



AGENDA

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, OCTOBER 20, 2025 at 6:00 PM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

A. Invocation

B. Pledge of Allegiance

II. APPROVE AGENDA

III. APPROVE MINUTES

A. October 6th, 2025 Regular Session

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the board. **THIS IS NOT A QUESTION-AND-ANSWER SESSION.** It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about city personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium and state your name and address for the record.

VI. PLANNING & ENGINEERING

VII. OLD BUSINESS

A. Brock Ave

VIII. NEW BUSINESS

[A.](#) Holmes District School Board Olympics Request

[B.](#) Bonifay Police Department DataPilot Grant

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Personnel Updates

B. Department Updates

C. Employee of the Quarter - Q3

X. ADJOURN

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, OCTOBER 06, 2025 at 9:00 AM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

Mayor Larry Cook called the meeting to order at 9:00 am.

PRESENT

Mayor Larry Cook
Council Member James Sellers
Council Member Shelley Carroll
Council Member Rick Crews
Council Member Eddie Dixon

Also Present

Finance/HR Director Tracy Walker, Executive Assistant Sierra Smith, City Attorney Jon Holloway, Chief of Police Johnny Whitaker, Director of Public Work Aaron Taylor, and Chief Plant Operator Matt Perry

A. Invocation

Executive Assistant Sierra Smith gave invocation.

B. Pledge of Allegiance

Executive Assistant Sierra Smith led the Pledge of Allegiance.

II. APPROVE AGENDA

Motion made to approve the agenda by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

III. APPROVE MINUTES

A. September 16th, 2025 Regular Session

Motion made to approve the minutes of September 16, 2025 by Council Member Crews,
Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member
Crews, Council Member Dixon

B. September 23rd, 2025 Special Session

Motion made to approve the minutes of September 23, 2025 by Council Member Crews,
Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member
Crews, Council Member Dixon

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

Motion made to approve Accounts Payable, Transfers, and Financial Sheets by Council Member
Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member
Crews, Council Member Dixon

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the board. **THIS IS NOT A QUESTION-AND-ANSWER SESSION.** It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about city personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium and state your name and address for the record.

Richard Wilsey, Happy Hollow Rd., asked again for the Non-Agenda Audience statement citing the Florida Statute be removed from the agenda. He asked how to get answers to questions, and stated he wanted an apology from the mayor.

A. Richard McMahon

Richard McMahon, Reach America Christian Outreach Non-Denominational Missions Ministry Coordinator, told the Council Members they partner with the Billy Graham Ministries. Mr. McMahon stated that Scott Daniel has been ministering in Bonifay for several weeks.

Mayor Cook explained to Mr. McMahon that the reason he was invited to the meeting was to discuss the complaints he is getting regarding Mr. Daniel impeding traffic. He is not staying on

the sidewalks, making derogatory statements when no one donates, that is coming out on his microphone headset, and knocking on windows. A video was shown of Mr. Daniel in traffic.

Police Chief Whitaker asked Mr. McMahon if he would come and tutor Mr. Daniel and encourage him to stay out of traffic.

Mayor Cook offered Mr. Daniel a job 3 days a week, if he would come to Son's Tire and let him know he was interested.

VI. PLANNING & ENGINEERING

VII. OLD BUSINESS

A. Procurement Policy Update

Motion made to approve Procurement Policy update by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

VIII. NEW BUSINESS

A. Memorial Field Drainage Improvements Project Task Work Order

Motion made to approve Memorial Field Drainage Improvements Project Task Work Order by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

B. Bonifay Police Department Drone Grant

Motion made to approve the FDLE Drone Grant in the amount \$25,000 for the Police Department by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

C. Bonifay Fire Rescue Drone Grant

Motion made to approve the FDLE Drone Grant in the amount \$25,000 for the Fire Department by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Personnel Updates

Chief Plant Operator Matt Perry advised the Council Members that a WWTP operator had resigned effective October 17th and he will be advertising for a replacement.

Mayor Cook stated we had a lift station that went down Friday night during the rodeo. City employees were present during the rodeo, and when that lift station went down, Matt Perry and his employees went and repaired the lift station within a few hours. Mayor Cook commended them and noted having them on staff paid for it self.

Mayor Cook said the Fire Department had 7 calls during the rodeo, and commended the Fire Department for doing their part during the rodeo also. All departments worked well and it was a successful weekend.

B. Department Updates

Finance/HR Director Tracy Walker reminded everyone that we are still going through the system conversion.

Mayor Cook stated there was a Legislative Delegation meeting on Tuesday, it went very well, and recognized Senator Trumbull and Representative Abbott for being able to help with the Police Department expansion next year.

Trick or Treat will be October 31st from 5 - 8 pm.

The next meeting will be October 20th at 6:00 pm.

C. Employee Spotlight

X. ADJOURN

Motion made to adjourn by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

Mayor Cook declared the meeting adjourned at 9:35 am.

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.

HOLMES COUNTY HIGH SCHOOL

105 Blue Devil Drive
Bonifay, Florida 32425

Laurence Pender
Principal



Phone: 850-547-9000
Fax: 850-547-6694

Dr. Morgan Boyd
Assistant Principal

The Holmes District School Board hosts the annual Olympics to benefit all special needs students who attend Holmes District Schools. This year, the HDSB Olympics will be held on Friday, November 14th.

In years past, we have utilized the Bonifay Recreation Center for this event. We are requesting to reserve the area on November 14, 2025 from 7:30 a.m. until 3:00 p.m.

I will have Mrs. Butorac reach out with the insurance information, as requested.

Best Regards,

Handwritten signature of Kimberly Craig Oline in black ink.

ESE Teacher- Holmes County High School
HDSB Olympics Committee Member
(334) 488-3968
kimberly.craig@hdsb.org

18200 Von Karman Avenue, Suite 780 | Irvine, CA 92612 | TEL: (949) 341-0007 | FAX: (949) 341-0008

GENERAL INFORMATION

Contact Name	Sierra Smith	Quote Number	00008305
Mailing Address	809 S Waukesha St Bonifay, FL 32425	Created Date	10/15/2025
Phone	850-703-9448 📞	Expiration Date	12/31/2025
Email	sierra.smith@cityofbonifay.com	Payment Terms	Due on Receipt

BILLING AND SHIPPING

Bill To Name	Bonifay Police Department (FL)	Ship To Name	Bonifay Police Department (FL)
Bill To	809 S Waukesha St Bonifay, FL 32425	Ship To	211 North Oklahoma Street Bonifay, FL 32425 United States

Quantity	Product Code	Product Description	List Price	Adjustment \$	Subtotal \$
1.00	DP-TRN-ONLINE	Live (online) Certified Training for DATAPILOT products. DATAPILOT trainers will help guide and teach use cases for developing skills in mobile forensics. Must complete and pass the written test for certification.	\$2,295.00		\$2,295.00
1.00	CP210-DX	DATAPILOT X Field Acquisition Device Includes external devices software add-on and carrying case with 1-yr software and support DPDesktop Report & Discovery viewer Complimentary training for User	\$5,995.00		\$5,995.00
1.00	DSCT		\$0.00	\$3,295.00	(\$3,295.00)
2.00	CP210-CBL	The Techno Cable Kit includes the variety of connectors required to collect video and linked screen capture from iOS 16+ and Android devices, gaming consoles, DVRs and HDMI output devices and accessories.	\$195.00	\$390.00	\$0.00
1.00	CY-CP200-DPF	Annual contract for DP Analysis and Acquisition	\$1,000.00		\$1,000.00
Grand Total \$					\$5,995.00

PREPARED BY

Thank you for considering DATAPILOT, Inc. Please contact me with any questions and/or additional information.	Notes	Reoccurring Cost at end of year one for DPX: \$1,795 Reoccurring Cost at end of year one for DPD: \$1,000
Prepared By	Erin Thomas	
Email	ethomas@datapilot.com	

Acceptance of Quote

Purchase Order Number: _____ Date: _____

Authorized By/Title (please print): _____

Authorized Signature: _____

NOTE: All prices are subject to all applicable state and/or local taxes and import fees. Terms are subject to credit department approval. Prices are subject to change without notice.