



**City of Brecksville, Ohio**  
**Council Committee Meeting**  
Ralph W. Biggs City Council Chambers  
October 01, 2024 – 7:00 PM.

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*In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least three days prior to the meeting at (440)526-2609.*

## AGENDA

### Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

### BUILDINGS & GROUNDS COMMITTEE

#### Call to Order

**Chairperson Mark Jantzen**

**Members Beth Savage, Brian Stucky**

#### Roll Call

#### Items for Consideration:

**B&G 1. Finance September 17, 2024 Committee Meeting Minutes**

**B&G 2. Service Garage Fire Reconstruction Project** - Recommend to Council approval of an Ordinance accepting the proposal of IA Lewin, P.E. and Associates for Construction Administration Services for the Service Garage Fire Reconstruction Project not to exceed \$8,500.00. *Project BI240003 Account # C1100150-32020.*

**B&G 3. Service Garage Building Alterations Project** - Recommend to Council approval of a Resolution accepting the proposal from ECS Midwest, LLC in the amount of \$4,800.00 for geotechnical engineering services for the Service Garage Building Alterations Project. *Account # C1100150 – 32020 Project ID BI240003*

**B&G 4. Kids Quarters Phase II** -Recommending to Council approval of an Ordinance accepting the proposal of Knight & Stolar, Inc. for Landscape Architectural Services in the amount of \$76,000 for services related to Phase II of the Kids Quarters Revitalization Project.

#### Other Matters deemed appropriate

#### Motion to Adjourn

### FINANCE COMMITTEE

#### Call to Order

**Chairperson: Beth Savage**

**Members: Dan Bender, Ann Koepke**

#### Roll Call

**Items for Consideration:**

- FIN 1. Finance September 17, 2024 Committee Meeting Minutes**
- FIN 2. Building Department Software** - a Resolution accepting the proposal from Citizenserve for upgrading the Building Department Software in the amount of \$45,400.00. Account # C1100150 – 33000 Project ID EQ240019
- FIN 3. Superior/Central Square-** Recommend to Council accepting a quote form Superior, LLC, a Central Square Company, in the amount of \$36,897.83 for the renewal of the annual maintenance for selected modules of the Finance and Building software programs. *Account #1100150 21030 \$23,288.75 Account # 1100510 21030 \$13,609.08.*
- FIN 4. Appropriations** - Recommend to Council approval of an Ordinance amending Ordinance 5666, making appropriation for current expenses of the City of Brecksville during the Fiscal year ending December 31, 2024, making necessary appropriation and revenue adjustments.
- FIN 5. Professional Bills** - Recommend to Council approval of monthly professional bills.

**Other Matters deemed appropriate****Motion to Adjourn****LEGISLATION COMMITTEE****Call to Order****Chairperson: Dan Bender****Members: AJ Ganim, Mark Jantzen****Roll Call****Items for Consideration:**

- LEG 1. Legislation September 17, 2024 Committee Meeting Minutes**
- LEG 2. Assistant. Law Director** - Recommend to Council approval of a Resolution Appointing Lisa A. Sabol as Assistant Law Director effective February 20, 2024.

**Other Matters deemed appropriate****Motion to Adjourn****SAFETY-SERVICE COMMITTEE****Call to Order****Chairperson: Ann Koepke****Members: Mark Jantzen, Beth Savage****Roll Call****Items for Consideration:**

- SAF 1. Safety Service September 17, 2024 Committee Meeting Minutes**

**SAF 2. Emergency Warning Siren Upgrade** - Recommend to Council approval of a motion authorizing communication upgrades on four Emergency Warning Sirens in the amount of \$30,270.00. *Account: C4800171-33000. Project EQ240018.*

**SAF 3. Supplementary Snowplowing** - Recommending to Council approval of a Resolution accepting the quote of Mattes Landscaping, Inc. for supplementary snowplowing service including first year pricing from 10/11/24 to 10/10/25, and second year pricing, from 10/11/25 to 10/10/26.

**SAF 4. Law Enforcement Policy Manual** - Recommend to Council approval of a purchase requisition in the amount of \$13,216.77 for Lexipol for the Annual Law Enforcement Policy Manual and Daily Training Bulletins, Annual Law Enforcement Supplemental Manuals, and Annual Law Enforcement Procedures. *Account # 1100210 - 21010.*

**Other Matters deemed appropriate**

**Motion to Adjourn**

**STREETS & SIDEWALKS COMMITTEE**

**Call to Order**

**Chairperson: Brian Stucky**

**Members: Dan Bender, AJ Ganim**

**Roll Call**

**Items for Consideration:**

**S&S 1. Streets & Sidewalks September 17, 2024 Committee Meeting Minutes**

**Other Matters deemed appropriate**

**Motion to Adjourn**

**UTILITIES COMMITTEE**

**Call to Order**

**Chairperson: AJ Ganim**

**Members: Ann Koepke, Brian Stucky**

**Roll Call**

**Items for Consideration:**

**UTL 1. Utilities September 17, 2024 Committee Meeting Minutes**

**Other Matters deemed appropriate**

**Motion to Adjourn**

**COMMITTEE OF THE WHOLE**

**Call to Order**

**Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.**

**Roll Call**

**Items for Consideration:**

**CoW 1. September 17, 2024 Committee Meeting Minutes**

**CoW 2. Executive Session** - Convene an Executive Session to discuss matters related to pending litigation.

**Other Matters deemed appropriate**

**Motion to Adjourn**

**Mayor and Safety Director:** Daryl Kingston

**City Council Members:** Dominic Caruso; President , Beth Savage,*Vice President*;  
Dan Bender; AJ Ganim, Mark Jantzen, Ann Koepke, Brian Stucky.

**Clerk:** Tammy Tabor