



AGENDA

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, JUNE 02, 2025 at 9:00 AM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

A. Invocation

B. Pledge of Allegiance

II. APPROVE AGENDA

III. APPROVE MINUTES

A. April 15th, 2025 Special Session

B. May 19th, 2025 Regular Session

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. . THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

VI. PLANNING & ENGINEERING

A. Ardurra - Amir Zafar

VII. OLD BUSINESS

A. Jeremie Kirkland Request

B. Cybersecurity Grant

VIII. NEW BUSINESS

A. Waukesha Way Event Request

[B.](#) HL128 Memorial Field Grant Agreement Extension Request

[C.](#) Chief Plant Operator Matthew Perry Purchase Request

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Council Updates

B. Department Updates

C. Employee Spotlight

X. ADJOURN

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES
CITY COUNCIL MEETING - SPECIAL SESSION
TUESDAY, APRIL 15, 2025 at 9:00 AM
Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

Mayor Larry Cook called the meeting to order at 9:00 am.

PRESENT

Mayor Larry Cook
Council Member James Sellers
Council Member Shelley Carroll
Council Member Rick Crews
Council Member Eddie Dixon

Also present

City Clerk Rickey Callahan, Executive Assistant Sierra Smith, City Attorney Jon Holloway, Chief of Police Johnny Whitaker, and Fire Chief Travis Cook

A. Invocation

Ryan Martin gave the invocation.

B. Pledge of Allegiance

Ryan Martin led the Pledge of Allegiance.

II. APPROVE AGENDA

Motion made to approve the agenda by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

III. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

No public participation.

IV. PLANNING & ENGINEERING

Fire Chief Travis Cook stated that a mock disaster drill was held at Holmes Correctional Institution this morning; it was a good learning experience for everyone.

A. Melvin Engineering Bid Recommendation - BON25CD

Executive Assistant Sierra Smith informed the Council Members that 6 bids were received, with Gulf Coast Utility Contractors (GCUC) being the low bidder with the amount of \$915,008.25. The City can award the bid to GCUC or reject all bids and re-advertise the project.

Motion made to accept Melvin Engineering bid recommendation by Council Member Sellers, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

V. NEW BUSINESS

A. Fire Station Expansion Lawsuit Settlement Offer

City Attorney Holloway recommended that the Council accept the Fire Station Expansion Lawsuit Settlement in the amount of \$306,000.

Motion made to accept settlement offer by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

VI. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Council Updates

B. Department Updates

VII. ADJOURN

Motion made for meeting to adjourn by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

Mayor Cook declared the meeting adjourned at 9:13 am.

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES
CITY COUNCIL MEETING - REGULAR SESSION
MONDAY, MAY 19, 2025 at 6:00 PM
Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

Mayor Larry Cook called the meeting to order at 6:00 pm.

PRESENT

Mayor Larry Cook
Council Member James Sellers
Council Member Shelley Carroll
Council Member Rick Crews

ABSENT

Council Member Eddie Dixon

Also present

Executive Assistant Sierra Smith, Director of Finance Tracy Walker, Chief of Police Johnny Whitaker, and Director of Public Works Aaron Taylor

A. Invocation

Council Member James Sellers gave invocation.

B. Pledge of Allegiance

Council Member James Sellers led the Pledge of Allegiance.

II. APPROVE AGENDA

Motion made to approve the agenda by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

III. APPROVE MINUTES

A. May 5th, 2025 Regular Session

Motion made to approve the minutes of May 5, 2025 by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

B. May 16th, 2025 Special Session

Motion made to approve the minutes of May 16, 2025 by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

Motion made to approve Accounts Payable, Transfers, and Financial Sheets by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. **THIS IS NOT A QUESTION-AND-ANSWER SESSION.** It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

Director of Finance Tracy Walker read the disclaimer for the public addressing the Council

Richard Wilsey informed the Council Members that he could not find the Public Hearing advertisement in the May 14th newspaper. He stated that Ms. Smith was out of order at the May 16th meeting and requested that Mayor Cook reprimand her.

VI. PLANNING & ENGINEERING

Mayor Cook informed the Council Members that Jeremy Kirkland has a hardship case on a piece of property and would like the Council to consider his plight.

Mr. Kirkland stated he lives at 313 W. Michigan Avenue. He has put a camper trailer there and requested at least a year to place a mobile home at that address.

Council Member Crews asked that it be tabled until the next regular session. The next Regular Session will be June 2, 2025 at 9:00 am.

VII. OLD BUSINESS

A. RIF - D0268 (WWTP) Update

Executive Assistant Sierra Smith told the Council Members that the \$1.4 million Waste Water Treatment Plant improvements were out for bid. It is for the generator and mobile bypass pump to supply emergency power to potable water well #5. It will close on June 25th at 3:00 pm and the bids will be opened and read aloud then, and will have the Council an update for the July 7th meeting.

B. Community Project Funding Update - Rec Center Update

Executive Assistant Sierra Smith gave the Council Members an update on the Community Project Funding for the Rec Center. Her and Mayor Cook have been in meetings with Liberty Partners, and the bids for design and engineering should go out May 28th and close on June 27th at 3:00pm, with bids being read along then.

VIII. NEW BUSINESS

None

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Council Updates

B. Department Updates

Police Chief Whitaker thanked the Council for allowing him to travel to south Florida for the championship baseball game. Holmes County High School came back as State Champions.

Police Chief Whitaker stated that this morning they went to Circle D in Marianna for the K-8 rodeo. There were 750 kindergarten through 4th grade students there.

Executive Assistant Smith stated that last Friday there was a Special Session regarding the CDBG application. The week before, she sent the legals to the newspaper regarding the advertisement of the CDBG application. The owner of the paper called that Friday afternoon and informed her that they made a mistake and did not put it in the paper. With that information, the City will not be submitting that CDBG application due to advertising requirements from the program.

Executive Assistant Smith informed the Council Members that her and Mayor Cook spent the last few weeks meeting with Florida Power & Light, Lumens, and Mediacom regarding their lines and poles through town. All entities are linked and should be working together now.

C. Employee of the Quarter Award

Executive Assistant Smith told the Council Members that Waukesha Way sponsored the Employee of the Quarter Award.

Fire Chief Travis Cook invited Josh Myers and his family up to the council tables. Fire Chief Cook read the Employee Spotlight nomination that he submitted for Josh Myers. It is an honor to recognize Josh Meyers as the City of Bonifay's Employee of the Quarter.

Fire Chief Cook stated that on April 10, 2025, Bonifay Fire Department responded to the scene of a tragic motor vehicle crash on State Road 79, just south of the city limits. Assistant Fire Chief Larry Cook was directed to a lifeless child on the side of the highway. Assistant Chief Cook began CPR, including chest compressions and mouth-to-mouth breaths. Without the timely actions of Assistant Chief Cook, Trinity would not be here today. Chief Cook presented Assistant Chief Larry Cook a lifesaving award for his heroic actions that day.

X. ADJOURN

Ryan Martin gave a closing prayer.

Motion made for meeting to adjourn by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Mayor Cook declared the meeting adjourned at 6:23 pm.

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.

**AMENDMENT FOUR TO
GRANT AGREEMENT
BETWEEN
THE FLORIDA DEPARTMENT OF COMMERCE
AND
CITY OF BONIFAY, FLORIDA**

On **December 3, 2021**, the State of Florida, Department of Commerce ("Commerce") and the **City of Bonifay, Florida** ("Grantee"), entered into Grant Agreement **HL128** ("Agreement"). Commerce and Grantee are sometimes referred to herein individually as a "Party" and collectively as "the Parties."

WHEREAS, Section D, Modification, of the Agreement provides that any amendment to the Agreement shall be in writing and executed by the Parties thereto; and

WHEREAS, the Parties wish to amend the Agreement as set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and obligations set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the following:

1. Section A, Agreement Period, is hereby deleted and replaced with the following:

This Agreement is effective as of July 1, 2021 (the "Effective Date") and shall continue until the earlier to occur of (a) June 30, 2026 (the "Expiration Date") or (b) the date on which either Party terminates this Agreement (the "Termination Date"). The period of time between the Effective Date and the Expiration Date or Termination Date is the "Agreement Period."

2. Section U, Employment Eligibility Verification- E-Verify, is hereby deleted and replaced with the following:

U. EMPLOYMENT ELIGIBILITY VERIFICATION- E-VERIFY

1. E-Verify is an Internet-based system that allows an employer, using information reported on an employee's Form I-9, Employment Eligibility Verification, to determine the eligibility of all new employees hired to work in the United States. There is no charge to employers to use E-Verify. The Department of Homeland Security's E-Verify system can be found at: <https://www.e-verify.gov/>.

2. In accordance with section 448.095, F.S., the State of Florida expressly requires the following:

- a) Every public agency and its contractors and subcontractors shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. A public agency or a contractor or subcontractor thereof may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.
- b) An employer shall verify each new employee's employment eligibility within three (3) business days after the first day that the new employee begins working for pay

as required under 8 C.F.R. 274a. Beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility.

3. If an entity does not use E-Verify, the entity shall enroll in the E-Verify system prior to hiring any new employee or retaining any contract employee after the effective date of this Agreement.
3. The Agreement is hereby reinstated as through it has not expired, if not executed by the Expiration Date.
4. All other terms and conditions of the Agreement remain in full force and effect.

~The remainder of this page left intentionally blank~

IN WITNESS THEREOF, by signature below, the Parties agree to abide by the terms, conditions, and provisions of Agreement # **HL128** as amended. This Amendment is effective on the date the last Party signs this Amendment.

CITY OF BONIFAY, FLORIDA	FLORIDA DEPARTMENT OF COMMERCE
SIGNED:	SIGNED:
Larry Cook	J. Alex Kelly
Mayor	Secretary
DATE:	DATE:

Approved as to form and legal sufficiency,
subject only to full and proper execution by
the Parties.

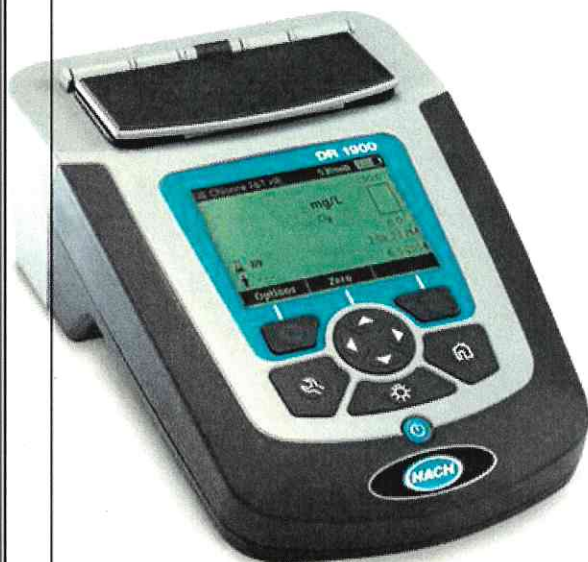
OFFICE OF GENERAL COUNSEL
FLORIDA DEPARTMENT OF COMMERCE

By: _____

Approved Date: _____

dr1900

[Back to overview](#)



Hach DR1900 Spectrophotometer Portable, DR1900-01H

Item number 64134

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Catalog Page 799
Net weight 9
Condition New

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Product Details

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- Specifically designed to work with trusted Hach reagents
- Last method recall and "Favorites" make your most used methods easy to find

Using proven Hach technology, the DR 1900 yields consistently accurate results using a familiar testing format.

Section VIII, Item C.

unit is packed with features, including a large backlit display that shows the concentration, parameter selected, wavelength and program number, along with time, date, user ID and sample ID. A bar graph displays the analytical range or the method selected. Under range and over range warnings help to avoid using data that's out of the analytical range of the instrument.

This flexible meter is preprogrammed with over 220 of the most commonly tested methods, and accepts sample cells of many sizes and shapes. If you need to do a test that's not already in the meter, the easy-to-use interface helps you create up to 50 of your own test methods between 340 and 800 nm. Store up to 500 data sets and download them in .csv format for import into a spreadsheet with optional USB/power module. Meter provides step-by-step instructions when connected to a PC.

Includes: four sample chamber vial adapters, two 1" square sample cells (matched pair), water analysis handbook (CD), dust cover, four AA batteries and manual. 1-year warranty.

Note: TNTplus compatible, but without barcode identification, tenfold measurement and outlier elimination.

Looking for Hach Reagent Sets for colorimetry and spectrophotometry? [Click here](#) for an interactive table to help you select the right reagents for your instrument.

Tech Specs:

Bandwidth: 5 nm

Wavelength range / accuracy: 340 to 800 nm / ± 2 nm

Photometric range: -3 to 3 Abs

Photometric accuracy: 3 mAbs at 0.0 to 0.5 Abs, 1% at 0.5 to 2.0 Abs

Sample chamber: accommodates 1" square, 13-mm round, 10-mm square, 1" round double path, 1" round and 1 cm/10 mL, 16-mm round, and flow-thru sample cells

Documents

› [Manual](#)

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- › [Return Policy](#)
- › [Se habla español](#)
- › [World Service](#)
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- › [Contact Us](#)
- › [Privacy Notice](#)

Section VIII, ItemC.

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- › [My Profile](#)
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- › [My Invoices](#)
- › [My Shipments](#)
- › [My Order Templates](#)



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