



# REGULAR MEETING OF THE BRECKENRIDGE CITY COMMISSION

Tuesday, April 2, 2024, at 5:30 PM  
Breckenridge City Offices Commission Chambers  
105 North Rose Avenue  
Breckenridge, Texas 76424

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## MINUTES

REGULAR CITY COMMISSION MEETING OF THE CITY OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT.

### PRESENT

MAYOR  
COMMISSIONER, PLACE 1  
COMMISSIONER, PLACE 2

BOB SIMS  
BLAKE HAMILTON  
ROB DURHAM

CITY MANAGER  
CITY SECRETARY  
INTERIM POLICE CHIEF  
PUBLIC SERVICES DIRECTOR  
CODE ENFORCEMENT/FIRE CHIEF  
FINANCE DIRECTOR

CYNTHIA NORTHROP  
JESSICA SUTTER  
TOMMY WILLIAMS  
STACY HARRISON  
MALCOLM BUFKIN  
DIANE LATHAM

### NOT PRESENT

COMMISSIONER, PLACE 3  
MAYOR PRO TEM, PLACE 4

VINCE MOORE  
GARY MERCER

### CALL TO ORDER

Mayor Sims called the meeting to order at 5:30 p.m.

**Invocation** led By Andy Rodgers of First Baptist Church

### PLEDGE OF ALLEGIANCE

### OPEN FORUM

Jay Marcom 2217 Sha Lane

No action taken.

## STAFF REPORT

### City Manager

1. City Business

Department Head reports

Police Chief hiring

2. Upcoming Events

4/4 Last day to register to vote

4/5 Spring Fling

4/8-4/12 National Public Safety Telecommunicator Appreciation Week

4/18 Bulk Pickup

4/22-4/30 Early Voting

5/3-5/4 Frontier Days

5/4 Election Day

### Police Chief

3. Employee of the Month -Brittany Metcalf

No action taken.

## CONSENT AGENDA

4. Consider approval of the March 5, 2024, Regular Commission Meeting minutes as recorded.
5. Consider approval of the March 26, 2024, Special Commission Meeting minutes as recorded.
6. Consider approval of Resolution 2024-07 re-appointing of Scott Harris as Director on the WCTMWD Board for a term set to expire May 31, 2026.

Commissioner Durham made a motion to approve consent agenda items 4-6 as presented. Commissioner Hamilton seconded the motion. The motion passed 3-0.

## PUBLIC HEARING ITEMS

Mayor Sims opened the Public Hearing at 5:40 p.m.

No speakers

7. Public Hearing regarding request to replat the property currently legally described as 600 W. 4<sup>th</sup> -Nemir Addition, Block 1, Lot 8, Breckenridge, Texas to include the lot to the north, legally described as 903 N. Smith-Nemir Addition, Block 1, Lot 7, Breckenridge Texas

Mayor Sims closed the Public Hearing at 5:41 p.m.

## ACTION ITEMS

8. Discussion and any necessary action regarding request to replat the property currently legally described as 600 W. 4<sup>th</sup> -Nemir Addition, Block 1, Lot 8, Breckenridge, Texas to include the lot to the north, legally described as 903 N. Smith-Nemir Addition, Block 1, Lot 7, Breckenridge Texas

City Manager Northrop stated that the property owner of 600 W. 4<sup>th</sup> has requested to replat and combine 600 W. 4<sup>th</sup> and 903 N. Smith to build a single-family residence. The Planning and Zoning Commission voted to recommend approval of this replat during their meeting on March 25, 2024.

Commissioner Hamilton moved to approve P&Z's recommendation to approve a replat to the property located at 600 W. 4<sup>th</sup>. Commissioner Durham seconded the motion the motion passed 3-0.

9. Discussion and any necessary action regarding BEDC Board recommendation for economic incentive agreement

BEDC Director David Miller addressed Commissioners stating that The BEDC purchased 223 W. Walker 2 years ago along with 2 lots next to it. They have made several repairs and improvements and invested approximately \$300,000 into the property. They offered to gift 219 W. Walker and 223 W. Walker to the owners of Neri's on the Square. They have also offered a \$250,000.00 small business loan out of their restricted-use USDA Small Business Fund for the conversion and remodel of the building into a restaurant. The BEDC will maintain the Deed of Trust for 60 months when the note is called or until the note is paid, whichever occurs first.

Commissioner Durham made a motion to approve BEDC Board economic incentive as presented. Commissioner Hamilton seconded the motion. The motion passed 3-0.

10. Discussion and any necessary action on BEDC Board request for approval of Breckenridge Golf Course entry sign project

BEDC Director David Miller explained that the board approved a bid of \$13,320.00 to finish construction of an entry sign by the Breckenridge Golf Course. Stephens County is providing \$10,000.00 of this amount.

Commissioner Hamilton made a motion to approve BEDC Board request for an approval of an entry sign completion project as presented. Commissioner Durham seconded the motion. The motion passed 3-0.

11. Discussion and any necessary action regarding BEDC Board request for TMCN Student Leadership Project

David Miller, Director of the BEDC stated that they have been asked by a group of Breckenridge High School students to use the property located at 217 W. Walker as a part of their scholarship program. The project will create an inviting community space for citizens and visitors in the downtown area. The project will include seating, shade, lighting, a new mural, and entertainment features. The BEDC agreed to the use and to contribute to this project. BEDC will pay an initial investment of \$8,500.00, the cost to construct a gated, iron fence, and to match an additional \$12,000.00 in work and/or donations.

Commissioner Durham made a motion to approve the BEDC Board recommendation to fund the TMCN project and improve 217 W. Walker. Commissioner Hamilton seconded the motion. The motion passed 3-0.

12. Discussion and any necessary action regarding approval of Frontier Days 2024

Chamber of Commerce Executive Director Yuri Huntington reviewed the plans of the upcoming Frontier Days to be held on Friday and Saturday, May 3<sup>rd</sup>, and 4<sup>th</sup> at the City Park. Events will include gun show fighter, Breckenridge Got Talent, Cow Patty Bingo, Chuck Wagon, Vendors, a beer garden, and several other events.

Commissioner Hamilton made a motion to approve Frontier Days 2024. Commissioner Durham seconded the motion. The motion passed 3-0.

13. Discussion and any necessary action regarding Aquatic Center Operations for 2024

City Secretary Jessica Sutter reviewed the upcoming pool operation hours contingent upon staffing. The pool will tentatively open May 25<sup>th</sup> and run through August 4<sup>th</sup> and be open for public swimming Tuesday through Sunday. Family swim night will be held on Thursday night. The pool will be available for private rental Friday-Sunday. There will be an addition of a pool pass for thirty dollars for twelve passes.

Commissioner Durham made a motion to approve the 2024 Aquatic Center operations as presented. Commissioner Hamilton seconded the motion. The motion passed 3-0.

14. Discussion and any necessary action regarding Resolution 2024-06 approving a public comment policy pursuant to Texas Government Code Section 551.007.

City Secretary Jessica Sutter explained that the resolution presented will update policies and create reasonable rules for public comment during open meetings that are in accordance with Section 551.007 of the Texas Government Code.

Commissioner Hamilton made a motion to approve Resolution 2024-06 as presented. Commissioner Durham seconded the motion. The motion passed 3-0.

15. Discussion and any necessary action regarding change order for PW Facility

City Manager Northrop stated that in October of 2023, Commissioners awarded the Public Works facility project to Donnie Sechrest for \$231,900.00. This change order is to include spray foam for the two 50x40x14 shop buildings at \$9,809.38 each for a total of \$19,618.76.

Commissioner Hamilton made a motion to approve the change order for public works facilities as presented. Commissioner Durham seconded the motion. The motion passed 3-0.

16. Discussion and any necessary action regarding approval of Ordinance 2023-11 updating the Schedule of Fees (first reading)

City Manager Northrop reviewed the changes to the fee schedule that include adding punch card fees to the City pool, updating pool party rates, brush fees, and cleanup fees to waters and sewers. This item was published incorrectly, and all action taken on the item is invalid. This item will be taken back for a first reading on a future agenda.


**RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING** **AGENDA**

*Discussion under this section must be limited to whether or not the Commission wishes to include a potential item on a future agenda.*

No requests.

**ADJOURN**

There being no further business, Mayor Sims adjourned the regular session at 6:14 p.m.

  
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Jessica Sutter, City Secretary

  
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Bob Sims, Mayor

