

MINUTES OF THE MEETING OF THE  
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING**

HELD: April 02, 2024

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**Virtual Meeting Notice**

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

**32:25**

**BUILDINGS & GROUNDS COMMITTEE**

**Call to Order**

**Chairperson Mark Jantzen**

**Members Beth Savage, Brian Stucky**

**7:00 PM**

**Roll Call**

**Present: Jantzen, Savage, Stucky.**

**Items for Consideration:**

**B&G 1. Buildings & Grounds Committee Meeting Minutes 3-19-2024**

Motion made by Jantzen, Seconded by Savage.

Voting Yea: Jantzen, Savage, Stucky.

**B&G 2. Brecksville Community Center Asphalt Shingled Roof Removal & Replacement Project**

- Recommend to Council approval of an Ordinance accepting the bid of Advanced Construction Group, Inc. in the amount of \$101,775.00 following the public bid on March 8, 2024. The alternate bid option is being recommended which includes complete coverage of both the Meeting Room and Field House roofs with ice and water shield in lieu of synthetic underlayment. Account #C4900240 32020 Project #BI240001.

Service Director Kickel said the alternate bid was awarded for the shingle portion of the roof. The Fieldhouse and Community Room portion of the roof. The alternate portion of the project includes the ice and water shield over the entire roof surface. The contractor has been advised work cannot be done over the meeting rooms when the pool has been opened for the season.

Motion made by Jantzen, Seconded by Savage.

Voting Yea: Jantzen, Savage, Stucky.

**35:12**

**Motion to Adjourn**

**7:02 PM**

Motion made by Jantzen, Seconded by Savage.

Voting Yea: Jantzen, Savage, Stucky.

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**FINANCE COMMITTEE**

**35:40**

**Call to Order**

**Chairperson: Beth Savage**

**Members: Dan Bender, Ann Koepke**

**7:02 PM**

**Roll Call**

**Present: Bender, Koepke, Savage.**

**Items for Consideration:**

**FIN 1. Finance Committee Meeting Minutes 3-19-2024**

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

**FIN 2. Professional Bills-** Recommend approval of monthly bills for professional services.

Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$12,345.53; William Logan in the amount of \$4,000.00 and Donald G. Bohning & Associates in the amount of \$13,417.51 and SIXMO in the amount of \$450.00. Total of all invoices \$30,213.04.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

**36:51**

**Motion to Adjourn**

**7:04 PM**

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

**LEGISLATION COMMITTEE**

**Call to Order**

**Chairperson: Dan Bender**

**Members: AJ Ganim, Mark Jantzen**

**7:04 PM**

**Roll Call**

**Present: Bender, Ganim, Jantzen.**

**Items for Consideration:**

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37:18

**LEG 1. Legislation Committee Meeting Minutes 3-19-2024**

Motion made by Bender, Seconded by Jantzen.

Voting Yea: Bender, Ganim, Jantzen.

**LEG 2. Sick Time Donation** - Recommend to Council approval of a Resolution authorizing the donation of City employees accrued but unused sick time to the credit of Community Center employee Jamie Mewhinney.

Council member Bender said the city has allowed sick time donations in the past. Jamie Mewhinney has always been welcoming and responsive to coaches and families in the community center. Lisa Helbert and HR Specialist Alempijevic worked with Law Director Matty to create the legislation. Recreation Director Engle provided an update on Jamie's condition. Jamie Mewhinney is the Athletic Facility and Program Director for the city's Recreation Department. Jamie was hospitalized for 18 days at University Hospitals in January. Upon discharge Jamie was diagnosed with a rare autoimmune disorder and stage 2 testicular cancer which spread to his abdomen. Jamie has completed (3) rounds of chemotherapy with his third round beginning April 1<sup>st</sup>. In May Jamie's doctors will perform a scan to see how his body reacted to the chemotherapy and perform surgery. Recreation Director Engle said Jamie's return to full time work is unknown and his available sick time will run out before he can return. Mayor Kingston said he spoke with Jamie and his family and they are very grateful for the opportunity the City is providing.

Motion made by Bender, Seconded by Jantzen.

Voting Yea: Bender, Ganim, Jantzen.

40:38

**LEG 3. Charter Amendments** - Recommend to Council approval of an Ordinance authorizing changes to the Charter entitled "Gender Neutral Designations" to change the title of the section and authorize the Clerk of Council, with the majority approval of Council and the Law Director, to change misspellings, errors in grammar, renumbering upon codification and gender neutral designations.

Council member Bender said as part of the Charter Review Commission this was proposed by the Commission and authorized by the Brecksville Citizens in 2023.

Motion made by Bender, Seconded by Jantzen.

Voting Yea: Bender, Ganim, Jantzen.

**Motion to Adjourn**

7:10 PM

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Motion made by Bender, Seconded by Ganim.

Voting Yea: Bender, Ganim, Jantzen.

**SAFETY-SERVICE COMMITTEE**

42:55

**Call to Order**

**Chairperson: Ann Koepke**

**Members: Mark Jantzen, Beth Savage**

**7:10 PM**

**Roll Call**

**Present: Jantzen, Koepke, Savage.**

**Items for Consideration:**

**SAF 1. Safety Services Committee Meeting Minutes 3-19-2024**

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

**SAF 2. Rubbish Disposal Contract Renewal** - Recommend to Council approval of a motion authorizing the second year renewal of a three year agreement, #23-5600-01, with Rumpke of Northern Ohio for the disposal of rubbish, street sweepings and vactor debris at the following prices provided in the 2023 public bid for the term of April 21, 2024 – April 20, 2025: Rubbish Disposal @ \$22.00/cubic yard or \$49.06/ton + applicable fees, Street Sweepings/Vactor Debris @ \$53.43/ton + applicable fees.

Purchasing Director Riser said there are nominal increases with Rumpke for rubbish disposal, street sweepings and vactor debris. There is an increase of \$.10 increase for the disposal of leaves and no increase in recycle rates.

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

**SAF 3. Recycle Disposal Contract Renewal** - Recommend to Council approval of a motion authorizing a second year renewal of a 3-year agreement, #23-5600-02, with WM Recycle America for the disposal of recycle utilizing the same tiered processing pricing per ton from year 1, and not to exceed \$80.00/ton, for the term of April 21, 2024 – April 20, 2025.

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

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**SAF 4. Leaf Disposal Contract Renewal** - Recommend to Council approval of a second year renewal of a 3-year agreement, #23-5600-03, with Buyansky Outdoor Supply for the disposal of leaves at \$3.25/cubic yard for the term of April 21, 2024 – April 20, 2025.

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

46:54

**SAF 5. Truck Purchase** - Recommend to Council approval of an Ordinance authorizing the OhioBuys/Ohio Department of Transportation Contract Purchase from Hissong Group, Inc./Kenworth of Richfield of a used 2019 Peterbilt Tractor Trailer Truck in the aggregate amount of \$82,250.00 to replace the International truck damaged in the Service Garage fire on February 25, 2024. Account #C1100150 33000 Project #EQ240005.

Service Director Kickel said he would like to thank Joe Karpowicz, Vehicle Maintenance Foreman, for his work in finding this vehicle. This vehicle has approximately 380,000 miles, which most diesel truck engines will last at least one million miles. The Ohio Department of Administrative Services and the Ohio Department of Transportation allow the purchase of used trucks. Purchasing Director Riser and Law Director Matty helped to facilitate this purchase.

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

49:22

**SAF 6. EMS Grant** - Recommend to Council approval of a Resolution authorizing the Mayor to apply to the Ohio Department of Public Safety, Division of Ohio Emergency Medical Services (EMS) for a 2024-2025 Ohio Emergency Medical Services (EMS) Grant.

Fire Chief Zamiska said the State allocated funding to the Department of Public Safety and the amount of money is divided among the number of applicants. The city typically receives \$2,500-\$3,500 for consumable supplies, trauma, bandages, splints, etc.

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

**SAF 7. Grant** - Recommend to Council approval of a Resolution authorizing an application for a grant through the Staffing for Adequate Fire and Emergency Response Grant Program for funding assistance to improve staffing and deployment capabilities to respond to emergencies.

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Fire Chief Zamiska said the department is looking for funding to employ three new positions. The funding is requested to cover at least (3) years of employment costs. The growth of the department and anticipation of a new fire station will require additional staff.

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

**51:16**

**SAF 8. Ambulance Billing Rates** - Recommend to Council approval of an Ordinance amending Ordinance No.4989 to provide new charge rates for Basic Life Support and Advanced Life Support.

Fire Chief Zamiska said it has been eight years since the rates have been increased for ambulance services. If transport is refused, patients are not charged. The proposed rates are in line with BWC recommended rates. The City of Brecksville bills patient's insurance company. Residents of Brecksville are only responsible for what is paid by their insurance company. Any additional charges not paid by the insurance company is not billed to residents of Brecksville.

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

**Motion to Adjourn**

7:20 PM

Motion made by Koepke, Seconded by Savage.

Voting Yea: Jantzen, Koepke, Savage.

**STREETS & SIDEWALKS COMMITTEE**

**53:17**

**Call to Order**

**Chairperson: Brian Stucky**

**Members: Dan Bender, AJ Ganim**

**7:20 PM**

**Roll Call**

**Present : Bender, Stucky, Ganim.**

**Items for Consideration:**

**S&S 1. Streets & Sidewalks Committee Meeting Minutes 3-19-2024**

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

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53:44

**S&S 2. Brecksville Road (S.R. 21) Resurfacing** – Recommend to Council approval of a motion authorizing the Director of Purchasing to advertise the SR 21 Resurfacing Project for Public Bidding.

Engineer Wise said the project is titled Brecksville Road State Route 21 Resurfacing Cuyahoga State Route 21 Mile 0 to Mile 0.82. The project includes the resurfacing and limited base repair from the south corporation line to Miller Road. It will resurface the road, address all curb ramps add sidewalk to the east side. The project has been through all the various stages of the ODOT reviews and have Federal authorization to bid the project. The engineer's estimate is \$2.4 million. There will be a meeting for impacted business owners on April 10<sup>th</sup> to discuss and answer questions related to their operations.

54:17

Council member Koepke asked how long phase 1 will be. Engineer Wise said the plan calls for completion in 6 months, and work will be done weather permitting.

Motion made by Stucky, Seconded by Bender.  
Voting Yea: Bender, Ganim, Stucky.

55:37

**Other Matters deemed appropriate**

Council member Bender thanked Mayor Kingston and the Service Department for responding quickly to loose stone on the bridge over Chippewa Creek. On Friday Council member Bender notified Mayor Kingston of the road conditions and within an hour, Mayor Kingston and Service Department Employees were on site.

**Motion to Adjourn**

7:23 PM

Motion made by Stucky, Seconded by Bender.  
Voting Yea: Bender, Ganim, Stucky.

56:21

**UTILITIES COMMITTEE**

**Call to Order**

**Chairperson: AJ Ganim**

**Members: Ann Koepke, Brian Stucky**

7:24 PM

**Roll Call**

**Present: Ganim, Koepke, Stucky.**

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**UTL 1. Utilities Committee Meeting Minutes 3-19-2024**

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky.

**Motion to Adjourn**

7:24 PM

Motion made by Ganim, Seconded by Savage.

Voting Yea: Ganim, Koepke, Stucky.

57:21

**COMMITTEE OF THE WHOLE**

**Call to Order**

**Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.**

7:24 PM

**Roll Call**

**Present: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.**

**Items for Consideration:**

**CoW 1. Committee of the Whole Meeting Minutes 3-19-2024**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky

**Other Matters deemed appropriate**

Convene an executive session to discuss matters related to employment of public employees and property acquisition.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

**Motion to Adjourn**

Adjourn executive session and reconvene the regular meeting at 8:10 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.



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Adjourn the regular meeting.8:10 :PM.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

**Mayor and Safety Director:** Daryl Kingston

**City Council Members:** Dominic Caruso; President , Beth Savage,*Vice President*;

Dan Bender; AJ Ganim, Mark Jantzen, Ann Koepke, Brian Stucky.

**Clerk:** Tammy Tabor