



City of Brecksville, Ohio
Council Committee Meeting
Ralph W. Biggs City Council Chambers
December 03, 2024 – 6:00 PM.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least three days prior to the meeting at (440)526-2609.

AGENDA

Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Mark Jantzen

Members Beth Savage, Brian Stucky

Roll Call

Items for Consideration:

B&G 1. Buildings & Grounds November 19, 2024 Committee Meeting Minutes

B&G 2. Service Garage Fire Reconstruction Project - Recommend to Council approval of an Ordinance accepting the proposal of ECS Midwest for Construction Materials Testing and Special Inspections in the amount of \$9,950.00 for the Service Garage Fire Reconstruction Project. *Account # C1100150-32020 Project ID B1240003*

B&G 3. Playground Equipment - Recommend to Council approval of an Ordinance authorizing the purchase of playground equipment for the Kids Quarters Improvement Project.

B&G 4. Kids Quarters Bid Authorization - Recommend to Council authorizing the public bidding process for construction of the Kids Quarters Project.

Other Matters deemed appropriate

Motion to Adjourn

FINANCE COMMITTEE

Call to Order

Chairperson: Beth Savage

Members: Dan Bender, Ann Koepke

Roll Call

Items for Consideration:

FIN 1. Finance November 19, 2024 Committee Meeting Minutes

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- FIN 2. Finance Committee 11-20-2024 Meeting Minutes**
- FIN 3. Heritage Home-** Recommend to Council approval of an Ordinance authorizing the Mayor to enter into a Professional Services Agreement with the Cleveland Restoration Society to provide eligible Brecksville homeowners with the ability to participate in the Heritage Home Program.
- FIN 4. Appropriations -** Recommend to Council approval of an Ordinance making appropriations for expenses of the City of Brecksville during the fiscal year ending December 31, 2024.
- FIN 5. Appropriations -** Recommend to Council approval of an Ordinance making appropriations for current expenditures and other expenditures of the City of Brecksville.
- FIN 6. Community Center Membership Updates -** Recommend to Council approval of an Ordinance amending Section 136.07 of the Codified Ordinances accepting the 2025 Community Center Membership Rates.
- FIN 7. Transfers -** Recommend to Council approval of a Resolution making necessary transfers between certain funds for the fiscal year ending December 31, 2025.
- FIN 8. Electric Charges -**Recommend to Council approval of an increase to blanket purchase order #2024000024 in the amount of \$33,000.00, for electric utility bills. Account # 2400710-29020, \$25,000 increase. Account # 1100330-29020, \$6,000 increase. Account # 1100172-29020, \$2,000 increase.
- FIN 9. Natural Gas Charges -**Recommend to Council approval of an increase to blanket vendor purchase order#2024000023 in the amount of \$1,500.00, from \$241,337.00 to \$242,837.00 for natural gas bills. Account # 1100330-29020.
- FIN 10. Water & Sewer Charges -**Recommend to Council approval of an increase to blanket vendor purchase order #2024000072 for Water & Sewer Charges in the amount of \$12,000.00. Account # 2400710-29030, \$6,000 increase. Account # 1100330-29030, \$6,000 increase.
- FIN 11. 2025 Blanket Purchase Orders -** Recommend to Council approval of the 2025 blanket purchase orders.
- FIN 12. Service Agreement -** Recommend to Council approval of a Resolution authorizing the Mayor to enter into a Master Sales & Services Agreement with Canon Solutions America, Inc., as an OMNIA Partners Purchasing Organization authorized vendor.
- FIN 13. Purchase Order Increase Canon Financial -** Recommend to Council approval of an increase to purchase order #24000066 in the amount of \$18,200.00, from \$17,112.00 to 35,312.00, for copier leases and overages from Canon Financial Services, Inc. *Account # 1100135 - 22010*
- FIN 14. Lease -** Recommend to Council approval of a Resolution authorizing a site lease agreement renewal with Vasu Communications Inc.
- FIN 15. Flexible Spending Account -** Recommend to Council approval of a Resolution authorizing an agreement on behalf of the City of Brecksville for the Flexible Spending Account.

FIN 16. Human Services - Recommend to Council approval of an increase to blanket purchase order # 20243005 in the amount of \$3,000.00 for special events at Human Services. *Account # 1100330 24100*

FIN 17. Professional Bills - Recommend to Council approval of a motion authorizing payment of monthly professional bills.

Other Matters deemed appropriate

Motion to Adjourn

LEGISLATION COMMITTEE

Call to Order

Chairperson: Dan Bender

Members: AJ Ganim, Mark Jantzen

Roll Call

Items for Consideration:

LEG 1. Legislation November 19, 2024 Committee Meeting Minutes

Other Matters deemed appropriate

Motion to Adjourn

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson: Ann Koepke

Members: Mark Jantzen, Beth Savage

Roll Call

Items for Consideration:

SAF 1. Safety Service November 19, 2024 Committee Meeting Minutes

SAF 2. Purchase Gas and Diesel Fuel - Recommend to Council approval of year 2 pricing for of various grades of gasoline and diesel fuel for the term of 1/1/2025 to 12/31/2025 for the City of Brecksville through a Joint Municipal Purchasing Consortium.

SAF 3. Grant - Recommend to Council approval of a Resolution authorizing the Fire Chief to complete the grant process for the FY 2024 Assistance to Firefighters Grant for the purchase of Personal Protective Equipment.

SAF 4. Blossom Field House Trash Removal - Recommend to Council approval of an increase to blanket purchase order #20245103 in the amount of \$763.80, from \$2,500.00 to \$3,263.80 for Blossom Field House trash disposal. *Account # 2400710-21030*

SAF 5. Temporary General Labor Agreements - Recommend to Council approval of an Ordinance authorizing the Mayor to enter into an agreement with Safe Staffing as supplementary sources for temporary general labor staffing for the Brecksville Service Department.

Other Matters deemed appropriate**Motion to Adjourn****STREETS & SIDEWALKS COMMITTEE****Call to Order****Chairperson: Brian Stucky****Members: Dan Bender, AJ Ganim****Roll Call****Items for Consideration:****S&S 1. Streets & Sidewalks November 19, 2024 Committee Meeting Minutes****S&S 2. Easement** - Recommend to Council approval of a Resolution accepting a Right of entry and Easement Agreement from MPLX Terminals, LL, a Delaware limited liability company for Permanent Parcel Number 605-21-013 in the amount of \$10.00.**S&S 3. Snowville Road Appraisal** - Recommend to Council approval of a Resolution accepting the proposal of C.P. Braman & Co., Inc in the amount of \$4,950.00 for the Snowville Road Lowering Project. *Account # C4800171-35010 Project ID RD240002***S&S 4. Oakes Road Sidewalks** - Recommend to Council approval of a Resolution accepting the proposal of Euthenics, Inc. in the amount of \$42,000.00 for the design of sidewalks on Oakes Road from Barr Road to the Blossom Hill Complex entrance. *Account # C4800171-35020 Project ID SD240001***Other Matters deemed appropriate****Motion to Adjourn****UTILITIES COMMITTEE****Call to Order****Chairperson: AJ Ganim****Members: Ann Koepke, Brian Stucky****Roll Call****Items for Consideration:****UTL 1. Utilities November 19, 2024 Committee Meeting Minutes****UTL 2. Sentinel Drive Culvert Replacement** - Recommend to Council approval of a motion authorizing Donald G. Bohning & Associates, Inc. to provide engineering & surveying services in the amount of \$33,500.00 as it relates to the Sentinel Drive Culvert Replacement Project. *Account # C4800171-35050 Project ID SW240002***UTL 3. Sentinel Drive Culvert Replacement Project** - Recommend to Council approval of an Ordinance accepting the proposal of CTL Engineering, Inc. in the amount of \$4,800.00 for

the Sentinel Drive Culvert Replacement Project. *Account # C4800171-35050 Project ID SW240002*

Other Matters deemed appropriate

Motion to Adjourn

COMMITTEE OF THE WHOLE

Call to Order

Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Roll Call

Items for Consideration:

CoW 1. November 19, 2024 Committee Meeting Minutes

CoW 2. Executive Session - Convene an executive session to discuss matters pertaining to imminent litigation.

Other Matters deemed appropriate

Motion to Adjourn

Mayor and Safety Director: Daryl Kingston

City Council Members: Dominic Caruso; President , Beth Savage,*Vice President*;

Dan Bender; AJ Ganim, Mark Jantzen, Ann Koepke, Brian Stucky.

Clerk: Tammy Tabor