



AGENDA

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, MAY 04, 2026 at 9:00 AM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

A. Invocation

B. Pledge of Allegiance

II. APPROVE AGENDA

III. APPROVE MINUTES

[A.](#) April 20th, 2026 Regular Session

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. . THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

VI. OLD BUSINESS

[A.](#) Rec Center Progress Update

VII. NEW BUSINESS

A. Chief Whitaker- Academy Sponsorship for New Hires

B. Chief Whitaker - Redaction Software for Axxon Account

VIII. PLANNING & ENGINEERING

[A.](#) Resolution 2026-03 CDBG DHM Application

[B.](#) Resolution 2026-04 CDBG AHE Application

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Personnel Updates

B. Department Updates

C. Employee Spotlight

X. ADJOURN

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, APRIL 20, 2026 at 6:00 PM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

PRESENT

Mayor Larry Cook
Council Member James Sellers
Council Member Shelley Carroll
Council Member Eddie Dixon

ABSENT

Council Member Rick Crews

Also Present

Executive Assistant Sierra Smith, Finance Director Tracy Walker, Fire Chief Travis Cook, Police Lieutenant Chelsey Castro

A. Invocation

Reverend Ryan Martin said the invocation.

B. Pledge of Allegiance

Reverend Ryan Martin led the Pledge of Allegiance.

II. APPROVE AGENDA

Motion made to approve the agenda.

Motion made by Council Member Sellers, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Dixon

III. APPROVE MINUTES

Motion made to approve the minutes.

Motion made by Council Member Carroll, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Dixon

A. April 6th, 2026 Regular Session

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

Motion made to approve accounts payable.

Motion made by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Dixon

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

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Richard Willsey, of Happy Hollow Road, complained about the council not attending the public hearing last week. He stated he was glad to see the Highway 79 corridor on the agenda. He handed Mayor Cook a public records request.

A. Lesley Hatfield

Lesley Hatfield, on behalf of the Chamber of Commerce, stated their appreciation for the City of Bonifay's assistance with the Down Home Street Festival. She elaborated on the extensive work our teams put in to the event to make it a success. She also thanked Bonifay Police & Fire Departments for attending, providing safety, and greeting the public.

VI. OLD BUSINESS

A. Highway 79 Corridor

Motion made to approve the mayor signing the conveyance agreement.

Motion made by Council Member Dixon, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Dixon

VII. NEW BUSINESS

None

VIII. PLANNING & ENGINEERING

A. Memorial Field Drainage Improvements Project Award

Executive Assistant Smith presented the award recommendation. Motion made to award Extreme Land Restoration.

Motion made by Council Member Sellers, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Dixon

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Personnel Updates

None

B. Department Updates

None

C. Employee Spotlight

Chief Travis Cook presented Lieutenant Ryan Martin with Employee of the Quarter for 2026 Q1.

Chief Cook then presented Captain Zachary Sellers with Employee of the Year for 2025.

X. ADJOURN

Motion to adjourn at 6:19pm.

Motion made by Council Member Sellers, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Dixon

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.

Larry F. Cook, Mayor
301 J Harvey Etheridge St
Bonifay, FL 32425
Larry.Cook@cityofbonifay.com
850.703.6821



Councilmembers:
James Sellers, Vice Mayor
Rick Crews
Shelley Carroll
Eddie Dixon

Rec Center Progress Update May 4th, 2026

The City of Bonifay continues to make steady progress on the Recreation Center project, with coordination efforts from Melvin Engineering, Clearview Land Design, DAG Architects, and the office of Jon Holloway. The team is currently focused on refining the site layout and ensuring all components work efficiently together. Recent meetings have centered on optimizing field placement, improving accessibility, and enhancing overall functionality for all age groups.

Key priorities include aligning athletic fields for better use, ensuring younger-age areas are located closer to restroom facilities, and improving circulation throughout the site for both visitors and service access. Additional amenities such as batting cages, walking paths, and designated areas for food trucks and community use are being incorporated into the evolving design.

From an infrastructure standpoint, teams are evaluating drainage, stormwater management, and parking improvements to support long-term sustainability and usability. Architectural coordination is also underway, with particular emphasis on restroom access and planned upgrades to existing facilities, including the gymnasium. North West Florida Water Management District is assisting with storm water retention pond ideas.

The City of Bonifay is pursuing additional funds through the Community Development Block Grant program to increase available funding for this project.

Overall, the project remains in the design coordination phase, with landscape, civil, and architectural teams working together to incorporate feedback and move toward a finalized layout. The plans are anticipated to be finalized by July, with bid ready documents expected by August.

RESOLUTION NO.2026-03

A RESOLUTION OF THE CITY OF BONIFAY, BONIFAY, FLORIDA,
APPROVING AN APPLICATION FOR A STATE OF FLORIDA,
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG PROGRAM)
FOR IMPROVEMENTS TO THE BONIFAY RECREATION COMPLEX FOR THE CITY
OF BONIFAY, PROVIDING AN EFFECTIVE DATE

WHEREAS, The State of Florida has established the Community Development Block Grant Program and it has been determined the City of Bonifay is eligible to make application for certain funds under this program; and

WHEREAS, the City of Bonifay desires to make improvements to the Bonifay Recreational Complex through building rehabilitation, new ball field construction, sidewalks and other recreational improvements; and

WHEREAS, the grant program requires a public hearing to be held and the project be approved and adopted by the City of Bonifay.

WHEREAS, that the Council President and the City Clerk have authority and rights to execute all required grant related application and agreement documents in the absence of the Mayor, including acting as a Certifying Officer under Section 104(g) of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5304 (g)) (HUD Act), in connection with the receipt if assistance from the U.S. Department of Housing and Urban Development (HUD) under Title I of the HUD Act (or refer to specific assistance from HUD). Such authority hereby delegated includes, but is not limited to, the authority to execute the certification required under Section 104 (g) of the HUD Act; the authority to specify when appropriate that the jurisdiction has fully carried out its responsibilities for environmental review, decision making and action under Section 104(g) (1) if the HUD Act; the authority to consent to assume the status of a responsible Federal Official under the National Environmental Policy Act of 1969 and other provisions of law specified in the regulations of HUD in 24 CFR Part 58;

NOW, THEREFORE, be it resolved by the City of Bonifay, Bonifay, Florida, that the CDBG application for certain improvements in support of the FY 2025 Neighborhood Revitalization Project is hereby approved for submission.

BY: _____
_____, Mayor

I, _____ City Clerk, Bonifay, Florida, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the City of Bonifay at its meeting held on _____.

IN TESTOMONY AND WITNESS WHEREOF, I subscribe my name below hereto officially as the Clerk for City of Bonifay, Florida this day _____.

_____, City Clerk
City of Bonifay

RESOLUTION NO. 2026-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONIFAY, FLORIDA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO FLORIDACOMMERCE FOR FUNDING UNDER THE FLORIDA SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AUTHORIZING THE MAYOR TO EXECUTE THE APPLICATION AND RELATED APPLICATION DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, FloridaCommerce administers the Florida Small Cities Community Development Block Grant Program; and

WHEREAS, the City of Bonifay, Florida, is eligible to apply for funding under the Florida Small Cities Community Development Block Grant Program; and

WHEREAS, the City Council of the City of Bonifay has identified the following project as a priority public improvement/community development need within the City:

Decon Road Sewer Improvements Project to upgrade and extend the existing sewer from the intersection of Son-In-Law Road and Weeks Street to Decon Road, and to construct a water tower to serve the project area; and

WHEREAS, the City Council finds that it is in the best interest of the City of Bonifay and its citizens to submit an application for funding for such project under the Florida Small Cities Community Development Block Grant Program; and

WHEREAS, the City Council desires to authorize the Mayor, as the City's authorized representative, to execute the grant application and such related application documents, forms, certifications, assurances, and supporting materials as may be necessary for submission and processing of the application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONIFAY, FLORIDA, AS FOLLOWS:

Section 1. Recitals.

The foregoing recitals are true and correct and are hereby incorporated herein by reference.

Section 2. Authorization of Application.

The City Council of the City of Bonifay hereby approves and authorizes the submission of an application to FloridaCommerce for funding under the Florida Small Cities Community Development Block Grant Program for **Decon Road Sewer Improvements Project**.

Section 3. Authorized Representative.

The Mayor of the City of Bonifay is hereby authorized to execute and submit the grant application and related application documents, forms, certifications, assurances, and supporting materials required in connection with the application for the above-referenced grant.

Section 4. Effective Date.

This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session this ____ day of _____, 2026.

CITY OF BONIFAY CITY COUNCIL

BY: _____

LARRY COOK, Mayor
Bonifay, FL

I, _____, Clerk for the City of Bonifay, Florida, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the City of Bonifay City Council at its meeting held on the ____ day of _____, 2025.

IN TESTIMONY AND WITNESS WHEREOF, I subscribe my name below hereto officially as the Deputy/Clerk for the City of Bonifay, Florida, this ____ day of _____, 2025.

JESSIE CHANEY, City Clerk
Bonifay, FL