



City of Brecksville, Ohio
Council Committee Meeting
Ralph W. Biggs City Council Chambers
September 19, 2023 – 6:30 PM.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least three days prior to the meeting at (440)526-2609.

AGENDA

Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

Call to Order

Chairperson Ann Koepke

Members: AJ Ganim, Ann Koepke, Brian Stucky

Roll Call

Items for Consideration:

B&G 1. Approval of Buildings & Grounds September 5, 2023 Committee Minutes

B&G 2. Fall Trees - Consideration of a motion recommending to Council Approve a Blanket Vendor Purchase Requisition in the aggregate amount of \$26,169.05 for the purchase of (130) new and replacement trees for the annual Fall planting. *Acct. #2520530 22010 to be charged \$8,272.89. Acct. #1100171 22050 to be charged \$17,896.16*

B&G 3. Human Services Building Roof Repair - Consideration of a motion recommending to Council approval of a purchase requisition to West Side Roofing Co. in the amount of \$13,750.00 for Replacing the Shingled Roof in the North Hip Section of the Human Services Building Roof. *Account #C4900330 32020 Project #BI230013*

B&G 4. Human Services Caulk Removal & Replacement - Consideration of a motion recommending to Council approval of a purchase requisition to Kapton Caulking and Building Restoration, Inc. in the aggregate amount of \$42,030.00 for Caulk Removal & Replacement on the North Face of the Human Services Building. *Account #C4900330 32020 Project #BI230014.*

B&G 5. 4450 Oakes Road - Consideration of a motion recommending to Council approval of a purchase requisition to Superior Industrial Insulation Company in the amount of \$21,310.00 for the installation of approximately 2,100 feet of pipe insulation at Blossom Building 7 (4450 Oakes Road-Montessori School). *Account #C4900161 31020 Project #BI230010*

B&G 6. Community Center Pool Pak - Consideration of a motion recommending to Council approval of a purchase requisition to Pier Associates in the amount of \$5,712.00 for Adjustments to the Community Center Pool Pak. *Account #2400710 26040*

B&G 7. Central School Structural Inspection - Consideration of a motion recommending to Council approval of an Ordinance accepting the proposal of I.A. Lewin, P.E. and Associates in the amount of \$5,000.00 to conduct a structural investigation to determine the structural condition of the former Central School building, constructed in 1918, that could impact any future use and/or repurposing of this building. This will include a condition survey of the various rooms and exterior of the building. *Account #1100150 21030*

Other Matters deemed appropriate

Motion to Adjourn

FINANCE COMMITTEE

Call to Order

Chairperson: Dominic Caruso

Members: C. Caruso, D. Kingston, B. Savage.

Roll Call

Items for Consideration:

FIN 1. Approval of Finance September 5, 2023 Committee Minutes

FIN 2. Public Health Services - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to enter into an agreement with the Cuyahoga County Board of Health.

FIN 3. Civic Plus Meeting & Agenda Management - Consideration of a motion recommending to Council approval of a Resolution accepting the proposal of CivicPlus, LLC for a new 3-year agreement for the renewal of the Municode Agenda and Meeting Management Program Subscription. The annual rate will remain at \$8,600.00 per year for the term of 12/1/2023 to 11/30/2026. *Account #1100150 21030*

FIN 4. Charter Amendment Booklet & Mailing - Consideration of a motion recommending to Council approval of a blanket vendor purchase requisition to HKM Printing Services LLC in the aggregate amount of \$4,200.00 for the printing and mailing services, as well as postage, for the Proposed Charter Amendment Voter Information Booklet as required by the Charter Review Commission. This booklet is scheduled to mail to Brecksville residents the week of September 25th. *Account #1100150 24100*

FIN 5. GIS Data Conversion - Consideration of a motion recommending to Council approval of an increase to PO #23000200 in the amount of \$6000.00 for Geo-centric Consulting, Inc for the development and execution of GIS data conversion in connection with the new Tyler Software requirements. *Account # C110150-3300*

FIN 6. Finance & Building Department Software Maintenance - Consideration of a motion recommending to Council approval of a purchase requisition to Superion, LLC, a Central Square Company, in the amount of \$40,696.06 for the renewal of the annual maintenance for selected modules of the previous Finance software system, and current Building software programs for the period 11/1/23 – 10/31/24. The maintenance charges are \$30,586.07 and \$10,109.99 for the Finance and Building Departments respectively. *Administration Account*

#1100150 21030 to be charged: \$30,586.07. Building Dept. Account #11005100 21030 to be charged: \$10,109.99

FIN 7. Appropriations - Consideration of a motion recommending to Council approval of an Ordinance to amend Ordinance No. 5570, making appropriations for current expenditures of the City of Brecksville during the fiscal year ending December 31, 2023, making necessary appropriation and revenue adjustments.

FIN 8. Transfers - a Resolution making necessary transfers between certain funds for the fiscal year ending December 31, 2023.

Other Matters deemed appropriate

Motion to Adjourn

LEGISLATION COMMITTEE

Call to Order

Chairperson: Beth Savage

Members: Ganim, Koepke, Savage.

Roll Call

Items for Consideration:

LEG 1. Approval of September 5, 2023 Legislation Committee Minutes

Other Matters deemed appropriate

Motion to Adjourn

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson: AJ Ganim

Members: Ganim, Kingston, Stucky.

Roll Call

Items for Consideration:

SAF 1. Approval of Safety Service September 5, 2023 Committee Minutes

SAF 2. Landscape Trailers - Consideration of a motion recommending to Council approval of a purchase requisition to Rocks Trailer Sales in the aggregate amount of \$9,140.00 for the purchase of two (2) 16' Landscape Trailers for the Service Department. *Account #C1100610 33000 Project #EQ230019*

SAF 3. Police Vehicle - Consideration of a motion recommending to Council approval of a purchase requisition in the amount of \$32,752.00 for the purchase of a non-traditional vehicle for the Brecksville Police Department Detective Bureau. *Account #C1100210 33000 Project #EQ230017*

SAF 4. Cuyahoga Valley Career Center SRO - Consideration of a motion recommending to Council approval of a Resolution authorizing a Memorandum of Understanding with the

Cuyahoga Valley Career Center to provide a School Resource Officer at the Cuyahoga Valley Career Center High School.

- SAF 5. Police Vehicle Discussion** - Request to place an order with Lally Chevrolet for (3) 2024 Chevrolet Tahoe Vehicles for the Police Department.

Other Matters deemed appropriate

Motion to Adjourn

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson: Daryl Kingston

Members: Caruso, Kingston, Savage.

Roll Call

Items for Consideration:

- S&S 1. Approval of Streets & Sidewalks September 5, 2023 Committee Minutes**

- S&S 2. Chippewa Road Sidewalk NOACA Grant Application** - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to apply to the Northeast Ohio Areawide Coordinating Agency (NOACA) for funding through the TLCI Implementation Grant program to construct sidewalks on Chippewa Road (SR 82) from Cinnabar Drive to Riverview Road and ADA pedestrian improvements to the Chippewa Road/Riverview Road intersection.

- S&S 3. Riverview Road/Chippewa Road Path Funding** - Consideration of a motion recommending to Council a Resolution authorizing the Mayor to submit a request for State Capital Budget funding to the Office of State Senator Jerry Cirino to construct a multi-use path from the intersection of Riverview Road/Chippewa Road to the Station Road Bridge Trailhead in the Cuyahoga Valley National Park.

- S&S 4. Brecksville Road Resurfacing** - Public Notice

- S&S 5. Blossom Hill Multi-Purpose Trail Update**

Other Matters deemed appropriate

Motion to Adjourn

UTILITIES COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Caruso, Koepke, Stucky.

Roll Call

Items for Consideration:

- UTL 1. Approval of September 5, 2023 Utilities Committee Minutes**

UTL 2. Highland Drive Storm Sewer Improvement Project - Consideration of a motion recommending to Council approval of a motion authorizing the Purchasing Director to advertise for public bidding for the Highland Drive Storm Sewer Improvement Project.

UTL 3. Glenwood Trail Improvement Project Update

UTL 4. Miller Road Improvement Project Update

Other Matters deemed appropriate

Motion to Adjourn

COMMITTEE OF THE WHOLE

Call to Order

Roll Call

Items for Consideration:

CoW 1. Approval of September 5, 2023 Committee Minutes

Other Matters deemed appropriate

Motion to Adjourn

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim, Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor