

MINUTES OF THE MEETING OF THE  
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING**

HELD: May 21, 2024

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**Virtual Meeting Notice**

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

**BUILDINGS & GROUNDS COMMITTEE**

**Call to Order**

**Chairperson Mark Jantzen**

**Members Beth Savage, Brian Stucky**

**7:01 PM**

**Roll Call**

**Present: Savage, Stucky.**

**Absent: Jantzen.**

**Items for Consideration:**

**B&G 1. Buildings & Grounds Committee Meeting Minutes 5-7-2024**

Tabled

**:21**

**B&G 2. Service Garage Design Services** - Recommend to Council authorizing a Purchase Requisition in the amount of \$32,700.00 to DSC Architects for development plans for the reconstruction of the fire damaged section of the Service garage. *Account # C1100150-32020 Project # B1240003.*

Service Director Kickel said the proposal for development plans for the reconstruction of the fire damaged section of the Service Garage in the amount of \$32,700.00 were received. The plans include architectural, structural, mechanical, and electrical design services for documentation of demolition and reconstruction, suitable for bidding and receipt of building permit. The completed facility will be constructed of masonry exterior walls, clear-span wood truss roof framing, and standing seam metal roof.

Motion made by Stucky.

Seconded by Savage.

Voting Yea: Savage, Stucky.

**1:32**

**B&G 3. Kids Quarters Improvement Project Phs. 1** - Recommend to Council approval of an Ordinance accepting the bid of F. Buddie Contracting, Ltd. in the amount of \$213,065.00 for

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Kids Quarters Improvement Project Phase 1. *Account #C2410710 33000. Project # Li220002.*

Service Director Kickel said bids have been collected and tabulated for the Kids Quarters Phase 1 Project. Three companies submitted bids with the lowest and best bid submitted from F. Buddie Contracting, LTD. for a total contract award amount of \$213, 065.00. This phase includes site demolition, earthwork and utilities, hardscapes and pavement work to include, among other things, ADA ramps, handrails and parking signs, and finishing the phase with landscaping the area.

Motion made by Stucky, Seconded by Savage.

Voting Yea: Savage, Stucky.

3:52

**Motion to Adjourn**

7:05 PM

Motion made by Stucky, Seconded by Savage.

Voting Yea: Savage, Stucky.

**FINANCE COMMITTEE**

4:01

**Call to Order**

**Chairperson: Beth Savage**

**Members: Dan Bender, Ann Koepke**

7:05 PM

**Roll Call**

**Present: Bender, Koepke, Savage.**

**Items for Consideration:**

**FIN 1. Finance Committee Meeting Minutes 4-16-2024**

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

4:40

**FIN 2. Insurance and Risk Mgt. Renewal Proposal** - Recommend to Council approval of a Resolution accepting the renewal of the City's Insurance and Risk Management Policies with Wichert Insurance for the period May 26, 2024 through May 25, 2025.

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Mayor Kingston said Assistant Finance Director Lindow has worked for the past several weeks with Wichert Insurance on the renewal of the city's insurance policies. Mayor Kingston said the administration recommends approval of the Wichert proposal.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

5:55

**FIN 3. Support West Creek Conservancy** - Recommend to Council approval of a Resolution supporting West Creek Conservancy's Clean Ohio Greenspace FY25 Grant application for the Watershed Divide Conservation Initiative by the City of Brecksville.

Economic Development Director Bartkiewicz said this is in addition to the 2023 Resolution of support for the 6.6 acres of land directly adjacent to the .6 acres south of I-480 (Should refer to I-80) for conservation purposes. The property does not have right of way access and will be very difficult to build on.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

7:29

**FIN 4. Appropriations** - Recommend to Council approval of an Ordinance making appropriations for current expenses.

Finance Director Starosta said the funds for the architectural services for the Service Garage Restoration Project are available in the General Fund. The City has received an advance from the insurance agency for what was estimated for the replacement. Council President Caruso asked if the City receives a fixed amount and as the work is done the City or the Insurance Co. covers the balance. Service Director Kickel said insurance forwards funds based on the residual value and the City can submit for additional compensation if needed.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

9:50

**FIN 5. Workers Compensation Pool Rating** - Recommending to Council approval of a Resolution authorizing participation in the Ohio Association of Public Treasurers Workers Compensation Group Rating Program and an agreement with Sedgwick Claims Management Services, Inc. as part of such program.

Human Resource Specialist Alempijevic said the with the group rating program the city pays a reduced rate up front. The city knows how our previous claims impacted a premium. With the group retro program expected to refund, it is only an estimate. The amount can change

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with how the group does within the assessment periods so that determines whether we get a refund or an assessed amount making the group retro program riskier than the group rating program, which is what we recommend the lower risk option.

**10:38**

Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

**Motion to Adjourn**

7:13 PM

Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

**LEGISLATION COMMITTEE**

**11:17**

**Call to Order**

**Chairperson: Dan Bender**

**Members: AJ Ganim, Mark Jantzen**

**7:13 PM**

**Roll Call**

**Present: Bender, Ganim.**

**Absent: Jantzen.**

**Items for Consideration:**

**LEG 1. Legislation Committee Meeting Minutes 5-7-2024**

Motion made by Bender, Seconded by Ganim.  
Voting Yea: Bender, Ganim.

**LEG 2. Commendation** - Recommend to Council approval of a Resolution commending Mayor Hruby for his dedication to the City of Brecksville.

Motion made by Bender, Seconded by Ganim.  
Voting Yea: Bender, Ganim.

**LEG 3. Public Safety Center Naming** - Recommend to Council approval of a Resolution renaming the Brecksville Police Station "The Jerry N. Hruby Public Safety Center".

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Motion made by Bender, Seconded by Ganim.  
Voting Yea: Bender, Ganim.

**Motion to Adjourn**

7:15 PM

Motion made by Bender, Seconded by Ganim.  
Voting Yea: Bender, Ganim.

13:14

**SAFETY-SERVICE COMMITTEE**

14:08

**Call to Order**

**Chairperson: Ann Koepke**

**Members: Mark Jantzen, Beth Savage**

7:15 PM

**Roll Call**

**Present: Koepke, Savage.**

**Absent: Jantzen.**

**Items for Consideration:**

**SAF 1. Safety Services Committee Meeting Minutes 5-7-2024**

Table

Motion made by Koepke, Seconded by Savage.  
Voting Yea: Koepke, Savage.

**Motion to Adjourn**

7:15 PM

Motion made by Koepke, Seconded by Savage.  
Voting Yea: Koepke, Savage.

**STREETS & SIDEWALKS COMMITTEE**

13:22

**Call to Order**

**Chairperson: Brian Stucky**

**Members: Dan Bender, AJ Ganim**

7:15 PM

**Roll Call**

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**Present: Bender, Stucky, Ganim.**

**Items for Consideration:**

**S&S 1. Streets & Sidewalks Committee Meeting Minutes 5-7-2024**

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

14:20

**S&S 2. SR 21 Paving Project** - Recommend to Council approval of a Resolution accepting the proposal from Greenman-Pedersen, Inc. (GPI) in the amount of \$145,413.00 for the Construction Administration/Inspection for the Brecksville Road (S.R. 21) Resurfacing CUY SR 021 0.00-0.82 project.

Engineer Wise said Council was provided the proposal from Greenman Pederson Inc, GPI for the construction manager position for the Brecksville Road Improvements. It is a required obligation because of our local program. The City had to follow the procedure we put out letters of Interest, posted on the ODOT website. Professionals turn in their qualifications, they were reviewed by the selection committee and made the recommendation.

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

17:56

**S&S 3. NEORSD Riverview/Weise/Greenhaven Project & Cost Share Agreement** - Recommend to Council approval of a Resolution accepting the Project Agreement and the Cost Share Agreement with NEORSD for the Flood Reduction at Riverview Road Project.

Engineer Wise said, as previously discussed with Council, the Cost Share Agreement with Northeast Ohio Regional Sewer District for the Flood Reduction at Riverview Road Project has requested an increase of \$200,000 to a total cost share of \$900,000 for the entire project. Engineer Wise said there are (8) properties that require easements and has talked with three residents that will be most effected by the project. Appraisals are being done and when completed, offers will be made to the property owners for the necessary easements.

20:39

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

**S&S 4. Authorize Project Agreement-NEORSD Riverview Easement Acquisition** - Recommend to Council approval of an Ordinance authorizing the Mayor to enter into a project agreement

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with the Northeast Ohio Regional Sewer District for easement acquisition for the Riverview Road Flood Reduction Project.

Motion made by Stucky, Seconded by Bender.  
Voting Yea: Bender, Ganim, Stucky.

**21:20**

**Other Matters deemed appropriate**

Riverview Road Slope Repair Project - Riverview Road has been reopened.

Motion made by Stucky, Seconded by Bender.  
Voting Yea: Bender, Ganim, Stucky.

**UTILITIES COMMITTEE**

**21:59**

**Call to Order**

**Chairperson: AJ Ganim**

**Members: Ann Koepke, Brian Stucky**

**7:24 PM**

**Roll Call**

**Present: Ganim, Koepke, Stucky.**

**Items for Consideration:**

**UTL 1. Utilities Committee Meeting Minutes 5-7-2024**

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky.

**Other Matters deemed appropriate**

**22:38**

Highland Drive Culvert – Engineer Wise reported the project may be delayed until next year. Easements need to be obtained and the appraisals are currently being prepared. Rerouting of the school buses and a direct impact to 5-6 students that would require a different means of getting to the school. The time for ordering the culvert is 12 weeks, which may not arrive before the construction season has ended in 2024. Easements must be obtained, bidding must be done and a contract awarded before the material order can be placed.

**23:55**

**Motion to Adjourn**

**7:26 PM**

Motion made by Ganim, Seconded by Koepke.  
Voting Yea: Ganim, Koepke, Stucky.

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**COMMITTEE OF THE WHOLE**

24:33

**Call to Order**

**Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.**

**7:26 PM**

**Roll Call**

**Present: Bender, Caruso, Ganim, Koepke, Savage, Stucky.**

**Absent: Jantzen.**

**Items for Consideration:**

**CoW 1. Committee of the Whole Meeting Minutes 5-7-2024**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

24:39

**CoW 2. Executive Session** - Convene an executive session to discuss matters related to the employment of public employees.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

**PRESENT:** Dan Bender, Dominic Caruso, AJ Ganim, Mark Jantzen, Ann Koepke, Beth Savage, Brian Stucky, Mayor Kingston, Law Director Matty.

Motion made by Caruso, Seconded by Savage to adjourn executive session and reconvene the regular meeting.

Voting Yea: Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

**Motion to Adjourn**

7:58 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky.

**Mayor and Safety Director:** Daryl Kingston

**City Council Members:** Dominic Caruso; President, Beth Savage, *Vice President*;

Dan Bender; AJ Ganim, Mark Jantzen, Ann Koepke, Brian Stucky.

**Clerk:** Tammy Tabor