



AGENDA

CITY COUNCIL MEETING - REGULAR SESSION

TUESDAY, SEPTEMBER 02, 2025 at 9:00 AM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

A. Invocation

B. Pledge of Allegiance

II. APPROVE AGENDA

III. APPROVE MINUTES

A. August 18th, 2025

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the board. **THIS IS NOT A QUESTION-AND-ANSWER SESSION.** It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about city personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium and state your name and address for the record.

VI. OLD BUSINESS

A. Resolution 2025-06 - Panasonic Toughbook Lease

VII. NEW BUSINESS

VIII. PLANNING & ENGINEERING

[A.](#) Resolution 2025-07 RIF Decon Road

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Personnel Updates

B. Department Updates

C. Employee Spotlight

X. ADJOURN

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES
CITY COUNCIL MEETING - REGULAR SESSION
MONDAY, AUGUST 18, 2025 at 6:00 PM
Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

Mayor Larry Cook called the meeting to order at 6:00 p.m.

PRESENT

Mayor Larry Cook
Council Member James Sellers
Council Member Shelley Carroll
Council Member Rick Crews
Council Member Eddie Dixon

Also present

Director of Finance Tracy Walker, Executive Assistant Sierra Smith, City Attorney Jon Holloway by phone, Chief of Police Johnny Whitaker, and Fire Chief Travis Cook

A. Invocation

Council Member Eddie Dixon gave invocation.

B. Pledge of Allegiance

Council Member Eddie Dixon led the Pledge of Allegiance.

II. APPROVE AGENDA

Motion made to approve the agenda by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

III. APPROVE MINUTES

A. August 4th, 2025

Motion made to approve the minutes of August 4, 2025 by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

Motion made to approve Accounts Payable, Transfers and Financial Sheets by Council Member Sellers, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the board. **THIS IS NOT A QUESTION-AND-ANSWER SESSION.** It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/about city personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium and state your name and address for the record.

Richard Willsey addressed benches being placed in the cemetery. Willsey stated he had talked to several Cemetery Committee members and the ordinance was meant to address wooden benches. Willsey requested the Council amend the ordinance to state wooden benches only, not marble, granite, or cement.

A. Bonifay Kiwanis Club - Rodeo

Miranda Hudson, with Bonifay Kiwanis Club, informed the Council Members that the 5K Bull Run will be held on September 27th. They would like to use Nebraska Avenue, and requested police presence and the Council's approval.

Motion made to approve Bull Run and use of Nebraska Avenue by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

Catrina Carroll, with Bonifay Kiwanis Club, presented the road closure permit for the rodeo parade to the Council Members for approval.

Motion made to approve rodeo parade permit by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

Sandy Spear, with Bonifay Kiwanis Club, gave the Council Members an update on the property exchange. City Attorney Holloway is working on the documents & resolution. They are still waiting on the School Board.

VI. OLD BUSINESS

A. City Cemetery Bench Request

Angela Willsey came before the Council Members seeking approval of placing permanent bench, and requested the Cemetery Ordinance be amended.

Mayor Cook suggested getting with the Cemetery Committee before changing the ordinance.

Council Member Crews asked the City Attorney what would the process be.

Attorney Holloway stated to direct city staff to research the ordinance and provide changes as needed. The process for adoption would be to bring back a revision of the ordinance, have two readings, and then vote on it.

Motion made to follow Mr. Holloway's suggestion by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

VII. NEW BUSINESS

A. Bonifay Fire-Rescue Purchase Request 1 - Chief Cook

Motion made to approve proposal for prep work on the Fire Department floors in the amount of \$13,604.00 by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

B. Bonifay Fire-Rescue Purchase Request 2 - Chief Cook

Motion made to approve the proposal for epoxy coating on the Fire Department floors in the amount of \$30,576.00 by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

VIII. PLANNING & ENGINEERING

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Council Updates

B. Department Updates

Bonifay Police Department Presentation - Chief Whitaker

Police Chief Whitaker announced Officer Jasley Medley was the employee of the quarter and also presented her with a Law Enforcement Hall of Fame with Life Saving Award.

Finance Director Tracy Walker stated the final hearings for the Ad Valorem Tax and Budget will be announced September 2nd or September 8th.

C. Employee of the Quarter (Q2) Recognition - Chief Whitaker

Included in item B.

X. ADJOURN

Motion made for meeting to adjourn by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

Mayor Cook declared the meeting adjourned at 6:22 p.m.

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.

RESOLUTION 2025-06

A RESOLUTION OF THE CITY OF BONIFAY, FLORIDA APPROVING A CONTRACT WITH PANASONIC CORPORATION OF NORTH AMERICA AND AUTHORIZING EXECUTION OF SAID CONTRACT; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS AND FEE POLICIES; AND PROVIDING FOR AN EFFECTIVE DATE

BE IT RESOLVED BY THE CITY COUNCIL OF BONIFAY, FLORIDA AS FOLLOWS:

SECTION 1: APPROVAL OF CONTRACT. The City Council of the City of Bonifay, Florida, hereby authorizes a Master Services Agreement with Panasonic Corporation of North America and its successors and assigns, in the form presented to the City Council, relating to services described therein, and ancillary documents associated therewith.

SECTION 2: AUTHORIZATION TO EXECUTE CONTRACT ON BEHALF OF THE CITY. The City Council of the City of Bonifay, Florida hereby authorizes the Mayor of the City of Bonifay, in his official capacity and on behalf of the City, to execute the Master Services Agreement with Panasonic Corporation of North America and its successors and assigns, in the form presented to the City Council, relating to services described therein, and ancillary documents associated therewith. The City Clerk or Interim City Clerk is further authorized to sign such documents as and if necessary to attest to the proper authorization and execution of such documents by the City of Bonifay and its Mayor.

SECTION 3: SCRIVENER'S ERRORS. The correction of typographical errors which do not affect the intent of this Resolution may be authorized by the Mayor or the Mayor's designee, without public hearing, by filing a corrected or re-codified copy with the City Clerk.

SECTION 4: RESOLUTION TO BE LIBERALLY CONSTRUED. This Resolution shall be liberally construed in order to effectively carry out the purposes hereof, which are deemed not to adversely affect public health, safety, or welfare.

SECTION 5: REPEAL OF CONFLICTING RESOLUTIONS AND POLICIES. Resolutions, or parts of resolutions or portions thereof of the City of Bonifay, and policies of the City relating to the subjects hereof, in conflict with the provisions of this Resolution are hereby repealed to the extent of such conflict.

SECTION 6: EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

Passed and adopted by the City Council of Bonifay, Florida, on the 2nd day of September, 2025.

ATTEST:

Interim City Clerk

Approved by me this 2nd day of September, 2025.

Larry F. Cook
Mayor

RESOLUTION NO. 2025-07

A RESOLUTION BY THE CITY OF BONIFAY, CITY COUNCIL, FLORIDA, APPROVING AN APPLICATION FOR A STATE OF FLORIDA, RURAL INFRASTRUCTURE FUND (RIF) GRANT FOR THE CONSTRUCTION OF PUBLIC INFRASTRUCTURE IMPROVEMENTS FOR THE CITY OF BONIFAY, PROVIDING AN EFFECTIVE DATE

WHEREAS, The State of Florida has established the Rural Infrastructure Fund Grant Program, and it has been determined that the City of Bonifay, FL, is eligible to make an application for certain funds under this program; and

WHEREAS, The City of Bonifay, FL has identified the following priority project as central to encourage job creation, capital investment, and the strengthening and diversification of its rural economy:

Decon Road Sewer Extension Project to upgrade and extend the existing sewer from the intersection of Son-In-Law Road and Weeks Street to Decon Road.

The City intends to submit a grant funding application to the Florida Department of Commerce Rural Infrastructure Fund Grant Program for the City of Bonifay; and

WHEREAS, the City Council hereby authorizes the Mayor to have authority and rights to execute all required grant related application and agreement documents for the grant application.

Signatures on the following page.

NOW, THEREFORE, Be it resolved by the City of Bonifay City Council, Florida, that the submission of the RIF application for certain infrastructure improvements and associated signature authority is hereby approved.

CITY OF BONIFAY CITY COUNCIL

BY: _____
LARRY COOK, Mayor
Bonifay, FL

I, _____, Deputy/Clerk for the City of Bonifay, Florida, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the City of Bonifay City Council at its meeting held on the 2nd day of September, 2025.

IN TESTIMONY AND WITNESS WHEREOF, I subscribe my name below hereto officially as the Deputy/Clerk for the City of Bonifay, Florida, this 2nd day of September, 2025.

TRACY WALKER, Deputy Clerk
Bonifay, FL