



NOTICE OF THE CITY OF BRECKENRIDGE
**REGULAR MEETING OF THE BRECKENRIDGE CITY
COMMISSION**

April 02, 2024 at 5:30 PM

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the City Commission will meet in a Regular Meeting of the Breckenridge City Commission on April 02, 2024 at 5:30 PM at the Breckenridge City Offices, 105 N. Rose Avenue, Breckenridge, Texas.

CALL TO ORDER

INVOCATION led by Andy Rodgers of First Baptist Church

PLEDGE OF ALLEGIANCE

American Flag

OPEN FORUM

This is an opportunity for the public to address the City Commission on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins.

STAFF REPORT

(Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items of a future agenda for action.)

City Manager

1. City Business

Department Head reports

Police Chief hiring

2. Upcoming Events

4/4 Last day to register to vote

4/5 Spring Fling

4/8-4/12 National Public Safety Telecommunicator Appreciation Week

- 4/18 Bulk Pickup
- 4/22-4/30 Early Voting
- 5/3-5/4 Frontier Days
- 5/4 Election Day

Police Chief

- 3. Employee of the Month

CONSENT AGENDA

Any commission member may request an item on the Consent Agenda to be taken up for individual consideration.

- 4. Consider approval of the March 5, 2024 Regular Commission Meeting minutes as recorded.
- 5. Consider approval of the March 26, 2024 Special Commission Meeting minutes as recorded.
- 6. Consider approval of Resolution 2024-07 re-appointing of Scott Harris as Director on the WCTMWD Board for a term set to expire May 31, 2026.

PUBLIC HEARING ITEMS

- 7. Public Hearing regarding request to replat the property currently legally described as 600 W. 4th -Nemir Addition, Block 1, Lot 8, Breckenridge, Texas to include the lot to the north, legally described as 903 N. Smith-Nemir Addition, Block 1, Lot 7, Breckenridge Texas

ACTION ITEMS

- 8. Discussion and any necessary action regarding request to replat the property currently legally described as 600 W. 4th -Nemir Addition, Block 1, Lot 8, Breckenridge, Texas to include the lot to the north, legally described as 903 N. Smith-Nemir Addition, Block 1, Lot 7, Breckenridge Texas
- 9. Discussion and any necessary action regarding BEDC Board recommendation for economic incentive agreement
- 10. Discussion and any necessary action on BEDC Board request for approval of Breckenridge Golf Course entry sign project
- 11. Discussion and any necessary action regarding BEDC Board request for TMCN Student Leadership Project
- 12. Discussion and any necessary action regarding approval of Frontier Days 2024
- 13. Discussion and any necessary action regarding Aquatic Center Operations for 2024

- [14.](#) Discussion and any necessary action regarding Resolution 2024-06 approving a public comment policy pursuant to Texas Government Code Section 551.007.
- [15.](#) Discussion and any necessary action regarding change order for PW Facility
- [16.](#) Discussion and any necessary action regarding approval of Ordinance 2023-11 updating the Schedule of Fees (first reading)

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this section must be limited to whether or not the Commission wishes to include a potential item on a future agenda.

ADJOURN

NOTE: As authorized by Section 551.071 of the Texas Government Code (Consultation with City Attorney), this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

CERTIFICATION

I hereby certify that the above notice was posted in the bulletin board at Breckenridge City Hall, 105 North Rose Avenue, Breckenridge, Texas , by **HH:MM PM** on the **XXth day of MONTH 20YY**.

City Secretary



Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Breckenridge City Hall 48 hours in advance, at 254-559-8287, and reasonable accommodations will be made for assistance.



DEPARTMENTAL REPORTS

FEBRUARY 2024

105 N. Rose Ave.
Breckenridge, TX 76424
254.559.8287
www.breckenridgetx.gov

Finance

Bank

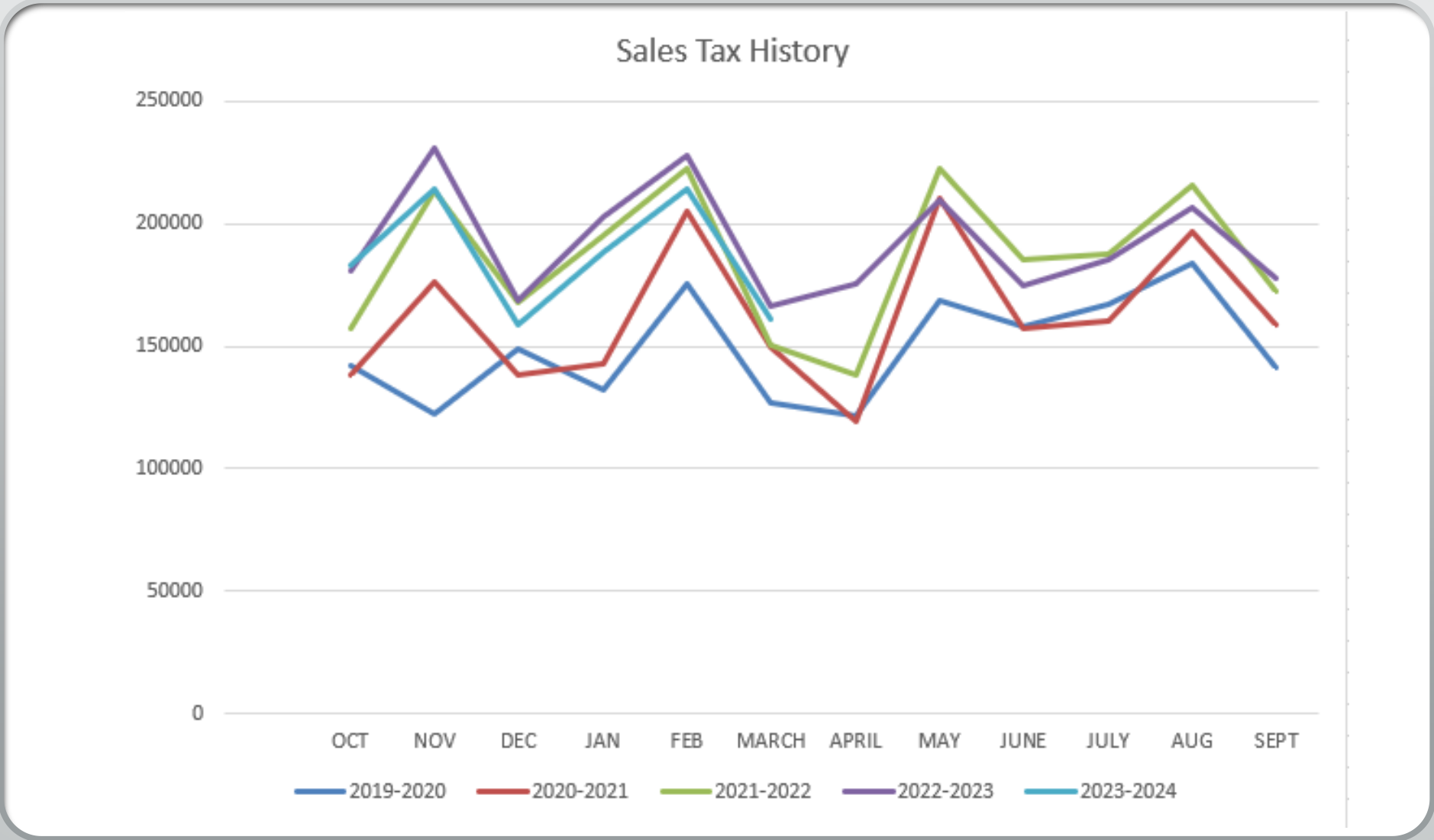
Statement

Balances

	Account Name	Balances as of February 2023	Balances as of February 2022	Item 1.
1001	GENERAL FUND	\$ 1,912,040.82	\$ 2,569,773.32	
1013	ARSON FUND	\$ 509.89	\$ 509.89	
1014	FEDERAL TAX & LOAN	\$ 24,431.93	\$ 27,576.82	
1001	WATER FUND	\$ 1,391,437.28	\$ 1,645,116.32	
1001	WASTEWATER FUND	\$ 583,820.69	\$ 1,136,344.72	
1001	SANITATION	\$ 39,760.86	\$ 9,293.79	
1001	FIRE DEPT. SPECIAL	\$ 10,579.23	\$ 7,880.49	
1001	FORFEITED PROPERTY	\$ 1,475.60	\$ 1,479.40	
1002	PAYROLL FUND	\$ 115,093.50	\$ 31,466.10	
1001	EQUIP. REPLACEMENT FUND	\$ 311,303.41	\$ 434,537.45	
1001	STREET MAINTENANCE	\$ 803,160.01	\$ 165,265.79	
1001	BRECKENRIDGE PARK FUND	\$ 9,233.35	\$ 10,487.25	
1001	POLICE DEPT. SPECIAL	\$ 13,593.56	\$ 13,628.50	
1001	Excess Sales Tax Revenue	\$ 17,606.41	\$ 17,651.63	
1001	Breck Trade Days	\$ 39,366.21	\$ 39,467.36	
1051	CO 2017 A&B Sinking /Rd	\$ 607,007.47	\$ -	
1001	Capital Improvement Project	\$ 570,646.24	\$ 221,921.16	
1058	GENERAL DEBT SERVICE FUND	\$ 1,477,936.06	\$ -	
1001	General Debt Service Fund P/C	\$ -	\$ 754,589.95	
1001	REVENUE DEBT SERVICE FUND	\$ -	\$ 520,232.43	
1025	Rescue Boat Donation	\$ 1,810.38	\$ 1,814.92	
1073	CWSRF LF1001492	\$ 1.30	\$ 3.02	
1076	CWSRF LF1001492 ESCROW	\$ 1,224,248.18	\$ 1,206,670.72	
1056	CWSRF CO 2022A L1001491	\$ 1.00	\$ 1.00	
1074	CWSRF CO 2022A L1001491 ESCROW	\$ 917,332.16	\$ 959,514.38	
1072	CWSRF CO 2022A L1001426	\$ 1.00	\$ 1.00	
1075	CWSRF CO 2022A L1001426 ESCROW	\$ 1,942,806.96	\$ 2,032,144.20	
1071	DWSRF LF1001495	\$ 1.00	\$ 2.10	
1079	DWSRF LF1001495 ESCROW	\$ 1,321,857.12	\$ 1,320,297.01	
1070	DWSRF CO 2022B L1001493	\$ 1.00	\$ 1.00	
1078	DWSRF CO 2022B L1001493 ESCROW	\$ 1,323,949.38	\$ 1,384,829.34	
1057	DWSRF CO 2022B L1001494	\$ 1.00	\$ 1.00	
1077	DWSRF CO 2022B L1001494 ESCROW	\$ 928,028.91	\$ 970,703.01	
1010	LOGIC CO 2023	\$ -	\$ 8,267,878.45	
	TOTAL - ALL FUNDS	\$ 15,589,041.91	\$ 23,751,083.52	5

Fiscal Year Sales Tax Revenue Received

MONTH RECEIVED	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
OCT	142,235	138,040	157,493	180,530	182,914
NOV	122,415	176,091	213,510	230,739	214,002
DEC	149,000	138,215	167,667	169,037	158,898
JAN	132,144	142,770	195,423	203,137	188,303
FEB	175,232	204,822	222,525	228,165	214,081
MARCH	127,285	149,849	150,395	166,133	161,140
APRIL	121,607	119,118	138,407	175,456	
MAY	168,693	210,823	222,804	210,071	
JUNE	158,145	157,037	185,695	175,128	
JULY	167,474	160,631	187,757	185,736	
AUG	183,855	196,582	215,658	206,710	
SEPT	141,151	158,558	172,552	177,704	
TOTAL	1,789,236	1,952,536	2,229,886	2,308,546	1,119,338



BUILDING & DEVELOPMENT

February 2024		FY 2023-2024
Permits Issued:		
Building	5	29
Roof	1	3
Fence, windows, siding, etc.	0	3
Sign	0	2
Mobile home	2	2
Certificate of Occupancy	1	4
Electrical	5	26
Plumbing	2	15
Gas line	4	18
Irrigation	1	2
HVAC	1	7
Moving	0	0
Demolition	0	0
Zone change/street closure	0	2
Variance	2	4
Prelim/final plat	0	0
Solicitor/vendor	1	5
Beer/wine/liquor license	0	3
Gaming machine license	0	5
Food Mobile Unit	1	4
Fire alarm	0	0
Fire sprinkler	0	0

CODE ENFORCEMENT

Violations reported to Code Enforcement via email – 0

Violations reported to Code Enforcement via phone – 7

New violations cases opened – 27

- Rubbish – 1600 W. Walker
- Substandard building – 312 N. Butte
- Junk vehicles – 312 N. Butte
- Junk vehicle – 303 N. Butte
- Substandard building – 303 N. Butte
- Rubbish & brush – 303 N. Butte
- Rubbish – 510 E. Lindsey
- Junk vehicle – 204 S. Iowa
- Rubbish – 204 S. Iowa
- Rubbish – 804 N. Liveoak
- Junk vehicle – 804 N. Liveoak
- Substandard building – 307 S. Oakwood
- Junk vehicles – 307 S. Oakwood
- Rubbish – 307 S. Oakwood

- Rubbish – 1409 E. Williams
- Junk vehicles – 807 E. Dyer
- Substandard building – 807 E. Dyer
- Rubbish – 807 E. Dyer
- Grass clippings – 1015 W. Williams
- Grass clippings – 1307 W. Elliott
- Grass clippings – 911 N. Payne
- RV violation – 2217 Sha Lane
- RV violation – 1109 N. Breckenridge
- RV violation – 1000 N. Breckenridge
- Junk vehicle – 1006 N. Liveoak
- Substandard building – 1206 W. 3rd
- Substandard building – 1208 W. 3rd

CODE ENFORCEMENT

Violations closed due to compliance – 8

Cleaned up – 1600 W. Walker

Letter sent to tenant – 804 N. Liveoak

Substandard building dismissed – 807 E. Dyer

Grass clippings picked up – 1015 W. Williams

Grass clippings picked up – 1307 W. Elliott

Grass clippings picked up – 911 N. Payne

RV moved – 2217 Sha Lane

RV moved – 1109 N. Breckenridge

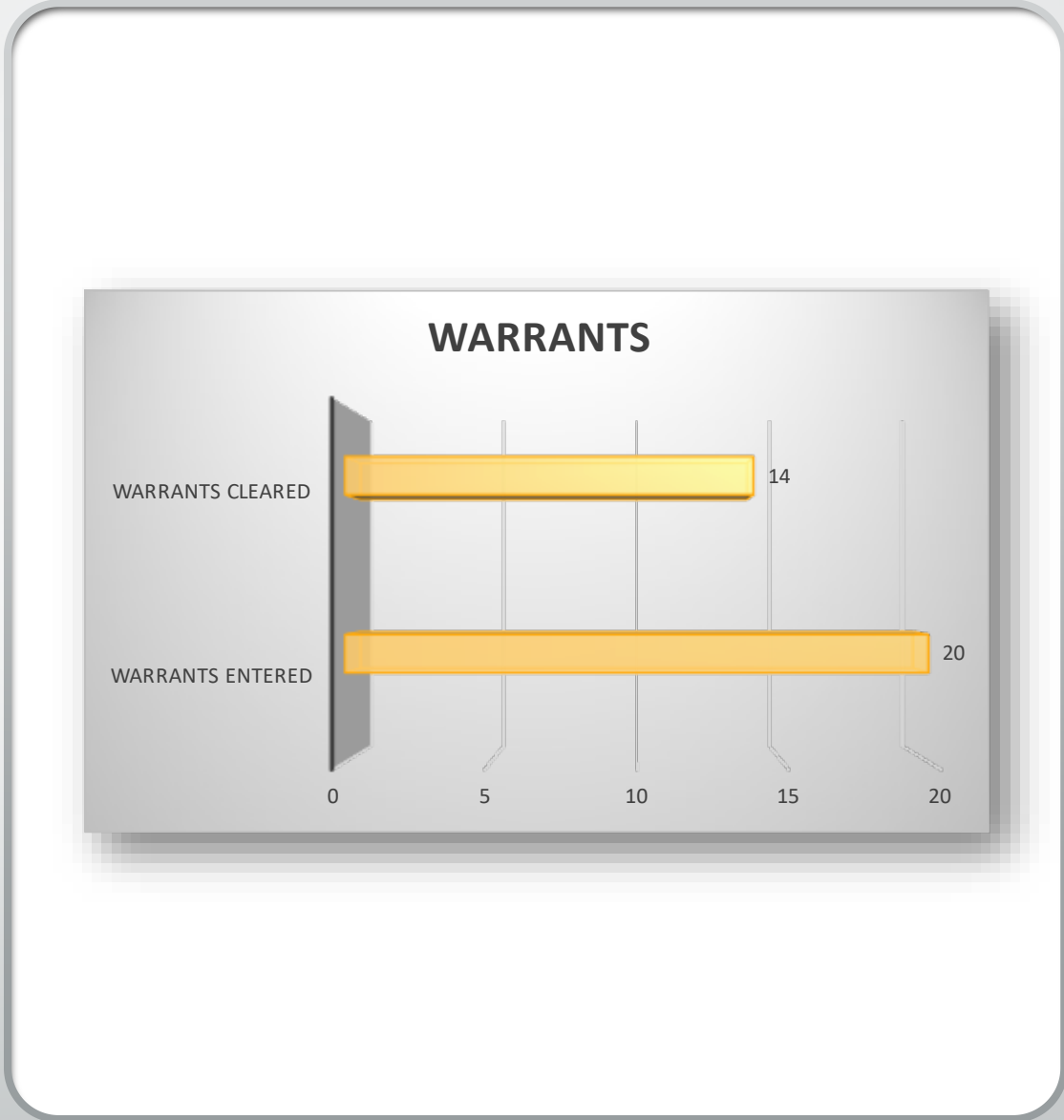
Cases sent to Municipal Court -3

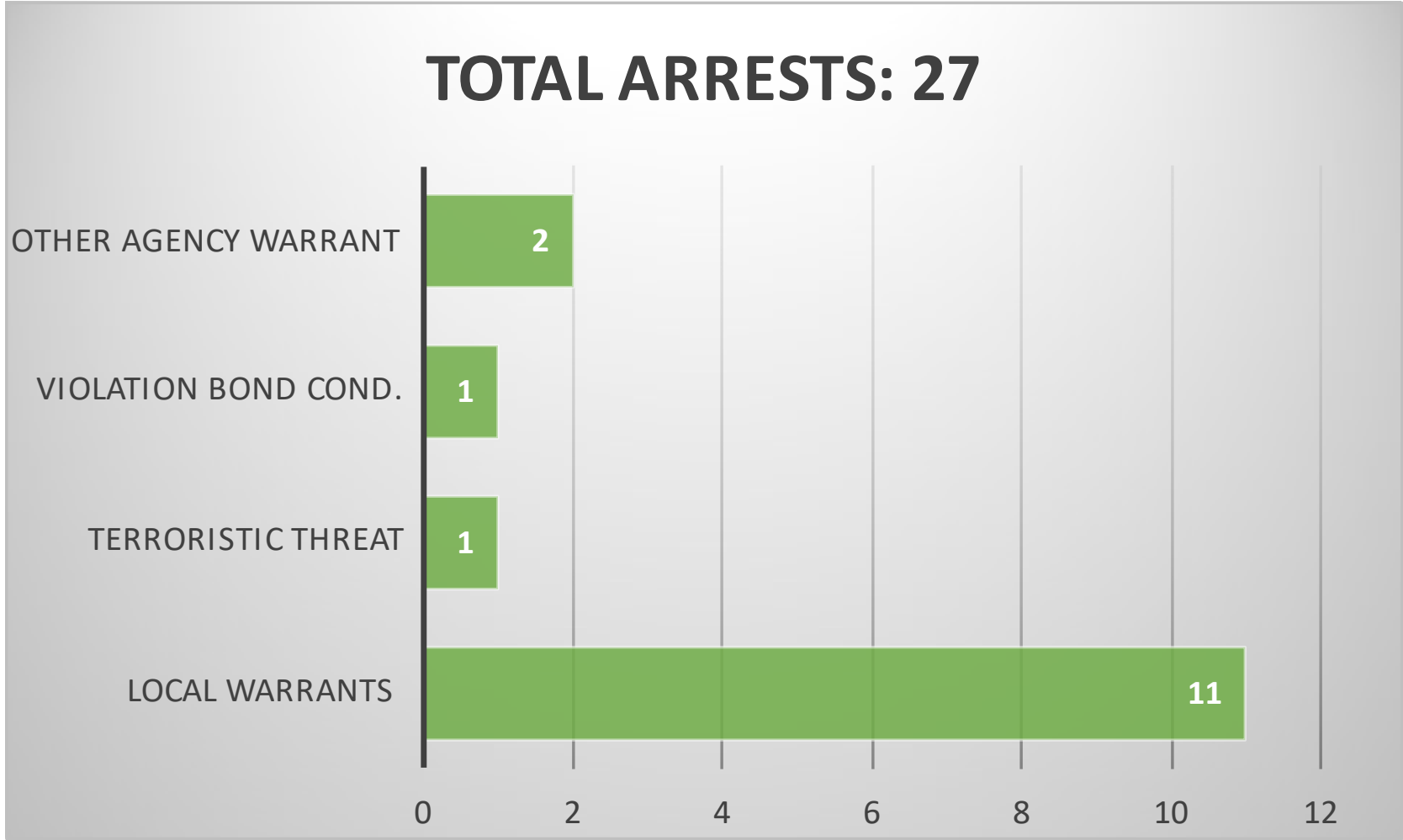
Rubbish – 303 N. Butte

Rubbish – 204 S. Iowa

Rubbish – 807 E. Dyer







ANIMAL CONTROL

TOTAL CALLS FOR SERVICE

49

CALL TYPES		
Aggressive		1
Bite		0
Carcass		8
Injured / Sick		4
Returned To Owner In Field		6
Running At Large		20
Nuisance / Complaint		9
Welfare Check		6
Other		14

SHELTER INTAKE	City	County / H.S.
Stray / Running At Large	4	1
Seized By Law	0	0
Owner Surrender	0	0
Rabies Quarantine Observation	0	0
TOTAL	4	1

ANIMAL CONTROL

TOTAL CALLS FOR SERVICE

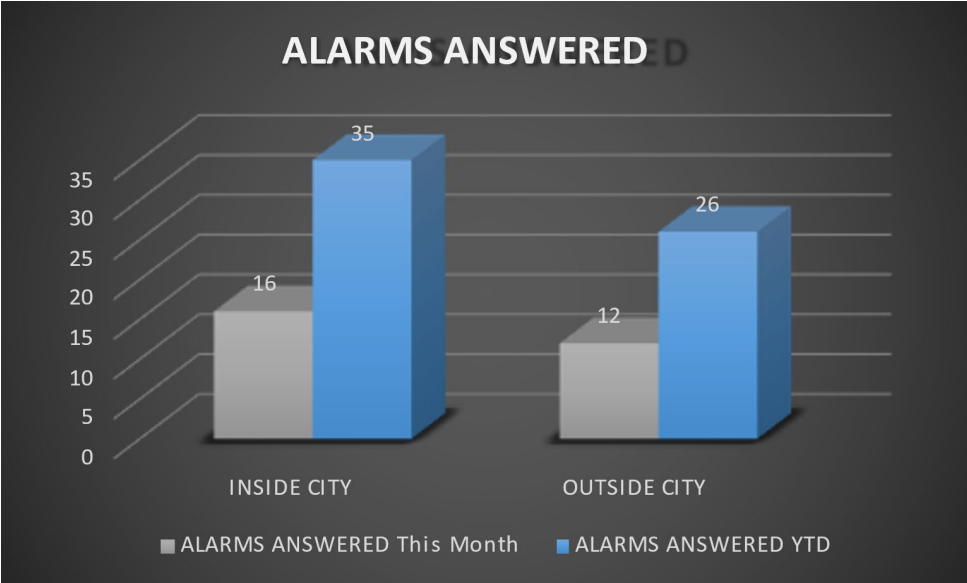
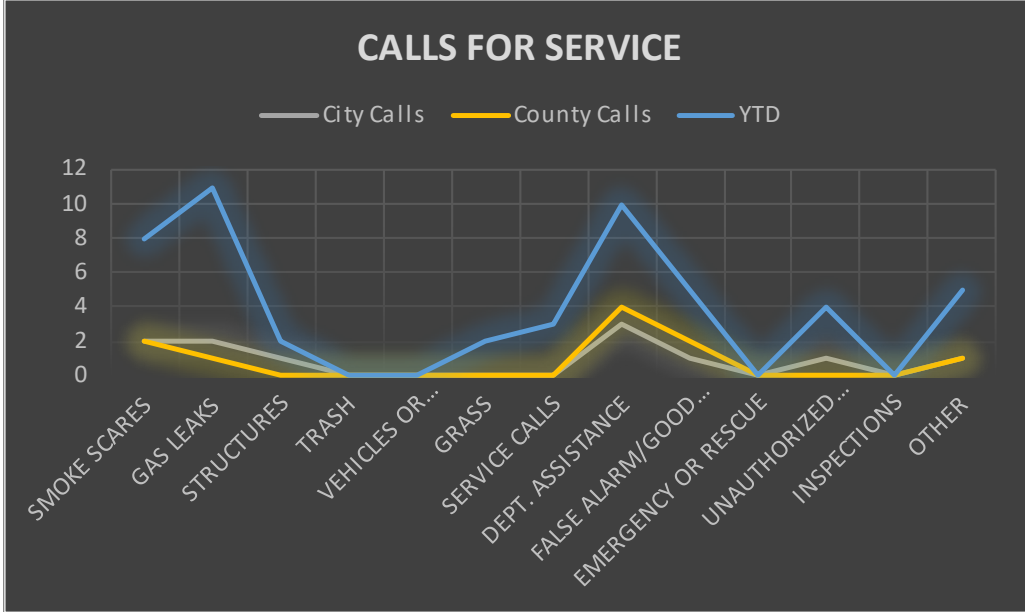
49

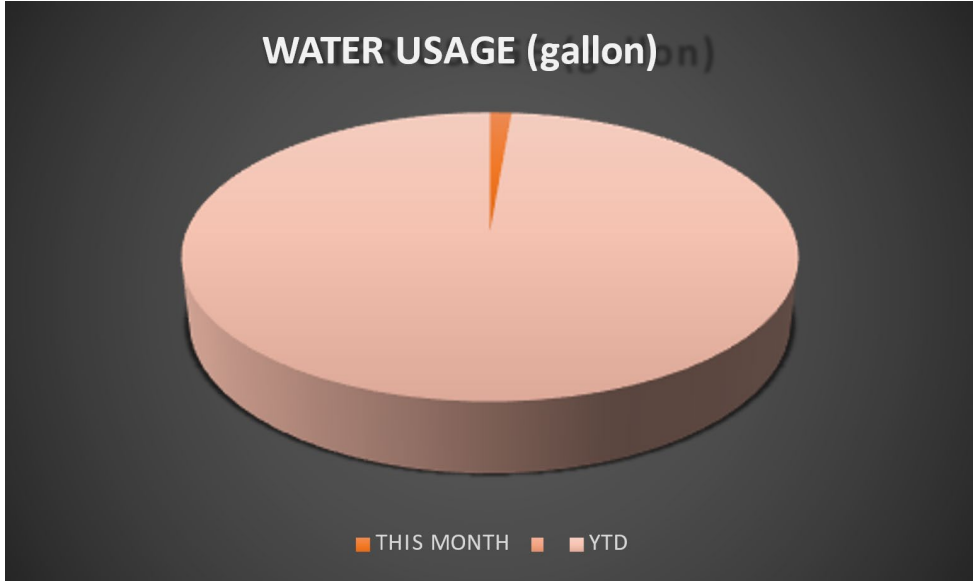
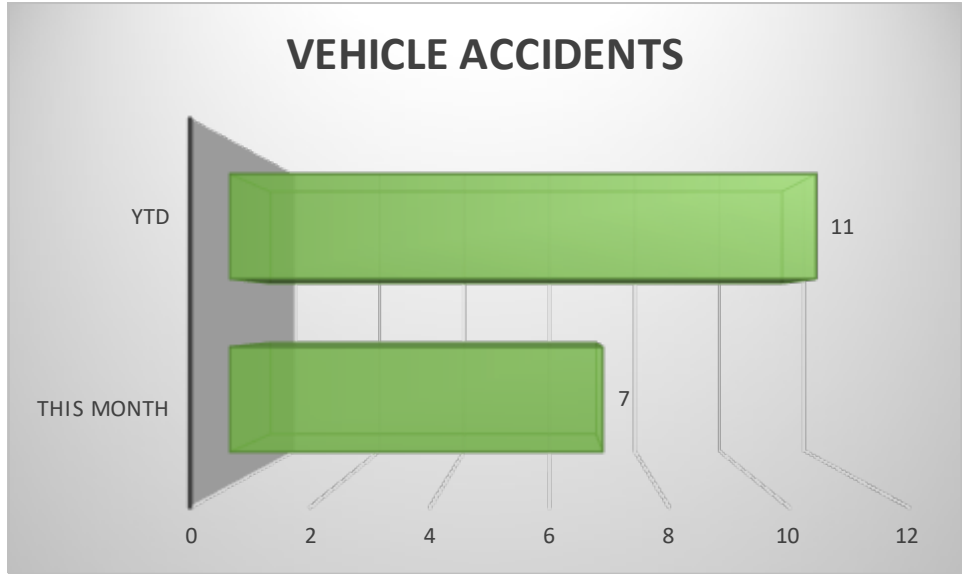
LEFT THE SHELTER		City	County
Adopted From <u>The Shelter</u>		3	
Reclaimed By Owner		1	0
Returned To Owner After Quarantine		0	0
Transferred To Rescue Partner		1	
TOTAL		5	0

RABIES QUARANTINE OBSERVATION		City	County
Home Quarantine		0	
Shelter Quarantine		0	0
TOTAL		0	0

HUMANE EUTHANASIA		Dogs	Cats	Other
Behavioral		0	0	0
Medical		0	0	0
Owner Surrender For Euthanasia		0	0	0
TOTAL		0	0	0







PARKS & CEMETERY





Parks:

0 pavilion rental

1 event at the Trade Barn

Tree Trimming

Maintaining all parks

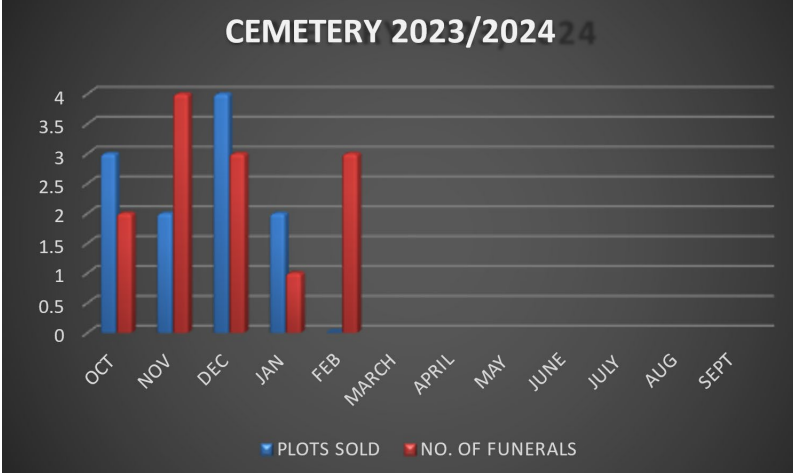
Maintaining Pool

Prepping Community Garden

Turf project and lighting completed at Foundation Park.

Mowing and weed eating have started

Help in Cemetery



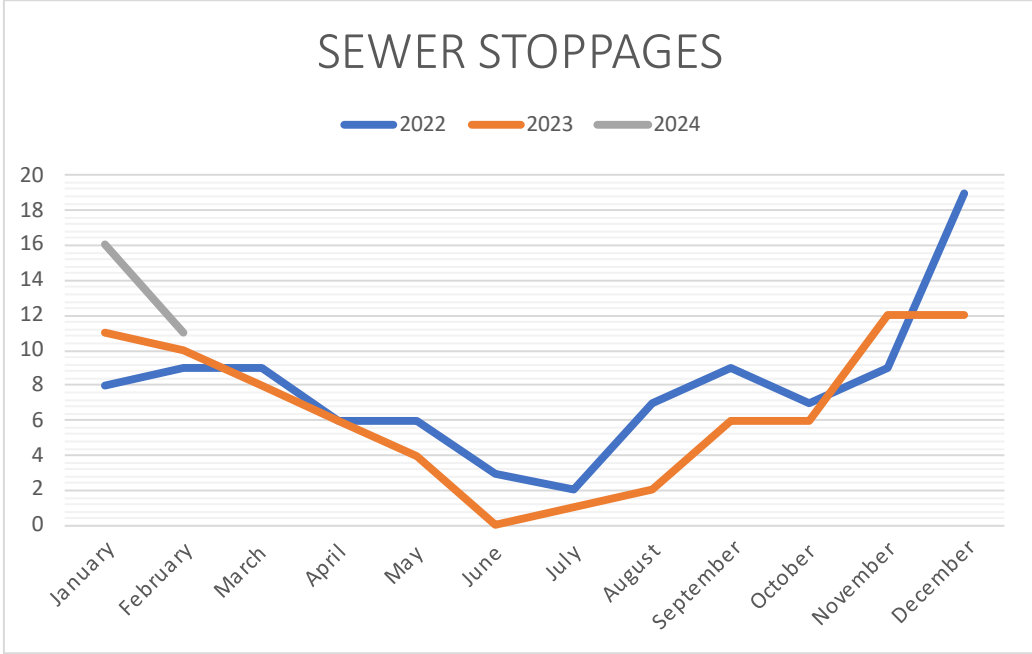
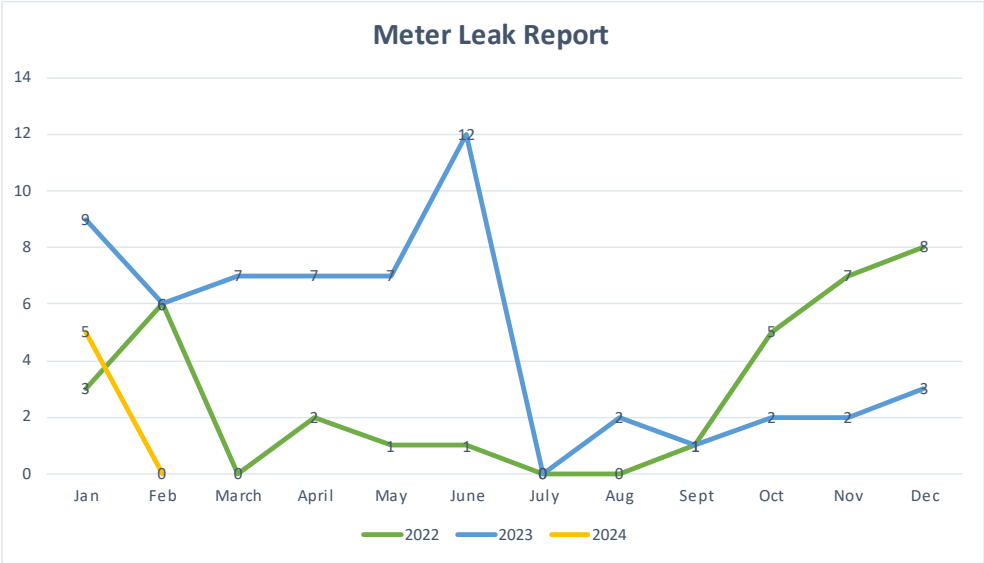
- 3 funerals to report
- Maintaining Cemetery
- Tree Trimming
- Leveling stones, Filling Graves
- Completed annual cemetery clean-up
- Mowing and weed eating has started
- Help in Park

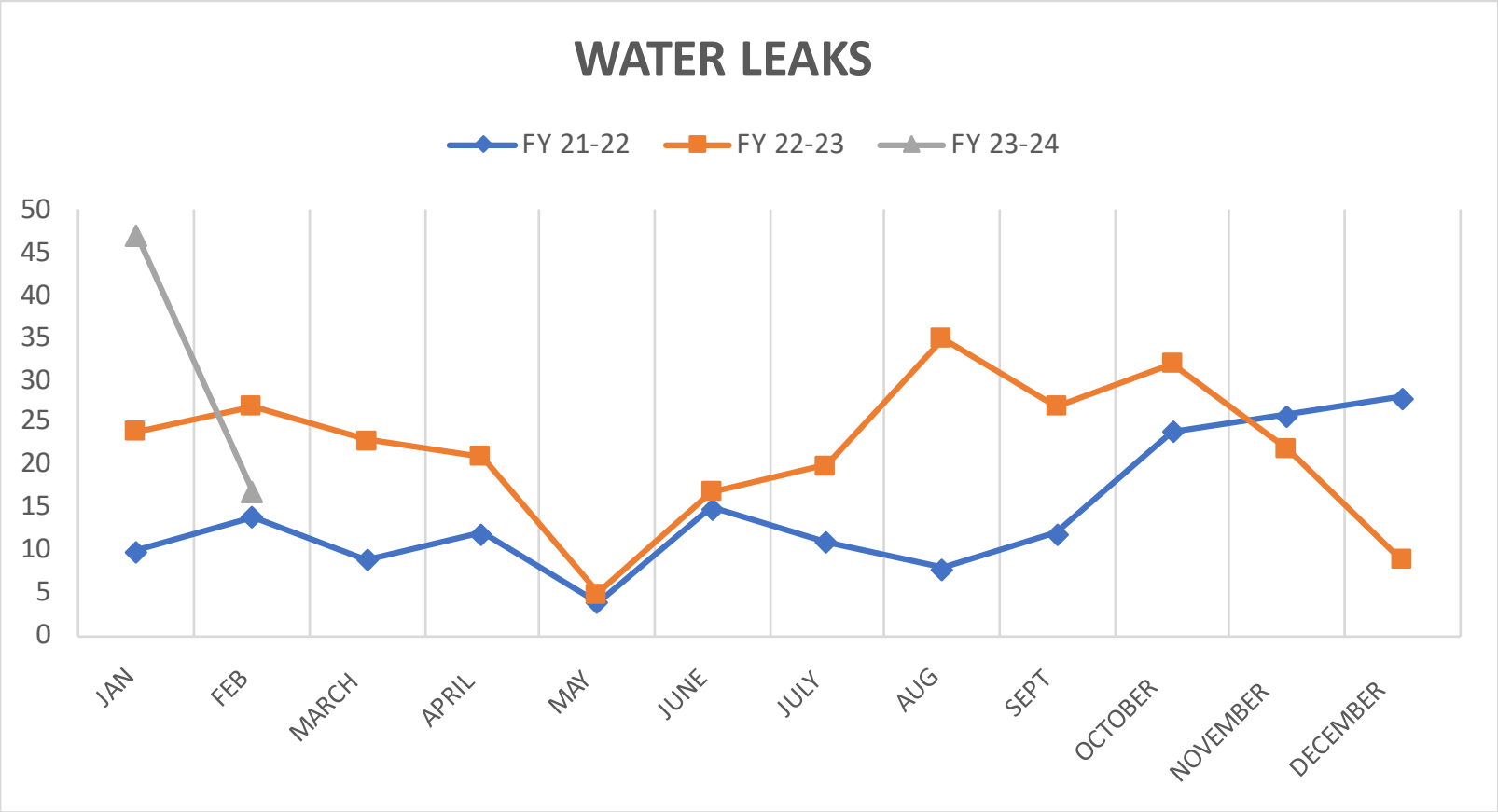
CEMETERY

PUBLIC WORKS



DEPARTMENT







BRECKENRIDGE POLICE DEPARTMENT

March 27, 2024

To: Cynthia Northrup

From: Tommy Williams, Interim Police Chief

Re: Employee of the Month

I would like to take this opportunity to nominate Brittany Metcalf as the Employee of the Month. In my short time here as interim police chief, I have found Brittany to be indispensable in my acclimation to The Breckenridge Police Department. Any time that I have a question, she can be depended on to have an answer. She is always willing to go above and beyond to get the job done. Brittany is well-versed in the administrative duties of her job and in the police department in general.

Brittany has done an excellent job of balancing her duties as secretary, records management, and assisting in dispatch when needed. She has begun the process of taking on the additional task of managing property and evidence. This will require extra training, but she has eagerly accepted the challenge and is doing well.

Brittany is always in a good mood and is willing to assist, no matter who or what the need. She is an integral part of our organization. I believe that we would be less efficient without her being here.

Respectfully,

Tommy Williams

Interim Chief of Police

210 East Dyer • Breckenridge, TX 76424 • Fax (254) 559-7100 • Phone (254) 559-2211



BRECKENRIDGE CITY COMMISSION
AGENDA SUMMARY FORM

Subject: Consider approval of the March 5, 2024 Regular Commission Meeting minutes as recorded.

Department: Administration

Staff Contact: Jessica Sutter

Title: City Secretary

BACKGROUND INFORMATION:

Meeting minutes for the Regular Commission meeting on March 5, 2024.

FINANCIAL IMPACT:

NA

STAFF RECOMMENDATION:

Consider to approve the March 5, 2024 meeting minutes as presented.

REGULAR MEETING OF THE BRECKENRIDGE CITY COMMISSION



Tuesday, March 5, 2024, at 5:30 PM
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

MINUTES

REGULAR CITY COMMISSION MEETING OF THE CITY OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS' PRESENT.

PRESENT

MAYOR
COMMISSIONER, PLACE 2
COMMISSIONER, PLACE 3
MAYOR PRO TEM, PLACE 4

BOB SIMS
ROB DURHAM
VINCE MOORE
GARY MERCER

CITY MANAGER
CITY SECRETARY
INTERIM POLICE CHIEF
PUBLIC SERVICES DIRECTOR
CODE ENFORCEMENT/FIRE CHIEF
PUBLIC WORKS DIRECTOR

CYNTHIA NORTHROP
JESSICA SUTTER
TOMMY WILLIAMS
STACY HARRISON
MALCOLM BUFKIN
TODD HENDERSON

NOT PRESENT

COMMISSIONER, PLACE 1

BLAKE HAMILTON

CALL TO ORDER

Mayor Sims called the meeting to order at 5:30 p.m.

Invocation led By Will Anderson of Lighthouse Church

PLEDGE OF ALLEGIANCE

OPEN FORUM

No Speakers

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

(Mayoral proclamations, presentations of awards and certificates, and other acknowledgements of significant accomplishments or service to the community.)

- 1. Presentation by TMCN Youth Leadership

This item was postponed to a future agenda.

- 2. Presentation of the Breckenridge Chamber of Commerce Annual Report

No Action Taken

STAFF REPORT

(Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items of a future agenda for action.)

City Manager

- 3. City Business

Park Project Update

Police Chief search update

Planning Grant update

Department Head reports

- 4. Upcoming Events

3/18-3/22 Brush Pickup

3/21 Bulk Pickup

3/29 City Offices closed for Good Friday

3/31 Easter

Fire Chief

- 5. Employee of the Month – Blaine Kayga

No action taken.

CONSENT AGENDA

Any commission member may request an item on the Consent Agenda to be taken up for individual consideration.

6. Consider approval of the February 6, 2024 Regular Commission Meeting minutes as recorded.
7. Consider approval of the February 22, 2024, Special Commission Meeting minutes as recorded.
8. Consider acceptance of the Breckenridge Chamber of Commerce annual report.

Commissioner Moore made a motion to approve consent agenda items 6-8 as presented. Mayor Pro Tem Mercer seconded the motion. The motion passed 4-0.

ACTION ITEMS

9. Discussion and any necessary action regarding Ordinance 24-05 update P&Z Membership requirements

City Manager Cynthia Northrop explained that at a meeting held on February 6, 2024, commissioners directed staff to prepare an ordinance updating the P&Z membership requirements to include City Residency or owning property within the City.

Mayor Pro Tem Mercer made a motion to approve Ordinance 24-05 as presented. Commissioner Durham seconded the motion. The motion passed 4-0.

10. Discussion and any necessary action regarding Resolution 2024-03 appointing Eric Brennan to the Planning and Zoning Commission for a term set to expire on February 28, 2025.

City Manager Northrop stated that Planning and Zoning Commissioner place 2 is set to expire on February 28, 2025, and is currently vacant. The previously approved ordinance extended membership requirements to include City Residency or owning Property within the City. Eric Brennan has expressed interest in serving on the board and does own property within the city.

Commissioner Moore moved to approve resolution 2024-03 appointing Eric Brennan to the Planning and Zoning Commission for a term set to expire on February 28, 2025. Commissioner Durham seconded the motion. The motion passed 4-0.

11. Discussion and any necessary action regarding updates to the Personnel Policy-Longevity Pay (9.10)

Northrop explained that this update provides a policy providing rules and procedures for longevity pay. The city has been paying employees longevity pay for many years, however, there has not been a policy in place.

Commissioner Durham made a motion to approve updates to the Personnel Policy-Longevity Pay (9.10) as presented. Mayor Pro Tem Mercer seconded the motion. The motion passed 4-0.

12. Discussion and any necessary action regarding Ordinance 24 – 06 amending FY 2023-2024 official budget adopted by Ordinance 23-15

City Manager Northrop said that typically, budget amendments are presented bi-annually or quarterly to revise the current year's fiscal budget. Most of the adjustments do not raise the bottom-line budget and are between line items. However, two budget amendments will raise the budget, including the FM 3099 project and the lease/purchase of a Vactor truck, which was previously approved by Commissioners (Jan 2024).

Commissioner Durham moved to approve Ordinance 24-06 as presented. Mayor Pro Tem seconded the motion. The motion passed 4-0.

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this section must be limited to whether or not the Commission wishes to include a potential item on a future agenda.

ADJOURN

There being no further business, Mayor Sims adjourned the regular session at 5:54 p.m.

Bob Sims, Mayor

Jessica Sutter, City Secretary



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Consider approval of the March 26, 2024 Special Commission Meeting minutes as recorded.

Department: Administration

Staff Contact: Jessica Sutter

Title: City Secretary

BACKGROUND INFORMATION:

Meeting minutes for the Special Commission meeting on March 26, 2024.

FINANCIAL IMPACT:

NA

STAFF RECOMMENDATION:

Consider approval of the March 26, 2024 meeting minutes as presented.

SPECIAL MEETING OF THE BRECKENRIDGE CITY COMMISSION



Tuesday, March 26, 2024, at 6:30 PM
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

MINUTES

SPECIAL CITY COMMISSION MEETING OF THE CITY OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS' PRESENT.

PRESENT

MAYOR
COMMISSIONER, PLACE 1
COMMISSIONER, PLACE 2
COMMISSIONER, PLACE 3
MAYOR PRO TEM, PLACE 4

BOB SIMS
BLAKE HAMILTON
ROB DURHAM
VINCE MOORE
GARY MERCER

CITY MANAGER
CITY SECRETARY
INTERIM POLICE CHIEF

CYNTHIA NORTHROP
JESSICA SUTTER
TOMMY WILLIAMS

CALL TO ORDER

Mayor Sims called the meeting to order at 6:30 p.m.

OPEN FORUM

No Speakers

EXECUTIVE SESSION

Pursuant to Texas Government Code, Annotated, Chapter 551, Subchapter D, Texas Open Meetings Act (the "Act"), City Commission will recess into Executive Session (closed meeting) to discuss the following:

Personnel Matters

§551.074: Personnel matters (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee):

1. Police Chief hiring
2. Animal Control Officer

RECONVENE INTO OPEN SESSION

Mayor Sims reconvened into open session at 8:08 p.m.

Commissioner Moore made a motion to authorize the City Manager to negotiate the hiring of the new Police Chief, Blake Johnson. Mayor Pro Tem Mercer seconded the motion. The motion passed 5-0

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this section must be limited to whether or not the Commission wishes to include a potential item on a future agenda.

ADJOURN

There being no further business, Mayor Sims adjourned the regular session at 8:09 p.m.

Bob Sims, Mayor

Jessica Sutter, City Secretary



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Consider approval of Resolution 2024-07 re-appointing of Scott Harris as Director on the WCTMWD Board for a term set to expire May 31, 2026.

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

Scott Harris is currently serving as a Director on WCTMWD Board of Directors. His term expires in May 2024. He is willing to continue to serve, representing the City of Breckenridge.

FINANCIAL IMPACT:

NA

STAFF RECOMMENDATION:

Consider approval of Resolution 2024-07 as presented.



WEST-CENTRAL-TEXAS-MUNICIPAL-WATER-DISTRICT
410 Hickory Street, Abilene, TX 79601, Phone 325-673-8254, Fax 325-673-8272, www.wctmwd.org

March 1, 2024

Mayor Sims
City of Breckenridge
105 N. Rose
Breckenridge, TX 76424-3531

Dear Mayor Sims:

Our records indicate that Scott Harris's term as Director on the WCTMWD Board will expire this May.

Please notify me at your first convenience of his reappointment or replacement. Ideally, we would like to receive all appointments by May 1, 2024 in order to be prepared for the May 15th Board meeting. Please let me know if I can be of any assistance.

Sincerely,

Debbie Strayer
Administrative & Finance Specialist
debbie.strayer@wctmwd.org

CC: Scott Harris

RESOLUTION NO. 2024-07

A RESOLUTION OF THE CITY OF BRECKENRIDGE, STEPHENS COUNTY, TEXAS, APPOINTING A MEMBER TO THE BOARD OF DIRECTORS OF THE WEST CENTRAL TEXAS MUNICIPAL WATER DISTRICT.

WHEREAS, the City Commission of the City of Breckenridge is charged to annually appoint a member to the Board of Directors of the West Central Texas Municipal Water District; and

WHEREAS, the term of office for Scott Harris does expire on May 31, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, STEPHENS COUNTY, TEXAS AS FOLLOWS:

That Scott Harris be reappointed to the Board of Directors of the West Central Texas Municipal Water District for a two-year term which shall expire on May 31, 2026.

PASSED AND APPROVED by the City Commission of the City of Breckenridge, Stephens County, Texas on this the 2nd day of April 2024.

APPROVED:

Bob Sims, Mayor

ATTEST:

Jessica Sutter, City Secretary



BRECKENRIDGE CITY COMMISSION
AGENDA SUMMARY FORM

Subject: Public Hearing regarding request to replat the property currently legally described as 600 W. 4th -Nemir Addition, Block 1, Lot 8, Breckenridge, Texas to include the lot to the north, legally described as 903 N. Smith-Nemir Addition, Block 1, Lot 7, Breckenridge Texas

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

The property owner of 600 W. 4th (Former address 901 N. Smith) Has requested to replat and combine 600 W. 4th and 903 N. Smith in order to build a single-family residence.

Public Hearing notice was published in compliance with notification requirements and notification letters were sent to surrounding property owners within 200 feet of 600 W. 4th.

Planning and Zoning Commission voted to recommend approval of this replat during their meeting on March 25, 2024.

FINANCIAL IMPACT:

NA

STAFF RECOMMENDATION:

Conduct a public Hearing



BRECKENRIDGE CITY COMMISSION
AGENDA SUMMARY FORM

Subject: Discussion and any necessary action regarding request to replat the property currently legally described as 600 W. 4th -Nemir Addition, Block 1, Lot 8, Breckenridge, Texas to include the lot to the north, legally described as 903 N. Smith-Nemir Addition, Block 1, Lot 7, Breckenridge Texas

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

The property owner of 600 W. 4th (Former address 901 N. Smith) Has requested to replat and combine 600 W. 4th and 903 N. Smith in order to build a single-family residence.

Public Hearing notice was published in compliance with notification requirements and notification letters were sent to surrounding property owners within 200 feet of 600 W. 4th.

The Planning and Zoning Commission voted to recommend approval of this replat during their meeting on March 25, 2024.

FINANCIAL IMPACT:

NA

STAFF RECOMMENDATION:

Consider P&Z recommendation to approve a replat to the property located at 600 W. 4th.

Item 8.

N Live Oak St

N Live Oak St

N Live Oak St

N Live Oak St

N Smith St

N Smith St

N Smith St

N Smith St

906

900

510

606 W 4th

W 4th St

W 4th St

W 4th St

W 4th St

W 4th St

808

806

10200

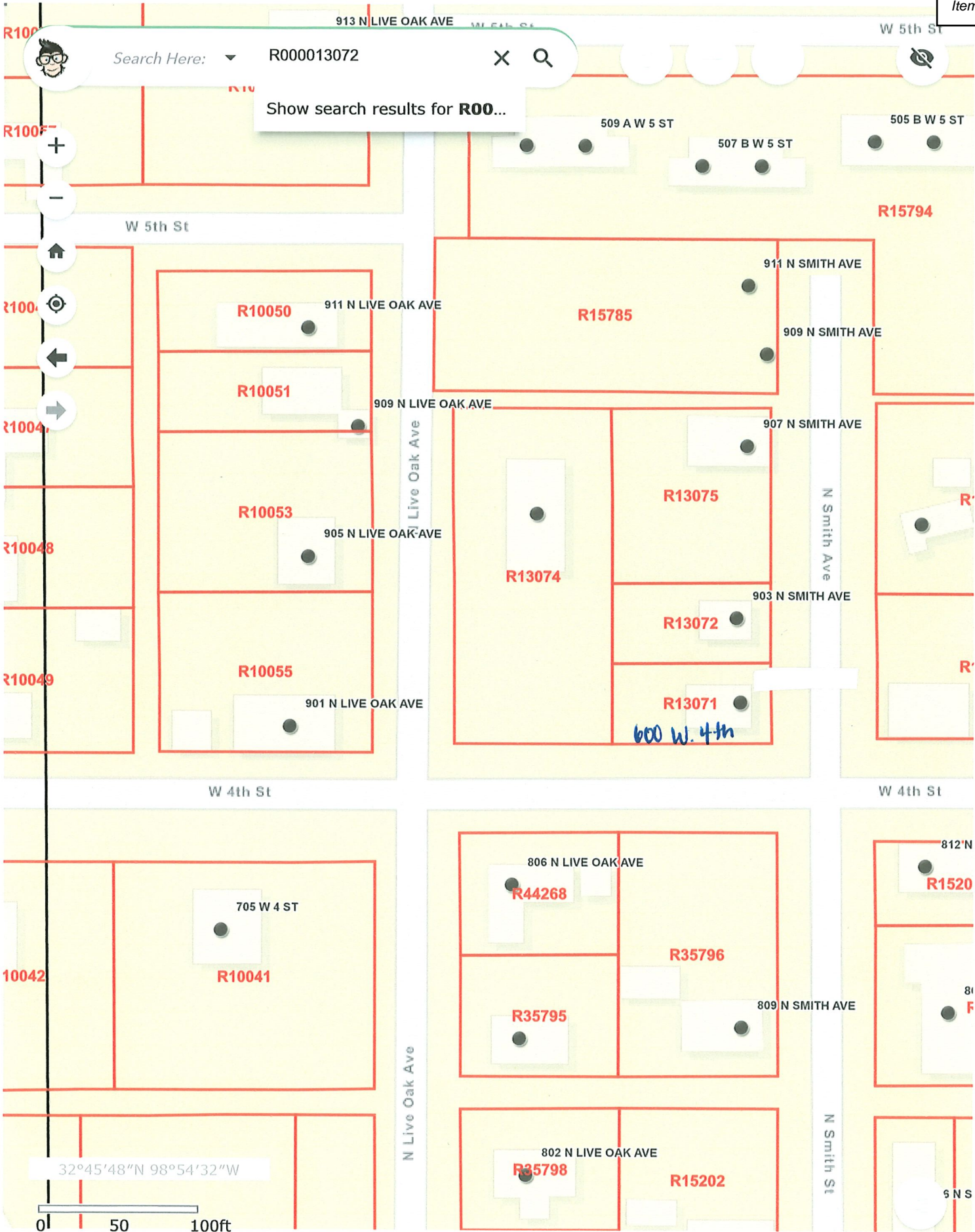
903

809

804

812

39





City of Breckenridge

Plat/Replat Application

Date:

Contact Information

Property Owner Name	Caddo Creek	Applicant Name	David Stowe
Property Owner Mailing Address	1806 US Hwy 180 E Breckenridge, TX 76424	Applicant Mailing Address	SAME
Property Owner Phone Number	214-728-8662	Applicant Phone Number	SAME
Property Owner Email	LStowe@caddo-creek.com	Applicant Email	David@Stowes.com

Surveyor/Engineer/Contractor	
Mailing Address	
Phone Number	
Email	

Property Information:

Address: 600 W 4th & 903 N Smith
 Lot: 8 / 1 Block: 1 / 7 Subdivision: Nemir
 Zoning Classification: _____

Purpose of Plat: Combine lots to build single family residence.

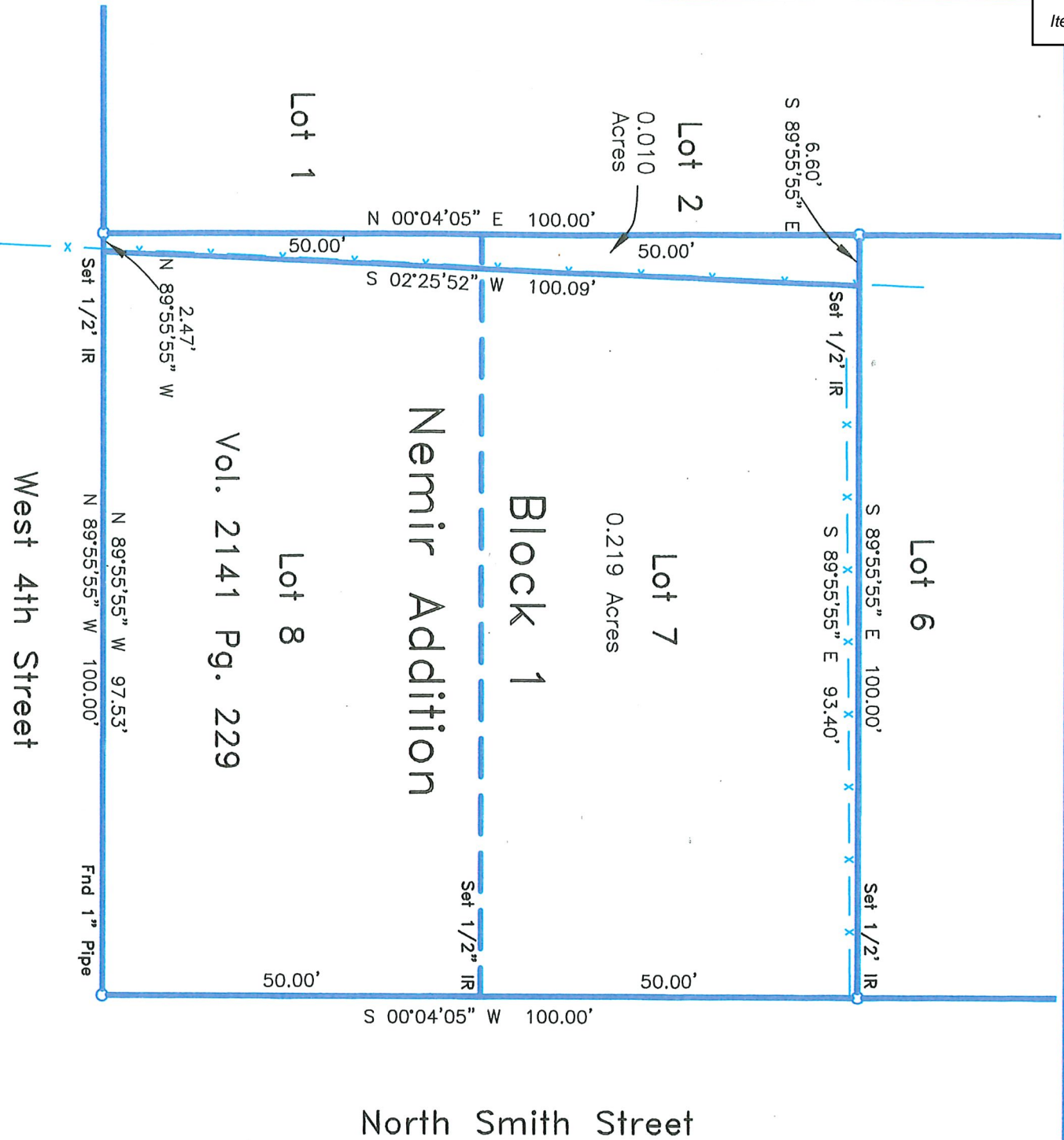
The applicant will submit the following with this application:

1. All required documents listed on the checklist
2. Application fee:
 - a. Preliminary plat - \$500.00
 - b. Replat - \$400.00
 - c. Final plat - \$400.00

All information/items on the checklist of this application must be supplied at the time of submittal. If all information/items are not submitted the application will not be accepted.

I certify that the information on this application is complete and accurate. I understand the fees and the process for this application. I understand my responsibility, as the applicant, to be present at meetings regarding this request.

Applicant's Signature: [Signature] Date: 2-28-24



Plat showing Lots 7 and 8, Block 1 Nemir Addition to the City of Breckenridge, Stephens County, Texas.



I hereby certify that this survey was made on the ground and that this plat correctly represents the facts found at the time of the survey.

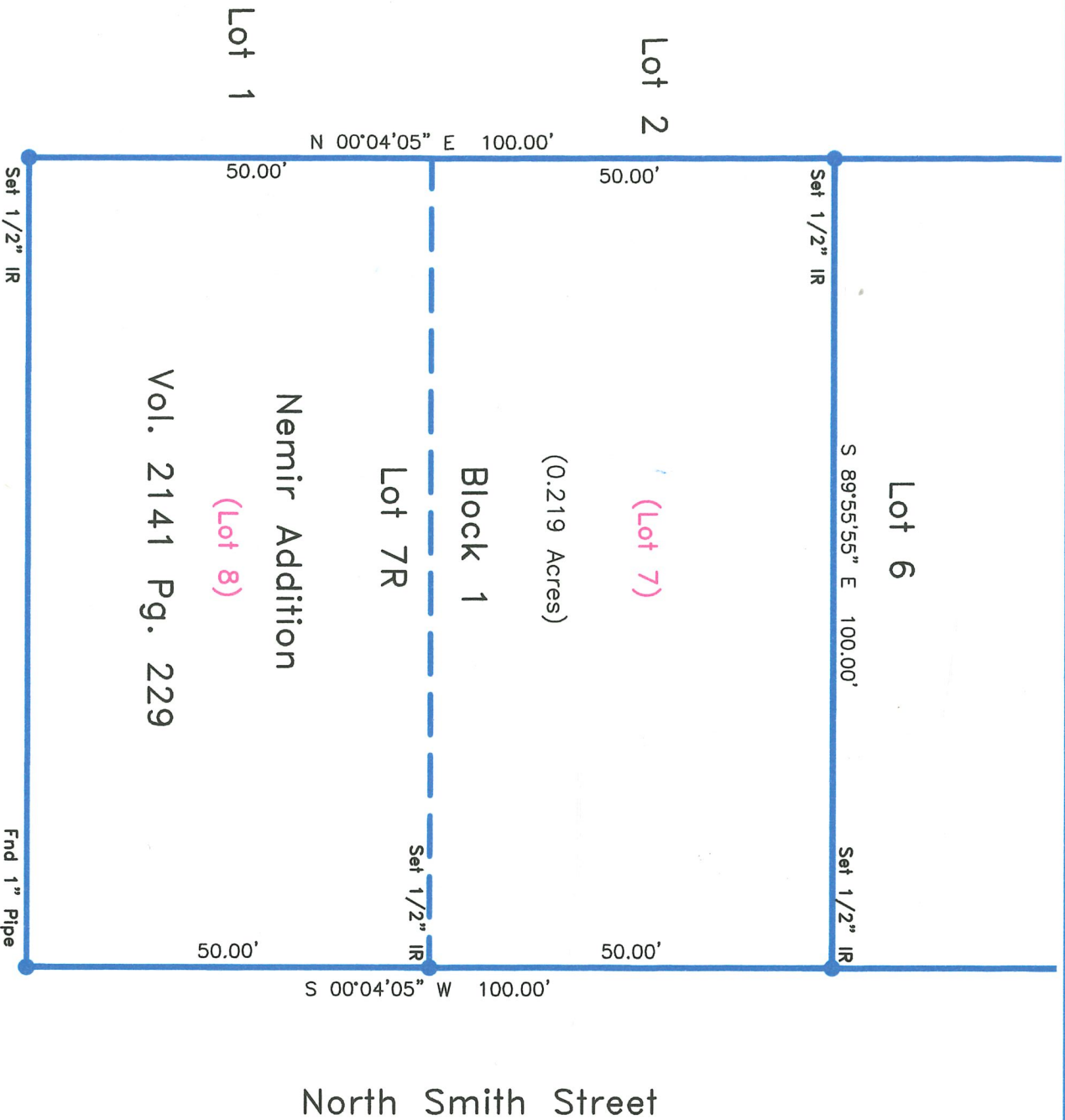
William K. Heatley
W. K. Heatley

Note:
 Easements not shown on plat unless otherwise noted.
 Bearings based on G.P.S. NAD 1983 coordinates
 Improvements not located.
 SCALE: 1" = 20'
 DATE: 03-18-2020
 FILE: STOWE DAVID BRECK

William K. Heatley
 Registered Professional Land Surveyor #44015
 Firm #10079500

**SURVEY PLAT IN
 STEPHENS COUNTY
 TEXAS**

HEATLEY SURVEYING
 P.O. BOX 1
 BRECKENRIDGE, TX 76424
 (254) 559-8914
 Print Number: S-2093 L



Plat showing Lots 7 and 8 Block 1
 Nemir Addition to the City of
 Breckenridge, Stephens County,
 Texas that after approval shall be
 known as Lot 7R, Block 1 Nemiar
 Addition.

Property to be known as
 600 West 4th Street
 Breckenridge Texas



I hereby certify that this survey was made
 on the ground and that this plat correctly
 represents the facts found at the time of the
 survey.

William K. Heatley
Registered Professional Land Surveyor #4015

William K. Heatley
 Registered Professional Land Surveyor #4015
 Firm #10079500

**SURVEY PLAT IN
 STEPHENS COUNTY
 TEXAS**
HEATLEY SURVEYING
 P.O. BOX 1
 BRECKENRIDGE, TX 76424
 (254) 559-8914
 Print Number: S-2093 L

Note:
 Easements not shown on plat
 unless otherwise noted.
 Bearings based on G.P.S. NAD
 1983 coordinates
 Improvements not located.
 SCALE: 1" = 20'
 DATE: 03-18-2020
 FILE: STOWE DAVID BRECK



**BRECKENRIDGE CITY COMMISSION
AGENDA SUMMARY FORM**

Subject: Discussion and any necessary action regarding BEDC Board recommendation for economic incentive agreement

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

The BEDC has offered to gift 219 W. Walker and 223 W. Walker to restaurant owners Jonathan and Neri Gonzales for the use as a new restaurant on our downtown. Neri is a trained chef and has owned Neri's on the Square in Graham for 14 years and opened another branch in Jacksboro several years ago. The BEDC has also offered a \$250,000.00 small business loan out of our restricted-use USDA Small Business Fund for the conversion and remodel as a restaurant. The BEDC will maintain a Deed of Trust for 60 months when the note is called or until the note is paid, whichever occurs first. The BEDC purchased the property and made several improvements and has approximately \$300,000 invested in the property.

FINANCIAL IMPACT:

BEDC would fund the project with the gift of the property and a maximum of \$250,000.00 loan at 4.25% APR plus closing costs for the conveyance.

STAFF RECOMMENDATION:

Consider approval of BEDC Board economic incentive as presented.



**BRECKENRIDGE CITY COMMISSION
AGENDA SUMMARY FORM**

Subject: Discussion and any necessary action on BEDC Board request for approval of Breckenridge Golf Course entry sign project

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

Stephens County provided \$10,000 to the BEDC for the construction of an entry sign by the Breckenridge Golf Course. The BEDC Board approved a bid of \$13,320 to finish construction of the project and is requesting Commission approval.

FINANCIAL IMPACT:

BEDC would fund the project at an amount of \$13,320.00 of which \$10,000.00 was a donation.

STAFF RECOMMENDATION:

Consider BEDC Board request for approval.



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any necessary action regarding BEDC Board request for TMCN Student Leadership Project

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

The BEDC purchased 217 W. Walker along with the former Beall's building. and has been asked by a group of BHS students to use the property in their scholarship program. Texas Midwest Community Network offers a leadership program geared toward community projects where students can receive scholarships for their project. The BHS student group visualizes and creates the project and works with community members (Lisa Echols, Yuri Huntington, Chamber, JB Sparks, Downtown Development Committee, David Miller, BEDC and Cynthia Northrop, CM). Their project is to create an inviting community space for citizens and visitors alike in the downtown area. They have requested to use and improve 217 W. Walker. The project includes seating, shade, lighting, a new mural, and entertainment features. The BEDC agreed to the use and to contribute to the project. The BEDC will pay an initial investment of \$8,500.00, the cost to construct a gated, iron fence (matching the existing iron fencing in the area) to enclose the highway frontage side, and to match an additional \$12,000.00 in in-kind work and/or donations.

The BHS Student Leadership group has been presenting the project concept to community members and is scheduled to present it to the City Commission soon.

FINANCIAL IMPACT:

BEDC would fund the project out of its funds and any donations received.

STAFF RECOMMENDATION:

Consider BEDC Board recommendation to fund the project and improve 217 W. Walker.



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any necessary action regarding approval of Frontier Days 2024

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

The City has a contract with the Chamber of Commerce for the expenditure of Hotel/Motel Funds that must meet certain criteria; generally, tourist activities/advertising. Frontier Days is a long-standing two-day event that the Chamber leads, and the City supports in a variety of ways including use of the park for the variety of activities and city employees to assist.

This year’s Frontier Days will be at the City Park and will be held Friday and Saturday, May 3rd and 4th. This year’s events include gun show fighters, Breckenridge Got Talent, Cow Patty Bingo, Chuck Wagons, various vendors, a tent to house special activities throughout the day(s), a beer garden (Chamber will have appropriate security and consumption will be contained in a controlled access area) and several other potential vendors including a tattoo artist booth.

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

Consider approval Frontier Days 2024

STEPHENS COUNTY FRONTIER DAYS

Item 12.

MAY 3RD & 4TH, 2023 - BRECKENRIDGE TRADE BARN

Friday, May 3rd

Saturday, May 5th

Located at Trade Barn

Located at Trade Barn

11:00 am – Vendor Booths Open (North side of trade bar)

11:00 am – 4H Arts and Crafts for kids

12:00 pm – Organization TBD Arts & Crafts for kids

1:00 pm – Organization TBD Arts & Crafts for kids

2:00 pm – Organization TBD Arts & Crafts for kids

3:00 pm – Organization TBD Arts & Crafts for kids

5:00 pm to 7:30 pm – Karaoke!

8:00 pm – Kyle Fambro and Jared McClane

8:00 am - Vendor Booths Open (North side of trade bar)

8:00 am – Disc Golf Tournament

11:30 am - Chuckwagon Cook-off Judging Begins

10:00 am – Bake off

12:00 pm - Chuckwagon Cook-off Lunch Served

12:00 pm - First National Bank Weenie Wagon

1:30 pm – Miss Breckenridge Pageant sign in

2:00 pm – Miss Breckenridge Pageant begins

3:00 pm – Chuck wagon Winners

5:00 pm – Breck's Got Talent

Beer Garden – located on the north side of trade barn underneath tree

LOCATED AT CHUCKWAGON CAMP SITE

3:00 pm – Chuck wagon Judging

6:00 pm – Chuck Wagon Reception

Beer Garden – located on the north side of trade barn underneath tree

Kids Zone

11:00 am

- Inflate the Fun
- 16 Seat Carnival Swing Ride
- Kids Lone Star Coaster
- Wild Rapids with Water Tubes
- 35x35ft Water Tag Maze

4:00 pm – Stick Hore Race registration

4:30 pm – Stick Hore Races begin

5:00 pm – Cow Patty Gingo

In front of North Soccer Field

9:00 am – Classic Car Show registration

1:30 pm - Trophies Presentation



Old West Gun Fighters

Classic Car Show Close road

Parking

Office

Kid Zone
Stick horse race
Cow patty Bingo

Close road

51 48
50 49

47 46
44 45

43 42
40 41

Vendor booths

38 39 34 33
37 36 35 32

27 28 29
26 25 30 31

23 24 19 18 15 14
22 21 20 17 16 13

F 19

F 20

F 21

F 22

F 23

F 24

DD

Beer garden

Shop

Parking

Food vendors

Trade Day Barn

Chuck wagons

Road

Around trade barn

Vendor & Handicap Parking

House

Skate Park

Skate Park

Disc Golf

Parking

Item 12.

field
Co., Inc

Breckenridge
Soccer Fields

Breskenridge
Pool Complex

Miller Park

Robert Ave

Dunnigan Ave

McAdams St

Old Caddo Ave

Elliott St

E Elliott St

Dunnigan Ave

Connor St

Stoker Ave

Dunnigan Ave

Connor St

50

Gad



BRECKENRIDGE CITY COMMISSION
AGENDA SUMMARY FORM

Subject: Discussion and any necessary action regarding Aquatic Center Operations for 2024

Department: Administration

Staff Contact: Jessica Sutter

Title: City Secretary

BACKGROUND INFORMATION:

The Aquatic Center is Tentatively scheduled to open on May 25th and run through August 4th. The proposed schedule is dependent upon the staffing of lifeguards and pool managers.

In 2023 the City Pool was open for public swimming Tuesday-Sunday, held private parties on Friday, Saturday, and Sunday, held family swim night on Thursday Night, and was closed on Mondays for Cleaning. Staff feels that this schedule addressed many resident concerns regarding the hours and availability of the aquatic center to the public and have decided to maintain the same hours of operations if staffing allows.

There have also been requests by residents to allow for some sort of “pool pass”. Staff have reviewed multiple options and recommend adding the sale of “punch cards” for families. These are being proposed to be sold at a rate of \$30.00 for 12 punches and will be sold at the pool and at City Hall for cash or check.

FINANCIAL IMPACT:

If applicable, enter financial impact.

STAFF RECOMMENDATION:

Consider approval of the proposed aquatic center operations for 2024.

CITY OF BRECKENRIDGE
105 NORTH ROSE AVENUE
BRECKENRIDGE, TEXAS 76424

AQUATIC CENTER OPERATIONS 2024

DAYS & HOURS OF OPERATION

May 25th through August 4th (Tentative Schedule)

Public Swim

Tuesday - Thursday	Noon to 6:00 P.M.
Friday-Saturday	10 A.M.- 4:00 P.M.
Sunday	Noon to 4:00 P.M.

Family Swim Night- \$1.00 Per person

No unaccompanied children under the age of 17 are allowed.

Tuesday	6:30-8:30 P.M.
---------	----------------

SWIM LESSONS

*Subject to Staffing

(Pricing and additional information will be provided if offered)

MAINTENANCE – POOL CLEANING

Mondays (Excluding May 27, 2024)

Under 10 years of age and under MUST be accompanied/supervised by a responsible adult

FEES

Tuesday-Sunday	(per session)	\$3.00
	3 and Under	Free

PUNCH CARDS

12 Sessions for \$30.00 (Cash Only)

Punch cards can be purchased at City Hall located at 105 N. Rose, Breckenridge, TX 76424 during normal business hours (Monday-Thursday 7:30 am- 5:00 pm, Friday 7:30 am-11:30 am) or at the Breckenridge Aquatic Center during operating hours. Cash or Check only.

If for any reason the pool is closed after being open for 30 minutes or more, there will be **NO RAIN CHECKS** or **REFUNDS ISSUED.**

PRIVATE POOL PARTIES

Aquatic Center will be available for rental **Friday through Sunday from 4:30 P.M. until 9:00 P.M** at a rental rate of **\$200.00 for 2 hours** (minimum). Rentals are on a first come first serve basis. Visit City Hall at 105 N. Rose to reserve a date/time. The concession stand will not be open, they may bring snacks and drinks (no glass bottles or alcoholic beverages allowed). Maximum of 150 people in the pool at all times.

AEROBICS

Adults only will have use of the Aquatic Center on Tuesday – Friday mornings, 8:30 A.M. until 9:30 A.M., at a fee of \$2.00 per person. (The number of required lifeguards, employees of the City, will be on duty.)

MISCELLANEOUS RULES

1. ENTRANCE RULES:

Children 10 (ten) years and under of age **MUST** be accompanied/supervised by a responsible adult. This person must remain with the child at all times.

2. POOL PATRON REQUIREMENTS:

- Must be attired in a swimsuit
- Cutoffs and other makeshift swimsuits are not permitted
- Street clothed adults must be confined to the deck area
- During daily operation when the pools are open to the general public, every person seeking admittance must pay the regular admission fees
- Everyone must take a shower before entering the water

3. DENIAL OF POOL ADMISSION:

- Intoxication or under the influence of drugs
- Evidence of contagious disease
- Open wounds or sores
- Unable to care for self, due to physical or mental disability
- Any patron that may be detrimental to pool operations, upon the judgment of the Pool Manager
- The swimmer is wearing excessively brief or revealing swimwear or is otherwise wearing clothing inappropriate for swimming, i.e., cutoffs, shorts, etc. T-Shirts may be worn over swimsuits at Pool Manager’s discretion.
- Any other conditions that, in the opinion of the Manager, will jeopardize the health and safety of the general public.

4. PROHIBITED ACTIONS:

- Abusive or profane language
- Use of all tobacco products
- Alcoholic Beverages
- Drugs
- Use of Glass Bottles or Containers
- Running, dunking, riding on shoulders, fighting, rough play, pushing, shoving, either in water or on the deck

- Acts of physical affection
- Flips, back, or splash dives from pool side and no diving in shallow areas
- Swimming in the diving area
- Standing on pool ropes, lifeguard stands, and ladders
- No loitering adjacent to the pool entrance or office area
- Animals inside the pool area
- Pool patrons wearing diapers **MUST** wear Swimmer's Diapers
- Use of scuba gear
- Mistreatment or abuse of public property
- Non-swimmers in water deeper than their shoulders, unless a person can display the ability to swim two (2) widths of the pool using a recognized stroke, he/she is considered a non-swimmer
- Swimmers running and diving off the edge of the pool, diving or jumping off the lifeguard stands, diving from the deck backward, or doing flips off the side of the pool
- Spitting, spouting of water, blowing the nose, urinating, or defecating in the pool is strictly prohibited

5. **DIVING AREA RULES:**

- Only one (1) person is allowed on a diving board at a time
- Divers are allowed only one (1) bounce on a diving board per dive
- Divers must dive straight off the end of the board, **NO FLIPS**
- Divers must wait until the person in front of them has reached the side or ladder and the area is clear
- Hanging on the board, bombing, running, and cartwheeling are forbidden.

6. **MIRACLE SLIDE RULES:**

- Attendant personnel must be obeyed at all times
- User must be able to swim unless otherwise approved
- One slider at a time **ONLY** unless otherwise approved
- Stay seated or lying down in the flume-**NO STOPPING**
- Upon exiting from the slide, move out of splash-down area immediately
- All normal pool regulations apply
- No horseplay, running on stairs, landings, or waterslide

7. **INFANTS THROUGH PRESCHOOL:**

- Children, age six (6) and under must be directly attended (within five [5] feet) of a swimming adult during Public Swim – includes restrooms
- Flotation devices are not recommended, unless they are properly fitted and USCG approved
- Diaper changes shall only occur in the restrooms
- Pool patrons wearing diapers **MUST** wear swimmers' diapers

8. **ITEMS PROHIBITED:**

- Bandages
- Oil based body lotions
- Chewing Gum
- Pets
- Glass Objects
- Skateboards, skates, bikes
- Loud Music Players
- Weapons of any type
- Tobacco

- Refreshment coolers (except for private parties)
- Carry-in food or drinks (except for private parties)

9. GENERAL RULES:

- Pool Managers may eject anyone from the pool area for just cause. In serious cases of misconduct, the Police Department will be called.
- No person, patron, or non-patron may interfere with an emergency rescue, the administration of emergency first aid or resuscitation, or other emergency procedures. It shall also be prohibited for anyone to falsely summon emergency assistance or use any emergency rescue or first aid for any purpose other than an actual emergency (training excluded).
- There will be unannounced random safety drills occurring during pool sessions for the continued training of all pool personnel and the safety of our pool patrons.



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any necessary action regarding Resolution 2024-06 approving a public comment policy pursuant to Texas Government Code Section 551.007.

Department: Administration

Staff Contact: Jessica Sutter

Title: City Secretary

BACKGROUND INFORMATION:

The Open Meetings act was enacted in 1967 for the purpose of assuring that the public can be informed concerning the transaction of public business. Courts and the Attorney General interpreted the act to give the public the right to watch and attend open meetings, but not speak. This meant Governmental bodies were not required to allow public comment for most types of meetings, although most did. The main limitations were only that they do not discriminate against speech based on viewpoint, and they are reasonable considering the purpose served by the forum; Councils/Commissioners conducting city/county business.

In 2019 Texas Government Code 551.007 was enacted which:

- Specifies to whom the statute applies.
- Establishes the public's right to speak.
- Allows reasonable rules, including time limits.
- Time allowed when public testimony is translated.
- Governmental bodies must not prohibit criticism.

The City of Breckenridge last updated Resolution adopting rules of procedure, conduct, and decorum at its meeting was in 1995. That policy is outdated due to the enactment of Texas Government Code 551.007.

The Resolution presented to you will update our policy and create reasonable rules for Public Comment during open meetings that are in accordance with Section 551.007. The city currently allows 3 minutes per speaker during open meetings. This Resolution codifies that rule and creates a limit of 2 minutes per speaker if there are more than five individuals wishing to speak on any one matter. It also allows for a speaker's time to be doubled if they require the assistance of a translator.

FINANCIAL IMPACT:

N/A

STAFF RECOMMENDATION:

Consider approval of Resolution 2024-06 as presented.

RESOLUTION NO. 2024-06

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS APPROVING A PUBLIC COMMENT POLICY PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.007; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 551.007 of the Texas Government Code provides that a governing body must allow members of the public to address the governing body “regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body’s consideration of the item”;

WHEREAS, Section 551.007 of the Texas Government Code authorizes a governing body to “adopt reasonable rules regarding the public’s right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item”;

WHEREAS, the City Commission of the City of Breckenridge (the “City Commission”) previously adopted a public comment policy on December 4, 1995 but that policy is outdated due to the enactment of Section 551.007 of the Texas Government Code in 2019; and

WHEREAS, the City Commission wishes to adopt an updated public comment policy;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS THAT:

SECTION 1. All other ordinances, resolutions, or policies in conflict with this Resolution are hereby amended to the extent of such conflict.

SECTION 2. The City Commission of the City of Breckenridge, Texas adopts the following rules of procedure for public comment, which shall apply to meetings of the City Commission and all meetings of City Boards which are subject to the Open Meetings Act:

- a. There shall be an “Open Forum” period at the beginning of each Meeting during which members of the public may address the Commission or Board.
- b. Persons wishing to address the Commission or Board during “Open Forum” shall complete a “Public Testimony Form” and present the completed form to the City Secretary prior to the beginning of the meeting.
- c. When called upon by the Mayor or Chairman, each speaker shall approach the designated speaker location and state his/her name and address before speaking. Speakers shall address the Commission or Board with civility that is conducive to appropriate public discussion.
- d. Speakers shall be allowed to address the Commission or Board. Each speaker

shall be allowed a total of three (3) minutes to speak. If there are more than five (5) individuals wishing to speak on any one matter, each speaker's time shall be limited to a total of two (2) minutes to speak. If any speaker requires the assistance of a translator, the speaker's time to speak will be doubled, in accordance with Section 551.007 of the Texas Government Code.

- e. The "Public Testimony Form" attached as Exhibit A is hereby adopted.
- f. At all other times during a meeting, the members of the audience shall not enter into discussion or debate on matters being considered by the Commission or Board, unless recognized by the Mayor or Chairman.

SECTION 3. That this Resolution shall take effect immediately upon its adoption by the City Commission.

PASSED, ADOPTED, AND APPROVED by the City Commission of the City of Breckenridge this the 2nd day of April 2024.

Bob Sims, Mayor

ATTEST:

Jessica Sutter, City Secretary

S E A L

EXHIBIT "A"

CITY OF BRECKENRIDGE

Public Testimony Participation Form

NOTE: This Public Testimony Form MUST be presented to the City Secretary PRIOR to the Call to Order of the Meeting.

1. Each member of the public who appears before the City Commission or a City Board shall be permitted to address the Commission or Board and to make his/her remarks during the Open Forum portion of the Agenda.
2. Each speaker shall be allowed to address the Commission or Board. Each speaker shall be allowed a total of three (3) minutes to speak. If there are more than five (5) individuals wishing to speak on any one matter, each speaker's time shall be limited to a total of two (2) minutes to speak. If any speaker requires the assistance of a translator, the speaker's time to speak will be doubled, in accordance with Section 551.007 of the Texas Government Code.
3. Any further discussion on Agenda items will be limited to the Commission or Board, City Staff, Guests invited to provide input on the City issues and those recognized by the Mayor or Chairman to speak.

Instructions: Fill out all appropriate blanks. Pease print or write legibly.

NAME: _____

ADDRESS: _____

Do you represent any group or organization? _____

If you represent a group or organization, please state the name, address, and telephone number of such group or organization: _____

What matter or Agenda item or items do you wish to address: _____

Signature: _____



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any necessary action regarding change order for PW Facility

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

A Request for Proposals (RFP) for PW Facilities was issued and published on September 20 & 27, 2023. Commissioners awarded the project to Donnie Secrest for \$231,900.00 in October of 2023.

The project consists of:

- a. 50’x150’x16’ metal weld-up lean-to shed without a concrete slab. (\$108,500.00)
- b. 50’x40’x14’ metal weld-up shop on existing concrete slab. (\$47,600.00)
- c. 50’x40’x14’ metal weld-up shop on new 7-inch-thick concrete slab. (\$75,800.00)

The change-order is to include spray foam for the two 50x40x14 shop buildings at \$9,809.38 each for a total of \$19,618.76.

FINANCIAL IMPACT:

\$19,618.76 - Funding is available from the Certificates of Obligation 2023

STAFF RECOMMENDATION:

Consider approval of the change-order as presented.



A&B Spray Foaming

Manuel Perez, Patrick Frishe
3016 West Walker, Breckenridge Texas 76424
☎ 2545594272
☎ 3252362940
a_bsprayfoaming@yahoo.com

EST Item 15.

2080

DATE

03/26/2024

PO #

City

TOTAL

USD \$25,318.32

TO

Donny

☎ 254-522-1937

DESCRIPTION	RATE	QTY	AMOUNT
Prep and spray foam 1" of close cell on walls and roof deck	\$9,809.38	2	\$19,618.76
To paint shops white or black price per shop	\$2,849.78	2	\$5,699.56
TOTAL			USD \$25,318.32

If you have any questions please feel free to contact us at 325.236.2940 or 254.559.4272. Thanks!



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any necessary action regarding approval of Ordinance 2023-11 updating the Schedule of Fees (first reading)

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

The attached Ordinance updates the schedule of fees with these changes included (Changes in red)

- ✓ Chapter 3-Parks Playgrounds, etc.
 - Adding fees for a City Pool Punch Card. This will allow residents to purchase a punch card for twelve passes to the city pool for \$30.00.
 - Updating Pool Party rates. 2-hour rental rate for \$200.00.
 - Updating Pool Party Rental available dates to include Friday, Saturday, and Sunday
- ✓ Chapter 10-Garbage Trash, Weeds, and Other Waste
 - Include fees for Brush (For Commercial Customers ONLY)
 - In the past brush has not been specifically addressed in the fee schedule, and therefore has had inconsistent application of pricing. In an effort to codify and clarify our policies we are proposing an update. Currently, brush is included in the standard dump rates for Roll-Off and small dumpsters. However, the brush does not go into those containers and is placed in a separate area where it is eventually burned. Staff have researched the fees and associated costs and have recommended that residents be allowed to dump brush at no cost as long as they have a current water bill and driver's license. Commercial customers will be charged at a flat rate of \$20.00 for a truckload and \$40.00 for a trailer.

Brush Price	
Fees are for commercial use customers ONLY	
\$20.00	Truck Bed-Commercial
\$40.00	Trailer-Commercial
Brush dumping is free for residential customers with current water bill and drivers license	

- Free brush dumping for residents is in addition to the free trash dump that they already get each month.
- Updated Business hours of Convenience Station
- ✓ Chapter 21-Water and Sewers-Water Rate Schedule
 - Addition of a Cleanup fee
 - This includes two thousand gallons of water usage for 5 days for the minimum fee of \$42.72. This is primarily used for property owners to have availability of water for a limited period to clean and prepare properties before/after move-in/out.

FINANCIAL IMPACT:

See schedule of fees.

STAFF RECOMMENDATION:

Consider approval of the first reading of Ordinance 2023-11 updating the schedule of fees.

ORDINANCE NO. 2024-07

AN ORDINANCE OF THE CITY OF BRECKENRIDGE, TEXAS, REPEALING AND REPLACING ORDINANCE NOS. 2023-11; ESTABLISHING A GENERAL FEE SCHEDULE FOR THE CITY OF BRECKENRIDGE; INCLUDING REVISED RATES FOR PRIVATE POOL PARTIES; CREATING RATES FOR CITY POOL PUNCH CARDS; UPDATING CONVENIENCE STATION RULES AND FEES TO BE CHARGED; CREATING A CLEAN UP FEE FOR WATER SERVICE; PROVIDING AN OPEN MEETINGS CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Breckenridge desires to provide a single and convenient location for a list of all fees charged by the City of Breckenridge; and

WHEREAS, the City Commission hereby authorizes amendments to the fee schedule by minute order of the City Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS:

- I. Repeal. Ordinance No. 2023-11 adopted on September 5, 2023 is hereby repealed. All other ordinances or parts of ordinances in conflict herewith shall be and are hereby repealed to the extent of such conflict.
II. Enactment. This Ordinance shall be the Fee Schedule Ordinance of the City of Breckenridge and shall establish all fees under the Breckenridge Code of Ordinances.

Fee Schedule of the City of Breckenridge, Texas
Effective May 7, 2023

I. Chapter 3 - Parks, playgrounds, etc.

(A) Non Profit Organization

Non Profit Organizations may request the rental fee be waived for the facility; however, the deposit shall be required.

(B) Park Pavilion and Trade Barn Rental (Sec. 3.20)

- (1) Daily Rental Fee \$50.00
(2) A deposit not to exceed \$100.00 shall be charged with said deposit being returned to the renter upon leaving the facilities in an appropriate condition, to include but not be limited to all trash picked up, lights turned off, doors locked and restrooms satisfactorily cleaned.

(C) City Pool Per Session Fee (Sec. 3.20)

- (1) Individual, ages 4 years old and up \$3.00
(2) Individual, ages 3 years old and under free
(3) Child care facility with prior approval from Public Services Director \$2.00

(D) City Pool Punch Cards (Sec. 3.20)

- (1) 12 sessions \$30.00
Punch cards can be purchased at City Hall or The City of Breckenridge Aquatic Center for cash and check only

(E) Pool Party Rates (Sec. 3.20)

- (1) 2-hour (minimum) rental available on Friday, Saturday, and Sundays. Maximum 150 people. \$200.00

II. Chapter 4 - Animals and Fowl

(A) Permit for Selling, Grooming, Breeding, or Boarding of Dogs (Sec. 4-14): \$75.00 per year

(B) Dog License Fee (Sec. 4-20): \$10.00 per year

*The Dog License Fee may be waived by the Animal Services Supervisor in the interest of animal care.

- (C) Impoundment Fees (Sec. 4-31):
 - (1) Impounded dog, cat, or fowl:
 - (a) Pound Fee: \$15.00 per animal or fowl
 - (b) Board Fee: \$10.00 per 24-hour period or part thereof
 - (c) Impounded dog without City License: \$25.00
 - (d) The cost of any vaccinations or veterinary care provided to the \$25.00 Minimum
 - (2) All other impounded animals:
 - (a) Pound Fee: \$20.00 per animal
 - (b) Board Fee: \$15.00 per 24-hour period or part thereof
 - (c) The cost of any vaccinations or veterinary care provided to the \$25.00 Minimum
- (D) Dangerous Dog Registration Fee (Sec 4-40): \$50.00 per year

III. Chapter 5 - Buildings and Structures

For any inspection or review required under Chapter 5 which is performed by a third-party on behalf of the City, the fee to be paid the City shall be the City's actual cost in having the third-party perform the inspection or review.

- (A) Building Permits (Sec. 5-3):
 - (1) New Construction: \$50.00 plus \$0.05 per square foot
 - (2) Remodel - Residential: \$50.00
 - (3) Remodel - Commercial: \$50.00 plus \$0.05 per square foot
 - (4) Sign, Fence, and Window: \$40.00
- (B) Demolition Permits (Sec. 5-4): \$100.00 plus insurance
- (C) Electrical Permits (Sec. 5-37):
 - (1) Residential: \$50.00
 - (2) Commercial: \$50.00 plus \$0.05 per square foot
 - (3) Re-inspection Fee: \$50.00 per trip
 - (4) Meter Upgrade: \$75.00
- (D) Permit to Move Building (Sec. 5-51): \$50.00
- (E) Plumbing Permits and Inspections (Sec. 5-60.1):
 - (1) Residential: \$50.00
 - (2) Commercial: \$50.00 plus \$0.05 per square foot
 - (3) Re-inspection Fee: \$25.00 per trip
 - (4) Inspections outside of normal business hours: \$75.00
 - (5) Inspections - no fee is specifically indicated: \$20.00 per hour (1/2 hour minimum)
 - (6) Additional plan review required by changes, additions, or \$40.00 per hour (1/2 hour minimum)
- (F) Gas Permits and Inspections (Sec. 5-61.1):
 - (1) Permit: \$50.00
 - (2) Re-inspection Fee: \$50.00 per trip
 - (3) Inspections outside of normal business hours: \$75.00
- (G) Mechanical Permits and Inspections (Sec. 5-100):

*For installation of heating, ventilating, refrigeration, or air conditioning systems

 - (1) Residential: \$50.00
 - (2) Commercial: \$50.00 plus \$0.05 per square foot
 - (3) Re-inspection Fee: \$25.00 per trip
- (H) Contractor Registration (Sec. 5-112): \$48.00

IV. Chapter 9 - Fire Protection and Prevention

For any inspection or review required under Chapter 9 which is performed by a third-party on behalf of the City, the fee to be paid the City shall be the City's actual cost in having the third-party perform the inspection or review.

(A) Fire Sprinkler Permits (Sec. 9-9): \$40.00

V. Chapter 10 - Garbage, Trash, Weeds and Other Wastes

(A) Administrative Sanitation Fee: \$5.00

(B) Trash Rate Codes:

(RI = Residential Inside City Limits, CI = Commercial Inside City Limits, RO = Residential Outside City Limits, CO = Commercial Outside City Limits)

T1 - RI	1 Poly Cart	\$ 16.74
T2 - RI	2 Poly Carts	\$ 25.11
T3 - RI	3 Poly Carts	\$ 33.48
T7 - RO	1 Poly Cart	\$ 16.74
T8 - RO	2 Poly Carts	\$ 25.11
T9 - RO	3 Poly Carts	\$ 33.48
T13-CI at RI rate	1 Poly Cart	\$ 16.74
T25	1 Poly Cart Delivery/Removal	\$28.00 per occur.
Lockbar Rental		\$13 per occur
Lockbar Installation		\$95.00 per occur.

(C) Convenience Station - Disposal Fee (Sec. 10-40):

CITY OF BRECKENRIDGE CONVENIENCE STATION RULES AND FEES TO BE CHARGED

Residents get **1 Free Trash Dump (8' Bed P/U Rounded) per month** with current water bill and drivers license

ROLL-OFFS-ALL ITEMS MUST BE PUT IN ROLL-OFF NOT ON GROUND

ITEMS ACCEPTED= NORMAL HOUSEHOLD TRASH

ATTENDANT MAY ADJUST FEES BASED ON SIZE OF LOAD

- \$ 18.00 MINIMUM FEE
- \$ 45.00 5-6' BED P/U LEVEL FULL
- \$ 55.00 5-6' BED P/U ROUNDED UP
- \$ 65.00 8' BED P/U LEVEL FULL
- \$ 75.00 8' BED P/U ROUNDED UP
- \$ 140.00 16' TRAILER
- \$ 175.00 20' OR LARGER TRAILER

SMALL DUMPSTERS-ALL ITEMS MUST BE PUT IN DUMPSTER NOT ON GROUND

ITEMS ACCEPTED= NORMAL HOUSEHOLD TRASH/BAGGED TRASH

ATTENDANT MAY ADJUST FEES BASED ON SIZE OF LOAD

- \$ 8.00 MINIMUM
- \$ 20.00 5-6' BED P/U LEVEL FULL
- \$ 30.00 5-6' BED P/U ROUNDED UP
- \$ 30.00 8' BED P/U LEVEL FULL
- \$ 50.00 8' BED P/U ROUNDED UP

BRUSH-FEES ARE FOR COMMERCIAL USE CUSTOMERS ONLY

Brush dumping is free for residential customers with current water bill and drivers license

ATTENDANT MAY ADJUST FEES BASED ON SIZE OF LOAD

- \$ 20.00 TRUCK BED-COMMERCIAL
- \$ 40.00 TRAILER-COMMERCIAL

RECYCLE BINS-CARDBOARD BOXES MUST BE BROKEN DOWN

SEPTIC DUMPING \$0.05 PER GALLON

ITEMS NOT ACCEPTED

- APPLIANCES WITH FEON
- PAINT-PAINT THINNER
- CHEMICALS OF ANY KIND
- TIRES
- BATTERIES
- VEHICLE PARTS
- STONE OR CONCRETE
- CONSTRUCTION MATERIAL
- LUMBER MUST BE CUT INTO SHORT LENTHS 4' OR LESS
- PALLETS

BUSINESS HOURS: WEDNESDAY 1PM-5PM, THURS-SAT 9AM-5PM

VI. Chapter 13 - Occupational Licenses and Regulations

(A)	<u>Permit Fee for Shows, Circuses, etc.</u> (Sec. 13-3):	\$50.00 per day
(B)	<u>Peddler License Fees</u> (Sec. 13-65):	
	(1) Peddler or Solicitor:	
	(a) Application Fee:	\$50.00
	(b) License Fee:	\$50.00
	(2) Itinerant Vendor:	
	(a) License Fee:	\$250.00
	(3) Canvasser:	
	(a) Application Fee:	None
	(b) License Fee:	None
	(4) Mobile Food Vendor:	
	(a) Application Fee:	\$50.00
(C)	<u>Gaming Machine Fees</u> (Article VI):	
	(1) Permit Fee:	\$1,000.00
	(2) Occupations Tax (per machine):	\$15.00

VII. Chapter 14 - Offenses and Miscellaneous Provisions

(A)	<u>Sport Shooting Range Application Fee</u> (Sec. 14-2):	\$25.00
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VIII. Chapter 16 - Cemetery

(A)	<u>Costs</u> (Sec. 16-10)		
	(1)	Administration Fee	N/A
	(2)	Section A	
		Plot - Upright Head / Foot Stone	\$ 1,000.00
		Plot - Flat Head / Foot Stone	\$ 800.00
		Urn	\$ 150.00
	(3)	Section B	
		Plot - Upright Head / Foot Stone	\$ 1,200.00
		Plot - Flat Head / Foot Stone	\$ 1,000.00
		Urn	\$ 150.00
	(4)	Section C	
		Plot - Upright Head / Foot Stone	\$ 1,000.00
		Plot - Flat Head / Foot Stone	\$ 800.00
		Urn	\$ 150.00

(5)	Section J	Plot - Upright Head / Foot Stone	\$ 800.00
		Plot - Flat Head / Foot Stone	\$ 400.00
		Urn	\$ 150.00
(6)	Section K	Plot - Upright Head / Foot Stone	\$ 600.00
		Plot - Flat Head / Foot Stone	\$ 300.00
		Urn	\$ 150.00
(7)	Baby Land	Plot - Flat Head / Foot Stone	\$ 50.00
(8)	Columbarium	Niches	\$ 400.00 \$125.00

IX. Chapter 17 - Streets and Sidewalks

- (A) Permit for Network Nodes (Sec. 17-77): \$500.00 for up to 5 Nodes*
\$250.00 each Node after 5*
- (B) Permit for Node Support Poles (Sec. 17-77): \$1,000.00*

**These fees shall only be changed pursuant to Chapter 284 of the Texas Local Government Code.*

- (C) Public Right-of-Way Fees (Sec. 17-78):
- | | | |
|-----|-----------------------|---------------------------------------|
| (1) | Transport Facilities: | \$28.00 per Node in Right-of-Way per |
| (2) | Network Nodes: | \$250.00 per Node per year** |
| (3) | Use of Service Poles: | \$20.00 per Pole utilized, per year** |

***These fees may be increased annually by an amount equal to one-half of the annual change in the consumer price index, as per Section 284.054 of the Texas Local Government Code. Any other changes shall only be made pursuant to Chapter 284 of the Texas Local Government Code.*

X. Chapter 21 - Water and Sewers

- (A) Water Taps (Sec. 21-1):
- | | | |
|------|--|-------------|
| (1) | 3/4-inch water tap only | \$ 1,250.00 |
| (2) | 3/4-inch water tap and pavement repair | \$ 1,750.00 |
| (3) | 3/4-inch water tap, bore and pavement repair | \$ 2,575.00 |
| (4) | 1-inch water tap only | \$ 1,450.00 |
| (5) | 1-inch water tap and pavement repair | \$ 1,950.00 |
| (6) | 1-inch water tap, bore and pavement repair | \$ 2,775.00 |
| (7) | 1 1/2-inch water tap only | \$ 1,650.00 |
| (8) | 1 1/2-inch water tap and pavement repair | \$ 2,150.00 |
| (9) | 1 1/2-inch water tap, bore and pavement repair | \$ 2,975.00 |
| (10) | 2-inch water tap only | \$ 1,850.00 |
| (11) | 2-inch water tap and pavement repair | \$ 2,350.00 |
| (12) | 2-inch water tap, bore and pavement repair | \$ 3,175.00 |
- (B) Meter Sets (Sec. 21-1):
- | | | |
|-----|--|--|
| (1) | 3/4-inch meter set | \$ 486.50 |
| (2) | 3/4-inch meter set outside city limits | \$ 973.00 |
| (3) | 1-inch meter set | \$ 638.75 |
| (4) | 1-inch meter set outside city limits | \$ 1,277.50 |
| (5) | 1.5- inch meter set | inside city limits: \$1433.25.... Outside: \$2866.50 |
| (6) | 2-inch meter set | \$ 1,517.25 |
| (7) | 2-inch meter set outside city limits | \$ 3,034.50 |
- (C) Sewer Taps (Sec. 21-1):
- | | | |
|-----|--------------------------------------|-------------|
| (1) | 4-inch sewer tap only | \$ 1,630.00 |
| (2) | 4-inch sewer tap and pavement repair | \$ 1,980.00 |

- (3) 4-inch sewer tap, bore and pavement repair \$ 3,600.00
- (4) Sewer services larger than four inch require connection to an existing or installed manhole and shall be contracted and paid for by the requester.

ROCK CLAUSE: the extra cost for excavation of rock shall be in addition to the fees associated above with the Water and Sewer Taps.

(D) Minimum Security Deposit (Sec. 21-11):

- (1) Customers in good standing: \$235.00
At least two times the minimum rate for single-family residential homes within the City limits.
- (2) Customers with 2 or more disconnects within a 12 month period: \$440.00
- (3) If, in the judgement of the Finance Director, the minimum security deposit shall be insufficient to insure the city against loss due to nonpayment of a final bill as a result of a customer's use of water above the normal use or based on the payment history, then such customer shall be required to make a deposit in an amount which in the judgement of the Finance Director will be sufficient to insure the city against loss due to nonpayment of final bill.

(E) Extensions & Pay Arrangements (Sec. 21-11):

- (1) Payment Extensions: ONLY Two (2) extensions of a maximum of ten (10) calendar days will be permitted on each account within a calendar year.
- (2) Payment Arrangements: At the descretion of the Finance Director or her/his designee, payment arrangements will be considered on a case by case basis. Account holder must come in to complete an application for the Finance Director's review, approval and conditions of arrangement fully explained and signed off by the account holder.
- (3) Residential customers may request a temporary exemption of late charges once within a calendar year if they have a satisfactory 12-month history of on-time payments for utilities with the City.

(F) Water Rate Schedule (Sec. 21-12):

	<i>Inside City Limits</i>	<i>Outside City Limits</i>
(1) <i>Residential Single Family:</i>		
First 2,000 gallons (minimum):	\$42.72	\$65.43
Next 3,000 gallons, per thousand:	\$7.22	\$14.14
Next 5,000 gallons, per thousand:	\$7.68	\$15.04
Next 10,000 gallons, per thousand:	\$8.93	\$17.48
Over 20,000 gallons, per thousand:	\$10.24	\$20.06
(2) <i>Commercial and Apartments:</i>		
First 2,000 gallons (minimum):	\$53.19	\$86.37
Next 3,000 gallons, per thousand:	\$7.22	\$14.14
Next 5,000 gallons, per thousand:	\$7.68	\$15.04
Next 10,000 gallons, per thousand:	\$8.93	\$17.48
Over 20,000 gallons, per thousand:	\$10.24	\$20.06
(3) Add \$5.57 or \$11.67 to the minimum charge for each additional family, apartment or house over two (2) allowed for \$53.19 or \$86.37 minimum that is connected to the same meter .		
(4) <i>Texas Department of Criminal Justice - Walker Sayle Unit:</i>		
per one thousand gallons:		\$8.60
(5) <i>High Mesa Water Company:</i>		
First 2,000 gallons (minimum):		\$45.50
2,001 gallons and over, per one thousand gallons:		\$6.00
(6) <i>Stephens Regional Special Utility District:</i>		
per one thousand gallons:		\$6.00

(7)	<i>Plant Water:</i> treated per one thousand gallons: raw per one thousand gallons:	\$25.00 \$18.00
(8)	<i>Meter Access:</i> Meter Reader unable to access meter to get reading due to customer parking over meter or any blocking meter access in any way.	\$25.00
(G)	<u>Delinquent Account Fees</u> (Sec. 21-15):	
(1)	Late Payment Fee:	\$25.00
(2)	Reconnection Fee:	
(a)	During normal operating hours:	\$25.00
(b)	After hours:	\$50.00
(H)	<u>Rereads</u> (Sec. 21-16):	\$10.00*
(I)	<u>Temporary Disconnection of Service</u> (Sec. 21-17):	
(1)	Disconnection during normal operating hours:	\$25.00
(2)	Disconnection after hours:	\$50.00
(3)	Meter Tampering**	\$100.00
(J)	<u>Connection and Transfer Fees</u> (Sec. 21-19):	
(1)	Connection Fee:	
(a)	During normal operating hours:	\$25.00
(b)	After hours:	\$50.00
(2)	Transfer Fee:	
(a)	During normal operating hours:	\$25.00
(b)	After hours:	\$50.00
(K)	Return Check Fee (non-sufficient fund charge)	\$25.00
(L)	<u>Clean up Fee (Sec. 21-14)</u> 2000 gallons water usage for 5 days	\$42.72
(M)	<u>Sewer Service Charges</u> (Sec. 21-44):	
		<i>Inside City Limits</i>
		<i>Outside City Limits</i>
(1)	<i>Residential Single Family:</i>	
	First 5,000 gallons (minimum):	\$51.80
	Over 5,000 gallons, per thousand:	\$4.68
	Maximum monthly charge:	\$102.70
(2)	<i>All other use:</i>	
	First 5,000 gallons (minimum):	\$56.48
	Over 5,000 gallons, per thousand:	\$6.24
2	Maximum monthly charge:	\$525.20
(3)	<i>* Sewer Irrigation Credit:</i>	
	Residential Single Family:	\$30.00
	All other use:	\$105.00
(4)	<i>Texas Department of Criminal Justice - Walker Sayle Unit:</i> per thousand gallons of water, or portion thereof, used monthly:	\$5.05
(5)	If a customer installs a separate irrigation meter to provide for the separate metering of irrigation water they may request to be charged for water use only and not to be charged for sewer services.	
(N)	<u>Reconnection Fee</u> (Sec. 21-44):	
(1)	Reconnection during normal operating hours:	\$25.00
(2)	Reconnection after hours:	\$50.00

* Sewer Irrigation Credit must be requested by the customer each month qualified.

** Meter Tampering / Theft of Services:

In an effort to deter losses in water revenue, service calls and meter repair, any detected water meter tampering will be reported to the police, investigated, and charges filed. Tampering with a water meter is a Class A misdemeanor in Texas and punishable by a fine not to exceed \$4000, confinement in jail for a term not to exceed 1 year, or both. Individuals responsible for tampering may also incur civil liability and additional fees. Anyone who reconnects water service in any way after the city has disconnected the water for nonpayment of delinquent bill. In addition to the amount of the delinquent bill, the reconnect fee, meter tampering fee and any damages shall be paid before water service will be reconnected. Any tampering with meter will result in meter removal and a tampering fee of \$100. Any account charged with tampering fee is required an additional \$300 deposit.

(O) Penalties for Violations relating to Grease Traps/Interceptors (Sec. 21.93):

(1)	Blockage Caused by a Generator:	
	(a) First Violation:	\$400.00
	(b) Second Violation (within 2 years of 1st):	\$500.00
	(c) Third Violation (within 2 years of 1st or 2nd):	\$750.00
	(d) Repeat Offenders (in addition to penalty (a), (b), or (c)):	\$250.00
(2)	General Violations:	
	(a) First Violation:	Written Warning
	(b) Second Violation (within 2 years of warning):	\$400.00
	(c) Third Violation (within 2 years of warning):	\$500.00
	(d) Fourth Violation (within 2 years of warning):	\$750.00
	(e) Repeat Offenders (in addition to penalty (b), (c) or (d)):	\$250.00

XI. Chapter 22 - Zoning

(A) Permits Related to Zoning (Sec. 22-8):

(1)	Mobile Home Permits:	\$75.00
(2)	Certificate of Occupancy (on commercial application):	\$75.00
(3)	Locating Portable Building:	\$50.00
(4)	Zoning:	\$400.00
(5)	Preliminary Plat:	\$500.00
(6)	Final Plat:	\$400.00
(7)	Replat:	\$400.00
(8)	Variance Request:	\$200.00
(9)	Required Third-Party Review:	Actual Cost

XII. Miscellaneous

For any inspection required under the Code of Ordinances or state law which is performed by a third-party on behalf of the City, the fee to be paid the City shall be the City's actual cost in having the third-party perform the inspection.

III. **Open Meetings.** It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Local Government Code.

IV. **Effective Date.** This ordinance shall take effect immediately upon its adoption by the City Commission.

The above and foregoing ordinance was duly proposed, read in full, and adopted upon first reading on April 2, 2024 at a regular meeting of the City Commission.

The above and foregoing ordinance was read and finally adopted upon second reading on May 7, 2024 at a regular meeting of the City Commission.

Bob Sims, Mayor

ATTEST:

Jessica Sutter, City Secretary

S E A L

City of Breckenridge Convenience Station Rules and Fees

Residents Inside City Limits Get 1 Free Trash Dump Per Month (8' P/U BED Rounded)

Must present current water bill AND drivers license.

Verbally abusive language and/or treatment of the attendant may be cause for suspension of privileges.

All Items Must be Placed In Roll-Off. Do Not Place Trash On Ground.

Trash in Roll-Offs		
Items Accepted: Normal Household Trash		
\$18.00	Minimum	
\$45.00	Short Bed	P/U Level
\$55.00	Short Bed	P/U Rounded
\$65.00	Long Bed	P/U Level
\$75.00	Long Bed	P/U Rounded
\$140.00		16' Trailer
\$175.00		20' Trailer Or Larger

Trash In Small Dumpster		
Items Accepted: Normal Household Trash (Bagged)		
\$8.00	Minimum	
\$20.00	Short Bed	P/U Level
\$30.00	Short Bed	P/U Rounded
\$40.00	Long Bed	P/U Level
\$50.00	Long Bed	P/U Rounded

Brush Price	
Fees are for commercial use customers ONLY	
\$20.00	Truck Bed-Commercial
\$40.00	Trailer-Commercial
Brush dumping is free for residential customers with current water bill and drivers license	

We Accept:

- ✓ Check
- ✓ Money Order
- ✓ Credit/Debit Cards

No Cash Accepted

Cardboard Boxes Must Be Broked Down To Be Placed In Recycle Bins
 Pallets Must Be Broken Down
 Lumber Must Be Cut 4' or Less

ITEMS NOT ACCEPTED	
Appliances w/ freon	Tires
Wet Paint/Paint Thinner	Vehicle Parts
Chemicals of any kind	Stone/Concrete
Construction material	Construction material

ATTENDANT MAY ADJUST ALL FEES BASED ON THE SIZE OF THE LOAD