

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: June 06, 2023

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson: A Koepke

Members AJ Ganim, Brian Stucky

7:03 PM

Roll Call

Present: AJ Ganim, A. Koepke, B. Stucky.

Items for Consideration:

B&G 1. Approval of Buildings & Grounds May 16, 2023 Committee Minutes

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

.32

B&G 2. Community Center Lap Pool - Approval of a Resolution authorizing the Mayor to enter into an agreement with The Smith & Oby Company for the Furnish and Install of a Replacement Variable Frequency Drive Pump at the Community Center Lap Pool for the aggregate amount of \$49,990.00. Account #C240710 3300.

Service Director Kickel said the pool pump for the Community Center Lap Pool is in need of replacement. The variable frequency drive pump starts up gradually rather than full speed to prolong the life of the motor. The Smith & Oby Company submitted a bid to furnish and install the new pump and motor, variable frequency drive, electrical connections, new piping, and specified flow meters at a total of \$49,990.00.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

2.25

B&G 3. Floor Scrubbers - Approval of a purchase requisition to Jordan Power Cleaning Equipment in the aggregate amount of \$10,500.00 for the purchase of three (3) Cimex SC/48 Floor Scrubbers for the Service Department. Account #C110165 3300.

Service Director Kickel said the Cimex SC/48 is a multi-purpose machine that can be used on vinyl, ceramic floors, uneven surfaces, concrete, wood, carpet, rubber tiles, and safety flooring, to scrub, clean, and polish floors. This request is for a total of (3) three Cimex Floor Scrubbers to be used in the Vehicle Storage Building, the Service Garage, and for the Housekeeping Department. The Service Garages do not currently have floor scrubbers and are borrowing machines from the Housekeeping Department when needed. The scrubber being purchased for Housekeeping will be replacing a machine that has been removed from service.

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Motion made by Koepke, Seconded by Ganim.
Voting Yea: Ganim, Koepke, Stucky.

Other Matters deemed appropriate

3:19 Motion to Adjourn

7:07 PM

Motion made by Koepke, Seconded by Ganim.
Voting Yea: Ganim, Koepke, Stucky.

FINANCE COMMITTEE

Call to Order

Chairperson: Dominic Caruso

Members: Daryl Kingston, Beth Savage

7:07 PM

Roll Call

Present: D. Caruso, D. Kingston, B. Savage.

Items for Consideration:

3:35 FIN 1. Approval of Finance May 16, 2023 Committee Minutes

Motion made by Caruso.
Voting Yea: Caruso, Kingston, Savage.

3:59 FIN 2. Computer Workstations- Approval of an Ordinance authorizing the State Contract purchase in the aggregate amount of \$5,517.06 from Dell Marketing L.P. for three (3) computer workstations and related equipment for the Mechanics and Carpenters work areas in the Service Department. *Account #110135 2506.*

Service Director Kickel said the workstations are needed for employees in the Service Department to utilize the new Tyler Technologies system.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage.

5:17 FIN 3. Monthly Bills for Professional Services - Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$9,577.83; Kulchystsky Architects, LLC in the amount of \$60.00; William Logan in the amount of \$4,000.00; Donald G. Bohning & Associates in the amount of \$19,649.06; Sixmo in the amount of \$1,250.00; and Huntington Bank in the amount of \$500.00 Total of all invoices \$35,036.89.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage.

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Other Matters deemed appropriate

6:14 Motion to Adjourn

7:09 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

LEGISLATION COMMITTEE

6:19 Call to Order

Chairperson: Beth Savage

Members: AJ Ganim, Ann Koepke

7:09 PM

Roll Call

Present: AJ Ganim, A. Koepke, B. Savage.

Items for Consideration:

6:30 LEG 1. Approval of Legislation Committee May 16, 2023 Minute

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

Other Matters deemed appropriate

Motion to Adjourn

7:10 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

SAFETY-SERVICE COMMITTEE

7:00 Call to Order

Chairperson: AJ Ganim

Members: Daryl Kingston, Brian Stucky

7:10 PM

Roll Call

Present: AJ Ganim, D. Kingston, B. Stucky.

Items for Consideration:

7:17 SAF 1. Approval of Safety Service Committee May 16, 2023 Minutes

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

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7:34 SAF 2. **Rubbish Packers** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the SourceWell Contract Purchase from Best Equipment Company, Inc. of two (2) 25 cubic yard Rear Loading Rubbish Packers in the aggregate amount of \$640,638.40. This total cost includes a trade-in credit of \$10,000.00 on City vehicle #B-72; a 2004 Heil Rubbish Packer. *Account #C110610 3300.*

8:09 Service Director Kickel said the average age of a rubbish packer is 10 years. The City will be trading in one unit that was purchased in 2004. The estimated useful life of a heavy-duty truck is 10 years. Service Director Kickel said the City does need to purchase new vehicles for the aging fleet of rubbish packers.

Motion made by Ganim, Seconded by Stucky.
Voting Yea: Ganim, Kingston, Stucky.

8:57 SAF 3. **Amend Ord 5521 Kubota Worksite Utility Vehicle** - Amend Ordinance #5521 for the purchase of a new Kubota Worksite Utility Vehicle from Akron Tractor & Equipment, Inc. for use by the Community Center. This amendment authorizes a price adjustment in the amount of \$3,821.11 increasing the total cost of the order to \$27,754.97. *Account #C240710 3300.*

The cost of the Kubota was approved in 2022. The price has increased from the 2022 purchase price of \$23,933.86 to \$27,754.97, less the trade in.

Motion made by Ganim, Seconded by Stucky.
Voting Yea: Ganim, Kingston, Stucky.

9:41 SAF 4. **Backflow Inspections** - Consideration of a motion recommending to Council approval of a Purchase Requisition in the amount of \$6,215.30 to Gillespie Backflow, Inc. for the annual services for Backflow Preventer Inspections for (54) City locations.

Service Director Kickel said all commercial buildings are required to have backflow preventers and have them inspected yearly to prevent contamination of the water supply.

Motion made by Ganim, Seconded by Stucky.
Voting Yea: Ganim, Kingston, Stucky.

10:54 **Other Matters deemed appropriate**

Motion to Adjourn

7:14 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson: Daryl Kingston

Members: Dominic Caruso, Beth Savage

7:14 PM

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Roll Call

Present: D. Caruso, D. Kingston, B. Savage.

Items for Consideration:

11:06 S&S 1. Approval of Streets & Sidewalks Committee May 16, 2023 Minutes

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

11:30 S&S 2. Brecksville Road Repaving (Miller Rd to South Corp Line) LPA Agreement - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to enter into an LPA FEDERAL LOCAL-LET PROJECT AGREEMENT for the CUY-SR 021-00.00 Brecksville Road repaving project.

Engineer Wise said the agreement essentially states the following: The City of Brecksville will administer the project (versus ODOT). The ODOT eligible funds to be utilized towards construction cap at \$1,080,000.00. This represents a 90%-10% split for ODOT eligible items (Surface and Intermediate Asphalt Courses). The project will have to follow ODOT Federal Funded requirements. The project will require a construction manager (6%-8% of construction contract value).

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

15:40 Other Matters deemed appropriate

Glenwood: Engineer Wise said he met with the contractor on the Glenwood Trail project. The contractor had made changes to the plan which were not compliant and required changes. The contractor are currently stripping off the asphalt off the road. The entire road will be removed down to the earth. The area will be backfilled with stone, set the curbs and mount the ramps in the driveways. The schedule is removing roadway on June 8, removing dirt June 12 - June 16, cutting subgrade and doing underdrain on June 19 and finishing the underdrain and installing the aggregate base on June 22nd. Dominion contractors have been on site to lower the gas line. Curb installation is scheduled to begin June 26th and begin paving. The asphalt paving is expected to begin July 14th. Construction is expected to be completed before the beginning of school in 2024.

19:04 Motion to Adjourn

7:22 PM

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

UTILITIES COMMITTEE

19:15 Call to Order

Chairperson: Brian Stucky

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Members: Dominic Caruso, Ann Koepke.

7:22 PM

Roll Call

Present: D. Caruso, A Koepke, B. Stucky.

Items for Consideration:

19:25 UTL 1. Approval of Utilities Committee May 16, 2023 Minutes

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

19:37 UTL 2. Riverview Culvert 1& 2 Replacement Update

Engineer Wise said the contractor is finishing paving and restoration today with road striping to be completed on Thursday. The road should be open to traffic on Thursday evening. After reviewing with the Mayor, we decided to complete the project with the use of a newer City Inspector as opposed to increasing QCI's PO. Councilmember Stucky asked how much area was raised. Engineer wise said the raised area was about 800, total paving was about 1500 feet. The contractor, DiGioia, kept access to the NPS Ranger Station throughout construction and the National Park System was very appreciative of the efforts.

20:58 Chippewa Calvin Dr. Sanitary and Storm Project – Engineer Wise provided an update on the project. Engineer Wise said the contractor is making progress. The work is back to installing the sanitary sewer, four sections of storm sewer have been laid out. The storm sewer needed to be installed before the sanitary at Emerald. Temporary patching has been done on Calvin along with some of the driveways. The area has been primarily restored up to Calvin. The project is progressing, taking more time to bore under the open lane of traffic. The contractor expected to be able to install (2) per day, and are realistically installing one per day. Councilmember Kingston asked if the City is able to obtain a progress schedule. Engineer Wise said he will ask the contractor for an estimated progress schedule. Engineer Wise said the project termination date will be in July and the contractor will need to submit a change order request to extend the project. Councilmember Koepke asked if there will be a mailing to the residents regarding the completion. Engineer Wise said the Councilmember's last report included an expected date in September for completion. Engineer Wise said an official mailing has not been discussed at this time.

Other Matters deemed appropriate

24:35 Motion to Adjourn

7:28 PM

Motion made by Stucky, Seconded by Koepke.

Voting Yea: Caruso, Koepke, Stucky.

COMMITTEE OF THE WHOLE

25:05 Call to Order

7:28 PM

Roll Call

Present: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

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CoW 1. Approval of Committee May 16, 2023 Minutes

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky

- 25:29 CoW 2. Executive Session** - Convene an Executive Session to discuss matters related to real estate and employment of public employees as it relates to Civil Service.

Other Matters deemed appropriate

Motion to Adjourn

7:53 PM

Motion to adjourn executive session and reconvene the regular meeting made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Motion to adjourn the regular meeting made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim, Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor