

MINUTES OF THE MEETING OF THE  
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING**

HELD: June 21, 2022

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**Virtual Meeting Notice**

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

**BUILDINGS & GROUNDS COMMITTEE**

**Call to Order**

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

6:30 PM

**Roll Call**

AJ Ganim, Ann Koepke, Brian Stucky

**B&G 1. Buildings & Grounds Approval of Minutes 6-7-2022**

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

**B&G 2. Aquatic Center Project** - Consideration of a motion recommending to Council approval of Change Order #58 and Change Order #59 for the Brecksville Aquatics Center in the aggregate amount of \$82,290.57.

Purchasing Director Riser said there are (2) change orders presented for the Aquatic Center Project. Change Order # 58 in the amount of \$69,336.42 is for the roof remediation. The contractor, Then Design Architects has contributed to the cost of the roof remediation. Change Order # 59 in the amount of \$50,118.26 for the increase to the General Conditions due to COVID totaling \$119,454.68 with the contingency balance of \$37,164.11 applied leaving a balance of \$82,290.57. Then Design Architecture is crediting the City \$20,000 as their contribution to the roof remediation, making the City's actual spend on the (2) contract change orders in the amount of \$62,290.57.

The closing out of the Aquatics Center project has been prolonged by the unavailability of the PPG paint needed to finish the last punch list item of painting the fasteners on the indoor pool ceiling. Purchasing Director Riser said there are subcontractors that require payment and the City should only be holding the amount needed to cover that last painting task. Purchasing Director Riser said the City still has \$58,904.16 retained on the Seitz Builders contract. Seitz Builders will submit Pay Application #21 requesting these change order amounts, as well as release of retainage with the exception of their cost for the final painting task. When painting is completed, the final payment will be released and the project will be officially closed.

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Mayor Hruby said that amount is based on a \$9 million project. Purchasing Director Riser said the total expenditures that have been approved are \$9,081,144.51, with the exception of the change orders presented today. Mayor Hruby said Mr. Matty is aware that the \$50,000 amount is a negotiated amount. The contractor's original request, due to COVID-19 was three times that amount. The contractor provided information on the additional charges for materials and products. Mayor Hruby said this was a well-run project. Mayor Hruby said the current roof is much better than the original design.

Service Director Weidig said the original roof that was installed was a vented roof and when the weather became colder, there was a problem with moisture inside the building. Upon inspection, it was determined the underlayment on the roof was retaining water. Service Director Weidig said after discussions with engineers and architects, roofing contractors it was determined to remove and replace the roof with a non-vented roof. Service Director Weidig said a third party was hired to inspect the roof to make sure it was functioning properly. It was determined that the roof was functioning as it should and the humidity levels were properly maintained. Infrared scanning was performed to make sure the building had no heat loss.

Councilmember Stucky said the amount was negotiated for the roof was with the City, architect, contractor and subcontractor.

Councilmember Koepke said the changes were made before the building was accepted.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

**B&G 3. Post Office Roof Replacement Project** - Consideration of a motion recommending to Council approval of a Purchase Requisition to Apple Creek Roofing in the amount of \$13,470.00 for the Post Office Roof Replacement Project. Account #C490168 3202 Project #BI220001

Service Director Weidig said the roof of the Post Office is 33 years old and in need of repair. The project was included in the capital budget. Service Director Weidig said Apple Creek Roofing was the lowest bidder for this project. The shingles installed will match City Hall and the Fire Station.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

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**B&G 4. Blossom Hill Building #10 Roof Replacement Project** - Consideration of a motion recommending to Council approval of a Purchase Requisition to Colony Roofing in the amount of \$8,900.00 for the Blossom Hill Building #10 Roof Replacement Project. Account #C490161 3202 Project #BI220002.

Service Director Weidig said Building #10 is currently leased by the Co-op Preschool. The existing Chimneys are no longer needed and will be removed or capped. The installation of high efficiency furnace and appliances do not require venting through the chimney.

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

**B&G 5. Oakes Road Piping Replacement Project** - Consideration of a motion recommending to Council approval of a blanket vendor purchase requisition in the aggregate amount of \$23,140.00 to replace the domestic hot/cold piping in the crawlspace at 4440 Oakes Road, Blossom Hill, Building #5. The project will replace all the copper piping that serves the first floor restrooms, washer/dryer room and kitchen area. Account #C490161 3202 Project #BI220005

Service Director Weidig said the athletic department uses building #5. Inspections revealed the poor conditions of the existing piping.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

**Motion to Adjourn**

**6:49 PM**

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

**FINANCE COMMITTEE**

**Call to Order**

Chairperson Dominic Caruso.

Members: Daryl Kingston, Beth Savage.

6:49 PM

**Roll Call**

Caruso, Kingston, Savage.

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**FIN 1. Finance Committee Approval of Minutes 6-7-2022**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 2. Appropriations** - Consideration of a motion recommending to Council approval of an Ordinance to amend Ordinance No. 5457, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2022, making necessary appropriation and revenue adjustments.

Finance Director Starosta said changes include the purchase of a brine tank for the Service Department, grant awards, additional personnel, codification services and the aquatic center.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 3. Tax Budget** - Consideration of a motion recommending to Council approval of a Resolution adopting the alternate format Tax Budget for the year 2023.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**FIN 4. Transfers** - Consideration of a motion recommending to Council approval of a Resolution making necessary transfers for the fiscal year ending December 31, 2022.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**Motion to Adjourn**

**6:53 PM**

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

**LEGISLATION COMMITTEE**

**Call to Order**

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

6:53 PM

**Roll Call**

Ganim, Koepke, Savage

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**LEG 1. Legislation Committee Approval of Minutes 6-7-2022**

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage

**LEG 2. Rezoning PP#604-07-002, 0000S. Edgerton Rd** - Consideration of a motion recommending to Council approval of an Ordinance to amend the Zoning Map of the City of Brecksville by rezoning PP# 604-07-002, 0000 S Edgerton Rd from L-B Local Business for a restaurant to include a Planned Development Overlay District of an Assembly Use for a Gathering Room/Event Center per Section 1156.

Councilmember Stucky said the Planning Commission recommended the changes to allow for room rental rather than per person services.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

**LEG 3. Rezoning PP# 603-15-009 9457 Highland Dr.** - an Ordinance providing for the submission to the electors of the City of Brecksville the question of amending the zoning map by changing the classification of Permanent Parcel Number 603-15-009 located at 9457 Highland Drive from C-F Community Facilities District to R-20 Single Family Residential With Conditional Use of C-F Community Facilities Class C and Class D only.

Councilmember Stucky said the Planning Commission has recommended the rezoning of the former Highland School to single family residential.

CBO Packard said the R-0 allows for single family residential with a conditional use for Community Facilities that would allow for trails, ball fields and cemeteries.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

**LEG 4. NOPEC** - Discussion of NOPEC's "Opt In" program for residents, amendments to the previous agreement authorizing the City of Brecksville's membership in NOPEC, and NOPEC's "Do Not Knock" program.

Tabled until Mr. Lux is available for discussion.

**Motion to Adjourn**

**6:59 PM**

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage

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**SAFETY-SERVICE COMMITTEE**

**Call to Order**

Chairperson AJ Ganim

Members Kingston, Stucky

6:59 PM

**Roll Call**

Ganim, Kingston, Stucky

**SAF 1. Safety Service Approval of Minutes 6-7-2022**

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

**SAF 2. Kubota Worksite Utility Vehicle** - Consideration of a motion recommending to Council approval of an Ordinance for the SourceWell contract purchase of a Kubota Worksite Utility Vehicle in the aggregate amount of \$23,933.86 for the Recreation Department. *Account #C240710 3300.*

Service Director Weidig said the Service Department uses “Gator” utility vehicles for various tasks in the City. Research was done to find a machine suitable for the Community Center maintenance and plowing needs. The Service Department is recommending the purchase of the Kubota Worksite Utility Vehicle.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky

**SAF 3. Ambulance ProCare Cot Upgrade** - Consideration of a motion recommending to Council approval of a purchase requisition to Stryker Medical in the amount of \$3,350.45 for a ProCare Cot Upgrade/Conversion Kit for one of the Fire Department ambulances. *Account #290260 2501*

Fire Chief Zamiska said the two primary ambulances are currently equipped with systems to lift and load a cot into the vehicles. This request is to purchase and install a ProCare Cot Upgrade/Conversion Kit in the third ambulance.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

**Motion to Adjourn**

7:05 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky

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**STREETS & SIDEWALKS COMMITTEE**

**Call to Order**

Chairperson Daryl Kingston

Members: Caruso, Savage

7:05 PM

**Roll Call**

Caruso, Kingston, Savage

**S&S 1. Streets & Sidewalks Committee Approval of Minutes 6-7-2022**

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

**Miller Road Pavement & Watermain Replacement Project** – Engineer Wise said center line and right-of way research has begun with field topography beginning this week.

**Oakes Road Sidewalk** – Engineer Wise said he has authorized Braman & Associates to commence with obtaining property valuations and co-ordination with Law Director Matty.

**Motion to Adjourn**

7:05 PM

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage

**UTILITIES COMMITTEE**

**Call to Order**

Chairperson: Brian Stucky

Members: Caruso, Koepke.

7:05 PM

**Roll Call**

Caruso, Koepke, Stucky.

**Items for Consideration:**

**UTL 1. Utility Committee Approval of Minutes 6-7-2022**

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky

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**UTL 2. Storm Drain at Edgerton Rd. & Tamarack Tr.** - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$6,211.58 for the Service Department project to install a storm drain in the City's right-of-way at Edgerton Road and Tamarack Trail. *Account #C480171 3505 Project #SW220002*

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

**Sherwood Trail** – Engineer Wise reported the majority of this work has been completed. The contractor is finishing some final items and will soon begin restoration at the site.

**Chippewa Rd. & Calvin Drive Sanitary Sewer Improvement Project** – Engineer Wise said Contracts have been signed and a Notice to proceed has been issued. When materials have been ordered the contractor should have a schedule for the project.

**Glenwood Trail Improvement Project** – Consideration of a motion recommending to Council authorizing the Purchasing Director to advertise for bids for the Glenwood Trail Improvement Project.

Engineer Wise said right of entry agreements and permanent storm sewer easements are being requested from residents for this project. Plans have been submitted to Cuyahoga County Department of Public Works, NEORSD, and the Ohio EPA for review and approval. Engineer Wise said he would like to begin the process of obtaining bids for the project with the intent to begin construction on February 2023.

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky

**Motion to Adjourn**

**7:15 PM**

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky

**COMMITTEE OF THE WHOLE**

**Call to Order**

**7:15 PM**

**Roll Call**

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

**CoW 1. Committee Minutes Approval 6-7-2022**

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky



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**Other Matters deemed appropriate**

Mayor Hruby said the City of Brecksville will provide a Student Resource Officer for the Brecksville-Broadview Heights Middle School. Mayor Hruby said the school district will pay for the officer while the officer is on the school property. Legislation will be provided for Council's approval.

**Motion to Adjourn**

**7:19 PM**

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky