



AGENDA

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, OCTOBER 19, 2026 at 6:00 PM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

A. Invocation

B. Pledge of Allegiance

II. APPROVE AGENDA

III. APPROVE MINUTES

[A.](#) September 25th, 2026 Final Budget Hearing

[B.](#) October 5th, 2026 Regular Session

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. . THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

VI. OLD BUSINESS

VII. NEW BUSINESS

[A.](#) Firefighter Cancer Decontamination Equipment Grant

VIII. PLANNING & ENGINEERING

[A.](#) Ardurra - Amir Zafar

Resolution 2026-14

Resolution 2026-15

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Personnel Updates

B. Department Updates

C. Employee Spotlight

X. ADJOURN

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES
FINAL BUDGET HEARING
FRIDAY, SEPTEMBER 25, 2026 at 5:00 PM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

PRESENT

Mayor Larry Cook
Council Member James Sellers
Council Member Shelley Carroll
Council Member Rick Crews
Council Member Eddie Dixon

Also present: Finance Director Tracy Walker; Executive Assistant Sierra Smith; Fire Chief Travis Cook; Police Chief Johnny Whitaker

A. Invocation

Led by James Sellers

B. Pledge of Allegiance

Led by James Sellers

II. APPROVE AGENDA

Motion made by Council Member Crews, Seconded by Council Member Carroll.
Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

III. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. THIS IS NOT A QUESTION-AND-ANSWER SESSION. It is NOT a political forum, nor is it a time for personal

accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record.

Richard Willsey of Happy Hollow, a non-resident, asked whether the 8% budget reduction for each department applied to the current fiscal year or the upcoming fiscal year. Mayor Cook advised Mr. Willsey that this portion of the meeting was designated for comments on non-agenda matters and that an opportunity to ask questions would be provided during the budget hearing. Mr. Willsey expressed concern that he might not be given another opportunity to ask questions.

Angela Willsey of Happy Hollow, a non-resident, spoke from the audience, stating that they knew how the board operated and believed they would not be allowed to ask questions. Mayor Cook reiterated that an opportunity to ask questions would be provided at the appropriate time during the budget hearing.

IV. OLD BUSINESS

A. FY 2027 Final Budget

Mayor Cook asked whether there were any questions or comments regarding the budget. No one approached the podium to speak.

B. Resolution 2026-12 Millage Rate

Finance Director Tracy Walker read Resolution 2026-12 concerning the millage rate. Mayor Cook asked whether there were any questions.

Richard Willsey of Happy Hollow, a non-resident, asked why the millage rate had been increased for Fiscal Year 2027. Finance Director Walker explained that the rate had not been increased and would remain at 3.5 mills. Mr. Willsey stated that the City's website listed the current rate as 3 mills and that the Council had voted to set the upcoming year's rate at 3.5 mills.

Mayor Cook clarified that the current millage rate was 3.5 mills and would remain unchanged for the upcoming fiscal year. Mr. Willsey maintained that this differed from the information posted on the City's website. Council Member Crews stated that the millage rate was also 3.5 mills the previous year. Mayor Cook expressed regret that Mr. Willsey had received incorrect information and reiterated that the millage rate would remain at 3.5 mills.

Motion made by Council Member Crews, Seconded by Council Member Carroll.
Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

C. Resolution 2026-13 Budget

Finance Director Tracy Walker read Resolution 2026-13 concerning the Fiscal Year 2027 budget. Mayor Cook asked whether there were any questions.

Richard Willsey of Happy Hollow, a non-resident, stated that an 8% budget reduction had been reported for each department and asked whether the reduction applied to the current or upcoming fiscal year. Finance Director Walker explained that the budget had been reduced by 8% overall.

Mr. Willsey asked whether the reduction was based on a baseline budget, and Ms. Walker confirmed that it was. When Mr. Willsey asked her to define “baseline,” Mayor Cook stated that this was not a budget question and directed him to proceed to his next question.

Angela Willsey of Happy Hollow, a non-resident, spoke from the audience, asking a board member to speak up if they had something to say. Mayor Cook used the gavel and instructed her not to interrupt. Ms. Willsey then addressed Council Member Sellers, stating that he appeared to be mouthing something and should speak up. Mayor Cook reiterated that Mr. Willsey had the floor and directed her not to interrupt him. As Ms. Willsey continued speaking from the audience, Mayor Cook again used the gavel and advised her that it was not her time to speak.

Mr. Willsey stated that the Council had indicated each department’s budget had been reduced by 8%. Finance Director Walker clarified that the 8% reduction applied to the overall budget. Mr. Willsey disputed that a reduction had occurred. Ms. Willsey interrupted, referring to the board as “dictators.” Mayor Cook again used the gavel and instructed her not to interrupt.

Mr. Willsey continued, stating that he saw overspending rather than a budget reduction. Ms. Willsey asked whether the Council was trying to bankrupt the City and continued making remarks from the audience while Mr. Willsey spoke. Some of her remarks were unclear. Mayor Cook offered Ms. Willsey an opportunity to speak at the podium, which she declined.

With no further questions, Mayor Cook closed the public hearing.

Motion made by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

V. ADJOURN

at 5:13 p. m.

Motion made by Council member Crews

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, OCTOBER 05, 2026 at 9:00 AM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

PRESENT

Mayor Larry Cook
Council Member James Sellers
Council Member Shelley Carroll
Council Member Rick Crews
Council Member Eddie Dixon

Also Present: Finance Director Tracy Walker, City Clerk Jessie Chaney, Executive Assistant Sierra Smith, Public Works Director Aaron Taylor, Waste Water Treatment Facility Operator Matthew Perry, Chief of Police Johnny Whitaker

A. Invocation

Led by Public Works Director Aaron Taylor

B. Pledge of Allegiance

Led by Public Works Director Aaron Taylor

II. APPROVE AGENDA

Motion made by Council Member Crews, Seconded by Council Member Dixon.
Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

III. APPROVE MINUTES

A. September 21st, 2026 Regular Session

Motion made by Council Member Dixon, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

Motion made by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. . THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Bonifay Fire-Rescue Assistance to Firefighters Grant Award Package

Executive Assistant Sierra Smith presented a grant award from FEMA in the amount of \$51,928.57. Asking for a waiver to purchase the equipment and forego procurement policy.

Motion made by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

VIII. PLANNING & ENGINEERING

A. Memorial Field Project Update

Executive Assistant Sierra Smith presented an update on the Memorial Field Project, reporting that the project was 54% complete, with 65% of the allotted time used. She stated that work was expected to resume within the week, weather permitting. Ms. Smith thanked Public Works Director Aaron Taylor for allowing contractor equipment to be parked on City property, saving on mobilization costs.

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Personnel Updates

Mayor Cook reminded the public that trick-or-treating is scheduled for Saturday, October 31, 2026, from 5:00 to 7:00 p.m. He also noted that Election Day is November 3, 2026, and that the day of the meeting was the last day to register to vote.

B. Department Updates

Public Works Director Aaron Taylor reported that Rodeo weekend went smoothly. He noted that a small water leak occurred, but his department was on-site and quickly resolved the issue. He commended the crew for their prompt response.

Police Chief Johnny Whitaker reported that there were very few issues during Rodeo weekend, attributing this in part to the use of additional message boards and an increased law enforcement presence.

Executive Assistant Sierra Smith reported that the City Hall parking lot would be striped that week and would then be available for full use. She also stated that Florida Public Lights had informed her that the City's lighting needed to be updated. The lighting upgrades are expected to save the City approximately \$21,990 annually.

Ms. Smith reported that the Bonifay Fire Department's Annual Pancake Breakfast received strong community support, with more than 500 plates sold. Emerald Coast Hospice donated \$5,000 to support the event. She also thanked Chipley Fire and Rescue for assisting with calls during the Rodeo.

C. Employee Spotlight

X. ADJOURN

at 9:11 a.m.

Motion made by Council Member Crews.

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



DIVISION OF
STATE FIRE MARSHAL
FLORIDA DEPARTMENT OF FINANCIAL SERVICES



October 19, 2026

SENT VIA ELECTRONIC MAIL ONLY

Bonifay Fire Rescue
travis.cook@cityofbonifay.com

Re: Notice of Grant Award from the Firefighter Cancer Decontamination Equipment Grant Program

Bonifay Fire Rescue:

As the Director of the Division of State Fire Marshal within the Florida Department of Financial Services (Division), it is my privilege to inform you that the Division approved your grant application for the 2026-2027 fiscal year in the amount not to exceed \$6,541.00 for the purchase of an Extractor. The State of Florida requires a mandated funding match of twenty-five percent (25%) of the total grant award amount; please see below breakdown of the total grant award and required match.

Total Grant Award Amount	\$8,721.33
State of Florida Portion Amount (75%)	\$6,541.00
Required Match Amount (25%)	\$2,180.33

To accept the grant award, you must complete and email the included Confirmation Form to **SFMGrant@MyFloridaCFO.com**. Once the Division receives the completed form, a contract manager will be assigned and contact you to discuss next steps. The assigned contract manager will be your main point of contact within the Division for all matters relating to this Notice of Grant Award, the Grant Agreement, and the payment of funds.

If you have not already done so, please ensure that you are in full safety compliance from the Bureau of Fire Standards and Training. Any outstanding compliance items are to be completed by you within ninety (90) days from the date of this Notice of Grant Award. If not completed, then this grant award may be revoked.

Please note, the defined performance period for the grant is one (1) year starting July 1, 2026, and ending June 30, 2027. If your equipment purchase will take longer than one (1) year to complete and meet payment requirements, you must notify your assigned contract manager as soon as possible.

Congratulations, the Division looks forward to working with Bonifay Fire Rescue on this important project.

Sincerely,

JoAnne E. Rice, Director
Division of State Fire Marshal

FLORIDA DEPARTMENT OF FINANCIAL SERVICES

JoAnne E. Rice • Director
Division of State Fire Marshal
200 East Gaines St. • Tallahassee, FL 32399-0340 • Tel. 850-413-3610
Email • SFMGrant@myfloridacfo.com

RESOLUTION 2026-14

“A RESOLUTION OF CITY OF BONIFAY, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.”

WHEREAS, Florida Statutes provide for loans to local government agencies to finance the construction of wastewater treatment facilities; and

WHEREAS, Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; and

WHEREAS, the State Revolving Fund loan priority list designates **Project No. WW300161** as eligible for available funding; and

WHEREAS; the City of Bonifay, Florida, intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving Fund for project financing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF Bonifay, FLORIDA, AS FOLLOWS:

SECTION I. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION II. The City of Bonifay, Florida, is authorized to apply for a loan to finance the Project.

SECTION III. The revenues pledged for the repayment of the loan are net water, sewer system, and sanitation system revenues after payment of debt services on the following obligations:

- (a) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 1989A issue in the amount of \$1,498,100.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-06;
- (b) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 19889B issued in the amount of \$427,600.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-08;
- (c) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2005A issued in the amount of \$1,155,856.00, pursuant to ordinance, under which

the lienholder is the United States Department of Agriculture, and being USDA Loan Number 91-12; and

- (d) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2005B issued in the amount of \$213,700.00, pursuant to ordinance, under which the lienholder is the United State Department of Agriculture, and being USDA Loan Number 91-13;
- (e) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2010A issued in the amount of \$51,018.32, pursuant to ordinance, under which the lienholder is the State of Florida Department of Environmental Protection State Revolving Loan Fund (Funding Number 300100), and the actual revenues pledged are water and sewer revenues;
- (f) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2010B issued in the amount of \$58,843.00, pursuant to ordinance, under which the lienholder is the State of Florida Department of Environmental Protection State Revolving Loan Fund (Funding Number 300111) and the actual revenues pledge are water and sewer revenues; and
- (g) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2012B dated October 26,2012, issued in the amount of \$2,175,000.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-15; and
- (h) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2012B dated October 26,2012, issued in the amount of \$141,00.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-18.

The revenues are hereby pledged, subject to the foregoing prior pledges of revenue.

SECTION IV. The City Clerk and the Mayor is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

SECTION V. The Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Mayor is authorized to represent the City in carrying out the City's responsibilities under the loan agreement. The Mayor is authorized to delegate responsibility to appropriate City staff to carry out technical, financial, and administrative activities associated with the loan agreement.

SECTION VI. The legal authority for borrowing moneys to construct this Project is Section 166.111, Florida Statutes (2023).

SECTION VII. All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION VIII. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION IX. This Resolution shall become effective immediately upon its passage and adoption.

PASSED and ADOPTED this _____ Day of _____[month], _____ [year].

ATTEST

CITY OF BONIFAY, FLORIDA

Jessie Chaney, City Clerk

Larry Cook, Mayor

RESOLUTION 2026-15

“A RESOLUTION OF CITY OF BONIFAY, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.”

WHEREAS, Florida Statutes provide for loans to local government agencies to finance the construction of wastewater treatment facilities; and

WHEREAS, Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; and

WHEREAS, the State Revolving Fund loan priority list designates **Project No. DW30014** as eligible for available funding; and

WHEREAS; the City of Bonifay, Florida, intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving Fund for project financing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF Bonifay, FLORIDA, AS FOLLOWS:

SECTION I. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION II. The City of Bonifay, Florida, is authorized to apply for a loan to finance the Project.

SECTION III. The revenues pledged for the repayment of the loan are net water, sewer system, and sanitation system revenues after payment of debt services on the following obligations:

- (a) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 1989A issue in the amount of \$1,498,100.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-06;
- (b) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 19889B issued in the amount of \$427,600.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-08;
- (c) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2005A issued in the amount of \$1,155,856.00, pursuant to ordinance, under which

the lienholder is the United States Department of Agriculture, and being USDA Loan Number 91-12; and

- (d) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2005B issued in the amount of \$213,700.00, pursuant to ordinance, under which the lienholder is the United State Department of Agriculture, and being USDA Loan Number 91-13;
- (e) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2010A issued in the amount of \$51,018.32, pursuant to ordinance, under which the lienholder is the State of Florida Department of Environmental Protection State Revolving Loan Fund (Funding Number 300100), and the actual revenues pledged are water and sewer revenues;
- (f) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2010B issued in the amount of \$58,843.00, pursuant to ordinance, under which the lienholder is the State of Florida Department of Environmental Protection State Revolving Loan Fund (Funding Number 300111) and the actual revenues pledge are water and sewer revenues; and
- (g) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2012B dated October 26,2012, issued in the amount of \$2,175,000.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-15; and
- (h) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2012B dated October 26,2012, issued in the amount of \$141,00.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-18.

The revenues are hereby pledged, subject to the foregoing prior pledges of revenue.

SECTION IV. The City Clerk and the Mayor is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

SECTION V. The Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Mayor is authorized to represent the City in carrying out the City's responsibilities under the loan agreement. The Mayor is authorized to delegate responsibility to appropriate City staff to carry out technical, financial, and administrative activities associated with the loan agreement.

SECTION VI. The legal authority for borrowing moneys to construct this Project is Section 166.111, Florida Statutes (2023).

SECTION VII. All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION VIII. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION IX. This Resolution shall become effective immediately upon its passage and adoption.

PASSED and ADOPTED this _____ Day of _____[month], _____ [year].

ATTEST:

CITY OF BONIFAY, FLORIDA

Jessie Chaney, City Clerk

Larry Cook, Mayor