

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 15, 2024

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Present: President D. Caruso, Council Vice President B. Savage, Councilmembers: D. Bender; M. Jantzen; A. Koepke; B. Stucky. Mayor Kingston, Law Director D. Matty, Asst. Law Director L. Sabol, City Engineer Wise, Assistant Law Director L. Sabol, Finance Director L. Starosta, Fire Chief M. Bender, Police Chief Korinek, Service Director J. Kickel, CBO Packard, Recreation Director R. Engle, Purchasing Director M. Bartkiewicz, Human Resource Specialist N. Alempijevic, IT Specialist P. Packard, Clerk T. Tabor.

Absent: A. Ganim.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

6:45 PM

Chairperson Mark Jantzen

Members Beth Savage, Brian Stucky

Roll Call

Present: Jantzen, Savage, Stucky.

Items for Consideration:

B&G 1. Buildings & Grounds October 1, 2024 Committee Meeting Minutes

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

:14

B&G 2. Basketball Hoop Repair - Approval of a Resolution authorizing payment to Atha Group Inc. in the amount of \$3,969.56 for emergency repairs to a basketball hoop at the Brecksville Community Center Field House. *Account #2400710 26010.*

Recreation Director Engle said she was made aware on September 21st of a problem with a basketball hoop at the Community Center. A representative from the Atha Group, the previous contractor used, arrived on site to look at the non-functioning hoop. It was determined the limit switch failed causing a cable to be jammed in the winch. Upon further inspection it was determined the entire winch needed to be replaced. Recreation Director Engle said due to safety issues, recreation programming and having used this vendor for multiple other repairs and maintenance, Atha Group was able to come out on Wednesday and replace the winch for the northwest hoop. In the past we have tried to find other vendors willing to come and fix problems with our Community Center Field House Hoops and curtain, and have been unsuccessful in finding other companies to quote jobs, especially emergency repairs.

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Motion made by Jantzen, Seconded by Stucky.
Voting Yea: Jantzen, Savage, Stucky.

B&G 3. Renovation of Former Police Station - Approval of an increase to PO # 24000701 in the amount of \$5,000 for City Hall Renovations to the former Police Station. *Account #C4900166-32020 Project #ID BI 190006.*

Service Director Kickel said the increase in the blanket vendor purchase requisition is due to material cost over runs. Service Director Kickel said there are two offices and the hallway to be completed, hopefully by the end of the year. Council President Caruso asked if the area in the back was going to be left unfinished. Service Director said the area where the former jail cells were will be blocked from the office areas for the time being.

Motion made by Jantzen, Seconded by Stucky.
Voting Yea: Jantzen, Savage, Stucky.

2:04

B&G 4. Vehicle Exhaust Extraction System - Approval of a purchase requisition authorizing the purchase and installation of a new Vehicle Exhaust Extraction System from Magnegrip Exhaust Systems in the amount of \$45,187.00 for the new Vehicle Maintenance Shop. *Account # C1100150-33000, Project EQ240020.*

Service Director Kickel said this is one of the items he anticipated bringing forth after the Service Garage Fire. This is a vehicle exhaust system that was destroyed in the previous mechanic shop. Council Member Stucky asked the insurance company would cover the cost of the replacement. Service Director Kickel said the insurance company agreed to cover the entire cost of the replacement system.

Motion made by Jantzen, Seconded by Stucky.
Voting Yea: Jantzen, Savage, Stucky.

3:07

B&G 5. Authorize Agreements with Silco Fire Security - Approval of a Resolution authorizing monitoring agreements provided by Silco Fire & Security for the Vehicle Storage Building, Vehicle Maintenance Shop, and Service Garage in the aggregate amount of \$1,810.00. *Account #1100171-26030.*

Service Director Kickel said Council previously approved the fire alarm systems for the Vehicle Storage Building, Vehicle Maintenance Shop and Service Garage. The approval today is for the three agreements and one time \$10.00 activation fee for those systems.

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Motion made by Jantzen, Seconded by Stucky.
Voting Yea: Jantzen, Savage, Stucky.

Other Matters deemed appropriate

4:26

Kids Quarters – Recreation Director Engle said she has been working with the architect for Phase 2 of the Kids Quarters Project. They continue to look at safety issues, fall zones and safety zones on the site. Structures, material and the path are considerations in Phase 2 of the project.

Mayor Kingston said a ribbon cutting will take place October 21st 24th for the Pickleball Courts.

Motion to Adjourn

6:53 PM

Motion made by Jantzen, Seconded by Stucky.
Voting Yea: Jantzen, Savage, Stucky.

FINANCE COMMITTEE

6:07

Call to Order

Chairperson: Beth Savage

Members: Dan Bender, Ann Koepke

Roll Call

Present: Bender, Koepke, Savage.

Items for Consideration:

FIN 1. Finance October 1, 2024 Committee Meeting Minutes

Motion made by Savage, Seconded by Koepke to accept as amended.
Voting Yea: Bender, Koepke, Savage.

6:38

FIN 2. Appropriations - Approval of an Ordinance to amend Ordinance No. 5666, making appropriations for current expenses of the City of Brecksville.

Finance Director Starosta said she is proposing a decrease to income tax collections of \$1,172,000 based on the City Income Tax Administrator. Withholding Tax Collections have been the strongest avenue of collections in an otherwise volatile year. The City has received TIF revenue from all of the

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VA TIF areas except for VA Phase I which is the mixed use area. The City received the second half property tax settlement, including the VA Phase III TIF Revenue for the first time.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

8:16

FIN 3. Accept Employee Health Care Proposal - Approval of an Ordinance accepting the proposals of Medical Mutual of Ohio for employee healthcare insurance, administration of the employee healthcare insurance program, and for the provision of healthcare stop loss insurance.

Human Resource Specialist Alempijevic said of the three healthcare options employees have to choose from, there is a change to the HSA Plan. The HSA plan increased the deductible for the individual and family plan. Medical Mutual provided a 1.3% rate increase for administrative services.

With recommendation from Magis Advisory Group, the modified dental plan increases the maximum calendar year benefit from \$1,500 to \$2,500, in addition to the insurance covering a higher percentage, 100% for basic services and 60% for major services. In addition, adult orthodontia has been added to the plan, with the existing child orthodontia coverage capped at \$1,000 annually. We are recommending Council approve Vision Service Provider (VSP) for the City's new vision benefit for the period of January 1, 2025 through December 31, 2025. With this new benefit employees receive an exam every 12 months with a \$10 copay and an \$150 allowance for glasses or contacts annually. Currently the City utilizes Lincoln for life and AD&D coverage. Our current rates with Lincoln financial are in a rate agreement from January 1, 2024 through December 31, 2025, the legislation is a continuation of last years benefit with no rate change.

Council Member Savage asked if there was an overall cost increase summary. HR Specialist Alempijevic said there is an overall cost increase of 8.32%.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 4. Employee Dental Insurance - Approval of an Ordinance accepting the proposal of Delta Dental for an employee dental insurance program.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 5. Employee Life insurance - Approval of an Ordinance authorizing a contract with Lincoln National Life Insurance Company for an employee life insurance program.

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Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 6. Employee Vision Insurance - Approval of an Ordinance accepting the proposal of Vision Service Provider (VSP) for an employee vision insurance program.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

12:46

FIN 7. Salary Continuation - Approval of salary continuation for a City Employee injured while working.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

Motion to Adjourn

7:00 PM

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

13:26

LEGISLATION COMMITTEE

Call to Order

7:00 PM

Chairperson: Dan Bender

Members: AJ Ganim, Mark Jantzen

Roll Call

Present: Bender, Jantzen.

Absent: Ganim.

Items for Consideration:

LEG 1. Legislation October 1, 2024 Committee Meeting Minutes

Motion made by Bender, Seconded by Jantzen.
Voting Yea: Bender, Jantzen.

Other Matters deemed appropriate

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Motion to Adjourn at 7:01 PM

Motion made by Bender, Seconded by Jantzen.

Voting Yea: Bender, Jantzen.

14:03

SAFETY-SERVICE COMMITTEE

Call to Order

7:01 PM

Chairperson: Ann Koepke

Members: Mark Jantzen, Beth Savage

Roll Call

Present: Jantzen, Koepke, Savage.

Items for Consideration:

SAF 1. Safety Service October 1, 2024 Committee Meeting Minutes

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

14:36

SAF 2. Police Body Armor - Approval of an Ordinance authorizing the purchase of body armor from Vance's Law Enforcement in the amount of \$1,760.00. Account #1100210-25030

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

15:13

SAF 3. Fire Department Aerial Ladder Truck - Authorizing the Purchasing Director to advertise for bids for the Fire Department Aerial Ladder Truck Refurbishment Project.

Mayor Kingston said the cost of this project will be paid for through the non-resident EMS billing. Former Fire Chief and Current Chief Bender have been anticipating this project.

Fire Chief Bander said the ladder truck is 22 years old with very low milage. The vehicle has been maintained well and the engine and transmission are in good working order. The vehicle has been evaluated by the Sutphen Company and it is a very good truck in good repair. The cost of a new truck is approximately \$2 million and almost 5 years from the order date for delivery of a new fire truck. The City should be able to extend the life of the truck another 10 years at a fraction of the cost of a new truck.

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Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

18:40

SAF 4. Authorize Master Services Agreement with Life Safety Inspection Vault - Approval of approval of an Ordinance authorizing a Master Services Agreement with Life Safety Inspection Vault LLC to provide web-based management of the fire safety system permitting to the Brecksville Fire Department.

Fire Chief Bender said this agreement is for a company that will store all of the fire inspection reports that are completed by a third party. This includes, food system and fire inspections reports. There is no cost to the City. The Fire Department will upload the inspection reports.

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

Other Matters deemed appropriate

Motion to Adjourn

7:07 PM

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

20:06

STREETS & SIDEWALKS COMMITTEE

Call to Order

7:07

Chairperson: Brian Stucky

Members: Dan Bender, AJ Ganim

Roll Call

Present: Stucky, Bender.

Absent: Ganim.

Items for Consideration:

S&S 1. Streets & Sidewalks October 1, 2024 Committee Meeting Minutes

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Stucky.

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20:35

S&S 2. Cuy County 2025 County Road Reimbursement- Approval of a Resolution authorizing the Mayor to complete the application process through the Cuyahoga County Department of Public Works 2025 County Road Preventative Maintenance Reimbursement Program.

Service Director Kickel said approval of this Resolution will allow the Mayor to apply for reimbursement for preventative road maintenance on county roads performed by the City of Brecksville. The City intends to apply for funds for Wallings Road this year.

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Stucky.

21:55

S&S 3. Brecksville Road (S.R. 21) Resurfacing - Approval of Change Order #1 in the amount of \$3,594.91 and is for the installation of advanced message boards on the north and south ends of the project allowing the contractor to commence with construction prior to scheduled start date. *Account #C4800171-35010 Project #RD230012.*

Engineer Wise said the first two change orders for the Brecksville Road Resurfacing Project are presented today, additional change orders will be submitted regarding materials and a close out of the project. The first one is for the additional cost of traffic message boards and a no cost change order to extend the completion date to October 24th from the original date of October 4th.

Council Member Stucky asked if the additional change order are for bid items, related to quantities used. Engineer Wise said yes. CATTS Construction has paving scheduled for next week and if the needed castings are received, the project should be substantially complete.

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Stucky.

22:33

S&S 4. Brecksville Road (S.R. 21) Resurfacing - Approval of Change Order #2 in the amount of \$0.00 and is for the time extension of the project substantial completion date from October 4th to October 24th.

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Stucky.

Motion to Adjourn 7:12 PM

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Stucky.

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25:26

UTILITIES COMMITTEE

Call to Order

7:13 PM

Chairperson: AJ Ganim

Members: Ann Koepke, Brian Stucky

Roll Call

Present: Koepke, Stucky.

Absent: Ganim.

Items for Consideration:

UTL 1. Utilities October 1, 2024 Committee Meeting Minutes

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Koepke, Stucky.

26:13

UTL 2. Highland Park Subdivision – Update

Engineer Wise said the sanitary line is in, Storm line is in and they started installing the water line late last week. The project was rained out this week, so far. The contractor should probably finish the water line install next week. The project will move on to embankment and road preparation. The intent is for paving this year and have lots to sell during the winter.

27:02

UTL 3. Valor Acres Construction – Update

Engineer Wise said Independence Excavating will be installing the underground lines this year and request to pave in spring of 2025. The contractor does intend to install foundations and framing over the winter.

Council member Stucky asked if the delayed paving will cause additional mud on the roadways. Engineer Wise said I is not an ideal situation. The City is working on a plan. The site will require fire/safety access at the site where work is going on. Engineer Wise provided a list of items to be considered for the contractor to delay paving. Without gas and electric service the site will utilize propane and generators. The contractor will also need to maintain the roadways.

Motion to Adjourn 7:16 PM

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Motion made by Koepke, Seconded by Stucky.
Voting Yea: Koepke, Stucky.

COMMITTEE OF THE WHOLE

Call to Order

7:16 PM

Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Roll Call

Present: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

Absent: Ganim.

Items for Consideration:

29:28

CoW 1. Utilities October 1, 2024 Committee Meeting Minutes

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

Council President Caruso said there are two additional items to add to the agenda this evening.

29:58

Increase a Blanket Purchase Order #24000009 in the amount of \$3,750.00, from \$18,000.00 to \$21,750.00 , for fitness independent contractor payroll. *Account# 2400730 - 21020*

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Jantzen, Koepke, Savage, Stucky.

Abstain: Caruso

30:47

Increase a Blanket Purchase Order #24000019 in the amount of \$55.00, from \$2,000.00 to \$2,055.00, for Pickleball independent contractor payroll. *Account# 2400753 - 21020*

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

31:30

CoW 2. Executive Session - Convene an executive session to discuss matters pertaining to preparing for, conducting, or reviewing collective bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Present: Bender, Caruso, Jantzen, Koepke, Savage, Stucky, Law Director Matty, Asst. Law Director Sabol, Mayor Kingston, Fire Chief Bender.

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Motion made by Caruso, Seconded by Savage to adjourn the executive session and reconvene the Committee of the Whole.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

Motion to Adjourn

7:45 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

Mayor and Safety Director: Daryl Kingston

City Council Members: Dominic Caruso; President, Beth Savage, *Vice President*;

Dan Bender; AJ Ganim, Mark Jantzen, Ann Koepke, Brian Stucky.

Clerk: Tammy Tabor