



NOTICE OF THE CITY OF BRECKENRIDGE
**REGULAR MEETING OF THE BRECKENRIDGE CITY
COMMISSION**

February 01, 2022 at 5:30 PM

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the City Commission will meet in a Regular Meeting of the Breckenridge City Commission on February 01, 2022 at 5:30 PM at the Breckenridge City Offices, 105 N. Rose Avenue, Breckenridge, Texas.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

American Flag

OPEN FORUM

This is an opportunity for the public to address the City Commission on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins.

STAFF REPORT

(Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items of a future agenda for action.)

Chamber of Commerce/EDC

1. Chamber of Commerce 2021 Annual Report
2. BEDC 2021 Year in Review

CONSENT AGENDA

Any commission member may request an item on the Consent Agenda to be taken up for individual consideration.

3. Consider approval of the January 18, 2021 Special Commission meeting minutes as recorded.
4. Consider approval of the 2021 annual police department Racial Profiling Report.
5. Consider approval of January 2022 monthly financial report.

6. Consider approval of awarding a contract for planning services for the 2021 TxCDBG Planning Grant to Public Management, Inc.
7. Consider approval of Resolution 2022-05 authorizing continued participation with the Steering Committee of Cities served by Oncor; authorizing the payment of six cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC.
8. Consider approval of Resolution 2022-04 and associated documents approving an estimated local match fund participation through the Federal Off-System Bridge Program administered by the Texas Department of Transportation for the purpose of Replacing or Rehabilitating the bridge located at Gonzales Draw on Shelton Avenue.
9. Consider approval of an interlocal agreement with Young County, Texas for the purpose of funding a bond supervision officer for Fiscal Year 2022 in an amount not to exceed \$7,500 and authorize the Mayor to execute same on behalf of the City.

ACTION ITEMS

10. Consider approval of a consent to encroachment with Juan and Amelia Valdez for a residence which encroaches into City right-of-way being 0.37 acre tract out of Block 62 of the Original Town of Breckenridge (612 W. Lindsey).
11. Consider approval of Ordinance 2022-04 closing, vacating, and abandoning the portion of an alley situated in Block F, East Breckenridge Addition, lying between lots 1 and 2 and Lots 19 and 20; providing for conveyance of said abandoned alley property; repealing all ordinances in conflict herewith; and providing an effective date.
12. Consider approval of Resolution 2022-04 appointing members to the Planning and Zoning Commission.
13. Consider approval of Ordinance 2022-03 ordering a Municipal General Election to be held on May 7, 2022 for the purpose of electing the offices of Mayor, Commissioner Place 1 and Commissioner Place 2.
14. Consider approval of Ordinance 2022-05 amending the Fiscal Year 2021-2022 official budget, adopted by Ordinance 21-09, appropriating \$45,000 in the Water Fund for the purpose of funding the purchase of a dump truck.

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this section must be limited to whether or not the Commission wishes to include a potential item on a future agenda.

ADJOURN

NOTE: As authorized by Section 551.071 of the Texas Government Code (Consultation with City Attorney), this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

CERTIFICATION

I hereby certify that the above notice was posted in the bulletin board at Breckenridge City Hall, 105 North Rose Avenue, Breckenridge, Texas , by **4:00 PM** on the **28th day of January 2022**.

City Secretary



Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Breckenridge City Hall 48 hours in advance, at 254-559-8287, and reasonable accommodations will be made for assistance.

Phone: (254) 559-2301
Fax: (254) 559-7104
chamber@breckenridgetexas.com



P.O. Box 1466
100 E. Elm St.
Breckenridge, Texas 76424

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CITY HOTEL/MOTEL - END OF YEAR FINANCIAL REPORT - DEC. 27TH, 2021

Please see the two included reports for the Chamber of Commerce Hotel/Motel Funds. I have included a general Profit and Loss as well as a detailed Profit and Loss with memos of each transaction.

For any event that brings out-of-town people into our community, we prioritize paying those expenses out of the City Hotel/Motel funds. The majority of the people that come to these events are shopping, dining, or staying with our local businesses.

We would also like to clarify a previous agreement the Chamber had with the City regarding these funds. Since the Breckenridge Air Show is such a large and costly production we began reserving \$15,000 annually in our hotel/motel funds to manage running this event. The expenses were too high to pay the full amount of the show in only one year so reserving a portion each year was the solution that was decided between the City of Breckenridge and the Chamber of Commerce. The last Air Show was held in 2018 and we have been reserving the annual amount since then in our hotel/motel account.

Whitney Stultz

CITY HOTEL/MOTEL
PROFIT & LOSS REPORT
INCLUDES 3 PAGES

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12/27/21

Cash Basis

Breckenridge Chamber of Commerce
Profit & Loss
 January 1 through December 27, 2021

	Jan 1 - Dec 27, 21
Ordinary Income/Expense	
Income	
47000 · Quarterly Sales Tax	
47010 · City Quarterly Sales Tax	50,293.88
Total 47000 · Quarterly Sales Tax	50,293.88
49000 · Special Events Income	
49060 · Golf Tournament	
49062 · Entry Fees	-300.00
49067 · Golf Ball Drop	-500.00
Total 49060 · Golf Tournament	-800.00
Total 49000 · Special Events Income	-800.00
Total Income	49,493.88
Gross Profit	49,493.88
Expense	
62100 · Outside Fees/Services	
62120 · Audit Fees	1,550.00
Total 62100 · Outside Fees/Services	1,550.00
62800 · Facilities and Equipment	
62860 · Copier Lease	226.24
Total 62800 · Facilities and Equipment	226.24
63000 · Events/Development Expense	
63020 · Christmas	10,105.00
63030 · Frontier Days	
63031 · Chuckwagon Expenses	6,506.86
63037 · Rental Expense	310.00
63039.1 · Advertising	504.50
Total 63030 · Frontier Days	7,321.36
63110 · Golf Tournament	
63110.1 · Advertising	94.75
63110.2 · Prizes/Raffle Items	3,108.79
63110.3 · Catering	334.70
63110.4 · Supplies	538.00
63110 · Golf Tournament - Other	631.00
Total 63110 · Golf Tournament	4,707.24
63140 · Additional Events	

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Cash Basis

Breckenridge Chamber of Commerce
Profit & Loss
January 1 through December 27, 2021

	<u>Jan 1 - Dec 27, 21</u>
63143 · Livestock Show	500.00
Total 63140 · Additional Events	500.00
63186 · July 4th	
63189.1 · Supplies	174.39
Total 63186 · July 4th	174.39
63200 · Sloan Memorial Bike Ride	
63220 · Supplies	873.23
Total 63200 · Sloan Memorial Bike Ride	873.23
63300 · Sips of Summer	
63310 · Tasting Reimbursement	333.50
63340 · Rentals	500.00
63350 · Advertising	250.00
63360 · Supplies	715.89
Total 63300 · Sips of Summer	1,799.39
63500 · Summer Sidewalk Sale	
63500.2 · Summer Sale Advertising	1,456.15
Total 63500 · Summer Sidewalk Sale	1,456.15
Total 63000 · Events/Development Expense	26,936.76
65000 · Operations	
65030 · Advertising	
65030.2 · TMCN Advertisement	250.00
65030.3 · Promo Advertising (News/Radio)	630.00
65030.4 · Promo Materials (Advertising)	225.00
Total 65030 · Advertising	1,105.00
65061 · Membership (TMCN)	250.00
65080 · Utilities Expense	
65080.1 · Electric	231.51
Total 65080 · Utilities Expense	231.51
Total 65000 · Operations	1,586.51
65100 · Miscellaneous Expense	75.00
Total Expense	30,374.51
Net Ordinary Income	19,119.37

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12/27/21
Cash Basis

Breckenridge Chamber of Commerce
Profit & Loss
January 1 through December 27, 2021

	<u>Jan 1 - Dec 27, 21</u>
Net Income	<u>19,119.37</u>

CITY HOTEL/MOTEL
PROFIT & LOSS DETAILED REPORT
INCLUDES 6 PAGES

1:37 PM
 12/27/21
 Accrual Basis

Breckenridge Chamber of Commerce Profit & Loss Detail January 1 through December 27, 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Ordinary Income/Expense									
Income									
47000 · Quarterly Sales Tax									
47010 · City Quarterly Sales Tax									
Deposit	02/05/2021	1618	City of Breckenridge	Hotel/Motel 4th Qtr	City Hotel...		10002 · City H...	3,769.79	3,769.79
Deposit	02/19/2021	001632		Remaining Bal Hotel/...	City Hotel...		10002 · City H...	3,268.50	7,038.29
Deposit	05/10/2021	001984	City of Breckenridge	Hotel/Motel 1st Qtr	City Hotel...		10002 · City H...	10,267.83	17,306.12
Deposit	08/13/2021	2439		Hotel/Motel 2nd Qtr	City Hotel...		10002 · City H...	17,098.11	34,404.23
Deposit	11/10/2021	002861	City of Breckenridge	Hotel/Motel 3rd Qtr	City Hotel...		10002 · City H...	15,889.65	50,293.88
Total 47010 · City Quarterly Sales Tax								50,293.88	50,293.88
Total 47000 · Quarterly Sales Tax								50,293.88	50,293.88
49000 · Special Events Income									
49060 · Golf Tournament									
49062 · Entry Fees									
Check	09/10/2021	2916	Breckenridge Chamber ...	change for golf tournam...	City Hotel...		10002 · City H...	-300.00	-300.00
Total 49062 · Entry Fees								-300.00	-300.00
49067 · Golf Ball Drop									
Check	09/13/2021	DEBIT	Wal-Mart / Breckenridge	BALL DROP \$500 VIS...	City Hotel...		10002 · City H...	-500.00	-500.00
Total 49067 · Golf Ball Drop								-500.00	-500.00
Total 49060 · Golf Tournament								-800.00	-800.00
Total 49000 · Special Events Income								-800.00	-800.00
Total Income								49,493.88	49,493.88
Gross Profit								49,493.88	49,493.88
Expense									
62100 · Outside Fees/Services									
62120 · Audit Fees									
Bill	08/26/2021		GMS	Report year end Dec.31...	City Hotel...		20100 · Accou...	1,550.00	1,550.00
Total 62120 · Audit Fees								1,550.00	1,550.00
Total 62100 · Outside Fees/Services								1,550.00	1,550.00
62800 · Facilities and Equipment									
62860 · Copier Lease									
Bill	02/09/2021		Great America Financial...	Copier Lease INV#2858...	City Hotel...		20100 · Accou...	118.24	118.24
Bill	04/23/2021		Great America Financial...	1/2 Copier lease INV#2...	City Hotel...		20100 · Accou...	108.00	226.24
Total 62860 · Copier Lease								226.24	226.24
Total 62800 · Facilities and Equipment								226.24	226.24

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Breckenridge Chamber of Commerce Profit & Loss Detail January 1 through December 27, 2021

12/27/21

Accrual Basis

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
63000 · Events/Development Expense									
63020 · Christmas									
Check	10/07/2021	2938	Lake Country Lighting C...	Downtown Christmas Li...	City Hotel...		10002 · City H...	7,605.00	7,605.00
Bill	11/24/2021		Lake Country Lighting C...	Final draw - job complet...	City Hotel...		20100 · Accou...	2,500.00	10,105.00
Total 63020 · Christmas								10,105.00	10,105.00
63030 · Frontier Days									
63031 · Chuckwagon Expenses									
Check	04/16/2021	DEBIT	Wal-Mart / Breckenridge	Welcome Packages - to...	City Hotel...		10002 · City H...	122.11	122.11
Check	04/23/2021	DEBIT	Higginbotham-Bartlett Co.	Stakes & screws for sp...	City Hotel...		10002 · City H...	20.55	142.66
Check	04/26/2021	DEBIT	Walmart	Paper goods, Locks, ec...	City Hotel...		10002 · City H...	59.71	202.37
Check	04/27/2021	2855	Shadow Peak	travel money	City Hotel...		10002 · City H...	250.00	452.37
Check	04/27/2021	2856	Cripple Creek Cattle Co...	travel money	City Hotel...		10002 · City H...	250.00	702.37
Check	04/27/2021	2857	Robertson Wagon (Ho...	travel money	City Hotel...		10002 · City H...	250.00	952.37
Check	04/27/2021	2858	Rafter JB	travel money	City Hotel...		10002 · City H...	250.00	1,202.37
Check	04/27/2021	2859	R Bar D	travel money	City Hotel...		10002 · City H...	250.00	1,452.37
Check	04/27/2021	2860	Jewett Gap (Jeff Laram...	travel money	City Hotel...		10002 · City H...	150.00	1,602.37
Check	04/27/2021	2861	Double Wells Wagon (R...	travel money	City Hotel...		10002 · City H...	150.00	1,752.37
Check	04/27/2021	2862	Wildcat Knob	travel money	City Hotel...		10002 · City H...	150.00	1,902.37
Check	04/27/2021	DEBIT	Dollar Tree	Chuckwagon supplies	City Hotel...		10002 · City H...	10.83	1,913.20
Check	04/28/2021	2863	Jerry Baird	wagon judging	City Hotel...		10002 · City H...	150.00	2,063.20
Check	04/28/2021	2864	Eddie Sandoval	wagon judging	City Hotel...		10002 · City H...	150.00	2,213.20
Check	04/28/2021	2865	Chasity Blevins	entertainment/sound equip	City Hotel...		10002 · City H...	150.00	2,363.20
Check	04/29/2021	DEBIT	Walmart	Chuckwagons - Judges ...	City Hotel...		10002 · City H...	11.62	2,374.82
Check	04/30/2021	DEBIT	Dollar Tree	Chuckwagon supplies	City Hotel...		10002 · City H...	7.58	2,382.40
Check	04/30/2021	DEBIT	United Supermarkets-v	Food for Chuckwagon ...	City Hotel...		10002 · City H...	599.46	2,981.86
Check	05/01/2021	2867	Kyle Fambro	music for Friday night C...	City Hotel...		10002 · City H...	100.00	3,081.86
Check	05/01/2021	2868	Jewett Gap (Jeff Laram...	award money	City Hotel...		10002 · City H...	250.00	3,331.86
Check	05/01/2021	2869	Shadow Peak	award money	City Hotel...		10002 · City H...	1,200.00	4,531.86
Check	05/01/2021	2871	Rafter JB	award money	City Hotel...		10002 · City H...	200.00	4,731.86
Check	05/01/2021	2872	R-D Chuckwagon	award money	City Hotel...		10002 · City H...	350.00	5,081.86
Check	05/01/2021	2873	Wildcat Knob	award money	City Hotel...		10002 · City H...	225.00	5,306.86
Check	05/01/2021	2874	Cripple Creek Cattle Co...	award money	City Hotel...		10002 · City H...	125.00	5,431.86
Check	05/01/2021	2875	Double Wells Wagon	award money	City Hotel...		10002 · City H...	125.00	5,556.86
Check	05/01/2021	2870	Robertson Wagon (Ho...	award money	City Hotel...		10002 · City H...	950.00	6,506.86
Total 63031 · Chuckwagon Expenses								6,506.86	6,506.86
63037 · Rental Expense									
Bill	05/24/2021		Bubba's Portable Toile...	Chuck Wagon Cook-off ...	City Hotel...		20100 · Accou...	310.00	310.00
Total 63037 · Rental Expense								310.00	310.00
63039.1 · Advertising									
Bill	04/30/2021		The Albany News	Chuckwagon cook off 1...	City Hotel...		20100 · Accou...	504.50	504.50
Total 63039.1 · Advertising								504.50	504.50

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Accrual Basis

Breckenridge Chamber of Commerce Profit & Loss Detail January 1 through December 27, 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Total 63030 · Frontier Days								7,321.36	7,321.36
63110 · Golf Tournament									
63110.1 · Advertising									
Bill	08/18/2021		Asher Design & Tech. S...	Golf Tourn. Downtown ...	City Hotel...		20100 · Accou...	55.00	55.00
Bill	09/05/2021		Asher Design & Tech. S...	Golf Downtown Banner ...	City Hotel...		20100 · Accou...	39.75	94.75
Total 63110.1 · Advertising								94.75	94.75
63110.2 · Prizes/Raffle Items									
Check	08/30/2021	2897	Breckenridge Chamber ...	reimb general for golf to...	City Hotel...		10002 · City H...	129.85	129.85
Check	09/11/2021	2900	Kelli Windsor	Flight 1; 2A	City Hotel...		10002 · City H...	114.00	243.85
Check	09/11/2021	2901	Chris Windsor	payout Flight 1; 2B	City Hotel...		10002 · City H...	114.00	357.85
Check	09/11/2021	2898	Kyle Sargent	payout Flight 1; 1A	City Hotel...		10002 · City H...	190.00	547.85
Check	09/11/2021	2902	Tucker Sargent	payout Flight 1; 3A	City Hotel...		10002 · City H...	76.00	623.85
Check	09/11/2021	2903	Joseph Richards	payout Flight 1; 3B	City Hotel...		10002 · City H...	76.00	699.85
Check	09/11/2021	2904	Cruz Martinez	payout Flight 2; 1A	City Hotel...		10002 · City H...	190.00	889.85
Check	09/11/2021	2905	Victor Duran	payout Flight 2; 1B	City Hotel...		10002 · City H...	190.00	1,079.85
Check	09/11/2021	2906	Steve Williamson	payout Flight 2; 2A	City Hotel...		10002 · City H...	114.00	1,193.85
Check	09/11/2021	2907	Rodney Barton	payout Flight 2; 2B	City Hotel...		10002 · City H...	114.00	1,307.85
Check	09/11/2021	2908	Calsoncin, Ronnie	payout Flight 2; 3A	City Hotel...		10002 · City H...	76.00	1,383.85
Check	09/11/2021	2909	Moreno, Ector	payout Flight 2; 3B	City Hotel...		10002 · City H...	76.00	1,459.85
Check	09/11/2021	2910	Blair Vick	payout Flight 3;1A	City Hotel...		10002 · City H...	190.00	1,649.85
Check	09/11/2021	2911	Chris Heidelberg	payout Flight 3;1B	City Hotel...		10002 · City H...	190.00	1,839.85
Check	09/11/2021	2912	Parker Landon	payout Flight 3; 2A	City Hotel...		10002 · City H...	114.00	1,953.85
Check	09/11/2021	2913	Ryan Etheridge	payout Flight 3; 2B	City Hotel...		10002 · City H...	114.00	2,067.85
Check	09/11/2021	2917	Jonathan Contreras	payout Flight 3; 3A	City Hotel...		10002 · City H...	76.00	2,143.85
Check	09/11/2021	2918	Ethan Contreras	payout Flight 3; 3B	City Hotel...		10002 · City H...	76.00	2,219.85
Check	09/11/2021	2919	Wade Farmer	payout Flight 4; 1A	City Hotel...		10002 · City H...	190.00	2,409.85
Check	09/11/2021	2920	Jesse Cowan	payout Flight 4; 1B	City Hotel...		10002 · City H...	190.00	2,599.85
Check	09/11/2021	2921	John Kieke	payout Flight 4; 2A	City Hotel...		10002 · City H...	114.00	2,713.85
Check	09/11/2021	2922	Bob Tessen	payout Flight 4; 2B	City Hotel...		10002 · City H...	114.00	2,827.85
Check	09/11/2021	2923	Kenny Parks	payout Flight 4; 3A	City Hotel...		10002 · City H...	76.00	2,903.85
Check	09/11/2021	2925	Chris Windsor	payout longest drive Me...	City Hotel...		10002 · City H...	50.00	2,953.85
Check	09/11/2021	2926	Bob Tessen	payout longest drive Me...	City Hotel...		10002 · City H...	50.00	3,003.85
Check	09/11/2021	2928	Parker Landon	payout closest to pin	City Hotel...		10002 · City H...	50.00	3,053.85
Check	09/11/2021	2927	Sabina Knight	payout longest drive-wo...	City Hotel...		10002 · City H...	50.00	3,103.85
Check	09/11/2021	2929	Walmart	Ball drop gift card(Cindi...	City Hotel...	X	10002 · City H...	0.00	3,103.85
Check	09/13/2021	DEBIT	Wal-Mart / Breckenridge	fee for visa card for ball...	City Hotel...		10001 · Gener...	4.94	3,108.79
Total 63110.2 · Prizes/Raffle Items								3,108.79	3,108.79
63110.3 · Catering									
Check	09/10/2021	2898	United Supermarkets-v	golf tourney lunch/snacks	City Hotel...		10002 · City H...	167.35	167.35
Check	09/10/2021	DEBIT	United Supermarket	Golf Tournament food ...	City Hotel...		10002 · City H...	167.35	334.70
Total 63110.3 · Catering								334.70	334.70
63110.4 · Supplies									
Check	09/15/2021	DEBIT	U. S. Post Office	Postage for sponsor lett...	City Hotel...		10002 · City H...	58.00	58.00

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12/27/21

Accrual Basis

Breckenridge Chamber of Commerce Profit & Loss Detail January 1 through December 27, 2021

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
Bill	12/02/2021		The Shirt Shop -v	Golf towels with Sponso...	City Hotel...		20100 · Accou...	480.00	538.00
Total 63110.4 · Supplies								538.00	538.00
63110 · Golf Tournament - Other									
Check	09/11/2021	2899	Tanner Swayne	payout Flight 1; 1B	City Hotel...		10002 · City H...	190.00	190.00
Check	09/11/2021	2924	David Scott	payout Flight 4; 3B	City Hotel...		10002 · City H...	76.00	266.00
Check	09/15/2021	2930	Breckenridge Country C...	Golf Tournament - 60pl...	City Hotel...		10002 · City H...	365.00	631.00
Total 63110 · Golf Tournament - Other								631.00	631.00
Total 63110 · Golf Tournament								4,707.24	4,707.24
63140 · Additional Events									
63143 · Livestock Show									
Check	12/02/2021	2944	Stephens County Junior...	Stephens Co. jr livestoc...	City Hotel...		10002 · City H...	500.00	500.00
Total 63143 · Livestock Show								500.00	500.00
Total 63140 · Additional Events								500.00	500.00
63186 · July 4th									
63189.1 · Supplies									
Check	06/11/2021	ONLINE	Oriental Trading	4th of july kids items to ...	City Hotel...		10002 · City H...	174.39	174.39
Total 63189.1 · Supplies								174.39	174.39
Total 63186 · July 4th								174.39	174.39
63200 · Sloan Memorial Bike Ride									
63220 · Supplies									
Check	09/15/2021	DEBIT	U. S. Post Office	Postage for sponsor lett...	City Hotel...		10002 · City H...	58.00	58.00
Bill	09/16/2021		Asher Design & Tech. S...	PCP 2021 Downtown B...	City Hotel...		20100 · Accou...	55.00	113.00
Check	09/24/2021	DEBIT	Amazon.com	Metallic tinsel for route ...	City Hotel...		10002 · City H...	79.95	192.95
Check	09/30/2021	DEBIT	Amazon.com	Checked red wristbands f...	City Hotel...		10002 · City H...	19.98	212.93
Bill	10/04/2021		Asher Design & Tech. S...	Sag Wagon Window Cli...	City Hotel...		20100 · Accou...	100.00	312.93
Check	10/05/2021	DEBIT	Wal-Mart / Breckenridge	snacks/baggies/supplies	City Hotel...		10002 · City H...	149.20	462.13
Bill	10/05/2021		Asher Design & Tech. S...	Sloan Welcome for par...	City Hotel...		20100 · Accou...	95.00	557.13
Bill	10/08/2021		Asher Design & Tech. S...	Route signs for Sloan B...	City Hotel...		20100 · Accou...	130.00	687.13
Bill	10/14/2021		MLR Graphics-v	Sloan Sponsor Banner (...	City Hotel...		20100 · Accou...	72.00	759.13
Bill	10/19/2021		Elizabeth Everett	Reimbursement for roa...	City Hotel...		20100 · Accou...	114.10	873.23
Total 63220 · Supplies								873.23	873.23
Total 63200 · Sloan Memorial Bike Ride								873.23	873.23
63300 · Sips of Summer									
63310 · Tasting Reimbursement									
Check	08/18/2021	2890	Rancho Loma Vineyard...	reimb- Sips tastings	City Hotel...		10002 · City H...	51.00	51.00
Check	08/18/2021	2891	Silver Spur Winery	reimb-Sips tastings	City Hotel...		10002 · City H...	38.00	89.00
Check	08/18/2021	2892	Broken X	reimb-Sips tastings	City Hotel...		10002 · City H...	49.50	138.50

1:37 PM

Breckenridge Chamber of Commerce Profit & Loss Detail January 1 through December 27, 2021

12/27/21

Accrual Basis

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	08/18/2021	2893	D'Vine Wine Granbury-v	reimb-Sips tastings	City Hotel...		10002 · City H...	76.50	215.00
Check	08/18/2021	2894	Blue Duck Winery	reimb-Sips tastings	City Hotel...		10002 · City H...	70.50	285.50
Check	08/18/2021	2895	Cheremie Law	reimb-Sips tastings	City Hotel...		10002 · City H...	48.00	333.50
Total 63310 · Tasting Reimbursement								333.50	333.50
63340 · Rentals									
Check	06/04/2021	2880	Chandelier Ridge	venue	City Hotel...		10002 · City H...	500.00	500.00
Total 63340 · Rentals								500.00	500.00
63350 · Advertising									
Bill	09/16/2021		KTAB	Advertisement Sidewalk ...	City Hotel...		20100 · Accou...	250.00	250.00
Total 63350 · Advertising								250.00	250.00
63360 · Supplies									
Check	07/07/2021	ONLINE	Walmart.com	Martini cups - Sips of S...	City Hotel...		10002 · City H...	87.37	87.37
Bill	07/20/2021		Asher Design & Tech. S...	Event wine glasses INV...	City Hotel...		20100 · Accou...	628.52	715.89
Total 63360 · Supplies								715.89	715.89
Total 63300 · Sips of Summer								1,799.39	1,799.39
63500 · Summer Sidewalk Sale									
63500.2 · Summer Sale Advertising									
Bill	07/23/2021		Breckenridge Texan-v	Sidewalk Sale Invite IN...	City Hotel...		20100 · Accou...	100.00	100.00
Bill	07/26/2021	RE0853	Palo Pinto Communicati...	Sidewalk Sale Invite to jo...	City Hotel...		20100 · Accou...	603.90	703.90
Bill	07/30/2021		Albany News	Sidewalk sale invite to j...	City Hotel...		20100 · Accou...	252.25	956.15
Bill	08/02/2021		KLXK-FM	Sidewalk Sale Business...	City Hotel...		20100 · Accou...	250.00	1,206.15
Bill	09/16/2021		KTAB	Advertisement Sidewalk ...	City Hotel...		20100 · Accou...	250.00	1,456.15
Total 63500.2 · Summer Sale Advertising								1,456.15	1,456.15
Total 63500 · Summer Sidewalk Sale								1,456.15	1,456.15
Total 63000 · Events/Development Expense								26,936.76	26,936.76
65000 · Operations									
65030 · Advertising									
65030.2 · TMCN Advertisement									
Bill	09/15/2021		TMCN	Membership Dues - Ch...	City Hotel...		20100 · Accou...	250.00	250.00
Total 65030.2 · TMCN Advertisement								250.00	250.00
65030.3 · Promo Advertising (News/Radio)									
Bill	07/09/2021		Palo Pinto Communicati...	Ad. Mural Capital - Co...	City Hotel...		20100 · Accou...	630.00	630.00
Total 65030.3 · Promo Advertising (News/Radio)								630.00	630.00
65030.4 · Promo Materials (Advertising)									

1:37 PM

12/27/21

Accrual Basis

**Breckenridge Chamber of Commerce
Profit & Loss Detail
January 1 through December 27, 2021**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Bill	07/21/2021		MLR Graphics-v	Welcome Bags INV#1086	City Hotel...		20100 · Accou...	225.00	225.00
			Total 65030.4 · Promo Materials (Advertising)					225.00	225.00
			Total 65030 · Advertising					1,105.00	1,105.00
			65061 · Membership (TMCN)						
Bill	09/15/2021		TMCN	Membership Dues - Ch...	City Hotel...		20100 · Accou...	250.00	250.00
			Total 65061 · Membership (TMCN)					250.00	250.00
			65080 · Utilities Expense						
			65080.1 · Electric						
Bill	01/27/2021		TXU Energy	Park Pole INV#054028...	City Hotel...		20100 · Accou...	19.58	19.58
Bill	02/19/2021		TXU Energy	City Park Pole INV#054...	City Hotel...		20100 · Accou...	18.65	38.23
Bill	03/31/2021		TXU Energy	Park Pole INV#054005...	City Hotel...		20100 · Accou...	18.65	56.88
Bill	04/23/2021		TXU Energy	City park pole INV#054...	City Hotel...		20100 · Accou...	38.23	95.11
Bill	07/01/2021		TXU Energy	City Park Pole INV#055...	City Hotel...		20100 · Accou...	19.58	114.69
Bill	07/23/2021		TXU Energy	City Park Pole INV#056...	City Hotel...		20100 · Accou...	39.38	154.07
Bill	10/01/2021		TXU Energy	City park pole INV#054...	City Hotel...		20100 · Accou...	18.67	172.74
Bill	11/15/2021		TXU Energy	City Park Pole INV#055...	City Hotel...		20100 · Accou...	19.59	192.33
Bill	12/02/2021		TXU Energy	INV#055252787304 Cit...	City Hotel...		20100 · Accou...	39.18	231.51
			Total 65080.1 · Electric					231.51	231.51
			Total 65080 · Utilities Expense					231.51	231.51
			Total 65000 · Operations					1,586.51	1,586.51
			65100 · Miscellaneous Expense						
Bill	08/16/2021		The White Orchid	Sips Rentals - tables & ...	City Hotel...		20100 · Accou...	75.00	75.00
			Total 65100 · Miscellaneous Expense					75.00	75.00
			Total Expense					30,374.51	30,374.51
			Net Ordinary Income					19,119.37	19,119.37
			Net Income					19,119.37	19,119.37



2021 Year in Review

Incentive Programs

- Created Incentive Program for Demolishment of Existing Structures
- Renewed Incentive Program for Residential Property Builders
- Approved one multi-family dwelling incentive application
- Approved ten demolition of existing structures applications
- Approved four property refurbishment applications
- Approved one residential property incentive application
- Approved two business growth incentive agreements

BEDC Property

- Acquired 223 W. Walker Street property (Beall's building) and adjacent lots
- Leased 5,850 sq. ft. building located on 1.79 acres at 942 CR 176 to Ox Manufacturing for 3-year term
- Expanding building located at 942 CR 175 by 2,500+ sq. ft. and re-roofed facility
- Leased 11,940 sq. ft. newly constructed facility located at 1250 Brown Road to Elite Submersible Pumps
- Redevelopment agreement with Caddo Creek Investments on land located on the 600 block of West Wheeler Street

Small Business Loans

- \$37,500.00 loan from revolving loan fund, with six-year repayment period (4% interest) to Cody Wimberley for W5 Pharmacy, Coffee Shop, and Smoothie Bar
- \$16,633.05 loan from general operating fund, with five-year repayment period (5.25% interest) to Big Buck Bunker, LLC.

Business Incentive/Improvement Grants

- \$112,243.00 to R.E. Dye Manufacturing to purchase a Wenzel LH Generation 87 1000m Y axis Standard accuracy CMM
- \$8,149.37 to RGN Manufacturing to provide infrastructure for employee recruitment
- \$41,420.00 to contractor to reroute sewer line for new east side Allsup's location
- \$50,000.00 to relocate manufacturing industry from Oregon to Breckenridge



Quality of Life Improvements

- \$9,125.00 to provide electrical infrastructure for Booker T. Washington Park
- \$5,052.50 to cover half of the Chamber of Commerce's cost for new downtown lighting

Job/Skills Training

- \$5,000.00 donation to TSTC to support work skills training for the adult Welding Class in Breckenridge

Memberships/Trainings

- BEDC Board of Directors held an educational retreat for the first time in the BEDC's history
- Obtained Texas Economic Development Council membership, for the first time
- Obtained National Rural Economic Development Association membership, for the first time
- Executive Director is Open Meetings Act and Public Information Act certified
- Executive Director attended Mid-Annual and Annual Texas Economic Development Council conferences, and several TMCN trainings

General Activities

- Established Downtown Development Council, consisting of 2 representatives from the BEDC, 3 business owners with interests in the downtown area, 3 property owners within the downtown area, 2 Chamber of Commerce members, 1 representative from the City of Breckenridge, and 1 private citizen
- Obtained economic impact analysis software, for the first time
- Obtained sales tax monitoring tool, for the first time
- Acquired grant researching services
- Obtained www.brecktxedc.com and has contracted with Katherine Parker Designs to develop the entity's stand-alone website
- Created a Facebook page to communicate its efforts to the public
- Amended funding agreement with Breckenridge Chamber of Commerce



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Consent Agenda

MEETING DATE:

February 1, 2022

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of the January 18, 2021 Special Commission meeting minutes as recorded.

BACKGROUND INFORMATION:

The minutes of the City Commission Meeting are recorded by the City Secretary and presented to the Commission for approval.

FISCAL IMPACT:

- Not Applicable
 Proposed Expenditure:
 General Ledger Code:
 Proposed Revenue:
 Budget Amendment Required: No
 Financial Review Completed by:

LEGAL REVIEW:

Not applicable.

ATTACHMENTS:

A. Minutes

RECOMMENDED MOTION AND/OR ACTION:

Move to approve the minutes of the City Commission of Breckenridge as recorded.

JANUARY 18, 2022

SPECIAL TOWN COMMISSION MEETING OF THE TOWN OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

MAYOR
COMMISSIONER PLACE 1
COMMISSIONER PLACE 2
MAYOR PRO TEM, PLACE 3
COMMISSIONER PLACE 4

BOB SIMS
RUSSELL BLUE
ROB DURHAM (5:40 p.m.)
VINCE MOORE
GARY MERCER

CITY MANAGER
PUBLIC WORKS DIRECTOR
PARKS DIRECTOR

ERIKA MCCOMIS
HOUSTON SATTERWHITE
STACY HARRISON

ABSENT
NONE

CALL MEETING TO ORDER
Mayor Sims called the regular meeting to order at 5:30 p.m.

OPEN FORUM
This is an opportunity for the public to address the City Commission on any matter of public business, except public hearings.

Tommy Wimberley – 400 W. Walker – informed the commission of concerns that he had including the need for updated street equipment, the time frame to get water taps installed, and speeding on Walker Street.

STAFF REPORT

City Manager

1. FY 22 1st Quarter Financials.
2. Texas Water Development Board Grants Update

CONSENT AGENDA

3. Consider approval of the December 7, 2021, Regular Commission meeting minutes as recorded.
4. Consider approval or Resolution 2022-01 adopting a policy in connection with the City's participation in the Federally funded projects associated with the American Rescue Plan Act (ARPA) - Coronavirus Local Fiscal Recovery Funds (CLFRF) and authorizing the Mayor to define and establish essential workers eligible for Premium Pay.

5. Consider approval of Resolution 2022-02 adopting policies in connection with the City of Breckenridge, Texas participation in Federally Funded projects associated with the American Rescue Plan Act-Coronavirus Local Fiscal Recovery Fund and adherence to the regulations described therein.
6. Consider approval of Resolution 2022-03 authorizing the acceptance of American Rescue Plan Act (ARPA) -Coronavirus Local Fiscal Recovery Funds (CLFRF) and authorizing the Mayor and City Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's implementation of the ARPA-CLFRF funds.

Mayor Pro Tem Moore moved to approve the consent agenda as presented. Commissioner Mercer seconded the motion. **The motion passed 5-0.**

ACTION ITEMS

7. Consider approval of consent to encroachment with Caddo Creek Investments, LLC for an accessory building that encroaches twenty-two (22) inches into the City right-of-way at lots 10 and 11, block 9 Roselawn Addition.

Commissioner Durham moved to approve a consent to encroachment with Caddo Creek Investments, LLC. and authorize the Mayor to execute documents on behalf of the City. Mayor Pro Tem Moore seconded the motion. **The motion passed 5-0.**

8. Consider approval of an Interlocal Agreement between the City of Breckenridge and Stephens County, Texas, to coordinate the operation of the Breckenridge Municipal Court and the Stephens County Justice of Peace Court and authorizing the Mayor to execute necessary documents on behalf of the City.

Commissioner Blue moved to approve the agreement and the appointment of Judge Spoon, current Stephens County Justice of Peace, as the Judge of the Breckenridge Municipal Court effective February 1, 2022. Commissioner Durham seconded the motion. **The motion passed 5-0.**

9. Consider approval of an Interlocal Agreement between the City of Breckenridge and Stephens County, Texas for fire protection and first responder services and authorizing the Mayor to execute necessary documents on behalf of the City.

Commissioner Mercer moved to approve the agreement. Mayor Pro Tem Moore seconded the motion. **The motion passed 5-0.**

10. SECOND READING: Consider approval of Ordinance 2022-01 repealing and replacing Ordinance 21-11 establishing a General Fee Schedule for the City of Breckenridge and establishing an effective date. 13.

Commissioner Durham moved to approve Ordinance 2022-01 establishing an updated City of Breckenridge Fee Schedule. Mayor Pro Tem Moore seconded the motion. **The motion passed 5-0.**

11. Consider approval of Ordinance 2022-02 amending the Fiscal Year 2021-2022 official budget adopted by Ordinance 21-09, appropriating \$89,000 for the purpose of funding employee salary adjustments in the General Fund, Water Fund, and Wastewater Fund.

Commissioner Durham moved to approve Ordinance 2022-02 as presented. Mayor Pro Tem Moore seconded the motion. **The motion passed 5-0.**

EXECUTIVE SESSION

Pursuant to Texas Government Code, Annotated, Chapter 551, Subchapter D, Texas Open Meetings Act (the "Act"), City Commission will recess into Executive Session (closed meeting) to discuss the following:

Personnel Matters

§551.074: Personnel matters (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee):

12. City Secretary

RECONVENE INTO OPEN SESSION

At 6:26 p.m., the City Commission reconvened into open session with no action taken.

ADJOURN

There being no further business, Mayor Pro Tem Moore adjourned the regular session at 6:26 p.m.

Bob Sims, Mayor

Pamela Wright, Assistant City Secretary



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Consent Agenda

MEETING DATE:

February 1, 2022

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of the 2021 annual police department Racial Profiling Report.

BACKGROUND INFORMATION:

Texas Code of Criminal Procedure, Article 2.134, requires that a local law enforcement agency shall compile and analyze racial profiling data and submit a report to the Texas Commission on Law Enforcement (TCOLE) and to the governing body of the municipality served by the agency. The Breckenridge Police Department has submitted its racial profiling report to TCOLE and is now presenting that report to City Commission.

FISCAL IMPACT:

- Not Applicable
 Proposed Expenditure:
 General Ledger Code:
 Proposed Revenue:
 Budget Amendment Required: No
 Financial Review Completed by:

LEGAL REVIEW:

Not applicable.

ATTACHMENTS:

Racial Profiling Report

RECOMMENDED MOTION AND/OR ACTION:

Move to approve the 2021 annual racial profiling report as presented.

Racial Profiling Report | Full

Agency Name: BRECKENRIDGE POLICE DEPARTMENT

Reporting Date: January 2021 - December 2021

TCOLE Agency Number: 429201

Chief Administrator: BACEL CANTRELL

Agency Contact

Phone: (254)559-2211

Email: BCANTRELL@BRECKENRIDGETX.GOV

Mailing Address:

210 EAST DYER BRECKENRIDGE, TX 76424

This Agency filed a full report

BRECKENRIDGE POLICE DEPARTMENT has adopted a detailed written policy on racial profiling. Our policy:

(1) clearly defines acts constituting racial profiling;

(2) strictly prohibits peace officers employed by the BRECKENRIDGE POLICE DEPARTMENT from engaging in racial profiling;

(3) implements a process by which an individual may file a complaint with the BRECKENRIDGE POLICE DEPARTMENT if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;

(4) provides public education relating to the agency's complaint process;

(5) requires appropriate corrective action to be taken against a peace officer employed by the BRECKENRIDGE POLICE DEPARTMENT who, after an investigation, is shown to have engaged in racial profiling in violation of the BRECKENRIDGE POLICE DEPARTMENT policy;

(6) requires collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:

(A) the race or ethnicity of the individual detained;

(B) whether a search was conducted and, if so, whether the individual detained consented to the search;

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;

(D) whether the peace officer used physical force that resulted in bodily injury during the stop;

(E) the location of the stop;

(F) the reason for the stop;

(7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

(A) the Commission on Law Enforcement; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The BRECKENRIDGE POLICE DEPARTMENT has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: BACEL CANTRELL

CHIEF OF POLICE



Date: 01/19/2022 11:02

Motor Vehicle Racial Profiling Information

Total stops: 1096

Street address or approximate location of the stop

City street: 1077

US highway: 6

County road: 8

State Highway: 2

Private property or other: 3

Was race or ethnicity known prior to stop?

Yes: 26

No: 1070

Race / Ethnicity

Alaska Native/American Indian: 2

Asian / Pacific Islander: 6

Black: 26

White: 834

Hispanic/Latino: 228

1. Gender

Female:

Total 376

Alaska Native/American Indian 0

Asian / Pacific Islander 3

Black 5

White 293 Hispanic/Latino 75

Male:

Total 720

Alaska Native/American Indian 2

Asian / Pacific Islander 3

Black 21

White 541 Hispanic/Latino 153

Reason for stop?

Violation of law:

Total	69	Asian / Pacific Islander	0	Black	1
Alaska Native/American Indian	0	White	52	Hispanic/Latino	16

Pre existing knowledge:

Total	18	Asian / Pacific Islander	0	Black	0
Alaska Native/American Indian	0	White	10	Hispanic/Latino	8

Moving traffic violation:

Total	625	Asian / Pacific Islander	5	Black	17
Alaska Native/American Indian	0	White	481	Hispanic/Latino	122

Vehicle traffic violation:

Total	384	Asian / Pacific Islander	1	Black	8
Alaska Native/American Indian	2	White	291	Hispanic/Latino	82

Was a search conducted?

Yes:

Total	134	Asian / Pacific Islander	0	Black	0
Alaska Native/American Indian	0	White	105	Hispanic/Latino	29

No:

Total	962	Asian / Pacific Islander	6	Black	26
Alaska Native/American Indian	2	White	729	Hispanic/Latino	199

Reason for Search?

Consent:

Total	58	Asian / Pacific Islander	0	Black	0
Alaska Native/American Indian	0	White	44	Hispanic/Latino	14

Contraband:

Total	5	Asian / Pacific Islander	0	Black	0
Alaska Native/American Indian	0	White	5	Hispanic/Latino	0

Probable cause:

Total 49
 Alaska Native/American Indian 0 Asian / Pacific Islander 0 Black 0
 White 36 Hispanic/Latino 13

Inventory:

Total 8
 Alaska Native/American Indian 0 Asian / Pacific Islander 0 Black 0
 White 8 Hispanic/Latino 0

Incident to arrest:

Total 14
 Alaska Native/American Indian 0 Asian / Pacific Islander 0 Black 0
 White 12 Hispanic/Latino 2

Was Contraband discovered?

Yes:

Total 75
 Alaska Native/American Indian 0
 Asian / Pacific Islander 0
 Black 0
 White 58
 Hispanic/Latino 17

Did the finding result in arrest?
 (total should equal previous column)

Yes	<u>0</u>	No	<u>0</u>
Yes	<u>0</u>	No	<u>0</u>
Yes	<u>0</u>	No	<u>0</u>
Yes	<u>27</u>	No	<u>31</u>
Yes	<u>9</u>	No	<u>8</u>

No:

Total 59
 Alaska Native/American Indian 0 Asian / Pacific Islander 0 Black 0
 White 47 Hispanic/Latino 12

Description of contraband

Drugs:

Total 60
 Alaska Native/American Indian 0 Asian / Pacific Islander 0 Black 0
 White 44 Hispanic/Latino 16

Currency:Total 1Alaska Native/American Indian 0Asian / Pacific Islander 0Black 0White 1 Hispanic/Latino 0**Weapons:**Total 1Alaska Native/American Indian 0Asian / Pacific Islander 0Black 0White 1 Hispanic/Latino 0**Alcohol:**Total 6Alaska Native/American Indian 0Asian / Pacific Islander 0Black 0White 6 Hispanic/Latino 0**Stolen property:**Total 0Alaska Native/American Indian 0Asian / Pacific Islander 0Black 0White 0 Hispanic/Latino 0**Other:**Total 7Alaska Native/American Indian 0Asian / Pacific Islander 0Black 0White 6 Hispanic/Latino 1**Result of the stop****Verbal warning:**Total 71Alaska Native/American Indian 0Asian / Pacific Islander 1Black 3White 53 Hispanic/Latino 14**Written warning:**Total 648Alaska Native/American Indian 2Asian / Pacific Islander 1Black 16White 505 Hispanic/Latino 124**Citation:**Total 298Alaska Native/American Indian 0Asian / Pacific Islander 4Black 7White 213 Hispanic/Latino 74

Written warning and arrest:

Total	4				
Alaska Native/American Indian	0	Asian / Pacific Islander	0	Black	0
White	4	Hispanic/Latino	0		

Citation and arrest:

Total	44				
Alaska Native/American Indian	0	Asian / Pacific Islander	0	Black	0
White	42	Hispanic/Latino	2		

Arrest:

Total	31				
Alaska Native/American Indian	0	Asian / Pacific Islander	0	Black	0
White	17	Hispanic/Latino	14		

Arrest based on

Violation of Penal Code:

Total	32				
Alaska Native/American Indian	0	Asian / Pacific Islander	0	Black	0
White	24	Hispanic/Latino	8		

Violation of Traffic Law:

Total	3				
Alaska Native/American Indian	0	Asian / Pacific Islander	0	Black	0
White	2	Hispanic/Latino	1		

Violation of City Ordinance:

Total	0				
Alaska Native/American Indian	0	Asian / Pacific Islander	0	Black	0
White	0	Hispanic/Latino	0		

Outstanding Warrant:

Total	44				
Alaska Native/American Indian	0	Asian / Pacific Islander	0	Black	0
White	37	Hispanic/Latino	7		

Was physical force resulting in bodily injury used during stop

Yes:

Total 0
 Alaska Native/American Indian 0 Asian / Pacific Islander 0 Black 0
 White 0 Hispanic/Latino 0

No:

Total 1096
 Alaska Native/American Indian 2 Asian / Pacific Islander 6 Black 26
 White 834 Hispanic/Latino 228

Number of complaints of racial profiling

Total 0
 Resulted in disciplinary action 0
 Did not result in disciplinary action 0

Submitted electronically to the



The Texas Commission on Law Enforcement

RACIAL PROFILING ANALYSIS

January 2021 - December 2021

BRECKENRIDGE POLICE DEPARTMENT
210 EAST DYER
BRECKENRIDGE, TX 76424

Race/Ethnicity	Contacts		Searches		Consent Searches		PC Searches		Custody Arrest	
	N	%	N	%	N	%	N	%	N	%
Caucasian	834	76.1%	105	78.4%	44	75.9%	61	80.3%	63	79.7%
African American	26	2.4%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Hispanic	228	20.8%	29	21.6%	14	24.1%	15	19.7%	16	20.3%
Asian	6	.5%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Native American	2	.2%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Middle Eastern	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Total	1096		134		58		76		79	

Breckenridge Police Department

01. Total Traffic Stops 1096

02. Location of Stop

a. City Street	1077	98.27%
b. US Highway	6	0.55%
c. County Road	8	0.73%
d. State Highway	2	0.18%
e. Private Property or Other	3	0.27%

03. Was Race known prior to Stop

a. NO	1070	97.63%
b. YES	26	2.37%

04. Race or Ethnicity

a. Alaska/ Native American/ Indian	2	0.18%
b. Asian/ Pacific Islander	6	0.55%
c. Black	26	2.37%
d. White	834	76.09%
e. Hispanic/ Latino	228	20.80%

05. Gender:

a. Female	376	34.31%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	3	0.00%
iii. Black	5	0.00%
iv. White	293	0.00%
v. Hispanic/ Latino	75	0.00%
b. Male	720	65.69%
i. Alaska/ Native American/ Indian	2	0.00%
ii. Asian/ Pacific Islander	3	0.00%
iii. Black	21	0.00%
iv. White	541	0.00%
v. Hispanic/ Latino	153	0.00%

06. Reason for Stop:

a.	Violation of Law	69	6.30%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	1	0	0.00%
	iv. White	52	0	0.00%
	v. Hispanic/ Latino	16	0	0.00%
b.	Pre-Existing Knowledge	18	1.64%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	10	0	0.00%
	v. Hispanic/ Latino	8	0	0.00%
c.	Moving Traffic Violation	625	57.03%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	5	0	0.00%
	iii. Black	17	0	0.00%
	iv. White	481	0	0.00%
	v. Hispanic/ Latino	122	0	0.00%
d.	Vehicle Traffic Violation	384	35.04%	
	i. Alaska/ Native American/ Indian	2	0	0.00%
	ii. Asian/ Pacific Islander	1	0	0.00%
	iii. Black	8	0	0.00%
	iv. White	291	0	0.00%
	v. Hispanic/ Latino	82	0	0.00%

07. Was a Search Conducted

a.	NO	962	87.77%	
	i. Alaska/ Native American/ Indian	2	0	0.00%
	ii. Asian/ Pacific Islander	6	0	0.00%
	iii. Black	26	0	0.00%
	iv. White	729	0	0.00%
	v. Hispanic/ Latino	199	0	0.00%
b.	YES	134	12.23%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	105	0	0.00%
	v. Hispanic/ Latino	29	0	0.00%

08. Reason for Search

a.	Consent	58	5.29%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	44	0	0.00%
	v. Hispanic/ Latino	14	0	0.00%
b.	Contraband in Plain View	5	0.46%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	5	0	0.00%
	v. Hispanic/ Latino	0	0	0.00%
c.	Probable Cause	49	4.47%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	3	0	0.00%
	iv. White	36	0	0.00%
	v. Hispanic/ Latino	13	0	0.00%
d.	Inventory	8	0.73%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	8	0	0.00%
	v. Hispanic/ Latino	0	0	0.00%
e.	Incident to Arrest	14	1.28%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	12	0	0.00%
	v. Hispanic/ Latino	2	0	0.00%

09. Was Contraband Discovered

a. YES	75	6.84%	
i. Alaska/ Native American/ Indian	0	0	0.00%
Finding resulted in arrest - YES	0	0	
Finding resulted in arrest - NO	0	0	
ii. Asian/ Pacific Islander	0	0	0.00%
Finding resulted in arrest - YES	0	0	
Finding resulted in arrest - NO	0	0	
iii. Black	0	0	0.00%
Finding resulted in arrest - YES	0	0	
Finding resulted in arrest - NO	0	0	
iv. White	58	0	0.00%
Finding resulted in arrest - YES	27	0	
Finding resulted in arrest - NO	31	0	
v. Hispanic/ Latino	17	0	0.00%
Finding resulted in arrest - YES	9	0	
Finding resulted in arrest - NO	8	0	
b. NO	59	5.38%	
i. Alaska/ Native American/ Indian	0	0	0.00%
ii. Asian/ Pacific Islander	0	0	0.00%
iii. Black	0	0	0.00%
iv. White	47	0	0.00%
v. Hispanic/ Latino	12	0	0.00%

10. Description of Contraband

a.	Drugs	60	5.47%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	44	0	0.00%
	v. Hispanic/ Latino	16	0	0.00%
b.	Currency	1	0.09%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	1	0	0.00%
	v. Hispanic/ Latino	0	0	0.00%
c.	Weapons	1	0.09%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	1	0	0.00%
	v. Hispanic/ Latino	0	0	0.00%
d.	Alcohol	6	0.55%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	6	0	0.00%
	v. Hispanic/ Latino	0	0	0.00%
e.	Stolen Property	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
f.	Other	7	0.64%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	6	0	0.00%
	v. Hispanic/ Latino	1	0	0.00%

11. Result of Stop

a.	Verbal Warning	71	6.48%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	1	0	0.00%
	iii. Black	3	0	0.00%
	iv. White	53	0	0.00%
	v. Hispanic/ Latino	14	0	0.00%
b.	Written Warning	648	59.12%	
	i. Alaska/ Native American/ Indian	2	0	0.00%
	ii. Asian/ Pacific Islander	1	0	0.00%
	iii. Black	16	0	0.00%
	iv. White	505	0	0.00%
	v. Hispanic/ Latino	124	0	0.00%
c.	Citation	298	27.19%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	4	0	0.00%
	iii. Black	7	0	0.00%
	iv. White	213	0	0.00%
	v. Hispanic/ Latino	74	0	0.00%
d.	Written Warning and Arrest	4	0.36%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	4	0	0.00%
	v. Hispanic/ Latino	0	0	0.00%
e.	Citation and Arrest	44	4.01%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	42	0	0.00%
	v. Hispanic/ Latino	2	0	0.00%
f.	Arrest	31	2.83%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	17	0	0.00%
	v. Hispanic/ Latino	14	0	0.00%

12. Arrest Based On

a.	Violation of Penal Code	32	2.92%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	24	0	0.00%
	v. Hispanic/ Latino	8	0	0.00%
b.	Violation of Traffic Law	3	0.27%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	2	0	0.00%
	v. Hispanic/ Latino	1	0	0.00%
c.	Violation of City Ordinance	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
d.	Outstanding Warrant	44	4.01%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	37	0	0.00%
	v. Hispanic/ Latino	7	0	0.00%

13. Was Physical Force Used

a.	NO	1096	100.00%	
	i. Alaska/ Native American/ Indian	2	0	0.00%
	ii. Asian/ Pacific Islander	6	0	0.00%
	iii. Black	26	0	0.00%
	iv. White	833	0	0.00%
	v. Hispanic/ Latino	228	0	0.00%
b.	YES	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	1	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
13 b 1.	YES: Physical Force Resulting in Bodily Injury to Suspect	0	0	#DIV/0!
13 b 2.	YES: Physical Force Resulting in Bodily Injury to Officer	0	0	#DIV/0!
13 b 3.	YES: Physical Force Resulting in Bodily Injury to Both	0	0	#DIV/0!

14. Total Number of Racial Profiling Complaints Received

0

REPORT DATE COMPILED

January 19, 2022

CITY OF BRECKENRIDGE
FY 22 Monthly Report
January 2022 (budget numbers through 01-27)
33% OF FISCAL YEAR COMPLETE

FUNDS	ADOPTED BUDGET	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GENERAL FUND</u>				
REVENUES				
Ad valorem tax	2,040,000	1,107,366	54.28%	932,634
Sales tax	925,000	369,312	39.93%	555,688
Mixed Beverage and Hotel/Motel Tax	45,500	29,548	64.94%	15,952
Licenses & Permits	15,500	7,135	46.04%	8,365
Charges for Services	150,000	43,317	28.88%	106,683
Franchise Fees	448,000	126,241	28.18%	321,759
Fines & Penalties	40,300	11,929	29.60%	28,371
Grants/Intergovernmental	-	-	0.00%	-
Other proceeds	37,400	9,901	26.47%	27,499
Other Sources	500,000	160,423	32.08%	339,577
TOTAL REVENUES	4,201,700	1,865,172	44.39%	2,336,528
EXPENDITURES				
Mayor & Commission	1,500	310	20.64%	1,190
City Manager	177,600	57,194	32.20%	120,406
City Secretary	153,200	62,467	40.77%	90,733
Public Works Director	113,200	30,380	26.84%	82,820
Finance	92,100	27,730	30.11%	64,370
City Offices	53,600	13,846	25.83%	39,754
Fire Dept/Court Facility	12,600	1,958	15.54%	10,642
Police	1,107,400	284,111	25.66%	823,289
Animal Welfare	16,050	3,011	18.76%	13,039
Municipal Court	95,550	25,589	26.78%	69,961
Fire	712,500	217,113	30.47%	495,387
Aging Services Program	15,800	133	0.84%	15,667
Cemetery	59,000	15,723	26.65%	43,277
Parks & Recreation	316,200	43,039	13.61%	273,161
Street Department	361,150	101,572	28.12%	259,578
Garage & Warehouse	71,000	14,867	20.94%	56,133
Non Departmental	693,335	179,958	25.96%	513,377
TOTAL EXPENDITURES	4,051,785	1,078,999	26.63%	1,870,537
REVENUES OVER/ (UNDER) EXPENDITURES	149,915	786,172		

CITY OF BRECKENRIDGE
FY 22 Monthly Report
January 2022 (budget numbers through 01-27)
33% OF FISCAL YEAR COMPLETE

FUNDS	ADOPTED BUDGET	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SPECIAL REVENUE FUNDS</u>				
102-WATER FUND				
REVENUES	2,457,850	645,551	26.26%	1,812,299
EXPENDITURES	1,380,650	273,807	19.83%	1,106,843
OTHER USES	400,000	133,336	33.33%	266,664
REVENUES OVER/ (UNDER) EXPENDITURES	<u>677,200</u>	<u>238,408</u>		
103-WASTEWATER FUND				
REVENUES	1,193,300	367,186	30.77%	826,114
EXPENDITURES	927,300	143,527	15.48%	783,773
OTHER USES	125,000	41,664	33.33%	83,336
REVENUES OVER/ (UNDER) EXPENDITURES	<u>141,000</u>	<u>181,995</u>		
104-SANITATION FUND				
REVENUES	1,020,450	271,039	26.56%	749,411
EXPENDITURES	936,400	254,501	27.18%	681,899
OTHER USES	50,000	4,174	8.35%	45,826
REVENUES OVER/ (UNDER) EXPENDITURES	<u>34,050</u>	<u>12,363</u>		
105-FIRE DEPARTMENT SPECIAL FUND				
REVENUES	300	4,756	1585.21%	(4,456)
EXPENDITURES	1,000	704	70.36%	296
REVENUES OVER/ (UNDER) EXPENDITURES	<u>(700)</u>	<u>4,052</u>		
106-CEMETERY TRUST FUND				
REVENUES	45,000	4,915	10.92%	40,085
EXPENDITURES	7,500	1,366	18.21%	6,134
REVENUES OVER/ (UNDER) EXPENDITURES	<u>37,500</u>	<u>3,549</u>		

CITY OF BRECKENRIDGE
FY 22 Monthly Report
January 2022 (budget numbers through 01-27)
33% OF FISCAL YEAR COMPLETE

FUNDS	ADOPTED BUDGET	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
111-EQUIPMENT REPLACEMENT FUND				
REVENUES <i>(Other Sources)</i>	75,500	18,805	24.91%	56,695
EXPENDITURES	55,000	-	0.00%	55,000
REVENUES OVER/ (UNDER) EXPENDITURES	<u>20,500</u>	<u>18,805</u>		
113-STREET MAINTENANCE SALES TAX				
REVENUES	231,700	92,693	40.01%	139,007
EXPENDITURES	200,000	32,411	0.00%	167,589
REVENUES OVER/ (UNDER) EXPENDITURES	<u>31,700</u>	<u>60,282</u>		
116-PARK FUND				
REVENUES	475	4	0.79%	471
EXPENDITURES	2,000	-	0.00%	2,000
REVENUES OVER/ (UNDER) EXPENDITURES	<u>(1,525)</u>	<u>4</u>		
130-POLICE DEPARTMENT SPECIAL FUND				
REVENUES	60	6	10.58%	54
EXPENDITURES	-	-		-
REVENUES OVER/ (UNDER) EXPENDITURES	<u>60</u>	<u>6</u>		
197-CAPITAL IMPROVEMENTS PROJECT FUND				
REVENUES	1,343,743	671,873		671,870
EXPENDITURES	-	-		-
REVENUES OVER/ (UNDER) EXPENDITURES	<u>1,343,743</u>	<u>671,873</u>		
198-GENERAL DEBT SERVICE FUND				
REVENUES	359,000	328,081	91.39%	30,919
EXPENDITURES	469,339	-	0.00%	469,339
REVENUES OVER/ (UNDER) EXPENDITURES	<u>(110,339)</u>	<u>328,081</u>		

REVENUES (UNAUDITED)
AS OF: JANUARY 31ST, 2022

Item 5.

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
101-GENERAL FUND	3,701,700	3,701,700	778,911.31	1,704,801.36	1,423,270.91	1,996,898.64	53.95
102-WATER FUND	2,457,850	2,457,850 (551,735.38)	645,573.42	604,607.22	1,812,276.58	73.73
103-WASTE WATER FUND	1,193,300	1,193,300	79,092.86	367,186.13	322,192.55	826,113.87	69.23
104-SANITATION FUND	1,020,450	1,020,450	8,147.89	271,038.81	327,368.03	749,411.19	73.44
105-FIRE DEPT SPL FUND	300	300	0.00	4,755.62	707.96 (4,455.62)	1,485.21-
106-CEMETERY TRUST FUND	45,000	45,000	0.00	4,915.23	28,959.58	40,084.77	89.08
108-FORFEITED PROPERTY FUND	5	5	0.00	0.79	1.15	4.21	84.20
111-EQUIPMENT REPLACEMENT FUN	500	500	0.00	53.58	130.37	446.42	89.28
113-STREET MAINT SALES TAX FD	231,700	231,700	24,570.53	92,693.39	75,349.81	139,006.61	59.99
116-PARK FUND	475	475	0.00	5.57	26.41	469.43	98.83
130-POLICE DEPT SPL FUND	60	60	0.00	6.35	7,832.51	53.65	89.42
131-EXCESS SALES TAX REV FUND	0	0	0.00	11.02	16.12 (11.02)	0.00
132-TRADE DAYS FUND	0	0	0.00	56.51	36.25 (56.51)	0.00
197-CAPITAL IMPROVE PROJ FUND	1,343,743	1,343,743	671,871.60	671,873.47	303,819.05	671,869.53	50.00
198-GENERAL DEBT SERV FUND	359,000	359,000	242,198.38	395,000.58	284,263.01 (36,000.58)	10.03-
200-ACCOUNTS PAYABLE FUND	0	0	0.00	1.57 (14.47) (1.57)	0.00
GRAND TOTAL REVENUES	<u>10,354,083</u>	<u>10,354,083</u>	<u>1,253,057.19</u>	<u>4,157,973.40</u>	<u>3,378,566.46</u>	<u>6,196,109.60</u>	<u>59.84</u>

EXPENDITURES (UNAUDITED)
AS OF: JANUARY 31ST, 2022

Item 5.

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
101-GENERAL FUND	4,051,785	4,051,785	280,946.04	1,101,776.37	1,296,540.82	2,950,008.63	72.81
102-WATER FUND	1,380,650	1,380,650	37,575.22	279,266.92	419,380.35	1,101,383.08	79.77
103-WASTE WATER FUND	927,300	927,300	16,378.57	144,873.27	163,977.22	782,426.73	84.38
104-SANITATION FUND	936,400	936,400	1,374.91	254,501.38	302,291.88	681,898.62	72.82
105-FIRE DEPT SPL FUND	1,000	1,000	0.00	703.60	698.21	296.40	29.64
106-CEMETERY TRUST FUND	7,500	7,500	0.00	1,365.81	2,597.30	6,134.19	81.79
111-EQUIPMENT REPLACEMENT FUN	55,000	55,000	0.00	0.00	29,373.02	55,000.00	100.00
113-STREET MAINT SALES TAX FD	200,000	200,000	0.00	32,410.93	39,515.00	167,589.07	83.79
116-PARK FUND	2,000	2,000	0.00	0.00	0.00	2,000.00	100.00
130-POLICE DEPT SPL FUND	0	0	0.00	0.00	8,324.74	0.00	0.00
197-CAPITAL IMPROVE PROJ FUND	0	0	0.00	0.00	323,388.90	0.00	0.00
198-GENERAL DEBT SERV FUND	469,339	469,339	0.00	0.00	0.00	469,339.00	100.00
GRAND TOTAL EXPENDITURES	8,030,974	8,030,974	336,274.74	1,814,898.28	2,586,087.44	6,216,075.72	77.40

OTHER FINANCING SOURCES
AS OF: JANUARY 31ST, 2022

Item 5.

OTHER FINANCING SOURCES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
101-GENERAL FUND	500,000	500,000	39,583.00	160,423.00	310,000.00	339,577.00	67.92
106-CEMETERY TRUST FUND	5,000	5,000	0.00	1,645.00	2,525.00	3,355.00	67.10
111-EQUIPMENT REPLACEMENT FUN	75,000	75,000	4,167.00	18,751.00	95,000.00	56,249.00	75.00
197-CAPITAL IMPROVE PROJ FUND	0	0	0.00	0.00	31,000.00	0.00	0.00
GRAND TOTAL OTHER SOURCES	580,000	580,000	43,750.00	180,819.00	438,525.00	399,181.00	68.82

OTHER FINANCING USES
AS OF: JANUARY 31ST, 2022

Item 5.

OTHER FINANCING USES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
101-GENERAL FUND	0	0	0.00	0.00	25,000.00	0.00	0.00
102-WATER FUND	400,000	400,000	33,333.00	133,336.00	250,000.00	266,664.00	66.67
103-WASTE WATER FUND	125,000	125,000	10,417.00	41,664.00	156,000.00	83,336.00	66.67
104-SANITATION FUND	50,000	50,000	0.00	4,174.00	5,000.00	45,826.00	91.65
106-CEMETERY TRUST FUND	10,000	10,000	0.00	1,645.00	4,982.02	8,355.00	83.55
GRAND TOTAL OTHER USES	585,000	585,000	43,750.00	180,819.00	440,982.02	404,181.00	69.09
	=====	=====	=====	=====	=====	=====	=====

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

Item 5.

	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
GRAND TOTAL REVENUES	10,354,083	10,354,083	1,253,057.19	4,157,973.40	3,378,566.46	6,196,109.60	59.84
GRAND TOTAL EXPENDITURES	8,030,974	8,030,974	336,274.74	1,814,898.28	2,586,087.44	6,216,075.72	77.40
REVENUE OVER/(UNDER) EXPENDITURES	2,323,109	2,323,109	916,782.45	2,343,075.12	792,479.02 (19,966.12)	0.86-
GRAND TOTAL OTHER SOURCES	580,000	580,000	43,750.00	180,819.00	438,525.00	399,181.00	68.82
GRAND TOTAL OTHER USES	585,000	585,000	43,750.00	180,819.00	440,982.02	404,181.00	69.09
NET OTHER SOURCES & USES	(5,000)	(5,000)	0.00	0.00 (2,457.02) (5,000.00)	100.00
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	2,318,109	2,318,109	916,782.45	2,343,075.12	790,022.00 (24,966.12)	1.08-

*** END OF REPORT ***



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Action Item

MEETING DATE:

November 1, 2021

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of awarding a contract for planning services for the 2021 TxCDBG Planning Grant to Public Management, Inc.

BACKGROUND INFORMATION:

The City will be applying to the 2021 Texas Community Development Block Grant Program Planning and Capacity Building (CPC) Fund for the purpose of funding an updated comp plan for the City. Staff sent out request for proposals to 5 planning firms on January 12th with a required response date of January 24, 2022. The City only received one response from Public Management therefore staff is recommending the commission award the contract to them for assistance with applying for the CPC grant.

FISCAL IMPACT:

- Not Applicable
- Proposed Expenditure: varies depending on project costs
- General Ledger Code:
- Proposed Revenue:
- Budget Amendment Required: No
- Financial Review Completed by:

LEGAL REVIEW:

The City Manager reviewed this item.

ATTACHMENTS:

None

RECOMMENDED MOTION AND/OR ACTION:

Move to award a contract for planning services for the 2021 TxCDBG Planning Grant to Public Management, Inc.



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Consent Agenda

MEETING DATE:

November 1, 2021

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of Resolution 2022-05 authorizing continued participation with the Steering Committee of Cities served by Oncor; authorizing the payment of six cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC.

BACKGROUND INFORMATION:
Purpose of the Resolution

The City of Breckenridge is a member of a 162-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a ten cent (\$0.10) per capita fee to fund the activities of the Steering Committee.

Why this Resolution is Necessary

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over three decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is

important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

Explanation of “Be It Resolved” Paragraphs

I. The City is currently a member of the Steering Committee; this paragraph authorizes the continuation of the City’s membership.

II. This paragraph authorizes payment of the City’s assessment to the Steering Committee in the amount of ten cents (\$0.10) per capita, based on the population figure for the City as shown in the latest TML Directory of City Officials.

III. This paragraph requires payment of the 2022 assessment be made and a copy of the resolution be sent to the Steering Committee.

FISCAL IMPACT:

- Not Applicable
- Proposed Expenditure: \$586.80
- General Ledger Code: 101-5-12-5905
- Proposed Revenue:
- Budget Amendment Required: No
- Financial Review Completed by: E. McComis

LEGAL REVIEW:

The City Manager reviewed this item.

ATTACHMENTS:

Resolution

RECOMMENDED MOTION AND/OR ACTION:

Move to approve Resolution 2022-05.

**CITY OF BRECKENRIDGE, TEXAS
RESOLUTION NO. 2022-05**

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF SIX CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

WHEREAS, the City of Breckenridge is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and

WHEREAS, the Steering Committee of Cities Served By Oncor (Steering Committee) has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee; and

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

WHEREAS, the Steering Committee at its December 2021 meeting set a budget for 2022 that compels an assessment of ten cents (\$0.10) per capita; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRECKENRIDGE, TEXAS:

I.

That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of Breckenridge and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

II.

The City is further authorized to pay its assessment to the Steering Committee of ten cents (\$0.10) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

III.

A copy of this Resolution and the assessment payment check made payable to "*Steering Committee of Cities Served by Oncor*" shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

PRESENTED AND PASSED on this the 1st day of February, 2022.

Bob Sims, Mayor

ATTEST:

Pamela Wright, Assistant City Secretary

STEERING COMMITTEE CITIES SERVED BY ONCOR (162)

Addison	Frisco	Plano
Allen	Frost	Pottsboro
Alvarado	Gainesville	Prosper
Andrews	Garland	Ranger
Anna	Glenn Heights	Red Oak
Archer City	Grand Prairie	Rhome
Argyle	Granger	Richardson
Arlington	Grapevine	Richland
Azle	Haltom City	Richland Hills
Bedford	Harker Heights	River Oaks
Bellmead	Haslet	Roanoke
Belton	Henrietta	Robinson
Benbrook	Hewitt	Rockwall
Beverly Hills	Highland Park	Rosser
Big Spring	Honey Grove	Rowlett
Breckenridge	Howe	Sachse
Bridgeport	Hudson Oaks	Saginaw
Brownwood	Hurst	Sansom Park
Buffalo	Hutto	Seagoville
Burkburnett	Iowa Park	Sherman
Burleson	Irving	Snyder
Caddo Mills	Jolly	Southlake
Cameron	Josephine	Springtown
Canton	Justin	Stephenville
Carrollton	Kaufman	Sulphur Springs
Cedar Hill	Keene	Sunnyvale
Celina	Keller	Sweetwater
Centerville	Kennedale	Temple
Cleburne	Kerens	Terrell
Coahoma	Killeen	The Colony
Colleyville	Krum	Trophy Club
Collinsville	Lake Worth	Tyler
Colorado City	Lakeside	University Park
Comanche	Lamesa	Venus
Commerce	Lancaster	Waco
Coppell	Lewisville	Watauga
Copperas Cove	Lindale	Waxahachie
Corinth	Little Elm	Westover Hills
Cross Roads	Little River Academy	Westworth Village
Crowley	Malakoff	White Settlement
Dallas	Mansfield	Wichita Falls
Dalworthington Gardens	McKinney	Willow Park
DeLeon	Mesquite	Woodway
De Soto	Midland	Wylie
Denison	Midlothian	
Duncanville	Murchison	
Early	Murphy	
Eastland	New Chapel Hill	
Edgecliff Village	North Richland Hills	
Ennis	Northlake	
Eules	Oak Leaf	
Everman	Oak Point	
Fairview	Odessa	
Farmers Branch	O'Donnell	
Fate	Ovilla	
Flower Mound	Palestine	
Forest Hill	Pantego	
Forney	Paris	
Fort Worth	Parker	

City of Arlington, c/o Oncor Cities
 Steering Committee
 Attn: Brandi Stigler
 101 S. Mesquite St., Ste. 300
 MS # 63-0300
 Arlington, TX 76010

Invoice

Date	Invoice #
1/12/2022	22-14

Bill To
City of Breckenridge

Item	Population	Per Capita	Amount
2022 Membership Assessment	5,868	0.10	586.80
Please make check payable to: Oncor Cities Steering Committee and mail to Oncor Cities Steering Committee, Attn: Brandi Stigler, Arlington City Attorney's Office, 101 S. Mesquite St., Ste. 300, MS #63-0300, Arlington, Texas 76010			Total \$586.80



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Consent Agenda

MEETING DATE:

November 1, 2021

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of Resolution 2022-04 and associated documents approving an estimated local match fund participation through the Federal Off-System Bridge Program administered by the Texas Department of Transportation for the purpose of Replacing or Rehabilitating the bridge located at Gonzales Draw on Shelton Avenue.

BACKGROUND INFORMATION:

When TxDOT conducts rehabilitation or replacements of necessary bridges the local entity is required to fund 10% of the project which in this case is \$29,137. However, TxDOT recognizes the City as an economically disadvantaged entity which allows for a 95% reduction of the required participation fee. The provided documentation will allow the City to accept the local match along with the reduction.

FISCAL IMPACT:

- Not Applicable
- Proposed Expenditure: \$1,457
- General Ledger Code: 101-5-43-5544
- Proposed Revenue:
- Budget Amendment Required: No
- Financial Review Completed by: E. McComis

LEGAL REVIEW:

The City Manager reviewed this item.

ATTACHMENTS:

Resolution
Program Information Sheet
Affidavit
Letter from City Manager

RECOMMENDED MOTION AND/OR ACTION:

Move to approve Resolution 2022-04.

**CITY OF BRECKENRIDGE, TEXAS
RESOLUTION NO. 2022-04**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS APPROVING AN ESTIMATED LOCAL MATCH FUND PARTICIPATION THROUGH THE FEDERAL OFF-SYSTEM BRIDGE PROGRAM ADMINISTERED BY THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF REPLACING OR REHABILITATING THE BRIDGE LOCATED AT GONZALES DRAW ON SHELTON AVENUE.

WHEREAS, the federal off-system bridge program is administered by the Texas Department of Transportation (the State) to replace or rehabilitate structurally deficient and functionally obsolete (collectively referred to as deficient) bridges located on public roads and streets off the designated state highway system; and

WHEREAS, City of Breckenridge, hereinafter referred to as the Local Government owns a bridge located at Gonzales Draw, on Shelton Ave, National Bridge Inventory (NBI) Structure Number 23215B00450001; and

WHEREAS, a project to remedy the bridge is included in the currently approved program of projects as authorized by Texas Transportation Commission Minute Order Number 116073 dated August 2021, Control-Section-Job (CSJ) Number 0923-22-027; and

WHEREAS, the usual fund participation ratio for projects on such program is 80 percent federal, 10 percent state and 10 percent Local Government; and

WHEREAS, Texas Administrative Code, Title 43, Section 15.55(d) (43 TAC Section 15.55(d)) provides that under specified conditions the 10 percent Local Government match fund participation requirement may be waived with agreement by the Local Government to perform, or cause to be performed, an equivalent dollar amount of structural improvement work on other deficient bridges or deficient mainlane cross-drainage structures within its jurisdiction, such a project of structural improvement work being referred to as an “equivalent-match project”; and

WHEREAS, the estimated local match fund participation requirement on the approved federal off-system bridge project is \$1,456.83, hereinafter referred to as the “participation-waived” project, such participation requirement the Local Government proposes be waived and in return perform or cause to be performed equivalent-match project structural improvement work.

BE IT FURTHER RESOLVED that in receiving this waiver the Local Government acknowledges its obligation to conform with all conditions of 43 TAC Section 15.55(d); such conditions that include but are not restricted to the following:

1. The Local Government must be currently in compliance with load posting and closure regulations as defined in National Bridge Inspection Standards under US Code of Federal Regulations, Title 23, Section 650.303.
2. The equivalent-match project work increases the load capacity of the existing bridge or other main lane cross-drainage structure or upgrades the structure to its original load capacity with a minimum upgrade to safely carry school bus loading if located on a school bus route.
3. In performing, or causing to be performed, the equivalent-match project(s), the Local Government assumes all responsibilities for engineering and construction, and complying with all applicable state and federal environmental regulations and permitting requirements for the structures being improved.
4. The work on the proposed equivalent-match project(s) has not begun and will not begin until the local match fund participation waiver approval process has been completed.
5. The Local Government will be allowed three years after the contract award of the participation-waived project to complete the structural improvement work on the equivalent-match project(s).
6. Should this waiver request be approved, the Local Government approves the execution of an Advanced Funding Agreement with the State for the participation-waived project or amendment to a previous Advance Funding Agreement executed between the State and Local Government. The Mayor is authorized to execute the agreement on behalf of the Local Government.

READ, PASSED AND APPROVED this 1st day of February, 2022.

Bob Sims, Mayor

ATTEST:

Pamela Wright, Assistant City Secretary

ECONOMICALLY DISADVANTAGED COUNTIES PROGRAM INFORMATION SHEET

COUNTY StephensAPPLICANT City of BreckenridgeDistrict Contact InformationNAME: Jason Scantling, P.E.; TP&D DirectorTELEPHONE: (325) 643-0415

* If the project is an "OFF-SYSTEM" project, is the project in the Unified Transportation Program (UTP) and have a local funding agreement in place, or in a District Bank Balance Program?

(Circle as appropriate) YES or NO

* If the applicant is a **CITY** within an eligible county, please answer the two following questions:

1 Economic Development Sales Tax? (Circle as appropriate)

 YES or NO# 2 Population (2010 Census)? 5,349PROJECT INFORMATION

UTP PRIORITY STATUS:	CON
CSJ:	0923-22-027
ESTIMATED LETTING DATE	January-23

On-System? (Circle as appropriate) YES or NOLOCATION AND LIMITS - Give highway number with limits to and from.TxDOTCONNECT Project ID: **A0013567**

Brownwood District (23) Highway: Shelton Ave. Limits: at Gonzales Draw

PROJECT SCOPE- Give type of work.

Replace Bridge and Approaches

ADJUSTMENT RATIONAL- Give reason why the adjustment is needed.

ANTICIPATED PROJECT COST BREAKDOWN OF ELIGIBLE COMPONENTS

TOTAL ADJUSTMENT- 95

1.	2.	3.		4.	5.
Project Component	Est. Total Cost (\$)	Local Participation (%)		Est. Required Local Match (\$)	Local Participation After Adjustment (\$)
Preliminary Engineering	\$ 12,485	10%		\$1,249	\$62
Construction	\$ 254,801	10%		\$25,480	\$1,274
Construction Engineering	\$ 24,079	10%		\$2,408	\$120
				\$0	\$0
TOTAL	\$ 291,365			\$29,137	\$1,457

Approved by: Elias H. Rmeili, P.E.
District Engineer

Date: _____



January 27, 2022

Mr. Elias Rmeili, PE
District Engineer
Texas Dept. of Transportation
2495 Highway 183 N
Early, TX 76802

Subject: Economically Disadvantaged Counties Program

Dear Mr. Rmeili,

The City of Breckenridge would like to make application that the City receive relief from the local matching funds requirement through the State's Economically Disadvantaged Counties Program. The project for which relief is sought is the Shelton Avenue at Gonzales Draw project, CSJ 0923-22-027. Attached, please find the Program Information Sheet and signed Affidavit. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Erika McComis". The signature is fluid and cursive.

Erika McComis, CPM
City Manager

AFFIDAVIT

The State of Texas,
County of Stephens

Before me, Diane Latham, a notary public in and for the State of Texas, on this day personally appeared Bob Sims, who being by me duly sworn, upon oath says:

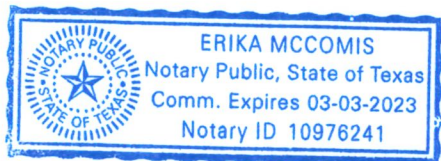
I, Bob Sims, representing the city / county of Breckenridge, having been duly elected on November 2020 and having served continuously since that time, certify in my official capacity that, to the best of my knowledge, the information contained in this application is true and correct.

Bob Sims
Signature

January 27, 2022
Date

Subscribed and sworn to before me, by the said Bob Sims, this 27 day of January, 2022, to certify which witness my hand and seal of office.

My commission expires March 23, 2023.



Erika McComis
Official Signature

Erika McComis
Printed or stamped name of Notary



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Action Item

MEETING DATE:

February 1, 2022

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of an interlocal agreement with Young County, Texas for the purpose of funding a bond supervision officer for Fiscal Year 2022 in an amount not to exceed \$7,500 and authorize the Mayor to execute same on behalf of the City.

BACKGROUND INFORMATION:

The proposed agreement is between Young County, Stephens County, City of Graham, City of Olney, and Breckenridge. The purpose of the agreement is to cost-share an employee position that handles the supervision of probationers within our jurisdiction. The commission previously approved the same agreement and began participation during FY 2021 at the requested funding amount of \$7,500. The Chief Probation Officer of the 90th Judicial District Court is the responsible party for hiring and supervising the position.

The ILA further states that if revenue for an annual term exceeds the projected revenue by \$5,000, a proportionate amount will be refunded to the entities. Chief Cantrell stated the program has been beneficial to the department, and it is an asset for our city to continue participating in the program.

FISCAL IMPACT:

- Not Applicable
- Proposed Expenditure: \$7,500
- General Ledger Code: 101-5-24-5544
- Proposed Revenue:
- Budget Amendment Required: No
- Financial Review Completed by:

LEGAL REVIEW:

The City Manager reviewed this item.

ATTACHMENTS:

Interlocal Agreement
Revenue/Expenditure Report

RECOMMENDED MOTION AND/OR ACTION:

Move to approve an interlocal agreement with Young County, Texas for the purpose of funding a bond supervision officer for Fiscal Year 2022.

Young County

INVOICE

516 4th St, Ste 103
 Graham, TX 76450
 940-549-1786 (Phone) 940-549-4266 (Fax)

DATE: January 12, 2022

Bill To:

City of Breckenridge
 1054 N. Rose
 Breckenridge, TX 76424
 254-559-8287

DESCRIPTION	AMOUNT
Re: Bond Supervision Officer	\$ 7,500.00
as per Executed Contract	
for Oct 1 2021 - Sept 31, 2022	
Remit Payment to:	
Young County Treasurer	
PO Box 487	
Graham, TX 76450	
TOTAL	\$ 7,500.00

Make all checks payable to Young County
 If you have any questions concerning this invoice, Cheryl Roberts, 940-549-1786,
 c.roberts@youngcounty.org

THANK YOU FOR YOUR BUSINESS!

INTERLOCAL COOPERATION FUNDING AGREEMENT

THIS INTERLOCAL AGREEMENT ("Agreement") is entered into and in accordance with the provisions of the Interlocal Cooperation Act, Chapter 791, Texas Government Code, by and between Young County, Texas, The City of Graham, The City of Olney, Stephens County and The City of Breckenridge, all political subdivisions of the State of Texas.

RECITALS

WHEREAS, Chapter 17 of the Texas Code of Criminal Procedure sets forth certain restrictions on those who are released on bond;

WHEREAS, it is in the interest of all citizens of Young and Stephens Counties and the communities therein to see that those released on bond are supervised in accordance with the court-ordered restrictions;

WHEREAS, The County of Young, The City of Graham, The City of Olney, City of Breckenridge and Stephens County, Texas mutually desire that those released on bond are supervised by a Bond Supervision Officer in accordance with the court-ordered restrictions;

WHEREAS, Chapter 791, (3) (n), Texas Government Code, allows for the cooperation of local governments to contract for services that the contracting parties have a mutual interest in;

NOW, THEREFORE, Young County, Texas, The City of Graham, The City of Olney, Stephens County, Texas and City of Breckenridge for the mutual consideration stated herein, agree and understand as follows:

AGREEMENTS

1. Young County, Texas shall create the Department of Bond Supervisions and be the employing agency of a Bond Supervision Officer. All requirements necessary for a Young County Employee must be

met in accordance with hiring policies of Young County, Texas. The Bond Supervision Officer will follow the personnel policies of Young County, Texas and other policies and procedures as maybe promulgated by the supervising officer with advice and consent of Young County Commissioners Court.

2. The Chief Probation Officer for the 90th Judicial District Court shall conduct interviews and recommend hiring of the Bond Supervision Officer subject to such opening as may become necessary to fill with advice and consent of Young County Commissioners Court.
3. The Chief Probation Officer of the 90th District shall be the immediate supervisor of the Bond Supervision Officer, following the guidelines set forth by the 90th Judicial District Court.
4. The department and position are created under the authority of the Commissioners Court of Young County, Texas and the employee is an employee of said county subject to the policies and procedures in place or as may be prescribed, added, modified or amended by Young County Commissioners Court. All fringe benefits ordinary to an employee of Young County shall be provided by Young County according to Young County policy.
5. All fees collected by the Bond Supervision Officer will be used for the offset of expenses of the department. These funds shall be deposited with the Treasurer of Young County, Texas and credited to the proper fund according to the Texas Local Government Code, Title 4, Subtitle B.
6. The City of Graham, Texas, The City of Olney, Texas, Stephens County, Texas and the City of Breckenridge, Texas each agree to provide funding to Young County in amounts set as fixed portions for each contributing entity for the fiscal year of 2021 / 2022 and may be adjusted for each fiscal year thereafter by agreement of the governmental bodies. A fiscal year shall begin October 1, and shall end September 30th of the year next following. These funds shall be deposited with the Treasurer of Young County, Texas and credited in accordance with the laws and regulations of Texas Local Government Code, Title 4, SubTitle B. Funding as follows shall be due on or before January 15th, 2021:

- City of Graham, Texas ----- \$12,500.
- Young County ----- \$ 9,250.
- City of Breckenridge, Texas - \$7,500.
- Stephens County, Texas ----- \$7,000.
- City of Olney, Texas ----- \$4,000.

Provided however, if revenues for any annual term exceed projected revenues by more than \$5,000.00, such overage shall be refunded back to each entity in their proportionate part.

7. The Term of this Funding Agreement is for one year (12 months) beginning October 1, 2021 and ending September 30, 2022 and may be extended for each additional 12 month period as a subsequent term. This Agreement expresses the entire agreement between the parties hereto regarding the subject matter contained herein, and may not be modified or amended except by written agreement.
8. This Agreement has been duly and properly approved by each party's governing body and constitutes a binding obligation on each party.
9. This Agreement shall be construed in accordance with the laws of the State of Texas, and venue for all purposes hereunder shall be Young County, Texas.
10. If any provision hereof is determined by any court of competent jurisdiction to be invalid, illegal, or unenforceable, such provision shall be fully severable here from and this Agreement shall be construed and enforced as if such invalid, illegal or unenforceable provision never comprised a part hereof; and the remaining provisions shall continue in full force and effect.
11. This agreement is not intended to extend the liability of the parties beyond that provided by law. The Parties do not waive any immunity or defense that would otherwise be available to it against claims by third parties.

12. Any notices required under this Agreement will be sent to the following:

- a. Young County Judge
516 Fourth Street Room 108
Graham, Texas 76450
- b. City Manager City of Graham
612 Elm Street
Graham, Texas 76450
- c. City Manager City of
Olney
P.O. Box 546
Olney, Texas 76374
- d. Stephens County Judge
200 W. Walker
Breckenridge, Texas 76424
- e. City Manager City of Breckenridge
1054 N. Rose
Breckenridge, Texas 76424

13. The Chief Probation Officer shall promulgate the operation, procedures and rules for the Bond Supervision Officer to be approved by the 90th District Court with advice and consent of the Commissioners Court of Young County, Texas.

APPROVED BY THE CITY COUNCIL OF BRECKENRIDGE, TEXAS

at its meeting on the _____ Day of _____, 2022 and executed by its authorized representative.

CITY OF BRECKENRIDGE, TEXAS

By : _____

Title: _____

ATTEST:

Title: _____

Revenue

DATE 12/20/2021 11:19

GENERAL LEDGER ACCOUNT QUERY - YOUNG COUNTY

OCTOBER - SEPTEMBER

GELL109 PAGE: 1

DATE	PPYXX	VENDOR NAME	DESCRIPTION	PO #	INVOICE #	99	FA	AMOUNT	REF #
2021	010-340-201	BOND SUPERVISION FEES	30,000.00- ENCUMBRANCE:					.00	
	ORIG BUDGET:	30,000.00-	CURR BUDGET:						
10/16/2020	012021	BOND SUPERVISION-CLIFF	BLACK 10/01-10/15 REPORT		10162020			2,715.00-	064560R
10/28/2020	012021	CITY OF GRAHAM	BLACK C109629 ANKLE MONITOR DEPOSITS		10282020			2,000.00-	064624R
11/05/2020	022021	BOND SUPERVISION-CLIFF	BLACK PAYMENTS COLLECTED 10/16-10/31		11052020			1,725.00-	064666R
11/25/2020	022021	BOND SUPERVISION-CLIFF	BLACK 11/01-11/15		11242020			1,021.00-	064733R
11/30/2020	022021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISION		11302020			1,673.00-	064752R
12/16/2020	032021	BOND SUPERVISION-CLIFF	BLACK MIS FEES 12/1/2020 - 12/15/2020		12162020			2,717.00-	064824R
01/07/2021	042021	BOND SUPERVISION-CLIFF	BLACK BOND SUPER. DAILY REPT. 1/01/21-1		01072021			2,055.00-	064894R
01/20/2021	042021	BOND SUPERVISION-CLIFF	BLACK BOND DAILY REPORT 01/06/21-01/31/		01202021			1,553.00-	064952R
02/08/2021	052021	BOND SUPERVISION-CLIFF	BLACK FEB. BOND SUPERVISOR		02022021			2,413.00-	065004R
02/22/2021	052021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISOR 2/16/21-2/28/21		02222021			2,370.00-	065036R
03/01/2021	062021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISOR		03012021			1,350.00-	065170R
03/15/2021	062021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISOR 3/1/2021-3/15/2021		03152021			2,390.00-	065222R
03/31/2021	062021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISOR		04192021			4,395.00-	065291R
04/19/2021	072021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISOR		05032021			3,522.00-	065340R
05/14/2021	082021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISOR PAYMENTS		05192021			2,780.00-	065405R
05/19/2021	082021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISOR PAYMENTS		06012021			2,013.00-	065457R
06/01/2021	092021	BOND SUPERVISION-CLIFF	BLACK 05/16-05/31/2021		06152021			2,845.00-	065514R
06/15/2021	092021	BOND SUPERVISION-CLIFF	BLACK JUNE 6 THRU 15		07012021			2,405.00-	065590R
07/01/2021	102021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISOR		07162021			1,946.00-	065714R
07/16/2021	102021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISOR		08022021			3,409.00-	065796R
08/02/2021	112021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISOR		08172021			4,011.00-	065859R
08/17/2021	112021	BOND SUPERVISION-CLIFF	BLACK BOND SUPERVISOR		09012021			2,857.00-	065932R
09/01/2021	122021	BOND SUPERVISION-CLIFF	BLACK SEPT 1 - 15		09172021			3,333.00-	066002R
09/17/2021	122021	BOND SUPERVISION-CLIFF	BLACK FY 21 SEPT		10072021				
10/07/2021	122021	BOND SUPERVISION-CLIFF	BLACK						

LINE ITEM TOTAL: 63,086.00-

ENDING BALANCE: 63,086.00- 210.29 *

BUDGET REMAINING: 33,086.00

OVERALL TOTAL: .00

010-340-201 GRAND TOTAL .00 BEGIN BALANCE: .00

ORIG BUDGET: 30,000.00- CURR BUDGET: 30,000.00- ENCUMBRANCE:

LINE ITEM TOTAL: 63,086.00-

ENDING BALANCE: 63,086.00- 210.29 *

BUDGET REMAINING: 33,086.00

Expenses

GELL06 PAGE 1

STATEMENT OF EXPENSES FOR OCTOBER

DATE 01/10/2022 09:20
8.33% OF YEAR COMPLETED

FOR LINE ITEMS 010-575-XXX

GENERAL FUND

ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL *** Y-T-D PERCENT	**** ACTUAL **** REMAINING PERCENT
2021 010-575-103	BOND SUPERVISOR	.00	37,467.00	2,882.08	2,882.08	7.69
2021 010-575-201	FICA	.00	2,870.00	223.02	223.02	7.77
2021 010-575-202	INSURANCE	.00	8,880.00	740.00	740.00	8.33
2021 010-575-203	RETIREMENT	.00	3,150.00	252.73	252.73	8.02
2021 010-575-226	CELL PHONE ALLOWANCE	.00	720.00	60.00	60.00	8.33
2021 010-575-310	OFFICE SUPPLIES	.00	250.00	.00	.00	100.00
2021 010-575-330	FUEL	.00	500.00	.00	.00	100.00
2021 010-575-453	COMPUTER SERVICES	.00	2,500.00	.00	.00	100.00
2021 010-575-480	BONDS	.00	50.00	.00	.00	100.00
2021 010-575-496	EQUIP REFUND	.00	500.00	130.00	130.00	26.00
2021 010-575-573	ANKLE MONITOR	.00	5,000.00	525.00	525.00	10.50
2021 010-575-573	BOND SUPERVISOR EXP TOTALS	.00	61,887.00	4,812.83	4,812.83	7.78
	FUND TOTAL	.00	61,887.00	4,812.83	4,812.83	7.78
	FINAL TOTAL	.00	61,887.00	4,812.83	4,812.83	7.78



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Action Item

MEETING DATE:

February 1, 2022

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of a consent to encroachment with Juan and Amelia Valdez for a residence which encroaches into City right-of-way being 0.37 acre tract out of Block 62 of the Original Town of Breckenridge (612 W. Lindsey).

BACKGROUND INFORMATION:

The City received an email from Security Title regarding a property located at 612 W. Lindsey which has a house and carport that were previously built outside of the lot line. The title company is unable to proceed with the paperwork until they receive a consent to encroachment from the City.

FISCAL IMPACT:

- Not Applicable
- Proposed Expenditure:
- General Ledger Code:
- Proposed Revenue:
- Budget Amendment Required: No
- Financial Review Completed by:

LEGAL REVIEW:

Not applicable.

ATTACHMENTS:

Encroachment Agreement

RECOMMENDED MOTION AND/OR ACTION:

Move to approve a consent to encroachment agreement with Juan and Amelia Valdez as presented.

encroachments without authority and in violation of the legal rights and interests of the City.

Owner accepts the Encroachment Area on an “AS IS” basis and in its present condition. Owner acknowledges that its acceptance of an “AS IS” basis forms a material part of the consideration of this Consent to Encroachment.

OWNER, ITS RESPECTIVE HEIRS, ADMINISTRATORS, EXECUTORS, SUCCESSORS AND ASSIGNS, SHALL INDEMNIFY AND SAVE HARMLESS THE CITY, ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, INSURERS AND ADVISORS FROM ANY AND ALL CLAIMS, DEMANDS, CHARGES, SUITS OR ACTIONS FOR PROPERTY DAMAGE OR LOSS, OR LOSS OF USE THEREOF, AND PERSONAL INJURY AND DEATH, WHETHER AT LAW OR IN EQUITY, BROUGHT BY ANY PERSON, ENTITY, OR AGENCY, INCLUDING BUT NOT LIMITED TO OWNERS AND EMPLOYEES OR AGENTS OF OWNERS, AND ALL EXPENSES OF LITIGATION INCLUDING BUT NOT LIMITED TO, REASONABLE ATTORNEYS’ FEES AND LITIGATION EXPENSES, ARISING OUT OF OR IN ANY MANNER CONNECTED WITH THE USE, CARE OR MAINTENANCE OF THE ENCROACHMENT AND ENCROACHMENT AREA.

This Consent to Encroachment in no way relieves Owner, its heirs, administrators, executors, successors, and assigns, from the restrictions, if any, to which the City’s Property and Owner’s Property are made subject by deed or otherwise, and the restrictions contained in all applicable zoning ordinances.

The City retains the right to perform any cleaning, maintenance, alteration or removal of dirt or other matters within the area adjacent to the Encroachment Area for drainage, water or sewer service or other public services as is determined to be necessary by the City during the term of this Consent to Encroachment.

This Consent to Encroachment may be executed in two or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

This Consent to Encroachment may be modified, amended or supplemented only by a written instrument executed by both parties.

This Consent to Encroachment was **APPROVED** by the City Commission of the City of Breckenridge on February 1, 2022.

CITY OF BRECKENRIDGE

Bob Sims, Mayor

ATTEST:

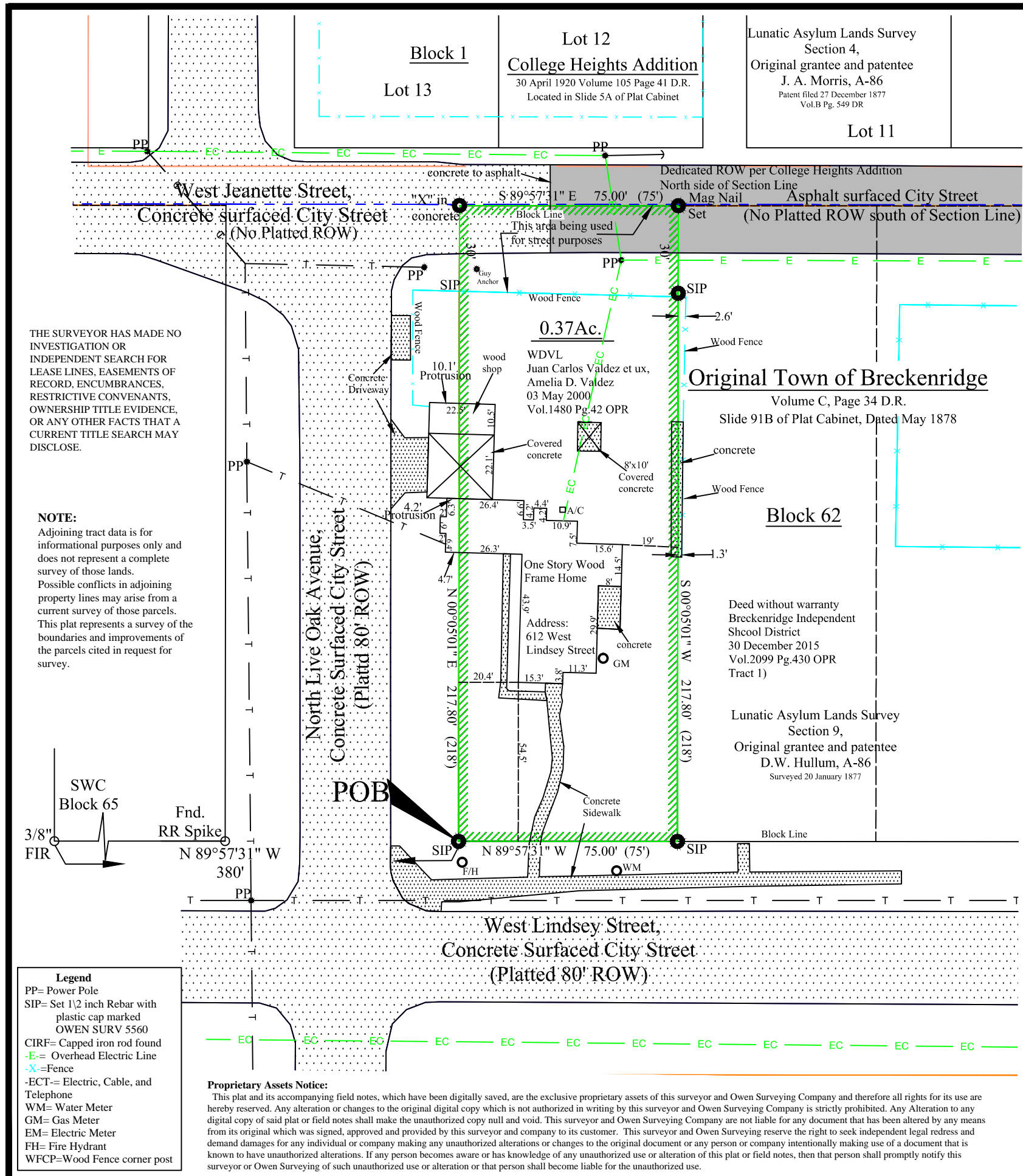
Pamela Wright, Assistant City Secretary

STATE OF TEXAS §
COUNTY OF STEPHENS §

This instrument was acknowledged before me on this _____ day of _____, 2022, by Bob Sims, Mayor of the City of Breckenridge, Texas.

Notary Public, State of Texas

AFTER RECORDING RETURN TO:
Pamela Wright, Asst. City Secretary
105 N. Rose Avenue
Breckenridge, Texas 76424



THE SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR LEASE LINES, EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE CONVENANTS, OWNERSHIP TITLE EVIDENCE, OR ANY OTHER FACTS THAT A CURRENT TITLE SEARCH MAY DISCLOSE.

NOTE:
 Adjoining tract data is for informational purposes only and does not represent a complete survey of those lands. Possible conflicts in adjoining property lines may arise from a current survey of those parcels. This plat represents a survey of the boundaries and improvements of the parcels cited in request for survey.

- Legend**
- PP= Power Pole
 - SIP= Set 1/2 inch Rebar with plastic cap marked OWEN SURV 5560
 - CIRF= Capped iron rod found
 - E= Overhead Electric Line
 - X= Fence
 - ECT= Electric, Cable, and Telephone
 - WM= Water Meter
 - GM= Gas Meter
 - EM= Electric Meter
 - FH= Fire Hydrant
 - WFPC= Wood Fence corner post

Proprietary Assets Notice:
 This plat and its accompanying field notes, which have been digitally saved, are the exclusive proprietary assets of this surveyor and Owen Surveying Company and therefore all rights for its use are hereby reserved. Any alteration or changes to the original digital copy which is not authorized in writing by this surveyor and Owen Surveying Company is strictly prohibited. Any Alteration to any digital copy of said plat or field notes shall make the unauthorized copy null and void. This surveyor and Owen Surveying Company are not liable for any document that has been altered by any means from its original which was signed, approved and provided by this surveyor and company to its customer. This surveyor and Owen Surveying reserve the right to seek independent legal redress and demand damages for any individual or company making any unauthorized alterations or changes to the original document or any person or company intentionally making use of a document that is known to have unauthorized alterations. If any person becomes aware or has knowledge of any unauthorized use or alteration of this plat or field notes, then that person shall promptly notify this surveyor or Owen Surveying of such unauthorized use or alteration or that person shall become liable for the unauthorized use.

METES AND BOUNDS DESCRIPTION
0.37 Acre Tract

All that certain 0.37 acre tract or parcel of land situated in the northeast quarter of Section 9 of the Lunatic Asylum Lands, original grantee D. W. Hullum, Abstract Number 86, City of Breckenridge, County of Stephens State of Texas, said tract being part of Block 62 of the Original Town Plat of Breckenridge, according to plat of the same dated 28 May 1878, and recorded in volume C page 34 of the Deed Records of said Stephens County, and now located in Slide 91B of the Plat Records of said Stephens County, said tract being all of a tract as described in deed to Juan Carlos Valdez et ux, Amelia D. Valdez, filed 03 May 2000, and recorded in volume 1480 page 42 of the Official Public Records of said Stephens County, and being more particularly described as follows;

BEGINNING for the southwest corner of the tract being described herein at a set 1/2 inch rebar, said rebar being the southwest corner of said Block 62, said rebar being at the intersection of the east line of North Live Oak Avenue, and the north line of West Lindsey Street, and from said rebar a found 3/8 inch iron rod being the southwest corner of Block 65 of said addition bears North 89 degrees 57 minutes 31 seconds West, a distance of 380.00 feet;

THENCE: North 00 degrees 05 minutes 01 seconds East, with the west line of said Block 62 and with the east line of said Live Oak Avenue, and passing at 187.80 feet a set 1/2 inch rebar on the south side of West Jeanette Street as being used by the public, and continuing on said course a total distance of 217.80 feet to a set "X" in concrete in said Jeanette Street for the northwest corner of said Block 62, said "X" being on the north line of said Section 9, same being the south line of Section 4 of said Lunatic Asylum Lands, original grantee and patentee J. A. Morris, Abstract Number 119, patent filed 27 December 1877, and recorded in volume B page 549 of said deed records, said "X" also being on the south line of College Heights Addition, according to plat of the same filed 30 April 1920, and recorded in volume 105 page 41 of said deed records, and now located in slide 5A of said Plat Cabinet;

THENCE: South 89 degrees 57 minutes 31 seconds East, with the north line of said Block 62 and with the north line of said Section 9 and with said road, a distance of 75.00 feet to a set MAG Nail for the northeast corner of said Valdez tract, same being the northwest corner of a tract as described in deed to Breckenridge Independent School District, filed 30 December 2015, and recorded in volume 2099 page 430 of said official public records;

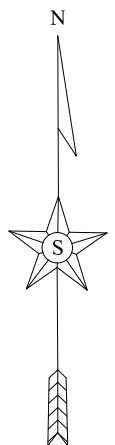
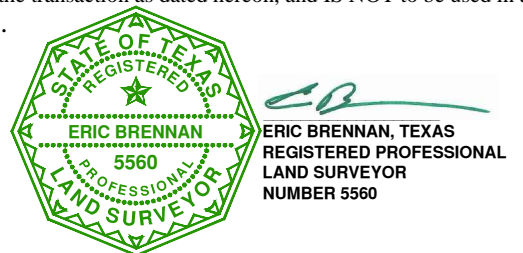
THENCE: South 00 degrees 05 minutes 01 seconds West, with the east line of said Valdez tract, and passing at 30.00 feet a set 1/2 inch rebar on the south side of said Jeanette Street, and continuing on said course a total distance of 217.80 feet to a set 1/2 inch rebar on the south line of said Block 62 for the southeast corner of said Valdez tract, said rebar being on the north line of said West Lindsey Street;

THENCE: North 89 degrees 57 minutes 31 seconds West, with the south line of said Block 62 and the north line of said West Lindsey Street, a distance of 75.00 feet to the **POINT OF BEGINNING** and containing 0.37 of an acre of land.

NAD83 NCTZ Grid Bearings.

The undersigned does hereby State to Jaun Carlos Valdez et ux, Amelia D. Valdez that the map or plat is based upon an on the ground survey, performed on 28 November 2021 under my direct supervision, this survey was prepared to show the boundary lines of the parcel cited in request for survey, and does not show all improvements to the property, this property has access to a roadway unless otherwise noted.

This Plat and description was prepared for the exclusive use of the person or persons named in the above statements. Said statement does not extend to any unnamed person without an express restating by the surveyor naming said person. This survey was prepared for the transaction as dated hereon, and IS NOT to be used in any other transactions, and the copyrights are reserved .



Basis of Bearings
 NAD83 Grid Bearings
 Distances reflect surface measurements

Closing Survey on 612 West Lindsey Street,
 being a 0.37 acre tract out of Block 62 of The Original
 Town of Breckenridge, City of Breckenridge,
 County of Stephens, State of Texas

OWEN SURVEYING CO.
 FIRM #10069000 WWW.OWENSURVEYING.COM
 110 W. ELLIOTT ST., BRECKENRIDGE, TX 76424
 PHONE (254)559-9898 FAX (254)559-7372 CELL (254)559-0127

BOUNDARY PLAT: STEPHENS COUNTY
 DRAWN BY: MD CHECKED BY: EB

Scale: 1" = 40'	Date: 11 January 2022	Print Number B - 416B
--------------------	--------------------------	--------------------------

From: [Christi Tidrow](#)
To: [Erika McComis](#)
Subject: FW: Valdez: 612 West Lindsey Street, Breckenridge, Texas 76424
Date: Thursday, January 13, 2022 10:44:20 AM
Attachments: [image001.png](#)

Erika,

Below is the encroaching issue at 612 W. Lindsey I mentioned to you earlier.
Please let me know what direction I need to go.

Thank you,
Christi Tidrow
City of Breckenridge
Breckenridge Fire Department
105 N. Rose Ave.
Breckenridge, TX 76424
254-559-8287
ctidrow@breckenridgetx.gov
www.breckenridgetx.gov

From: Dietrich Odom <Dietrich@securitytitleco.com>
Sent: Thursday, January 13, 2022 10:26 AM
To: Heather Perez <hperez@securitytitleco.com>; Christi Tidrow <ctidrow@breckenridgetx.gov>
Subject: RE: Valdez: 612 West Lindsey Street, Breckenridge, Texas 76424

Hello Christi:

What we are needing is a license agreement with the City of Breckenridge covering the encroachment along the West side of the property. I believe that the house and carport are located outside of the lot line and therefore encroach onto city property. In order for us to be able to insure this transaction, we would need a license agreement with the City of Breckenridge. In the past, we have obtained license agreements from various cities whereby the city agrees to allow the encroachments to continue (usually due to the fact that the city is not using or planning to use the property that is encroached upon). Further, the license agreement would typically include language stating that if the encroachment were ever removed, the property owner could not rebuild on the city property.

Please let me know if you have any more questions or concerns, and please feel free to give me a call to discuss.

Thanks,



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Action Item

MEETING DATE:

February 1, 2022

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of Ordinance 2022-04 closing, vacating, and abandoning the portion of an alley situated in Block F, East Breckenridge Addition, lying between lots 1 and 2 and Lots 19 and 20; providing for conveyance of said abandoned alley property; repealing all ordinances in conflict herewith; and providing an effective date.

BACKGROUND INFORMATION:

The property owner at 1000 E. Williams (south side of the alley) is trying to sell this property, and some uncertainties regarding the alley being closed have come up with the survey and city records. A house and garage have been built across the alleyway in years past; therefore, the City is requesting the alley be closed. Per the research of former code official, the respective property does not have utilities located within the alley.

FISCAL IMPACT:

- Not Applicable
- Proposed Expenditure:
- General Ledger Code:
- Proposed Revenue:
- Budget Amendment Required: No
- Financial Review Completed by:

LEGAL REVIEW:

The City Attorney reviewed this item.

ATTACHMENTS:

Ordinance
Deed without Warranty
Survey and Maps

RECOMMENDED MOTION AND/OR ACTION:

Move to approve Ordinance 2022-04 as presented.

ORDINANCE NO. 22-00

AN ORDINANCE OF THE CITY OF BRECKENRIDGE, TEXAS, CLOSING, VACATING, AND ABANDONING THE PORTION OF AN ALLEY SITUATED IN BLOCK F, EAST BRECKENRIDGE ADDITION, LYING BETWEEN LOTS 1 AND 2 AND LOTS 19 AND 20; PROVIDING FOR CONVEYANCE OF SAID ABANDONED ALLEY PROPERTY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Breckenridge (the “City”) is a home rule municipality operating under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code;

WHEREAS, Section 311.007 of the Texas Transportation Code provides that a home rule municipality may vacate, abandon, and close a street or alley, and Sections 253.001(a) and 272.001 of the Texas Local Government Code provide that a city may convey abandoned street or alley property to the adjacent property owners without complying with notice and bidding requirements;

WHEREAS, the City received a request to close, abandon and vacate an alley situated in Block F, East Breckenridge Addition to the City of Breckenridge, Stephens County, Texas, lying between Lots 1 and 2 and Lots 19 and 20 (the “Alley Property”) by Caddo Creek Investments, LLC, the property owner of the property abutting said Alley Property;

WHEREAS, pursuant to Section 2-25 of the Breckenridge Code of Ordinances, the Planning and Zoning Commission has considered this request and has recommended that the City Commission of the City of Breckenridge (the “City Commission”) approve said request; and

WHEREAS, the City Commission has considered the recommendation of the Planning and Zoning Commission and has determined that it would be to the public benefit to abandon, vacate, and close the Alley Property, that said land is not needed for public use and therefore constitutes a public charge without a corresponding public benefit, and that the Alley Property should be abandoned, vacated, and closed, and conveyed to the adjacent property owners as hereinafter provided.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS THAT:

SECTION 1. Incorporation of Premises. The above and foregoing premises are true and correct and are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2. Findings. After due deliberations, the City Commission has concluded that the adoption of this Ordinance is in the best interest of the City of Breckenridge, Texas and of the public health, safety, and welfare.

SECTION 3. Alley Abandoned. The portion of a sixteen-foot-wide alley situated in Block F, East Breckenridge Addition to the City of Breckenridge, Stephens County, Texas, lying

between Lots 1 and 2 and Lots 19 and 20, and as depicted in Exhibit "A", attached hereto and incorporated herein by reference, be and the same is closed, vacated, and abandoned.

SECTION 4. Fair Market Value. The City Commission finds that the alley was originally dedicated to the public at no cost to the City and any fair market value that the Alley Property may have is offset from the City's release from the obligation to maintain the Alley Property.

SECTION 5. Extent of Abandonment. The abandonment, vacation, and closure provided for herein shall extend only to the public right, title, easement, and interest, and shall be construed to extend only to that interest which the City may legally and lawfully abandon, vacate, and close, and may be subject to recorded reversionary interests.

SECTION 6. Release of Easements. All public easements and rights-of-way on the Alley Property are hereby released.

SECTION 7. Conveyance. The City Secretary is authorized and directed to prepare and record a copy of this Ordinance in the Real Property Records of Stephens County, Texas. The Mayor is hereby authorized and directed to convey by Deed Without Warranty, in "As Is" condition, all of the interest of the City in and to the Alley Property, to the property owner abutting said Alley Property.

SECTION 8. Replat Required. A revised plat of the combined properties is required to be produced and approved before a building permit will be issued for new construction on the Alley Property and adjacent property.

SECTION 9. Savings/Repealing Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 10. Effective Date. This ordinance shall take effect upon adoption.

DULY PASSED AND APPROVED by the City Commission of the City of Breckenridge, Texas, this the 1st day of February, 2022.

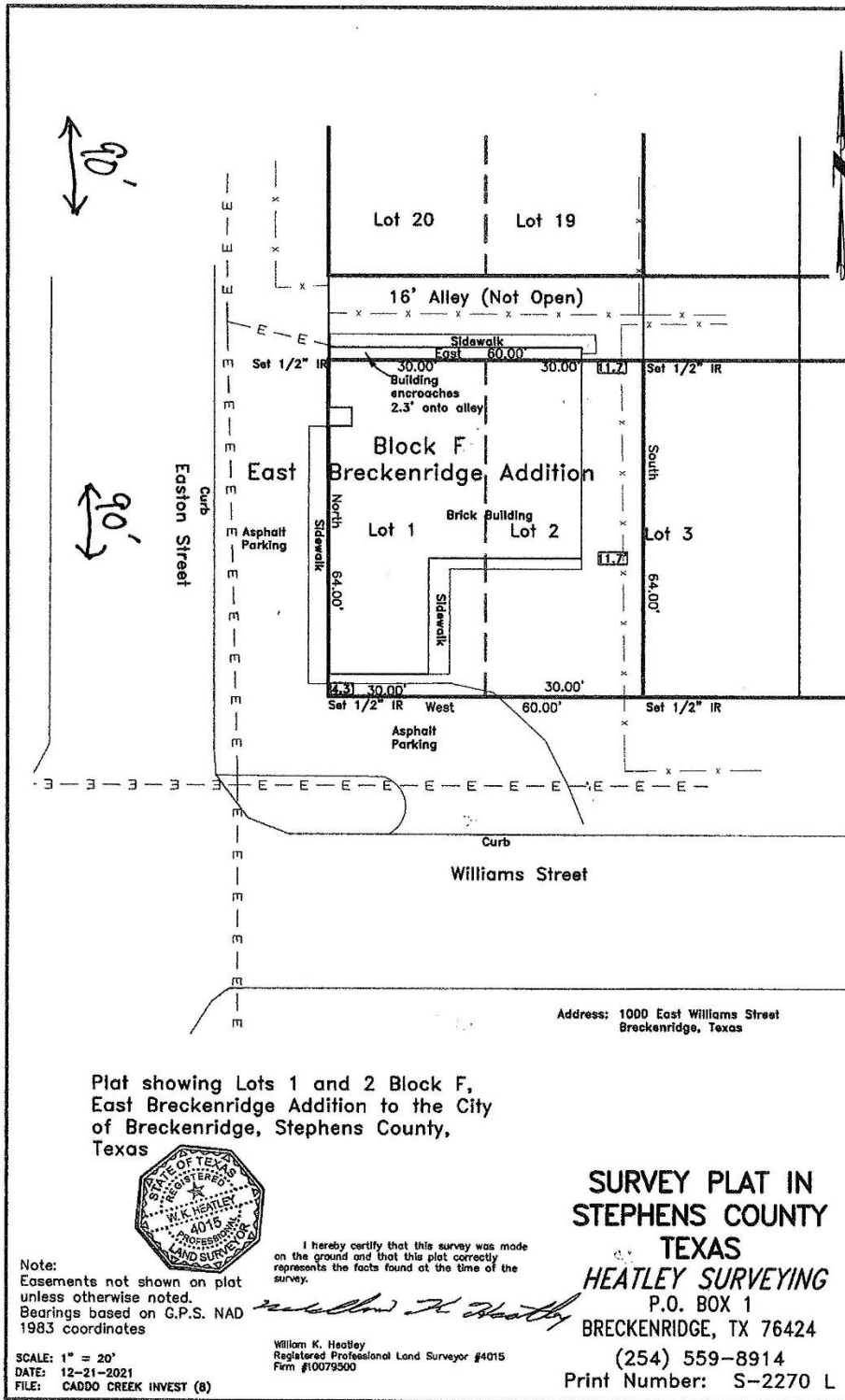
APPROVED:

Bob Sims, Mayor

ATTEST:

Pamela Wright, Assistant City Secretary

Exhibit "A"



NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

DEED WITHOUT WARRANTY

STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF STEPHENS §

That the CITY OF BRECKENRIDGE, TEXAS, a Texas home-rule municipality whose mailing address is 105 N. Rose Avenue, Breckenridge, Texas, 76424 (hereinafter "Grantor"), for and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other valuable consideration paid to Grantor by Grantee herein named, the receipt and sufficiency of which are hereby acknowledged, does hereby GRANT, SELL, and CONVEY to CADDO CREEK INVESTMENTS LLC, a domestic for-profit corporation whose mailing address is 13377 U.S. Highway 180 East, Caddo, Texas, 76429 (hereinafter "Grantee") the following property situated in Stephens County, Texas, to-wit (hereinafter, the "Property"):

The portion of a sixteen-foot-wide alley situated in Block F, East Breckenridge Addition to the City of Breckenridge, Stephens County, Texas, lying between Lots 1 and 2 and Lots 19 and 20, and as depicted in Exhibit "A".

THIS CONVEYANCE IS MADE SUBJECT TO all presently recorded and validly existing restrictions, reservations, covenants, conditions, oil and gas leases, mineral interests outstanding in persons other than Grantor; other instruments, other than conveyances of the surface fee estate, that affect the property herein described; and taxes for the year 2022 and subsequent years, which Grantee shall be responsible for.

TO HAVE AND TO HOLD all of Grantor's rights, title, and interest in and to the Property and premises described above unto the said Grantee, its heirs, successors, and assigns forever, without express or implied warranty. All warranties that might arise by common law as well as the warranties in Section 5.023 of the Texas Property Code (or its successor) are excluded.

It is specially agreed that Grantee has inspected the property and is aware of its condition and accepts the same "AS IS". Grantor makes no representations of warranties whatsoever.

Execution Page Follows

CITY OF BRECKENRIDGE, TEXAS

Bob Sims, Mayor

ATTEST:

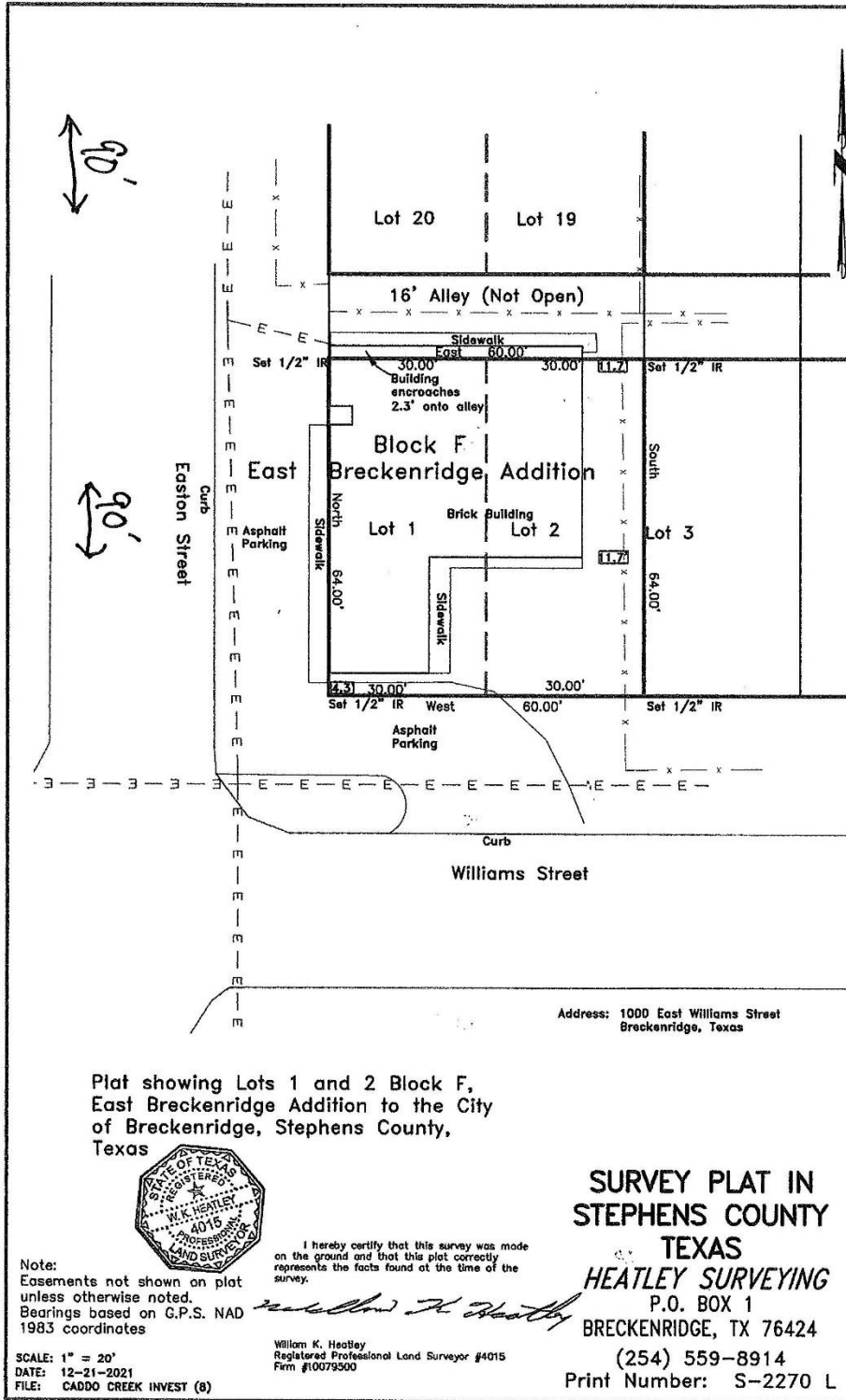
Pamela Wright, Assistant City Secretary

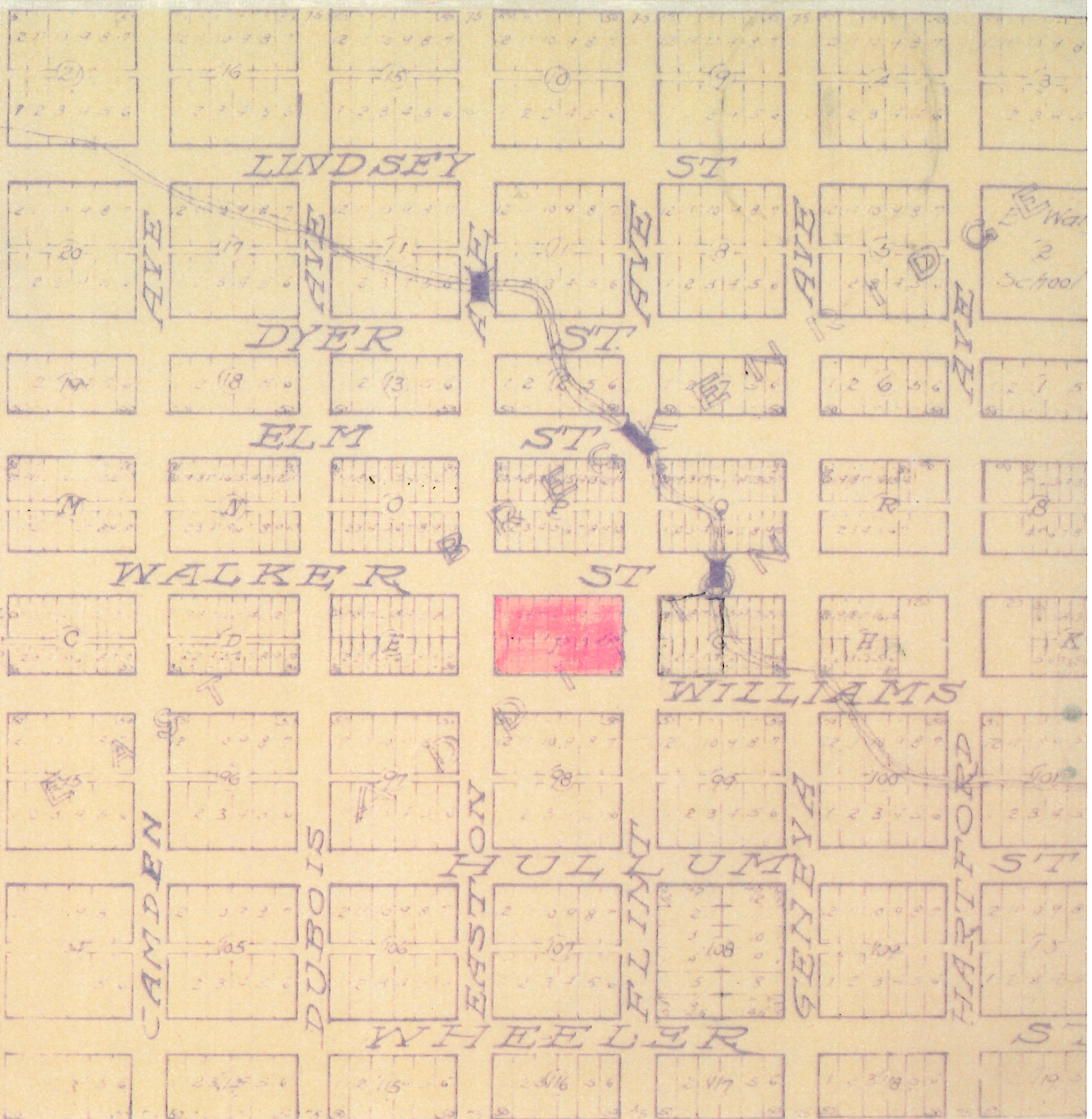
STATE OF TEXAS §
COUNTY OF STEPHENS §

This instrument was acknowledged before me on the _____ day of February 2022, by Bob Sims, as Mayor of the City of Breckenridge, on behalf of said City.

Notary Public, State of Texas

Exhibit "A"





Map



- Local Road Labels
- Local Roads
- Extra-territorial Jurisdiction
- City Limits
- Stephens CAD Parcels



Data displayed were gathered by the City of Breckenridge for municipal purposes. No guarantee is made regarding suitability for any other use or purpose.



01/05/22 14:21

STEPHENS COUNTY

APPRAISAL DISTRICT

[Home](#) [Return to Search](#)  [Print](#)

Property Year 2021

Information Updated 1/20/2022

Property ID: R000010889 Geo ID: 10510.906.001.00

[< Previous Property](#) [9 / 41](#) [Next Property >](#)

Property Details

Ownership

CADDO CREEK INVESTMENTS LLC

13377 US HWY 180 E
CADDO, TX 76429

Ownership Interest: 1.0000000

Available Actions

Qualified Exemptions

Not Applicable

Legal Information

Legal: EAST BRECK, BLOCK F, LOT 1 & 2

Situs: WILLIAMS 1000 E

Property Valuation History

Values by Year		2021	2020	2019	2018	2017	n/a
Improvements	+	\$30,080	\$30,080	\$97,650	\$97,730	\$97,730	\$0
Land	+	\$1,730	\$1,730	\$1,730	\$1,730	\$1,730	\$0
Production Market	+	\$0	\$0	\$0	\$0	\$0	\$0
Personal	+	\$0	\$0	\$0	\$0	\$0	\$0
Mineral	+	\$0	\$0	\$0	\$0	\$0	\$0
Total Market	=	\$31,810	\$31,810	\$99,380	\$99,460	\$99,460	\$0
Agricultural Loss	-	\$0	\$0	\$0	\$0	\$0	\$0
Homestead Cap Loss	-	\$0	\$0	\$0	\$0	\$0	\$0
Total Assessed	=	\$31,810	\$31,810	\$99,380	\$99,460	\$99,460	\$0

Improvement / Buildings Improvement Value: \$30,080

Group Sequence	Code	Building Description	Year Built	Square Footage	Perimeter Footage
1	MA	MAIN AREA		2,307	226
2	ASPH	2 INCH		584	162
3	CVP	COVERED PORCH		84	50
4	STG	STORAGE		48	28

Land Details Market Value: \$1,730 Production Market Value: \$0 Production Value: \$0

Land Code	Acres	Sq. Ft.	Front Ft.	Rear Ft.	Depth	Mkt. Value	Prd. Value
S0510	0.000	0	60	60	80	1,728	0

Deed History

Sold By	Volume	Page	Deed Date Instrument
LAWRENCE J T MD	2175	38	2/20/2020 20

Property Tax Estimation by Entity / Jurisdiction

Code	Description	Taxable Value	Tax Rate per \$100	Tax Factor applied to Taxable Value	Estimated Tax
CBR	CITY OF BRECKENRIDGE	31,810	\$1.06	0.0106	\$357.00
HD	HOSP DIST	31,810	\$0.27737	0.0027737	\$92.65
SBR	BRECKENRIDGE ISD	31,810	\$0.9897	0.009897	\$335.50
STC	STEPHENS COUNTY	31,810	\$0.80	0.008	\$254.48
Total Estimation			\$3.12707	0.0312707	\$1,039.63

The above property tax estimation is not a tax bill. Do not pay.

Southwest Data Solutions provides this information "as is" without warranty of any kind.
 Southwest Data Solutions is not responsible for any errors or omissions.



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Action Item

MEETING DATE:

February 1, 2022

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of Ordinance 2022-03 ordering a Municipal General Election to be held on May 7, 2022 for the purpose of electing the offices of Mayor, Commissioner Place 1 and Commissioner Place 2.

BACKGROUND INFORMATION:

Article IV of the City of Breckenridge Code of Ordinances provides for the guidance of elections of the governing body election. Additionally, state law sets the first Saturday in May as a uniform election date.

This year, three citizens will be elected at large to each serve a two-year term as Mayor, Commissioner Place 1 and Commissioner Place 2. The incumbents for these positions are Bob Sims, Russell Blue, Rob Durham, respectively. Please note that the places are not geographically based. The terms of office will be from May of 2022 to May of 2024.

In the event the city does not have a contested race the commission will have the ability to cancel the election. At this time the city is visiting with the county elections office to participate in a joint election. The polling location for Early Voting will be at the County Courthouse. Election Day will be here at the City Offices from 7:00 a.m. to 7:00 p.m.

FISCAL IMPACT:

- Not Applicable
- Proposed Expenditure: TBD
- General Ledger Code:
- Proposed Revenue:
- Budget Amendment Required: No
- Financial Review Completed by: E. McComis

LEGAL REVIEW:

The City Manager reviewed this item.

ATTACHMENTS:

Ordinance
Exhibit A - General Election Notice
Exhibit B - General Election Order

RECOMMENDED MOTION AND/OR ACTION:

Move to approve Ordinance 2022-03 ordering the May 2022 General Election.

**2022-03
ORDINANCE**

AN ORDINANCE OF THE CITY OF BRECKENRIDGE, TEXAS ORDERING A MUNICIPAL GENERAL ELECTION TO BE HELD ON MAY 7, 2022, FOR THE PURPOSE OF ELECTING THE FOLLOWING OFFICERS: MAYOR COMMISSIONER PLACE 1 AND COMMISSIONER PLACE 2; AND PROVIDING FOR MATTERS RELATING TO THE HOLDING OF SUCH ELECTION.

WHEREAS, the term for Mayor and City Commissioner for Place 1 and Place 2 will expire in May 2022; and

WHEREAS, the Texas Constitution, the Texas Election Code (the “Code”), and the City Charter are applicable to said General Elections (hereinafter collectively referred to as the “election” or “elections”); and

WHEREAS, the City Commission, pursuant to all applicable laws, finds and determines that a general election shall be held on May 7, 2022, for the purpose of electing a Mayor and Commissioner for Place 1 and Place 2.

NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS, that:

Section 1. Order of Election. In accordance with the Charter of the City of Breckenridge and with the laws of the Constitution of the State of Texas, an election is hereby called and ordered to be held May 7, 2022, at which election all qualified voters of the City may vote for the purpose of electing the following officials of the City, each for a two-year term:

- Mayor
- Commissioner, Place 1
- Commissioner, Place 2

Section 2. Application for Ballot. No person’s name shall be placed upon the official ballot as a candidate for any of the above-mentioned positions unless such person shall have filed his or her sworn application, as provided by the laws of the State of Texas, with the City Secretary of the City at the City Hall, located at 105 N. Rose Avenue, Breckenridge, Texas 76424, beginning on January 19, 2022, and not later than five o’clock (5:00) p.m. on February 18, 2022. The City Secretary shall note on the face of each such application the date and time of its filing. Such application shall include the position the candidate is seeking.

Section 3. Placement on Ballot. The name of each candidate shall be placed on the respective ballots under the conditions imposed by law and that the candidate or candidates receiving the votes necessary for election shall be elected to the office for which each candidate has announced. The determination of successful candidates shall be in accordance with the provisions of the Charter of the City of Breckenridge, Texas and the Election Code of the State of Texas, as amended.

Section 4. Early Voting. The City Secretary shall serve as the Early Voting Clerk and shall secure early voting ballots and shall conduct voting by personal appearance and by mail as provided for in the Texas Election Code. Early Voting shall be conducted during the lawful early voting period.

The main early voting place is:

Breckenridge City Offices
Commission Chamber
105 N. Rose Avenue
Breckenridge, Texas 76424
Phone Number: 254-559-8287
Voting Hours:
 April 25-29 – 8:00 a.m. – 5:00 p.m.
 May 2-3 – 8:00 a.m. – 5:00 p.m.
Email: cmsecretary@breckenridgetx.gov
Website: <https://breckenridgetx.gov/election-eleccion>

Section 5. Election Day. On Election Day, May 7, 2022, the polls shall be open between the hours of 7:00 a.m. and 7:00 p.m., at the Breckenridge City Offices.

Section 6. Notices. The Mayor is authorized to sign a Notice of Regular Municipal Election (Exhibit A) and an Order of Election (Exhibit B) as prescribed by the State of Texas on behalf of the City Commission. The Notice of Regular Municipal Election shall be published in accordance with the provisions of the Texas Election Code.

Section 7. Agreement for Election Services. The City Manager is authorized to negotiate an agreement with Stephens County, Breckenridge ISD, and Stephens County Hospital District to hold a joint election and for election services. The City’s duties and responsibilities related to the election shall be set forth in the Agreement.

Section 8. Recitals. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as part of the judgment and finding of the City Commission.

Section 9. Repeal. All Ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 10. Controlling Law. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 11. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Commission hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 12. Open Meeting. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 13. Effective Date. This Ordinance shall take effect immediately from and after its passage, as law provides.

READ, PASSED AND ADOPTED this 1st day of February, 2022.

Bob Sims, Mayor

ATTEST:

Pamela Wright, Assistant City Secretary

EXHIBIT B

**NOTICE OF GENERAL ELECTION
(AVISO DE ELECCION GENERAL)**

To the Registered Voters of Breckenridge, Texas: *(A los votantes registrados de Breckenridge, Texas:)*

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m. on May 7, 2022 for voting in a general election, to elect a Mayor, Commissioner Place 1 and Commissioner Place 2.
(Se hace saber que las casillas electorales sitados abajo se abrirán desde las 7:00 am a 7:00 pm el 7 de Mayo de 2022 para votar en una elección general, para elegir un alcalde, comisionado lugar 1, y comisionado lugar 2)

Election Day voting by personal appearance will be conducted at the Breckenridge City Offices, Commission Chambers, 105 N. Rose Avenue, between the hours of 7:00 a.m. and 7:00 p.m.
(La votación en porsona el día de las elecciones se llevará a cabo en las oficianas de la ciudad de Breckenridge, cámaras de la comisión, 105 N. Rose Aveue, entre las 7:00 a.m. y 7:00 p.m.)

Location of Election Day Polling Places Include Name of Building and Address
(Sitios de votación el Día de Elección) (Incluir Nombre del Edificio y Dirección)

Early voting by personal appearance will be conducted each weekday at the Stephens County Courthouse, Tax Office Corridor, 200 W. Walker, between the hours of 8:00 a.m. and 5:00 p.m. beginning on April 25, 2022 and ending May 3, 2022.
(La votación anticipada por comparecencia personal se llevará a cabo todos los días de la semana en la palacio de justicia del condado de Stephens, corredor de la oficina de impuestos, 200 W. Walker, entre las horas de 8:00 a.m. y 5:00 p.m. a partir del 25 de abril de 2022 y hasta el 3 de mayo de 2022.)

Applications for ballot by mail shall be mailed to:
(Las aplicaciones para votar por correo deberán enviarse a:)

Erika McComis

Name of early voting clerk
(Nombre del oficial de votación anticipada)

Breckenridge City Offices
105 N. Rose Avenue
Breckenridge, Texas 76424
Address

oficinas de la ciudad de Breckenridge
105 N. Rose Avenue
Breckenridge, Texas 76424
(Dirección)

Applications for ballots by mail must be received no later than the close of business on April 26, 2022.
(Las solicitudes de boletas por correo deberán recibirse a más tardar al cierre de operaciones el 26 de Abril de 2022.)

Issued this the 1st day of February, 2022. *(Publicado el día 1 de febrero de 2022.)*

Signature of Mayor *(Firma del Alcalde)*

EXHIBIT B

ORDER OF ELECTION

An election is hereby ordered to be held on **May 7, 2022** for the purpose of:

Election of: Mayor
City Commissioner, Place 1
City Commissioner, Place 2

Early voting by personal appearance will be conducted each weekday at:

Breckenridge City Offices
Commission Chamber
105 N. Rose Avenue
Breckenridge, Texas 76424
(Address)

Between the hours of 8:00 a.m. and 5:00 p.m. beginning on April 25, 2022 and ending on May 3, 2022.

Applications for ballot by mail shall be mailed to:

Erika McComis
(Name of Early Voting Clerk)

Breckenridge City Offices
105 N. Rose Avenue
(Address)

Breckenridge, Texas **76424**
(City) (Zip Code)

Applications for ballots by mail must be received no later than the close of business on **April 26, 2022.**

Issued this the 1st day of February, 2022.

Signature of Mayor, Bob Sims

EXHIBIT B

ORDEN DE ELECCION

Por la presente se ordena que se llevara a cabo una eleccion el 7 de Mayo de 2022 con el proposito de:

**Elección de: alcalde
 comisionado lugar 1
 comisionado lugar 1**

La votacion en adelantada en persona se llevara a cabo de lunes a viernes en

**Breckenridge City Offices
Commission Chamber
105 N. Rose Avenue
Breckenridge, Texas 76424
(Dirección)**

Entre las 8:00 de la manana y las 5:00 de la tarde emperzando el 25 del Abril de 2022
Y terminando el 3 de Mayo de 2022.

Las solicitudes para boletas que se votaran en ausencia por correo deberan enviarse a:

Erika McComis
Nombre del Secretaria de la Votacion Adelantada

**Breckenridge City Offices
105 N. Rose Avenue
Direccion**

Breckenridge, Texas 76424
Ciudad Zona Postal

Las solicitudes para boletas que se votaran en ausencia por correo deberan recibirse para el fin de las horas de negocio el 26 de Abril de 2022
Fecha

Emitida este 1 de febrero de 2022

Firma del Alcalde



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Action Item

MEETING DATE:

November 1, 2021

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of Ordinance 2022-05 amending the Fiscal Year 2021-2022 official budget, adopted by Ordinance 21-09, appropriating \$45,000 in the Water Fund for the purpose of funding the purchase of a dump truck.

BACKGROUND INFORMATION:

The cities street, water, and wastewater departments utilize dump trucks daily for use in repair and maintenance of city infrastructure. The departments currently have three trucks that are in need of repair; two of the trucks are waiting on parts that are on back order and one is in need of a replacement axle that is not available. Public Works Director Houston Satterwhite has researched and watched for a reasonable used dump truck to be purchased by the water department to replace one of the vehicles that are currently down.

The purchase request is for a 2013 Hino Dump Truck with a little over 200,000 miles and is listed for \$40,300.48. The vehicle is located in Denver Colorado and will cost approximately \$1,500 for it to be delivered to our public works yard.

FISCAL IMPACT:

- Not Applicable
- Proposed Expenditure: \$41,800.48
- General Ledger Code:
- Proposed Revenue:
- Budget Amendment Required: Yes
- Financial Review Completed by: E. McComis

LEGAL REVIEW:

The City Manager reviewed this item.

ATTACHMENTS:

Ordinance
Quote

RECOMMENDED MOTION AND/OR ACTION:

Move to approve Ordinance 2022-05.

ORDINANCE NO. 2022-05

BUDGET AMENDMENT

AN ORDINANCE AMENDING THE FISCAL YEAR 2021-2022 OFFICIAL BUDGET, ADOPTED BY ORDINANCE NO. 21-09, APPROPRIATING \$45,000 FOR THE PURPOSE OF FUNDING THE PURCHASE OF A USED DUMP TRUCK FOR THE WATER DEPARTMENT.

WHEREAS, the City of Breckenridge is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Commission of the City of Breckenridge previously adopted Ordinance number 21-09, adopting the Official Budget of the City; and

WHEREAS, the City Commission desires to amend Ordinance Number 21-09, adopting the Official Budget of the City, by appropriating \$45,000 from Water Fund Balance for the purpose of funding the purchase of a used dump truck for the water department.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS, THAT:

SECTION 1

The Official Budget of the City of Breckenridge, adopted by Ordinance No. 21-09, is hereby amended by the City Commission by appropriating \$45,000 from Water Fund Balance for the purpose of funding the purchase of a used dump truck for the water department.

SECTION 2

The City Secretary is directed to keep and maintain a copy of such Official Budget, as amended, on file in the office of the City Secretary available for inspection by citizens and the general public. Additionally, a true and correct copy of the approved budget amendment shall be filed with the Stephens County Clerk and shall be posted on the City’s website.

SECTION 3

This ordinance shall be cumulative of all provisions of ordinances of the City of Breckenridge, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of other ordinances, in which even the conflicting provisions of the other ordinances are hereby repealed.

SECTION 4

It is hereby declared to be the intention of the City Commission that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if a phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not effect the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Commission without the incorporation in this ordinance of the unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 5

This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

DULY PASSED AND APPROVED BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE ON THIS THE 1st DAY OF FEBRUARY, 2022.

APPROVED:

Bob Sims, Mayor

ATTEST:

Pamela Wright, Assistant City Secretary



Date: **January 17, 2022**

CUSTOMER INFORMATION

Name: **City of Breckenridge**
 Name:
 Address: **105 N Rose Ave**

CSZ: **Breckenridge, TX 76424**

Phone: **254-559-8287** Cell: **254-477-3019**

Fax: Contact:

Email:

EQUIPMENT INFORMATION

Stock #: **A4946P** UNITID **1167944**

Year: **2013** BODY **Dump**

Make: **Hino**

Model: **338**

VIN: **5PVNV8JT9D4S52875**

Salesperson: **Dan Southall**

EQUIPMENT SPECIFICATIONS

Engine Make:	Hino	Wheelbase:	180"
Horsepower:	260	Frame:	
Engine Brake:		Interior Trim:	Cloth / Vinyl
Transmission:	Allison 2500RDS	Wheels Front:	22.5 Steel
Front Axle:	12,000	Wheels Rear:	22.5 Steel
Rear Axle:	21,000	Tire Size:	11R22.5
Rear Suspension:	Air	Tire Front:	
Ratio:	5.29	Tire Rear:	

Chassis Includes the Following Local Extras:

Locals as of 1/17

			Each	Multiple Total
Trade-In Information:	Trade 1:	Trade 2:	\$39,900.00	
Allowances:			-	
VIN:				
Year:				
Make:				
Model:				
Payoff:			-	
Quantity		Price before TAX	39,900.00	
OTHER CHARGES:				
Tax, Title, and License Fees (Estimated):			11.50	-
Purchase Coverage	Type: _____			-
Insurance	Type: _____			-
Dealer Inventory Tax and Doc Fees:			388.98	-
Cash Down Payment:				
TOTAL:			\$40,300.48	

Dealer Signature: _____
 Date: _____

Customer Signature: _____
 Date: _____

A documentary fee is not an official fee. A documentary fee is not required by law, but may be charged to buyers for handling documents and performing services relating to the closing of a sale. A documentary fee may not exceed \$50 for a motor vehicle contract or a reasonable amount agreed to by the parties for a heavy commercial vehicle contract. This notice is required by law.