



AGENDA

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, AUGUST 03, 2026 at 9:00 AM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

A. Invocation

B. Pledge of Allegiance

II. APPROVE AGENDA

III. APPROVE MINUTES

A. July 20th, 2026 regular Session

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. . THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Bonifay Police Department Vehicle Purchase

B. Ad Valorem Discussion

VIII. PLANNING & ENGINEERING

[A.](#) FDEP Resilient Grant 26PLN42

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Council Updates

B. Department Updates

C. Employee Spotlight

Public Works

X. ADJOURN

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES
CITY COUNCIL MEETING - REGULAR SESSION
MONDAY, JULY 20, 2026 at 6:00 PM
Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

PRESENT

Mayor Larry Cook
Council Member Shelley Carroll
Council Member Rick Crews
Council Member Eddie Dixon

ABSENT

Council Member James Sellers

Also Present: Executive Assistant Sierra Smith, City Clerk Jessie Chaney, Finance Director Tracy Walker, Fire Chief Travis Cook

A. Invocation

Led by Reverend Ryan Martin

B. Pledge of Allegiance

Led by Reverend Ryan Martin

II. APPROVE AGENDA

Motion made to approve the agenda.

Motion made by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Carroll, Council Member Crews, Council Member Dixon

III. APPROVE MINUTES

A. July 6th, 2026 Regular Session

Motion made to approve the minutes.

Motion made by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Carroll, Council Member Crews, Council Member Dixon

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

Motion made to approve accounts payable.

Motion made by Council Member Dixon, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Carroll, Council Member Crews, Council Member Dixon

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. THIS IS NOT A QUESTION-AND-ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

Stephanie Newcomb, a candidate for Seat 1, introduced herself.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Public Works Vehicle Purchase

Executive Assistant Sierra Smith requesting \$24,000.00 for a vehicle purchase with warranty for the Public Works department. In addition, requesting an additional amount of \$10,000 to outfit the truck with necessary accessories.

Motion made by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Carroll, Council Member Crews, Council Member Dixon

VIII. PLANNING & ENGINEERING

A. Task Order for SSO Grant

Executive Assistant Sierra Smith presented the Task Order for the approved Sanitary Sewer Overflow Mitigation Grant. Mayor Cook stated that this was a testament to Mathew Perry, Waste Water Treatment Facility Operator, and how he stays ahead of the curve for the City.

Motion made by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Carroll, Council Member Crews, Council Member Dixon

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Council Updates

None

B. Department Updates

Executive Assistant Sierra Smith

Executive Assistant Sierra Smith informed the board that the local pee-wee football team volunteered to clean the inside of the recreational center. They were donated supplies and paint to cover up all the vandalism inside. Both Mayor Cook and Executive Assistant Sierra Smith voiced their sincere appreciation for all the hard work the football team put into the recreational center.

Executive Assistant Sierra Smith advised everyone that Representative Shane Abbott will be holding a question-and-answer forum concerning the Property Tax Amendment on August 24, 2026.

Mayor Cook reminded everyone that the Women's Club was hosting a "Meet the Candidates" on Thursday, July 23, 2006.

C. Employee Spotlight

Bonifay Fire-Rescue

Fire Chief Travis Cook wanted to spotlight employee Todd Tanner. Mr. Tanner has 29 years of experience and has brought his experience with drones to the City.

X. ADJOURN

Motion made to adjourn at 6:13 P.M.

Motion made by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Carroll, Council Member Crews, Council Member Dixon

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.

Bill of Sale **The Store Auto Sales, LLC**

6601 South US 231
Dothan, AL 36301

334-446-3279

Year <u>2025</u>	Make/Manufacturer <u>Chevrolet</u>	Body Type <u>PU</u>	Model <u>Silverado</u>	Color <u>Black</u>
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Title Number - 115970680 VIN - 1GCUKJEL8SZ102049

Purchaser Name - City of Bonifay Care of Bonifay PD

Address - 301 Jay Harvey Ethridge St. Bonifay, FL. 32425

Trade (If Applicable)

Year _____ Make _____ Model _____ VIN _____

Vehicle Value _____ Payoff _____ Total Equity _____

Sale Price 44,500.⁰⁰ Tax State _____ County _____ Title _____

Total Price (Minus Equity) _____ Date 7-27-26

Odometer Disclosure Statement (When Applicable)

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

WE STATE THAT THIS MOTOR VEHICLE'S 5 DIGIT OR 6 DIGIT ODOMETER NOW READS 29,945 . XX (NO TENTHS) MILES, DATE READ 7, 27, 26 AND WE HEREBY CERTIFY THAT TO THE BEST OF OUR KNOWLEDGE THE ODOMETER READING:

☒ 1. REFLECTS THE ACTUAL MILEAGE. ☐ 2. IS IN EXCESS OF ITS MECHANICAL LIMITS. ☐ 3. IS NOT THE ACTUAL MILEAGE.

Affidavit (When applicable):

Seller Signature - [Signature]

Print - Guy Causey

Date - 7-27-26

Purchaser Signature(s) - _____

Print - _____

Date - _____

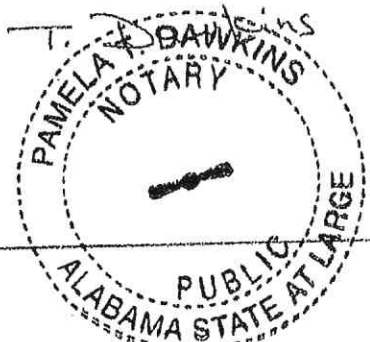
Lien Holder - _____

Address - _____

Notary
Signature Pamela T. Dawkins

Print - Pamela T. Dawkins

Date - 7-27-26



7/31/26, 2:46 PM

Desking 3.0 | Application



Date/Time: 7/31/2026 2:46:59 PM

Buyer: Johnny Whitaker
Cell Phone: (850) 768-0920
Address: 211 North Oklahoma Street
Bonifay, FL 32425

Salesperson: ARIC MIN

2022 Chevrolet Silverado 1500 LTD RST 25211095



VIN: 1GCUYEEL9NZ211095

Odometer: 39,627

Color: Black

Body Type: Crew Cab Pickup

MSRP/Retail	\$48,555.00
Selling Price	\$40,511.00
Rebate	0.00
Total Savings + Rebate	\$8,044.00
Government Fee	\$16.50
Proc/Doc Fee	\$483.50
Accessories	0.00
Service Contract	0.00
Total Taxes	\$2,664.64
Trade Allowance	0.00
Trade Payoff	0.00
Cash Down	0.00
Amount Financed	\$43,675.64

July 31, 2026 3:14 PM

**Proposal Prepared For**

BONIFAY CITY POLICE DEPARTMENT
 211 N OKLAHOMA ST
 Bonifay FL 32425
 chief.whitaker@cityofbonifay.com
 (850) 768-2077

**Your Deal Breakdown**

MSRP / Market Value	\$53,206.00
Selling Price	\$53,206.00
Sales Sub Total	\$53,206.00
State Taxes And Fees	\$0.00
Doc Fee	\$899.00
Electronic Filing Fee	\$99.50
Title Fee	\$80.00
Final Price	\$54,284.50

2025 Chevrolet Silverado 1500

MG346441 • 3GCUKFED55G234644
 Trim CREW CAB SHORT BOX LT TRAIL
 BOSS 4WD (2LT)

Exterior	Black
Interior	Jet Black
Miles	17,628

Your Sales Consultant

Mark Bell
 markbell@drivemariannachevroletgmc.com
 (850) 394-4202

Guest Signature

Manager Signature



July 31, 2026 2:14 PM

Proposal Prepared For

BONIFAY CITY POLICE DEPARTMENT
 211 N OKLAHOMA ST
 Bonifay FL 32425
 chief.whitaker@cityofbonifay.com
 (850) 768-2077

**Your Deal Breakdown**

MSRP / Market Value	\$61,195.00
Savings	-\$4,563.10
Selling Price	\$56,631.90
Rebates	-\$6,000.00
Sales Sub Total	\$50,631.90

2026 Chevrolet Silverado 1500

MG90336A - 3GCUKCED6TG390336
 1RMCREW CAB SHORT BOX CUSTOM
 TRAIL BOSS 4WD (2CX)

Exterior Summit White
 Interior Jet Black
 Miles 2

State Taxes And Fees	\$0.00
Doc Fee	\$899.00
Electronic Filing Fee	\$99.50
Tire Fee	\$5.00
Lien Fee	\$2.00
MVWEA	\$2.00
Battery Fee	\$1.50
Private Tag Agency	\$0.00
Registration Fee	\$0.00
Title Fee	\$0.00

Your Sales Consultant

Mark Bell
 markbell@drivemariannachevroletgmc.com
 (850) 394-4202

Final Price **\$51,640.90**

Guest Signature

Manager Signature

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TRIM Timetable and Important Dates

On June 1, the property appraiser delivers an estimate of the total assessed value of nonexempt property for the current year to the presiding officer of each taxing authority in the county. The taxing authorities use this estimate for budget planning purposes only. If the Department has not completed a county’s railroad assessment by June 1, the property appraiser may use the prior year’s values for millage certification (section 193.085(4), F.S.).

The dates below are directory, and the property appraiser may shorten the timeline. The property appraiser must give written notice and coordinate any new dates with all affected taxing authorities. Taxing authorities may use the full period designated by the dates below.

Day 1 is July 1 or the date of certification, whichever is later. TRIM dates are actual calendar days, including weekends and holidays.

DAY 1	
July 1	The property appraiser certifies the taxable value on Certification of Taxable Value (Form DR-420) and delivers it to each taxing authority in his or her jurisdiction. The property appraiser will certify Certification of Voted Debt Millage (Form DR-420DEBT) if the taxing authority has a voted debt. The property appraiser will also certify Tax Increment Adjustment Worksheet (Form DR-420TIF) if there is a community redevelopment area.
JULY	
July 1-31	The board of county commissioners’ budget officer delivers a tentative budget to the board (s. 129.03(3), F.S.).
DAY 35	
August 4	Within 35 days of certification of value, each taxing authority certifies the completed Form DR-420, Maximum Millage Levy Calculation, Preliminary Disclosure (Form DR-420MMP), and any additional forms and returns them to the property appraiser. The taxing authority informs the property appraiser of the following: • Prior year millage rate • Current year proposed millage rate • Current year rolled-back rate (calculated under s. 200.065, F.S.) • The date, time, and meeting place of the tentative budget hearing This is the final hearing for school districts.
HEARING DATES WITH JULY 1 CERTIFICATION	
	• Hold the tentative hearing from September 3 to September 18, which is 65 to 80 days from certification of taxable value. • Hearings must take place Monday through Friday after 5:00 p.m. or any time on Saturday. Do not hold hearings on Sunday. • No taxing authority, except multicounty/water management districts, can hold a hearing on the same day as a school district or county commission. If a taxing authority does not provide the required information to the property appraiser within 35 days, the taxing authority cannot levy a millage rate greater than the rolled-back rate for the upcoming year. The property appraiser will calculate the rolled-back rate and use it to prepare the Notice of Proposed Property Taxes (TRIM notice) (s. 200.065(2)(b), F.S.).

DAY 55	
August 24	In compliance with s. 200.065, F.S., the property appraiser mails the TRIM notice within 55 days after certification of value. If the Department has issued a review notice to the county's property appraiser, the property appraiser cannot mail the TRIM notice until the Department has approved the assessment roll under s. 193.1142, F.S.
DAYS 65-80	
Sept. 3 – 18	Within 65 to 80 days of certification of value, the taxing authority holds a public hearing on the tentative budget and proposed millage rate (final hearing for school districts). The TRIM notice, which the property appraiser mails, publicizes this hearing. At this hearing, the taxing authority: • Amends the tentative budget • Re-calculates the proposed millage rate • Publicly announces the percentage, if any, by which the re-calculated proposed millage exceeds the rolled-back rate • Adopts a tentative millage and budget If the tentatively adopted millage rate is greater than the proposed rate used for the TRIM notice, each taxpayer in the jurisdiction must receive notification of the increase by first class mail at the taxing authority's expense (s. 200.065(2)(d), F.S.).
DAY 95	
Sept. 18 – Oct. 3 (Could be advertised as early as September 4 depending on the tentative hearing date)	Within 15 days after the tentative budget hearing, the taxing authority advertises its intent to adopt a final millage and budget. The taxing authority must advertise a Notice of Proposed Tax Increase if the tentatively adopted millage rate is greater than the rolled-back rate. The advertisement must be a quarter page and headed, "Notice of Proposed Tax Increase" (s. 200.065(3)(a), F.S.) or a Notice of Budget Hearing if the tentatively adopted millage rate is equal to or less than the rolled-back rate. This advertisement does not have a size requirement and will be headed, "Notice of Budget Hearing" (s. 200.065(3)(b), F.S.) and a Budget Summary advertisement, which must be adjacent to the advertisement for the final hearing and meet the requirements of s. 129.03(3)(b), F.S. (s. 200.065(3)(l), F.S.)
DAYS 97-100	
(Could be as early as September 6 depending on the advertisement date)	Hold the public hearing to adopt the final millage rate and budget two to five days after the advertisement appears in the newspaper or publicly accessible website (s. 200.065(2)(e), F.S.). • Discuss the percentage increase in millage over the rolled-back rate first. • Adopt the millage before adopting the budget by a separate vote. • Do not adopt a final millage rate that exceeds the tentative millage rate. • Before adopting the millage levy resolution or ordinance, publicly announce: • The name of the taxing authority • The rolled-back rate • The percentage increase over the rolled-back rate • The millage rate to be levied

WITHIN 3 DAYS AFTER THE FINAL HEARING							
	Send the resolution or ordinance adopting the final millage rate to the property appraiser, the tax collector, and the Department within three days after the final hearing. • The taxing authority cannot levy any millage rates, other than those approved by referendum, until the governing board of the taxing authority approves the resolution or ordinance to levy and sends it to the property appraiser and the tax collector. • The property appraiser's receipt of the resolution or ordinance is the official notice that the taxing authority has approved the millage rate (s. 200.065(4), F.S.). Note: The resolution or ordinance must be submitted within 101 days of the July 1 certification of value (by October 9th). (s. 200.065(4), F.S.) Before the extension of the rolls, the property appraiser sends Certification of Final Taxable Value (Form DR-422) to each taxing authority and, if applicable, Certification of Final Voted Debt Millage (Form DR-422DEBT). Forms DR-422 and DR-422DEBT record any aggregate change in the assessment roll from the preliminary roll, including changes that result from actions by the value adjustment board (VAB) and correction of errors to the assessment roll.						
WITHIN 3 DAYS AFTER RECEIPT OF CERTIFICATION							
	Within three days after the taxing authority receives Forms DR-422 and, if applicable, DR-422DEBT, the taxing authority completes and certifies final millage(s) to the property appraiser.						
WITHIN 30 DAYS OF THE FINAL HEARING							
	Within 30 days following adoption of the millage and budget ordinances or resolutions, each taxing authority completes Certification of Compliance (Form DR-487) to certify compliance with the provisions of chapter 200, F.S., and sends it to the Property Tax Oversight program. Do not delay in submitting your TRIM compliance package. It is due within 30 days of the final hearing. Please remember the requirement to post your final adopted budget on your taxing authority's official website within 30 days of adoption. Refer to statutory references listed below for specific instructions regarding the posting of tentative and final budgets. <table><tr><td>Counties</td><td>s. 129.03(3), F.S.</td></tr><tr><td>Municipalities</td><td>s. 166.241(3) and (5), F.S.</td></tr><tr><td>Special Districts</td><td>s. 189.016(4) and (7), F.S.</td></tr></table>	Counties	s. 129.03(3), F.S.	Municipalities	s. 166.241(3) and (5), F.S.	Special Districts	s. 189.016(4) and (7), F.S.
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Municipalities	s. 166.241(3) and (5), F.S.						
Special Districts	s. 189.016(4) and (7), F.S.						

City of Bonifay, Florida

Resilient Florida Grant 26PLN42

FDEP Funded

CITY OF BONIFAY WORK AUTHORIZATION NO. AHE-2026-01

PROJECT: 26PLN42 – City of Bonifay Adaptation Plan

DATE: July 31, 2026

SCOPE: This task work order is for the purpose of Alday-Howell Engineering, Inc. (AHE) (Engineer) to provide consultant services for the above referenced grant agreement in City of Bonifay. The services will result in deliverables as described in Grant Work Plan (Attachment 3) of the Grant Agreement. The work includes public outreach meetings, draft adaptation needs and strategies, community prioritization of adaptation needs, and a final adaptation plan. A breakdown of these fees are also shown in Attachment 3 of the Grant Agreement.

PROJECT TIMELINE AND BUDGET:

Task No.	Task Title	Budget Category	DEP Amount	Match Amount	Total Amount	Task Start Date	Task Due Date
1	Draft Adaptation Needs and Strategies	Contractual Services	\$15000	\$0	\$ 15000	7/1/2025	6/30/2027
2	Community Prioritization of Adaptation Needs	Contractual Services	\$9000	\$0	\$9000	7/1/2025	9/30/2027
3	Final Adaptation Plan	Contractual Services	\$140000	\$0	\$140000	7/1/2025	3/31/2028
4	Public Outreach Meetings and Stakeholder Engagement	Contractual Services	\$16000	\$0	\$ 16000	7/1/2025	3/31/2028
Total:			\$180,000	\$0	\$180,000		

ACCEPTED BY:


John Feeney, PE, Alday-Howell Engineering, Inc.
4100 S. Ferdon Blvd, Ste B2
Crestview, FL 32536

7/31/2026
Date

Larry Cook, Mayor
301 J Harvey Etheridge Street
Bonifay, FL 32425

Date