



Regular Meeting of the Breckenridge City Commission

Tuesday, August 03, 2021 at 5:30 PM

Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

MINUTES

CALL TO ORDER

5:32 pm

PRESENT

Mayor Bob Sims
Mayor Pro Tem Vince Moore
Commissioner – 2 Rob Durham
Commissioner - 4 Gary Mercer

ABSENT

Commissioner - 1 Russell Blue

INVOCATION

Invocation led by Commissioner Durham

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Commissioner Durham

APPROVAL OF MINUTES

1. Request to approve Minutes of the July 6th, 20th and 29th, 2021 City Commission Meetings

Motion to approve the minutes of the July 6th, 20th and 29th, 2021 City Commission Meetings made by Mayor Pro Tem Moore, Seconded by Commissioner - Mercer.

Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

PUBLIC TESTIMONY

No public testimony

CONSENT AGENDA

All items listed below are considered to be routine by the City Commission and will be enacted with one motion. There will be no separate discussion of items unless a Commission Member or Citizen so

request, in which event, the item will be removed from the General Order of Business and considered in its normal sequence.

2. Request to approve Departmental Reports
3. Request to approve Quarterly Investment Report
4. Request to approve the Agreement between the City of Breckenridge and the Breckenridge Library and Fine Arts Foundation
5. Request to approve Breckenridge Chamber of Commerce Hotel/Motel Quarterly Financial Statements – Second Quarter
6. Request to approve Swenson Memorial Museum financial assistance

Motion made to approve the Consent Agenda items 2 through 6 by Commissioner - Durham, Seconded by Mayor Pro Tem Moore. Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

INDIVIDUAL CONSIDERATION

7. Request to consider and possibly take action on selling one of the Trade Day laptops to PW Director

Interim City Manager Robertson-Caraway explained that the Public Works Director has been using the old Trade Day laptop for online classes. The laptop hasn't been used since Trade Day disbanded. Wanted to get the blessing of the Commission to sell the old laptop to an employee.

Motion made to sell the Trade Day laptop to PW Director by Commissioner - Mercer, Seconded by Commissioner - Durham. Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

8. Request to authorize Interim City Manager Robertson-Caraway to execute Purchase and Use Agreement on Caterpillar D7

Interim City Manager Robertson-Caraway stated this has been discussed at a previous meeting and had the Commission's approval to proceed. A contract was drawn up by Eileen, City Attorney. The contract is enclosed in the packet. All accrual time used will be turned over and will no longer reflect a cost liability to the City. The contract does have a clause for continued use of the equipment for a five-year period.

Motion made to authorize Interim City Manager Robertson-Caraway to execute Purchase and Use Agreement on Caterpillar D7 by Commissioner - Durham, Seconded by Mayor Pro Tem Moore. Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

9. Request to approve all closing documents on the TXDOT US183N Sewer Line Replacement Project

Sage Diller with eHT reviews close out documents for the wastewater portion of the TxDOT US 183N Project and the release of retainage.

Motion made to approve all closing documents on the TXDOT US183N Sewer Line Replacement Project by Commissioner - Mercer, Seconded by Mayor Pro Tem Moore.
Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

10. Request to approve all closing documents on the TXDOT US183N Water Line Replacement Project

Sage Diller with eHT reviews close out documents for the water portion of the TxDOT US 183N Project and the release of retainage.

Motion made to approve all closing documents on the TXDOT US183N Water Line Replacement Project by Mayor Pro Tem Moore, Seconded by Commissioner - Durham.
Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

11. Request to approve Resolution 21-15 approving 2021 Appraisal Roll

Interim City Manager Robertson-Caraway stated the packet contains Truth and Taxation worksheet showing the calculations for the proposed tax rates. The Stephens County Appraisal District certified roll has a different dollar amount than we were originally given. The Appraisal Office said two properties had changed and that is why the numbers are different. When you vote it needs to be contingent upon receiving the corrected SCAD Certified Roll corrected amount of \$210,353,345.00.

Motion made to approve Resolution 21-15 approving 2021 Appraisal Roll by Mayor Pro Tem Moore, Seconded by Commissioner - Mercer. Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

12. Request to approve Resolution 21-16 Designation required by SB 2 on Tax Rate Calculations

Interim City Manager Robertson-Caraway stated Senate Bill 2 went into effect in 2019, different parts of the bill were effective in 2019, 2020, and 2021. The City needs to appoint an individual to be responsible for the calculations of the Tax Rates. This resolution will give that responsibility to the City Manager or Interim City Manager.

Motion made to approve Resolution 21-16 Designation required by SB 2 on Tax Rate Calculations by Commissioner - Mercer, Seconded by Commissioner - Durham.
Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

13. Request to approve Interlocal Agreement between the City of Breckenridge and the Stephens Regional Special Utility District Emergency Water Transfer

Public Works Director Satterwhite explains the interlocal agreement stating if we have water shortages, we can tap into Rural water for emergency purposes.

Motion made to approve Interlocal Agreement between the City of Breckenridge and the Stephens Regional Special Utility District Emergency Water Transfer by Commissioner - Durham, Seconded by Mayor Pro Tem Moore. Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

14. Request to approve the calculations of the 2021 No New Revenue Tax Rate

Interim City Manager Robertson-Caraway stated the Truth and Taxation worksheet was completed according to the corrected Certified Appraisal Roll. It appears that our tax rate will be reduced from 1.12229 to 1.06000.

Commissioner Rob Durham made a motion to approve the 2021 No New Revenue Tax Rate calculations, consider a proposed tax rate of \$1.06000 which will exceed the No New Revenue Tax Rate by \$.06744 and set public hearing for August 31st at City Offices, to consider the proposed tax rate.

Motion made to approve the Tax Rate calculations by Commissioner - Durham, Seconded by Commissioner - Mercer. Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

15. Request to consider discussing tax rate, take a record vote and schedule required Public Hearing

Interim City Manager Robertson-Caraway stated the Public Hearing must be within 7 days of final approval of ratifying the tax rate. Therefore, the Public Hearing will need to be set for August 31st.

Motion made to approve the 2021 No New Revenue Tax Rate calculations, consider a proposed tax rate of \$1.06000 which will exceed the No New Revenue Tax Rate by \$.06744 and set public hearing for August 31st at City Offices by Commissioner - Durham, Seconded by Mayor Pro Tem Moore. Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

16. Request to approve Resolution 21-17 Supporting the RV Development Project at Hubbard Creek Reservoir

Colton Buckley, BEDC Director introduces Brooke Hatchett reviews the project scope and design and Colton reviews the economic impact.

Timeline is 10 to 12 months we want May 2022 for the Grand Opening.

Motion made to approve Resolution 21-17 Supporting the RV Development Project at Hubbard Creek Reservoir by Commissioner - Durham, Seconded by Commissioner - Mercer. Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

17. Request to approve Ordinance 21-08 City Fee Schedule

Interim City Manager Robertson-Caraway stated this ordinance is one of the ordinances

that is included in the back of the budget. The fee schedule requires to be read twice at regular meetings of the City Commission; second reading will be the September 7th meeting. The fee schedule will be posted on our website and published with Breckenridge American and Breckenridge Texan. Charter states that it can become effective 5 days after publication. Our effective date will be October 1st. Included is Republic Services sanitation rate increases, water and sewer rate increases using scenario 5 approved by the Commission. We reviewed water and sewer tap rates and made changes on the rates to be more in line with actual costs and to incorporate pavement and rock issues.

Motion made to approve Ordinance 21-08 City Fee Schedule by Commissioner - Durham, Seconded by Mayor Pro Tem Moore. Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

DEPARTMENT HEAD REPORTS

None

CITY MANAGER REPORTS

18. Rate adjustment settlement for Texas Gas Service

Interim City Manager Robertson-Caraway explained we follow the lead of Mineral Wells and Weatherford. They work with attorneys that review the filings from Texas Gas Service and negotiate with Texas Gas to get the best COSA rates for our generalized areas. The rate is lower than what originally was asked. There is nothing we need to do to accept the rate, we would only need to act if we were disputing the rate.

19. Permission to research the legal requirements and possible advantages / disadvantages of turning over the YMCA Building to BEDC

Public Works Director Houston Satterwhite explains that nothing has been done with the building in years. The funds are not there to make the repairs needed. The future of the building would be best served in the hands of the BEDC. The roof needs to be repaired along with many other issues. The roof needs repaired as soon as possible. The building is and will continue to deteriorate at a faster rate without roof repairs.

Public Services Director Stacy Harrison spoke about the history of the building and the condition of the building. BEDC Director Colton Buckley stated it will take a lot of money for repairs and will need to check into working with the County and City.

ITEMS NOT REQUIRING FORMAL ACTION

None

ADJOURN

Meeting closed at 6:17 pm

Motion to adjourn made by Commissioner - Durham, Seconded by Mayor Pro Tem Moore.
Voting Yea: Mayor Sims, Commissioner - Durham, Commissioner - Mercer, Mayor Pro Tem Moore

ATTEST

Bob Sims,
Mayor

Heather Robertson-Caraway, CCCII, TRMC
Interim City Manager / City Secretary

SEAL