

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: September 05, 2023

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson: Ann Koepke

Members: AJ Ganim, Brian Stucky.

Roll Call

Items for Consideration:

B&G 1. Approval of August 15, 2023 Buildings & Grounds Committee Minutes

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

:44

B&G 2. Building Engineering Building - Approval of an increase to blanket vendor P.O. #23000032 for the Building Engineering Building Garage Project in the amount of \$ \$6,600.00 for the furnish and installation of garage doors. *Account #C4900163 31020 Project #BD210001.*

Service Director Kickel said the garage doors were not included as part of the original plan for the garage. This should be the final parts needed for the garage project.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Kingston, Stucky

1:07

B&G 3. Building Engineering Parking Lot - Approval of an increase to PO# 23000103 in the amount of \$15,000 for material cost overruns for the Building Engineering Parking Lot Project. *Account #C4900163 31020 Project #LI230003.*

Service Director Kickel said the area was enlarged to accommodate larger vehicles and MS Concrete was used to allow vehicles to be parked on the driveway.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

2:33

B&G 4. City Hall Water Pump Repairs - Approval of a blanket vendor purchase requisition in the aggregate amount of \$3,290.00 for Repairs to (2) Two Chilled Water Pumps at City Hall. in

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the amount of \$2,790.00. and a contingency of \$500.00 is requested for unforeseen issues. *Account #1100166 26040.*

Service Director Kickel said the water pumps are needed for the HVAC units at City Hall.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

3:20

B&G 5. Community Center Tile Repair - Approval of a blanket vendor purchase requisition in the aggregate amount of \$19,000.00 for the 2023 Tile Repairs at the Community Center Project. *Account #C2400710 32020 Project #BI230012.*

Recreation Director Engel said some of the tile work that is being done during our shutdown is for the deck tile repairs and in the natatorium the floor tile that's going around the columns that are being replaced which started today. Also the grout work between the wall tile and the gutter inside the pool. The Department is requesting for funds to be reallocated for this project.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

4:10

B&G 6. Police Department Firing Range Filter Disposal - Approval of an Ordinance accepting the proposal of Precision Environmental Company in the amount of \$3,420.00 for the removal, disposal and replacement of air filters in the Police Department firearms range. *Account #1100210 22090.*

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

Motion to Adjourn

6:35 PM

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

FINANCE COMMITTEE

5:01

Call to Order

6:35 PM

Chairperson: Dominic Caruso

Members: Daryl Kingston, Beth Savage

Roll Call

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Items for Consideration:

FIN 1. Approval of August 15, 2023 Finance Committee Minutes

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

5:42

FIN 2. Request Tax Advances - Approval of a Resolution requesting the County Fiscal officer advance the sums allowed by law from the proceeds of tax levies.

Finance Director Starosta said this legislation allows the County Fiscal office to advance any monies from property tax revenues that they're holding in an account for the city of Brecksville. Normally they do that twice a year according to the Ohio Revised Code. If this legislation is passed they're able to advance it to us more frequently than twice a year.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

6:30

FIN 3. Budget Commission 2024 Tax Rates -Approval of a Resolution accepting the amounts & rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Fiscal Officer.

Finance Director Starosta said City Council passed a resolution adopting the alternative alternate form of a tax budget that was submitted. The next step in this process which the City does on an annual basis is receiving property tax estimates from the county. Finance Director Starosta said to do that the City needs to pass the legislation that you're being presented with. The figures in that legislation are based on the current tax year estimate and it remains at 8.21 mils which it has for many years and once the County goes through that process we'll get a final assessed amount and property tax estimate related to that.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

7:50

FIN 4. Appropriations - Approval of an Ordinance to amend Ordinance No. 5570, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2023, making necessary appropriation and revenue adjustments.

Finance Director Starosta said the changes requested reflect increase to the Civil Service testing, time clocks necessary for the Tyler ERP Software System. For the City to go on to the new version of time and attendance we need to upgrade our clocks. The City's clocks are

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aged a bit they're not no longer under warranty. Some of the things are time clocks do for us, it's not a punch clock on a piece of paper, these are electronic. The clocks look like a computer, a little tablet that allows an employee to clock in and out. They have biometric readers for your fingerprints that adds a level of security. Employees could also request time off, they could approve their time card right there. Not all of our employees here at the city have computers in front of them. The main people are our service department employees, seasonal, part-time Recreation Employees. So this gives them that ability to clock in and out. They also have the ability when they're on the time clock to note a change such as, lifeguard at Human Services not at the Community Center.

10:38 The Police Department received a grant for body worn cameras and changes to the purchase of Police Vehicles.

11:15 Finance Director Starosta said the Service Department is requesting an increase of \$65,000.00 to be used for two portable traffic signals and the law enforcement trust fund. This was discussed at the last meeting. The Police Department had to change vendors where they're purchasing their four Cruisers and there was a little price variance and the police chief has asked that we increase the budget just under \$10,000 in the law enforcement trust fund to make up that difference.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

12:16

FIN 5. Transfers - Approval of a Resolution making necessary advances between certain Funds for the fiscal year ending December 31, 2023.

Finance Director Starosta said this legislation would authorize two different returns of Advances. Currently the City has an outstanding advance for the Miller 77 interchange project. That Advance will be repaid with a portion of the bond anticipation notes that was approved at the last meeting and the remainder will come from unused original advance that the City didn't have a need to encumber. The other item is for the Glenwood project that received a temporary advance of one million dollars and we received reimbursements from outside sources and now the city will repay that advance.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

FIN 6. Time Clocks - Approval of a purchase requisition in the aggregate amount of \$36,421.00 to Tyler Technologies for (11) eleven TouchTime 10 Clocks, including the first year maintenance contract. This purchase will replace all current clock locations as well as provide a spare clock. *Account #C1100150 33000 Project #EQ230002*

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

14:12

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FIN 7. Recreation Programming - Approval of an increase to blanket vendor purchase order #23000040 in the amount of \$2,500.00 for General Programming in the Recreation Department.

Recreation Director Engle said the Recreation Department is requesting an increase for the art classes. The Department is receiving more signups than anticipated and the new fall Arts schedule with a variety of classes each teacher has added more children, adult classes and family classes so we're uncertain of the enrollments that we may receive. Recreation Director Engle said the funds will only be spent if the funds are collected from participation to pay our instructors.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

15:14

FIN 8. Volleyball Instructor - Approval of an increase to blanket purchase order #23000025 in the amount of \$1,600.00 for Volleyball Instructors the Recreation Department. *Account #2400745 21020.*

Recreation Director Engle said the amount was exceeded due to a summer volleyball camp that we hosted that we did not establish with the Budget prior. The Recreation Department is asking for an increase to cover the rest of our fall 2023 volleyball camp for official fees and our assigning fees.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

15:56

FIN 9. Monthly Bills for Professional Services - Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$12,165.33; Kulchystsky Architects, LLC in the amount of \$85.00; William Logan in the amount of \$4,000.00 and Donald G. Bohning & Associates in the amount of \$14,742.77; Total of all invoices \$30,993.10

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

Motion to Adjourn

6:47 pm

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

16:51

LEGISLATION COMMITTEE

Call to Order

6:47 PM

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Chairperson: Beth Savage

Members: AJ Ganim, Ann Koepke.

Roll Call

Items for Consideration:

LEG 1. Approval of August 15, 2023 Legislation Committee Minutes

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

Motion to Adjourn

6:48 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

SAFETY-SERVICE COMMITTEE

17:50

Call to Order

6:48 PM

Chairperson: AJ Ganim

Members: Daryl Kingston, Brian Stucky.

Roll Call

Items for Consideration:

18:03

SAF 1. Approval of August 15, 2023 Safety Service Committee Minutes

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

18:30

SAF 2. Police Vehicles - Approval of a Resolution amending Resolution No. 5584 to reflect the purchase of (3) Police Interceptor Utility Vehicles, one to be equipped to be the new K-9 vehicle. *Account #C2810210 33000 Project #EQ230016*

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

19:04

SAF 3. Community Outreach Increase - Approval of an increase to purchase order #20234300 in the amount of \$1,000.00 for Police Department Community Outreach supplies and materials. *Account #1100210 24040.*

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Motion made by Ganim, Seconded by Stucky.
Voting Yea: Ganim, Kingston, Stucky.

19:43

Motion to Adjourn

6:50 PM

Motion made by Ganim, Seconded by Stucky.
Voting Yea: Ganim, Kingston, Stucky.

STREETS & SIDEWALKS COMMITTEE

19:50

Call to Order

6:50 PM

Chairperson: Daryl Kingston

Members: Dominic Caruso, Beth Savage.

Roll Call

Items for Consideration:

20:02

S&S 1. Approval of August 15, 2023 Streets & Sidewalks Committee Minutes

Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage

20:25

S&S 2. Riverview Road Slope Failure Repair Project - Approval of a Resolution authorizing the Mayor to prepare and submit an OPWC State Capital Improvement and/or Local Transportation Improvement Program application to provide financial assistance to political subdivisions for capital improvements to public infrastructure.

Engineer Wise said the City received preliminary approval. The pre-application for OPWC funds, Mayor Hruby authorized Economic Development Director Bartkiewicz and Engineer Wise to pursue emergency funding. Estimates were compiled and the city received the preliminary letter. It is a 90/10 split for funding. The project estimate is just over \$300,000.00, the city's cost should be approximately \$30,000.00.

20:57

Engineer Wise said he has a proposal from Geotech. When the funds are awarded Engineer Wise will move forward with the testing and provide a proposal for the engineering. Engineer Wise expects to have the work done in early spring and have Riverview Road paved as soon as the asphalt plants open. Engineer Wise said the City has been evaluating the roadway and have diverted water away. The City hopes to open and maintain one lane of traffic.

22:57

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Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage.

23:21

S&S 3. Miller Road Pavement Improvement Project - CoApproval of an increase PO# 23000217 to Anthony Allega Cement Contractor in the amount of \$4,865.39 for Phase 2 Detour Change Order.

Engineer Wise said he discussed the detour update last meeting regarding the progress of Allega Concrete. Allega's progress in the paving moved ahead of Kokosing, the contractor working on the I-77 interchange project. The change order reflects the necessary detour and related costs for continuing to work without de-mobilizing..

Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage

24:56

S&S 4. Portable Traffic Signals - Approval of an Ordinance authorizing the ODOT Contract Purchase from A&A Safety of (2) two Portable Traffic Signals in the aggregate amount of \$65,000.00. *Account #C2040410 33000 Project #EQ230018*

Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage

Other Matters deemed appropriate

Motion to Adjourn

6:56 PM

Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage

UTILITIES COMMITTEE

25:38

Call to Order

6:56 PM

Chairperson: Brian Stucky

Members: Dominic Caruso, Ann Koepke.

Roll Call

Items for Consideration:

UTL 1. Approval of August 15, 2023 Utilities Committee Minutes

Motion made by Stucky, Seconded by Caruso.
Voting Yea: Caruso, Koepke, Stucky.

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Motion to Adjourn

6:56 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

26:15

COMMITTEE OF THE WHOLE

Call to Order

Roll Call

Items for Consideration:

CoW 1. Approval of August 15, 2023 Committee Minutes

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

CoW 2. Benefit Reimbursement - Motion to reimburse (80 hours) sick time to a Service Department employee due to his job injury.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

CoW 3. Benefit Reimbursement - Motion to reimburse (64 hours) sick time to a Service Department employee due to his job injury.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Other Matters deemed appropriate

28:40

Mayor Hruby said the city received a petition from the residents on Glenwood Trail. Mayor Hruby asked that the petition be included as part of the record. Mayor Hruby said the letter is signed by a number of residents. The letter makes some assertions about the lack of police presence on Glenwood Trail specifically concerned about speeders up and down the street. The residents are concerned for the future now that the road is being improved, that the improvements will lead to faster speeds more speed, for bike and pedestrian safety asking for lights on the street and proper signage and so forth they're also asking for speed bumps, which again that is not in the city policy to put speed bumps on a street such as this. They would like to see radar signs, better lighting and other options but the assertion is that the City has not been responsive, the Police nor the office of the Mayor.

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Mayor Hruby said the road has been closed for many months except for local traffic, it may be those residents that are violating the law. Mayor Hruby said when the City runs radar details in neighborhoods we find that some of the residents that live in the neighborhoods are the ones that are doing speeding. Glenwood Trail is a cut through street. Many people go from SR 82 to get to Oakes Road and to get to that part of that part of the city. Mayor Hruby said he will be responding to the residents on behalf of the City after the radar details have been reviewed with Chief Korinek.

Motion to Adjourn

7:03 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim,
Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor