Utility Committee Approval of Minutes 6-21-2022

Utility Committee 6-21-2022 Minutes amended to include the roll call vote for the Edgerton and Tamarack Trail Storm Drain Project.

Motion to approve as amended made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky

UTL 2. Glenwood Trail - Approval of a purchase requisition in the amount of \$4,247.13 to the Treasurer, State of Ohio, on behalf of the Ohio EPA for a Permit-To-Install (PTI) Application for the Glenwood Trail Improvement Project. Account #C480171 3506 Project #SS210001

Engineer Wise said a Permit To Install is required to be obtained for the Glenwood Trail Improvement Project

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky

UTL 3. Riverview Rd. Culverts C1-C-2 Replacement Project - Authorizing the Purchasing Director to advertise for bids for the Riverview Rd. Culverts C1-C-2 Replacement Project.

Engineer Wise said he would like authorization to advertise for bids and award the project for the Riverview Road Culverts C1-C2 Project. Engineer Wise said the suppliers have reported a 6 month backlog of box culverts needed for this project. If materials are ordered in 2022, the project could begin in April/June 2023. If the project is done in the spring of 2023 the closed roadway will have very little impact on the Boston Mills & Brandywine Ski areas.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky

Other Matters deemed appropriate

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UTL 1. Riverview-Wiese-Greenhaven

Engineer Wise said Regional Sewer has gone through the preliminary study for this project and are requesting cost share from the City of Brecksville. Engineer Wise said Regional Sewer is requesting an amount not to exceed \$700,000 from the City for a \$2.8 million project. If Council agrees, an agreement will be prepared and brought to Council for consideration. Regional Sewer will allow the City to use the Community Share Account for Payments of \$150,000 per year until paid in full.

Councilmember Stucky asked Engineer Wise to explain the project. Engineer Wise said the project will raise the road and dredge some areas of the river. The project will raise Greenhaven approximately two feet and more at Riverview and increase the culvert sizes.

Council President Redinger said she recalls a conference call approximately two years ago to deal with flooding in this area and is satisfied that they are moving forward.

Hearing no objection from Council, an agreement will be prepared for review by the administration and approved by Council.

Chippewa Calvin Sanitary Sewer Project.

Engineer Wise said he spoke with Emil Fabrizi regarding the Chippewa Calvin Drive Sanitary Project. All of the supplies and shop drawings submitted have been approved. Fabrizi expects to begin work on September 1, 2022.

Dominion Underground Relocation Project

Dominion Energy is working to relocate the gas main on SR 21. The relocation of the high pressure 20 inch main is required for the regional sewer bank stabilization project near Creekside. Dominion will be doing directional drilling from Public Square under the creek to Saint Basil's driveways. The project is expected to continue through September. Dominion is requesting to work 7:00 AM -7:00 PM Monday through Friday and 7:00 AM to 5:00 PM on Saturday. Engineer Wise said those hours are permitted by code and has no objection. Mayor Hruby said he prefers that contactors work to complete the project faster if possible. Engineer Wise said the project may take longer to drill through bedrock.

Motion to Adjourn

7:15 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky

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COMMITTEE OF THE WHOLE

Call to Order

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Roll Call

7:15 PM

Present: Caruso, Koepke, Redinger, Savage, Stucky.

Absent: Ganim, Kingston

Items for Consideration:

CoW 1. Committee Minutes Approval 6-21-2022

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger, Savage, Stucky

CoW 2. Recycle Center Purchase - an Ordinance authorizing the purchase of a S66 T4 Bobcat Skid Steer Loader & related equipment in the amount of forty-seven thousand, five hundred sixty-two dollars and sixty-four cents (\$47,562.64) for the Service Department.

Service Director Weidig thanked Purchasing Director Riser for her assistance in obtaining many grants for the Service Department and Recycle Center. Shred Days, recycling information, a new baler and hopper for recycling. The grant received for the purchase of this skid-steer will require an \$11,000 contribution and a \$35,000 grant.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger, Savage, Stucky

CoW 3. Lease Agreement - an Ordinance authorizing the Mayor to enter into a lease agreement with the City of North Royalton for Jail Housing and Ancillary Services from July through December, 2022, in the amount of \$28,000. *Account #110220 2103*

Police Chief Korinek said the North Royalton Jail has been refusing jail space due to overcrowding. With this agreement, North Royalton will have one jail cell available to the City of Brecksville. Councilmember Koepke said the agreement says January-December and the legislation states July through December. Law Director Matty said the agreement states it can be pro-rated. If the agreement is continued next year, it the payment for a full year would be \$56,000. Councilmember Koepke said the agreement states the City could be refused space for unforeseen calamity. Police Chief Korinek said the calamity would be something like a loss of water or power to the jail. Possibly a riot situation if an emergency is declared.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger, Savage, Stucky

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CoW 4. School Resource Officer - a Resolution authorizing a Memorandum of Understanding with the Brecksville-Broadview Heights City School District, by its Superintendent, to establish and delineate the mission of the School Resource Officer Program.

Tabled

Other Matters deemed appropriate

Motion to Adjourn

7:23 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger, Savage, Stucky

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim, Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor