

**MINUTES OF A MEETING OF THE**  
**COUNCIL OF THE CITY OF BRECKSVILLE**

January 21, 2025

**HELD** \_\_\_\_\_

Page 1

**Call to Order**

**8:00 PM**

**Pledge of Allegiance**

**Roll Call**

Present: President D. Caruso, Council Vice President B. Savage, Councilmembers: D. Bender; M. Jantzen, A. Koepke; B. Stucky. Mayor Kingston, Law Director D. Matty, Asst. Law Director L. Sabol, City Engineer Wise, Assistant Law Director L. Sabol, Finance Director L. Starosta, Fire Chief M. Bender, Police Chief Korinek, Service Director J. Kickel, Human Services Director Dr. Paciorek, CBO Scott Packard, Purchasing Director M. Bartkiewicz, IT Technician P. Packard., Acting Clerk C. El-Khoury.

Absent: Councilmember AJ Ganim.

**Approval of Minutes**

**1. Approval of January 7, 2025 Minutes**

Motion for Approval made by Koepke, Seconded by Jantzen.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

Nays: None.

Abstain: None.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**New Business**

**2. ORD. 5766** - an Ordinance amending Ordinance No. 5763 Exhibit A to correct firefighter/paramedic Grade II.

Motion made by Koepke, Seconded by Jantzen, to suspend the required three reading rule.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**3. ORD. 5767** - an Ordinance authorizing the purchase of tires, tubes and related services through December 31, 2025 through the Goodyear Tire & Rubber Company for the City of Brecksville Fleet through the State of Ohio Department of Administrative Services.

Motion made by Koepke, Seconded by Jantzen, to suspend the required three reading rule.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**4. RES. 5644** - a Resolution authorizing payment of an invoice from Sundance Systems, Inc. for a 2025 annual support fee for CAD/RMS support.

**MINUTES OF A MEETING OF THE**  
**COUNCIL OF THE CITY OF BRECKSVILLE**

January 21, 2025

**HELD** \_\_\_\_\_

Page 2

Motion made by Koepke, Seconded by Jantzen, to suspend the required three reading rule.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

5. **RES. 5645** - a Resolution authorizing the Mayor to enter into an amendment to the contract with the Cuyahoga County Court of Common Pleas, Juvenile Division for the Community Diversion Program.

Motion made by Koepke, Seconded by Jantzen, to suspend the required three reading rule.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

6. **RES. 5646** - a Resolution authorizing the Mayor to apply for a 2025 Community Recycling Awareness Grant from the Cuyahoga County Solid Waste Management District to fund a Community Recycling Awareness Project.

Motion made by Koepke, Seconded by Jantzen, to suspend the required three reading rule.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

7. **RES. 5647** - a Resolution authorizing the Mayor to apply for a 2025 Fire Department Individual and Joint Equipment Grant from the Department of Commerce Division of State Fire Marshal to purchase equipment needed to provide effective fire protection services.

Motion made by Koepke, Seconded by Jantzen, to suspend the required three reading rule.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

8. **RES. 5648** - a Resolution authorizing the sale of personal property no longer needed for municipal purposes by internet auction in accordance with Section 721.15 of the Ohio Revised Code.

Motion made by Koepke, Seconded by Jantzen, to suspend the required three reading rule.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

MINUTES OF A MEETING OF THE

COUNCIL OF THE CITY OF BRECKSVILLE

January 21, 2025

HELD \_\_\_\_\_

Page 3

9. **RES. 5649** - a Resolution authorizing the Mayor to submit a proposal for a grant awarded by the Cuyahoga County Board of Developmental Disabilities for recreation programming.

Motion made by Koepke, Seconded by Jantzen, to suspend the required three reading rule.  
Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

10. **RES. 5650** - a Resolution authorizing the Mayor to enter into a second amendment to lease agreement with Christ the Redeemer Lutheran Church for the rental of parking spaces at the Lessor's parking lot located at 9201 Brecksville Road.

Motion made by Koepke, Seconded by Jantzen, to suspend the required three reading rule.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

11. **RES. 5651** - a Resolution authorizing the Mayor to accept funding through the NOPEC Community Event Sponsorship Program.

Motion made by Koepke, Seconded by Jantzen, to suspend the required three reading rule.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Report of Council Representatives: Board of Zoning Appeals, Planning Commission, Recreation Commission, Human Services Advisory Board.**

**Board of Appeals:** Councilmember Stucky reported the next meeting of the Board of Appeals will be February 10, 2025 at 7:30 PM.

**APPEAL 2024-41**

Approval of (1) a variance from Section 1185.03(c) maximum fence height 6 ft. to allow 8 ft. and (2) a variance from Section 1185.02(c) prohibiting barbed wire fencing to allow 1 ft along with 7 ft tall chain link, located at 6101 W Snowville Rd, PPN 604-24-001.

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**APPEAL 2025-01**

Approval of a variance from Section 1185.02(d) to allow solid type of fencing (not allowed) for the screening of pool equipment, located at 6488 Summer Wind Dr, PPN 604-10-011.

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**MINUTES OF A MEETING OF THE**  
**COUNCIL OF THE CITY OF BRECKSVILLE**

January 21, 2025

**HELD** \_\_\_\_\_

Page 4

**APPEAL 2025-02**

Approval of a variance from section 1326.02 to install a generator in the side yard, instead of the rear as required by code, providing some type of natural screening, approved by the City's Arborist, is planted by the structure to help conceal it year round, located at 4809 Snow Blossom Ln, PPN 604-19-056.

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**APPEAL 2025-03**

Approval of a variance from section 1151.23(b) to allow a shed to be located in front of the building line on a corner lot as indicated on the drawing dated 12/13/2024 (not allowed), located at 9737 Brecksville Rd, PPN 605-01-001.

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**APPEAL 2025-04**

Approval of a variance from section 1197.31 to allow a 6-month extension (currently expired) to BZA variance 2022-24 located at 8643 Brecksville Rd, PPN 601-24-010.

Motion for approval made by Stucky, Seconded by Bender.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Planning Commission:** Councilmember Caruso reported the next meeting of the Planning Commission will be February 7, 2025 at 7:00 PM.

**Human Services Advisory Board:** Councilmember Koepke reported the next meeting of the Human Services Advisory Board will be February 11, 2025 at 3:00 PM.

Two members were sworn in, Susan Putich-Kisling and Margaret DeWolf are returning members to the Human Services Advisory Board.

**Report of Council Committees: Safety-Service, Streets & Sidewalks, Utilities, Buildings & Grounds, Legislation, Finance.**

**Safety-Service,** Councilmember Koepke reported the committee met earlier and has seven items for Council consideration.

**Temporary Labor** - Approval of a purchase requisition in the amount of \$70,000.00 for temporary labor provided by Safe Staffing of Ohio. *Account #1100621-21030*

Motion for approval made by Koepke, Seconded by Jantzen.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Refuse & Recycling Services** - approval of a purchase requisition in the amount of \$360,000 for 2025 refuse and recycling services from Rumpke of Northern Ohio for the disposal of rubbish, street sweepings, and vector debris, and from WM Recycle America for recycling services.

Motion for approval made by Koepke, Seconded by Jantzen.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**MINUTES OF A MEETING OF THE**  
**COUNCIL OF THE CITY OF BRECKSVILLE**

January 21, 2025

**HELD** \_\_\_\_\_

Page 5

**Leaf Disposal Contract Renewal** - approval of a purchase requisition to Buyansky Outdoor Supply in the amount of \$28,000 for the disposal of leaves. *Account # 1100623-1260*

Motion for approval made by Koepke, Seconded by Jantzen.

Voting Yea: Caruso, Jantzen, Koepke, Savage, Stucky.

Abstain: Bender

**MOTION CARRIED: 5- Ayes, 0-Nays, 1-Abstain.**

**Gasoline & Diesel Fuel Purchase** - approval of a purchase requisition in the amount of \$350,000.00 for the supply of gasoline and diesel fuel for 2025. *Account #1100150-22040*

Motion for approval made by Koepke, Seconded by Jantzen.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Police & Fire Radio Equipment** - approval of a purchase requisition to Chagrin Valley Dispatch in the amount of \$7,632.00 for the flat renewal of the City's annual maintenance agreement on radio equipment for the period of 1/1/2025 through 12/31/25. The charges are \$9.00/month per unit for mobile radios and \$5.00/month per unit for portable radios. *Police Account #1100210-25010 to be charged \$3,792.00. Fire Account #2900260-25010 to be charged \$3,624.00. Administration Account #1100150-25010 to be charged \$216.00*

Motion for approval made by Koepke, Seconded by Jantzen.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Chagrin Valley Dispatch** approval of a Purchase Requisition to Chagrin Valley Dispatch (CVD) in the amount of \$304,289.88 for the 2025 Operating Cost Share, equaling \$25,357.49 per month. *Account #1100210-21320*

Motion for approval made by Koepke, Seconded by Jantzen.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Sundance Systems CAD/RMS Support** - approval of a purchase requisition to Sundance Systems, Inc. for the annual support of CAD Disaster Software and Mobile Data, Public Records Online, AVL Support, Hosted System and Mayor's Court Interface Support for the aggregate amount of \$11,540.00 for the period of 1/1/25 to 12/31/25. *Account #1100210-21030*

Motion for approval made by Koepke, Seconded by Jantzen.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Streets & Sidewalks**, Councilmember Stucky reported the committee met earlier and has no items for Council consideration.

**Road Salt** - approval of a purchase requisition in the amount of \$376,000.00 for 2025 road salt provided by Cargill for the term of 11/1/24 to 10/31/25. *Account #2020410-26080*

Motion for approval made by Koepke, Seconded by Jantzen.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Utilities**, Councilmember Stucky reported the committee met earlier and has no items for Council consideration.

**Highland Drive Culvert (C-10) Replacement Project** – Approval of a motion authorizing the Purchasing Director to advertise for public bidding for the Highland Drive Culvert (C-10) Replacement Project.

**MINUTES OF A MEETING OF THE**  
**COUNCIL OF THE CITY OF BRECKSVILLE**

January 21, 2025

**HELD** \_\_\_\_\_

Page 6

Motion for approval made by Stucky, Seconded by Bender.  
Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.  
**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Buildings & Grounds**, Councilmember Jantzen reported the committee met earlier and has two items for Council consideration.

**Human Services Roof Repair** - Approval of a purchase requisition in the amount of \$810.00 for additional materials needed for the repair project. *Account # 1100330-26030*

Motion made by Jantzen, Seconded by Stucky.  
Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.  
**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Supplementary Snowplowing** -Approval of a purchase requisition to Mattes Landscaping in the amount of \$23,000. for supplementary snow plowing for a term of 10/11/2024 - 10/10/2025. *Account #1100430-21030 \$16,000.00 Account #1100172-21030 \$7,000.00.*

Motion made by Jantzen, Seconded by Stucky.  
Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.  
**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Legislation**, Councilmember Bender reported the committee met earlier and has one item for Council consideration.

Motion made by Bender, Seconded by Stucky.  
Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.  
**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Finance**. Councilmember Savage reported the committee met earlier and has three items for Council consideration.

**Chagrin Valley Dispatch** Approval of a purchase requisition to Chagrin Valley Dispatch in the amount of \$288,000.00 for Annual IT Management and support fees for 2025. *Account #1100135-21010.*

Motion made by Savage, Seconded by Bender.  
Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.  
**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Code Red Notification** - Approval of a purchase requisition for the contract extension with OnSolve, LLC for CodeRED Emergency Notification Service in the annual amount of \$10,838.28 and Weather Warning Service in the amount of \$4,072.50 for the aggregate total of \$14,910.78. The contract term is 2/28/25 – 2/27/26. *Account #1100150 21030*

Motion made by Savage, Seconded by Bender.  
Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.  
**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Bid Authorization** - Approval of a request providing authorization to advertise for bids on the following annual purchases & upcoming projects in 2025: 2025 Online Auctions of Surplus Property on GovDeals.com, Supplying Asphalt Materials (municipal purchasing consortium), Supplying Fuel (municipal purchasing consortium), Supplying Sodium Chloride (municipal purchasing consortium), 2026 Road Program.

**MINUTES OF A MEETING OF THE  
COUNCIL OF THE CITY OF BRECKSVILLE**

January 21, 2025

**HELD** \_\_\_\_\_

Page 7

Motion made by Savage, Seconded by Bender.  
Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.  
**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

**Report of the Department Directors:**

Director of Law, Dave Matty. Law Director Matty said Sundance was approved by Resolution and a motion, were both necessary for approval? Finance Director Starosta and Purchasing Director Bartkiewicz discussed the procedure.  
Engineer, Gerry Wise: No Report  
Director of Finance, Laura Starosta: No Report  
Chief Building Official, Scott Packard: No Report  
Director of Human Services, Dr. Paciorek reported the Human Services Building is a warming center. If any residents are displaced or do not have power, please call emergency services, either Police or Fire, and Dr. Paciorek will be contacted regarding the need.  
Director of Service, Joseph Kickel: No Report  
Director of Purchasing, Monica Bartkiewicz: No Report  
Chief of Police Department, Stan Korinek: No Report  
Chief of Fire Department: Mark Bender: No Report

**Report of the Mayor**

Cuyahoga County Council has recommended Brecksville to receive a grant in the amount of \$50,000 for Phase III of the Kids Quarters Project.  
The City has been awarded a NOPEC Energized Community (NEC) grant of \$46,979 for 2025. Being awarded this grant, helps our community to continue our energy efficiency projects to achieve future savings in our utility bills.  
Brecksville Community Kitchen Project, through the United Methodist Church, has been awarded a grant through NOPEC.


Council Member Stucky thanked the Police, Fire and Service Department for taking care of the residents of Brecksville during this extremely cold weather.

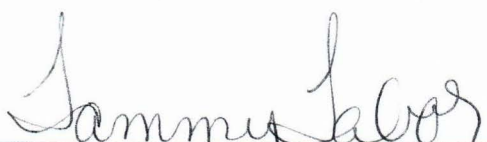
Council President Caruso reminded Council members of the requirement to file financial disclosures with the Ohio Ethics Commission.

**Adjournment**

**8:34 PM**

Motion made by Caruso, Seconded by Savage.  
Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.  
**MOTION CARRIED: 6- Ayes, 0-Nays, 0-Abstain.**

  
\_\_\_\_\_  
VICE PRESIDENT OF COUNCIL

  
\_\_\_\_\_  
CLERK OF COUNCIL