

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: April 16, 2024

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Mark Jantzen

Members Beth Savage, Brian Stucky

6:46 PM

Roll Call

Present: Jantzen, Savage, Stucky.

Items for Consideration:

B&G 1. Buildings & Grounds Committee Meeting Minutes 4-2-2024

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

:05

B&G 2. Spring Tree Purchase - Recommending to Council approval of a blanket vendor purchase requisition in the amount of \$6,685.00 for the purchase of (37) trees for spring planting. *Account #2520530 22010 in the amount of \$4,485.00 Account # 1100171 22050 in the amount of \$2,200.00.*

Service Director Kickel said this year we would like to order 37 trees to be placed in different areas around the City including new home builds, and a few replacement street trees for ones that were removed.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

:18

B&G 3. Fuel Pad Concrete - Recommend to Council approval of an Increase to Blanket Vendor Purchase Order #23000358 for the Concrete Fuel Pad Removal & Replacement Project in the amount of \$1,767.33. *Account #C4900170 31020 Project #LI230006*

Service Director Kickel said the concrete pad in front of the fueling station at the Service Garage was removed and replaced. The Service Department provided the labor to remove and replace the pad. After completion of the project, it was discovered some prices had increased

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since the original estimate and additional special utility locating services were needed. This lead to a cost overrun in the amount of \$1,767.33.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

1:06

B&G 4. Community Center Natatorium Repairs - Recommend to Council approval of an Increase to Purchase Order #24000350 in the amount of \$3,542.00 for the repairs required to increase the negative air pressure in the Community Center Natatorium. *Account #2400710 26040*

Service Director Kickel said on February 15, 2024 Purchase Order 24000350 was opened in the amount of \$4,517.00 to Air Control Products for the purchase of a Greenheck exhaust fan, fire damper, backdraft damper, grille, frame and ductwork for the Community Center Natatorium for the repairs needed to correct and increase the negative air pressure. The Service Department originally planned to perform the wall penetration, and the lintel and frame installation, but after closer inspection it was decided it would be beneficial to contract that portion of the work. Brecksville Service Department staff will install the fan and all the electrical.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

2:37

B&G 5. Historical Walkway Project - Recommend to Council approval of a blanket vendor purchase requisition in the amount of \$9,950.00 for the purchase of the remaining (14) historical markers from Milano Monuments to complete the Historical Walkway project. *Account #C4800171 31020 Project #LI240001.*

Mayor Kingston said this request is to complete the walk near Mayor Hruby's memorial bench. Mayor Kingston said the majority of the funding for this project has been donated, the process requires approval by Council for the expenditures.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

Motion to Adjourn

6:51 PM

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

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3:54

FINANCE COMMITTEE

Call to Order

Chairperson: Beth Savage

Members: Dan Bender, Ann Koepke

6:51 PM

Roll Call

Present: Bender, Koepke, Savage.

Items for Consideration:

4:12

FIN 1. Finance Committee Meeting Minutes 4-2-2024

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

Motion to Adjourn

6:52 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson: Dan Bender

Members: AJ Ganim, Mark Jantzen

6:52 PM

Roll Call

Present: Bender, Ganim, Jantzen.

Items for Consideration:

5:06

LEG 1. Legislation Committee Meeting Minutes 4-2-2024

Motion made by Bender, Seconded by Jantzen.

Voting Yea: Bender, Ganim, Jantzen.

LEG 2. Sick Time Donation - Recommend to Council approval of a Resolution amending Resolution 5544, Exhibit A to add amount of hours donated to the application form Section I.

Law Director Matty said the previous form did not have a place to record how many hours employees would be donating, if they chose, to Mr. Jamie Mewhinney.

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Motion made by Bender, Seconded by Jantzen.
Voting Yea: Bender, Ganim, Jantzen.

7:30

Motion to Adjourn

6:54 PM

Motion made by Bender, Seconded by Jantzen.
Voting Yea: Bender, Ganim, Jantzen.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson: Ann Koepke

Members: Mark Jantzen, Beth Savage

6:54 PM

Roll Call

Present: Jantzen, Koepke, Savage.

Items for Consideration:

8:12

SAF 1. Safety Services Committee Meeting Minutes 4-2-2024

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

8:28

SAF 2. School Zone Flasher Installation - Recommend to Council approval of a purchase requisition in the amount of \$17,450.00 to Greenwich Electric to install a new solar powered School Zone Flasher system on Wiese Road. *Account #C1100230 33000 Project #TS240001*

Service Director Kickel said as the Julie Billiard School prepares for opening in August of this year in the old Chippewa Elementary School located at 86 1 1 Wiese Road, a School Zone Flasher is required to be installed. The City will also provide pavement marking for the school.

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

Motion to Adjourn

6:56 PM

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Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

9:26

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Dan Bender, AJ Ganim

6:56 PM

Roll Call

Present: Bender, Stucky, Ganim.

Items for Consideration:

S&S 1. Streets & Sidewalks Committee Meeting Minutes 4-2-2024

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

10:17

Other Matters deemed appropriate

SR 21 from Miller Road to South Corp Line Paving Project - Engineer Wise said the plans are prepared and they are out for bidding now for the SR 21, Miller Road to the south corporation line.

11:05

Riverview Road Slope Repair - Engineer Wise said the project is moving slowly due to weather conditions. There will be two change orders presented. The Metro Park has requested additional detour signs due to conditions in the park. The second change order reflects different material needed to make the repairs.

12:15

Blossom Hill Multi Purpose Trail - Engineer Wise said Eclipse Construction is working on the project.

12:48

Glenwood Trail - Engineer Wise said the contractor is on site to complete final work to close the project.

13:29

S&S 2. Asphalt Supply - Recommend to Council approval of an Ordinance awarding to the Lowest and Best Bidder, Stoneco, Inc. dba Allied Corporation, for the City of Brecksville contract for the Supplying Asphalt Materials.

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Purchasing Director Riser said Stoneco, Inc. provided a very aggressive bid, replacing Kokosing as the City's provider of asphalt for the past several years. Service Director Kickel said he is familiar with the company and has no objection.

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

Motion to Adjourn

7:02 PM

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

15:14

UTILITIES COMMITTEE

Call to Order

Chairperson: AJ Ganim

Members: Ann Koepke, Brian Stucky

7:02 PM

Roll Call

Present: Ganim, Koepke, Stucky.

Items for Consideration:

UTL 1. Utilities Committee Meeting Minutes 4-2-2024

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky.

15:40

Other Matters deemed appropriate

Mayor Kingston thanked everyone who responded to the rather large water main break on Miller Road. The Police, Fire and Service Departments worked well to get the area secured. Council member Koepke said the property owners are also being very patient while repairs are made by City of Cleveland Water.

Motion to Adjourn

7:03 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

16:33

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COMMITTEE OF THE WHOLE

Call to Order

Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

7:03 PM

Roll Call

Present: Bender, Ganim, Jantzen, Koepke, Savage, Stucky.

Excused: Caruso

Items for Consideration:

CoW 1. Committee of the Whole Meeting Minutes 4-2-2024

Motion made by Savage, Seconded by Ganim.

Voting Yea: Bender, Ganim, Jantzen, Koepke, Savage, Stucky.

17:29

CoW 2. Executive Session - Convene an executive session to discuss matters related to the employment of public employees.

7:04 PM

Motion made by Savage, Seconded by Ganim.

Voting Yea: Bender, Ganim, Jantzen, Koepke, Savage, Stucky.

Motion to Adjourn executive session and reconvene the regular meeting.

Motion made by Savage, Seconded by Stucky.

Voting Yea: Bender, Ganim, Jantzen, Koepke, Savage, Stucky.

Motion to Adjourn

Motion made by Savage, Seconded by Stucky.

Voting Yea: Bender, Ganim, Jantzen, Koepke, Savage, Stucky.

Mayor and Safety Director: Daryl Kingston

City Council Members: Dominic Caruso; President, Beth Savage, *Vice President*;

Dan Bender; AJ Ganim, Mark Jantzen, Ann Koepke, Brian Stucky.

Clerk: Tammy Tabor