

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: February 07, 2023

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Ann Koepke

Members: AJ, Ganim, Brian Stucky

6:00 PM

Roll Call

Present: Ganim, Koepke, Stucky.

Items for Consideration:

B&G 1. Approval of January 17, 2023 Buildings & Grounds Committee Minutes

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

B&G 2. S.A. Comunale - Recommending to Council approval of a Purchase Requisition to S.A. Comunale in the aggregate amount \$4,200.00 for the annual Fire Alarm and Sprinkler System Inspections, Tests and Cleaning throughout City buildings.

Service Director Weidig said this is the final year of a 3-year agreement.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 3. Human Services Pool Pak Repair -Recommending to Council approval of a Blanket Vendor Purchase Requisition in the amount \$5,750.71 for the replacement of the blower assembly in the Human Service PoolPak unit. Account #110330 2604

Service Director Weidig said the blower assembly needs to be replaced at the Human Services pool. The new blower is a sole vendor and factory part from Pier and Associates. Quotes were obtained for the bearings and attached for your review. Service Director Weidig said the work will be performed by the Building Engineering Department. In addition, we ask your approval of a contingency amount of \$500.00.

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Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 4. Aquatic Wheel Chair - Recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$4,593.07 for the purchase of an Aquatic Wheel Chair from Pool Web in the amount of \$4,276.46, and the S.R. Smith Lift Operator Battery from Amazon.com in the amount of \$316.61. Account #240720 2501

Recreation Director Engle said the Recreation Department received a \$12,000 grant from the Cuyahoga County Department of Developmental Disabilities. The Recreation Department is seeking approval to purchase a mobile aquatic chair and a replacement battery for the pool chair lift. The water wheel chair was one of the items that we had requested the funding to cover. This wheel chair offers an alternate method of entry for people with disabilities to enter and enjoy the Therapy Pool, Activity Pool, and Outdoor Aquatic Center which all have a sloped entry. Recreation Director Engle said the battery is a replacement battery for our current Aquatic Center pool lifts. Those batteries are over 2 years old, and no longer hold their charge.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

6:04 PM

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

FINANCE COMMITTEE

Call to Order

Chairperson Dominic Caruso

Members: Daryl Kingston, Beth Savage.

6:04 PM

Roll Call

Present: Caruso, Kingston, Savage.

Items for Consideration:

FIN 1. Approval of January 17, 2023 Finance Committee Minutes

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Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 2. City Hall AV Upgrade Project** - Recommending to Council approval of an Ordinance authorizing the OMNIA Partners contract purchase in the amount of \$16,756.66 from B&H Photo of various pieces of equipment for the City Hall AV Upgrade project. The purchases would include televisions, distribution amps, video conferencing equipment, wireless screen casting devices, nano computers and miscellaneous cabling. A contingency amount of \$2,500.00 is also requested for miscellaneous cables, parts and accessories. Various cables and parts will be purchased on Amazon totaling \$1,609.57, and a contingency amount of \$2,500.00 is also requested for the project. With City Council's approval, a blanket vendor purchase order would be opened for the aggregate amount of \$20,866.23. Account #C110135 3300

Service Director Weidig said equipment is requested to upgrade the Ralph W. Biggs Council Chambers, Lower Level City Hall Community Room and Council Study. The purchase includes televisions, distribution amps, video conferencing equipment, wireless screen casting devices, nano computers and miscellaneous cabling, parts and accessories.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 3. Projectors** - Recommending to Council a Resolution authorizing the OMNIA Partners contract purchase in the amount of \$7,699.98 from B&H Photo of (2) Epson Powerlite Laser 3LCD Projectors. Account #240710 2506

Recreation Director Engle said the Recreation Department is seeking new projectors that will replace the outdated projector. Recreation Director Engle said there are times when (2) projectors are needed at the community center. The purchase of this equipment will be compatible with future updates.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 4. Bid Submission** - Approval of an Ordinance that will authorize and ratify the City's bid submission, including the required bid deposit, for the property located at 9457 Highland Drive.

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- FIN 5. Grant** - Recommending to Council approval of a Resolution authorizing the Mayor to complete the application process for County American Rescue Act funding through Cuyahoga County Council District 6 Round 2.

Planning & Development Director Bartkiewicz would like authorization from Council to submit an application for Round 2 of Cuyahoga County Council's ARPA District 6 funding. The maximum grant award is \$250,000 and projects must relate to community development, economic development, and/or public safety needs within the community. The proposed project is Phase 1 of the Kids Quarters Replacement & Accessibility Project and includes reconstruction of the loop trail and installation of an ADA entrance ramp.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 6. Grant** -Recommending to Council approval of a Resolution authorizing the Mayor to apply for funding through the Ohio Department of Transportation's Safe Routes to School Program and to submit same for consideration of funding to construct a sidewalk on Oakes Road from the Blossom Hill entrance to Barr Road.

Planning & Development Director Bartkiewicz would like authorization from Council to submit an application to the Ohio Department of Transportation ("ODOT") for the Safe Routes to School program. The proposed project includes the construction of a sidewalk on Oakes Road from Barr Road to the Blossom Hill entrance. ODOT will reimburse up to 100% of eligible costs for all phases, including preliminary engineering, detailed design, right-of-way, construction, and construction engineering.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 7. Grant** - Recommending to Council approval of a Resolution authorizing the Mayor to prepare and execute an application for a Small, Rural and Tribal Body-Worn Camera Micro-Grant Program through the Bureau of Justice Assistance of the office of Justice Programs, US Department of Justice and Justice & Security Strategies.

Planning & Development Director Bartkiewicz would like authorization from Council to submit an application to request funding to supplement the funding already awarded through the Ohio Office of Criminal Justice Services' Body Worn Camera Program. The SRTBWC program is federally funded by the Bureau of Justice Assistance ("BJA") and operated by Justice & Security Strategies, Inc. ("JSS"). The purpose of this initiative is to provide funds and technical support to small, rural, and tribal agencies to implement BWCs. The program provides grant funding for the purchase of BWCs, accessory equipment, software, storage, and other items required to implement a BWC program.

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Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage

- FIN 8. Grant** - Recommending to Council approval of a Resolution authorizing the Mayor to prepare and execute an application for a Safety Intervention Grant to the Ohio Bureau of Workers' Compensation for consideration of funding for Service Department and Fire Department safety equipment.

Planning & Development Director Bartkiewicz would like authorization from Council to submit a request for funding through the Ohio Bureau of Workers' Compensation ("OBWC") Safety Intervention Grant ("SIG"). The SIG offers up to \$40,000 in 3-year cycles for equipment that substantially reduces or eliminates injuries and illnesses associated with a particular task or operation. The SIG is a 3-to-1 matching grant, and the OBWC gives \$3 for every \$1 that the applicant contributes. Service Director Weidig said the Service Department is requesting grant funding to purchase a 36 foot electric lift that is used instead of ladders. Fire Chief Zamiska is verifying the qualifying purchases for battery operated extractor equipment or safety jackets and apparel.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 9. Grant** - Recommending to Council approval of a Resolution authorizing the Fire Chief to complete a grant application process for the FY 2022 Assistance to Firefighters Grant for lithium battery and electric vehicle emergency response equipment.

Fire Chief Zamiska said the Fire Department is requesting authorization to submit for a grant to assist with the cost of for lithium battery and electric vehicle emergency response equipment.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 10. Grant** - Recommending to Council approval of a Resolution authorizing the Fire Chief to submit a grant application for the FY 2022 Assistance to Firefighters Grant for a ladder truck.

Fire Chief Zamiska said the Fire Department is again requesting funding to assist with the cost of a new ladder truck for the Fire Department. The approximate cost of a new truck is \$1.7 million. If awarded the City cost share is 5%.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 11. Monthly Bills for Professional Services**

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Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$14,680; William Logan in the amount of \$4,000.00; Donald G. Bohning & Associates in the amount of \$16,682.00; Sixmo in the amount of \$375.00 and Huntington National Bank in the amount of \$500.00; Total of all invoices \$36,237.33.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

Motion to Adjourn

6:19 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

6:19 PM

Roll Call

Present: Ganim, Koepke, Savage

Items for Consideration:

LEG 1. Approval of January 17, 2023 Legislation Committee Minutes

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

LEG 2. Amend Posting Locations - Recommending to Council approval of an Ordinance amending Ordinance 3231 of the Codified Ordinances of the City of Brecksville relating to the posting of places for legislation.

Council Clerk Tabor said the Charter requires posting of legislation, notices and other documents requiring posting in public places. Currently documents are posted at the Brecksville Library, City Hall Library, 5/3 Bank Lobby and Key Bank Lobby. Bank Lobbies are no longer areas of high visibility. Council Clerk Tabor said she is recommending location of Brecksville City Hall, available during normal business hours, Brecksville Library with evening and weekend hours and the City of Brecksville website available 24 hours a day.

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Motion made by Savage, Seconded by Ganim.
Voting Yea: Ganim, Koepke, Savage.

LEG 3. Discussion - Prohibit Alcohol Consumption on City Property.

Mayor Hruby said the Theater Group is requesting permission to serve alcohol at the Old Town Hall as part of the tickets for theater productions. Mayor Hruby said the City had not allowed alcohol on City property due to adverse results from the beer tent at Fair on the Square. Mayor Hruby asked if legislation could be passed allowing alcohol at only the Brecksville Theater.

Law Director Matty said a liquor permit is required. Mayor Hruby said the Brecksville Theater would obtain that license, unless the city was required to hold the license.

Law Director Matty said that would need to be checked and the city's liability needs to be known.

Mayor Hruby said he will have the Purchasing Director check into liability insurance from the city's insurance carrier if Council wants to proceed.

Councilmember Koepke would like additional information before making a decision. Councilmember Koepke said she would not recommend alcohol at the Community Center or the Fieldhouse.

Councilmember Savage said the committee discussion would only be to consider Old Town Hall for the Theater Group.

Councilmember Ganim said he would like additional information and does not want alcohol at the Community Center and Fieldhouse.

Councilmember Koepke said she would like to know if there could be limit on drinks served per ticket and not an open bar.

Councilmember Kingston said he does not want alcohol at Community Center or Fieldhouse.

Councilmember Kingston would like additional information regarding the city's liability.

Councilmember Stucky said he does not want alcohol at the Community Center or Fieldhouse.

Councilmember Koepke said the adverse results of past Fair on the Square "beer tent" should be considered before allowing alcohol on city property.

Council President Redinger and Council Vice President Caruso agreed.

Mayor Hruby said he will speak with the Brecksville Theater representatives regarding the license and request the Purchasing Director contact the city's insurance carrier regarding the liability insurance.

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LEG 4. Discussion - Construction of new homes that far exceed the size of the existing neighborhood houses.

Mayor Hruby said residents of Pershing Drive, Old Town, and other areas in the city brought the issue of large houses being constructed in neighborhoods with mostly small homes. Residents on Pershing Drive took issue with a house that was very large next to smaller existing homes. The code currently has minimum square footage for new construction and no maximum square footage for new construction. Mayor Hruby said setbacks and the maximum percentage of lot coverage is in the code. Residents have asked if Council has reviewed the code. Mayor Hruby said CBO Packard has looked into possible changes and Planning Director Bartkiewicz is reviewing the code for options. Mayor Hruby said R20 and R30 lots are areas that may need to be considered for changes.

CBO Packard said without zoning changes the only district with lot coverage requirements is R8-A. Setbacks could be adjusted to require homes further away from lot lines. The percentage of lot coverage can determine the maximum size. The house on Pershing was on a very large lot. CBO Packard said he will look into possible changes.

Mayor Hruby said the review would be given to the Planning Commission and the Planning Commission will make a recommendation to Council if they feel changes are necessary.

Councilmember Savage said she is in support of a review. As homes are aging and new owners are buying lots and moving in, Councilmember Savage believes the integrity and character of the neighborhoods are retained.

Councilmember Koepke said she would prefer consideration if specific streets are concerned, that street or neighborhood should be considered rather than entire zoning districts. Councilmember Koepke does not want to minimize the use of someone's personal property. Councilmember Koepke said she is not in favor of restricting property owners because the neighbor's don't want it to be built.

Mayor Hruby said the consideration is to amend the current zoning, proposed changes would not change any current properties. Changes would make the new standards in the R20 district that are not currently in the code. The changes proposed would make new construction consistent with the existing properties. Only properties that propose tearing down existing with the intent to rebuild larger houses. Councilmember Koepke said people who would buy a large lot, paid per square foot, and now may not be able to build per square foot. Mayor Hruby said the restrictions are set by zoning. Councilmember Koepke said she would prefer to look at neighborhoods.

Councilmember Caruso said he was on the Board of Appeals when the Pershing Drive issue was presented. Councilmember Caruso said the issue showed a deficiency in the code that does not allow the Board to rule on specific issues. Councilmember Caruso said the code does not allow the Board of Appeals to approve or deny an application based on the

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application keeping the character of the neighborhood. The construction followed the code but not the character of the neighborhood. The age of the houses and declining areas for new home construction create a desire to demolish the existing and build new.

Councilmember Stucky said CBO Packard and Planning Director Bartkiewicz would look into the issues. That will be recommended to the Planning Commission and the Planning Commission will recommend to Council if they feel there should be changes.

Other Matters deemed appropriate

Motion to Adjourn

6:41 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson AJ Ganim

Members: Daryl Kingston, Brian Stucky

6:41 PM

Roll Call

Present: Ganim, Kingston, Stucky

Items for Consideration:

SAF 1. Approval of January 17, 2023 Safety Service Committee Minutes

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

SAF 2. Police Vehicles - Recommending to Council approval of an Ordinance authorizing the State Contract Equivalent purchase of (4) 2023 Ford Police Utility Vehicles for the Police Department from Montrose Ford in the aggregate amount of \$167,596.19. Account #C110210 3300

Police Chief Korinek said the availability of vehicles on the State contract has caused the City to look for vehicles that are available at the State Contract Equivalent.

Police Chief Korinek said the Police Department currently has (3) vehicles that are over \$105,000 miles, which is over the recommended 90,000 miles for service vehicles. The K9

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vehicle has over 85,000 miles. The K9 vehicle has more idling/running time due to the interior environment necessary for the K9.

Councilmember Redinger asked if the vehicles will be traded in. Police Chief Korinek said he believes the vehicles will be repurposed within the City.

Councilmember Koepke asked when the vehicles will be delivered. Police Chief Korinek said Montrose Ford has (1) vehicle available now and the additional vehicles should be available in a couple months.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 3. Police Vehicle Decommission & Equipment** -Recommending to Council approval of an Ordinance for the State Contract Equivalent purchase in the aggregate amount of \$65,627.45 from Hall Public Safety Upfitters for labor and equipment needed to decommission (4) aging police vehicles and equip (4) new vehicles for Police service. The changeover request includes equipment at a cost of \$47,322.45, and labor at \$18,305.00. Account #C110210 3300

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 4. Police Vehicle Graphics** - Recommending to Council approval of a Purchase Requisition to Cleveland Trim & Stripe Co. in the aggregate amount of \$3,300.00 for the vehicle graphic installation on the (4) new Police Utility Vehicles. Account #C110210 3300

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 5. NOPEC Community Event Sponsorship** - Recommending to Council approval of a Resolution authorizing the Mayor to Accept Funding through the NOPEC Community Event Sponsorship Program in the amount of \$2,000.00 for 2023.

Fire Chief Zamiska said the Department has been fortunate to be the recipient of this grant previously. The Fire Department is planning the Ice Cream Social for October 1, 2023.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 6. Code Red Notification** - Recommending to Council approval of a purchase requisition for the contract extension with OnSolve, LLC for CodeRED Emergency Notification Service in the annual amount of \$10,838.28 and Weather Warning Service in the amount of \$4,072.50

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for the aggregate total of \$14,910.78. The contract term is 2/28/23 – 2/27/24. *Account #110150 2103*

Purchasing Director Riser said the contract extension with OnSolve, LLC for CodeRED Emergency Notification Service and Weather Warning Service reflects an 8% price increase that will be fixed until 2026. This includes a continuation of the “fully unlimited” service which allows the City unlimited notification calls, both emergency and non-emergency.

Mayor Hruby asked for additional history on the CodeRed system. Chief Zamiska said for the past 10 years the City has used Code Red for weather and emergency notifications. Currently there are 12,778 residents and business subscribed. The technology has evolved to include automatic weather warnings for Brecksville residents when the National Weather Service issues warnings for the Brecksville area. Purchasing Director Riser said the service was known as Emergency Communications before the name was changed to OnSolve.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

6:54 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson Daryl Kingston

Members: Dominic Caruso, Beth Savage

6:52 PM

Roll Call

Present: Caruso, Kingston, Savage

Items for Consideration:

S&S 1. Approval of January 17, 2023 Streets & Sidewalks Committee Minutes

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

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S&S 2. Riverview Road Slope Repair - Recommending to Council authorizing the Purchasing Director to advertise this project for public bidding.

Councilmember Kingston said Engineer Wise was unavailable this evening. Councilmember Kingston said this project is on Riverview Road between Greenhaven and Weise for slope repair that is identical to the 2010 repair on Riverview North of Fitzwater. The estimated project cost is \$225,000.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

S&S 3. Station Road - Consideration of a motion authorizing the Engineer to sign the plat authorizing the County's Vacation of Station Road.

Councilmember Kingston said the approval of this plat vacates the County's rights to Station Road which would make Station Road 100% a City Road. The road has been in disrepair for many years. The portion to the single residential driveway would remain. This document covers the portion extending down to the Cuyahoga Valley R.R.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

Motion to Adjourn

6:54 PM

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

UTILITIES COMMITTEE

Call to Order

Chairperson Brian Stucky

Members: Dominic Caruso, Ann Koepke

6:54 PM

Roll Call

Present: Caruso, Koepke, Stucky.

Items for Consideration:

UTL 1. Approval of January 17, 2023 Utilities Committee Minutes

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Motion made by Stucky, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Stucky.

Other Matters deemed appropriate

Councilmember Stucky said he visited both construction areas on SR 82 and Glenwood. Councilmember Stucky said he believes the construction sites are in good order.

Councilmember Kingston said he would like to let residents know that the Service Department works daily to repair roads with cold patch. Asphalt plants are not open during the winter. Councilmember Kingston said the city does not put a great deal of resources, unless unsafe, into roadways, especially in construction zones where entire roads will be resurfaced.

Motion to Adjourn

6:57 PM

Motion made by Stucky, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Stucky.

COMMITTEE OF THE WHOLE

Call to Order

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.
6:57 PM

Roll Call

Present: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Items for Consideration:

CoW 1. Approval of January 17, 2023 Committee Minutes

Motion made by Stucky, Seconded by Caruso.
Voting Yea: Caruso, Koepke, Stucky.

CoW 2. Approval of February 2, 2023 Committee Minutes

Motion made by Redinger, Seconded by Caruso.
Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

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Authorize and ratify the City's bid submission, including the required bid deposit, for the property located at 9457 Highland Drive.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

CoW 3. Executive Session - Convene an executive session to discuss matters pertaining to pending litigation as it relates to residential property and the City's proposed agreement to purchase a certain parcel.

7:30 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Present: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky. Law Director Matty, Purchasing Director Riser.

Other Matters deemed appropriate

Motion to Adjourn

Motion to adjourn executive session and reconvene the regular meeting.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Motion to adjourn the regular meeting.

7:31 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim, Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor