



NOTICE OF THE CITY OF BRECKENRIDGE
**REGULAR MEETING OF THE BRECKENRIDGE CITY
COMMISSION**

November 03, 2026 at 5:30 PM

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the City Commission will meet in a Regular Meeting of the Breckenridge City Commission on November 03, 2026 at 5:30 PM at the Breckenridge City Offices, 105 N. Rose Avenue, Breckenridge, Texas.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

American Flag

OPEN FORUM

This is an opportunity for the public to address the City Commission on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins.

STAFF REPORT

(Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items of a future agenda for action.)

Public Works Director

1. Employee of the Month-John Wilson

City Manager

2. City Business

City Secretary

3. Upcoming Events

11/7 Annual Chamber Banquet

11/11 City Offices closed in observance of Veterans Day

11/19 Bulk Pickup

11/20-11/21 Mingle Jingle

11/26-11/27 City Offices closed in observance of Thanksgiving

CONSENT AGENDA

Any commission member may request an item on the Consent Agenda to be taken up for individual consideration.

- [4.](#) Consider approval of the October 13, 2026, regular commission meeting minutes as recorded.
- [5.](#) Consider approval of department head reports and monthly investment reports for September 2026.
- [6.](#) Consider approval of Resolution 2026-28 approving an agreement with the State of Texas Department of Transportation for the temporary closure of State Highway 180 for the Breckenridge Christmas Parade coordinated by the Breckenridge Chamber of Commerce.
- [7.](#) Consider approval of Resolution 2026-10 appointing members to the Breckenridge Housing Authority.
- [8.](#) Consider approval of road closures associated with the Chamber of Commerce Mingle Jingle event to be held November 20-21, 2026.
- [9.](#) Consider approval of Resolution 2026-29 designating the Albany News as the Official Newspaper of the City of Breckenridge for public notice and designating the Abilene Reporter-News as the official newspaper for ordinance publications in accordance with Section 4.24 of the City Charter for Fiscal Year 2026-2027.
- [10.](#) Consider approval of Resolution 2026-31 appointing members to the Board of Adjustments.

PUBLIC HEARING ITEMS

11. Conduct a Public Hearing regarding 1005 E. Elm-East Breckenridge Addition, Block P, Lot 17 & 18 request to change the zoning from C (Commercial) to SF 6.0 (Single-Family Residential).

ACTION ITEMS

- [12.](#) Discussion and any necessary action regarding a requested zoning change for the property located at 1005 E. Elm-East Breckenridge Addition, Block P, Lot 17 & 18 to change the zoning from C (Commercial) to SF 6.0 (Single-Family 6.0 Residential).
- [13.](#) Discussion and any necessary action regarding the purchase of a tandem-axle dump truck for Public Works.

14. Discussion and any action regarding approval of Construction Contract Change Order #4 on the Street Improvement Phase III.
15. Discussion and any necessary action regarding awarding Request for Qualifications for the new Fire Station.

EXECUTIVE SESSION

Pursuant to Texas Government Code, Annotated, Chapter 551, Subchapter D, Texas Open Meetings Act (the "Act"), City Commission will recess into Executive Session (closed meeting) to discuss the following:

Real Property

§551.072: Deliberate the purchase, exchange, lease, or value of real property:

16. 1100 E. Walker

Personnel Matters

§551.074: Personnel matters (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee):

17. Interim City Manager
18. Interim Police Chief

RECONVENE INTO OPEN SESSION

In accordance with Texas Government Code, Section 551, the City Commission will reconvene into Open Session and consider action, if any, on matters discussed in Executive Session.

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this section must be limited to whether or not the Commission wishes to include a potential item on a future agenda.

ADJOURN

CERTIFICATION

I hereby certify that the above notice was posted in the bulletin board at Breckenridge City Hall, 105 North Rose Avenue, Breckenridge, Texas, by **5:00 PM** on the **28th day of October 2026**.

City Secretary

NOTE: *As authorized by Section 551.071 of the Texas Government Code (Consultation with City Attorney), this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.*

PUBLIC TESTIMONY NOTICE: *Persons wishing to address the City Commission during a "Public Hearing" or "Open Forum" shall complete and present a Public Testimony Participation Form to the City Secretary prior to the*

beginning of the scheduled City Commission meeting. Each speaker will be allowed three (3) minutes to address the City Commission. No discussion or action may be taken by the City Commission on a matter unless the matter has been placed on a properly posted agenda in accordance with the Texas Open Meetings Act.

POSTING OF AGENDA PACKET: *The posting of the agenda packet on the City's website is for transparency and convenience of the public. All documents, such as ordinances and resolutions, are included in the packet in draft form and presented to the City Commission for use in their deliberations at the Commission meeting. It is not the intent of the City Manager or City Commission to consider the draft documents as adopted or not subject to revision. All draft documents discussed at duly called City Commission meetings will be revised pursuant to action taken at the meeting, and the final form of such adopted documents is subject to review by the public under the Public Information Act.*



Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Breckenridge City Hall 48 hours in advance, at 254-559-8287, and reasonable accommodations will be made for assistance.



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Consider approval of the October 13, 2026, regular commission meeting minutes as recorded.

Department: Administration

Staff Contact: Jessica Sutter

Title: City Secretary

BACKGROUND INFORMATION:

Meeting minutes for the regular commission meeting on October 13, 2026.

FINANCIAL IMPACT:

NA

STAFF RECOMMENDATION:

Consider approval of minutes as presented.



REGULAR MEETING OF THE BRECKENRIDGE CITY COMMISSION

Tuesday, October 13, 2026, 2026, at 5:30 PM
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

MINUTES

**REGULAR CITY COMMISSION MEETING OF THE CITY OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE
WITH THE FOLLOWING MEMBERS PRESENT.**

PRESENT

MAYOR
COMMISSIONER, PLACE 1
COMMISSIONER, PLACE 2
COMMISSIONER, PLACE 3
MAYOR PRO TEM, PLACE 4

KORD TRAMMEL
BLAKE HAMILTON
JUSTIN ROSE
JUNIOR FERNANDEZ
PAUL HUNTINGTON JR. VIA ZOOM

CITY MANAGER
CITY SECRETARY
CITY ATTORNEY
ASSISTANT CITY SECRETARY
FINANCE DIRECTOR
FIRE CHIEF
PUBLIC WORKS DIRECTOR
POLICE CHIEF
CODE ENFORCEMENT OFFICER
DOWNTOWN COORDINATOR

CYNTHIA NORTHROP
JESSICA SUTTER
EILEEN HAYMAN
LACY BOTTS
DIANE LATHAM
MALCOLM BUFKIN
TAYLOR HARDY
BLAKE JOHNSON
J. POTTS
AUSTIN PICCOLO

CALL TO ORDER

Mayor Trammel called the meeting to order at 5:30 p.m.

Invocation Led by Police Chief, Blake Johnson

PLEDGE OF ALLEGIANCE

OPEN FORUM

Vicky Lyons-301 S. Jackson

No action taken.

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

1. Recognition and presentation of awards for graduates of the 2026 Citizens Academy.
2. City Secretary to administer the Oath of Office to Officers Bryan Burgess and Jacob Hernandez.

No Action Taken

STAFF REPORT

Police Chief

3. Employee of the Month-Elena Arellano

City Manager

4. City Business

Project updates

Main Street Coordinator

City Secretary

5. Upcoming events

10/15 Bulk Pickup

10/20 Family Fun Fest

10/30 Walker St. Trick-or-Treat

No Action Taken-Discussion Only.

CONSENT AGENDA

6. Consider approval of the September 1, 2026, regular commission meeting minutes as recorded.
7. Consider approval of department head reports and monthly investment reports for August 2026.
8. Consider approval of renewal of contract with Chamber of Commerce for HOT funds.
9. Consider approval of Resolution 2026-26 appointment of a member to the Stephens County Appraisal District Board of Directors.

Commissioner Hamilton made a motion to approve consent agenda items 6-9 as presented. Commissioner Rose seconded the motion. The motion passed 5-0

PUBLIC HEARING ITEMS

Mayor Trammel opened the Public Hearing at 5:59 p.m.

10. Conduct a Public Hearing regarding amending Article III "Zoning District Regulations", Section 7.E. "Use Tables" to add tiny homes as a permissible use and/or a use allowed with a conditional use permit in certain zoning districts and amending Article V "Supplementary Development Regulations" to add a definition for "Tiny Homes".
11. Conduct a Public Hearing regarding Amending Article III "Zoning District Regulations", Section 7.E "Use Tables", to add vape shops as permissible use and/or a use allowed with a conditional use permit in the Industrial ("I") Zoning District.

Mayor Trammel closed the Public Hearing at 6:00 p.m. with there being no speakers.

ACTION ITEMS

12. Discussion and any necessary action regarding the BEDC FY 2026-2027 Budget.

Executive Director of the BEDC presented the Fiscal Year 2026-2027 budget.

Commissioner Hamilton made a motion to approve the BEDC FY 2026-2027 budget as presented. Commissioner Rose seconded the motion. The motion passed 5-0.

13. Discussion and any necessary action on approving the Stephens County Appraisal District FY 2026-2027 Budget.

Amy Judkins from the Stephens County Appraisal District presented the FY 2026-2027 budget.

Commissioner Hamilton made a motion to approve the Stephens County Appraisal District FY 2027-2027 budget as presented. Commissioner Fernandez seconded the motion. The motion passed 4-0 with Commissioner Rose abstaining from the vote.

14. Discussion and any action regarding approval of Downtown Revitalization (CDM22-0020) Phase 2 Change-Order.

City Manager, Cynthia Northrop stated that the change order is due to a change from paving to concrete at the intersection of Elm and McCamis because the subgrade was unstable and could not be effectively compacted. The removal of the hot-paving mix resulted in a decrease of \$11, 509.57 and the addition of concrete was an increase of \$40,974.50 making the new contract amount \$254,157.34

Commissioner Rose made a motion to approve the Downtown Revitalization Phase 2 change order as presented, and authorize the City Manager to execute the documents. Commissioner Hamilton seconded the motion. The motion passed 5-0.

15. Discussion and any action regarding Ordinance 2026-23 a proposed amendment to Chapter 22, Zoning, of the Breckenridge Code of Ordinances to Amend Article III "Zoning District Regulations", Section 7.E. "Use Tables" to add tiny homes as a permissible use or a use allowed with a conditional use permit in certain zoning districts and to Amend Article V "Supplementary Development Regulations" to add a definition for "tiny homes".

City Manager Northrop explained that during the process of the recent Comprehensive Zoning Update it was discovered that the provision for tiny homes was not included as it was intended to be. This Ordinance³ allows for Tiny Homes in Manufactured Home Districts with a Conditional Use Permit.

Commissioner Hamilton made a motion to approve Ordinance 2026-23 as presented. Commissioner Fernandez seconded the motion. The motion passed 5-0.

16. Discussion and any action regarding Ordinance 2026-22 a proposed amendment to Chapter 22, Zoning, of the Breckenridge Code of Ordinances to amend Article III "Zoning District Regulations", Section 7.E. "Use Tables" to add vape shops as a permissible use or a use allowed with a conditional use permit in the Industrial ("I") zoning district.

City Manager Northrop explained that during the August Planning and Zoning Commission meeting, the Commission recommended approval of the proposed zoning update prohibiting vape shops in all zoning districts, with the intent to bring the ordinance back for further consideration to allow vape shops in Industrial zoning districts only. The proposed ordinance amends the zoning regulations to prohibit vape shops in all zoning districts except the Industrial (I) District.

Commissioner Rose made a motion to approve Ordinance 2026-22 as presented. Commissioner Hamilton seconded the motion. The motion passed 5-0.

17. Discussion and any necessary action regarding the purchase of a dump truck for Public Works.

City Manager Northrop explained that the dump truck is utilized for various construction and maintenance activities, including water and sewer line repairs and cleanup operations. The proposed purchase of a 2027 Mack MD7 single-axle dump truck through BuyBoard. This truck will replace the 2013 Hino that does not function and will be placed for auction. Funding for the purchase will come from the fund balances of the Water and Wastewater Funds, as the vehicle supports operations benefiting both departments, including Collections and Distribution (Department 74).

Commissioner Rose made a motion to approve the purchase of a 2027 Mack MD7 Dump truck for Public Works as presented and authorize the City Manager to execute the documents. Commissioner Hamilton seconded the motion. The motion passed 5-0.

18. Discussion and any necessary action regarding Fire Station location.

City Manager Northrop stated that the Stephens County Memorial Hospital Board has requested that the City reconsider the location of the proposed new fire station. The Board recommended returning to the City's original plan to demolish the existing fire station on Elm Street and construct the new facility at that location. Concerns were expressed regarding potential traffic, noise, and limited parking associated with locating the fire station in close proximity to the planned community center, which the Board intends to develop by remodeling the existing YMCA building. City Manager Northrop also noted that the City has advertised the fire station project for sealed bids twice, with no bids received on either occasion.

Commissioner Rose made a motion to approve the request to build the new Fire Station at the existing location and demolish the existing building. Commissioner Fernandez seconded the motion. The motion passed 5-0.

Mayor Trammel convened the meeting into Executive Session at 6:35 p.m.

EXECUTIVE SESSION

Consultation with Attorney

§551.071(1),(2): Consultation with attorney regarding pending or anticipated litigation, or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter:

19. Open Meetings

Real Property

§551.072: Deliberate the purchase, exchange, lease, or value of real property:

20. 907 N. Shelton

Personnel Matters

§551.074: Personnel matters (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee):

21. City Manager

Mayor Trammel reconvened the meeting into open session at 7:46 p.m.

Commissioner Hamilton made a motion to award the sale of 907 N. Shelton to Jack Eddleman and authorize the City Manager to execute the documents. Commissioner Rose seconded the motion. The motion passed 5-0.

City Manager Cynthia Northrop presented her 45-day resignation, with her last day being November 30, 2026, in accordance with her contract.

REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON THE NEXT MEETING AGENDA

No requests.

ADJOURN

There being no further business, Mayor Trammel adjourned the regular session at 7:48 p.m.

Kord Trammel, Mayor

Jessica Sutter, City Secretary

DRAFT



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Consider approval of department head reports and monthly investment reports for September 2026.

Department: Administration

Staff Contact: Jessica Sutter

Title: City Secretary

BACKGROUND INFORMATION:

The City approves an investment policy that complies with the Public Funds Investment Act of 1987 annually. The city allows investments in money market accounts, certificates of deposits, and investment pools. The Treasurer or their designee is required to provide a quarterly investment report to the Commissioners.

The staff provides commissioners monthly with departmental reports and finance reports, including investment reports. This aids in the transparency of the staff's accomplishments and the city's current financials for commissioners and citizens.

FINANCIAL IMPACT:

N/A

STAFF RECOMMENDATION:

Consider approval of departmental reports and monthly investment reports for September 2026.



DEPARTMENTAL REPORTS

SEPTEMBER 2026

105 N. Rose Ave.
Breckenridge, TX 76424
254.559.8287
www.breckenridgetx.gov

Finance

Bank

Statement

Balances



Diane Latham

	Account Name	Balances as of September 2025	Balances as of September 2024
1001	GENERAL FUND	\$ 2,016,563.25	\$ 2,545,596.88
1013	ARSON FUND	\$ 509.89	\$ 509.89
1014	FEDERAL TAX & LOAN	\$ 82.10	\$ 84.12
1001	WATER FUND	\$ 2,036,785.81	\$ 1,919,212.92
1001	WASTEWATER FUND	\$ 1,624,256.52	\$ 1,782,491.18
1001	SANITATION	\$ 36,600.96	\$ 44,363.56
1001	FIRE DEPT. SPECIAL	\$ 8,191.80	\$ 11,310.55
1001	FORFEITED PROPERTY	\$ 1,485.39	\$ 1,489.23
1002	PAYROLL FUND	\$ 35,043.42	\$ 37,783.64
1001	EQUIP. REPLACEMENT FUND	\$ 279,046.03	\$ 129,867.60
1001	STREET MAINTENANCE	\$ 552,217.05	\$ 687,922.10
1001	BRECKENRIDGE PARK FUND	\$ 8,694.28	\$ 8,409.41
1001	POLICE DEPT. SPECIAL	\$ 13,683.56	\$ 14,219.57
1001	Excess Sales Tax Revenue	\$ 17,722.99	\$ 17,768.74
1001	Breck Trade Days	\$ 39,626.91	\$ 0.20
1051	CO 2017 A&B Sinking /Rd	\$ -	\$ -
1001	Water Capital Projects	\$ (110,693.27)	\$ (110,693.27)
1001	Wastewater Capital Projects	\$ 164,314.28	\$ 164,314.28
1001	Capital Improvement Project	\$ 194,186.60	\$ 93,405.40
1058	GENERAL DEBT SERVICE FUND	\$ -	\$ -
1001	General Debt Service Fund P/C	\$ 535,293.57	\$ 450,902.99
1001	REVENUE DEBT SERVICE FUND	\$ 175,279.31	\$ 14,335.96
1025	Rescue Boat Donation	\$ 1,822.12	\$ 1,826.68
1073	CWSRF LF1001492	\$ 4.48	\$ 27.83
1076	CWSRF LF1001492 ESCROW	\$ 112,162.22	\$ 484,769.03
1056	CWSRF CO 2022A L1001491	\$ 1.00	\$ 1.00
1074	CWSRF CO 2022A L1001491 ESCROW	\$ 1,025,117.62	\$ 1,005,103.98
1072	CWSRF CO 2022A L1001426	\$ 1.00	\$ 1.00
1075	CWSRF CO 2022A L1001426 ESCROW	\$ 2,171,084.67	\$ 2,239,291.20
1071	DWSRF LF1001495	\$ 4.27	\$ 104,553.81
1079	DWSRF LF1001495 ESCROW	\$ 1,195,510.65	\$ 290,378.64
1070	DWSRF CO 2022B L1001493	\$ 1.00	\$ 1.00
1078	DWSRF CO 2022B L1001493 ESCROW	\$ 1,479,512.12	\$ 1,525,985.48
1057	DWSRF CO 2022B L1001494	\$ 1.00	\$ 278,584.09
1077	DWSRF CO 2022B L1001494 ESCROW	\$ 1,037,071.45	\$ 698,854.98
1010	LOGIC CO 2023	\$ 4,412,307.00	\$ 2,670,772.84
1084	WAF CO2026 L1002157 ESCROW	\$ -	\$ 1,665,108.62
1086	WAF CO2026 L1002157	\$ -	\$ -
1085	WAF CO2026 G1002158 ESCROW	\$ -	\$ 4,024,210.51
1087	WAF CO2026 G1002158	\$ -	\$ 0.39
	TOTAL - ALL FUNDS	\$ 19,063,491.05	\$ 22,802,759.9

Item 5.

Fiscal Year Sales Tax Revenue Received

MONTH RECEIVED	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
OCT	\$ 142,235.00	\$ 138,040.00	\$ 157,493.00	\$ 180,530.00	\$ 182,914.00	\$ 176,173.38	\$ 179,092.44
NOV	\$ 122,415.00	\$ 176,091.00	\$ 213,510.00	\$ 230,739.00	\$ 214,002.00	\$ 205,342.24	\$ 236,376.47
DEC	\$ 149,000.00	\$ 138,215.00	\$ 167,667.00	\$ 169,037.00	\$ 158,898.22	\$ 186,724.15	\$ 198,774.01
JAN	\$ 132,144.00	\$ 142,770.00	\$ 195,423.00	\$ 203,137.00	\$ 188,303.00	\$ 175,492.04	\$ 201,539.51
FEB	\$ 175,232.00	\$ 204,822.00	\$ 222,525.00	\$ 228,165.00	\$ 214,081.01	\$ 256,722.47	\$ 281,349.83
MARCH	\$ 127,285.00	\$ 149,849.00	\$ 150,395.00	\$ 166,133.00	\$ 161,140.16	\$ 163,877.32	\$ 184,924.78
APRIL	\$ 121,607.00	\$ 119,118.00	\$ 138,407.00	\$ 175,455.75	\$ 169,163.00	\$ 157,154.10	\$ 182,389.85
MAY	\$ 168,693.00	\$ 210,823.00	\$ 222,804.00	\$ 210,071.22	\$ 213,927.83	\$ 215,254.59	\$ 238,132.93
JUNE	\$ 158,145.00	\$ 157,037.00	\$ 185,695.00	\$ 175,128.00	\$ 185,557.61	\$ 184,180.99	\$ 220,343.73
JULY	\$ 167,474.00	\$ 160,631.00	\$ 187,757.00	\$ 185,736.00	\$ 184,363.32	\$ 205,052.41	\$ 216,636.72
AUG	\$ 183,855.00	\$ 196,582.00	\$ 215,658.00	\$ 206,710.00	\$ 203,593.65	\$ 238,789.51	\$ 248,303.93
SEPT	\$ 141,151.17	\$ 158,558.00	\$ 172,552.00	\$ 177,704.47	\$ 188,524.22	\$ 175,835.01	\$ 225,629.47
TOTAL	\$ 1,789,236.17	\$ 1,952,536.00	\$ 2,229,886.00	\$ 2,308,546.44	\$ 2,264,468.02	\$ 2,340,598.21	\$ 2,613,493.67



SECURITIES PLEDGED

The following shows the calculation of deposit coverage for the deposits of The City of Breckenridge held in

Clear Fork Bank on: September 25, 2026 and securities pledged as of: September 25, 2026

Checking account balances:	\$ 8,679,712.24
CD balances:	\$ -
Total on deposit:	<u>\$ 8,679,712.24</u>
FDIC Insurance coverage:	
Checking account balances:	\$ 250,000.00
CD balances:	\$ -
	<u>\$ 250,000.00</u>
Total Deposit balance	
less FDIC coverage:	<u>\$ 8,429,712.24</u>
Securities pledged at market value:	<u>\$ 9,112,898.68</u>
Excess securities pledged:	<u>\$ 683,186.44</u>

2023 CO BOND

BOND
AMOUNT

•\$8,641,984.74

BANK
TRANSFERS

•\$6,847,902.00

TOTAL
INTEREST
EARNED

•\$876,150.09

CURRENT
BALANCE

•\$2,670,232.83

2023 CO BOND-LOGIC PROJECT EXPENDITURES

Item 5.

STREETS

\$5,788,204.03

PARK IMPROVEMENT

\$779,995.17

FACILITIES IMPROVEMENT

\$279,118.76

2023 CO BOND-LOGIC INTEREST EARNED

SEPTEMBER 2026: \$8,531.10 **TOTAL: \$876,150.09**



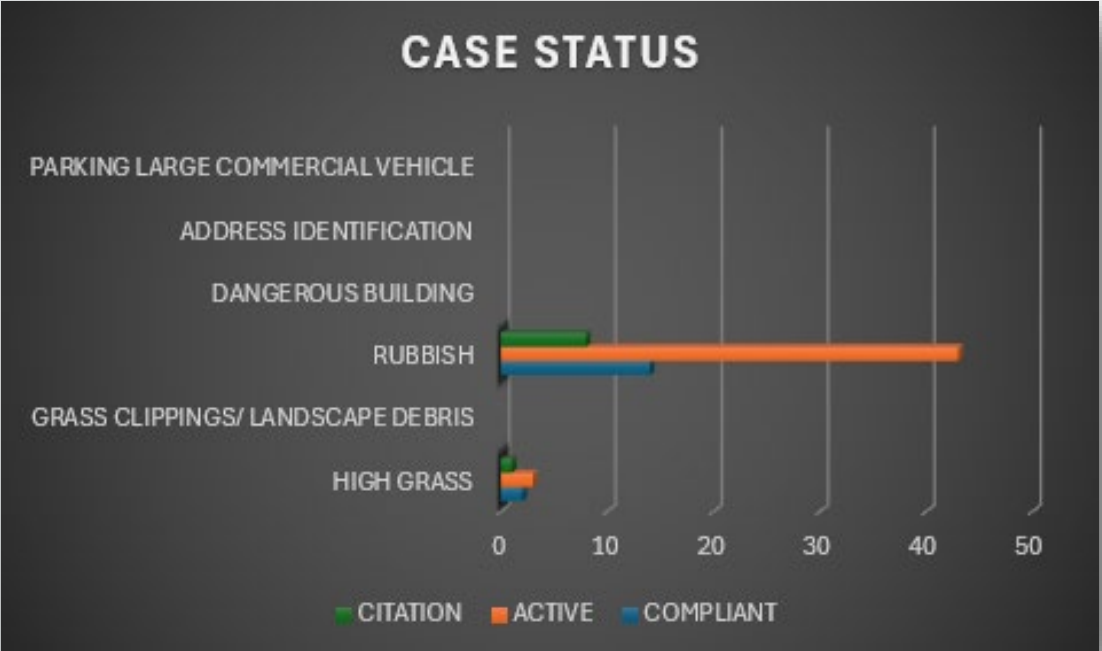
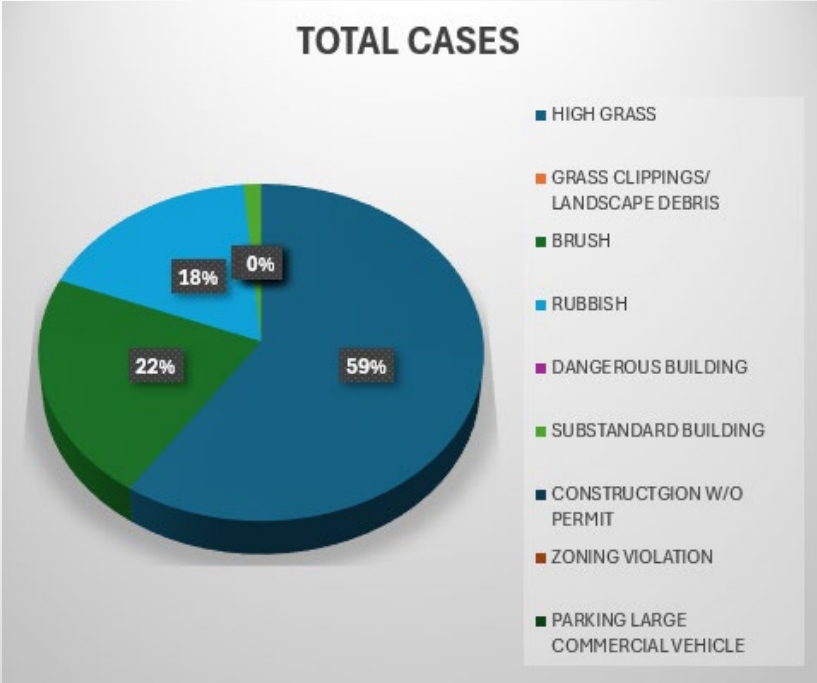
BUILDING & DEVELOPMENT

Item 5.

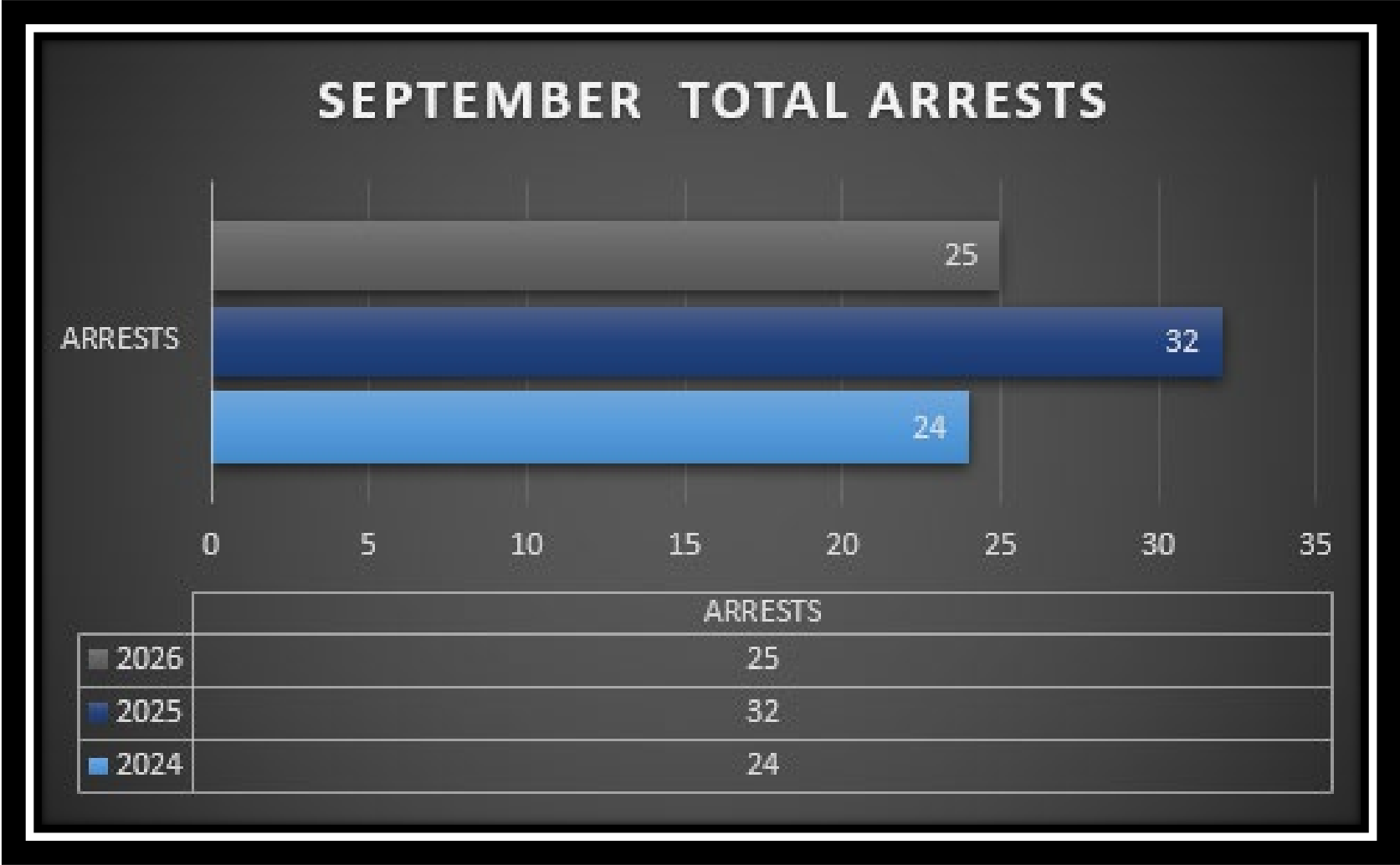
SEPTEMBER 2026		FY 2025-2026
Permits Issued:		
Building	4	55
Roof	0	6
Fence, windows, siding, etc.	0	14
Sign	0	1
Mobile home	0	3
Certificate of Occupancy	0	6
Electrical	4	75
Plumbing	2	27
Gas line	0	24
Irrigation	1	2
HVAC	1	12
Moving	0	0
Demolition	0	0
P&Z	0	6
Variance	0	1
Prelim/final plat/replat	0	3 replats
Solicitor/vendor	1	8
Beer/wine/liquor license	1	20
Gaming machine license	0	2
Food Mobile Unit	1	8
Fire alarm	0	1
Fire sprinkler	0	0
Pawn broker license:	0	1
Special Event:	1	2

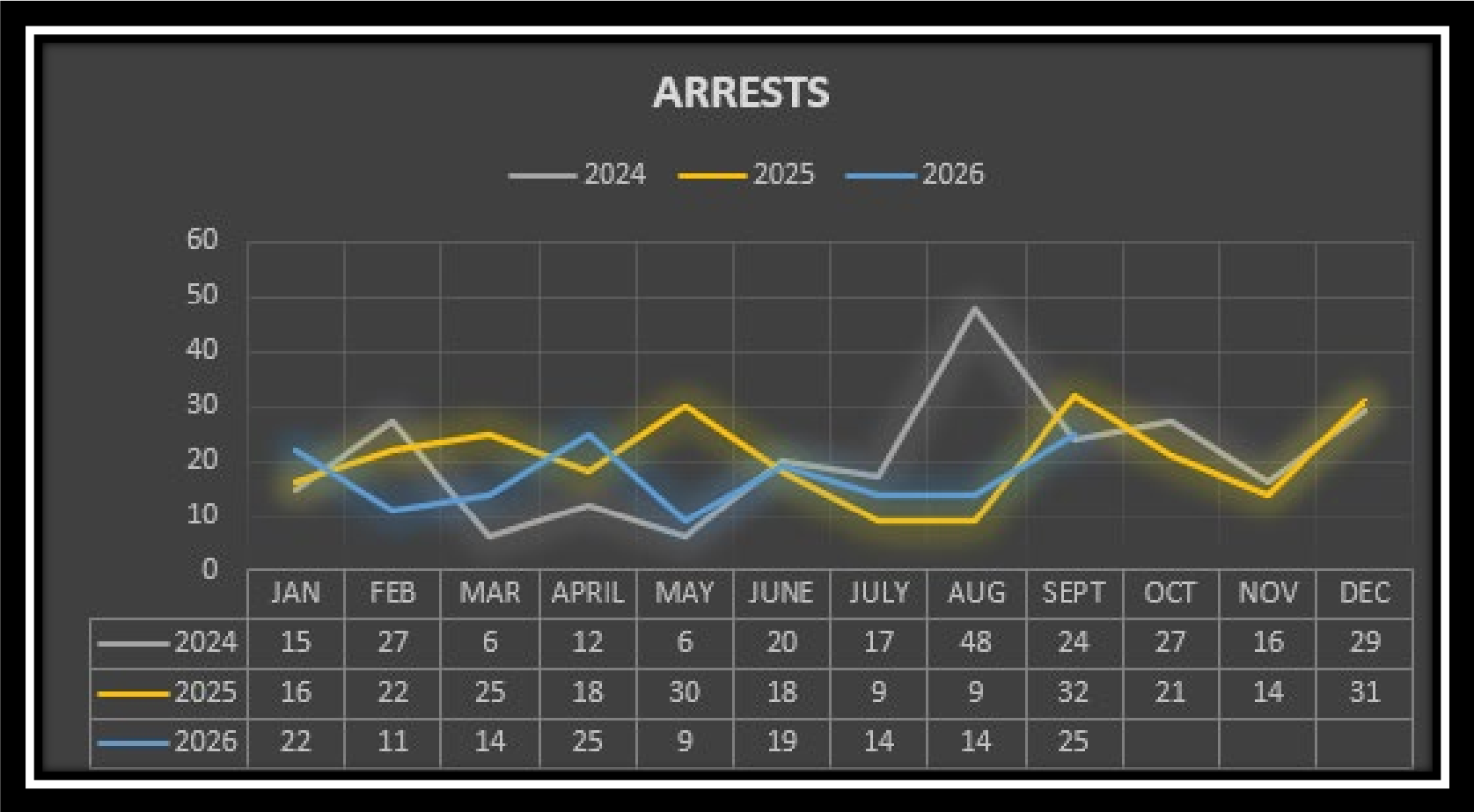
CODE ENFORCEMENT

SEPTEMBER 2026 CASES: 76

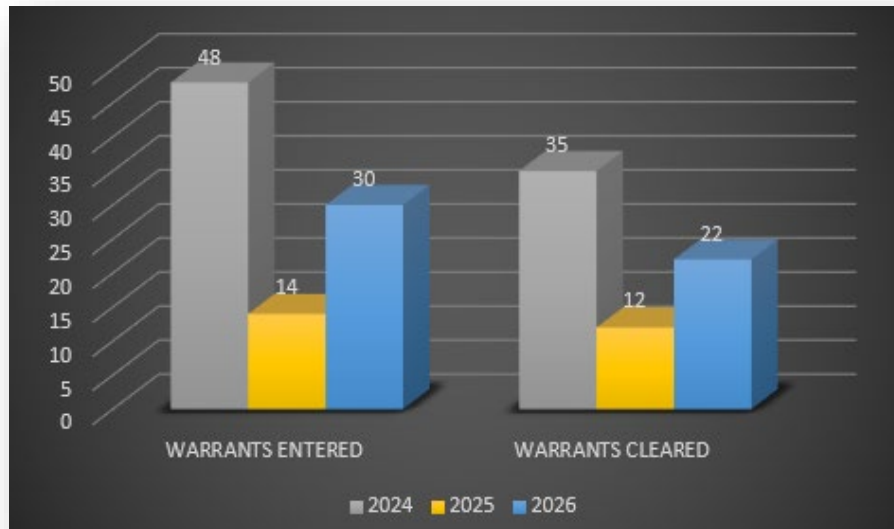
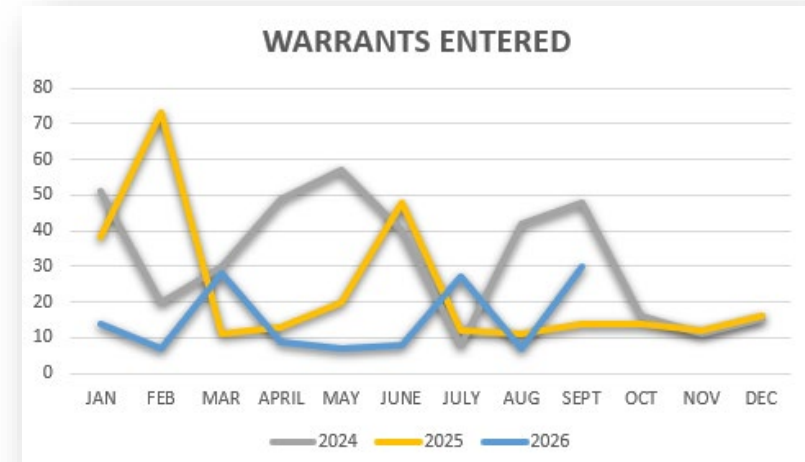
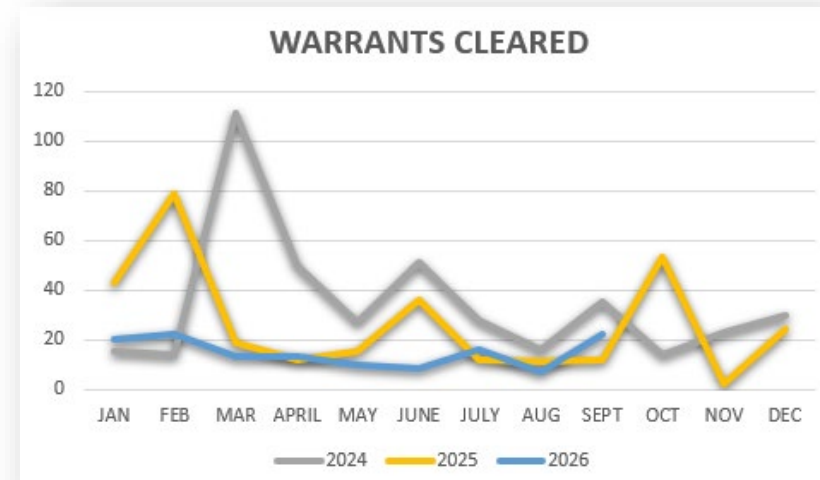


BRECKENRIDGE POLICE DEPARTMENT

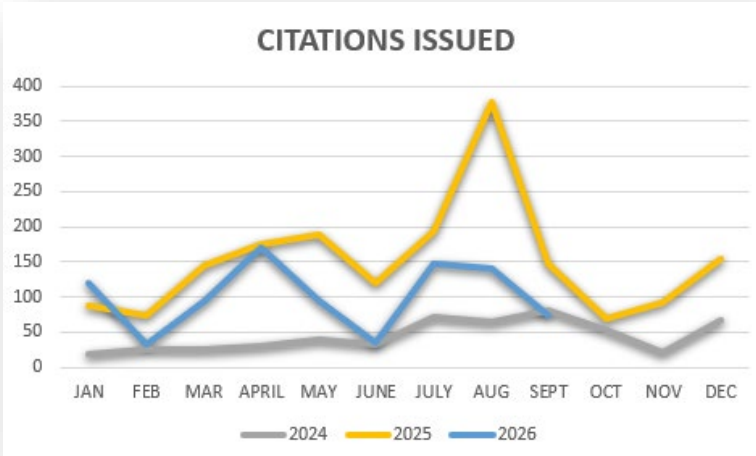
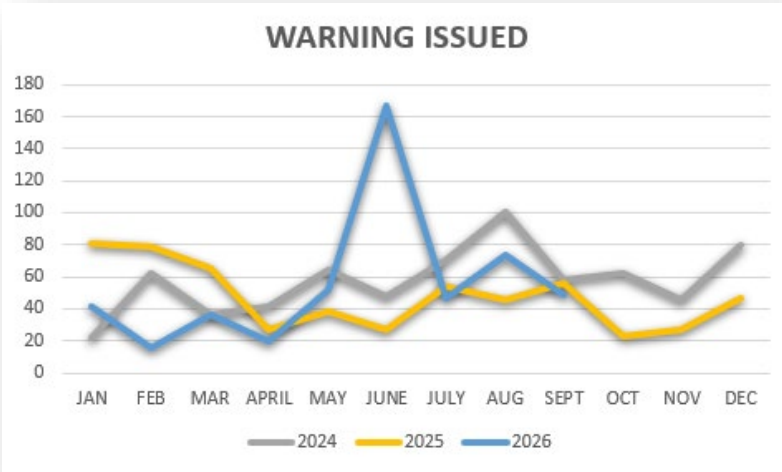




SEPTEMBER WARRANTS



SEPTEMBER CITATIONS & WARNINGS



SEPTEMBER ANIMAL CONTROL

TOTAL CALLS: 255

	CITY	COUNTY
AGGRESSIVE	2	
BITE	1	
CARCASS d-5 w-46	51	
INJURED/SICK	1	
RETURNED TO OWNER IN FIELD	2	
RUNNING AT LARGE	19	5
NUISANCE/COMPLAINT		
WELFARE CHECK	15	3
OTHER	156	
TOTAL	247	8

SEPTEMBER

ANIMAL CONTROL

SHELTER INTAKE		
	CITY	COUNTY
STRAY/RUNNING AT LARGE	8	2
SEIZED BY LAW		
OWNER SURRENDER		
RABIES QUARANTINE OBSERVATION	1	
TOTAL	9	2

LEFT THE SHELTER		
	CITY	COUNTY
ADOPTED FROM SHELTER	4	1
RECLAIMED BY OWNER	3	
RETURNED AFTER QUARANTINE	1	
TRANSFERRED TO RESCUE PARTNER		
TOTAL	8	1

RABIES QUARANTINE OBSERVATION		
	CITY	COUNTY
HOME QUARANTINE	1	
SHELTER QUARANTINE	1	
TOTAL	2	0

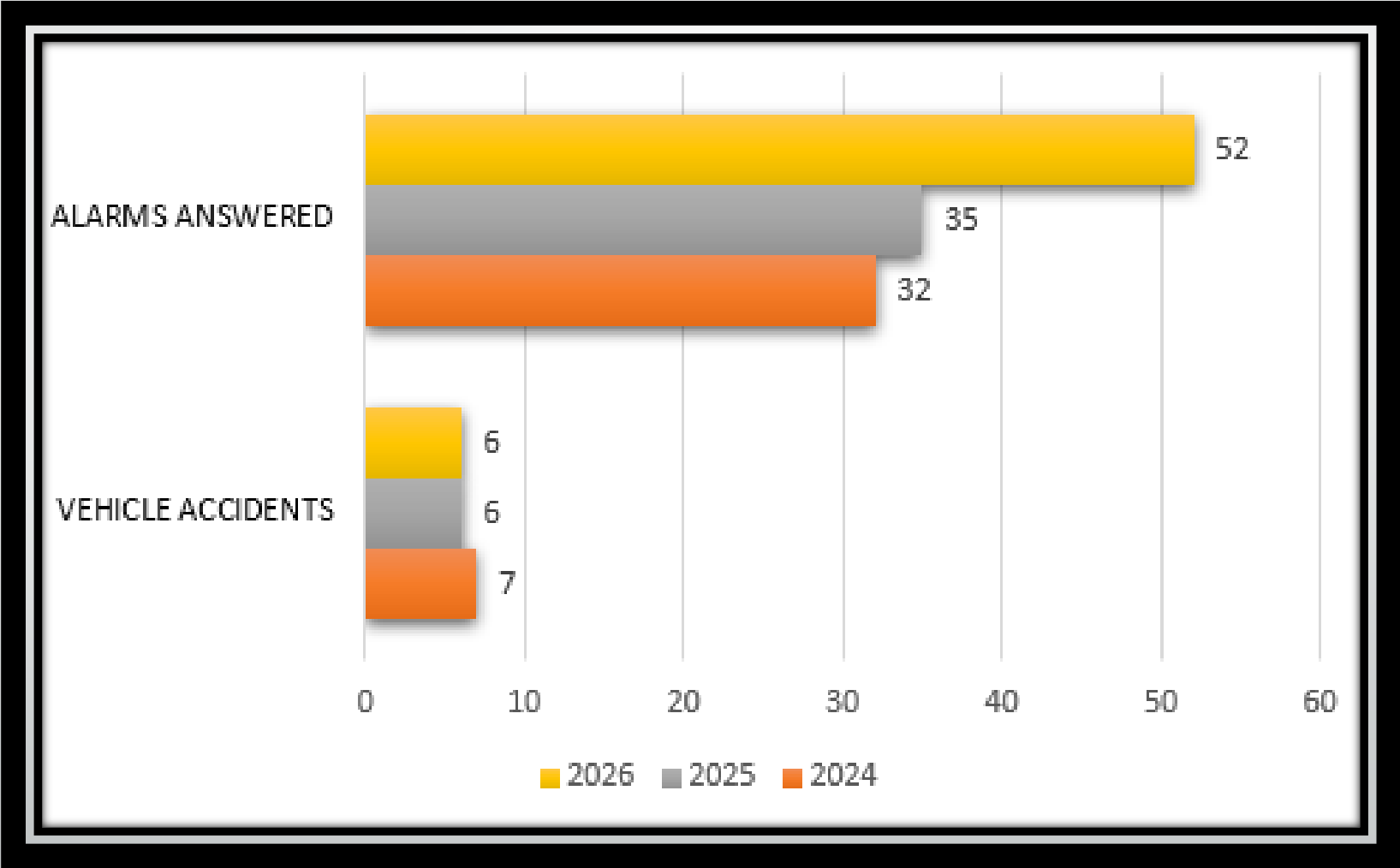
HUMANE EUTHANASIA		
	CITY	COUNTY
BEHAVIORAL		
MEDICAL		
OWNER SURRENDER		
TOTAL	0	0

TOTAL IN SHELTER AT END OF MONTH		
CITY	9	
COUNTY	5	
CITY QUARANTINE	1	
COUNTY QUARANTINE		
TOTAL	15	

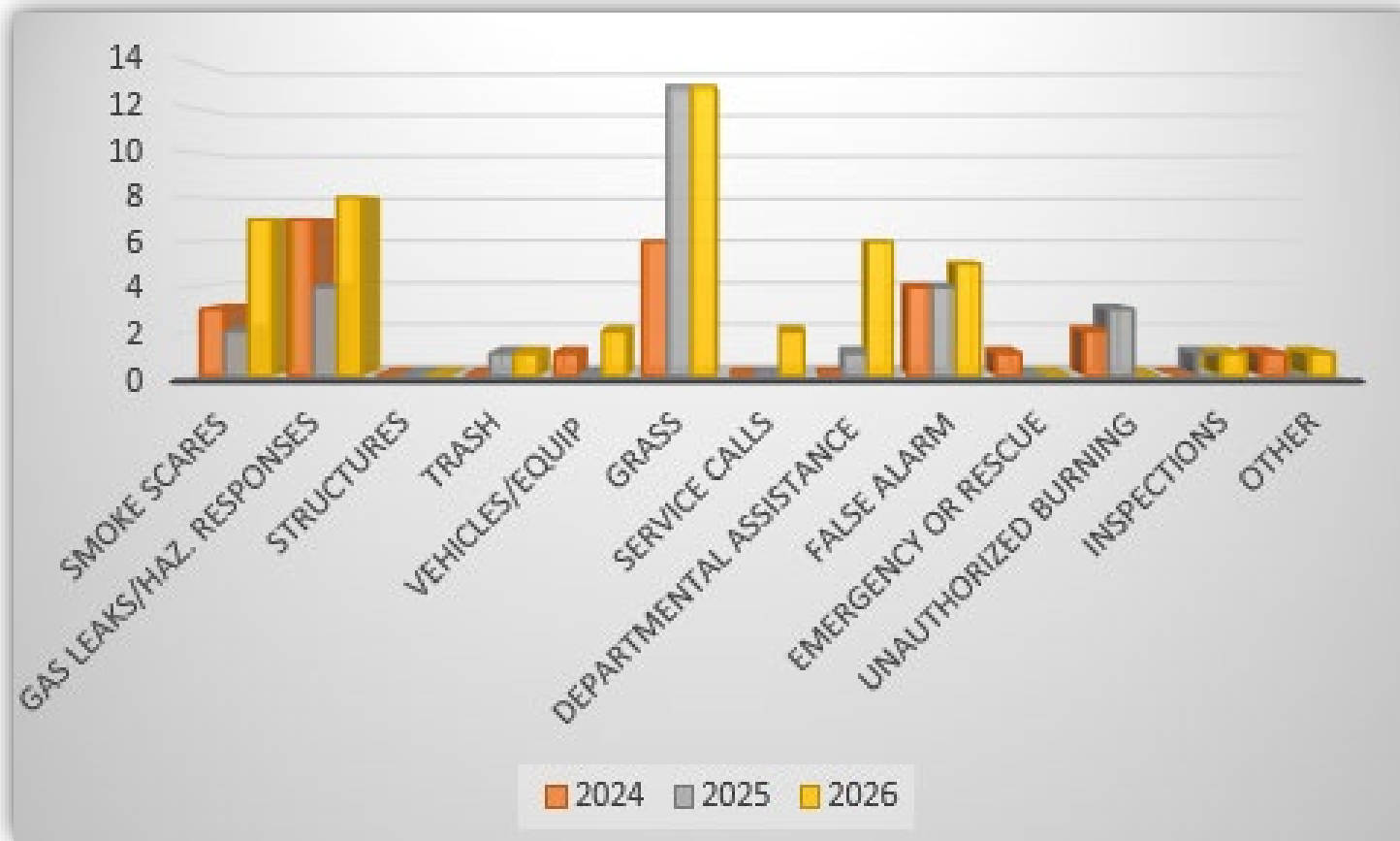
CITATIONS ISSUED	16
WARNING ISSUED	4
CASES IN MUNICIPAL COURT	

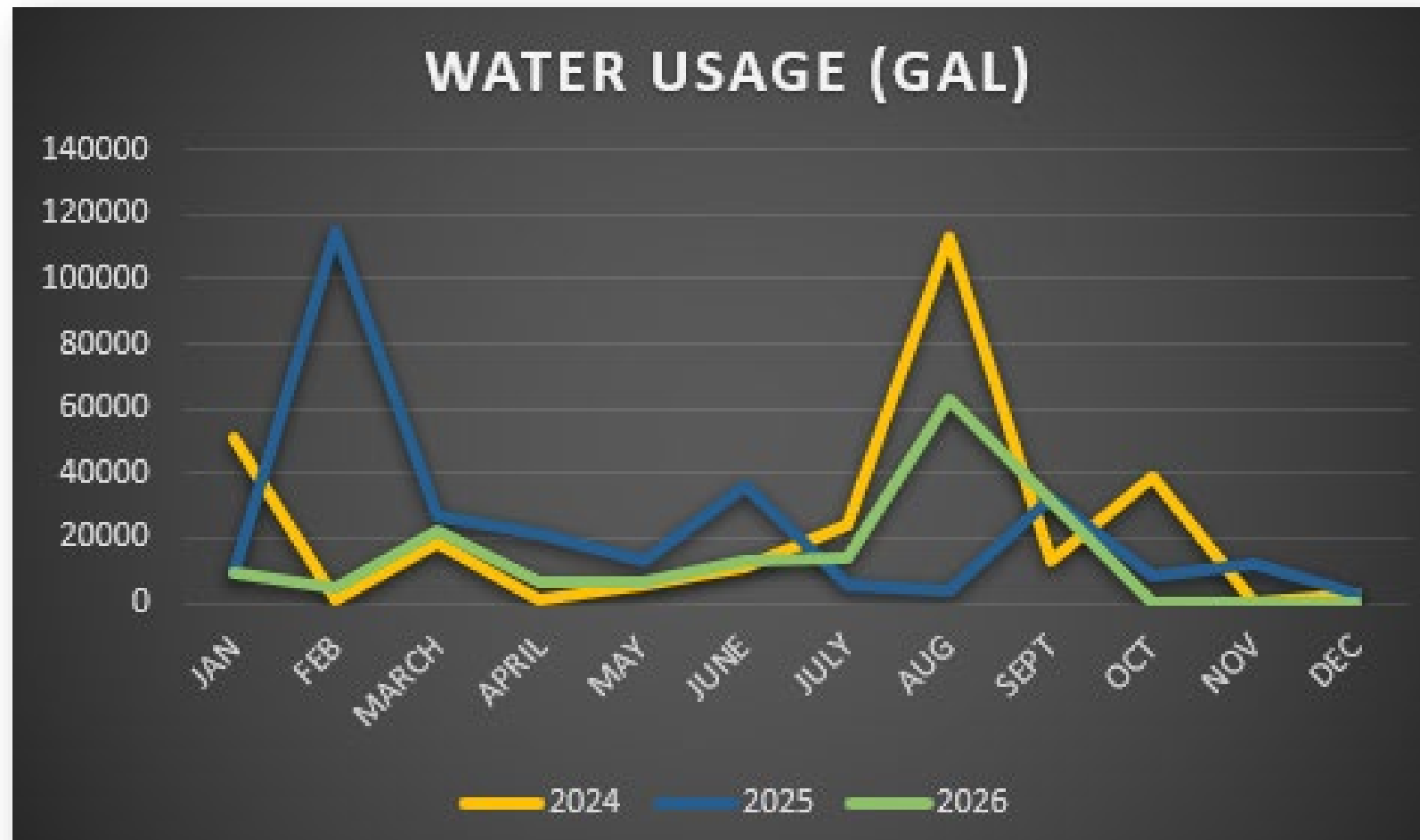


SEPTEMBER 2026



SEPTEMBER CALLS FOR SERVICE







PARKS & CEMETERY



3 pavilion rentals

0 trade barn rentals

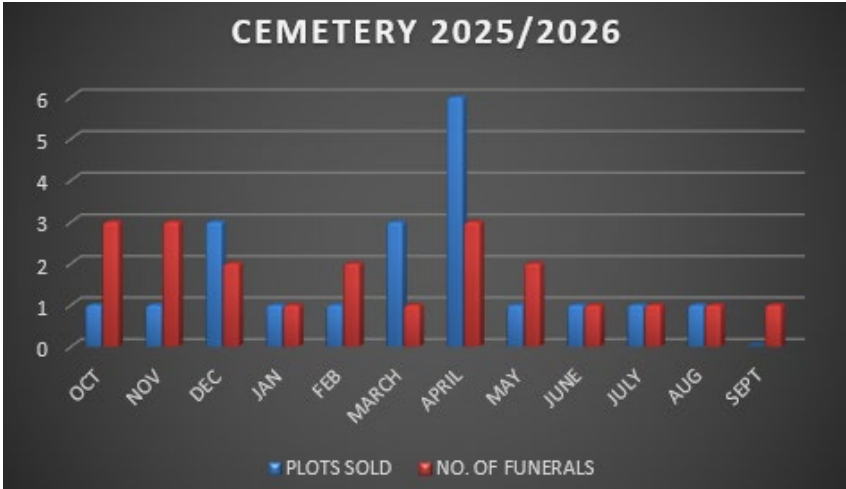
0 volleyball court rental

0 pickleball rental

Heavy usage at the parks

Maintaining all the parks

Maintaining Downtown clean-up



- 1 funeral to report
- 0 spaces sold
- Helping with Downtown clean-up
- Trimming trees
- Maintaining Cemetery
- Maintaining equipment

CEMETERY

PUBLIC

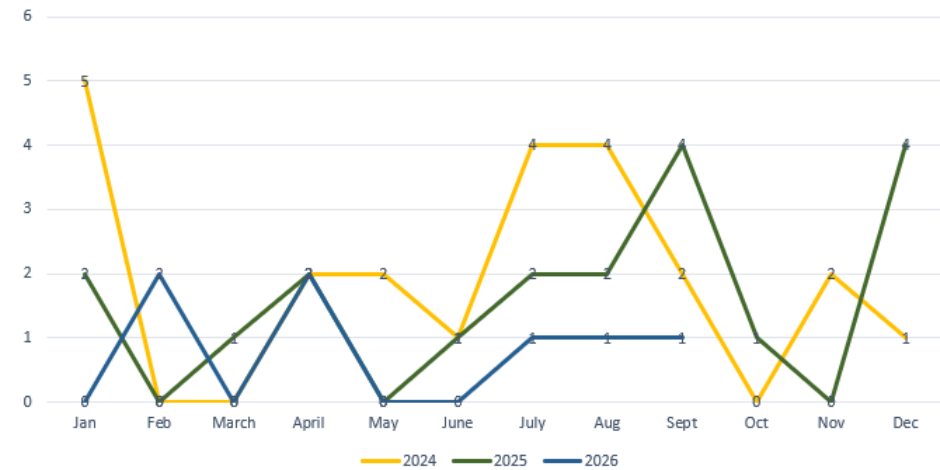


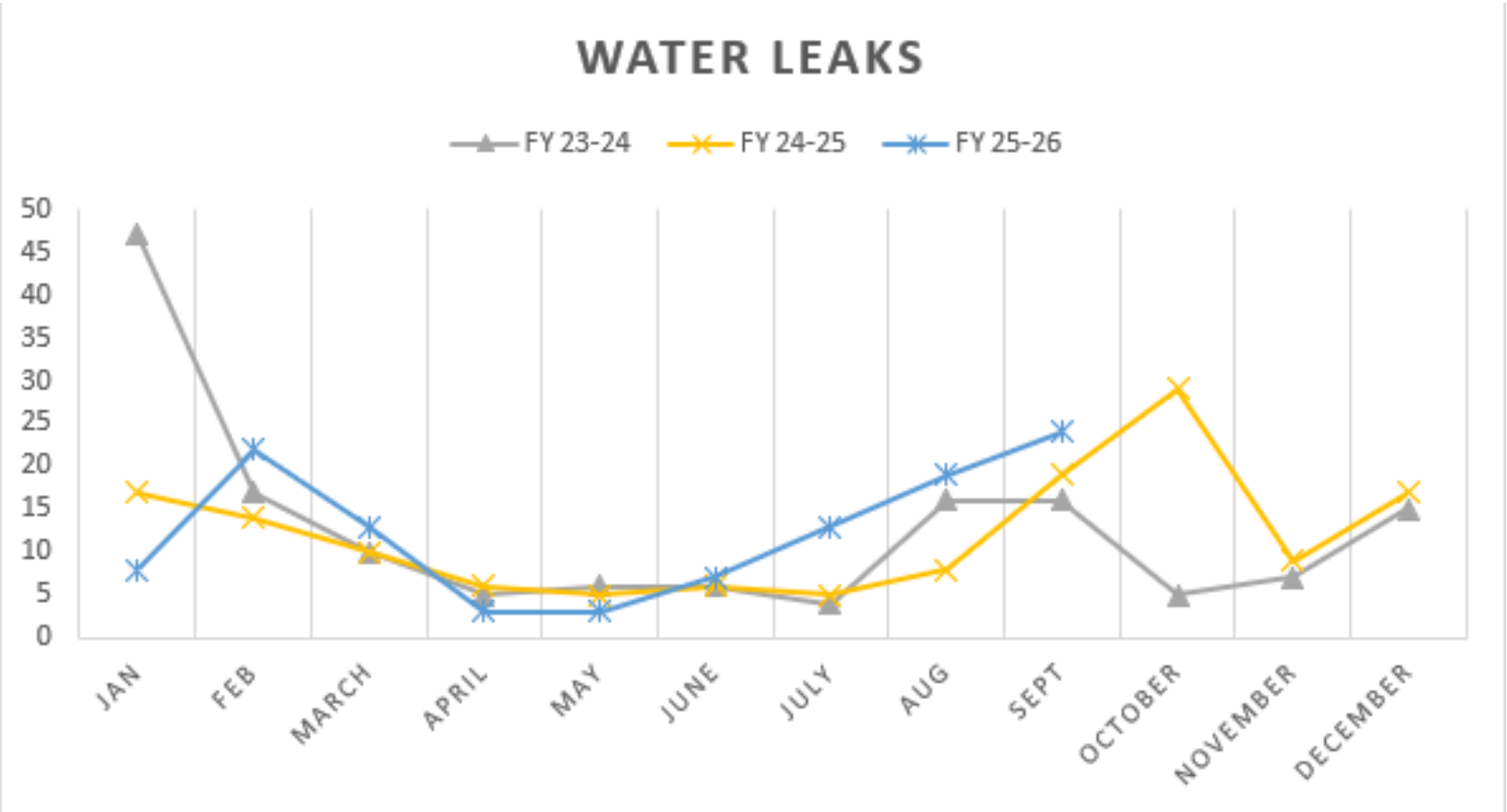
WORKS

SEWER STOPPAGES



Meter Leak Report







BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Consider approval of Resolution 2026-28 approving an agreement with the State of Texas Department of Transportation for the temporary closure of State Highway 180 for the Breckenridge Christmas Parade coordinated by the Breckenridge Chamber of Commerce.

Department: Administration

Staff Contact: Jessica Sutter

Title: City Secretary

BACKGROUND INFORMATION:

The Breckenridge Chamber of Commerce hosts an annual Christmas Parade that travels along U.S. Highway 180 through the downtown area. This year's parade is scheduled for Saturday, December 12, 2026, at 6:00 p.m.

The City has partnered with the Chamber for many years to support this community event by providing security and traffic control through the Police Department and Public Works Department. As part of the event planning process, the City considers and approves the proposed road closure to allow the Chamber to obtain the necessary approval from the Texas Department of Transportation (TxDOT).

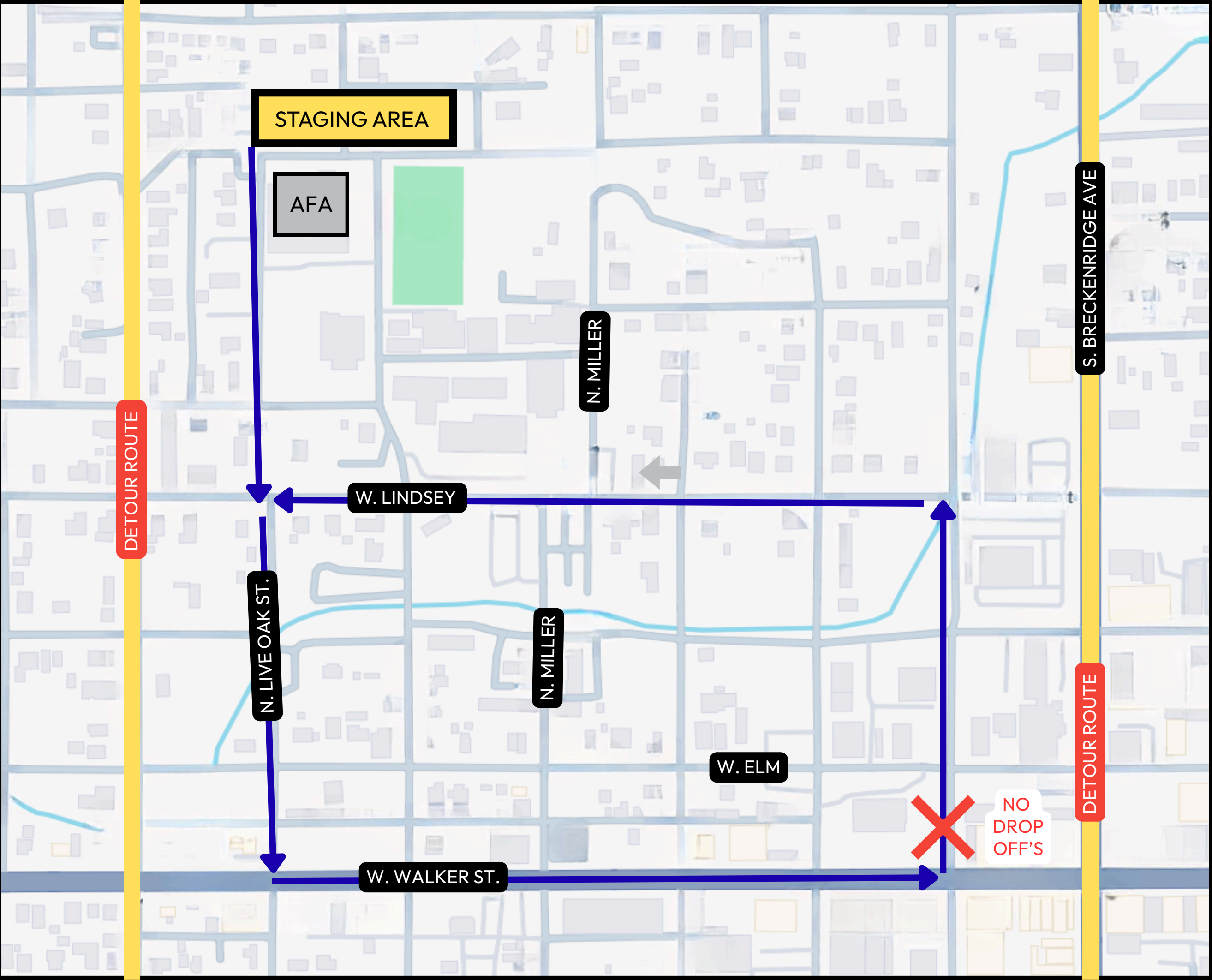
The proposed resolution formalizes the City's support for the annual Christmas Parade and the associated road closure, allowing the Chamber and the City to continue working together to provide a safe and successful event for participants and spectators.

FINANCIAL IMPACT:

NA

STAFF RECOMMENDATION:

Consider approval of Resolution 2026-28 as presented.



RESOLUTION NO. 2026-28

A RESOLUTION BE THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS, TO ENTER INTO AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE TEMPORARY CLOSURE OF STATE HIGHWAY 180 FOR A PARADE ASSOCIATED WITH THE BRECKENRIDGE CHAMBER OF COMMERCE

WHEREAS, the City Commission of the City of Breckenridge is in cooperation with the State of Texas for the safety and convenience of the traveling public; and

WHEREAS, the City of Breckenridge requests the temporary closure of State Highway 180 and 183 on Saturday, December 12th, 2026, for the Christmas Parade associated with the Breckenridge Chamber of Commerce; and

WHEREAS, the Christmas Parade will be located within the City of Breckenridge incorporated area, and the closure will be performed within the State's requirements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS: That at the regular meeting of the City Commission held on the 3rd day of November 2026, this resolution was adopted in accordance with Chapter 43, Texas Administrative Code, Section 22.12 to comply with the rules and procedures established by said chapter and section.

This resolution is adopted so that the Christmas Parade may be conducted on Saturday, December 12th, 2026.

PASSED AND APPROVED THIS THE 3rd DAY OF NOVEMBER 2026.

APPROVED:

ATTEST:

Kord Trammel, Mayor

Jessica Sutter, City Secretary

Agreement No. _____

STATE OF TEXAS §

COUNTY OF TRAVIS §

AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of Breckenridge, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

W I T N E S S E T H

WHEREAS, the State owns and operates a system of highways for public use and benefit, including US Highway 180, in Stephens, County; and

WHEREAS, the local government has requested the temporary closure of US Highway 180 (Walker Street), for the purpose of Christmas Parade, from 12/12/2026 to 12/12/2026 as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the 3rd day of November, 2026, the Breckenridge City Council passed Resolution / Ordinance No. 2026-28, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway

Agreement No. _____

numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.

C. The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.

D. The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.

E. The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

F. The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

G. The local government hereby assures the State that there will be appropriate passage allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will

Agreement No. _____

be included in the local government's traffic control plan.

H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period that the local government and/or its contractors are encroaching upon the State right of way.

B. In the event the local government is a self-insured entity, the local government shall

Agreement No. _____

provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
City of Breckenridge	Texas Department of Transportation
105. N. Rose Ave.	2495 Highway 183 North
Breckenridge, TX 76424	Brownwood, TX 76802

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

Agreement No. _____

Each party is signing this agreement on the date stated beside that party's signature.

THE CITY OF BRECKENRIDGE

Executed on behalf of the local government by:

By _____ Date _____
City Official

Typed or Printed Name and Title Kord Trammel, Mayor

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

Agreement No. _____

Exhibit A**DESCRIPTION OF EVENT:****CHRISTMAS PARADE**

Agreement No. _____

Exhibit B

**RESOLUTION 2026-28
ATTACHED**

Exhibit C

**STEPHENS COUNTY – US HIGHWAY 180
OF LANES: 4**

**DATE: SATURDAY, DECEMBER 12, 2026
ESTIMATED ATTENDANCE: 400-800 PEOPLE**

**EQUIPMENT INVOLVED WILL INCLUDE, BUT NOT LIMITED TO THE
FOLLOWING:**

**TRACTOR & VEHICLE -TRAILER DRAWN FLOATS
HORSE DRAWN WAGONS
MOUNTED RIDING GROUPS
MARCHING BAND
DANCE GROUPS
WALKING GROUPS (GOODY TOSS)
NEW AND ANTIQUE AUTOMOBILES
MOTORCYCLES & ATV'S
FIRE & POLICE VEHICLES
BUSES
EMS VEHICLES**



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Consider approval of Resolution 2026-10 appointing members to the Breckenridge Housing Authority

Department: Administration

Staff Contact: Jessica Sutter

Title: City Secretary

BACKGROUND INFORMATION:

The Housing Authority was established by the City Commission in January 1950. Texas Local Government Code Section 392.031 establishes the requirements for the appointment of members to the Housing Authority Board of Directors. The Board consists of five members, with two members serving one-year terms and three members serving two-year terms.

Four Board members have terms expiring on October 31, 2026, and are eligible for reappointment. J.B. Sparks and Teresa Reynolds currently serve two-year terms, while Kenny Taylor and Isaiah Session currently serve one-year terms. All four members have agreed to be reappointed.

This Resolution will reappoint the following members to the Housing Authority Board of Directors for the terms indicated below:

Two-Year Terms – Expiring October 31, 2028

- J.B. Sparks
- Teresa Reynolds

One-Year Terms – Expiring October 31, 2027

- Kenny Taylor
- Isaiah Session

FINANCIAL IMPACT:

N/A

STAFF RECOMMENDATION:

Consider approval of Resolution 2026-10 as presented.

RESOLUTION NO. 2026-10**A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS, TO APPOINT MEMBERS TO THE BOARD OF DIRECTORS OF THE HOUSING AUTHORITY OF THE CITY OF BRECKENRIDGE.**

WHEREAS the City Commission of the City of Breckenridge is charged with the responsibility of appointing members to the Board of Directors of the Housing Authority of the City of Breckenridge; and,

WHEREAS J.B. Sparks, Teresa Reynolds, Kenny Taylor, and Isaiah Session terms on the Housing Authority Board are set to expire October 31, 2025;

WHEREAS J.B. Sparks, Teresa Reynolds, Kenny Taylor, and Isaiah Session have agreed to be reappointed for their respective terms;

NOW, THEREFORE, BE IT RESOLVED: That J.B Sparks and Teresa Reynolds shall be appointed to two-year term set to expire October 31, 2028; that Kenny Taylor and Isaiah Session shall be reappointed for a one-year term that expires October 31, 2027.

J.B. Sparks Teresa Reynolds
Kenny Taylor Isaiah Session

Expires: October 31, 2028
Expires: October 31, 2027

PASSED AND APPROVED this 3rd day of November 2026.

Kord Trammel, Mayor

ATTEST:

Jessica Sutter, City Secretary

S E A L



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Consider approval of road closures associated with the Chamber of Commerce Mingle Jingle event to be held November 20-21, 2026.

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

The Breckenridge Chamber of Commerce will be hosting the annual Mingle Jingle event on Friday, November 20th, 6:00 p.m. – 9:00 p.m. and Saturday, November 21st, from 9:00 a.m. – 9:00 p.m. and has requested closure of North and South Court St. (map attached) on Saturday only. This two-day event encourages visitors to come and stay overnight and includes (but not limited to) the following:

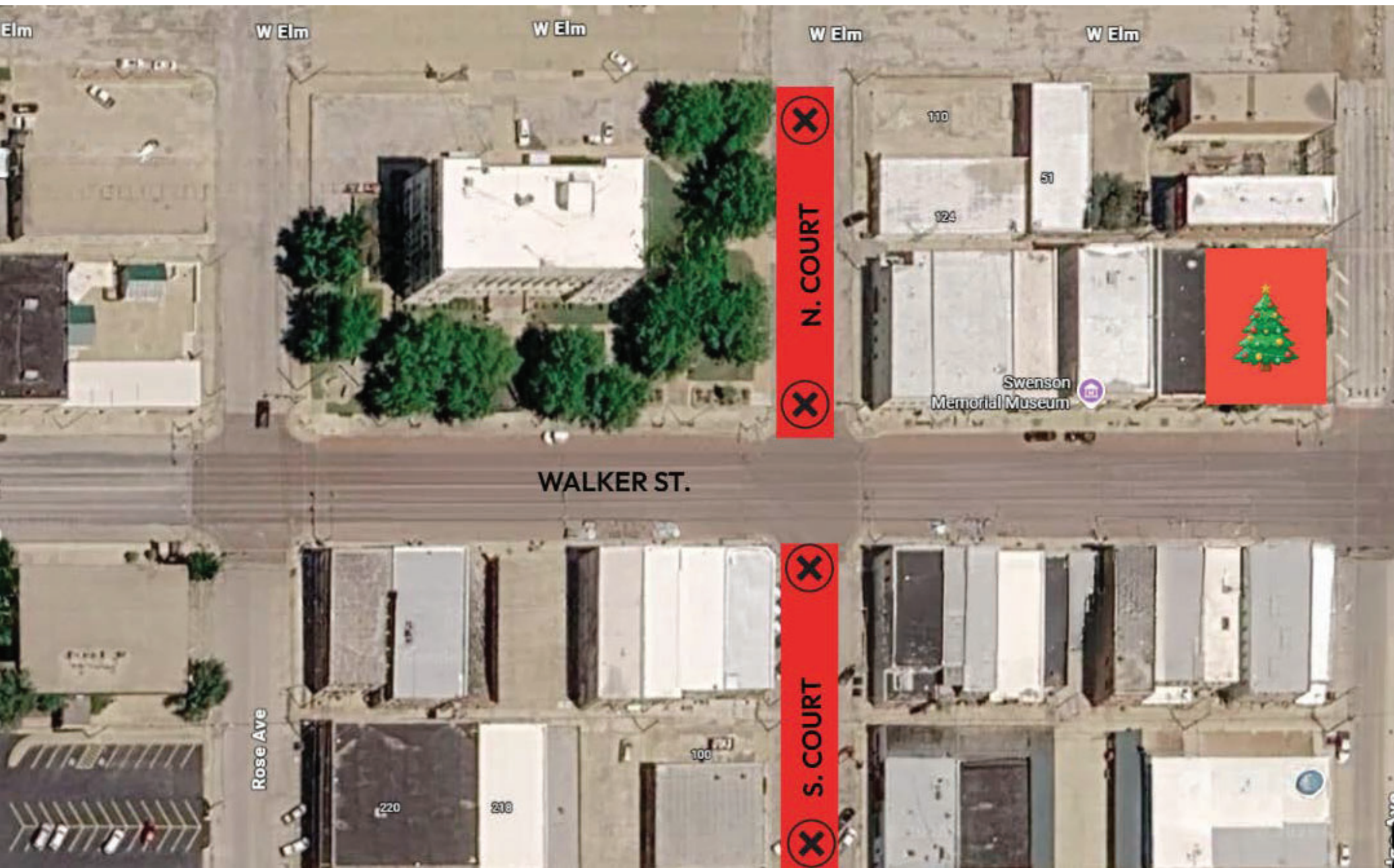
- Holiday Shopping
- Tamale Championship
- Holiday Shopping Spree Extravaganza
- Horse-Drawn Carriage
- Food Vendors/Trucks
- Christmas Tree Lighting
- Abilene visitors to be bused in

FINANCIAL IMPACT:

NA

STAFF RECOMMENDATION:

Consider approval of road closures as presented.





BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject:

Consider approval of Resolution 2026-29 designating the Albany News as the Official Newspaper of the City of Breckenridge for public notice and designating the Abilene Reporter-News as the official newspaper for ordinance publications in accordance with Section 4.24 of the City Charter for Fiscal Year 2026-2027.

Department:

Administration

Staff Contact:

Jessica Sutter

Title:

City Secretary

BACKGROUND INFORMATION:

In July 2026, the *Breckenridge American* ceased print publication and no longer met the state-mandated criteria to serve as the City's official newspaper for public notices. In August 2026, the City Commission approved designating the *Albany News* as the City's official newspaper for public notices for the remainder of the fiscal year.

Additionally, the Commission approved designating the *Abilene Reporter-News* as the official newspaper for ordinance publications for the remainder of the fiscal year, in accordance with Section 4.24 of the City of Breckenridge Charter. This designation was necessary because the *Albany News* had not yet met the requirement of being continuously published in Stephens County for at least one year prior to publication.

This Resolution extends the previously approved Resolution designating the official newspapers for the remainder of Fiscal Year 2026–2027. To meet the one-year continuous publication requirement, staff has begun distributing the *Albany News* at City Hall. Once the newspaper has satisfied this requirement, staff will bring the item back before the Commission for consideration of designating the *Albany News* as the City's official newspaper for all required publications.

FINANCIAL IMPACT:

N/A

STAFF RECOMMENDATION:

Consider approval of Resolution 2026-29 as presented.

RESOLUTION NO. 2026-29

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS, DESIGNATING THE ALBANY NEWS AS THE OFFICIAL NEWSPAPER OF THE CITY FOR PUBLIC NOTICES PURSUANT TO STATE LAW; DESIGNATING THE ABILENE REPORTER-NEWS AS THE OFFICIAL NEWSPAPER FOR ORDINANCE PUBLICATIONS PURSUANT TO SECTION 4.24 OF THE CITY CHARTER; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Breckenridge (the “City”) is a home-rule municipality operating pursuant to its Charter;; and

WHEREAS, various provisions in State law and the City’s Charter require that the City publish notice of certain actions in a newspaper; and

WHEREAS, the Albany News is qualified to serve as the official newspaper of record as it is a newspaper of general circulation within the City that includes a printed component; and

WHEREAS, Section 4.24 of the City’s Charter requires that ordinances adopted by the City Commission be published in a newspaper that has been continuously published in Stephens County for at least one (1) year immediately preceding such publication; and

WHEREAS, although the Albany News generally meets the requirements to serve as the City’s official newspaper, it does not satisfy the publication requirement contained in Section 4.24 of the City Charter; and

WHEREAS, the Abilene Reporter-News satisfies the publication requirements of Section 4.24 of the City Charter and is therefore appropriate for the publication of ordinances as required by the Charter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS, THAT:

Section 1. Effective October 1, 2026, the Albany News is hereby designated as the Official Newspaper of the City of Breckenridge for the publication of all public notices required by state law. This designation shall remain in effect through September 30, 2027,

Section 2. Effective October 1, 2026, the Abilene Reporter-News is hereby designated as the Official Newspaper for the publication of ordinances in accordance with Section 4.24 of the Charter of the City of Breckenridge.

Section 3. The City Secretary is hereby authorized and directed to publish all public notices and advertisements required by state law in the Albany News and to publish all ordinances required by Section 4.24 of the City Charter in the Abilene Reporter-News for the Fiscal Year 2026-2027.

PASSED AND APPROVED this 3rd day of November 2026.

Kord Trammel, Mayor

ATTEST:

Jessica Sutter, City Secretary

S E A L



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Consider approval of Resolution 2026-31 appointing members to the Board of Adjustments

Department: Administration

Staff Contact: Jessica Sutter

Title: City Secretary

BACKGROUND INFORMATION:

The Board of Adjustments is a seven-member board tasked with conducting public hearings and grants, with or without conditions, or denies variances to the Zoning Codes, including variances from building height and building setback requirements; hears requests and renders decisions regarding special exceptions when applicants propose to expand nonconforming uses; and hears and renders decisions regarding appeals of decisions or interpretations of the Building Official.

The term for current board members Michael Ellis, Jessica Cigarroa, and Bonnie Robbins is set to expire November 30, 2026. Michael Ellis and Bonnie Robbins have agreed to be re-appointed.

The resolution will reappoint both Michael Ellis and Bonnie Robbins for 2-year terms to expire November 30, 2028.

FINANCIAL IMPACT:

N/A

STAFF RECOMMENDATION:

Consider approval of Resolution 2026-31 as presented.

RESOLUTION NO. 2026-31

A RESOLUTION OF THE CITY OF BRECKENRIDGE, STEPHENS COUNTY, TEXAS, APPOINTING A MEMBER TO SERVE ON THE BOARD OF ADJUSTMENT

WHEREAS, Section 2-30 of the Code of Ordinances of the City of Breckenridge creates the Board of Adjustment for the City of Breckenridge and provides appointment procedures; and,

WHEREAS, Members and Alternate Members of the Board of Adjustment serve in staggered two-year terms, commencing December 1st and ending November 30th as set forth below:

WHEREAS, the term of office for the current Board of Adjustment, Michael Ellis, Jessica Cigarroa, and Bonnie Robbins expires November 2026.

WHEREAS, Micael Ellis and Bonnie Robbins have agreed to be re-appointed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, That **Michael Ellis and Bonnie Robbins** shall be appointed to the Board of Adjustment for a two-year term which expires November 30, 2028.

Michael Ellis

Bonnie Robbins

PASSED AND APPROVED by the City Commission of the City of Breckenridge, Stephens County, Texas on this the 3rd day of November, 2026.

APPROVED:

Kord Trammel, Mayor

ATTEST:

Jessica Sutter, City Secretary



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any necessary action regarding a requested zoning change for the property located at 1005 E. Elm-East Breckenridge Addition, Block P, Lot 17 & 18 to change the zoning from C (Commercial) to SF 6.0 (Single-Family 6.0 Residential).

Department: Development

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

On July 7, 2026, the City Commission took action to award the sale of the property located at 1005 E. Elm Street to Cody Wimberly.

Under the City's updated Comprehensive Zoning Plan, the property is zoned Commercial. The property was identified and advertised as Commercial in both the newspaper and on the City's website.

Mr. Wimberly is now requesting a zoning change to allow for the construction of a new single-family residence for rent or sale. The proposed use of the property for single-family residential purposes is not consistent with the current Comprehensive Zoning Plan.

As a reminder, all zoning change requests, proposals, and applications must be considered in accordance with the City's Comprehensive Zoning Plan. Any zoning change must satisfy the applicable requirements, including a determination that either the general welfare of the City affected by the proposed change will be enhanced or that the property is unusable for the purposes permitted under its existing zoning classification.

FINANCIAL IMPACT:

N/A

STAFF RECOMMENDATION:

Consider approval of requested zoning change for the property located at 1005 E. Elm-East Breckenridge Addition, Block P, Lot 17 & 18 from C (Commercial) to SF 6.0 (Single-Family 6.0 Residential) as presented.

CITY OF BRECKENRIDGE

ZONING CHANGE/SUP APPLICATION

Applicant	Owner (If different from applicant)
Name: CODY WIMBERLEY	Name:
Company:	Company:
Address: 804 WESTRIDGE CIR	Address:
City, State, Zip BRECKENRIDGE, TX 76424	City, State, Zip
Phone: 254-366-8291	Phone:
Fax: 254-559-6980	Fax:
Email: cody.wimberley@yahoo.com	Email:

Submittal Checklist

☒	Site Plan
☒	Letter of Intent
☒	Application Fee
☐	Survey with Metes and Bounds Description

I certify that I am the legal owner of the above referenced property and that to the best of my knowledge this is a true description of the property upon which I have requested the above checked action. I designate the applicant listed as my representative.

Legal description of property:

Acres 0.138, Subd: EAST BRECKENRIDGE, Blk: P, Lot: 17 & 18

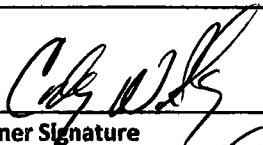
Describe the subject property (address, location, size, etc.):

60X100 lot

1005 E. ELM ST.

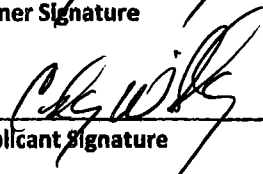
Describe the proposed zoning change or Specific Use Permit (SUP):

ZONING CHANGE FROM COMMERCIAL TO RESIDENTIAL SF 6.0


Owner Signature

09/21/2026

Date


Applicant Signature

09/21/2026

Date

Office Use

	Fee
	Date

Letter of Intent

September 21, 2026

Members of the Planning and Zoning Board:

I am writing to respectfully request the rezoning of **1005 E. Elm St.**, legally described as **Acres 0.138, Subd: East Breckenridge, Block P, Lots 17 & 18**, from its current **Commercial** zoning designation to **Residential**.

My intention is to build a single-family home on this property that would be made available for purchase or rent to residents of Breckenridge. Under the current Commercial zoning designation, the property cannot be used for this purpose.

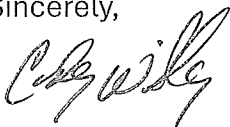
The property is located in an area that is predominantly residential. There are existing homes on both sides of the property, and **St. Andrew Anglican Church** is located directly across the street. As a result, 1005 E. Elm St. is currently the only commercially zoned property surrounded by residential properties and a church.

I have included photographs showing the property prior to the demolition of the previous residence. There are currently no structures on the property, making it an appropriate location for the construction of a new single-family home, provided the zoning is changed to Residential.

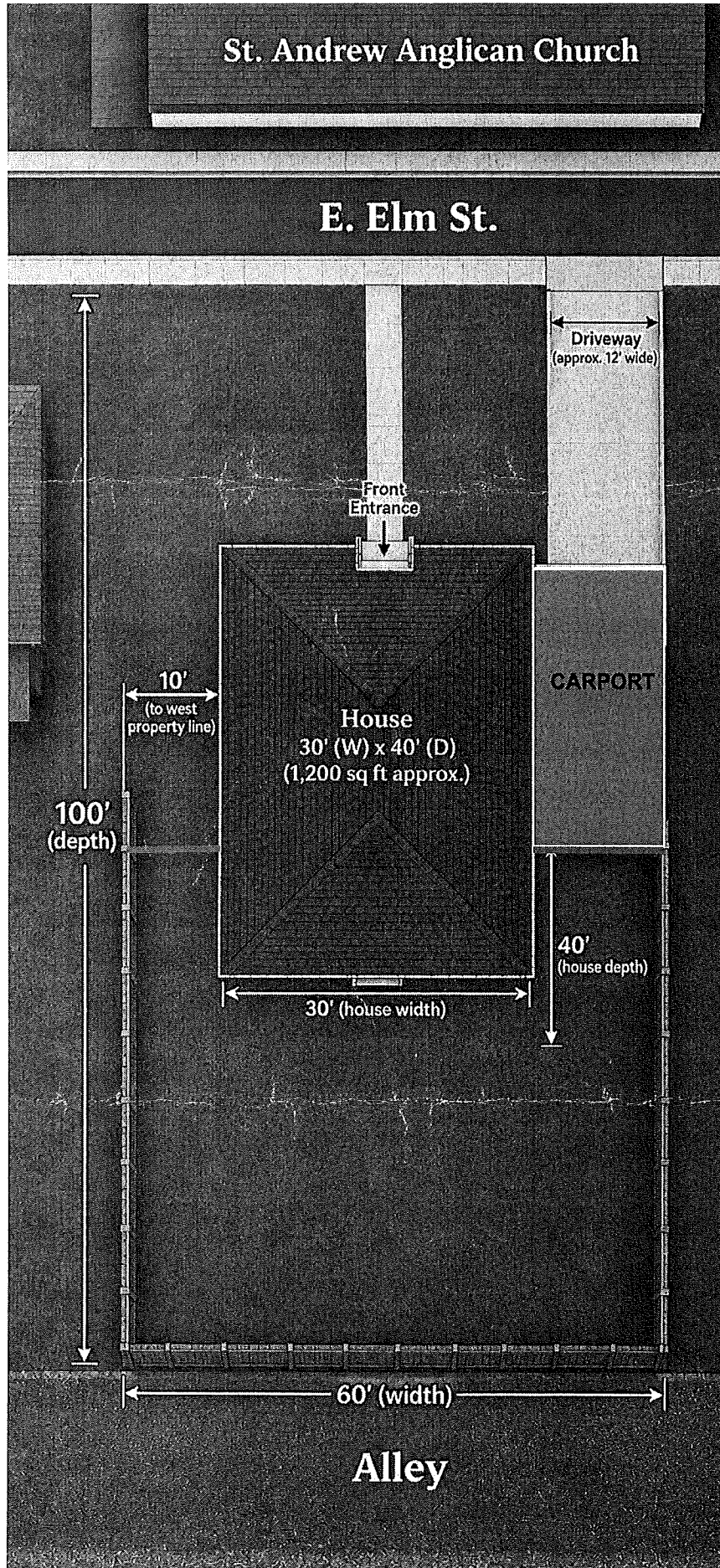
I respectfully ask the Planning and Zoning Board to consider my request for rezoning. I believe allowing residential use of this property would be consistent with the surrounding area and provide an opportunity for additional housing within the city.

Thank you for your time and consideration. If you have any questions or would like additional information, please feel free to contact me at **(254) 366-8291**.

Sincerely,



Cody Wimberley



SITE PLAN

1005 E. Elm St.
Breckenridge, TX

PROPERTY DETAILS

Lot Size: 60' (W) x 100' (D)
= 6,000 sq ft (0.138 acres)

Zoning: Residential
(proposed)

HOUSE DETAILS

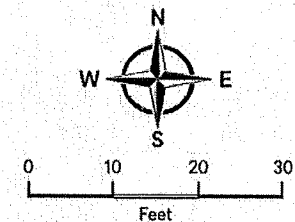
Size: 30' (W) x 40' (D)
= 1,200 sq ft (approx.)

Front of House:
45' from edge of E. Elm St.

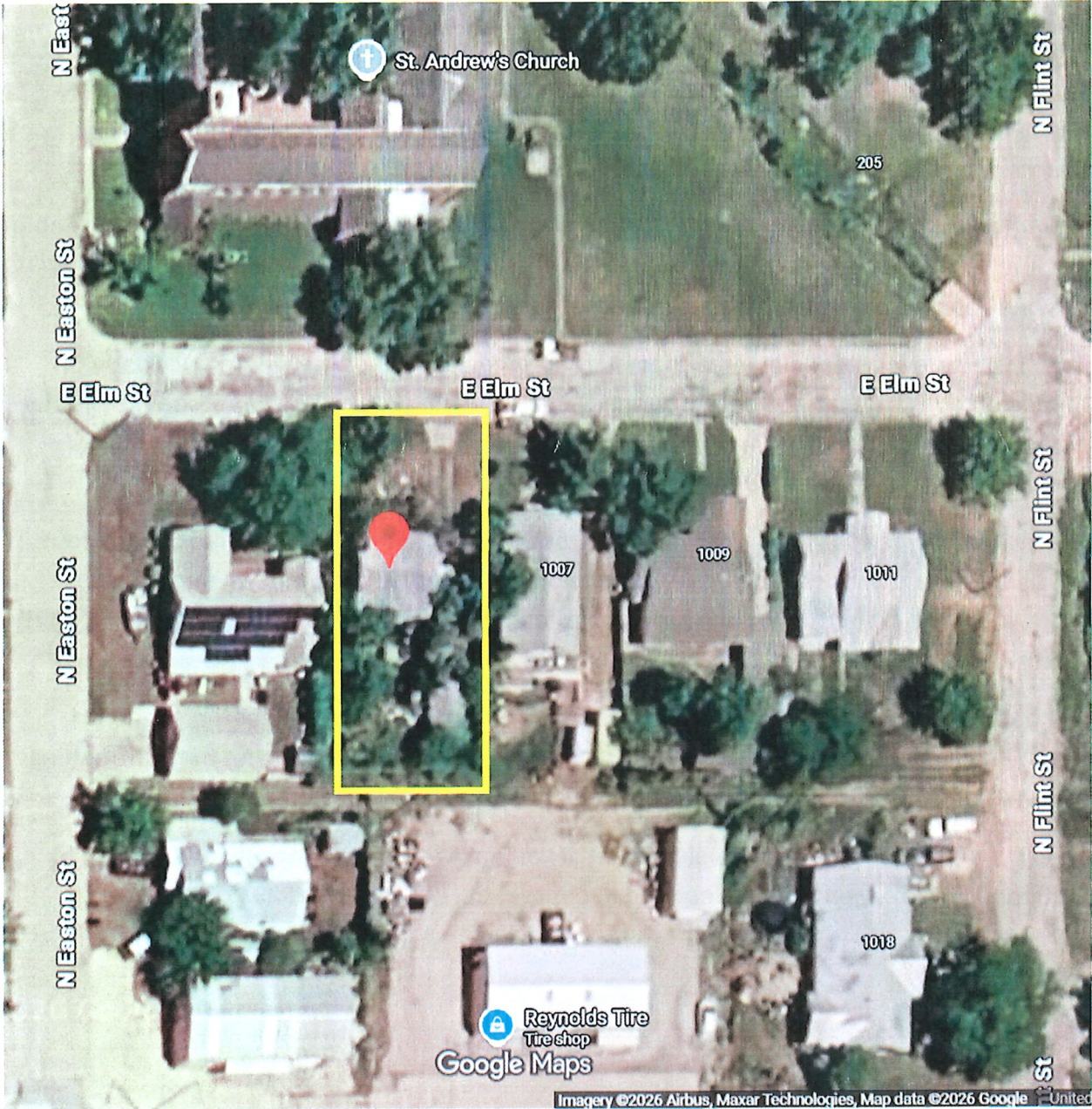
West Side Setback:
10' from property line

East Side: Driveway & Carport

Carport: Attached (at back of driveway)



*Dimensions are approximate
and may vary slightly based on
actual construction and
site conditions.*



Letter of Intent

September 21, 2026





BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any necessary action regarding the purchase of a tandem-axle dump truck for Public Works

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

Public Works Operations utilizes the dump truck for a variety of construction activities, including water and sewer line repairs as well as clean up. This purchase will be to replace the 1995 International. With the authorization of this purchase, we will have dump trucks in our fleet replaced.

The Dump Truck details (see attached) – 2026 Mack GR64 (tandem axle) through buy board. As discussed, funding will be from fund balance of Water Fund and Wastewater Fund as the operations benefit both water and sewer (Collections and Distribution Dept. 74).

FINANCIAL IMPACT:

Dump truck cost \$220,300.00 and will be equally split between Water Fund balance and Wastewater fund balance.

STAFF RECOMMENDATION:

Approval of a 2026 Mack GR64F (tandem axle) Dump Truck for Public Works as presented and authorize City Manager to execute the documents.



Bruckner's Truck & Equipment

1002 S. ACCESS ROAD
TYE TX, 79563

2026 MACK GR64F

Comment:

Vehicle Details

Year 2026
Make MACK
Model GR64F
Body Style DUMP TRUCK
VIN [REDACTED]
Color WHITE
Wheelbase 234
Odometer 135

Engine

Engine MACK
Engine Model MP7
HP 425

Transmission

Transmission 13-spd
Transmission Model TMD13AFO-HD MDRIVE HD CREEPER/ MULTI-SPEED REVERSE

Axle Information

FA Weight 20000
RA Weight 46000
Ratio 3.98

Suspension

Rear Suspension SS46 MACK CAMELBACK MULTILEAF 46000 LB HEAVY DUTY



Call Us!!

For More Information Contact: Tanner Flanagan | 3252064254 | tanner.flanagan@brucknertruck.com

DISCLAIMER: Photos, specifications, prices, and all other information are subject to change or correction without notice. Taxes, fees, and delivery expense are not included. See your salesperson for details.



Retail Proposal

Financing Available!



Scan QR Code to Complete an Application

Date: **October 26, 2026**

CUSTOMER INFORMATION	
Name:	City of Breckenridge
Name:	
Address:	105 N Rose Ave.
CSZ:	Breckenridge TX 76424
Phone:	(254) 477-3019
Cell:	
Fax:	
Contact:	Taylor Hardy
Email:	thardy@breckenridgetx.gov

EQUIPMENT INFORMATION	
Stock #:	70926
UNITID	
Year:	2026
BODY	DP
Make:	Mack
Model:	GR64F
VIN:	
Salesperson:	Tanner Flanagan

EQUIPMENT SPECIFICATIONS			
Engine Make:		Wheelbase:	
Horsepower:		Frame:	
Engine Brake:		Interior Trim:	
Transmission:		Wheels Front:	
Front Axle:		Wheels Rear:	
Rear Axle:		Tire Size:	
Rear Suspension:		Tire Front:	
Ratio:		Tire Rear:	

Chassis Includes the Following Local Extras:

SET UP VIT IF COUNTY WILL NOT PAY

Make Ready & DOT

Customer will purchase through HGAC

Local Extras as of 10/26/2026

Warren Dump Body

CARB+EPA

HD TRANS HEAVY DUTY

CLUTCH PROTECTION PLAN

ENGINE PLAN

TARRIF

CHASSIS PLAN

			Each	Multiple Total
Trade-In Information:	Trade 1:	Trade 2:	\$220,000.00	
Allowances:			-	
VIN:				
Year:				
Make:				
Model:				
Payoff:				
Quantity		Price before TAX	220,000.00	
OTHER CHARGES:				
Title, and License Fees (Estimated):			-	-
Purchase Coverage	Type: _____		-	-
Insurance	Type: _____		-	-
Dealer Inventory Tax and Doc Fees			300.00	-
Cash Down Payment:				
TOTAL:			\$220,300.00	

Dealer Signature: _____

Customer Signature: _____

Date: _____

Date: _____

A documentary fee is not an official fee. A documentary fee is not required by law, but may be charged to buyers for handling documents and performing services relating to the closing of a sale. A documentary fee may not exceed \$300 for a motor vehicle contract or a reasonable amount agreed to by the parties for a heavy commercial vehicle contract. This notice is required by law. The pricing provided herein is per the attached spec and subject to government-mandated adjustments, and any freight adjustments or raw material surcharges imposed by the original equipment manufacturer. Written notice will be given for any such adjustments or surcharges.



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any action regarding approval of Construction Contract Change Order #4 on the Street Improvement Phase III.

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

This change order pertains to Phase III of our Street Improvement Project funded by Certificates of Obligation (2023) and includes:

- Street removal and valley gutter install on Merrill Street
- Additional curb replacement on Williams Street
- Removal of existing curb and sidewalk on West Elm Street
- Installation of curb, gutter, and commercial driveway on West Elm

FINANCIAL IMPACT:

Original contract amount - \$2,433,843.60

Increase from previously approved Change Orders - \$424,676.70

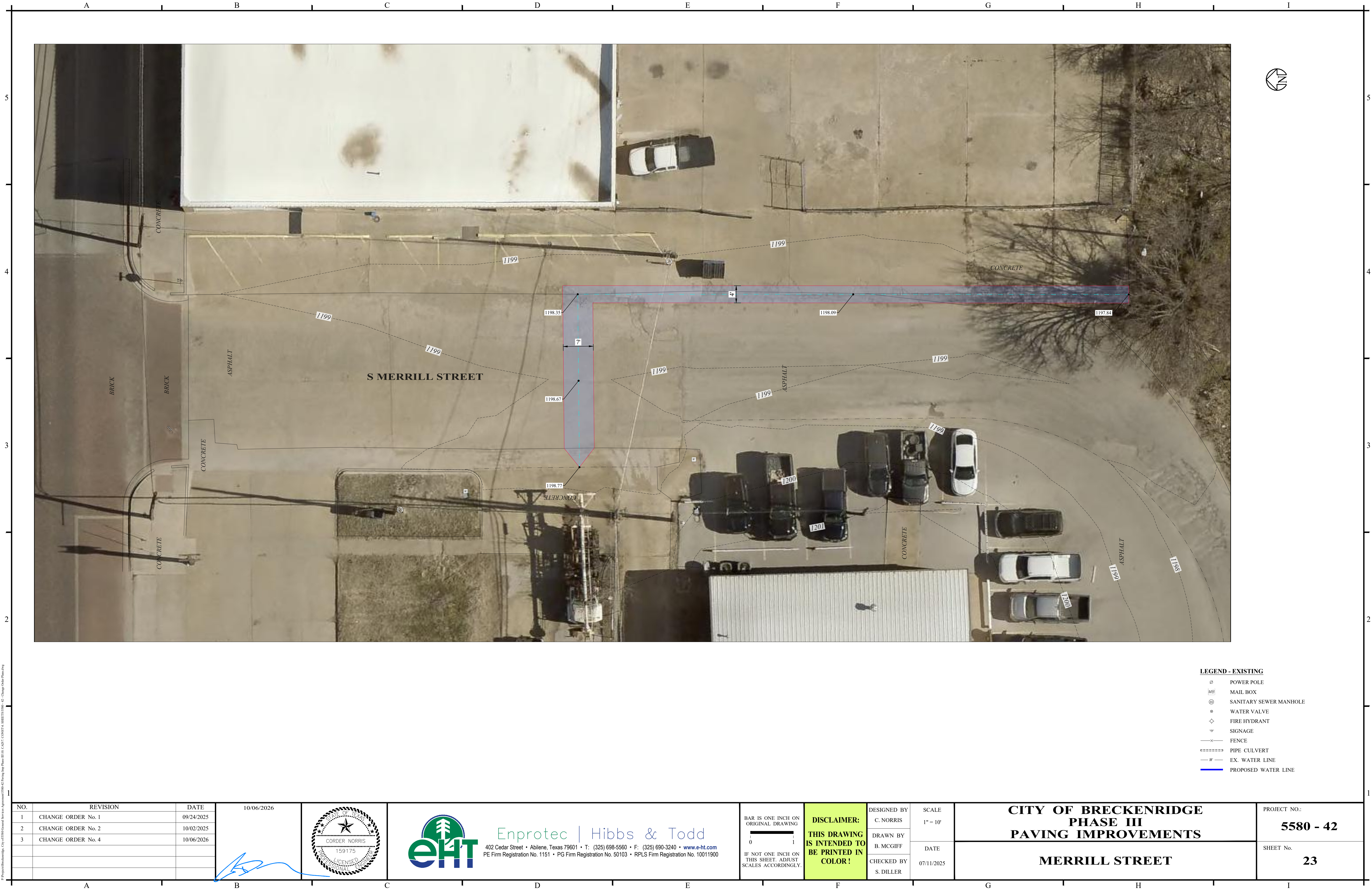
Contract price prior to this Change Order - \$2,858,520.30

Decrease this Change Order - \$54,117.00

Contract price incorporating this Change Order - \$2,912,637.30

STAFF RECOMMENDATION:

Consider approval of Change-order #4 to Street Improvement Phase III as presented and authorize the City Manager to execute the documents.

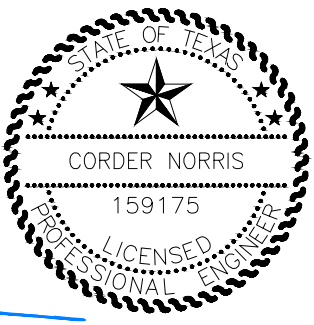


LEGEND - EXISTING

- Ø POWER POLE
- MB MAIL BOX
- ⊗ SANITARY SEWER MANHOLE
- ⊗ WATER VALVE
- ⊕ FIRE HYDRANT
- ▽ SIGNAGE
- FENCE
- ===== PIPE CULVERT
- EX. WATER LINE
- PROPOSED WATER LINE

NO.	REVISION	DATE
1	CHANGE ORDER No. 1	09/24/2025
2	CHANGE ORDER No. 2	10/02/2025
3	CHANGE ORDER No. 4	10/06/2026

10/06/2026



Enprotec | Hibbs & Todd
402 Cedar Street • Abilene, Texas 79601 • T: (325) 698-5560 • F: (325) 690-3240 • www.e-ht.com
PE Firm Registration No. 1151 • PG Firm Registration No. 50103 • RPLS Firm Registration No. 10011900

BAR IS ONE INCH ON ORIGINAL DRAWING
0 1
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.

DISCLAIMER:
THIS DRAWING IS INTENDED TO BE PRINTED IN COLOR !

DESIGNED BY
C. NORRIS
DRAWN BY
B. MCGIFF
CHECKED BY
S. DILLER

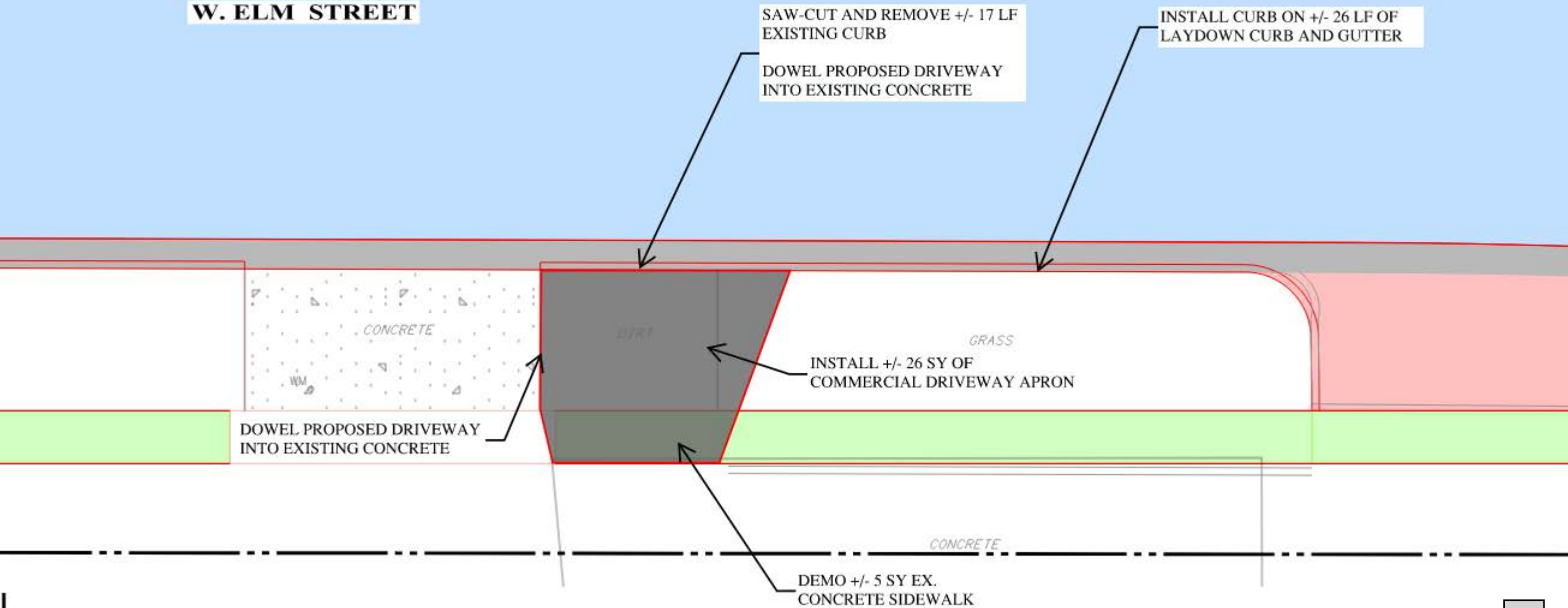
SCALE
1" = 10'
DATE
07/11/2025

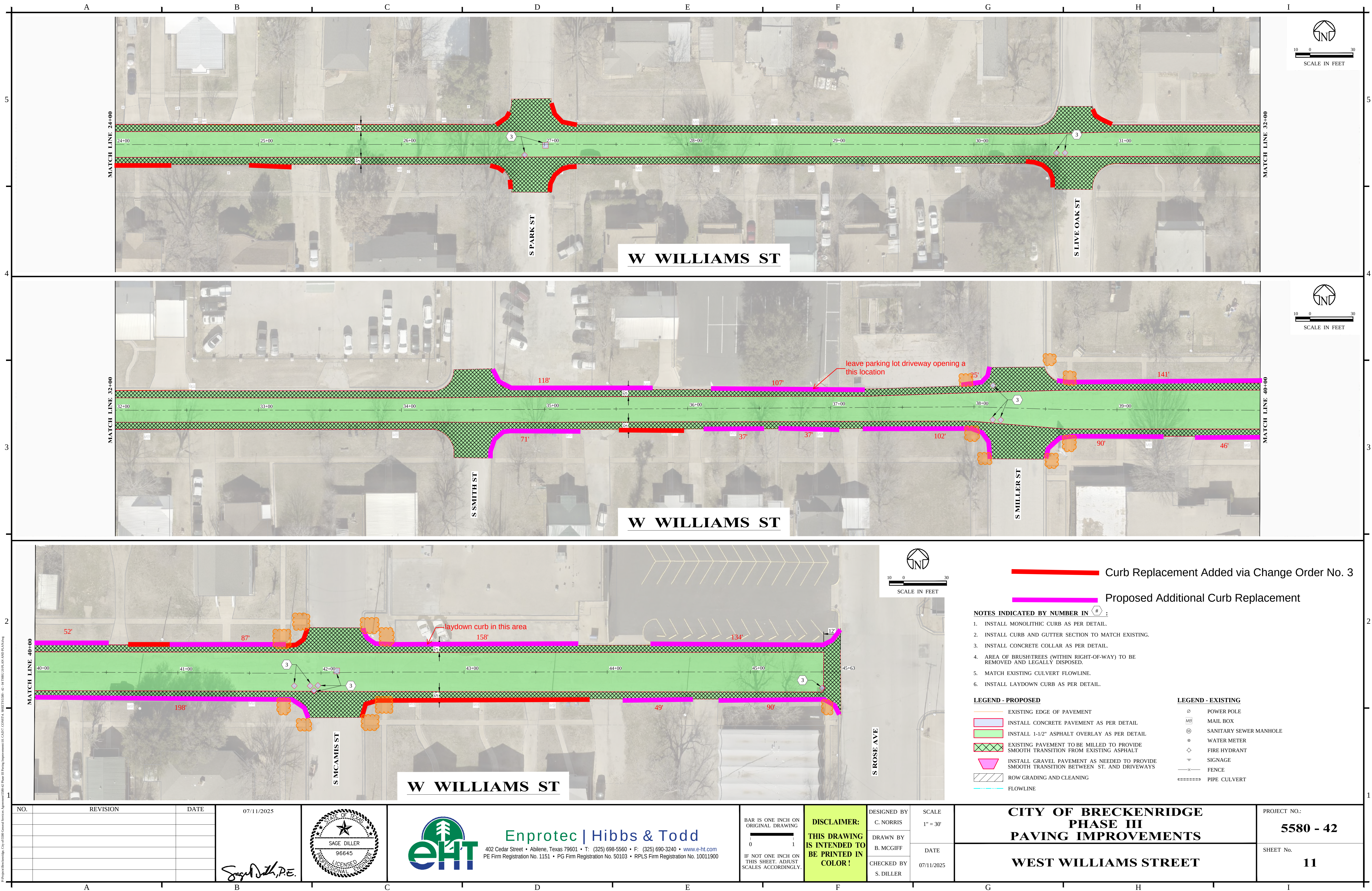
**CITY OF BRECKENRIDGE
PHASE III
PAVING IMPROVEMENTS**

MERRILL STREET

PROJECT NO.:
5580 - 42
SHEET No.
23

W. ELM STREET





NO.	REVISION	DATE

07/11/2025

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DESIGNED BY
C. NORRIS

DRAWN BY
B. MCGIFF

CHECKED BY
S. DILLER

SCALE
1" = 30'

DATE
07/11/2025

CITY OF BRECKENRIDGE
PHASE III
PAVING IMPROVEMENTS

WEST WILLIAMS STREET

PROJECT NO.:
5580 - 42

SHEET No.
11

Engineering Services
Work Order No. 042 – Amendment No. 1
Under Engineering Services Agreement Executed on October 1, 2012

Phase III Paving Improvements

Scope of Services:

ENGINEER to provide engineering services to assist the City of Breckenridge (OWNER) with plans, specifications, bidding documents and construction management associated with the Phase III Paving Improvements Project. Construction plans and specifications will be in accordance with City requirements. The paving improvements are intended to follow recommendations identified in the 2023 Pavement Evaluation Report along with consideration of water replacement projects recently funded by the Texas Water Development Board.

Amendment No. 1 Scope: Since the issuance of the Notice to Proceed, dated September 8, 2025, there have been multiple additions to the contract scope as well as conflicts in coordination with the ongoing TWDB DWSRF Water Line Replacement project. These items have resulted in the contract time for final completion increasing from one hundred fifty (150) days to four hundred fifty (450) days. The compensation below is in accordance with these changes to the Contract Time.

Compensation

The work is authorized under the terms and conditions of the Engineering Services Agreement between the City of Breckenridge (OWNER) and ENGINEER. The compensation for services shall be as follows:

	W.O. 028	<u>Amend No. 1</u>
Survey:	\$15,000	\$0
Engineering Design:	\$100,000	\$0
Bidding Phase:	\$7,500	\$0
Construction Management:	\$85,000	\$12,500
Construction Inspection (Part-time):	\$65,000	\$7,500
Materials Testing:	\$15,000	\$0
	<u>\$287,500</u>	<u>\$20,000</u>

Schedule

The work is to be completed on an accelerated schedule to provide necessary services to enable project completion by the date of Final Completion.

Deliverables

1. Construction management and inspection
2. Final inspection and recommendation of acceptance

Upon execution, this Work Order authorizes ENGINEER to proceed with the above-referenced services.

ENPROTEC / HIBBS & TODD, INC.

CITY OF BRECKENRIDGE, TEXAS

 _____ Signature	10/27/2026 _____ Date	_____ Signature	_____ Date
---	-----------------------------	--------------------	---------------

Sage Diller, P.E. _____ Printed or Typed Name	_____ Printed or Typed Name
---	--------------------------------

Vice President _____ Title	_____ Title
----------------------------------	----------------

CHANGE ORDER NO.: 4

Owner: City of Breckenridge

Engineer: e-HT

Contractor: Raydon

Project: Phase III Paving Improvements

Contract Name: Phase III Paving Improvements

Date Issued: 10/23/2026

Owner's Project No.: N/A

Engineer's Project No.: 8904

Contractor's Project No.: N/A

Effective Date of Change Order: 10/23/2026

The Contract is modified as follows upon execution of this Change Order:

Description:

- Street removal & valley gutter installation on Merrill Street
- Additional curb replacement on West Williams Street
- Removal of existing curb and sidewalk on West Elm Street
- Installation of curb, gutter, and commercial driveway apron on West Elm Street

Attachments: Pricing breakdown, street markups, contractor price change requests

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 2,433,843.60	Original Contract Times: Substantial Completion: 120 days Ready for final payment: 150 days
Increase from previously approved Change Orders: \$ 424,676.70	Increase from previously approved Change Orders: Substantial Completion: 240 days Ready for final payment: 240 days
Contract Price prior to this Change Order: \$ 2,858,520.30	Contract Times prior to this Change Order: Substantial Completion: 360 days Ready for final payment: 390 days
Increase this Change Order: \$ 54,117.00	Increase this Change Order: Substantial Completion: 90 days Ready for final payment: 90 days
Contract Price incorporating this Change Order: \$ 2,912,637.30	Contract Times with all approved Change Orders: Substantial Completion: 450 days (12/2/2026) Ready for final payment: 480 days (1/1/2027)

Recommended by Engineer

By:  Corder Norris, P.E. (eHT)

Title: Project Manager

Date: 10/27/2026

Authorized by Owner

By:

Title:

Date:

Accepted by Contractor


President

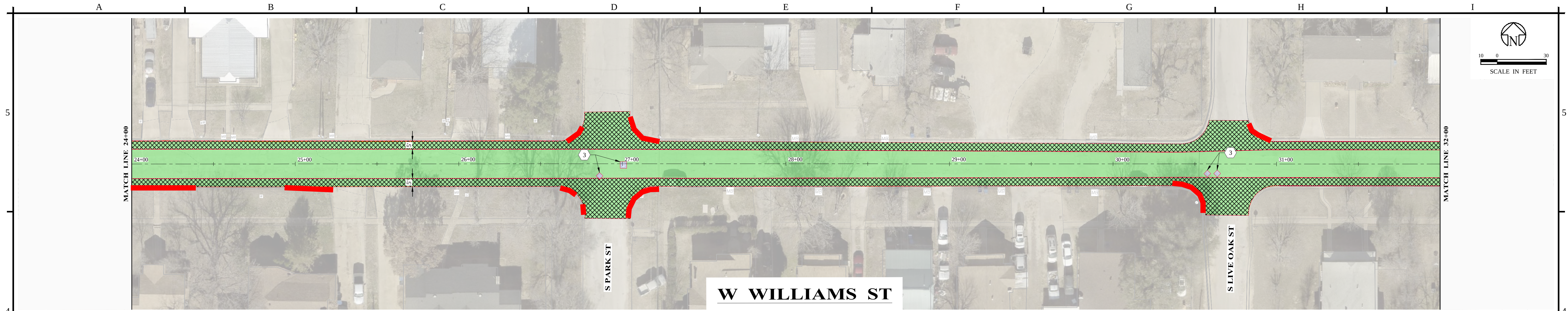
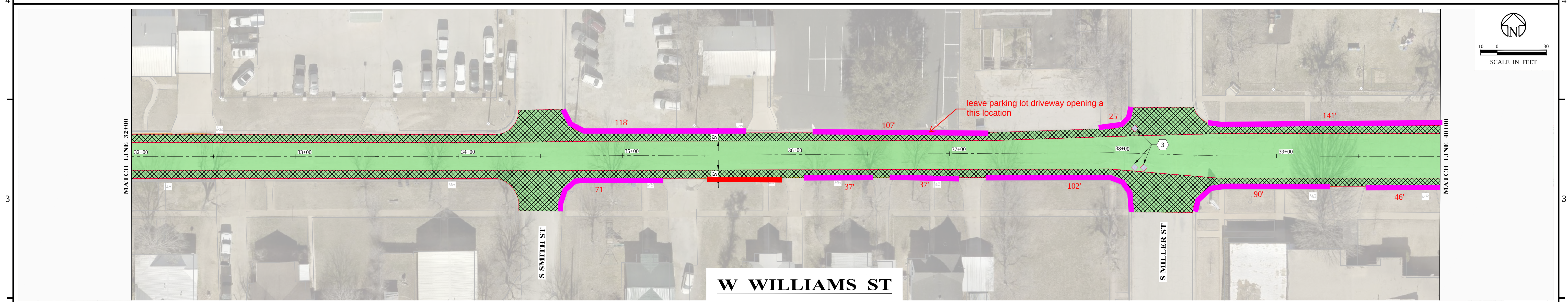
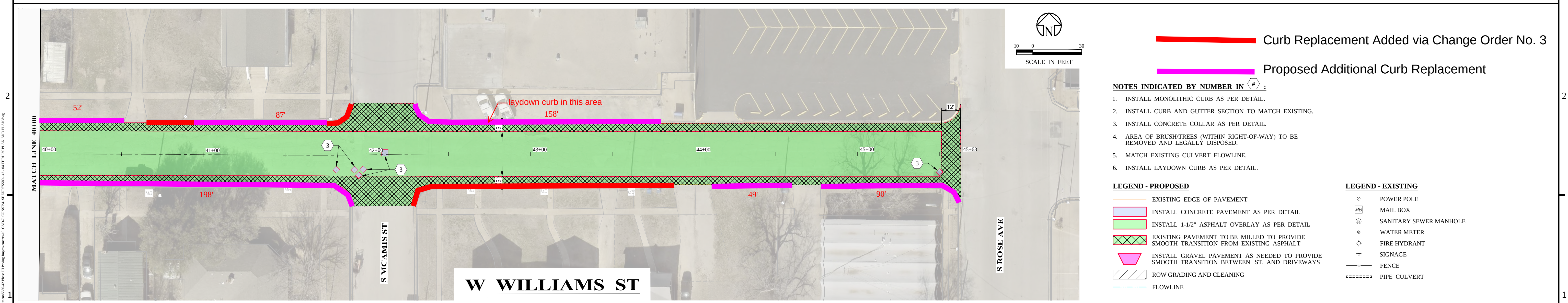
10/27/2026

Original Contract Price					
			Base Bid		
Item No.	Quantity	Unit	Item	Unit Cost	Amount
1	1	LS	Mobilization, Bonds & Insurance	\$ 49,000.00	\$ 49,000.00
2	1	LS	Erosion Control Measures	\$ 9,000.00	\$ 9,000.00
3	1	LS	Traffic Control Plan	\$ 10,000.00	\$ 10,000.00
4	6,450	TON	HMAC Type "D" (1-1/2") (PG 70-22) (Over-Lay)	\$ 142.00	\$ 915,900.00
5	11,220	GAL	Tack Coat (CCS-1H) (0.05-0.15 GAL/SY)	\$ 6.50	\$ 72,930.00
6	2,150	TON	HMAC Type "D" (PG 70-22) (Pre-Lay)	\$ 142.00	\$ 305,300.00
7	16,570	SY	Mill and Dispose of Existing Asphalt	\$ 3.62	\$ 59,983.40
8	3,890	SY	Demolish, Remove & Dispose of Existing Asphalt Pavement	\$ 10.03	\$ 39,016.70
9	400	SY	Demolish, Remove & Dispose of Existing Concrete Pavement	\$ 31.50	\$ 12,600.00
10	1,665	LF	Demolish, Remove & Dispose of Existing Concrete Curb & Gutter	\$ 2.00	\$ 3,330.00
11	3,550	SY	Gravel Driveway Repair	\$ 8.05	\$ 28,577.50
12	55	SY	Residential Concrete Driveway Apron	\$ 117.75	\$ 6,476.25
13	6,800	SY	Concrete Pavement with Monolithic Curb (Class P) (7")	\$ 117.07	\$ 796,076.00
14	2,110	LF	Concrete Curb and Gutter	\$ 22.00	\$ 46,420.00
15	15	EA	Concrete Manhole Collar	\$ 850.00	\$ 12,750.00
16	14	EA	Concrete Water Valve Collar	\$ 315.00	\$ 4,410.00
17	15	EA	Manhole Rim Adjustment	\$ 235.00	\$ 3,525.00
18	14	EA	Valve Height Adjustment	\$ 60.00	\$ 840.00
19	20,985	LF	Right-of-Way Clearance and Grading	\$ 2.75	\$ 57,708.75
TOTAL BASE BID (Items 1 thru 19)					\$ 2,433,843.60

Change Order No. 1					
Item No.	Quantity	Unit	Item	Unit Cost	Amount
			Williams St.		
7	-454	SY	Deduction of Mill and Disposal of Existing Asphalt	\$ 3.62	\$ (1,643.48)
6	-12	TON	Deduction of HMAC Prelay	\$ 142.00	\$ (1,704.00)
4	-36	TON	Deduction of HMAC Overlay	\$ 142.00	\$ (5,112.00)
5	-45	GAL	Deduction of Tack Coat	\$ 6.50	\$ (292.50)
9	416	SY	Demo and Dispose of Existing Concrete Pavement	\$ 31.50	\$ 13,104.00
13	416	SY	Install Concrete Pavement with Monolithic Curb and Gutter	\$ 117.07	\$ 48,701.12
			South Oakwood St.		
7	-1,613	SY	Deduction of Mill and Disposal of Existing Asphalt	\$ 3.62	\$ (5,839.06)
N/A	1,150	LF	Install Doweled Curb on Existing Concrete Pavement	\$ 24.00	\$ 27,600.00
N/A	148	LF	Install Doweled Curb on Existing Concrete Pavement (Quantity Overage)	\$ 24.00	\$ 3,552.00
			North Glen St.		
6	117	TON	HMAC Type "D" Prelay	\$ 142.00	\$ 16,614.00
4	352	TON	HMAC Type "D" Overlay	\$ 142.00	\$ 49,984.00
7	45	SY	Mill and Dispose of Existing Asphalt	\$ 3.62	\$ 162.90
11	236	SY	Gravel Driveway Repair	\$ 8.05	\$ 1,899.80
19	2,273	LF	ROW Clearance and Gridding	\$ 2.75	\$ 6,250.75
			Quantity Rectification		
8	1,214	SY	Demolish, Remove & Dispose of Existing Asphalt Pavement	\$ 10.03	\$ 12,176.42
10	212	LF	Demolish, Remove & Dispose of Existing Asphalt Pavement (2nd and Harding)	\$ 2.00	\$ 424.00
14	212	SY	Demolish, Remove & Dispose of Existing Asphalt Pavement (2nd and Harding)	\$ 22.00	\$ 4,664.00
10	60	LF	Demolish, Remove & Dispose of Existing Asphalt Pavement (Harding and Sycamore)	\$ 2.00	\$ 120.00
14	60	SY	Demolish, Remove & Dispose of Existing Asphalt Pavement (Harding and Sycamore)	\$ 22.00	\$ 1,320.00

Change Order No. 1 (Continued)					
Item No.	Quantity	Unit	Item	Unit Cost	Amount
			W. 2nd and N. Miller 4" Waterline Replacement		
N/A	1	EA	Furnish and Install 4" Water Tap and Waterline Reconnection	\$ 5,832.00	\$ 5,832.00
N/A	1,380	LF	Furnish and Install 4" DR-18 C900 PVC Water Line (Open Cut)	\$ 46.00	\$ 63,480.00
N/A	13	EA	Furnish and Install 3/4" Water Service Line	\$ 1,593.00	\$ 20,709.00
N/A	2	EA	Install 2" Water Main Reconnection	\$ 5,669.00	\$ 11,338.00
N/A	4	EA	Furnish and Install 4" Gate Valve	\$ 1,064.00	\$ 4,256.00
N/A	2	EA	Furnish and Install 2" Gate Valve	\$ 1,051.00	\$ 2,102.00
Change Order No. 2					
Item No.	Quantity	Unit	Item	Unit Cost	Amount
			Flint & E. Elm St.		
N/A	1	LS	Clear and Grub	\$ 16,562.00	\$ 16,562.00
			W. 1st & N. McAmis St.		
N/A	1	LS	Replace approximately 580 LF of 4" water line	\$ 66,832.00	\$ 66,832.00
			Lindsey & Shelton		
N/A	1	LS	Waterline relocation	\$ 72,400.00	\$ 72,400.00
			South Oakwood		
N/A	1	LS	Demo & Replace sidewalk/curb	\$ 4,802.25	\$ 4,802.25
Change Order No. 3					
Item No.	Quantity	Unit	Item	Unit Cost	Amount
			South Harvey Street		
8	90	SY	Demolish, Remove & Dispose of Existing Asphalt Pavement	\$ 10.03	\$ 902.70
13	90	SY	Concrete Pavement with Monolithic Curb (Class P) (7")	\$ 117.07	\$ 10,536.30
			W 1st and McAmis		
10	135	LF	Demolish, Remove & Dispose of Existing Concrete Curb & Gutter	\$ 2.00	\$ 270.00
			E Elm		
10	464	LF	Demolish, Remove & Dispose of Existing Concrete Curb & Gutter	\$ 2.00	\$ 928.00
			West Elm st		
10	330	LF	Demolish, Remove & Dispose of Existing Concrete Curb & Gutter	\$ 2.00	\$ 660.00
14	330	LF	Concrete Curb and Gutter	\$ 22.00	\$ 7,260.00
			West William		
10	550	LF	Demolish, Remove & Dispose of Existing Concrete Curb & Gutter	\$ 2.00	\$ 1,100.00
14	550	LF	Concrete Curb and Gutter	\$ 22.00	\$ 12,100.00
			Lindsey & Shelton Water Line Additions		
N/A	1	LS	Price Correction on work awarded via Change Order No. 2(See yellow highlight)	\$ (7,000.00)	\$ (7,000.00)
N/A	1	LS	Additional Potholing and Insertion Valves	\$ 45,450.00	\$ 45,450.00
			North Glen St.		
5	1,108	GAL	Tack Coat (CCS-1H) (0.05-0.15 GAL/SY)	\$ 6.50	\$ 7,202.00
			E Elm St.		
4	-620	TON	HMAC Type "D" (1-1/2") (PG 70-22) (Over-Lay)	\$ 142.00	\$ (88,040.00)
5	-1,075	GAL	Tack Coat (CCS-1H) (0.05-0.15 GAL/SY)	\$ 6.50	\$ (6,987.50)

Change Order No. 4					
Item No.	Quantity	Unit	Item	Unit Cost	Amount
			Merrill Street		
N/A	1	LS	Street removal & Valley Gutter Installation	\$ 16,500.00	\$ 16,500.00
			West Williams Street		
10	1408	LF	Demolish, Remove & Dispose of Existing Concrete Curb & Gutter	\$ 2.00	\$ 2,816.00
14	1408	LF	Concrete Curb and Gutter	\$ 22.00	\$ 30,976.00
			West Elm Street		
10	17	LF	Demolish, Remove & Dispose of Existing Concrete Curb	\$ 2.00	\$ 34.00
9	5	SY	Demolish, Remove & Dispose of Existing Concrete Pavement	\$ 31.50	\$ 157.50
12	26	SY	Commerical Concrete Driveway Apron	\$ 117.75	\$ 3,061.50
14	26	LF	Concrete Curb and Gutter	\$ 22.00	\$ 572.00
Total Change Order No. 1					\$279,698.95
Total Change Order No. 2					\$160,596.25
Total Change Order No. 3					-\$15,618.50
Total Change Order No. 4					\$54,117.00
Awarded Contract Amount					\$2,433,843.60
Revised Total Contract Price					\$2,912,637.30



- Curb Replacement Added via Change Order No. 3
- Proposed Additional Curb Replacement

- NOTES INDICATED BY NUMBER IN (#) :**
1. INSTALL MONOLITHIC CURB AS PER DETAIL.
 2. INSTALL CURB AND GUTTER SECTION TO MATCH EXISTING.
 3. INSTALL CONCRETE COLLAR AS PER DETAIL.
 4. AREA OF BRUSHTREES (WITHIN RIGHT-OF-WAY) TO BE REMOVED AND LEGALLY DISPOSED.
 5. MATCH EXISTING CULVERT FLOWLINE.
 6. INSTALL LAYDOWN CURB AS PER DETAIL.

- LEGEND - PROPOSED**
- EXISTING EDGE OF PAVEMENT
 - INSTALL CONCRETE PAVEMENT AS PER DETAIL
 - INSTALL 1-1/2" ASPHALT OVERLAY AS PER DETAIL
 - EXISTING PAVEMENT TO BE MILLED TO PROVIDE SMOOTH TRANSITION FROM EXISTING ASPHALT
 - INSTALL GRAVEL PAVEMENT AS NEEDED TO PROVIDE SMOOTH TRANSITION BETWEEN ST. AND DRIVEWAYS
 - ROW GRADING AND CLEANING
 - FLOWLINE

- LEGEND - EXISTING**
- POWER POLE
 - MAIL BOX
 - SANITARY SEWER MANHOLE
 - WATER METER
 - FIRE HYDRANT
 - SIGNAGE
 - FENCE
 - PIPE CULVERT

NO.	REVISION	DATE	07/11/2025		 402 Cedar Street • Abilene, Texas 79601 • T: (325) 698-5560 • F: (325) 690-3240 • www.e-ht.com PE Firm Registration No. 1151 • PG Firm Registration No. 50103 • RPLS Firm Registration No. 10011900	 IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.	DISCLAIMER: THIS DRAWING IS INTENDED TO BE PRINTED IN COLOR !	DESIGNED BY C. NORRIS	SCALE 1" = 30'	CITY OF BRECKENRIDGE PHASE III PAVING IMPROVEMENTS	PROJECT NO.: 5580 - 42		
								DRAWN BY B. MCGIFF	DATE 07/11/2025				
								CHECKED BY S. DILLER					
WEST WILLIAMS STREET										SHEET No. 11			



LEGEND - EXISTING

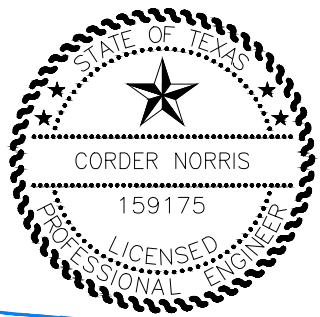
- Ø POWER POLE
- MB MAIL BOX
- ⊗ SANITARY SEWER MANHOLE
- ⊗ WATER VALVE
- ⊕ FIRE HYDRANT
- ▽ SIGNAGE
- FENCE
- ===== PIPE CULVERT
- EX. WATER LINE
- PROPOSED WATER LINE

Project: Breckenridge, City of (2016) Street Services, General (2016) - Phase III (A, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z) - Change Order Paving

NO.	REVISION	DATE
1	CHANGE ORDER No. 1	09/24/2025
2	CHANGE ORDER No. 2	10/02/2025
3	CHANGE ORDER No. 4	10/06/2026

10/06/2026

[Signature]



Enprotec | Hibbs & Todd
402 Cedar Street • Abilene, Texas 79601 • T: (325) 698-5560 • F: (325) 690-3240 • www.e-ht.com
PE Firm Registration No. 1151 • PG Firm Registration No. 50103 • RPLS Firm Registration No. 10011900

BAR IS ONE INCH ON ORIGINAL DRAWING

0 1

IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.

DISCLAIMER:
THIS DRAWING IS INTENDED TO BE PRINTED IN COLOR !

DESIGNED BY
C. NORRIS

DRAWN BY
B. MCGIFF

CHECKED BY
S. DILLER

SCALE
1" = 10'

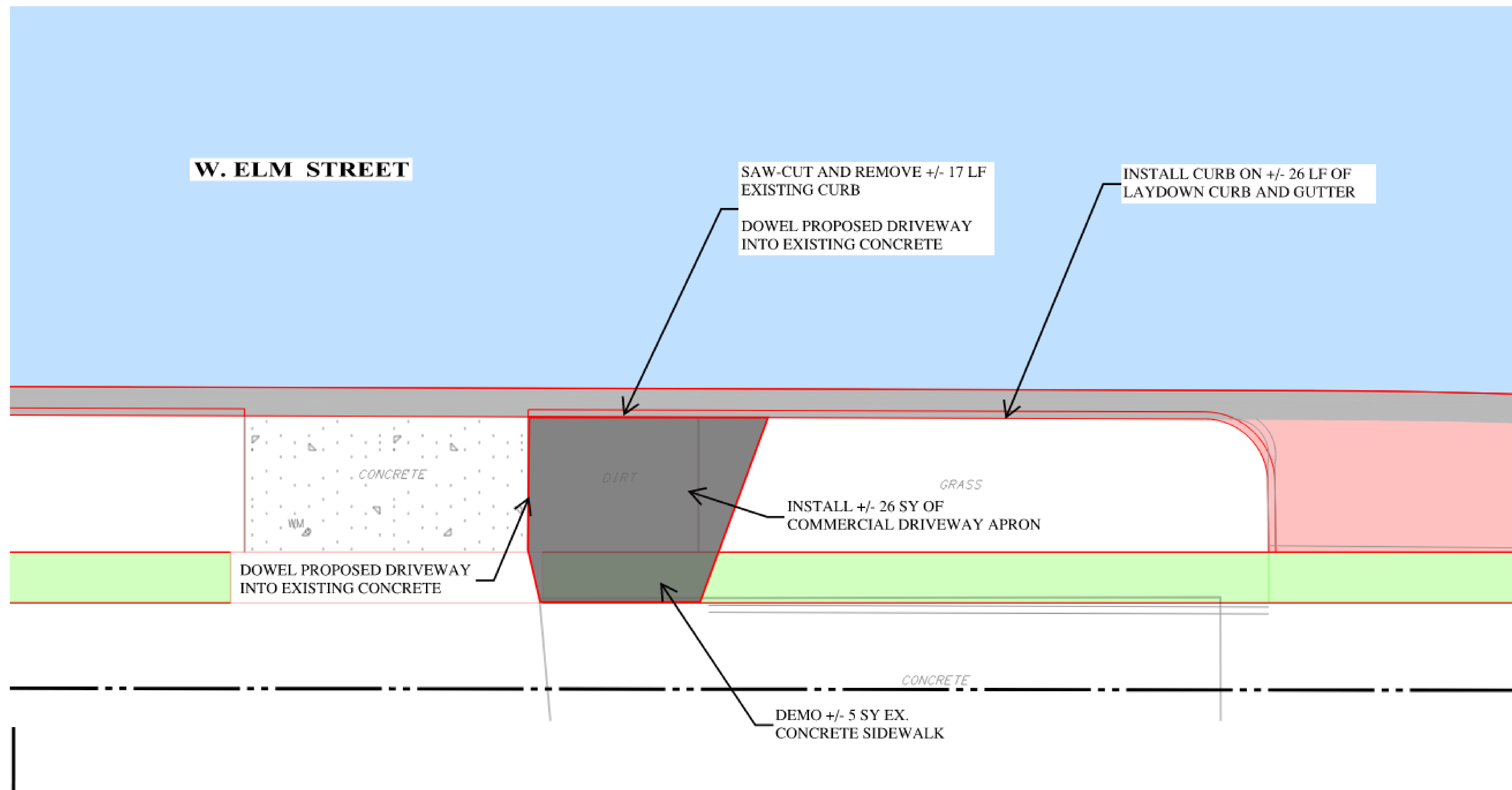
DATE
07/11/2025

**CITY OF BRECKENRIDGE
PHASE III
PAVING IMPROVEMENTS**

MERRILL STREET

PROJECT NO.:
5580 - 42

SHEET No.
23





Raydon, Inc.
1465 Elmdale Rd. N. Abilene, TX 79601
PO Box 671 Breckenridge, TX 76424
Abilene Ph: 325-548-9369
Breckenridge Ph: 254-559-5012

Item 14.

CUSTOMER:

City of Breckenridge
ATTN: Cynthia Northrop
105 N. Rose St.
Breckenridge, TX 76424
Ph: 254-477-3019

cnorthrop@breckenridgetx.gov

REGARDING:

Merrill Street

Proposal

23731

DATE: October 23, 2026

DESCRIPTION

PRICE TO INCLUDE LABOR AND MATERIAL TO PROVIDE THE SERVICES LISTED BELOW IN ACCORDANCE WITH INDUSTRY STANDARDS.

1. STREET REMOVAL & VALLEY GUTTER INSTALLATION.

TOTAL: \$16,500.00

Seth Shortes

10/23/26

Submitted by:

Date

Accepted by:

Date

WE APPRECIATE YOUR BUSINESS AND THE OPPORTUNITY TO SUBMIT THIS PROPOSAL. WE LOOK FORWARD TO ENHANCING THE QUALITY AND CURB APPEAL OF YOUR PROPERTY. IF YOU HAVE ANY QUESTIONS OR CONCERNS PLEASE CONTACT: SETH SHORTES AT 254-559-0002



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any necessary action regarding awarding Request for Qualifications for the new Fire Station

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

Last month Commissioners finalized the location for the new Fire Station, re-confirming the original direction of the City Commissioners to demolish the existing Fire Station and build a new modest Fire Station.

Certificates of Obligation have been sold and the RFQ was advertised October 8 and October 15 with submittals due October 26, 2026. We received six submittals:

BKV Group
BRW Architects
Jacob & Martin
Martinez Architects
Parkhill
RPGA

The submittals were scored by several staff and a City Commission member.

FINANCIAL IMPACT:

NA

STAFF RECOMMENDATION:

Consider recommendation of Selection Committee to select XX and authorize the City Manager to negotiate a contract.