

MINUTES OF THE MEETING OF THE  
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING**

HELD: August 16, 2022

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**Virtual Meeting Notice**

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

**BUILDINGS & GROUNDS COMMITTEE**

**Call to Order**

Chairperson Ann Koepke

Members: Brian Stucky AJ Ganim (arrived at 5:32 PM)

5:31 PM

**Roll Call**

Present: AJ Ganim, Ann Koepke, Brian Stucky.

**Items for Consideration:**

**B&G 1. Buildings & Grounds Approval of Minutes 8-2-2022**

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Stucky, Koepke.

**B&G 2. Maintenance Garage - Makovich & Pusti Architects presentation of Maintenance Garage Study.**

Don Rerko, Makovich & Pusti Architects said his company was hired to study the possibility of remodel or rebuild of the existing Service Department. Mr. Rerko said there are many aspects of the existing building that no longer work for the current needs of the Service Department.

Council President Redinger said the existing building was built in 1956.

Councilmember Kingston asked what the time frame for a remodel versus new construction would be. Mr. Rerko said the construction times would be similar.

Mayor Hruby asked why this project was presented at this time. Service Director Weidig said a capital project request was made for the service building. As the project was discussed, it made sense to investigate the cost of new building as the cost of renovations may not be practical. Service Director Weidig said he is not looking for the project to be done in the next year or two, but renovation or rebuild will be needed. There are (4) service buildings.

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Councilmember Stucky asked how many additions have been made to the service building. Service Director Weidig said 3 or 4. Councilmember Stucky said the work is being done in tight areas. Councilmember Stucky said he does not know if renovations would work long term or be adequate for what the needs of the department are.

Councilmember Koepke, understanding the project would not be undertaken for a couple years, asked if the study includes all of the aspects the Service Department will need. Service Director Weidig said yes.

Councilmember Ganim said the contingency amount allotted for the remodel does not seem to allow for many unknowns in a project this size.

Councilmember Stucky said he would like to see what improvements need to be done immediately, if new construction is to be done in a few years. Councilmember Stucky said he feels new construction would be a much better option than renovations in this case.

Councilmember Koepke asked if there is anything that needs to be done immediately. Service Director Weidig said the renovations to the existing restrooms and the lockers that will be repurposed from the old Police Station will be used until renovations or a new building is done.

Councilmember Koepke asked Councilmembers what their thoughts were. Councilmember Ganim said the restrooms are a priority before a new building is built. Councilmember Kingston said he feels new construction would be a better option. Councilmember Caruso said with the additional businesses in the City, additional space will be needed for employees and equipment to maintain the streets and utilities. Councilmember Savage said she visited the existing building and agrees that a new building would be a better option instead of trying to retro-fit the existing.

Councilmember Koepke asked if the Service Department will require additional buildings. Service Director Weidig said the City owns property on Noble Road that is being considered for a salt barn, rather than requiring trucks to return to the salt barns on the north side of the City. Planning and Economic Development Director Bartkiewicz is working on grants that would help with that project.

Council President Redinger asked if the restroom project is expected to be completed soon. Service Director Weidig said that project is expected to be done over the winter.

**B&G 3. Brecksville's Kids Quarters** - Recommending to Council approval of a Resolution accepting the proposal of Knight & Stolar, Inc. for Landscape Architectural Services for the revitalization of Brecksville Kids Quarters in the amount of \$7,750.00. Project #LI220002 Account C241710

Recreation Director Engle said the Kids Quarters Playground is in need of upgrades. The playground needs to be ADA Accessible. Knight & Stolar will provide the Master Plan and Phasing of the Master Plan for Kids Quarters and has worked previously on the Community Center & Kids Quarters.

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Councilmember Stucky, Service Director Weidig and Mayor Hruby are part of the group working with Recreation Director Engle on what architectural plans are needed to provide a new refreshed Kids Quarters.

Councilmember Koepke said she looked at both proposals and would like the option to include public input for the design and construction of Kids Quarters. Recreation Director Engle said a discussion was had by the city representatives regarding how the City wanted to include public input. The group agreed that they would be requesting resident input through the City rather than the architect. Councilmember Stucky said he prefers the Knight & Stolar proposal and allowing the City to request input. Service Director Weidig said liked the discussion with Knight & Stolar and was impressed with their presentation. Mayor Hruby said the City has history with this company. Knight & Stolar will engage with the community and the residents, as they did when Kids Quarters was constructed. Residents will be involved in the building and designing of Kids Quarters. Knight & Stolar has experience with ADA and handicapped equipment.

Councilmember Koepke said she is happy to help with the construction and design phase of the project.

Council President Redinger said this approval is to have Knight & Stolar provide a Master Plan, engineering will still be needed when the plan is completed.

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

**B&G 4. 4410 Oakes Road HVAC Equipment** – Recommending to Council approval of an Ordinance for the U.S. Communities contract purchase from Trane U.S., Inc. for the turnkey installation of HVAC equipment at 4410 Oakes Road in the aggregate amount of \$13,450.00. Account #C490161 3202 Project #BI210007.

Service Director Weidig said the building needs to be heated to maintain the sprinkler system in cold temperatures.

**B&G 5. 4450 Oakes Road Windows** - Recommending to Council approval of a Purchase Requisition to SafeAir Contractors, Inc. in the aggregate amount of \$5,916.00 for the removal and disposal of asbestos-containing windows at 4450 Oakes Road, Blossom Hill, Building 7 for Phase 3 of the Window Replacement Project. Account #C490161 3202 Project #BI210003.

Service Director Weidig said this approval will be for the removal of asbestos containing windows at Building #7 at Blossom Hill. Service Director Weidig said the abatement company, SafeAir Contractors works to remove old windows while Capitol Glass immediately replaces with new windows.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

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**B&G 6. Police Station & Recreation Community Center Boiler Maintenance** - Recommending to Council approval of a purchase requisition to Campbell Equipment in the amount of \$4,004.00 for parts and equipment required for the annual maintenance of the boilers at the Police Station and the Community Center. \$1,525 to be charged to Police account #110210 2604 & \$2,479 to be charged to Recreation account #240710 2604.

Service Director Weidig said this approval is requested for the annual maintenance for the Lockinvar Boilers at the Police Station and Community Center.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

**B&G 7. Athletic Field Repairs** - Recommending to Council approval of a Blanket Purchase Requisition in the aggregate amount of \$16,302.00 for various Athletic Field Repairs & Projects. New Account #110173 for Athletic Field Maintenance will be charged for these projects.

Service Director Weidig said the Service Department has taken over the maintenance of the recreation fields this year. Baseball fields E& F were constructed over 20 years ago with a Natureworks Grant. Service Director Weidig said the fence is in need of repair, 13 areas of the fence will be repaired. Shielding over dugouts D, E, and F will be done. Service Director Weidig said fields A, B, and C need new fencing and dugouts and will be done at a later date. Diamond C will require new drainage. The Service Department workers would do the work to return the fields to good playing fields. Service Director Weidig said distance signs will be included in the fields. Netting has been requested to keep foul balls from going into the woods. The netting might be included in the trail project, if not netting may be needed in the future.

Councilmember Ganim said the Recreation Commission will be happy to see these improvements.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

**B&G 8. Brine Tank & Vehicle Storage Building** - Recommending to Council approval of an increase to Blanket Vendor Purchase Order #CT215183 Brine Tank & Vehicle Storage Building Repairs and Storm Connections Project in the amount of \$8,000.00. Account #C490170 3202 Project #BI210014

Service Director Weidig said the Brine Tank and Vehicle Storage Building is almost complete.

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

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**Motion to Adjourn**

6:27 PM

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

**FINANCE COMMITTEE**

**Call to Order**

Chairperson Dominic Caruso

Members: Daryl Kingston, Beth Savage.

6:27 PM

Present: Caruso, Kingston, Savage.

**Items for Consideration:**

**FIN 1. Finance Committee Approval of Minutes 8-2-2022**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 2. Appropriations** -Recommending to Council an Ordinance to amend Ordinance No. 5457, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2022, making necessary appropriation and revenue adjustments.

Finance Director Starosta said her memo details the changes requested in this legislation. Included in that is the changes to the maintenance of the recreation fields and facilities. Estimated resources increase for the Miller Rd. & I-77 Interchange Project & the Miller Southpointe project. Finance Director Starosta said she is anticipation the Community Improvement Corporation will contribute \$2.9 Million for that project. Funds from the VA Mixed Use Developer of \$1 million will also be utilized. An additional \$250,000 from the TIF. Capital Budget information has also been provided.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage

**FIN 3. Economic Development Agreement** - Recommending to Council approval of an Ordinance authorizing an economic development agreement with Tide Cleaners.

Planning Director Bartkiewicz said the company has relocated from Akron and will bring 30 employees with them.

Councilmember Caruso said the agreement is typical for businesses moving into Brecksville.

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Councilmember Redinger said the agreement is for (10) years and requires a minimum level of operation to obtain the incentives.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 4. Grant Application** - Recommending to Council approval of a Resolution authorizing submittal of a grant application to U.S. Department of Transportation Reconnecting Communities Pilot Program.

Planning Director Bartkiewicz said the legislation authorizes the City to complete a planning study for increased connectivity, public safety, and revitalization study.

Councilmember Caruso asked if this is a new funding opportunity and has Planning Director Bartkiewicz worked with the USDOT.

Planning Director Bartkiewicz said she has worked with similar applications, this will be the first time this grant is offered through ODOT, she has worked with other entities that receive funding from ODOT.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 5. Miller Road Interchange Note** - Recommending to Council approval of an Ordinance providing for the issuance and sale of not to exceed \$4,550,000 of notes, in anticipation of the issuance of bonds, for the purpose of paying costs of expanding the Interchange at Miller Road and Interstate 77 by constructing, reconstructing, widening, paving, grading, draining, curbing, installing and replacing guardrails, adding lighting and signalization, relocating utilities, constructing storm sewers and related drainage facilities, and, in connection therewith, acquiring rights-of-way, together with all necessary related improvements and appurtenances thereto.

Finance Director Starosta said the funding comes from City, State and Federal funds and an estimated cost of \$16.6 million. There is an unfunded amount. Currently an outstanding note of \$1 million on this project. Finance Director Starosta said she expects \$4.25 million in additional bond anticipation notes. This amount varies from the \$4.55 in the legislation since the final numbers from the State of Ohio are unknown. The City is looking into additional funding sources, if received will go toward the pay down the current or future notes for this project.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

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- FIN 6. Amend Chapter 145** - Recommending to Council an Ordinance amending Chapter 145 of the Administrative Code to update permanent part-time and part-time employee benefits.

Finance Director Starosta said the Ordinance changes permanent part time and part time classification different benefit levels. Consistency when determining benefits for full and part-time employees.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 7. Liquor Permit Renewal** –Request for any objection to the issuance of Liquor Permit Renewals.

Mayor Hruby said the Police Department has no objection to the renewal of any liquor permits in the City of Brecksville.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 8. Liquor Permit** – Request for any objection to the issuance of a Liquor Permit to David Cotugno Executive Tailors.

Mayor Hruby said the Police Department has no objection to the issuance of a liquor permit to David Cotugno Executive Tailors in the City of Brecksville.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Savage.

- FIN 9. Recreation Camp Expenses** - Recommending to Council approval of an increase to Blanket Purchase Order #BL225502 in the amount of \$1,000.00 for Day Camps due to price increases for transportation services, and an increase in the number of campers. *\$560 added to Transportation, Account #240714 2402 \$100 added to Admission Fees, Account #240714 2128; \$340 added to Misc. Supplies, Account #240714 2201*

Recreation Director Engle said the Recreation Department was able to accommodate more attendees in summer camps this year. Recreation Director Engle said the funds are available, this approval would move funds from another account.

Motion made by Caruso, Seconded by Redinger.

Voting Yea: Caruso, Kingston, Savage.

- FIN 10. Request for Salary Continuation**

Mayor Hruby said a Police Officer was injured during training and received medical treatment. The request would authorize salary continuation beginning August 17<sup>th</sup> and the date

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of return to work is unknown. The officer may be required to remain off duty for up to 6 months.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**Motion to Adjourn**

6:45 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**LEGISLATION COMMITTEE**

**Call to Order**

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

6:45 PM

**Roll Call**

Ganim, Koepke, Savage.

**Items for Consideration:**

**LEG 1. Legislation Committee Approval of Minutes 8-2-2022**

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage

Voting Abstaining: Koepke

**LEG 2. Commendation** – Recommending to Council approval of a Resolution commending Mark Vajskop upon his retirement from Service in the City of Brecksville Service Department.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

**LEG 3. Condolences** - Recommending to Council a Resolution offering condolences on the passing of former Councilmember Carl Opatrny.

Motion made by Savage.

Voting Yea: Ganim, Koepke, Savage.

**Other Matters deemed appropriate**



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**NOPEC PACE Program-** Councilmember Savage said the City has an applicant that would like to participate in the NOPEC PACE program. Councilmember Savage said she would like to hear more information on the program and the cost and will request presentation at a future meeting.

**Charter Review Commission** - Mayor Hruby said the Brecksville Charter requires a Charter Review Commission be appointed every 10 years prior to September 1<sup>st</sup>. Approximately (17) Applications have been received, including a nominee from each Councilmember. Mayor Hruby said a meeting of Council will be necessary prior to the next meeting of Council to comply with the Charter requirement. A purchase of bleachers will also be needed for the new Blossom Field House at that meeting.

**Motion to Adjourn**

6:52 PM

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

**SAFETY-SERVICE COMMITTEE**

**Call to Order**

Chairperson AJ Ganim

Members Kingston, Stucky

6:52 PM

**Roll Call**

Present: Ganim, Kingston, Stucky

**Items for Consideration:**

**SAF 1. Safety Service Approval of Minutes 8-2-2022**

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

**SAF 2. Rubbish Packer Repair** - Recommending to Council approval of a Purchase Requisition to R & R, Inc. in the amount of \$11,848.56 for repairs to one of the Rubbish Packers, City vehicle #B-67. *Account #110622 2602*

Service Director Weidig said the Service Department employees are unable to repair this vehicle. The vehicle was towed to the repair facility where diagnostics were done to determine the repair needed.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

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**SAF 3. Engineering for Audible Pedestrian Signal** - Recommending to Council approval of a Resolution authorizing an agreement with TMS Engineers, Inc. in the amount of \$23,910.00 to provide professional traffic engineering services for the design of an Audible Pedestrian Signal at the intersections of 21 & 82, at City Hall and at Arlington Street. *Account #C480171 3504 Project #TS220001*

Engineer Wise said Service Director Weidig requested the engineering service for the audible pedestrian signal project. Engineer Wise said he reviewed the proposal and spoke with TMS representative. The project could be done in phases if the City prefers. Council President Redinger asked how long it may take for the report to be completed. Engineer Wise said with field work being necessary he expects (2) months.

Councilmember Koepke thank Council for the attention to the matter and help getting the project moving..

Tom, a resident of Brecksville, said he is grateful to the City of Brecksville to help him get from point A to point B.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

**Motion to Adjourn**

6:58 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

**STREETS & SIDEWALKS COMMITTEE**

**Call to Order**

Chairperson Daryl Kingston

Members: Caruso, Savage

6:59 PM

**Roll Call**

Caruso, Kingston, Savage.

**Items for Consideration:**

**S&S 1. Streets & Sidewalks Committee Approval of Minutes 8-2-2022**

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

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**S&S 2. Riverview Road Culvert C1 & C2 Replacement and Pavement Improvement Project - OPWC/DOPWIC Application** - Recommending to Council approval of a Resolution authorizing an application for a grant on the Riverview Road Culvert C1 & C2 Replacement & Pavement Improvement Project.

Engineer Wise said this project is the best candidate for the grant application.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**Motion to Adjourn**

7:00 PM

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**UTILITIES COMMITTEE**

**Call to Order**

Chairperson: Brian Stucky

Members: Caruso, Koepke.

**Roll Call**

Present: Caruso, Koepke, Stucky.

**Items for Consideration:**

**UTL 1. Utility Committee Approval of Minutes 8-2-2022**

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Stucky

Voting Abstaining: Koepke.

**UTL 2. Storm Sewer Easement** - Recommending to Council approval of a Resolution accepting a permanent storm sewer easement on lands owned by Hao Zhang, Permanent Parcel Number 603-02-029.

Engineer Wise said the next three items are the final easements necessary for the Glenwood Trail Improvement Project.

Motion made by Stucky, Seconded by Caruso.

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Voting Yea: Caruso, Koepke, Stucky.

- UTL 3. Storm Sewer Easement** - Recommending to Council approval of a Resolution accepting a Permanent Storm Sewer Easement on lands owned by Matthew P. Huffman, Permanent Parcel Number 603-02-021.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

- UTL 4. Storm Sewer Easement 3615 Oakes Road** - Recommending to Council approval of a Resolution granting an easement for construction, reconstruction, operating, maintaining, repairing and replacing storm sewer & public sidewalk facilities, and appurtenances thereto in, under, across and through PP# 603-01-040 owned by Brinley J. Davies and Linda L. Davies.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

- UTL 5. Glenwood Trail Construction Management Services** - Recommending to Council authorizing Donald G. Bohning and Associates to provide construction related services for the Glenwood Trail Improvement Project. *Account C480171 3506 Project # SS210001*

Engineer Wise said DG Bohning & Associates is reducing the previous contract amount of 3% to 2.5 % of the project cost. For construction related services Donald G. Bohning & Associates is requesting \$84,500.00 for Construction staking, construction management, review & approval of pay-apps, as-builts, and complete project close paperwork.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

- UTL 6. Glenwood Trail Bid Acceptance** - Recommending to Council approval of an Ordinance accepting the bid of CATTS Construction, Inc. in the amount of \$3,380,515.00 for the Glenwood Trail Improvement Project.

Engineer Wise said he verified the references of CATTS Construction, requested ODOT pre-qualifications and the County Sewer License. Engineer Wise said based on the information received and CATTS work performed in the City previously he is recommending CATTS Construction for the Glenwood Trail Improvement Project.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**Other Matters deemed appropriate**

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**Motion to Adjourn**

7:07 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**COMMITTEE OF THE WHOLE**

**Call to Order**

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

7:07 PM

**Roll Call**

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**Items for Consideration:**

**CoW 1. Committee Minutes Approval 8-2-2022**

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Redinger, Savage, Stucky.

Voting Abstaining: Koepke.

**CoW 2. Beautification Award Presentation at Council**

**Motion to Adjourn**

7:08 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**Mayor and Safety Director:** Jerry N. Hruby,

**City Council Members:** Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim,  
Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

**Clerk:** Tammy Tabor