



REGULAR MEETING OF THE BRECKENRIDGE CITY COMMISSION

Tuesday, April 7, 2026, at 5:30 PM
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

MINUTES

REGULAR CITY COMMISSION MEETING OF THE CITY OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE
WITH THE FOLLOWING MEMBERS PRESENT.

PRESENT

MAYOR
COMMISSIONER, PLACE 1
COMMISSIONER, PLACE 3
COMMISSIONER, PLACE 4

BOB SIMS
BLAKE HAMILTON
JUNIOR FERNANDEZ
PAUL HUNTINGTON JR.

CITY MANAGER
CITY SECRETARY
ASSISTANT CITY SECRETARY
FINANCE DIRECTOR

CYNTHIA NORTHROP
JESSICA SUTTER
LACY BOTTS
DIANE LATHAM

NOT PRESENT

MAYOR PRO TEM, PLACE 2

GREG AKERS

CALL TO ORDER

Mayor Sims called the meeting to order at 5:30 p.m.

Invocation

PLEDGE OF ALLEGIANCE

OPEN FORUM

Richard Russell-1317 Hunters Glen

No Action Taken

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

Michael Paris, Executive Director of the Breckenridge Economic Development Corporation (BEDC), presented the details of a Purchase and Sale Agreement with Breckenridge ISD for a shared lift station, with an estimated construction cost of \$1,285,608. BEDC will sell approximately 14 acres of the Sage Brush property to BISD for \$189,000, with the proceeds applied toward BISD's portion of the lift station costs. BISD will contribute an additional \$300,816, and BEDC will fund the remaining \$795,792. Any unused contingency funds will be reimbursed or credited back to BISD.

Commissioner Huntington made a motion to approve BEDC entering into a purchase and sale agreement with BISD. Commissioner Fernandez seconded the motion. The motion passed 4-0.

8. Discussion and any necessary action regarding award of construction contract related to the TX-CDBG #CDM22-0020 Downtown Revitalization Project.

City Manager Cynthia Northrop explained that the Downtown Revitalization Project grant was completed under budget, and the remaining funds will be used to pave Elm Street from Rose Avenue to McAmis Street. In February, the Commissioners rejected all bids received for the project, and it was subsequently rebid. Two bids were received in the second round, and the project engineers recommended awarding the contract to Raydon in the amount of \$224,692.41.

Commissioner Hamilton made a motion to award a construction contract in the amount of \$224,692.41 to Raydon Inc, for street reconstruction associated with TDA Contract CDM22-0020 and authorize the City Manager to execute the documents. Commissioner Fernandez seconded the motion. The motion passed 4-0.

9. Discussion and any necessary action regarding approval of Frontier Days 2026.

Northrop stated that the Chamber has scheduled Frontier Days to be held on May 1st and 2nd at the City Park.

Commissioner Huntington made a motion to approve Frontier Days 2026 as presented. Commissioner Hamilton seconded the motion. The motion passed 4-0.

10. Discussion and any necessary action regarding approval of Interlocal on the Waiving of Back Taxes.

Northrop explained that this interlocal agreement involves the waiver of back taxes by all taxing entities. The City has been addressing substandard and dangerous buildings by having them demolished. Once these properties are demolished, they are sold to new owners for redevelopment. In many cases, these properties have outstanding back taxes owed. All taxing entities have agreed to waive these back taxes. This interlocal agreement will allow for a one-time approval, reducing staff time and streamlining the process.

Commissioner Hamilton made a motion to approve an interlocal on the waiving of back taxes as presented. Commissioner Huntington seconded the motion. The motion passed 4-0.

p.m. in the Winter months to 10:00 p.m. Commissioner Fernandez seconded the motion. The motion passed 4-0.

14. Discussion and any action regarding approval of an Ordinance 2026-08 amending Chapter 19 "Signs", Article III "Sign Standards" of the Breckenridge Code of Ordinances.

City Manager Northrop presented a proposed amendment to the Sign Ordinance to address the placement of temporary banners over streets, which is not currently included in the ordinance. The proposed update establishes a process for allowing non-profit organizations to display temporary banners over City and TXDOT facilities, including U.S. Highway 180, for the purpose of advertising events or activities. Priority for banner placement would be given to City-sponsored events, City/Chamber events, and long-standing community events such as Frontier Days and the Rodeo. The City has coordinated with TXDOT and will submit the required temporary banner permits on behalf of applicants. The City will also provide traffic control during the installation of approved banners.

Commissioner Huntington made a motion to approve Ordinance 2026-08 as presented. Commissioner Hamilton seconded the motion. The motion passed 4-0.

15. Discussion and any necessary action regarding Aquatic Center Operations for 2026.

City Secretary, Jessica Sutter reviewed the proposed Aquatic Center Operations for the 2026 season. Opening date for the pool would be May 23, 2026 and operate through August 1, 2026. The daily schedule, pool rental, and pricing would not change and would remain the same as the past year.

Commissioner Huntington made a motion to approve the Aquatic Center Operations for 2026 as presented. Commissioner Fernandez seconded the motion. The motion passed 3-1 with Mayor Sims voting Nay.

16. Discussion and any necessary action regarding Ordinance 2026-06 amending FY 2025-2026 official budget adopted by Ordinance 2025-17.

City Manager Northrop stated that budget amendments are presented throughout the year to revise the current year's approved fiscal budget and reflect changes that occur throughout the year. These adjustments are made between line items.

Commissioner Hamilton made a motion to approve Ordinance 2026-06 as presented. Commissioner Huntington seconded the motion. The motion passed 4-0.

17. Discussion and any necessary action regarding entering into a Professional Services Agreement between the City of Breckenridge and 4H Services LLC.

City Manager Northrop presented concerns regarding outdated and inaccurate GIS mapping of the City's water and sewer infrastructure. The current mapping system, originally developed using 1980s data, does not consistently reflect accurate locations or specifications of water lines, valves, and sewer lines. Northrop explained that while efforts have been made to update the system over time, progress has been limited due to

workload demands. These challenges have impacted operations, particularly in responding to water leaks, where accurate valve locations are critical to isolating lines and reducing water loss. Additional issues include infrastructure improvements and field work that have not been incorporated into the GIS system, as well as the presence of abandoned water lines that remain underground. There has also been an increase in locate requests from utility providers such as Texas Gas, ONCOR, and various fiber companies, which has placed a significant strain on Public Works crews. To address these challenges, staff recommended continuing work with 4H Services under a month-to-month contract. The proposed scope includes both field identification of infrastructure and integration of that data into the City's GIS mapping system.

Commissioner Huntington made a motion to approve the Professional Services Agreement with 4H Services LLC and authorize the City Manager to execute the documents. Commissioner Hamilton seconded the motion. The motion passed 4-0.

WORKSHOP ITEMS

18. Discussion and direction regarding the upcoming FY 2026-2027 Budget and Strategic Plan review

City Manager Northrop reviewed the Strategic Plan and budget planning for he 2026-2027 Fiscal Year and confirmed Commissioner agreement that the City is on track with the current goals and progress. No action was taken this was for discussion only.

REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON THE NEXT MEETING AGENDA


No requests.

ADJOURN

There being no further business, Mayor Sims adjourned the regular session at 6:58 p.m.



Jessica Sutter, City Secretary



Bob Sims, Mayor

